

# Memo

**To: Cris Villarreal, Buyer, Hidalgo County Purchasing**

**From: Norma Longoria, L.D., M.S. *NL***  
**WIC Director**

**Date: August 11, 2008**

**Re: Floor Maintenance**

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**I would like to recommend awarding floor maintenance service contract to Benavidez Floor Care. Attached is the approval letter from the State. Please route through Commissioners Court as soon as possible. Thank you for your attention.**



**TEXAS DEPARTMENT OF STATE HEALTH SERVICES**

DAVID L. LAKEY, M.D.  
COMMISSIONER

P.O. Box 149347  
Austin, Texas 78714-9347  
1-888-963-7111  
TTY: 1-800-735-2989  
www.dsha.state.tx.us

August 5, 2008

Norma L. Longoria, WIC Director  
LA#12, Hidalgo County Health Department  
WIC Administrative Office  
3105 West University Drive  
Edinburg, Texas 78539

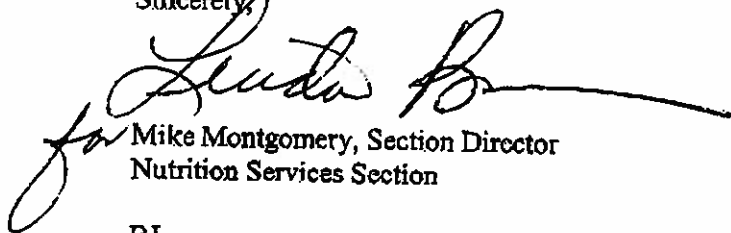
Dear Ms. Longoria:

Approval is granted for the Hidalgo County Health Department., WIC Local Agency #12, to contract for floor maintenance service at sixteen (16) WIC clinic sites. Benavidez Floor Care in Weslaco, Texas will provide this service for \$3,382.40 per month.

This approval is granted with the stipulation that sufficient administrative funds are available. Please maintain all proper documentation for purposes of an audit or fiscal monitoring review.

If you have any questions or require additional information, please contact Bobby Jones, Contract Development and Support Branch, at (512) 458-7111 extension 3285.

Sincerely,

  
for Mike Montgomery, Section Director  
Nutrition Services Section

BJ



PURCHASING DEPARTMENT  
County Of Hidalgo

MEMORANDUM

To: Norma L. Longoria  
WIC Program Director

Attn: Margarita Gonzalez  
WIC Administrative Assistant

From: Cris Villarreal, Buyer *CV*  
Hidalgo County Purchasing Dept.

Date: July 8, 2008

Re: Bid No. 08-243-07-02 Tabulation Sheet for: "Floor Maintenance for WIC Clinics  
Located in Hidalgo County"

Enclosed for your review, comments and recommendations, please find a copy of the two bids received for the above referenced bid project. I have enclosed a grid comparing the cost per clinic per month for both participants.

Please submit your recommendation including budget account information, no later than **Monday, July 14, 2008**, by **4:00 P.M.** in order to place on the next Commissioner's Court Meeting **Tuesday, July 22, 2008** for possible award of bid.

If you have any questions, please call me at 318-2626.

APPROVE



DISAPPROVE



FUNDS AVAILABILITY:  Yes /  No /  Other (specify) \_\_\_\_\_

BUDGET ACCOUNT #: 8. 1292. 441. 00. 350. 001. 8. 423

AUTHORIZED SIGNATURE

*Norma L Longoria*

PRINTED NAME

*Norma L Longoria*

DATE

*7/10/08*

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or 292-7612.**

Enclosures

**HIDALGO COUNTY - WIC PROGRAM**  
**"Floor Maintenance for WIC-Clinics Located in Hidalgo County"**  
**Request for Bids No. 2008-243-07-02CGV**

**BID TABULATION GRID**

<b>Locations:</b>	<b>Participant No.1: Monthly Rate Per Location</b>	<b>Participant No. 2: Monthly Rate Per Location</b>
	<b>Benavides Floor Care</b>	<b>Valley Countertops &amp; Janitorial</b>
1. Alamo WIC Clinic - 1215	\$237.00	\$150.00
2. Alton WIC Clinic - 1214	\$309.00	\$150.00
3. Alton WIC Clinic - 1231	\$146.80	\$150.00
4. Donna WIC Clinic - 1206	\$294.00	\$210.00
5. Edinburg WIC Clinic - 1219	\$187.50	\$200.00
6. Edinburg Administration Office	\$350.00	\$300.00
7. La Joya WIC Clinic - 1210	\$196.90	\$200.00
8. Las Milipas WIC Clinic - 1211	\$216.90	\$150.00
9. McAllen WIC Clinic - 1218	\$115.40	\$190.00
10. McAllen WIC Clinic - 1230	\$156.80	\$200.00
11. Mercedes WIC Clinic - 1208	\$291.30	\$300.00
12. North San Juan WIC Clinic - 1229	\$152.70	\$300.00
13. Pharr WIC Clinic - 1224	\$168.30	\$175.00
14. San Carlos WIC Clinic - 1226	\$126.80	\$125.00
15. Weslaco WIC Clinic - 1227	\$231.40	\$200.00
<b>Additional Clinics</b>	\$201.60	\$0.00
<b>Overall Total</b>	<b>\$3,382.40</b>	<b>\$3,000.00</b>

**HIDALGO COUNTY PURCHASING DEPARTMENT  
BID TABULATION SHEET**

**DEPARTMENT NAME: Hidalgo County WIC Department**

**BID OPENING DATE: July 2, 2008**

**BID OPENING TIME: 9:30 A.M.**

**DESCRIPTION OF BID: Floor Maintenance for WIC Clinics Located in Hidalgo County**

**BID NO: 2008-243-07-02CGV**

BID # RFB#	NAME OF COMPANY	UNIT PRICE	TOTAL PRICE	BID BOND OR CHECK INCLUDE
#1	Benavides Floor Care Weslaco, Tx	See Tabulation Grid	\$3,382.40	
#2	Valley Countertops & Janitorial Monte Alto, Tx	See Tabulation Grid	\$3,000.00	
#3				
#4				
#5				
#6				
#7				
#8				
#9				
#10				