ARTURO GUAJARDO, JR.

HIDALGO COUNTY CLERK

BUDGET INTRADEPARTMENAL TRANSFER REQUEST

DATE: December 11, 2008

DEPARTMENT HEAD: Arturo Guajardo, Jr.

DEPARTMENT NAME: Hidalgo County Clerk's Office

ACCOUNT NUMBER: 8-1100-415-40-180-001-0

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
661	Minor office Equipment	748	Other Equipment	$1,797.27
442	Equipment & Vehicle Rental	679	Repair & Maintenance Supplies	221.04
607	Cleaning & Sanitation	613	Safety Supplies	149.70
			TOTAL	2,168.01

REASON: Need funds in these accounts to cover expenses for Office Depot invoices and L-1 Secure Credentialing Inc.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE

ATTEST COUNTY CLERK

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