

Requisition

Req # 00141291

PO #

Date: 10/09/08

Regular
10/2/08
11718

Bill To: x
x

Vendor : 27057
OFFICE COMMUNICATIONS SYSTEMS, INC.
10231 KOTZEBUE
SAN ANTONIO TX 78217

Ship To: 275TH DISTRICT COURT
100 N. CLOSNER, 2ND FL
EDINBURG TX 78539

Contact: GINNA ALVAREZ
956-318-2270

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		BUYBOARD PRICING 299-08 DO NOT DUPLICATE ORDER		
1	EACH	ESTUDIO281C E-STUDIO 281C - COPIER	6,878.90	6,878.90
1	EACH	INSTALLATION DELIVERY/INSTALLATION, ESTUDIO 281C/351C/451C		.00
1	EACH	GD1200 FAX BOARD, ESTUDIO 281C/351C/451C		.00
1	EACH	MR3018 MEMORY,UPGRADE KIT, ESTUDIO 281C/351C/451C		.00
1	EACH	STAND3511/451 STAND ESTUDIO 281C/351/C451C		.00
1	EACH	MJ1022 FINISHER		.00
1	EACH	KN3511 BRIDGE KIT		.00
1		ES281/351/451C KIT-S ES281/351/451C KIT SET UP W/SURGE PROT		.00
		Account No	Encumbrance	
		8-1100-412-00-005-001-0-743	6,878.90	
			Freight	.00
			Total	6,878.90
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Buyboard

Authorized By: _____

Register # 11612 10/14/08

TOSHIBA

BUSINESS SOLUTIONS

New Mexico
Texas

SALES ORDER FORM

10231 Kotzebue
San Antonio, Texas 78217
Phone: 210.357.2600
Fax: 210.357.2630

CUSTOMER NUMBER	ORDER DATE
	10/5/2008

Sales Representative: Leo Alvarez

CUSTOMER INFORMATION

Bill to Number:	Ship to Number	
Customer Name: Hidalgo County 275th District Court	Customer Name: Hidalgo County 275th District Court	
Billing Address: 100 N Closer Address 2	Shipping Address: 100 N Closer	
City State: Edinburg, Tx Zip: 78539	City, State-Zip: Edinburg, Tx 78539	
Phone #: 956/318-2270 Ext. Fax #	Phone #: Ext.	Fax #
Customer PO #	Business Type: Government	Delivery Date: Shipping: Terms:

MOVEMENT STATUS

<input type="checkbox"/> Demo Equipment	<input type="checkbox"/> Supply	Delivery Contact: GINNA ALVAREZ
<input type="checkbox"/> Sale/Cash	<input type="checkbox"/> Lease	Telephone #: 318-2270
<input type="checkbox"/> Machine P/U Request	<input type="checkbox"/> Rental	Delivery Hours: 1-5
<input type="checkbox"/> Customer Loaner	<input type="checkbox"/> Other:	Stairs: Yes No Meters: <input type="checkbox"/> Black Beg. End
<input type="checkbox"/> Move Customer Equip.		<input type="checkbox"/> Color Beg. End
		<input type="checkbox"/> Scans Beg. End

EQUIPMENT AND SUPPLIES

QTY	EQUIPMENT & ACCESSORIES	PRODUCT NUMBER	SERIAL NUMBER	UNIT PRICE	AMOUNT
1	E-Studio 281C	ESTUDIO281C		\$ 6,878.90	\$ 6,878.90
1	Delivery/Installation, EStudio 281C/351C/451C	INSTALLATION			\$ -
1	Fax Board, EStudio 281C/351C/451C	GD1200			\$ -
1	Feeder, RADF, EStudio 281C/351C/451C	MR3018			\$ -
1	Memory, Upgrade Kit, EStudio 281C/351C/451C	GC1231			\$ -
1	Stand, EStudio 281C/351C/451C	Stand351/451			\$ -
1	Finisher	MJ1022			\$ -
1	bridge kit	KN3811			\$ -
1	service contract 60,000/yr/01 aR	color @ .085		\$ 720.00	\$ 720.00

REQUIRED: See Attached Premium GMA - Acceptance or Declination Signature Block Must Be Signed by Customer.

SPECIAL INSTRUCTIONS: <p style="text-align: center;">299-05 buyboard # 321-05</p>	Sub Total	\$ 7,598.90
	Taxable Total	\$ 7,598.90
		\$ -
		\$ -
	Total	\$ 7,598.90

Model Trade-In	Serial Number:	Equip. ID
Sales Manager: <i>Leo Alvarez</i>	Office Branch:	Date:
Customer Name: (Please Print)	Customer Name: (Signature) <i>GINNA ALVAREZ</i>	

By signing this agreement, the customer acknowledges that he/she has read and understood the terms and conditions of this agreement.

1. Limited Warranty. The seller warrants that the goods to be delivered will be of the kind and quality described in this Agreement and will be free of defects in workmanship or material. Should any failure to conform to this warranty appear within ninety (90) days after the initial date of installation in the case of new goods, or thirty (30) days after the initial date of installation in the case of used or reconditioned goods, the seller at its option, shall correct such defects by suitable repair or replacement at its own expense, upon notification thereof and substantiation that the goods have been stored, installed, maintained, and operated in accordance with the Seller's recommendations or standard industry practice. The foregoing warranty does not apply to consumable parts such as, but not limited to, drums, cleaning brushes, rollers, developer, toner, heat and other tubes, pressure pads, fusers, lenses and fuses. This warranty is exclusive and is in lieu of any warranty of merchantability, fitness for a particular purpose or other warranty of quality, whether express or implied, except of title and against patent infringement. Correction of non-conformities, in the manner and for the period of time provided above, shall constitute fulfillment of all liabilities of the Seller to the Customer with respect to, or arising out of, the goods, whether based on contract, negligence, strict tort liability or otherwise.

Requisition

Req # 00141307

PO #

Date: 10/09/08

Bill To: x
 x

Vendor : 27057
OFFICE COMMUNICATIONS SYSTEMS, INC.
10231 KOTZEBUE
SAN ANTONIO TX 78217

Ship To: 275TH DISTRICT COURT
100 N. CLOSNER, 2ND FL
EDINBURG TX 78539

Contact: GINNA ALVAREZ
956-318-2270

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	YEAR	DO NOT DUPLICATE ORDER COLOR @ .85 SERVICE CONTRACT 60,000/YR/.01 ALL(SUPPLY INCLUSIVE ITEMS: CARTRIDGE, DRUM, TONER, ALL PARTS AND LABOR) 60,000 BLACK COPIES, 700 COLOR COPIES	720.00	720.00
		Account No _____	Encumbrance	
		8-1100-412-00-005-001-0-432	720.00	
			Freight	.00
			Total	720.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

TOSHIBA

BUSINESS SOLUTIONS

New Mexico
Texas

10231 Kozabue
San Antonio, Texas 78217
Phone: 210.357.2600
Fax: 210.357.2630

PREMIUM PLUS MAINTENANCE AGREEMENT

CONTRACT NUMBER: _____ EFFECTIVE DATE: _____

Sales Representative: Lee Alvarez

CUSTOMER INFORMATION

Customer Name: <u>Hidalgo County 275th District Court</u>	Bill to Number: _____	Customer Name: <u>Hidalgo County 275th District Court</u>	Ship to Number: _____
Attention: <u>Gianna Alvarez</u>		Attention: <u>Gianna Alvarez</u>	
Address: <u>100 N Closer</u>		Address: <u>100 N Closer</u>	
Address 2: _____	City, State: <u>Edinburg, Tx</u>	Address 2: _____	City, State-Zip: <u>Edinburg, Tx 78539</u>
Phone #: <u>956/318-2270</u>	Ext: _____	Phone #: _____	Ext: _____
	Fax #: <u>956 318 2589</u>		Fax #: _____
Email: _____		Email: _____	

SELECT ONE: This contract will begin on the date of Equipment Installation. OR This contract will begin after a _____ day warranty period.

EQUIPMENT COVERED BY THIS CONTRACT (Attach list if necessary)

Main Unit ID #	Main Unit Model #	Main Unit Serial #	Meter Read (beginning)	Service Included in Lease	Term of Lease (# of Months)
1	Toshiba e281c			<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - SPECIFY: _____	
2				<input type="checkbox"/> No <input type="checkbox"/> Yes - SPECIFY: _____	
3				<input type="checkbox"/> No <input type="checkbox"/> Yes - SPECIFY: _____	
4				<input type="checkbox"/> No <input type="checkbox"/> Yes - SPECIFY: _____	

SUPPLY INCLUSIVE ITEMS

Cartridge	Drum	Staples	Toner	Other (Please Specify)
1 Cartridge _____	Drum _____		Toner _____	all parts and labor _____
2 _____				
3 _____				
4 _____				

TRANSACTION TERMS

This contract will bill a minimum charge of \$ 720.00 every - SELECT ONE: Month Quarter Year

The contract includes 60,000 BLACK copies every - SELECT ONE: Month Quarter Year

An overage charge of \$ 0.010000 will be charged for EACH excess BLACK copy.

The contract includes 700 COLOR copies every - SELECT ONE: Month Quarter Year

An overage charge of \$ 0.0850 will be charged for EACH excess COLOR copy.

Comments: _____



P.O. Box 400
Austin, Texas 78767-0400
512-467-0222
800-695-2919
Fax: 800-211-5454
www.buyboard.com

July 28, 2008

Sent Via E-mail: Rodney.bowles@tabs.toshiba.com

Mr. Rodney Bowles
Toshiba Business Solutions – Texas/New Mexico
10231 Kotzebue
San Antonio, TX 78217

Proposal Name & Number: Copiers & Supplies #299-08

Dear Mr. Bowles:

Congratulations, your company has been successful on the above referenced proposal! This contract will be effective September 1, 2008.

To see the items your company has been awarded, please review the proposal tabulation #299-08 on the following website: www.vendor.buyboard.com. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Attached to this letter you will find the following documents:

- Vendor Quick Reference Sheet
- Electronic Catalog Format Instructions

Receipt of a purchase order directly from a Cooperative member is not within the guidelines of the coop. Accepting orders directly from member entities may result in a violation of the State of Texas competitive bid statute and cancellation of the proposal award. Therefore, all orders must be processed through the Cooperative in order to comply. We request your assistance in immediately forwarding by fax (1-800-211-5454) to the cooperative any orders received directly from member entities. If by chance an order sent directly to you has been unintentionally processed, please fax it to the Cooperative (1-800-211-5454) and note it as **RECORD ONLY** to prevent duplication.

Per proposal specifications, awarded vendors will have 60 days to submit their electronic catalog. If the electronic data is not provided within 60 days of notice of award, we reserve the right to inactivate any company's award information from the Buyboard until such time the electronic data is received.

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact me at 512-467-0222, ext. 7154 or 1-800-695-2919.

Sincerely,

Sharon McAfee
Bid Administration Manager



The Texas Local Government Purchasing Cooperative is a joint project of the
Texas Association of School Boards, Texas Municipal League, and Texas Association of Counties