



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: Honorable Guadalupe Trevino, Sheriff
c/o Anacleto Martinez, Chief Deputy
Hidalgo County Sheriff's Department

Via E-mail amartinez@hidalgoco.org
Via Fax (956) 393-6179

FROM: Leticia Saenz, CPPB, Contracts Manager
Hidalgo County Purchasing Department

DATE: July 8, 2008

RE: NOTICE OF INTENT TO EXTEND VARIOUS CONTRACTS FOR HIDALGO COUNTY SHERIFF'S OFFICE

Chief Martinez, please be advised that I have placed the following contracts for approval of extensions on the next Commissioner's Court meeting of Tuesday, July 22, 2008 as follows:

Table with 5 columns: Contract No., Awarded Vendor, Title of Project, Current Contract Expiration Date, Extension Options w/ Commencement Date. Rows include NTC DRUG TESTING SERVICES, INC., BOOTS N' JEANS, INC., JOE OCHOA d/b/a MEDICAL PLAZA PHARMACY, and O. E. INVESTMENTS, INC.

Handwritten notes: OK AM, OK AM, OK AM, OK AM

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services or proceed with rebidding for said services.

Provided under the current contracts, Hidalgo County Commissioners' Court has the option to exercise the additional years and terms as specified under the same rates, terms, and conditions for the above mentioned contracts.

Please acknowledge receipt and approval to exercise this "option" for the contracts specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to letsasaenz@yahoo.com by no later than 12:00 p.m. on Friday, July 11, 2008 in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES [checked] I do wish to obtain the one (1) year period extension.
NO [ ] I do not wish to obtain the one (1) year period extension.

If answer is no, please explain:

Hidalgo County Sheriff's Office
Authorized Signature:

Handwritten signature of Anacleto Martinez

Date:

Handwritten date: 7/7/08

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

cc: Juan Tapia, Procurement Specialist
File

Via e-mail juan.tapia@hidalgoco.org

100 E. Cano, 4th Floor, Adm. Bldg. ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629



PURCHASING DEPARTMENT  
County Of Hidalgo

July 8, 2008

Susan Sanchez, Director  
**NTC DRUG TESTING SERVICES, INC.**  
5717 North 10<sup>th</sup>, Suite D  
McAllen, Texas 78504

Via e-mail [ntcdrugtestingstaff@yahoo.com](mailto:ntcdrugtestingstaff@yahoo.com)  
Via Facsimile (956) 682-4252

Re: **Extension of Contract No. E-07-361-08-21 - "Drug Testing Collection Services"- Hidalgo County Sheriff's Office**

Dear Ms. Sanchez:


Commissioners' Court will take applicable action (Tuesday, July 22, 2008) in connection with the Hidalgo County's option to extend/renew the (second 1<sup>st</sup> year) of the additional two (2) one (1) year periods as provided in the current service agreement (under the same rates, terms and conditions). Effective date of renew/extension is of August 22, 2008.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Tuesday, July 15, 2008, 12:00 p.m., via facsimile to (956) 956-318-2629.

By: María A. Tienzo Date: 7-14-08

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

  
Leticia H. Stenz, CPPB/Contracts Manager  
Hidalgo County Purchasing Department

xc: file

07/14/08 09:06 FAX 956 318 2629

HIDALGO CO. PURCHASING

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PURCHASING DEPARTMENT  
County Of Hidalgo

July 8, 2008

Martin C. Masso, Owner  
**BOOTS N' JEANS, INC.**  
2005 West Expressway B3  
Westaco, Texas 78596

Via Facsimile (956) 969-3486

Re: **Extension of Contract No. C-07-271-09-04 - "Straw Hats"- Hidalgo County Sheriff's Office**

Dear Mr. Masso:

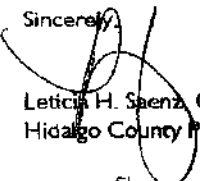
Commissioners' Court will take applicable action (Tuesday, July 22, 2008) in connection with the Hidalgo County's option to extend/renew the additional one (1) year period as provided in the current requirements agreement (under the same rates, terms and conditions). Effective date of renew/extension is of September 4, 2008.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Tuesday, July 15, 2008, 12:00 p.m., via facsimile to (956) 956-318-2629.

By: *Martin C. Masso* Date: 7/14/08

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

  
Leticia H. Saenz, CPPB/Contracts Manager  
Hidalgo County Purchasing Department

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PURCHASING DEPARTMENT  
County Of Hidalgo

July 8, 2008

Joe Ochoa, Owner  
**JOSE OCHOA** d/b/a **MEDICAL PLAZA PHARMACY**  
4302 South Sugar Road, Suite 100  
Edinburg, Texas 78539

Via e-mail [claudes7@hotmail.com](mailto:claudes7@hotmail.com)  
Via Facsimile (956) 318-5174

**Re: Extension of Contract No. E-07-379-09-04-"Legend and Non-Legend Pharmaceuticals and Infirmary Medical Supplies"- Hidalgo County Sheriff's Office**

Dear Mr. Ochoa:

Commissioners' Court will take applicable action (Tuesday, July 22, 2008) in connection with the Hidalgo County's option to extend/renew the (second 2<sup>nd</sup> year) of the additional two (2) one (1) year periods as provided in the current service agreement (under the same rates, terms and conditions). Effective date of renew/extension is of September 16, 2008.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Tuesday, July 15, 2008, 12:00 p.m., via facsimile to (956) 956-318-2629.

By:  \_\_\_\_\_

Date: 7-14-08

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

  
Leticia H. Saenz, CPPB/Contracts Manager  
Hidalgo County Purchasing Department

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## PURCHASING DEPARTMENT County Of Hidalgo

July 8, 2008

Othel Brand, Jr., Owner  
**O. E. INVESTMENTS, INC.**  
P. O. Box 4408  
McAllen, Texas 78502

Via e-mail [obrand@rioplexwireless.com](mailto:obrand@rioplexwireless.com)  
Via Facsimile (956) 631-2334

**Re: Extension of Contract No. C07-281-09-25 - "Lease of Tower Space"- Hidalgo County Sheriff's Office**

Dear Mr. Brand:

Commissioners' Court will take applicable action (Tuesday, July 22, 2008) in connection with the Hidalgo County's option to renew/extend the (first 1<sup>st</sup> year) of the additional two (2) one (1) year periods as provided in the current service agreement (under the same rates, terms and conditions). Effective date of renew/extension is of October 1, 2008.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Tuesday, July 15, 2008, 12:00 p.m., via facsimile to (956) 956-318-2629.

By: 

Date: 7/14/08

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

  
Leticia H. Seentz, CPPB/Contracts Manager  
Hidalgo County Purchasing Department

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