
R. Gutierrez Engineering Corporation

October 1, 2008

Hector "Tito" Palacios
County Commissioner
Hidalgo County Precinct No. 2
301 E. State Street
Pharr, TX 78577

RE: Proposed Supplemental Agreement No. 2 – Hurricane Dolly Damage Assessment
Project No. ENG07.032k

Dear Commissioner Palacios:

We have been working with the County's FEMA consultant to provide them with data needed by FEMA to allow Hidalgo County Pct 2 to apply for reimbursement of expenditures required to make repairs to roads, bridges and drainage infrastructure damaged as a result of Hurricane Dolly and its related recovery activities. The original estimate to complete the work was \$20,000.00. We greatly underestimated the amount of field work, time and effort it would take to cover all the damaged roads within Precinct No. 2. We then estimated that we could complete the work for under \$30,000.00. Again, we underestimated the amount of work required in-house to prepare the maps and photos for the report. The report is broken down into 39 different projects. Each major county road (ie. Owassa Road) is a project and each individual subdivision (ie. South Tower Estates) is a project.

We have been asked to revise the individual maps we previously submitted to change the coordinate system to a latitude and longitude system. The conversion of the coordinates to latitude and longitude has to be done individually and takes several minutes to convert each one. There are more than one point with coordinates on each map. Therefore, it takes a few days to complete this work. The report contains 234 maps.

We are also being asked to prepare individual narratives to describe the damages and proposed repairs for each roadway or project. Each narrative will take several minutes to prepare. It will take between one and two days to prepare the narratives. The report contains 39 projects.

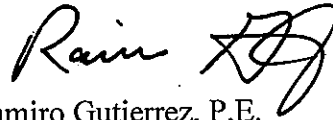
Our field crews worked approximately 3 weeks in the field. Our in-house technicians worked another 3 weeks preparing the maps. On top of that, it took approximately 4 weeks of clerical time to prepare the photographs and match them with the maps. The narrative for the report took a few hours. In addition to that, there was review time to go over the work and assure its accuracy.

I want to assure you that my underestimates of the work, time and effort to complete the work was because I did not want the work to get to large. We did our best to work efficiently and I believe we did work efficiently.

I am requesting a proposed Supplemental Agreement No. 2 to increase the maximum fee payable by \$10,000.00 under Work Authorization No. 11. This increase brings the total fee payable under this work authorization to \$40,000.00 and should cover the remaining work required to complete the task.

Enclosed are two original signature copies of the proposed Supplemental Agreement No. 2 to Work Authorization No. 11 of the 2007 Road & Bridge Contract. If this Supplemental Agreement No. 2 meets your approval, please place it before Commissioners Court for approval and signature. Please return one original signature copy for my files. If you have any questions, please call me so that we may discuss them. You can call me at 956-782-2557 or on my mobile at 956-227-2154.

Sincerely,

A handwritten signature in black ink, appearing to read "Ramiro" followed by a stylized monogram or initials.

Ramiro Gutierrez, P.E.
President


encl

cc: Humberto Garza, Chief Administrator
Files

1. The estimated cost for services under this Work Authorization is not to exceed \$40,000.00.
2. Except as amended by this Supplemental Agreement, the remaining provisions of the Agreement are unchanged and shall remain in full force and effect.

IN WITNESS WHEREOF, the ENGINEER and OWNER have caused this Supplemental Agreement No. 2 to Work Authorization No. 11, for Professional Engineering Services to be executed as of the ____ day of _____ 2008.

R. GUTIERREZ ENGINEERING CORPORATION

BY: 
Ramiro Gutierrez, P.E., President

HIDALGO COUNTY

BY: _____
Juan D. Salinas, III, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

Approved by Commissioners Court: _____

APPROVED AS TO FORM:

ATLAS & HALL, L.L.P.

BY: _____
Stephen L. Crain