

AI-12684
Dolly LIT
CC CONSENT

2.A.

Date: 12/09/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION
2008 - DBM Hurricane Dolly (1100)
BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-00-115-072-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available balance as of 12/05/08 \$651,021.15.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/05/2008 01:32 PM	APRV
2	Ana Galvan	Anna Galvan	12/05/2008 02:03 PM	APRV
3	Auditor's Office		12/05/2008 04:53 PM	NEW

Form Started By: Erika Reyna
Started On: 12/05/2008 01:21 PM
Final Approval Date: 12/05/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: December 5, 2008

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Hurricane Dolly

ACCOUNT NUMBER: 8-1100-415-00-115-072-0-XXX

CONTACT PERSON: Rey Salazar PHONE: (956)292-7025 x 5426

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
350	CONTRACTUAL SERVICES	131	OVERTIME	\$ 300,000.00
350	CONTRACTUAL SERVICES	220	FICA	\$22,950.00
350	CONTRACTUAL SERVICES	230	RETIREMENT	26,340.00
350	CONTRACTUAL SERVICES	250	UNEMPLOYMENT	1,500.00
350	CONTRACTUAL SERVICES	260	WORKERS COMP	36,300.00
TOTAL				\$ 387,090.00

REASON: Funding is needed to cover overtime expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12621

2.B.

Line Item Transfer

CC CONSENT

Date: 12/09/2008

Submitted By: Yolanda Orozco, EMERGENCY SERVICES DIVISION

Submitted For: A.A. Tony Pena, Jr.

Department: EMERGENCY SERVICES DIVISION

Information

CAPTION

2008 - Fire Marshal's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-422-10-300-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-04-08

Attachments

Link: [Line Item Trans.120908](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 04:23 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 01:11 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:26 PM	APRV

Form Started By: Yolanda Orozco

Started On: 12/03/2008 04:11 PM

Final Approval Date: 12/04/2008

AI-12580

2.C.

Intradepartmental Transfers

CC CONSENT

Date: 12/09/2008
Submitted By: Belinda Alvarez, EMERGENCY SERVICES DIVISION
Submitted For: Belinda Alvarez
Department: EMERGENCY SERVICES DIVISION
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Emergency Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-429-00-300-023-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-04-08

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/03/2008 11:48 AM	APRV
2		Veronica Ortiz	Veronica Ortiz	12/04/2008 01:05 PM	APRV
3		Auditor's Office	Linda Fong	12/04/2008 04:38 PM	APRV

Form Started By: Belinda Alvarez
Started On: 12/03/2008 11:01 AM

Final Approval Date: 12/04/2008

AI-12577
12577 12-03-08
CC CONSENT

2.D.

Date: 12/09/2008
Submitted By: Mary Garcia, TAX OFFICE
Submitted For: Armando Barrera Jr., Rta
Department: TAX OFFICE
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-15-140-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-04-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 10:33 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 01:04 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:35 PM	APRV

Form Started By: Mary Garcia
Started On: 12/03/2008 10:06 AM

Final Approval Date: 12/04/2008

AI-12569

2.E.

Intradepartmental Transfers

CC CONSENT

Date: 12/09/2008
Submitted By: Nilda Cavazos, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Purchasing (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-18-160-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

535 --> 747 \$700.00; funds of \$5,957.26 available as of 12-03-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/02/2008 03:46 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/03/2008 08:51 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:25 PM	APRV

Form Started By: Nilda Cavazos
Started On: 12/02/2008 03:39 PM

Final Approval Date: 12/04/2008

AI-12520

2.F.

**Adult Probation 2008 Transfer
CC CONSENT**

Date: 12/09/2008
Submitted By: Diana Solis, ADULT PROBATION
Department: ADULT PROBATION
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Adult Probation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-423-00-320-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 11-26-08

Attachments

Link: [GF Electricity](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	11/25/2008 02:44 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	11/26/2008 10:14 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:26 PM	APRV

Form Started By: Diana Solis
Started On: 11/25/2008 02:21 PM
Final Approval Date: 12/04/2008

DATE: November 24, 2008

DEPARTMENT HEAD: Joe Lopez

DEPARTMENT NAME: Adult Probation

ACCOUNT NUMBER: 8-1100-423-00-320-001-0-

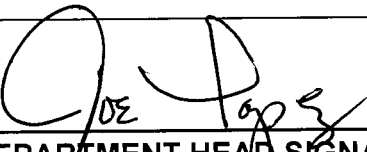
SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-423-00-320-001-0-432	Equip R&M Service	→	8-1100-423-00-320-001-0-622	Electricity	5,000.00
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
- - - - -		→	- - - - -		
TOTAL					\$5,000.00

REASON: For electricity service up to 12/31/08.


 DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-12658
2008 LIT for ROW (1200)
CC CONSENT

2.G.

Date: 12/09/2008
Submitted By: Dale Kennan, BUDGET & MANAGEMENT
Submitted For: Right of Way Department
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Right of Way (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1200-431-00-260-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From object 522 to 211 in the amount of \$5,000.00. Funding available for transfer as of 12-4-08.

Attachments

Link: [2008 LIT for ROW \(1200\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 03:08 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 03:47 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:26 PM	APRV

Form Started By: Dale Kennan
Started On: 12/04/2008 02:13 PM
Final Approval Date: 12/04/2008

AI-12655

2.H.

Line Item Transfer- Law Library

CC CONSENT

Date: 12/09/2008
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Law Library (1247)

BACKGROUND

Transfer needed to cover costs of cable drops.

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1247-412-50-100-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
671 -->431 \$1,200.00
Available balance as of 12-04-08 \$2,500.00

Attachments

Link: [Intra- Law Library](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 01:46 PM	APRV
2	Ana Galvan	Anna Galvan	12/05/2008 10:43 AM	APRV
3	Auditor's Office	Becky Morales	12/05/2008 04:13 PM	APRV

Form Started By: Veronica Lopez
Started On: 12/04/2008 11:37 AM
Final Approval Date: 12/05/2008

DATE: December 4, 2008

2008

Transfer



DEPARTMENT HEAD: Valde Guerra

AI-12655

DEPARTMENT NAME: Department of Budget & Management for Law Library

ACCOUNT NUMBER: 8-1247-412-50-100-001-0-XXX

Contact Person: Veronica L. Nixon Ph#: (956) 292-7025 Ext. 5416

SUBJECT: Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
671	Law Library- Bldg R&M Supplies	431	Law Library-Bldg R&M Service	\$1,200.00
TOTAL				1,200.00

REASON: Transfer from Law Library- Bldg R&M Supplies to Law Library-Bldg R&M Service in the amounts of \$1,200.00 to cover costs of cable drops.

Approved by

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12643

2.I.

Line item transfer 12.04.08

CC CONSENT

Date: 12/09/2008
Submitted By: Stephanie Palacios, DISTRICT CLERK
Department: DISTRICT CLERK
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - District Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-090-0010-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 12-04-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 10:15 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 01:34 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:28 PM	APRV

Form Started By: Stephanie Palacios
Started On: 12/04/2008 10:12 AM
Final Approval Date: 12/04/2008

AI-12641

2.J.

**Intrdepartmental Transfer
CC CONSENT**

Date: 12/09/2008
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Roy Quintanilha
Department: SAFETY DIVISION
Agenda Category: Intrdepartmental Transfers:

Information

CAPTION

2008 - DBM Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-50-115-059-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

432 --> 339 \$1,000.00; funds of \$1,773.90 available as of 12-04-08.
442 --> 531 \$1,000.00; funds of \$1,570.00 available as of 12-04-08.
550 --> 601 \$1,500.00; funds of \$2,315.00 available as of 12-04-08.
684 --> 682 \$1,000.00; funds of \$2,099.10 available as of 12-04-08.

Attachments

Link: [12/9/08](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 08:49 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 11:32 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:30 PM	APRV

Form Started By: Rosie Luna
Started On: 12/04/2008 08:46 AM
Final Approval Date: 12/04/2008

AI-12598

2.K.

WIC

CC CONSENT

Date: 12/09/2008
Submitted By: Margarita Gonzalez, WIC
Department: WIC
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2009 - WIC Admin. (1292)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1292-441-00-350-001-9-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
604-->745 \$ 8,050.00; Available balance as of 12/04/08 \$ 28,433.37
604-->666 \$ 1,355.80; Available balance as of 12/04/08 \$ 28,433.37

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 03:57 PM	APRV
2	Ana Galvan	Anna Galvan	12/04/2008 04:07 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:57 PM	APRV

Form Started By: Margarita Gonzalez
Started On: 12/03/2008 03:22 PM
Final Approval Date: 12/04/2008

AI-12548

2.L.

**Intra Departmental Transfer
CC CONSENT**

Date: 12/09/2008
Submitted By: Sandra De Leon, COUNTY JUDGE
Submitted For: Raul Lozano
Department: COUNTY JUDGE
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - County Judge's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-413-00-110-006-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-04-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/01/2008 11:51 AM	APRV
2		Veronica Ortiz	Veronica Ortiz	12/04/2008 11:55 AM	APRV
3		Auditor's Office	Linda Fong	12/04/2008 04:29 PM	APRV

Form Started By: Sandra De Leon
Started On: 12/01/2008 08:51 AM

Final Approval Date: 12/04/2008

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: December 1, 2008

DEPARTMENT HEAD: Judge JD Salinas III

DEPARTMENT NAME: County Judge's Office

ACCOUNT NUMBER: 8-1100-413-00-110-006-0

CONTACT PERSON: Sandra C. De Leon PHONE: 318-2600

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
583	Travel - Out of County	442	Equipment & Vehicle Rentals	1,200.00
583	Travel - Out of County	661	Minor Office Equipment	1,100.00
583	Travel - Out of County	531	Telephone	700.00
			TOTAL	3,000.00

REASON: Transfer needed for end of the year invoices.

DEPARTMENT HEAD SIGNATURE

1-Dec-08

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-12558

2.M.

transfer of funds-Aux,Ct.

CC CONSENT

Date: 12/09/2008
Submitted By: Monica Badillo, BUDGET & MANAGEMENT
Submitted For: Corina Hernandez
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Auxiliary Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-045-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

661 --> 608 \$250.00; funds of \$290.01 available as of 12-02-08.

Attachments

Link: [transfer](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/02/2008 11:12 AM	APRV
2		Sylvia Solis	Sylvia Solis	12/02/2008 02:26 PM	APRV
3		Auditor's Office	Linda Fong	12/04/2008 04:31 PM	APRV

Form Started By: Monica Badillo
Started On: 12/02/2008 10:33 AM

Final Approval Date: 12/04/2008

AI-12584

2.N.

Telephone Transfer

CC CONSENT

Date: 12/09/2008
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Budget & Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-14-115-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
890-->531 \$ 650.00; Available balance as of 12/04/08 \$ 1,406.90

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 01:42 PM	APRV
2	Ana Galvan	Anna Galvan	12/04/2008 08:39 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:45 PM	APRV

Form Started By: Angela Garcia

Started On: 12/03/2008 11:39 AM

Final Approval Date: 12/04/2008

AI-12604

2.O.

Line Item Transfer

CC CONSENT

Date: 12/09/2008
 Submitted By: Virginia Rodriguez, SHERIFF DEPT.
 Submitted For: Virginia Rodriguez
 Department: SHERIFF DEPT.
 Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Sheriff's Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-423-21-280-002-0-XXX
 FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

331-->608 \$ 3,000.00; Available balance as of 12/05/08 \$ 133,498.56

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Anacleto Martinez	Anacleto Martinez	12/03/2008 04:04 PM	APRV
2	Budget & Management	Veronica Lopez	12/03/2008 04:24 PM	APRV
3	Ana Galvan	Anna Galvan	12/05/2008 08:39 AM	APRV
4	Auditor's Office	Angela Garcia	12/05/2008 04:53 PM	APRV
Form Started By: Virginia Rodriguez			Started On: 12/03/2008 03:34 PM	
Final Approval Date: 12/05/2008				

DATE: DECEMBER 3, 2008

DEPARTMENT HEAD: Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Hidalgo County Adult Detention Center

ACCOUNT NUMBER: 8-1100-423-21-280-002-0-

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government

Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-423-21-280-002-0-331	PHYSICIAN SERVICES	→	8-1100-423-21-280-002-0-608	HOUSEHOLD & INSTITUTIONAL SUPPLIES	3,000.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
TOTAL					\$3,000.00

REASON: FUNDS ARE NEEDED TO COVER EXPENDITURES FOR THE REMAINDER OF FISCAL YEAR

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-12589

2.P.

Line Item Transfer

CC CONSENT

Date: 12/09/2008
 Submitted By: Alma Ybarra, GEN. GOVT. BLDGS.
 Submitted For: Alma Ybarra
 Department: GEN. GOVT. BLDGS.
 Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Buildings & Grounds (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-40-220-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

- 609 --> 661 \$2,000.00; funds of \$9,770.72 available as of 12-04-08.
- 609 --> 666 \$200.00; funds of \$9,770.72 available as of 12-04-08.
- 540 --> 442 \$1,000.00; funds of \$3,509.48 available as of 12-04-08.
- 550 --> 442 \$500.00; funds of \$500.00 available as of 12-04-08.
- 609 --> 601 \$400.00; funds of \$9,770.72 available as of 12-04-08.
- 609 --> 663 \$300.00; funds of \$9,770.72 available as of 12-04-08.
- 665 --> 748 \$2,789.00; funds of \$2,789.00 available as of 12-04-08.
- 667 --> 748 \$1,464.00; funds of \$1,464.00 available as of 12-04-08.
- 683 --> 748 \$1,000.00; funds of \$1,000.00 available as of 12-04-08.
- 745 --> 748 \$600.00; funds of \$2,208.84 available as of 12-04-08.
- 890 --> 748 \$1,000.00; funds of \$2,635.15 available as of 12-04-08.

Attachments

Link: [Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 01:45 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 10:00 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:47 PM	APRV

Form Started By: Alma Ybarra
 Started On: 12/03/2008 01:39 PM

Final Approval Date: 12/04/2008

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: December 3, 2008

DEPARTMENT HEAD: DANIEL FLORES

DEPARTMENT NAME: BUILDINGS & GROUNDS

ACCOUNT NUMBER: 8-1100-419-40-220-001-0-

CONTACT PERSON: DANIEL FLORES **PHONE:** 956-289-7850

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM	OBJECT NAME	TO	OBJECT NAME	
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	
609	AGRICULTURE	661	MINOR OFFICE EQUIP	2,000.00
609	AGRICULTURE	666	MINOR OFFICE FURNITURE	200.00
540	ADVERTISING	442	RENTAL	1,000.00
550	PRINTING	442	RENTAL	500.00
609	AGRICULTURE	601	OFFICE SUPPLIES	400.00
609	AGRICULTURE	663	SM.TOOLS	300.00
665	MINOR COMPUTER EQUIP	748	OTHER EQUIP	2,789.00
667	MINOR SOFTWARE	748	OTHER EQUIP	1,464.00
683	LUBRICANT	748	OTHER EQUIP	1,000.00
745	COMPUTERS	748	OTHER EQUIP	600.00
890	OTHER	748	OTHER EQUIP	1,000.00
TOTAL				\$11,253.00

REASON: TO PURCHASE NEEDED EQUIPMENT.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-12590

2.Q.

Line Item Transfer

CC CONSENT

Date: 12/09/2008
 Submitted By: Alma Ybarra, GEN. GOVT. BLDGS.
 Submitted For: Alma Ybarra
 Department: GEN. GOVT. BLDGS.
 Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Buildings & Grounds (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-40-220-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

684-->748 \$ 1,470.30; Available balance as of 12/04/08 \$ 1,470.30
 609-->748 \$ 4,000.00; Available balance as of 12/04/08 \$ 9,770.72
 334-->671 \$ 2,249.00; Available balance as of 12/04/08 \$ 2,249.00
 339-->671 \$ 1,000.00; Available balance as of 12/04/08 \$ 3,795.00
 413-->671 \$ 5,000.00; Available balance as of 12/04/08 \$ 7,489.05
 424-->671 \$ 2,000.00; Available balance as of 12/04/08 \$ 4,680.00
 432-->671 \$ 7,000.00; Available balance as of 12/04/08 \$ 9,523.36
 434-->671 \$ 5,000.00; Available balance as of 12/04/08 \$ 7,279.21
 439-->671 \$ 1,000.00; Available balance as of 12/04/08 \$ 2,656.50
 581-->671 \$ 983.09; Available balance as of 12/04/08 \$ 983.09
 609-->671 \$ 2,000.00; Available balance as of 12/04/08 \$ 9,770.72

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 01:45 PM	APRV
2	Ana Galvan	Anna Galvan	12/04/2008 02:56 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:50 PM	APRV

Form Started By: Alma Ybarra Started On: 12/03/2008 01:41 PM

Final Approval Date: 12/04/2008

BUDGET INTRADEPARTMENTAL TRANSFER

DATE: December 3, 2008

DEPARTMENT HEAD: DANIEL FLORES

DEPARTMENT NAME: BUILDINGS & GROUNDS

ACCOUNT NUMBER: 8-1100-419-40-220-001-0-

CONTACT PERSON: DANIEL FLORES **PHONE:** 956-289-7850

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	
684	TIRES & TUBES	748	OTHER EQUIPMENT	\$ 1,470.30
609	AGRICULTURAL & LANDSCAPING	748	OTHER EQUIPMENT	4,000.00
334	ENGINEER & ARCHITECT SRV.	671	BLDG R&M SUPPLIES	2,249.00
339	OTHER PROFESSIONAL SRV.	671	BLDG R&M SUPPLIES	1,000.00
413	SURVEILLANCE & SECURITY	671	BLDG R&M SUPPLIES	5,000.00
424	LAWN CARE	671	BLDG R&M SUPPLIES	2,000.00
432	EQUIP R&M SRV.	671	BLDG R&M SUPPLIES	7,000.00
434	VEHICLE R&M SRV.	671	BLDG R&M SUPPLIES	5,000.00
439	OTHER STRUCTURES R&M SRV.	671	BLDG R&M SUPPLIES	1,000.00
581	TRAVEL IN COUNTY	671	BLDG R&M SUPPLIES	983.09
609	AGRICULTURAL & LANDSCAPING	671	BLDG R&M SUPPLIES	2,000.00
TOTAL				\$ 31,702.39

REASON: OBJECT LOW IN FUNDS.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-12591

2.R.

Line Item Transfer-Minor Structures

CC CONSENT

Date: 12/09/2008
Submitted By: Alma Ybarra, GEN. GOVT. BLDGS.
Submitted For: Alma Ybarra
Department: GEN. GOVT. BLDGS.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Buildings & Grounds (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-40-220-002-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-04-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/03/2008 03:10 PM	APRV
2		Veronica Ortiz	Veronica Ortiz	12/04/2008 01:09 PM	APRV
3		Auditor's Office	Linda Fong	12/04/2008 04:51 PM	APRV

Form Started By: Alma Ybarra Started On: 12/03/2008 01:43 PM

Final Approval Date: 12/04/2008

AI-12609

2.S.

Health Division - Clinics Line Item Trf

CC CONSENT

Date: 12/09/2008
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Health & Human Services Dept - Clinics (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-441-00-340-003-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 12-04-08

Attachments

Link: [Clinics LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 04:25 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 01:10 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:00 PM	APRV

Form Started By: Dan Beltran
Started On: 12/03/2008 03:56 PM

Final Approval Date: 12/04/2008

AI-12583

2.T.

Health Division - Adm Line Item Trf

CC CONSENT

Date: 12/09/2008
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Health & Human Services - Adm (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-441-00-340-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 12-04-08

Attachments

Link: [Adm LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 11:49 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 01:08 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:43 PM	APRV

Form Started By: Dan Beltran

Started On: 12/03/2008 11:38 AM

Final Approval Date: 12/04/2008

AI-12588
Budget Line Item Transfer
CC CONSENT

2.U.

Date: 12/09/2008
Submitted By: Edna Kirby, IT DEPARTMENT
Submitted For: Renan Ramirez
Department: IT DEPARTMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - I.T. Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-00-200-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

583-->535 \$ 100.00; Available balance as of 12/05/08 \$ 130.57
533-->581 \$ 1,000.00; Available balance as of 12/05/08 \$ 4,017.16
533-->432 \$ 934.00; Available balance as of 12/05/08 \$ 4,017.16

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 10:15 AM	APRV
2	Ana Galvan	Anna Galvan	12/04/2008 04:07 PM	APRV
3	Veronica Ortiz	Veronica Ortiz	12/05/2008 09:15 AM	APRV
4	Ana Galvan	Anna Galvan	12/05/2008 09:32 AM	APRV
5	Auditor's Office	Becky Morales	12/05/2008 11:32 AM	APRV
6	Ana Galvan	Anna Galvan	12/05/2008 01:17 PM	APRV

Form Started By: Edna Kirby
Started On: 12/03/2008 01:08 PM

Final Approval Date: 12/05/2008

AI-12545

2.V.

JP 3.1 November Line Item Transfer

CC CONSENT

Date: 12/09/2008
Submitted By: Kimberly Echavarria, J.P. 3, 1
Submitted For: Kimberly Echavarria
Department: J.P. 3, 1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - J.P. Pct. 3, PL 1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-065-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

608 --> 529 \$70.90; funds of \$70.90 available as of 11-26-08.
664 --> 529 \$200.00; funds of \$1,364.21 available as of 11-26-08.

Attachments

Link: [JP 3.1 Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	11/26/2008 11:48 AM	APRV
2	Sylvia Solis	Sylvia Solis	11/26/2008 01:16 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:27 PM	APRV

Form Started By: Kimberly Echavarria
Started On: 11/26/2008 11:44 AM
Final Approval Date: 12/04/2008

AI-12579

2.W.

**Line_Item-Transer_AT & T Phone bill
CC CONSENT**

Date: 12/09/2008
Submitted By: Robert Leal, J.P. 4, 2
Submitted For: Robert Leal
Department: J.P. 4, 2
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - J.P. Pct 4, PL. 2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-068-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

581-->531 \$ 480.00; Available balance as of 12/03/08 \$ 807.95

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 11:48 AM	APRV
2	Ana Galvan	Anna Galvan	12/03/2008 03:12 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:36 PM	APRV

Form Started By: Robert Leal
Started On: 12/03/2008 10:54 AM

Final Approval Date: 12/04/2008

AI-12549
Budget Line Item Transfer
CC CONSENT

2.X.

Date: 12/09/2008
Submitted By: Rolando Garcia, BUDGET & MANAGEMENT
Submitted For: Irma Guzman
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - 139th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-003-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

601-->442 \$6.00; Available balance as of 12/01/08 \$1,115.03

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/01/2008 11:53 AM	APRV
2	Ana Galvan	Anna Galvan	12/02/2008 03:43 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:30 PM	APRV

Form Started By: Rolando Garcia
Started On: 12/01/2008 09:49 AM

Final Approval Date: 12/04/2008

AI-12553

2.Y.

389th Line Item Transfer

CC CONSENT

Date: 12/09/2008
 Submitted By: Luisa Pearson, 389TH DISTRICT COURT
 Submitted For: Luisa Pearson
 Department: 389TH DISTRICT COURT
 Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - 389th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-008-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

602 --> 432 \$114.00; funds of \$114.01 available as of 12-02-08.
 608 --> 432 \$400.00; funds of \$538.00 available as of 12-02-08.
 630 --> 432 \$80.00; funds of \$670.49 available as of 12-02-08.
 583 --> 432 \$400.00; funds of \$484.19 available as of 12-02-08.
 584 --> 432 \$230.00; funds of \$230.00 available as of 12-02-08.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/02/2008 09:03 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/02/2008 09:55 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:19 PM	APRV

Form Started By: Luisa Pearson

Started On: 12/01/2008 03:05 PM

Final Approval Date: 12/04/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: November 18, 2008

DEPARTMENT HEAD Judge Letty Lopez

DEPARTMENT NAME 389th District Court

ACCOUNT NUMBER: 8-1100-412-00-008-001-0-XXX

CONTACT PERSON: Luisa Pearson PHONE: (956) 318-2080

SUBJECT: Intra-departmental Transfer(s)

Honorable Commissioner's Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM: OBJECT CODE	OBJECT NAME	TO: OBJECT CODE	OBJECT NAME	AMOUNT
602	Paper Supplies	432	Repair & maintenance services equip	\$ 114.00
608	Household & Industrial supplies	432	Repair & maintenance services equip	\$ 400.00
630	Food	432	Repair & maintenance services equip	\$ 80.00
583	Out-of County employee Travel	432	Repair & maintenance services equip	\$ 400.00
584	Registration Fees	432	Repair & maintenance services equip	\$ 230.00
TOTAL				\$ 1,224.00

REASON: Monies will be needed for expenditures that will be incurred this year.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12566
LINE ITEM TRANSFER 831
CC CONSENT

2.Z.

Date: 12/09/2008
Submitted By: Esther Cantu, 398TH DISTRICT COURT
Department: 398TH DISTRICT COURT

Information

CAPTION

2008 - 398th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 **ACCT. #:** 8-1100-412-00-009-001-0-XXX
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available account balance as of 12-04-08

Attachments

Link: [LINE ITEM TRANSFER 831](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/02/2008 03:00 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 01:02 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:11 PM	APRV
4	Purchasing Department	Marty Salazar	12/04/2008 05:09 PM	APRV

Form Started By: Esther Cantu Started On: 12/02/2008 02:46 PM
Final Approval Date: 12/04/2008

DATE: December 2, 2008

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th District Court

ACCOUNT NUMBER: 8-1100-412-00-009-001-0

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-412-00-009-001-0-583	TRAVEL OUT OF COUN	○	8-1100-412-00-009-001-0-831	COURT COST & INVESTIGATION	\$ 200.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
TOTAL					\$200.00

REASON:
ADDITION MONIES NEEDED

DEPARTMENT HEAD SIGNATURE _____ December 2, 2008
 Date

APPROVED COMMISSIONERS' COURT _____ DATE _____ ATTEST COUNTY CLERK _____

AI-12560

2.AA.

Line Item Transfer

CC CONSENT

Date: 12/09/2008
Submitted By: Rachel Cavazos, CONSTABLE PCT. #3
Submitted For: Larry Gallardo
Department: CONSTABLE PCT. #3
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Constable Pct. 3 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 8 ACCT. #: 8-1100-421-00-293-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

584-->681 \$ 50.00; Available balance as of 12/03/08 \$ 760.00
584-->665 \$ 176.41; Available balance as of 12/03/08 \$ 760.00
584-->611 \$ 483.59; Available balance as of 12/03/08 \$ 760.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/02/2008 01:08 PM	APRV
2	Ana Galvan	Anna Galvan	12/03/2008 11:47 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:22 PM	APRV

Form Started By: Rachel Cavazos

Started On: 12/02/2008 11:06 AM

Final Approval Date: 12/04/2008

AI-12562
Travel transfer
CC CONSENT

2.BB.

Date: 12/09/2008
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Constable Pct. 5 (1220)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1220-421-00-295-002-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/02/2008 11:23 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 11:56 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:24 PM	APRV

Form Started By: Angela Garcia Started On: 12/02/2008 11:15 AM
Final Approval Date: 12/04/2008

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: 12/02/08

DEPARTMENT HEAD: DANIEL MARICHALAR

DEPARTMENT NAME: CONSTABLE PCT. #5

ACCOUNT NUMBER: 8-1220-421-00-295-002-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT	OBJECT	OBJECT	OBJECT	
CODE	NAME	CODE	NAME	AMOUNT
584	REGISTRATION FEES	583	TRAVEL OUT OF COUNTY	\$28.00
			TOTAL	28.00

REASON: TRAVEL

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE

ATTEST COUNTY CLERK

AI-12552
Constable Pct.5
CC CONSENT

2.CC.

Date: 12/09/2008
Submitted By: Roxanne Elizondo, CONSTABLE PCT. #5
Submitted For: Roxanne Elizondo
Department: CONSTABLE PCT. #5
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Constable Pct. 5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-421-00-295-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

432 --> 681 \$350.00; funds of \$929.68 available as of 12-02-08.

Attachments

Link: [INTRA FORM](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/01/2008 02:13 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/02/2008 09:40 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:10 PM	APRV
4	Dina Trevino	Dina Trevino	12/05/2008 09:23 AM	APRV
5	Sylvia Solis	Sylvia Solis	12/05/2008 09:32 AM	APRV

Form Started By: Roxanne Elizondo
Started On: 12/01/2008 01:53 PM
Final Approval Date: 12/05/2008

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: DECEMBER 1, 2008

DEPARTMENT HEAD: Daniel Marichalar

DEPARTMENT NAME: Constable Pct. 5

ACCOUNT NUMBER: 8-1100-421-00-295-001-0-

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT	OBJECT	OBJECT	OBJECT	
CODE	NAME	CODE	NAME	AMOUNT
432	EQUIP R&M SERVICE	681	VEHICLE R&M SUPPLIES	350.00
			<u>TOTAL</u>	<u>350.00</u>

REASON: NEED DECALS FOR NEW UNIT.

DANIEL MARICHALAR
DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE

ATTEST COUNTY CLERK

AI-12635

2.DD.

Intradepartmental Transfer- Longevity pay (negative balance and end of year expenditures)

CC CONSENT

Date: 12/09/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: Comissioner Precinct No. 1
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 Parks (1211)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1211-452-00-121-013-0-113
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available lapsed funding as of 12/03/08. rc

Attachments

Link: [Intradepartmental Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 07:50 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/04/2008 01:16 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:05 PM	APRV

Form Started By: Rosie Cantu
Started On: 12/03/2008 04:56 PM

Final Approval Date: 12/04/2008

AI-12675
2008 Pct#1 R&B (1201)
CC CONSENT

2.EE.

Date: 12/09/2008
Submitted By: Jorge Flores, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct #1 R&B (1201)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1201-431-00-121-005-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

739 --> 343 \$500.00
739 --> 607 \$400.00
739 --> 664 \$500.00
739 --> 679 \$1,500.00

Requisition No. 143577 in the amount of \$3,280.61 has been liquidated on 12-05-08 according to Jorge Flores; funds of \$4,527.60 will be available once the liquidated requisition is reflected in Sage.

Attachments

Link: [2008 Pct#1 R&B \(1201\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/05/2008 07:57 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/05/2008 10:09 AM	APRV
3	Auditor's Office		12/05/2008 04:53 PM	NEW

Form Started By: Jorge Flores
Started On: 12/04/2008 04:52 PM

Final Approval Date: 12/05/2008

AI-12615
2008 - PCT # 1 CIP (1336)
CC CONSENT

2.FF.

Date: 12/09/2008
Submitted By: Robert Elizondo, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Pct. #1 CIP (1336)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1336-431-00-121-041-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
731 --> 734 \$70,000.00; funds of \$290,233.22 available as of 12-04-08.

Attachments

Link: [2008 - PCT # 1 CIP \(1336\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 04:23 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 10:49 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:01 PM	APRV

Form Started By: Robert Elizondo
Started On: 12/03/2008 04:05 PM

Final Approval Date: 12/04/2008

AI-12619
2008 - PCT # 1 ADM (1201)
CC CONSENT

2.GG.

Date: 12/09/2008
Submitted By: Robert Elizondo, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Pct. #1 Adm. (1201)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1201-431-00-121-004-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

661-->550 \$ 110.00; Available balance as of 12/05/08 \$ 530.88
661-->601 \$ 420.88; Available balance as of 12/05/08 \$ 530.88
664-->601 \$ 262.37; Available balance as of 12/05/08 \$ 278.06
613-->601 \$ 31.42; Available balance as of 12/05/08 \$ 31.42
609-->601 \$ 58.70; Available balance as of 12/05/08 \$ 58.70
607-->601 \$ 70.68; Available balance as of 12/05/08 \$ 70.68
604-->601 \$ 39.41; Available balance as of 12/05/08 \$ 39.41

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 04:23 PM	APRV
2	Ana Galvan	Anna Galvan	12/05/2008 09:26 AM	APRV
3	Auditor's Office	Becky Morales	12/05/2008 04:14 PM	APRV

Form Started By: Robert Elizondo
Started On: 12/03/2008 04:10 PM

Final Approval Date: 12/05/2008

AI-12626
2008 PCT # 1 (1211) PARKS
CC CONSENT

2.HH.

Date: 12/09/2008
Submitted By: Joshua Medrano, COMM. PCT. #1
Submitted For: Joshua Medrano
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 Parks (1211)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1211-452-00-121-013-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

666 --> 679 \$321.94; funds of \$321.94 available as of 12-04-08.
683 --> 739 \$450.01; funds of \$450.01 available as of 12-04-08.
346 --> 604 \$100.00; funds of \$100.00 available as of 12-04-08.
581 --> 664 \$100.00; funds of \$100.00 available as of 12-04-08.
746 --> 531 \$1,316.00; funds of \$5,056.34 available as of 12-04-08.

Attachments

Link: [2008 PCT # 1 \(1211 \) PARKS](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 07:48 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 11:22 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:04 PM	APRV

Form Started By: Joshua Medrano
Started On: 12/03/2008 04:30 PM

Final Approval Date: 12/04/2008

AI-12627
2008 PCT # 1 (1100) SANITATION
CC CONSENT

2.II.

Date: 12/09/2008
Submitted By: Joshua Medrano, COMM. PCT. #1
Submitted For: Joshua Medrano
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 San. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-432-00-121-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

350-->681 \$ 1,000.00; Available balance as of 12/05/08 \$ 7,034.21
350-->423 \$ 210.00; Available balance as of 12/05/08 \$ 7,034.21
583-->679 \$ 143.46; Available balance as of 12/05/08 \$ 143.46
350-->681 \$ 500.00; Availalble balance as of 12/05/08 \$ 7,034.21

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 07:48 AM	APRV
2	Ana Galvan	Anna Galvan	12/05/2008 10:11 AM	APRV
3	Auditor's Office	Becky Morales	12/05/2008 04:14 PM	APRV

Form Started By: Joshua Medrano
Started On: 12/03/2008 04:32 PM

Final Approval Date: 12/05/2008

DATE: December 8, 2008

MEETING REQUEST DATE: December 9, 2008

DEPARTMENT HEAD: COMMISSIONER SYLVIA HANDY

DEPARTMENT NAME PCT #1 SANITATION

ACCOUNT NUMBER: 8-1100-432-00-121-001-0-XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM								ACCOUNT NAME	TO								AMOUNT	
ACCOUNT NUMBER									ACCOUNT NUMBER									
8	-1100	-432	-00	-121	-001	-0	350	CONTRACTUAL SERVICES	8	-1100	-432	-00	-121	-001	-0	681	VEHICLE R&M SUPPLIES	\$ 1,000.00
8	-1100	-432	-00	-121	-001	-0	350	CONTRACTUAL SERVICES	8	-1100	-432	-00	-121	-001	-0	423	CUSTODIAL	210.00
8	-1100	-432	-00	-121	-001	-0	583	TRAVEL OUT OF COUNTY	8	-1100	-432	-00	-121	-001	-0	679	OTHER R & M SUPPLIES	143.46
8	-1100	-432	-00	-121	-001	-0	350	CONTRACTUAL SERVICES	8	-1100	-432	-00	-121	-001	-0	681	VEHICLE R&M SUPPLIES	500.00
																		\$ 1,853.46

REASON: NEEDED TO COVER FUTURE EXPENSES

NOE MONTEZ
DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

AI-12554

2.JJ.

**Intradepartmental Transfer for Tiny Acres
CC CONSENT**

Date: 12/09/2008
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #2 Colonia Access Program (1311)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 8 ACCT. #: 8-1311-431-00-122-740-0-841
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
8-1311-431-00-122-740-0-841 --> 734 \$53,118.07; funds available as of 12-01-08

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/02/2008 09:05 AM	APRV
2	Ana Galvan	Anna Galvan	12/02/2008 04:13 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:20 PM	APRV

Form Started By: Marcie Jackson
Started On: 12/01/2008 03:54 PM

Final Approval Date: 12/04/2008

AI-12561

2.KK.

Line Item Transfer for RSW Unit # 1

CC CONSENT

Date: 12/09/2008
Submitted By: Anna Galvan, BUDGET & MANAGEMENT
Submitted For: Agapito Vargas
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #2 Colonia Access Program (1311)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1311-431-00-122-580-1-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
339-->841 \$2,464.07; Available balance as of 12/02/08 is \$2,464.07

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 08:49 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/03/2008 09:29 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:23 PM	APRV

Form Started By: Anna Galvan
Started On: 12/02/2008 11:09 AM

Final Approval Date: 12/04/2008

AI-12571

2.LL.

**Budget Line-Item Transfer for Alamo CRC Building
CC CONSENT**

Date: 12/09/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #2 S. Tower CRC (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-466-00-122-082-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

739-->665 \$ 2,550.00; Available balance as of 12/03/08 \$ 25,484.47
739-->745 \$ 16,700.00; Available balance as of 12/03/08 \$ 25,484.47
739-->431 \$ 500.00; Available balance as of 12/04/08 \$25,484.47
739-->671 \$2,000.00; Available balance as of 12/04/08 \$25,484.47

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 08:49 AM	APRV
2	Ana Galvan	Anna Galvan	12/03/2008 03:09 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:33 PM	APRV

Form Started By: Yolanda Cisneros Started On: 12/02/2008 04:26 PM
Final Approval Date: 12/04/2008

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12654
Pct #3 Transfer
CC CONSENT

2.MM.

Date: 12/09/2008
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #3 Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1213-452-00-123-008-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
421 --> 855 \$25.00; funds of \$293.39 available as of 12-04-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 01:03 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 03:34 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:06 PM	APRV

Form Started By: Norma Ceballos

Started On: 12/04/2008 11:29 AM

Final Approval Date: 12/04/2008

INTRA-DEPARTMENTAL TRANSFER

AI-12595
Pct #3 Transfer
CC CONSENT

2.NN.

Date: 12/09/2008
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #3 San. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-432-00-123-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

432 --> 421 \$1,000.00; funds of \$4,252.05 available as of 12-04-08.
434 --> 421 \$1,500.00; funds of \$3,830.95 available as of 12-04-08.
439 --> 421 \$300.00; funds of \$445.00 available as of 12-04-08.
536 --> 421 \$800.00; funds of \$1,260.00 available as of 12-04-08.
604 --> 421 \$100.00; funds of \$186.40 available as of 12-04-08.
613 --> 421 \$300.00; funds of \$356.60 available as of 12-04-08.
664 --> 421 \$600.00; funds of \$1,292.08 available as of 12-04-08.
679 --> 421 \$2,000.00; funds of \$4,480.81 available as of 12-04-08.
810 --> 421 \$105.00; funds of \$105.00 available as of 12-04-08.
890 --> 421 \$1,600.00; funds of \$2,000.00 available as of 12-04-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 03:11 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 10:36 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 04:13 PM	APRV

Form Started By: Norma Ceballos
Started On: 12/03/2008 03:05 PM
Final Approval Date: 12/04/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: December 9, 2008

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Sanitation

ACCOUNT NUMBER: 8-1100-432-00-123-001-0

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
432	Equip. R&M Service	421	Disposal	\$ 1,000.00
434	Vehicle R&M Service	421	Disposal	\$ 1,500.00
439	Other Structures R&M Service	421	Disposal	\$ 300.00
536	Two-Way Radio	421	Disposal	\$ 800.00
604	Chem, Drugs, Meds, & Lab	421	Disposal	\$ 100.00
613	Safety Supplies	421	Disposal	\$ 300.00
664	Other Minor Equip.	421	Disposal	\$ 600.00
679	Other R&M Supplies	421	Disposal	\$ 2,000.00
810	Dues & Memberships	421	Disposal	\$ 105.00
890	Others	421	Disposal	\$ 1,600.00
			TOTAL	\$ 8,305.00

REASON: To cover expected expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-12623

2.00.

Pct. #4 Administration Transfer

CC CONSENT

Date: 12/09/2008
Submitted By: Jr. Munoz, COMM. PCT. #4
Department: COMM. PCT. #4
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #4 Adm. (1204)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1204-431-00-124-005-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

413 --> 531 \$375.97; funds of \$375.97 available as of 12-04-08.
665 --> 531 \$183.90; funds of \$183.90 available as of 12-04-08.
666 --> 531 \$297.24; funds of \$297.24 available as of 12-04-08.
745 --> 531 \$206.83; funds of \$206.83 available as of 12-04-08.

Attachments

Link: [Pct. #4 Administration Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 04:24 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 10:59 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:02 PM	APRV

Form Started By: Jr. Munoz

Started On: 12/03/2008 04:13 PM

Final Approval Date: 12/04/2008

DATE: 12/03/08 AI# _____

DEPARTMENT HEAD: Commissioner Oscar L. Garza Jr.

DEPARTMENT NAME: Hidalgo County Pct. #4 - Administration

ACCOUNT NUMBER: 8-1204-431-00-124-005-0-XXX

SUBJECT: Intra-departmental Transfer/s

Contact Person: Rumaldo Munoz Jr. Ph# : 956-383-3112

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
413	Surveillance & Security	531	Telephone	375.97
665	Computer Equip.	531	Telepone	183.90
666	Minor Office Equip.	531	Telepone	297.24
745	Computer Equip.	531	Telepone	206.83
TOTAL				1,063.94

REASON: To cover expected expenses.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-12663

2.PP.

Line Item Transfer

CC CONSENT

Date: 12/09/2008
Submitted By: Rachel Segura, COUNTY COURT #4
Submitted For: Rachel Segura
Department: COUNTY COURT #4
Agenda Category: Budget and Management

Information

CAPTION

2008 - CCL #4 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 **ACCT. #:** 8-1100-412-00-024-001-0-XXX
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

581-->831 \$ 242.29; Available balance as of 12/05/08 \$ 250.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/04/2008 03:39 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/04/2008 04:05 PM	APRV
3	Ana Galvan	Anna Galvan	12/05/2008 08:27 AM	APRV
4	Auditor's Office	Becky Morales	12/05/2008 04:08 PM	APRV
5	Purchasing Department	Marty Salazar	12/05/2008 04:32 PM	APRV

Form Started By: Rachel Segura

Started On: 12/04/2008 03:28 PM

Final Approval Date: 12/05/2008

AI-12674

2.QQ.

**LINE ITEM TRANSFER
CC CONSENT**

Date: 12/09/2008
Submitted By: Rachel Segura, COUNTY COURT #4
Submitted For: Rachel Segura
Department: COUNTY COURT #4
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - CCL # 4 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-024-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-05-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/05/2008 07:56 AM	APRV
2		Veronica Ortiz	Veronica Ortiz	12/05/2008 09:17 AM	APRV
3		Auditor's Office	Becky Morales	12/05/2008 04:09 PM	APRV

Form Started By: Rachel Segura Started On: 12/04/2008 04:30 PM

Final Approval Date: 12/05/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: December 4, 2008

DEPARTMENT HEAD: Judge Fred Garza

DEPARTMENT NAME: County Court at Law No. 4

ACCOUNT NUMBER: 8-1100-412-00-024-001-0

CONTACT PERSON: Rachael Segura PHONE: 956-318-2390

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
550	PRINTING & BINDING	535	POSTAGE	\$166.00
581	TRAVEL IN COUNTY	535	POSTAGE	\$7.71
583	TRAVEL OUT OF COUNTY	535	POSTAGE	\$ 57.50
584	REGISTRATION FEES	535	POSTAGE	\$ 90.00
630	FOOD	535	POSTAGE	\$ 100.00
631	BOTTLED WATER	535	POSTAGE	\$ 6.00
661	MINOR OFFICE EQUIPMENT	535	POSTAGE	\$ 157.50
745	COMPUTER EQUIPMENT	535	POSTAGE	59.79
TOTAL				\$ 644.50

NEED TO TRANSFER MONIES INTO OBJ. CODE 535 TO COVER THE COST OF POSTAGE

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-12575

3.A.

**Fuel Reimbursement
CC CONSENT**

Date: 12/09/2008
Submitted By: Irma Castillo, PLANNING DEPT.
Submitted For: Irma Castillo
Department: PLANNING DEPT.
Agenda Category: Planning Department

Information

CAPTION

Requesting approval to reimburse Hidalgo County Planning Dept. employee #140872 for the purchase of fuel for the Hidalgo County Planning Dept. vehicle (2008 Ford Ranger) from Stripes #9137 located at 1218 E. Canton, Edinburg, Texas, in the amount of \$25.00. Employee personally paid for fuel because of problems with his fuel card and needed to continue his on-site inspections.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #: 8-1100-419-10-210-001-0-682
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available balance is \$4,957.75 as of 12/4/08.

Attachments

Link: [20081203115](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 10:30 AM	APRV
2	Dale Kennan	Dale Kennan	12/04/2008 01:19 PM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:31 PM	APRV

Form Started By: Irma Castillo
Started On: 12/03/2008 09:39 AM
Final Approval Date: 12/04/2008



PLANNING DEPARTMENT
County Of Hidalgo

Raul E. Sasin, P.E., C.F.M.
Planning Administrator

TO: REY EUFRACIO, COUNTY AUDITOR

FROM: T. J. ARREDONDO, PLANNING SUPERVISOR *TJA* 12-3-08

DATE: DECEMBER 3, 2008

RE: REIMBURSEMENT

On November 25, 2008, Angel Pedroza, was trying to fuel at Stripes #9137 however was having difficulty with the fuel card. So Mr. Pedroza went inside and explained to the cashier he was having problems with the fuel card and asked if the pumps were working properly. The cashier asked for his fuel card and she began to swipe it, Mr. Pedroza tried to explain to her she could not do that. So then the pump turned on and Mr. Pedroza had to pump \$25.00 worth of gas to the County Vehicle, Unit 88, L.P. 104-1553, VIN # 1FTYR14U88PBO6503.

Mr. Pedroza came into the office and explained to Irma Castillo, Fuel Manager, what had happened and she called Ovidio Gonzalez. Mr. Gonzalez searched as to why Mr. Pedroza was having problems with his fuel card and noticed Mr. Pedroza was not punching his correct employee ID number.

This expenditure was necessary in order for Mr. Pedroza to continue with his on-site inspections. If you have any questions please call me at (956)318-2840.

HIDALGO COUNTY AUDITOR'S OFFICE
HIDALGO COUNTY, TEXAS

PURCHASE AFFIDAVIT

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, Angel Pedroza, do hereby state that the item(s) listed on the invoice(s) named below
PURCHASER'S NAME
were purchased for the exclusive use of Hidalgo County:

INVOICE NO.	DATE	AMOUNT	NAME OF COMPANY
47016	11-25-08	\$25.00	STRIPS # 9137
TOTAL		\$25.00	

I further state that I was authorized to make such a purchase(s).

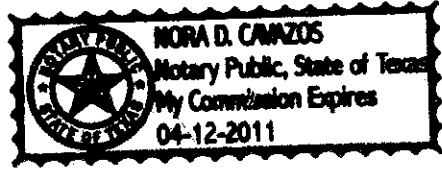
I therefore request reimbursement of this invoice (these invoices) from Hidalgo County and that payment be made payable to me.

SIGNATURE: Angel Pedroza

TITLE: PLANNING INSPECTOR II
PERSON MAKING PURCHASE

Before me Nora D. Canzoso, a Notary Public, appeared Angel Pedroza and on his oath depose and stated that the foregoing facts as set forth in the above request for expense reimbursement are true and correct in every respect. He / S further stated he / s requested payment of the same.

(SEAL)



Nora D. Canzoso
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

APPROVAL: _____ DEPARTMENT HEAD

APPROVAL: _____ COUNTY AUDITOR

n. case 4423

Stripes # 9137

1218 E. Canton
Edinburg, TX

88

104-1553

TP48570511-001 PCC 9137
1218 E CANTON RD
EDINBURG TX 78539

Angel Pezeta

Descr.	qty	amount
UNLD CA #03	14.714G @ 1.699/ G	25.00

Sub Total	25.00
Tax	0.00
TOTAL	25.00
CASH \$	40.00
Change \$	-15.00

THANKS, COME AGAIN

REG# 0004 CSH# 007 DR# 01 TRAN# 47016
11/25/08 10:10:03 ST# 9137

AI-12559
Pipeline Permit
CC CONSENT

4.A.

Date: 12/09/2008
Submitted By: Sandra Garcia, RIGHT OF WAY DEPT.
Submitted For: Joe Pena
Department: RIGHT OF WAY DEPT.
Agenda Category: Right of Way

Information

CAPTION

1. North Alamo Water Supply:
 - a. Sunrise Subd L13 B2 (1015 WS/S 12N)- Bore- Jesus Serrano; 3/4" service connection

2. Sharyland Water Supply:
 - a. A 8" PVC waterline to be encased within a 12" PVC casing crossing to be located approximately 33 FT North of the Intersection of FM 2221 and Moorefield Rd.

BACKGROUND

Fiscal Impact

Attachments

Link: [Pipeline Permits](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/03/2008 03:57 PM	APRV
2	Dale Kennan	Dale Kennan	12/04/2008 08:48 AM	APRV
3	Auditor's Office	Linda Fong	12/04/2008 05:32 PM	APRV

Form Started By: Sandra Garcia
Started On: 12/02/2008 11:00 AM

Final Approval Date: 12/04/2008

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 9th day of December, 2008 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

The North Alamo Water Supply hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2 inch water/ gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

- 1. Sunrise Subd L13 B2 (1015 WS/S 12N) - Bore- Jesus Serrano; ¾" service connection.

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 9th day of December, 2008 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

Sharyland Water Supply Corporation hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 8 inch /water/ gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

- 2. A 8" PVC waterline to be encased within a 12" PVC casing crossing to be located approximately 33 FT North of the Intersection of FM 2221 and Moorefield Rd.

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a 8" PVC water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

**Caps Purchase & PO Ratification
CC CONSENT**

Date: 12/09/2008
Submitted By: Tanya Delira, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Information

CAPTION

1. Requesting authority to purchase 220 (baseball type) caps-brown with gold thread for the Sheriffs Department, through the County's membership/participation with TASB Buyboard's awarded vendor Safeguard Universal B.F. & S. contract #266-07 through requisition #144445 in the total amount of \$1,650.00.
2. Requesting ratification of purchase order #613717 with a total of \$7,243.30 for the purchase of (2) medication punch card, (1) table top and (1) powerheart AED G3 through the County's membership/participation with TASB Buyboard awarded vendor Moore Medical LLC, contract # 294.08.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-421-00-280-001-0-605
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funding has been secured with requisition #144582.

Attachments

Link: [Caps Purchase & Ratification](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/03/2008 04:36 PM	APRV
2	Budget & Management	Veronica Lopez	12/04/2008 07:44 AM	APRV
3	Rey Salazar	Rey Salazar	12/05/2008 08:45 AM	APRV
4	Auditor's Office	Becky Morales	12/05/2008 04:01 PM	APRV

Form Started By: Tanya Delira Started On: 12/03/2008 11:53 AM

Final Approval Date: 12/05/2008

Requisition

Req # 00144445

SHERIFF'S LAW ENFORMENT FACILITY

PO #

Date: 12/02/08

*Amount
\$12,586
12/9/08*

Bill To: x
x

Vendor: 211109
SAFEGUARD UNIVERSAL B.F. & S.
1728 SANTA FE
CORPUS CHRISTI TX 78404
FAX (361)884-8015

Ship To: SHERIFF'S LAW ENFORMENT FACILITY
711 EL CIBOLO RD.
EDINBURG TX 78539

Contact: M. Hinojosa
956-393-6024

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
220.00	EACH	Vendor under Buy Board Contract #266-07 DO NOT DUPLICATE ORDER BALL CAP BROWN WITH GOLD THREAD Account No _____ 8-1100-421-00-280-001-0-605 <i>Deputies (Peace officers)</i> REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233 <i>Crime Stopper Coordinator</i> <i>JP Flores</i>	7.50 <u>Encumbrance</u> 1,650.00 Freight Total	1,650.00 1,650.00

TASB

Authorized By: _____

Vendor: Safeguard Universal Business Forms & Promotionals

Address: 1728 Santa Fe
Corpus Christi, TX 78404

Phone: (361) 884-8640

Contact: Anthony Anzaldua

Email: aanzaldua@safeguarduniversal.com

Website: www.safeguarduniversal.com

Federal ID: 742663176

HUB Vendor: Yes

Minority Owned Business: Yes

Small Business: Yes

Accepts RFQs: Yes

Contract: Awards, Trophies & Personal Recognition Products #266-07

Effective Date: 5/1/2007

Expiration Date: 6/30/2010

Payment Terms: Net 30 days

Delivery Days: 21

Shipping Terms: Free Shipping

Freight Terms: FOB Destination

Ship Via: Common Carrier

Quote Reference Number: 266-07

Regions Served: All Texas Regions

States Served: Texas

Return Policy: Returns available only on non-imprinted items plus a restocking fee of 10%.

[\[Log Out \]](#)

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Cost 101462
12586

Purchase Order COUNTY OF HIDALGO

PO#: 613717

DATE: 12/02/08

Page No 1 Of 1

VENDOR: 356158 REQ:00144140
FAX (860)826-3767 Email:
Phone: (800)234-1464
MOORE MEDICAL LLC
P.O. BOX 99718
CHICAGO IL 60696

BUYER: VRODRIGUEZ
SHIP TO: HIDALGO COUNTY JAIL
701 EL CIBOLO RD
EDINBURG Tx 78539

Vendor Acct:

CONTACT: Virginia Rodriguez (956)393-6023

SITE: HIDALGO COUNTY JAIL

Special Instructions:

Contract No:

VENDOR NOTES

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPLY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		BUYBOARD CONTRACT # 294-08		
2	EACH	MEDICATION PUNCH CARD 81379	1,269.23	2,538.46
1	EACH	AT-2 PLUS COMBO ECG/SPIROMETRY UNIT TABLETOP MODEL 63335	3,181.32	3,181.32
1	EACH	POWERHEART AED G3 PLUS AUTOMATIC WITH ALARMED CABINET 84122	1,483.52	1,483.52
1		FREIGHT	40.00	40.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		Total		7,243.30
		***** For Hidalgo County use only 8-1100-423-21-280-002-0-748		
			7,243.30	
		Approved _____		
		# 48869		
		# 48870		
		# 48871		
		# 48872		

Authorized by:

Martha L. Salazar

AI-12606

5.B.

Request for Comdata Fuel Cards

CC CONSENT

Date: 12/09/2008
Submitted By: Ovidio Gonzalez, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Information

CAPTION

1. Presentation for discussion, consideration and approval of Comdata Corporation/Transmontaigne Product Services, Inc. request form(s) submitted by Elected Officials/Department Heads/Agency and/or Program Directors:

- a. Elections
- b. Purchasing
- c. Constable Pct. 5

2. If applicable, requesting authority to cancel all existing/current Fleet Fueling System cards (i.e. Arguindegui Oil Co., Comdata, and commercial fuel credit cards- Conoco, Exxon, Shell & Valero) upon receipt, activation and distribution of new cards with confirmation of applicable/required training;

BACKGROUND

Please see attached Comdata Fuel card Application/Request forms submitted by Department(s).

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-414-00-130-001-0-682

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Elections: available balance as of 12/04/08; \$4,657.89

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-18-160-001-0-682

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Purchasing: Adding a new driver to Commdata card list.
Various Purchase Orders are open for Commdata services.

FISCAL YEAR: 2008 ACCT. #: 8-1100-421-00-295-001-0-682

FUNDS AVAILABLE Y/N?: Pending MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Constable Pct. 5: Adding a driver and pending liquidation of PO-596821 (Arguindegui Oil) for \$15,122.47 (Open amount) to make funds available for a requisition for Commdata anticipated expenditures.

Attachments

Link: [Elections 12.09.08](#)

Link: [Purchasing 12.09.08](#)

Link: [Const Pct 5 12.09.08](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/04/2008 02:47 PM	APRV
2	Budget & Management	Veronica Lopez	12/04/2008 03:04 PM	APRV
3	Roland Garcia	Rolando Garcia	12/04/2008 04:25 PM	APRV
4	Auditor's Office	Linda Fong	12/04/2008 05:35 PM	APRV

Form Started By: Ovidio Gonzalez

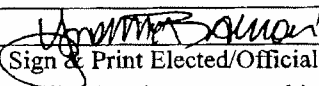
Started On: 12/03/2008 03:40 PM

Final Approval Date: 12/04/2008

COMDATA FUEL CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

- Add Vehicle Card
 Add Driver Pin
 Delete Cancel Card
 Delete/Cancel Driver

Department:	ELECTIONS DEPARTMENT		
Billing Address:	PO BOX 659		
Fuel Card Manager:	EDINBURG TX 78539		
Phone Number:	(956) 318-2570		
County Email:	yvonne.ramon@co.hidalgo.tx.us		
Web user Name:	Password:		
Hidalgo Co Acct Number:	8-1100-414-00-130-001-0-682		
Requested By:	yvonne ramon		
	 Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

For Purchasing Department Use Only

Approved by Commissioners Court On: _____

Reviewed by Fuel Card Administrator: _____

Cards Received by Dept on: _____ Date Returned/Cancelled: _____

Fuel Cards Received by Department: _____

Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No	Vehicle Description	VIN	Purchasing Dept. Only
884-773	2005 FORD SUPERCAB TRUCK	1FTRW12WX5KC32193	
829-747	2002 FORD E-150 CARGO VAN	1FTRE1428HA62230	

Driver ID/Pin List

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	DBM Use Only Verification	Submitting Dept Use Only Date of Birth, Exp. Policy & Training
1	YVONNE	RAMON	064661		
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
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25					

COMDATA FUEL CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete Cancel Card
 Delete/Cancel Driver

Department:	Purchasing Department		
Billing Address:	2812 S Bus Hwy 281		
Fuel Card Manager:	Nielta Cavazos		
	This person can not have use of the fuel card		
Phone Number:	956-318-2626		
County Email:	nielta.cavazos@co.hidalgo.tx.us		
Web user Name:		Password:	
Hidalgo Co Acct Number:	8-1100-415-18-160-001-0		
Requested By:	Martha L. Salazar		
	Sign & Print Elected/Official Supervisor/Director		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No	Vehicle Description	VIN Number	<i>Purchasing Dept Only Card Number</i>

Driver ID/Pin List

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	<i>DBM Use Only verification</i>	<i>Purchasing Dept Use Only Date of Signed Fuel Policy & training</i>
1	Rafeal	Alvarez	170-798		
2					
3					
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Driver ID/Pin List

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	JUAN ANGEL	RIVAS	165522		
2					
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