



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

Via fax to:

TO: Armando Barrera, Jr., Tax Assessor Collector (956) 318-2733
Norma Garcia, County Treasurer (956) 318-2507
Ray Eufrazio, County Auditor (956) 318-2577
Tony Pena, Fire Marshal (956) 318-2697
Renan Ramirez, Chief Information Officer (956) 318-2152
Valde Guerra,
Commissioner's Court Executive Officer (956) 292-7034
Attn:
Fred Reyna, Insurance
Roy Quintanilha, Safety Director
Emilio De Los Santos, Veterans Office (956) 318-2439

FROM: Moises Salazar, Buyer II
County of Hidalgo Purchasing Department

DATE: November 28, 2007

RE: County Administration Building.

By signing below you are acknowledging that all offices withing your department area a are 100% completed as discussed at the FINAL PUNCH LIST MEETING to the New Administration Building.

Purchasing Dept.
Department

Armo V. VEH A 2

11-28-07

Signature

Printed Name

Date

If you should require additional information pertaining to this matter please contact me at (956) 318-2626.

Thank you.

cc. Building and Grounds

Pending work on following offices: as per 11-16-07 punchl
311, # 312, 314, 323, 317 and 32A
Door Replaced 2/1 All Items have been fixed
8/11/08



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	Emilio De Los Santos, Veterans Office	(956) 318-2439

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County of Hidalgo Purchasing Department

DATE: November 28, 2007

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BUDGET & MANAGEMENT
Department

Signature

Printed Name

Date

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Thank you.

cc. Building and Grounds

*ALL ITEMS HAVE BEEN COMPLETED.
08-11-08*

- Pending work on the following Room numbers
as per punchlist dated 11-16-07
357, 371, 380, 369, 398, 375 + A/C Blance



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Tax office

Department

Armando Barrera Jr.

11/28/07

Signature

Printed Name

Date

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Thank you.

cc. Building and Grounds

Note: Accepted with pending work to be done in the following listed room numbers as per meeting discussions and/or punch list dated November 16, 2007:

104 (Door), 116 Cracked Glass, 121 Door, 166 Strike Plate on door)
Crack on wall in Hall way

All items Fixed

11/28/07



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COUNTY TREASURER'S OFFICE
Department

Alfredo Zamarripa ALFREDO ZAMARRIPA 11/28/07
Signature Printed Name Date

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PENDING PAINTING OF CEILING *det/lob*



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IT Dept
Department

Cruz Quintana
Signature

Cruz Quintana
Printed Name

11/27/07
Date

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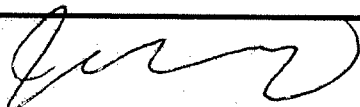
DATE: November 28, 2007

RE: County Administration Building.

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Department Hidalgo Co. Fire Marshal

Signature



Printed Name

Juan Martinez

Date

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FROM: Moises Salazar, Buyer II
County of Hidalgo Purchasing Department

DATE: November 28, 2007

RE: County Administration Building.

By signing below you are acknowledging that all offices within your department area are 100% completed as discussed at the FINAL PUNCH LIST MEETING to the New Administration Building.

Security
Department

[Signature] Rolando Gonzalez 11-28-07
Signature Printed Name Date

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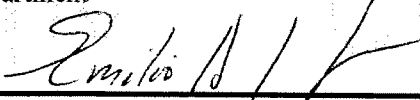
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Veterans Services
Department

	<u>Emilio De los Santos</u>	<u>11/28/07</u>
Signature	Printed Name	Date

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**pending Floor Plug Rm 346*