



PURCHASING DEPARTMENT  
County Of Hidalgo

**MEMORANDUM**

TO: Daniel Flores, Director  
Hidalgo County Buildings and Grounds  
Attn: Javier Carreon

FROM: Sandra Montalvo, Buyer *SM*  
Hidalgo County Purchasing Department

DATE: September 3, 2008

RE: **Bid Award Recommendation Request: Bid No. 2008-322-09-03-SMA -HIDALGO COUNTY BUILDINGS AND GROUNDS-" SERVICE & REPAIRS OF CHILLERS AND GENERAL HVAC EQUIPMENT"**

We have received two (2) responses to the above referenced project. Please review and reply with your recommendation. We need to present your recommendation on the next Commissioner's Court Meeting. Therefore, we would like to have your response on or before the following deadline.

Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Dept. via fax to (956)-318-2629 or (956) 292-7612 by no later than Friday, September 5, 2008 @ 12:00 P.M. in order to place this item on the agenda for next Commissioners Court Meeting, Wednesday, September 16, 2008.

If you should have any questions or need additional information please contact me at (956) 318-2626 ext. 4865

<u>AWARD TO VENDOR(S):</u>	<u>RECOMMENDATION (BASIS)</u>
<i>Toromont</i>	<i>More Cost effective for County</i>

BUDGET ACCOUNT: 8-1100-419-40-220-001-0-431

Authorized Signature

*Daniel Flores*

Printed Name

*9/5/08*

Date