



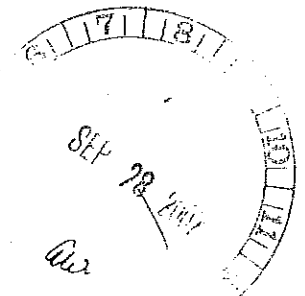
EXHIBIT A
SCOPE OF SERVICES
CITY OF ELSA
SEWER PLANT IMPROVEMENTS

The City of Elsa proposes to construct improvements to Sewer Plant.

Contract Amount: \$44,000.00

PROJECT TASKS

- Design of plans and specifications for upgrading of valve system in the City to improve function during water breaks.
Project will consist of upgrading valves to isolate water breaks without shutting down the whole City and Water Plant Improvements.
Prepare preliminary plans and estimates for guidance and review and input from city staff.
Final plans & specifications: Final plans & specifications will be prepared for proper bidding and construction.
Bidding and award:
Bidding Process: A pre-bid meeting will be scheduled if necessary in order to brief potential bidders and suppliers on the project.
Bid Recommendations: After receipt of bids by the City, we will tabulate the bids and make recommendations in consultation with City Staff.
Award: We will prepare necessary contract documents for execution after award by the City.
Construction will be under observation on an on-going basis. We will provide construction staking for the contractor and certify request for payments.
As Builds: We will provide the City and UCP with the "as built".





## CITY OF ELSA

November 30, 2007

Linda Sandoval  
Urban County  
Coordinator

Re Water & Sewer Improvements Project

Ms. Sandoval,

Attached is a certified excerpt from the minutes of November 19, 2007, a Special Meeting of the City Council of the City of Elsa.

**Item F. DISCUSSION AND ACTION ON APPROVAL OF NEGOTIATED CONTRACT WITH ENGINEER FOR WATER AND SEWER IMPROVEMENTS.**


*Recommendation by City Manager, Oscar Cuellar → to submit revised scope of services on Waste Water Plant improvements and contract fee for Noe Garza Engineers for \$ 44,000.00 to Commissioners Court for approval.*

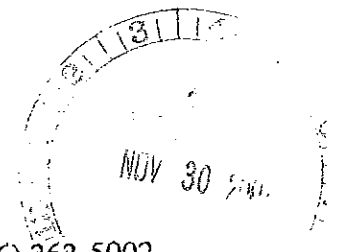
*Motion by Com. Caceres , to submit revised scope of services on Waste Water Plant improvements and contract fee for Noe Garza Engineers for \$ 44,000.00 to Commissioners Court for approval. Second by Com. Escobar*

*Vote Taken/Motion Carried*

If you have any questions feel free to contact me at (956) 262-2127.

Thank you,

  
Nancy Sanchez  
City Secretary



P. O. BOX 427 • ELSA, TEXAS 78543 • PHONE (956) 262-2127 • FAX (956) 262-5002

The City of Elsa is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services

**Lupita V. Garcia**

---

**From:** Paul Vazaldua [paulmv555@yahoo.com]  
**Sent:** Wednesday, July 09, 2008 10:25 AM  
**To:** lv Garcia@bizrgv.rr.com  
**Subject:** Re: City of Elsa Water and Wastewater Projects

Lupita my council has taken action on the Noe Garza contract and it has been cancelled. At this time I am requesting that the Urban County Program follow suit from the City's action.

I do apologize for the situation Mr Garza is in; however, at this time my hands are tied in the sense that we do not have enough funding to proceed with items which are not under contract. If Ms. Linda Sandoval can recall, the city did not hire Dos Logistics Inc for Urban County Projects for the City of Elsa due to the fact that we had open contracts with priority items still open with JE Saenz Engineering. Since I came on board with the City it has been our focus to complete already executed contracts and get them into construction. It seems that Mr. Garza's request is one that would require a process that would be a "new" contract because of the scope. I have not documentation that tells me that his scope was procured or approved.

Please let me know.

Paul