

AI-13004

2.A.

Intradepartmental Transfer- Postage

CC CONSENT

Date: 12/23/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: Safety Division
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - DBM- Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 1100-419-50-115-059-0-540
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
\$200.00 available balance as of 12/19/2008. rc

Attachments

Link: [transfer](#)

Form Routing/Status

Form Started By: Rosie Cantu Started On: 12/19/2008 04:53 PM
Final Approval Date: 12/19/2008

AI-13001

2.B.

**Line Item Transfer Juvenile Justice Court
CC CONSENT**

Date: 12/23/2008
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Juvenile Justice Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-050-003-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-19-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/19/2008 04:31 PM	APRV
2	Dale Kennan		12/19/2008 05:13 PM	NEW

Form Started By: Sylvia Solis Started On: 12/19/2008 04:24 PM
Final Approval Date: 12/19/2008

AI-13002

2.C.

**Line Item Transfer for Public Defender
CC CONSENT**

Date: 12/23/2008
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Public Defenders (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-30-085-003-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-19-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/19/2008 04:46 PM	APRV
2	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Sylvia Solis
Started On: 12/19/2008 04:30 PM
Final Approval Date: 12/19/2008

AI-12890

2.D.

Transfer

CC CONSENT

Date: 12/23/2008

Submitted By: Nereida Garza, HUMAN RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

2008 - Human Resources (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-415-50-190-002-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

666-->531 \$ 200.00; Available balance as of 12/18/08 \$ 215.96

442-->531 \$ 200.00; Available balance as of 12/18/08 \$ 202.64

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/17/2008 09:43 AM	APRV
2	Ana Galvan	Anna Galvan	12/18/2008 10:38 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 04:51 PM	APRV

Form Started By: Nereida Garza

Started On: 12/17/2008 09:37 AM

Final Approval Date: 12/18/2008

DATE: December 17, 2008

DEPARTMENT HEAD: Esther A. Cortez

DEPARATMENT NAME: *HUMAN RESOURCES*

ACCOUNT NUMBER: 8-1100-415-50-190-002-0

SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

FROM:		TO:			
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT	
666	Minor Office Furniture	531	Telephone	\$	200.00
442	Equip. & Vehicle Rental	531	Telephone	\$	200.00

TOTAL \$ 400.00

REASON: To pay for phone bill

Department Head Signature

Date

Approved Commissioners' Court

Date

Attest County Clerk

AI-12859

2.E.

**Health Division - Adm Line Item Trf
CC CONSENT**

Date: 12/23/2008
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Health & Human Services Dept. - Adm (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-441-00-340-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

331-->682 \$ 4,000.00; Available balance as of 12/16/08 \$ 5,208.00
535-->682 \$ 3,000.00; Available balance as of 12/16/08 \$ 7,841.40
748-->682 \$ 3,000.00; Available balance as of 12/16/08 \$ 5,000.00

Attachments

Link: [Adm LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/15/2008 03:29 PM	APRV
2	Ana Galvan	Anna Galvan	12/16/2008 04:10 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 04:52 PM	APRV

Form Started By: Dan Beltran
Started On: 12/15/2008 10:29 AM

Final Approval Date: 12/18/2008

AI-12868

2.F.

Health Division - Clinics Line Item Trf (1100)

CC CONSENT

Date: 12/23/2008
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Health & Human Services Dept. - Clinics (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-441-00-340-003-0-331
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
331-->622 \$10,000.00; available balance as of 12-17-08 \$10,978.75

Attachments

Link: [Clinics LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/16/2008 01:47 PM	APRV
2	Manuel Chapa	Manuel Chapa	12/17/2008 10:40 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 04:54 PM	APRV

Form Started By: Dan Beltran

Started On: 12/16/2008 11:01 AM

Final Approval Date: 12/18/2008

AI-12958
LIT for Emergency Services
CC CONSENT

2.G.

Date: 12/23/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Emergency Services (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-429-00-300-023-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
890-->681 \$600.00; Available balance as of 12/18/08 \$1,235.51.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:43 AM	APRV
2	Ana Galvan	Anna Galvan	12/18/2008 11:01 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:32 PM	APRV

Form Started By: Erika Reyna
Started On: 12/18/2008 08:22 AM
Final Approval Date: 12/18/2008

INTRADEPARTMENTAL TRANSFER

AI-12958

DATE: December 18, 2008

DEPARTMENT HEAD: Tony Pena

DEPARTMENT NAME: Emergency Services

ACCOUNT NUMBER: 8-1100-429-00-300-023-0-XXX

CONTACT PERSON: Erika Reyna PHONE: (956) 292-7025 x5414

SUBJECT: Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	Other	681	Vehicle Parts & Supplies	\$ 600.00
TOTAL				\$ 600.00

REASON: Funding needed to purchase water pump and coolant reservoir.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12862

2.H.

Line Item Transfers

CC CONSENT

Date: 12/23/2008
Submitted By: Priscilla Garcia, COUNTY CLERK
Submitted For: Annette Muniz
Department: COUNTY CLERK
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - County Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-40-180-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-16-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/15/2008 03:33 PM	APRV
2		Sylvia Solis	Sylvia Solis	12/16/2008 03:12 PM	APRV
3		Auditor's Office	Linda Fong	12/18/2008 04:55 PM	APRV

Form Started By: Priscilla Garcia Started On: 12/15/2008 01:54 PM

Final Approval Date: 12/18/2008

AI-12963

2.I.

Line Item Transfer

CC CONSENT

Date: 12/23/2008
 Submitted By: Monica Hinojosa, SHERIFF DEPT.
 Submitted For: Monica Hinojosa
 Department: SHERIFF DEPT.
 Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Sheriff's Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-421-00-280-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

611->535 \$ 6,000.00; Available balance as of 12/18/08 \$ 59,291.80
 611-->890 \$ 500.00; Available balance as of 12/18/08 \$ 59,291.80

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Anacleto Martinez	Anacleto Martinez	12/18/2008 10:53 AM	APRV
2	Budget & Management	Veronica Lopez	12/18/2008 11:18 AM	APRV
3	Ana Galvan	Anna Galvan	12/18/2008 02:42 PM	APRV
4	Auditor's Office	Linda Fong	12/18/2008 05:33 PM	APRV

Form Started By: Monica Hinojosa

Started On: 12/18/2008 09:29 AM

Final Approval Date: 12/18/2008

DATE: December 18, 2008

DEPARTMENT HEAD: SHERIFF GUADALUPE "LUPE" TREVINO

DEPARTMENT NAME: SHERIFF'S OFFICE

ACCOUNT NUMBER: 8-1100-421-00-280-001-0

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-421-00-280-001-0-611	POLICE & CAMERA SUPPLIES	→	8-1100-421-00-280-001-0-535	POSTAGE	\$6,000.00
8-1100-421-00-280-001-0-611	POLICE & CAMERA SUPPLIES	→	8-1100-421-00-280-001-0-890	OTHER	\$500.00
		→			
		→			
		→			
		→			
		→			
TOTAL					\$6,500.00

REASON: P.O. INCREASE IS BEING REQUESTED TO COVER COST FOR POSTAGE SERVICES AND PENDING INVOICES.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-12897

2.J.

Line Item Transfer

CC CONSENT

Date: 12/23/2008
 Submitted By: Emilia Uriegas, SHERIFF DEPT.
 Submitted For: Anacleto Martinez
 Department: SHERIFF DEPT.
 Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Sheriff's Dept. BSET Grant (1284)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1284-421-00-280-044-9-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

664-->585 \$10,000.00; available balance as of 12/17/08 \$13,000.00
 664-->665 \$900.00; available balance as of 12/17/08 \$13,000.00
 664-->667 \$2,100.00; available balance as of 12/17/08 \$13,000.00
 434-->667 \$3,260.00; available balance as of 12/17/08 \$10,000.00
 434-->745 \$6,740.00; available balance as of 12/17/08 \$10,000.00
 748-->890 \$14,350.00; available balance as of 12/17/08 \$340,000.00

Attachments

Link: [bset.line.item.transf.](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Anacleto Martinez	Anacleto Martinez	12/18/2008 10:53 AM	APRV
2	Budget & Management	Veronica Lopez	12/18/2008 11:16 AM	APRV
3	Ana Galvan	Anna Galvan	12/18/2008 02:36 PM	APRV
4	Auditor's Office	Linda Fong	12/18/2008 05:04 PM	APRV
5	Mike Escaname		12/19/2008 05:13 PM	NEW

Form Started By: Emilia Uriegas
 Started On: 12/17/2008 10:34 AM

Final Approval Date: 12/19/2008

DATE: December 17, 2008

DEPARTMENT HEAD: Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Border Security Equipment & Technology (BSET)

ACCOUNT NUMBER: 8-1284-421-00-280-044-9-XXX

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1284-421-00-280-044-9-664	Other Minor Equipment	→	8-1284-421-00-280-044-9-585	Non-Employee Travel	10,000.00
8-1284-421-00-280-044-9-664	Other Minor Equipment	→	8-1284-421-00-280-044-9-665	Minor Computer Equipment	900.00
8-1284-421-00-280-044-9-664	Other Minor Equipment	→	8-1284-421-00-280-044-9-667	Minor Software	2,100.00
8-1284-421-00-280-044-9-434	Repair & Maintenance Services--Vehicles	→	8-1284-421-00-280-044-9-667	Minor Software	3,260.00
8-1284-421-00-280-044-9-434	Repair & Maintenance Services--Vehicles	→	8-1284-421-00-280-044-9-745	Computer Equipment	6,740.00
8-1284-421-00-280-044-9-748	Other Equipment	→	8-1284-421-00-280-044-9-890	Other	14,350.00
		→			
		→			
		→			
		→			
					\$37,350.00

REASON: To set up required object codes for the purchase of license plate card reader system.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-12863
LIT for Jail
CC CONSENT

2.K.

Date: 12/23/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Sheriff's Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-423-21-280-002-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
590-->531
Funding available as of 12/15/08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/15/2008 03:34 PM	APRV
2	Ana Galvan	Anna Galvan	12/16/2008 02:11 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 04:58 PM	APRV
4	Dina Trevino	Angela Garcia	12/19/2008 08:10 AM	APRV

Form Started By: Erika Reyna
Started On: 12/15/2008 03:12 PM

Final Approval Date: 12/19/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: December 15, 2008

DEPARTMENT HEAD: Sheriff Trevino

DEPARTMENT NAME: Jail

ACCOUNT NUMBER: 8-1100-423-21-280-002-0-XXX

CONTACT PERSON: Rey Salazar PHONE: (956)292-7025 x5426

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
590	Room & Board	531	Telephone	\$ 2,500.00
TOTAL				\$ 2,500.00

REASON: Funding needed to cover telephone expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12969
Intra- CCL#1
CC CONSENT

2.L.

Date: 12/23/2008
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - CCL #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-021-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
890 --> 535 \$350.00
Available balance as of 12-18-08 \$8,000.87

Attachments

Link: [Intra- CCL#1](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 01:39 PM	APRV
2	Ana Galvan	Anna Galvan	12/18/2008 02:44 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:34 PM	APRV

Form Started By: Veronica Lopez
Started On: 12/18/2008 01:11 PM
Final Approval Date: 12/18/2008

AI-12975
Intra- CCL#2
CC CONSENT

2.M.

Date: 12/23/2008
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - CCL#2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-022-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

661 --> 535 \$250.00
Available balance as of 12-18-08 \$250.00

666 --> 535 \$200.00
Available balance as of 12-18-08 \$350.00

Attachments

Link: [Intra- CCL#2](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 03:35 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/18/2008 04:10 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:35 PM	APRV

Form Started By: Veronica Lopez
Started On: 12/18/2008 03:23 PM
Final Approval Date: 12/18/2008

AI-12887
LINE ITEM TRANSFER
CC CONSENT

2.N.

Date: 12/23/2008
Submitted By: Esther Contreras, 370TH DISTRICT COURT
Submitted For: NOE GONZALEZ, JUDGE PRESIDING
Department: 370TH DISTRICT COURT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - 370th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-007-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-18-08.

Attachments

Link: [LINETRANSFER](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/17/2008 03:51 PM	APRV
2		Sylvia Solis	Sylvia Solis	12/18/2008 11:11 AM	APRV
3		Auditor's Office	Linda Fong	12/18/2008 04:59 PM	APRV

Form Started By: Esther Contreras
Started On: 12/17/2008 09:04 AM

Final Approval Date: 12/18/2008

DATE: December 17, 2008

DEPARTMENT HEAD: Noé Gonzalez

DEPARTMENT NAME: 370th District Court

ACCOUNT NUMBER: 8-1100-412-00-007-001-0-

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners= Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government; Code, Chapter 111, Subchapter C.;

FROM		TO		
ACCOUNT NUMBER: 8-1100-412-00-007-001-0-				
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
890	OTHER	583	TRAVEL OUT OF COUNTY	\$ 448.63
890	OTHER	630	FOOD	\$ 239.60
584	REGISTRATION FEES	630	FOOD	\$ 379.50
TOTAL:				\$ 1,067.73

REASON: Current and future expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS= COURT DATE ATTEST COUNT CLERK

AI-12895

2.O.

**389th District Court Line Item Transfer
CC CONSENT**

Date: 12/23/2008
Submitted By: Luisa Pearson, 389TH DISTRICT COURT
Submitted For: Luisa Pearson
Department: 389TH DISTRICT COURT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - 389th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-008-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-17-08.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/17/2008 10:35 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/17/2008 01:37 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:01 PM	APRV

Form Started By: Luisa Pearson
Started On: 12/17/2008 10:00 AM

Final Approval Date: 12/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: December 16, 2008

DEPARTMENT HEAD Judge Letty Lopez

DEPARTMENT NAME 389th District Court

ACCOUNT NUMBER: 8-1100-412-00-008-001-0-XXX

CONTACT PERSON: Luisa Pearson PHONE: (956) 318-2080

SUBJECT: Intra-departmental Transfer(s)

Honorable Commissioner's Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM: OBJECT CODE	OBJECT NAME	TO: OBJECT CODE	OBJECT NAME	AMOUNT
601	Office Supplies	630	Food	\$ 103.45
661	Minor Office Equipment	630	Food	\$ 171.00
631	Bottle Water	630	Food	\$ 200.00
664	Other Minor Equipment	630	Food	\$ 150.00
				TOTAL \$ 624.45

REASON: Monies will be needed for expenditures that will be incurred this year.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12926
12926 12-17-08
CC CONSENT

2.P.

Date: 12/23/2008
Submitted By: Mary Garcia, TAX OFFICE
Submitted For: Armando Barrera Jr., Rta
Department: TAX OFFICE
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-15-140-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-19-08

Attachments

Link: [Revised LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:35 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/19/2008 09:35 AM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Mary Garcia
Started On: 12/17/2008 03:07 PM

Final Approval Date: 12/19/2008

AI-12913

2.Q.

**Interdepartmental Transfer
CC CONSENT**

Date: 12/23/2008
Submitted By: Irma Castillo, PLANNING DEPT.
Submitted For: Irma Castillo
Department: PLANNING DEPT.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Planning Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-10-210-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

682-->681 \$ 87.99; Available balance as of 12/18/08 \$ 1,657.93
682-->665 \$ 1,007.58; Available balance as of 12/18/08 \$ 1,657.93

Attachments

Link: [REVISED LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/17/2008 04:01 PM	APRV
2	Ana Galvan	Anna Galvan	12/18/2008 02:54 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:26 PM	APRV
4	Dina Trevino	Angela Garcia	12/19/2008 08:06 AM	APRV

Form Started By: Irma Castillo

Started On: 12/17/2008 01:58 PM

Final Approval Date: 12/19/2008



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Sesin, P.E.
Planning Administrator

DATE: December 17, 2008

DEPARTMENT HEAD: Raul E. Sesin, P.E.

DEPARTMENT NAME: Planning Department

ACCOUNT NUMBER: 8-1100-419-10-210-001-0-XXX

SUBJECT: BUDGET LINE ITEM TRANSFER(S)

Submit to you for your consideration the following line item transfer(s) in accordance with Local Government Code, Chapter III, Sub chapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
8-1100-419-10-210-001-0-682	Gasoline/Diesel	→	8-1100-419-10-210-001-0-681	Vehicle R & M Supplies	\$ 87.99
8-1100-419-10-210-001-0-682	Gasoline/Diesel	→	8-1100-419-10-210-001-0-665	Minor Computer Equipt.	\$ 1,007.58
		→			
		→	TOTAL		\$ 1,095.57

Reason: Need to purchase a battery for Unit 86-2002 Focus car and purchasing a desktop computer, 17"flat monitor & a small printer.

Department Head Signature

Approved Commissioners' Court

____/____/____
Date

Attest County Clerk

LIT122308B

AI-12889

2.R.

**Intrdepartmental Transfer
CC CONSENT**

Date: 12/23/2008
Submitted By: Nilda Cavazos, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Intrdepartmental Transfers:

Information

CAPTION

2008 - Purchasing (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-18-160-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-17-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/17/2008 09:42 AM	APRV
2		Sylvia Solis	Sylvia Solis	12/17/2008 10:11 AM	APRV
3		Auditor's Office	Linda Fong	12/18/2008 05:02 PM	APRV

Form Started By: Nilda Cavazos Started On: 12/17/2008 09:21 AM

Final Approval Date: 12/18/2008

AI-12911

2.S.

**Elections Budget Line Item Transfer
CC CONSENT**

Date: 12/23/2008
Submitted By: Rolando Garcia, BUDGET & MANAGEMENT
Submitted For: Yvonne Ramon
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Elections (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-414-00-130-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

601-->613 \$100.00; available balance as of 12/17/08; \$14,750.32

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/17/2008 04:00 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/18/2008 11:16 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:23 PM	APRV

Form Started By: Rolando Garcia Started On: 12/17/2008 01:41 PM

Final Approval Date: 12/18/2008

AI-12976

2.T.

Line Item transfer from DA Bad Ck Office Furniture to Perm P/T Employees

CC CONSENT

Date: 12/23/2008
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Roy Casarez
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - District Attorney Bad Check (1222)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1222-412-00-080-006-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-18-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	12/18/2008 03:41 PM	APRV
2	Budget & Management	Veronica Lopez	12/18/2008 04:14 PM	APRV
3	Veronica Ortiz	Veronica Ortiz	12/19/2008 09:53 AM	APRV
4	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Sylvia Solis

Started On: 12/18/2008 03:29 PM

Final Approval Date: 12/19/2008

AI-12978

2.U.

Line Item Transfer from Office Equipment to Postage

CC CONSENT

Date: 12/23/2008
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Roy Casarez
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Criminal District Attorney (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-080-002-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-18-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/19/2008 08:42 AM	APRV
2		Veronica Ortiz	Veronica Ortiz	12/19/2008 09:53 AM	APRV
3		Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Sylvia Solis
Started On: 12/18/2008 04:36 PM

Final Approval Date: 12/19/2008

AI-12970

2.V.

**Line item transfer from DA Perm F/T employees to Health Insurance
CC CONSENT**

Date: 12/23/2008
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Roy Casarez
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - District Attorney Investigation HB65 (1223)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1223-412-00-080-007-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-18-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Sylvia Solis	Sylvia Solis	12/18/2008 03:41 PM	APRV
2		Budget & Management	Veronica Lopez	12/18/2008 04:13 PM	APRV
3		Ana Galvan	Anna Galvan	12/19/2008 01:41 PM	APRV
4		Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Sylvia Solis Started On: 12/18/2008 02:04 PM
Final Approval Date: 12/19/2008

AI-12972

2.W.

**Intrdepartmental Transfer
CC CONSENT**

Date: 12/23/2008
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Roy Quintanilha
Department: SAFETY DIVISION
Agenda Category: Intrdepartmental Transfers:

Information

CAPTION

2008 - DBM Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-50-115-059-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-19-08

Attachments

Link: [Line Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 02:57 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/19/2008 09:52 AM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Rosie Luna
Started On: 12/18/2008 02:37 PM

Final Approval Date: 12/19/2008

DATE: December 18, 2008

DEPARTMENT HEAD: Roy Quintanilha

DEPARTMENT NAME: Dept. of Budget and Management Safety Division

ACCOUNT NUMBER: 8-1100-419-50-115-059-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
581	In County Travel	529	Surety & Notary Bonds	\$ 800.00
TOTAL				\$ 800.00

REASON: **needing to acquire bonds.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

AI-12974

2.X.

**LIT for Hurricane Dolly
CC CONSENT**

Date: 12/23/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - DBM Hurricane Dolly (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-00-115-072-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
431-->350 \$580,000.00; Available balance as of 12/18/08 \$585,554.31.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 03:35 PM	APRV
2	Ana Galvan	Anna Galvan	12/19/2008 02:27 PM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Erika Reyna
Started On: 12/18/2008 02:58 PM
Final Approval Date: 12/19/2008

INTRADEPARTMENTAL TRANSFER

AI-12974

DATE: December 18, 2008

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: DBM for Hurricane Dolly

ACCOUNT NUMBER: 8-1100-415-00-115-072-0-XXX

CONTACT PERSON: Rey Salazar PHONE: (956)292-7025 x5426

SUBJECT: Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
431	Bldg. R&M Service	350	Contractual Services	\$ 580,000.00
TOTAL				\$ 580,000.00

REASON: Additional funding to cover future expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRADEPARTMENTAL TRANSFER

AI-12974

AI-12872

2.Y.

Line Item Transfer

CC CONSENT

Date: 12/23/2008
Submitted By: Alma Ybarra, GEN. GOVT. BLDGS.
Submitted For: Alma Ybarra
Department: GEN. GOVT. BLDGS.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Buildings & Grounds (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-40-220-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-17-08

Attachments

Link: [LIT](#)

Link: [lit](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/16/2008 01:48 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/18/2008 02:04 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:06 PM	APRV

Form Started By: Alma Ybarra

Started On: 12/16/2008 01:27 PM

Final Approval Date: 12/18/2008

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: DECEMBER 17,2008

DEPARTMENT HEAD: DANIEL FLORES

DEPARTMENT NAME: BUILDINGS & GROUNDS

ACCOUNT NUMBER: 8-1100-419-40-220-001-0-

CONTACT PERSON: DANIEL FLORES **PHONE:** 956-289-7850

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	
605	CLOTHING	671	BLDG R&M SUPPLIES	3,849.28
584	REGISTRATION	431	BLDG R&M SERVICE	375.00
748	OTHER EQUIP	431	BLDG R&M SERVICE	6,000.00
661	MINOR OFFICE EQUIP	431	BLDG R&M SERVIE	2,000.00
623	BOTTLE GAS	442	RENTAL	2,300.00
630	FOOD	442	RENTAL	504.64
607	CLEANING & SANIT SUPP.	431	BLDG R&M SERVICE	9,000.00
			TOTAL	\$24,028.92

REASON: FUNDS TO FINISH OUT THE YEAR.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: December 16, 2008

DEPARTMENT HEAD: DANIEL FLORES

DEPARTMENT NAME: BUILDINGS & GROUNDS

ACCOUNT NUMBER: 8-1100-419-40-220-001-0-

CONTACT PERSON: DANIEL FLORES **PHONE:** 956-289-7850

SUBJECT: Budget Intradepartmental Transfer

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	
664	OTHER MINOR EQUIP	671	BLDG R&M SUPPLIES	3,000.00
672	EQUIP R&M SUPPLIES	671	BLDG R&M SUPPLIES	600.00
679	OTHER R&M SUPPLIES	671	BLDG R&M SUPPLIES	600.00
339	OTHER PROFESSIONAL SERV.	671	BLDG R&M SUPPLIES	1,200.00
346	FREIGHT	671	BLDG R&M SUPPLIES	600.00
413	ELEC SURVELL & SECURITY	671	BLDG R&M SUPPLIES	1,000.00
421	DISPOSAL	671	BLDG R&M SUPPLIES	500.00
424	LAWN CARE	671	BLDG R&M SUPPLIES	1,000.00
425	PEST CONROL	671	BLDG R&M SUPPLIES	400.00
535	POSTAGE	671	BLDG R&M SUPPLIES	300.00
540	ADVERTISING	671	BLDG R&M SUPPLIES	1,500.00
			TOTAL	\$10,700.00

REASON: FUNDS TO FINISH OUT THE YEAR.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-12865

2.Z.

2008 LIT for Right of Way Department (1200)

CC CONSENT

Date: 12/23/2008
Submitted By: Dale Kennan, BUDGET & MANAGEMENT
Submitted For: Right of Way Department (1200)
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Right of Way Department (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #: 8-1200-431-00-260-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 711 to various accounts (salary and fringes) in the total amount of \$59,450.00.
Available balance in 711 is \$383,276.00 as of 12/16/08.

Attachments

Link: [2008 LIT for ROW \(1200\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/16/2008 11:40 AM	APRV
2	Manuel Chapa	Manuel Chapa	12/17/2008 10:28 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:09 PM	APRV

Form Started By: Dale Kennan
Started On: 12/16/2008 08:54 AM
Final Approval Date: 12/18/2008

AI-12866

2.AA.

**Intradepartmental Transfer
CC CONSENT**

Date: 12/23/2008
Submitted By: Irma Castillo, PLANNING DEPT.
Submitted For: Irma Castillo
Department: PLANNING DEPT.
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Planning Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #: 8-1100-419-10-210-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From objects 583, 682 & 664 in the amounts of \$227.23, \$500.00 & \$22.77 (respectively) with \$250.00 going into object 115 and \$500.00 going into object 434. Funding available for transfer as of 12/17/08.

Attachments

Link: [12866 LIT for Planning](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/16/2008 01:46 PM	APRV
2	Dale Kennan	Dale Kennan	12/17/2008 09:24 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:21 PM	APRV

Form Started By: Irma Castillo
Started On: 12/16/2008 09:39 AM

Final Approval Date: 12/18/2008



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Sesin, P.E.
Planning Administrator

DATE: December 16, 2008

DEPARTMENT HEAD: Raul E. Sesin, P.E.

DEPARTMENT NAME: Planning Department

ACCOUNT NUMBER: 8-1100-419-10-210-001-0-XXX

SUBJECT: BUDGET LINE ITEM TRANSFER(S)

Submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter III, Subchapter C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	PLANNING DEPT-TRAVEL OUT OF COUNTY	115	PLANNING DEPT-LONGEVITY PAY	227.23
682	PLANNING DEPT- GASOLINE/DIESEL	434	PLANNING DEPT-VEHICLE R&M SERVICE	500.00
664	PLANNING DEPT-OTHER MINOR EQUIPMENT	115	PLANNING DEPT-LONGEVITY PAY	22.77
				750.00

Reason: EMERGENCY-County Vehicle Unit 85 needs major rear brake repair and needs truck to conduct inspections for the citizens of the Hidalgo County and inspecting proposed subdivisions to be recorded. Need additional funding in Longevity to fund negative balance and through the end of the year.

Department Head Signature

Approved Commissioners' Court

____/____/_____
Date

Attest County Clerk

LIT12866

AI-12869

2.BB.

FY08 - Public Defender's Office (1100)

CC CONSENT

Date: 12/23/2008
Submitted By: Yvette Pacheco, PUBLIC DEFENDERS
Department: PUBLIC DEFENDERS
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Public Defender's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-30-085-003-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
640-->746 \$5.00; Available balance as of 12/17/08; \$5.65

Attachments

Link: [Line transfer \(1100\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/16/2008 01:47 PM	APRV
2	Roland Garcia	Rolando Garcia	12/17/2008 09:17 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:22 PM	APRV

Form Started By: Yvette Pacheco
Started On: 12/16/2008 11:02 AM

Final Approval Date: 12/18/2008

DATE: DECEMBER 16, 2008

DEPARTMENT HEAD: Jaime Gonzalez

DEPARTMENT NAME: Public Defenders

ACCOUNT NUMBER: 8-1100-412-30-085-003-0-XXX

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-412-30-085-003-0-640	reference materials	→	8-1100-412-30-085-003-0-746	furniture	5.00
		→			
		→			
		→			
TOTAL					\$5.00

REASON: to cover expenditures for remainder of fiscal year

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-12994
TELEPHONE TRANSFER
CC CONSENT

2.CC.

Date: 12/23/2008
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Submitted For: Eustolia Hernandez
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - J.P. Pct. #1, Pl. 1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-061-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

535-->531 \$ 360.00; Available balance as of 12/19/08 \$ 965.00

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/19/2008 03:34 PM	APRV
2	Ana Galvan	Anna Galvan	12/19/2008 03:46 PM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Angela Garcia

Started On: 12/19/2008 03:26 PM

Final Approval Date: 12/19/2008

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: 12/19/08

DEPARTMENT HEAD: HON. GILBERT SAENZ

DEPARTMENT NAME: J.P. 1/1

ACCOUNT NUMBER: 8-1100-412-00-061-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT	OBJECT	OBJECT	OBJECT	
CODE	NAME	CODE	NAME	AMOUNT
535	POSTAGE	531	TELEPHONE	\$360.00
			TOTAL	360.00

REASON: TO PAY OUTSTANDING INVOICES

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE

ATTEST COUNTY CLERK

AI-12874

2.DD.

Line Item Transfer

CC CONSENT

Date: 12/23/2008
Submitted By: Anna Galvan, BUDGET & MANAGEMENT
Submitted For: Judge Gilberto Saenz
Department: BUDGET & MANAGEMENT
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - J.P. Pct. #1, Pl. 1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-061-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

601-->855 \$ 10.00; Available balance as of 12/16/08 \$ 1,625.06
535-->604 \$ 34.00; Available balance as of 12/16/08 \$ 965.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 11:16 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/19/2008 09:34 AM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Anna Galvan
Started On: 12/16/2008 02:29 PM
Final Approval Date: 12/19/2008

AI-12960
2008 PCT #1 (1100) SANITATION
CC CONSENT

2.EE.

Date: 12/23/2008
Submitted By: Joshua Medrano, COMM. PCT. #1
Submitted For: Joshua Medrano
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 San. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-432-00-121-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-18-08.

Attachments

Link: [2008 PCT #1 \(1100\) SANITATION](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 11:17 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/18/2008 01:31 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:38 PM	APRV

Form Started By: Joshua Medrano
Started On: 12/18/2008 08:46 AM

Final Approval Date: 12/18/2008

AI-12943
2008 PCT # 1 (1100) SANITATION
CC CONSENT

2.FF.

Date: 12/23/2008
Submitted By: Joshua Medrano, COMM. PCT. #1
Submitted For: Joshua Medrano
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-432-00-121-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

350-->684 \$ 600.00; Available balance as of 12/18/08 \$ 3,909.21

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:38 AM	APRV
2	Ana Galvan	Anna Galvan	12/18/2008 10:44 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:31 PM	APRV

Form Started By: Joshua Medrano
Started On: 12/17/2008 04:53 PM

Final Approval Date: 12/18/2008

AI-12878
2008 Pct. 1 C.A.P. (1311)
CC CONSENT

2.GG.

Date: 12/23/2008
Submitted By: John Paul Lugo, COMM. PCT. #1
Submitted For: John Paul Lugo
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 C.A.P. (1311)

BACKGROUND

Fiscal Impact

Attachments

Link: [2008 Pct. 1 C.A.P. \(1311\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/17/2008 07:49 AM	APRV
2	Veronica Ortiz	Angela Garcia	12/19/2008 05:13 PM	APRV

Form Started By: John Paul Lugo

Started On: 12/16/2008 03:43 PM

Final Approval Date: 12/19/2008

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-12942
2008 PCT # 1 (1211) PARKS
CC CONSENT

2.HH.

Date: 12/23/2008
Submitted By: Joshua Medrano, COMM. PCT. #1
Submitted For: Joshua Medrano
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 Parks (1211)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1211-452-00-121-013-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds are available as of 12-18-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/18/2008 08:38 AM	APRV
2		Sylvia Solis	Sylvia Solis	12/18/2008 11:29 AM	APRV
3		Auditor's Office	Linda Fong	12/18/2008 05:27 PM	APRV

Form Started By: Joshua Medrano
Started On: 12/17/2008 04:51 PM

Final Approval Date: 12/18/2008

AI-12936
2008 - Pct # 1 Adm. (1201)
CC CONSENT

2.II.

Date: 12/23/2008
Submitted By: Robert Elizondo, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Pct. #1 Adm. (1201)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1201-431-00-121-004-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 12-19-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:36 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/19/2008 09:36 AM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Robert Elizondo Started On: 12/17/2008 04:28 PM
Final Approval Date: 12/19/2008

AI-12953

2.JJ.

**Budget Line-Item Transfer for various codes
CC CONSENT**

Date: 12/23/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct.2 R&B (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1202-431-00-122-006-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-19-08

Attachments

Link: [Agenda Request LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:41 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/19/2008 09:38 AM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Yolanda Cisneros Started On: 12/17/2008 05:30 PM
Final Approval Date: 12/19/2008

AI-12955

2.KK.

**Budget Line-Item Transfer for department
CC CONSENT**

Date: 12/23/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct.2 Administration (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1202-431-00-122-005-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

583-->532 \$ 1,000.00; Available balance as of 12/18/08 \$ 2,583.57
682-->601 \$ 1,000.00; Available balance as of 12/18/08 \$ 1,000.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:42 AM	APRV
2	Ana Galvan	Anna Galvan	12/18/2008 10:58 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:28 PM	APRV

Form Started By: Yolanda Cisneros Started On: 12/17/2008 05:37 PM
Final Approval Date: 12/18/2008

DATE: December 17, 2008

2008
Transfer



DEPARTMENT HEAD: Hector "Tito" Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 8-1202-431-00-122-005-0 Rd Administration

Contact Person: Yoli Cisneros, Administrative Assistant II Ph#: (956) 787-1891 Ext. 2002

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
583	OUT OF COUNTY TRAVEL	532	CELL PHONE	\$1,000.00
682	GASOLINE/DIESEL	601	OFFICE SUPPLIES	\$1,000.00
TOTAL				\$2,000.00

REASON: **TRANSFER NEEDED FOR OFFICE EXPENDITURES.**

DEPARTMENT HEAD SIGNATURE

12/17/2008
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12954

2.LL.

**Budget Line-Item Transfer for Service of extinguishers
CC CONSENT**

Date: 12/23/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #2 CRC-South Tower (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-466-00-122-082-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-18-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:41 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/18/2008 11:41 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:29 PM	APRV

Form Started By: Yolanda Cisneros Started On: 12/17/2008 05:33 PM
Final Approval Date: 12/18/2008

AI-12982

2.MM.

**Budget Line-Item Transfer for AEP
CC CONSENT**

Date: 12/23/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #2 Parks (1212)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1212-452-00-122-008-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-19-08.

Attachments

Link: [Agenda Request LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/19/2008 01:39 PM	APRV
2	Sylvia Solis	Sylvia Solis	12/19/2008 02:37 PM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Yolanda Cisneros Started On: 12/19/2008 09:30 AM
Final Approval Date: 12/19/2008

AI-12956

2.NN.

**Budget Line-Item Transfer for fuel
CC CONSENT**

Date: 12/23/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #2 San. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-432-00-122-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 12-19-08

Attachments

Link: [Agenda Request LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/18/2008 08:42 AM	APRV
2		Veronica Ortiz	Veronica Ortiz	12/19/2008 09:40 AM	APRV
3		Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Yolanda Cisneros
Started On: 12/17/2008 05:39 PM
Final Approval Date: 12/19/2008

AI-12860
Pct #3 Transfer
CC CONSENT

2.00.

Date: 12/23/2008
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Pct. #3 San. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-432-00-123-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 12-18-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/15/2008 03:30 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	12/18/2008 01:41 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:19 PM	APRV

Form Started By: Norma Ceballos
Started On: 12/15/2008 11:34 AM

Final Approval Date: 12/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: December 23, 2008

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Sanitation

ACCOUNT NUMBER: 8-1100-432-00-123-001-0

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
434	Vehicle R&M Service	672	Equip. R&M Supplies	\$ 2,030.80
604	Chem, Drugs, Meds & Lab	672	Equip. R&M Supplies	\$ 86.40
613	Safety Supplies	672	Equip. R&M Supplies	\$ 56.60
663	Small Tools	672	Equip. R&M Supplies	\$ 27.55
681	Vehicle R&M Supplies	672	Equip. R&M Supplies	\$ 1,500.00
684	Tires & Tubes	672	Equip. R&M Supplies	\$ 1,000.00
			TOTAL	\$ 4,701.35

REASON: To cover expected expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-12957
Pct #3 Transfer
CC CONSENT

2.PP.

Date: 12/23/2008
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Pct. #3 Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1213-452-00-123-008-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 12-18-08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:43 AM	APRV
2	Sylvia Solis	Sylvia Solis	12/18/2008 01:10 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:30 PM	APRV

Form Started By: Norma Ceballos
Started On: 12/18/2008 08:22 AM

Final Approval Date: 12/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: December 23, 2008

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Parks Department

ACCOUNT NUMBER: 8-1213-452-00-123-008-0

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
425	Pest Control	855	Late Fees, Penalties & Fin Charges	\$ 40.00
TOTAL				\$ 40.00

REASON: To cover expected expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-12864
Pct#3 Transfer
CC CONSENT

2.QQ.

Date: 12/23/2008
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Pct. #3 R&B (1203)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1203-431-00-123-005-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
733-->841 \$12,663.00; Funding available as of 12/18/08.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management		12/18/2008 05:19 PM	PEND
2	Erika Reyna	Erika Reyna	12/18/2008 02:03 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:19 PM	APRV

Form Started By: Norma Ceballos Started On: 12/15/2008 03:52 PM
Final Approval Date: 12/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: 12/23/08

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 8-1203-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
733	P/U Rd.- Drainage Ditches & Structures	841	P/U Rd. -Aid to Govt Agency	\$ 12,663.00
TOTAL				\$ 12,663.00

REASON: Cover expected expense. Reclassify Purchase Order # 590612

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-12964
Pct #3 Transfer
CC CONSENT

2.RR.

Date: 12/23/2008
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: Intradepartmental Transfers:

Information

CAPTION
2008 - Pct. #3 R&B (1203)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1203-431-00-123-005-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 12-19-08

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management		12/19/2008 05:13 PM	PEND
2	Veronica Ortiz	Veronica Ortiz	12/19/2008 09:41 AM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Norma Ceballos Started On: 12/18/2008 09:41 AM
Final Approval Date: 12/19/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: 12/23/08

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 8-1203-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
733	P/U Rd.- Drainage Ditches & Structures	732	P/U Rd. -Bridges	\$ 50,421.00
				.
TOTAL				\$ 50,421.00

REASON: Cover expected expense. Project - Bridge Improvements on Mile 2 N. between Abram Rd. & FM 492

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

AI-12995

2.SS.

Intradepartmental Transfer- Vehicle repair

CC CONSENT

Date: 12/23/2008
 Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
 Submitted For: Constable Precinct No. 2
 Department: BUDGET & MANAGEMENT
 Agenda Category: Intradepartmental Transfers:

Information

CAPTION

2008 - Constable Precinct No. 2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-421-00-292-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$1,200.00 available balance in object code 583 as of 12/19/2008.
 \$700.00 available balance in object code 604 as of 12/19/2008.
 \$1,200.00 available balance in object code 664 as of 12/19/2008.

Attachments

Link: [Intradepartmental Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu (Originator)	Rosie Cantu	12/19/2008 04:16 PM	APRV
2	Budget & Management	Veronica Lopez	12/19/2008 04:17 PM	APRV
3	Sylvia Solis	Sylvia Solis	12/19/2008 04:41 PM	APRV
4	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Rosie Cantu

Started On: 12/19/2008 03:40 PM

Final Approval Date: 12/19/2008

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 12/19/2008

DEPARTMENT HEAD: VALDE GUERRA **AI-12995**

DEPARTMENT NAME: DEP. OF BUDGET & MANAGEMENT FOR CONSTABLE PCT NO. 2

ACCOUNT NUMBER: 8-1100-421-00-292-001-0-XXX CONSTABLE PCT. NO. 2

CONTACT PERSON: ROSALINDA CANTU **PHONE:** 292-7025 EXT. 5408

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		AMOUNT
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	
583	TRAVEL OUT OF COUNTY	434	VEHICLE R&M SERVICE	600.00
604	CHEM,DRUGS,MEDS&LAB SUPP	434	VEHICLE R&M SERVICE	700.00
664	OTHER MINOR EQUIPMENT	434	VEHICLE R&M SERVICE	700.00
			TOTAL	\$2,000.00

**REASON: INTRADEPARTMENTAL TRANSFER TO FUND END OF YEAR EXPENDITURES.
TRANSFER PREPARED AT REQUEST VIA TELEPHONE CALL BY DEPT ON 12/18/2008.**

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-12962
TAX OFFICE REFUNDS
CC CONSENT

4.A.

Date: 12/23/2008
Submitted By: Hilda Fuentes, TAX OFFICE
Submitted For: Hilda Fuentes
Department: TAX OFFICE
Agenda Category: Tax Refunds

Information

CAPTION

ACCT #	PROPERTY OWNER	PAYER	AMT	
K2400.00.000.0183.15	Big Valley Development	Equipment Inv	\$10864.42	
K2730.99.000.0001.00	South Texas Buick	South Texas Buick	\$7046.69	
S6660.99.000.0001.00	Extended Stay Savannah	Savannah Studio 6	\$6055.21	
T2935.00.001.0013.00	Rlc Equity	Rio Tax Loans	\$6472.84	

BACKGROUND

Fiscal Impact

Attachments

Link: [letter 1](#)
Link: [app 1](#)
Link: [app 2](#)
Link: [app 3](#)
Link: [app 4](#)
Link: [letter 2](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 11:17 AM	APRV
2	Erika Reyna	Erika Reyna	12/19/2008 08:50 AM	APRV
3	Auditor's Office		12/19/2008 05:13 PM	NEW

Form Started By: Hilda Fuentes
Started On: 12/18/2008 08:57 AM

Final Approval Date: 12/19/2008

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA
Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • Fax (956) 318-2733

December 15, 2008

The Honorable J.D Salinas III
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

As per Section 31.11 of the Property Tax Code, the governing body of each taxing unit must authorize refunds of overpayments or erroneous payments over \$ 2500.00 dollars.

I respectfully request that the Commissioner's Court approve the enclosed application for a tax refund based on an adjustment approved by the Hidalgo County Appraisal District Office.

When completed, please return the attached to this office.

Thanking you for your assistance in this matter, I remain.

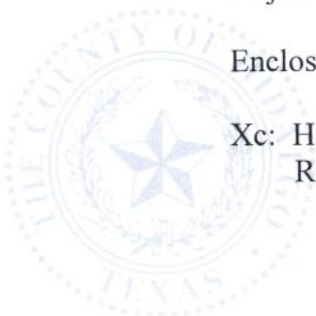
Very truly yours,

Armando Barrera, Jr. RTA

Abj:mm

Enclosure

Xc: Hidalgo County Auditor
Raymundo Eufrazio, CPA



2804 S. Bus. Hwy 281 • Edinburg, TX 78539

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone (area code and number) (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address	Owner's name <i>Asid:</i> EQUIPMENT INVESTMENTS + <i>owner: Big Valley Development LTD</i>
	Present mailing address (number and street) 3601 NORTH 38TH
	City, town or post office, state, ZIP code MCALLEN, TX 78501


Legal description (or attach copy of the tax bill or tax receipt): **KELLY PHARR TRACT E282.5-W565-S636.44 & W282.5**

Step 2: Describe the property	-N164.6-S636.44 LOT 183 5.19AC
	Address or location of property: R202804 +
	Account number of property: K2400.00.000.0183.15 +
	Tax receipt number: OR


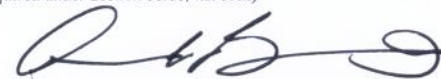
Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES	2007 +	2/29&4/1	/ 2008	\$ 41100.04 +
2.			/	\$	\$
3.			/	\$	\$
4.			/	\$	\$
5. TOTAL			/	\$	\$ 10864.42 +

Taxpayer's reason for refund (attach supporting documentation): **VALUE DECREASED, CLERICAL ERRORS, SUBMITTED/ENTERED WRONG**

TR

Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."	
	Signature sign here 	Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
	Authorized officer sign here 	DATE: JE 12-9-08 Date 12/10/08
	Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code) sign here 	Date 12/2/08

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DRI-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone (area code and number) (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address	Owner's name SOUTH TEXAS BUICK PONTIAC +
	Present mailing address (number and street) 4220 W EXPWY 83
	City, town or post office, state, ZIP code MCALLEN, TX 78501

Phone (area code and number)

Legal description (or attach copy of the tax bill or tax receipt): **INVENTORY FURNITURE FIXTURES & EQUIPMENT**

Step 2: Describe the property	AT 4220 SOUTH BENTSEN
	Address or location of property:
	P691929 +
	Account number of property: K2730.99.000.0001.00 +

Tax receipt number:


OR

Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES	2007	1/30	/ 2008	\$ 11606.93
2.			/	\$	\$
3.			/	\$	\$
4.			/	\$	\$
5. TOTAL			/	\$	\$ 7046.69

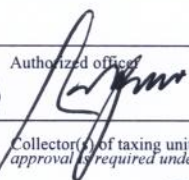

Taxpayer's reason for refund (attach supporting documentation): **VALUE DECREASED, CLERICAL**

ERRORS, SUBMITTED/ENTERED WRONG

TR

Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."	
	Signature sign here 	Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
	Authorized officer sign here 	Date 12/10/08
	Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code) sign here 	Date 12/2/08

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: **JE 12-9-08**

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone (area code and number) (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address	Owner's name EXTENDED STAY SAVANNAH STUDIO PARTNERSHIP LTD *	<i>Payer: Savannah Studio 6 Motel</i>
	Present mailing address (number and street) 3401 ALLEN PKWY STE 200	
	City, town or post office, state, ZIP code HOUSTON, TX 77019	


Legal description (or attach copy of the tax bill or tax receipt): **FURNITURE FIXTURES & EQUIPMENT AT 700**

Step 2: Describe the property	SAVANNAH AVENUE / NEW ACCT 2003	
	Address or location of property:	
	P649831 *	
	Account number of property: S6660.99.000.0001.00 *	Tax receipt number:

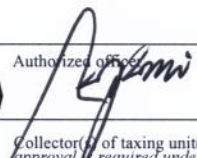
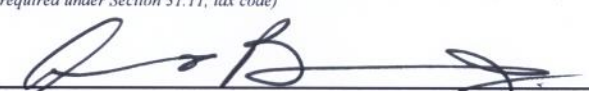
OR

Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES		2007 *	1/29 / 2008	\$ 8869.60 *
2.			/	\$	\$
3.			/	\$	\$
4.			/	\$	\$
5. TOTAL			/	\$	\$ 6055.21 *

Taxpayer's reason for refund (attach supporting documentation): **VALUE DECREASED, CLERICAL
ERRORS, SUBMITTED/ ENTERED WRONG
TR**

Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."	
	Signature sign here 	Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved		AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: <u>JE 12-9-08</u>
	Authorized officer sign here 	Date 12/10/08	
	Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.17, tax code) sign here 	Date 12/2/08	

12/2

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone (area code and number) (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address	Owner's name RLC EQUITY VENTURES LLC PAYER: RIO TAX LOANS
	Present mailing address (number and street) 2005 ALEXANDRIA DR
	City, town or post office, state, ZIP code WESLACO, TX 78596

Phone (area code and number)

Legal description (or attach copy of the tax bill or tax receipt): **THE BOARDWALK LOT 13 BLK 1**

Step 2: Describe the property	Address or location of property:
	R706843
	Account number of property:
	T2935.00.001.0013.00

Tax receipt number:


OR

Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested	
	1. ALL ENTITIES		2007	7/15	/ 2008	\$ 8648.22
2.				/	\$	\$
3.				/	\$	\$
4.				/	\$	\$
5. TOTAL				/	\$	\$ 6472.84

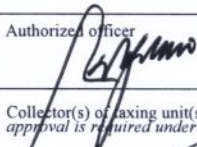
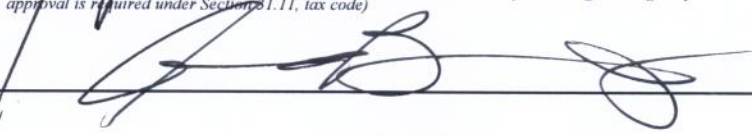
Taxpayer's reason for refund (attach supporting documentation): **VALUE DECREASED, CLERICAL**

ERRORS, SUBMITTED/ ENTERED WRONG

TR

Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."	
	Signature sign here 	Date of application for tax refund

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
	Authorized officer sign here 	Date 12/10/08
	Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 81.11, tax code) sign here 	Date 7/2/08

**AUDITED BY: THE HIDALGO
COUNTY AUDITOR'S OFFICE
DATE: JE 12-9-08**

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA

Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • Fax (956) 318-2733

ACCOUNT NUMBER	PROPERTY OWNER	PAYER	AMOUNT
1. K2400.00.000.0183.15	BIG VALLEY DEVELOPMENT	EQUIPMENT INVESTMENTS	\$ 10,864.42
2. K2730.99.000.0001.00	SOUTH TEXAS BUICK PONTIAC	SOUTH TEXAS BUICK PONTIAC	\$ 7,046.69
3. S6660.99.000.0001.00	EXTENDED STAY SAVANNAH	SAVANNAH STUDIO 6 MOTEL	\$ 6,055.21
4. T2935.00.001.0013.00	RLC EQUITY VENTURES	RIO TAX LOANS	\$ 6,472.84



2804 S. Bus. Hwy 281 • Edinburg, TX 78539

AI-12858

5.A.

Monthly Financial Report for the Month of November 2008

CC CONSENT

Date: 12/23/2008
Submitted By: Becky Morales, AUDITOR'S OFFICE
Submitted For: Ray Eufracio
Department: AUDITOR'S OFFICE
Agenda Category: Auditor's Office

Information

CAPTION

Approval of Monthly Financial Report for the Month of November 2008.

BACKGROUND

Reports will be distributed before Commissioners' Court meeting.

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/15/2008 03:30 PM	APRV
2	Veronica Lopez	Veronica Lopez	12/17/2008 01:57 PM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 04:50 PM	APRV

Form Started By: Becky Morales
Started On: 12/15/2008 08:17 AM
Final Approval Date: 12/18/2008

AI-12948

6.A.

**Certification of Workers' Compensation Claims paid by Tristar Risk Management
CC CONSENT**

Date: 12/23/2008
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

Self-Insured Workers' Compensation 2202:
Requesting approval of reimbursement of the Hidalgo County Workers' Compensation Claims paying account for claims paid by Tristar Risk Management in the amount of \$ 66,917.39 for the period of 11/01-15/2008 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

Link: [Invoice](#)
Link: [Breakdown by Organization](#)
Link: [Certification](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:39 AM	APRV
2	Dale Kennan	Dale Kennan	12/18/2008 09:24 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:42 PM	APRV
4	Purchasing Department	Marty Salazar	12/19/2008 10:45 AM	APRV

Form Started By: Flora Vazquez
Started On: 12/17/2008 05:00 PM
Final Approval Date: 12/19/2008

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

November 17, 2008

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 28893

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billing for losses paid 66,917.39
11/1-11/15/08 (Check#322869-323084) are in accordance with our contract with Hidalgo
County Exhibit A, dated July 1st.

TOTAL CURRENT CHARGES \$ 66,917.39

Previous Balance Due \$100,055.28

Total Balance Due \$166,972.67

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1048

Custom Payment Total

Hidalgo County WC losses paid 11/1 to 11/15

<u>Processed</u>	<u>Check Date</u>	<u>Chk/Vchr #</u>	<u>Claim Number</u>	<u>Claimant</u>	<u>Incident</u>	<u>Transaction Type</u>	<u>Payee</u>	<u>Dates of Service</u>	<u>Method</u>	<u>Amount</u>
Alternate Organization 1 : Community Service										
<hr/>										
Alternate Organization 1 Total: 8									347.28	
Alternate Organization 1 : Headstart										
<hr/>										
Alternate Organization 1 Total: 129									13,348.46	
Alternate Organization 1 : Hidalgo County										
<hr/>										
Alternate Organization 1 Total: 386									53,221.65	
<hr/>										
Grand Total: 523									66,917.39	

This document was created with Win2PDF available at <http://www.win2pdf.com>.
The unregistered version of Win2PDF is for evaluation or non-commercial use only.
This page will not be added after purchasing Win2PDF.

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: November 1-15, 2008.

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 66,917.39.

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims (Check # 322869-323084) on behalf of injured employees from 11/01/2008 to 11/15/2008 :

- | | | |
|-----|-------------------------------------|---------------------|
| 1). | Hidalgo County | \$ <u>53,221.65</u> |
| 2). | Hidalgo County Headstart Program | \$ <u>13,348.46</u> |
| 3). | Community Service Agency | \$ <u>347.28</u> |
| 4). | Hidalgo County Urban County Program | \$ <u>00.00</u> |
| 5). | Drainage District #1 | \$ <u>00.00</u> |

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT \$ 66,917.39
Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of December 23, 2008.

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims: \$ < 200,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Mellon Bank in California. (estimate) \$ 133,082.61.

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Mellon Bank in California) no later than the 10th day of the following month.

Jilma Vazquez
Employee Benefits Manager

Dec 17, 2008
Date

Dept. of Budget & Management Chief Administrator

Date

AI-12951

6.B.

**BLUE CROSS BLUE SHIELD HEALTH INSURANCE CLAIMS
CC CONSENT**

Date: 12/23/2008
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

1. Approval to transfer \$864,044.72 to Hidalgo County Health Insurance Claims bank account for Blue Cross/Blue Shield Health Insurance claims periods:

10/18/08 to 10/24/08	\$ 283,355.33
10/25/08 to 10/31/08	\$ 285,991.14
11/01/08 to 11/07/08	\$ 151,375.29
11/08/08 to 11/14/08	\$ 143,322.96
TOTALS:	\$ 864,044.72

2. Approval to wire transfer to cover claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: [10/18-11/14/08](#)

Link: [10-18-24-08](#)

Link: [10-25-31-08](#)

Link: [11-01-07-08](#)

Link: [11-08-14-08](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/18/2008 08:40 AM	APRV
2	Dale Kennan	Dale Kennan	12/18/2008 09:55 AM	APRV
3	Auditor's Office	Linda Fong	12/18/2008 05:44 PM	APRV

Form Started By: Flora Vazquez
Started On: 12/17/2008 05:16 PM

Final Approval Date: 12/18/2008

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF MEDICAL INSURANCE CLAIMS
PAID BY BLUE CROSS BLUE SHIELD OF TEXAS

FOR THE PERIOD OF: October 18, 2008 thru November 14, 2008.

Hidalgo County's Self-Funded Health Insurance, Third Party Administrator (TPA) Blue Cross Blue Shield of Texas, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 864,044.72.

- 1). Hidalgo County
- 2). Hidalgo County Headstart Program
- 3). Hidalgo County Community Service Agency
- 4). Hidalgo County Urban County Program
- 5). Hidalgo County Drainage District #1
- 6). Hidalgo County Appraisal District

Total Reimbursement Requested by Blue Cross Blue Shield of Texas for dates 10/18/08 to 11/14/08 is \$ 864,044.72 .

Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of December 30, 2008.

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Hidalgo County Community Service Agency, Hidalgo County Urban Program and Hidalgo County Appraisal District.
- All fees to vendors are appropriate for the type of service provided.
- All insurance premiums paid to Hidalgo County for Health Insurance Self-Funded Account were received by my department and deposited to the Hidalgo County Treasurer's Office and credited to the corresponding salary account.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Health Insurance Self Funded Account.

Dilora Vazquez
Employee Benefits Manager

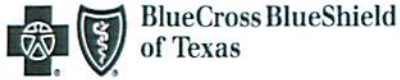
Dec. 17, 2008
Date

Dept. of Budget & Management Chief Administrator

Date

Commissioner's Court Approval

Date



Group # 021185 HIDALGO COUNTY
Settlement ID: TX433010006

Processed Date *10-08-08* 10/24/2008

SECTION		
0001 - 0011	Hidalgo County	\$227,315.65
0002 - 0012	Head Start	\$36,426.62
0003 - 0013	Appraisal District	\$2,722.42
0004 - 0014	Community Service	\$1,886.82
0005 - 0015	Drainage District	\$7,063.06
0006 - 0016	Retiree	\$6,800.76
9001 - 9002	COBRA	\$1,140.00
	TOTALS	\$283,355.33
	Amount Paid	

AI-12900

7.A.

Request for Comdata Fuel Cards

CC CONSENT

Date: 12/23/2008
Submitted By: Ovidio Gonzalez, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Information

CAPTION

1. Presentation for discussion, consideration and approval of Comdata Corporation/Transmontaigne Product Services, Inc. request form(s) submitted by Elected Officials/Department Heads/Agency and/or Program Directors:

- a. SATF
- b. Juvenile Boot Camp

2. If applicable, requesting authority to cancel all existing/current Fleet Fueling System cards (i.e. Arguindegui Oil Co., Comdata, and commercial fuel credit cards- Conoco, Exxon, Shell & Valero) upon receipt, activation and distribution of new cards with confirmation of applicable/required training;

N/A

BACKGROUND

Please see attached Comdata Fuel card Application/Request forms submitted by Department(s).

All funding sources are provided by department(s).

Fiscal Impact

FISCAL YEAR:	ACCT. #: 8-1297-423-00-320-020-9-682
FUNDS AVAILABLE Y/N?:	MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:	
SATF	

FISCAL YEAR:	ACCT. #: 8-1295-423-00-330-028-0-682
FUNDS AVAILABLE Y/N?:	MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:	
Juvenile Boot Camp	

Attachments

Link: [Juve BC 12.23.08](#)

Link: [SATF 12.23.08](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/18/2008 12:28 PM	APRV
2	Budget & Management	Veronica Lopez	12/18/2008 01:34 PM	APRV
3	Rey Salazar	Rey Salazar	12/19/2008 09:17 AM	APRV
4	Auditor's Office		12/19/2008 05:13 PM	NEW

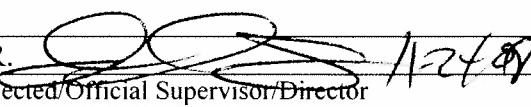
Form Started By: Ovidio Gonzalez
Started On: 12/17/2008 10:50 AM

Final Approval Date: 12/19/2008

COMDATA FUEL CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete Cancel Card
 Delete/Cancel Driver

Department:	HIDALGO COUNTY BOOT CAMP		
Billing Address:	P.O. BOX 267 EDINBURG, TX 78540		
Fuel Card Manager:	Elena Gaitan		
	This person can not have use of the fuel card		
Phone Number:	956-587-6200		
County Email:	Elena.gaitan@jpd.co.hidalgo.tx.us		
Web user Name:	Egaitan	Password:	
Hidalgo Co Acct Number:	8-1295-423-00-330-028-0-682		
Requested By:	ISRAEL "BUDDY" SILVA, JR.  1/24/07		
	Sign & Print Elected/Official Supervisor/Director		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No	Vehicle Description	VIN Number	Purchasing Dept Only Card Number
101-9793	2007 E350 FORD	1fbss31177da04888	
814-292	2001 E350 ford	1fbss31111hb58688	

A. 3:45pm

Driver ID/Pin List


List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	Joseph	Martinez	152846	<i>[Handwritten mark]</i>	
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

A. 3:45 PM

Driver ID/Pin List

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	SANTIAGO	ELIZONDO	167207		
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

AI-12818
Maintenance Agreement
CC CONSENT

7.B.

Date: 12/23/2008
Submitted By: Matilde Faz, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** WIC

Information

CAPTION

Requesting authority to enter into a 12-months Master Maintenance Agreement from awarded vendor through our membership/participation with TASB-Buyboard Cooperative Purchasing Program: A) IKON - TASB-Buyboard contract #231-05 through requisition # 141448 for the total amount of \$229.15/month--(\$2,749.80/year) 07/21/08 to 07/20/09.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 **ACCT. #:** 81292441003500019432
FUNDS AVAILABLE Y/N?: Yes **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:

Attachments

Link: WIC IKON AGREEMENT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/18/2008 04:31 PM	APRV
2	Budget & Management	Veronica Lopez	12/19/2008 08:41 AM	APRV
3	Damaris San Miguel		12/19/2008 05:13 PM	NEW

Form Started By: Matilde Faz
Started On: 12/11/2008 10:16 AM
Final Approval Date: 12/19/2008

**Requisition
W.I.C. PROGRAM**

Req # 00141448

PO #

Date: 10/10/08

*Consent
12/18
12/23/08*

Bill To: x
x

Vendor : 223751
IKON OFFICE SOLUTIONS, INC.
P.O. BOX 660342
DALLAS TX 75266-0342
FAX (478)471-2311

Ship To: W.I.C. PROGRAM
3105 W. UNIVERSITY DR
EDINBURG TX 78539

Contact: MGONZALEZ
956-381-4646

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
3.00	MONTH	MAINT. FOR CANON 6551 AT C.O. DO NOT DUPLICATE ORDER		
1.00	LOT	MAINT. FOR CANON MODEL NP6551 NJE31467; OVERAGES	229.15 200.00	687.45 200.00
		Account No _____	Encumbrance	
		8-1292-441-00-350-001-9-431	887.45	
			Freight	.00
			Total	887.45
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

**Requisition
W.I.C. PROGRAM**

Req # 00141446

PO #

Date: 10/10/08

*Consent
R. H. G. 08*

Bill To: x
x

Vendor: 223751
IKON OFFICE SOLUTIONS, INC.
P.O. BOX 660342
DALLAS TX 75266-0342
FAX (478)471-2311

Ship To: W.I.C. PROGRAM
3105 W. UNIVERSITY DR
EDINBURG TX 78539

Contact: MGONZALEZ
956-381-4646

Contract No:

Special Instructions:

*Just PO
by 9/3/08*

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		SERVICE AGREEMENT FOR IR 5000 AT C.O DO NOT DUPLICATE ORDER		
3.00	MONTH	C14001390 MAINT. FOR CANON IR5000 EQUIP.#10194645 FOR OCT. NOV. DEC. 2008 216.22; SERIAL NUMBER C14001390;	216.22	648.66
1.00	LOT	OVERAGES	400.00	400.00
		<u>Account No</u>	<u>Encumbrance</u>	
		8-1292-441-00-350-001-9-432	1,048.66	
			Freight	.00
			Total	1,048.66
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____



Document Efficiency
At Work.™

Master Maintenance & Sale Agreement

Customer Information:

STX HIDALGO CNTY WIC DEPT
 Full Legal Name
 3105 W STATE HIGHWAY 107,
 Customer Location Address
 Edinburg Tx 78539
 City County State Zip

Customer Billing Contact: Tanya Delira

956-318-2626
 Phone Extn. Fax/Email
 Customer Billing Address (if different)
 City County State Zip

Customer acknowledges that the undersigned is duly authorized to sign this Master Maintenance & Sale Agreement ("Agreement") and acknowledges receipt and acceptance of the terms and conditions of this Agreement, which consists of 3 pages and includes this cover page and Exhibit A.

CUSTOMER

IKON OFFICE SOLUTIONS, INC.

Authorized Signature: _____
 Signer's Printed Name: _____
 Title: _____
 Date: _____

Authorized Signature: _____
 Signer's Printed Name: _____
 Title: _____
 Date: _____

Check if Sales Tax Exempt (*Must attach valid Exemption Certificate)

Initial Order

(Use the spaces provided below to identify the initial order of Products and/or Services to be purchased under this Agreement.)

Product Description:

Quantity	Make, Model, Serial Number	Purchase	Service	Quantity	Make, Model, Serial Number	Purchase	Service
1	IR5000 10194645 C14001390	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

Check if additional Product Description page(s) attached

Product Charges:

Total Product Charges: _____

Check if Professional Service fees included
 Excludes Taxes

Services & Service Charges:

Minimum Term (mos)	Cost Per Image	Service Charges Total Amount	Meter Read/Billing For Additional Images
<input type="checkbox"/> 36 Months		<input checked="" type="checkbox"/> Monthly \$216.22	<input checked="" type="checkbox"/> Monthly
<input type="checkbox"/> 48 Months		<input type="checkbox"/> Quarterly _____	<input type="checkbox"/> Quarterly
<input type="checkbox"/> 60 Months		<input type="checkbox"/> Other _____	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other 12			
Cost of Additional Images	Guaranteed Minimum Monthly/Quarterly/Other Images	Service Level	
\$0.0079	<input checked="" type="checkbox"/> Monthly _____ <input type="checkbox"/> Quarterly _____ <input type="checkbox"/> Other _____	<input type="checkbox"/> Gold : Includes all supplies and staples. Excludes paper. <input checked="" type="checkbox"/> Silver : Includes all supplies. Excludes paper and staples. <input type="checkbox"/> Bronze: Parts & Labor only. Excludes paper, staples and supplies.	

Additional Provisions: for renewal information purposes only-Marisol Martinez x40970

start date: July 21, 2008 - July 20,2009



EXHIBIT A TO MASTER MAINTENANCE & SALE AGREEMENT

This Agreement sets forth the specific terms and conditions under which IKON agrees to sell the specific products identified on a Sales Order (defined below) entered into hereunder ("Products") and/or provide maintenance services for the specific items of equipment identified on a Service Order (defined below) entered into hereunder ("Services") to Customer from time to time. Either party may terminate the "master" arrangement contemplated by this Agreement at any time upon prior written notice to the other. Termination of this Agreement shall not, however, alter or otherwise modify the rights or obligations of the parties with respect to any Sales Order or Service Order placed and accepted prior to such termination.

The following terms shall apply to all Service transactions:

1. **Services.** (a) In order to obtain Services from IKON hereunder, Customer will either (i) execute a Service Order (in a form to be provided and executed by IKON) referencing this Agreement, or (ii) issue a valid and signed purchase order to IKON (each referred to in this Agreement as a "Service Order"). Each Service Order must identify the specific equipment to be serviced, the term of the Service engagement, the location at which Services shall be performed and the applicable Service charges for such order. The cover page to this Agreement may serve as an initial Service Order.
(b) As part of its Services, IKON will repair or replace in accordance with the terms and conditions of this Agreement any part of the serviced equipment that becomes unserviceable due to normal usage (other than consumable supplies). Replacement parts will be furnished on an exchange basis and will be new, reconditioned or used. All parts removed due to replacement will become the property of IKON.
(c) The Services provided by IKON under this Agreement and each Service Order will not include the following: (i) Repairs resulting from misuse (including without limitation improper voltage or the use of supplies that do not conform to the manufacturer's specifications); (ii) Repairs made necessary by service performed by persons other than IKON representatives; (iii) Service calls or work which the Customer requests to be performed outside of regular IKON business hours (unless covered under an extended hour service contract) and Service calls or work which the Customer requests to be performed on IKON holidays; (iv) Removable cassette, copy cabinet, exit trays, or any item not related to the mechanical or electrical operation of the serviced equipment; (v) Consumable supplies such as paper or staples, unless expressly provided for in the Service Order; (vi) Repairs and/or service calls resulting from attachments not purchased from IKON; (vii) Any software, system support or related connectivity unless specified in writing by IKON; (viii) Parts no longer available from the applicable manufacturer; (ix) Electrical work external to the serviced equipment, including problems resulting from overloaded or improper circuits; and (x) Charges for installation of the serviced equipment or de-installation and/or movement of the serviced equipment from one location to another. Damage to serviced equipment or parts arising from causes beyond the control of IKON are not covered by this Agreement or any Service Order. IKON may terminate its Service obligations under this Agreement or any Service Order with respect to any item of serviced equipment that has been modified, damaged, altered or serviced by personnel other than those employed by IKON. Additionally, service necessitated as a result of inadequate key operator involvement, operator caused damage, lack of recommended service, or use of inadequate or incompatible supplies may result in Service being rendered on a time-and-material basis in addition to the Charges.
2. **Service Calls.** Service calls will be made during normal business hours at the installation address shown on the applicable Service Order. Service does not include coverage on IKON holidays. Travel and labor-time for the service calls after normal hours, on weekends and on holidays, if and when available and only in the event and to the extent that IKON agrees to provide such non-standard coverage, will be charged at overtime rates in effect at the time the service call is made. IKON representatives will not handle, disconnect or repair unauthorized attachments or components. Customer is responsible for disconnecting and re-connecting unauthorized attachments or components. Customer shall hold IKON and its employees and representatives harmless from and against damages to any unauthorized parts, components or accessories as well as any claims arising therefrom.
3. **Reconditioning.** Reconditioning and similar major overhauls may be covered by applicable manufacturer warranties, but are not covered by this Agreement or any Service Order. If IKON determines that such actions may be necessary as a result of normal wear and tear of materials and age factors caused by normal usage in order to keep the serviced equipment in working condition, IKON will submit to Customer an estimate of the needed repairs and the cost for such repairs (which costs will be in addition to the charges payable under the applicable Service Order). If the Customer does not authorize such reconditioning, IKON may, at its option: (i) discontinue service of such serviced equipment under the applicable Service Order and refund any unused portion of the Service Charges (as defined below) applicable to such serviced equipment, or (ii) refuse to renew such Service Order for such serviced equipment upon its expiration. After any such termination, IKON will make service available on a "Per Call" basis at IKON's then-prevailing rates at the time of service.
4. **Term.** Each Service Order shall become effective on the effective date of the Service Order and shall continue for the term identified in the Service Order. At the expiration of the initial term or any extended term of any Service Order, it will automatically, subject to applicable law and without further action required by either party, renew for an additional twelve (12) month period, provided that the Customer is not then in default and subject to applicable law. The contracted rate will be adjusted to IKON's then-prevailing rates, to be reflected in an automatic increase as of the renewal date.
5. **Service Charges.** Service charges ("Service Charges") will be set forth on the Service Order and will be payable by the Customer in advance. Service Charges will not include any charges for repairs or Service that are otherwise covered by the applicable manufacturer's limited warranty during the period covered by any such warranty, to the extent IKON has agreed with such manufacturer not to charge a customer for any such charges. Customer acknowledges and agrees that: (i) alterations, attachments, specification changes, or use by Customer of sub-standard supplies that cause excessive service calls may require an increase in Service Charges; (ii) the transfer of the serviced equipment from the location indicated on the applicable Service Order may result in an increase of Service Charges or the termination of the applicable Service Order; and (iii) the Toner Inclusive Program (if applicable) is based on manufacturer supply consumption rates. Delivery of supplies will not exceed agreed upon usage or applicable manufacturer supply consumption rates. IKON reserves the right to assess freight and shipping charges for all parts and supply deliveries. Consumption of covered supply products varying significantly from expected usage may result in additional charges for supplies. Customer agrees to pay when due, all taxes, where applicable, related to this Agreement and/or any Service Order, excluding taxes on the income of IKON. Service Charges are based on standard 8.5x11 images. IKON reserves the right to assess additional images charges for non-standard images, including 11x17 images. If the term of any Service Order exceeds 12 months, the Cost Per Image and the Cost of Additional Images may be increased by IKON up to 5% annually for each year beyond the initial 12-month period.
6. **Default.** If Customer does not pay all Service Charges or other charges owing under this Agreement or any Service Order promptly when due, IKON may (i) refuse to further service the serviced equipment until such default is fully cured, or (ii) furnish Service on a C.O.D. "Per Call" basis at IKON's then-prevailing rates, at the time of Service. Except as expressly permitted by this Agreement, no refund or credit will be given for any early termination of any Service Order or any renewal thereof. If Customer defaults in its obligations hereunder, IKON may require Customer to immediately pay to IKON all past due payments under all Service Orders, and the early termination fee described in Section 9 below.
7. **Use Of Recommended Supplies; Meter Readings.** If the Customer uses other than manufacturer-recommended supplies, including paper, developer, toner, and fuser oil, and if such supplies are defective or not acceptable for use on the serviced equipment or cause abnormally frequent service calls or service problems, then IKON may, at its option, assess a surcharge or terminate the applicable Service Order with respect to such items of serviced equipment. If so terminated, Customer will be offered service on a "Per Call" basis at IKON's then-prevailing rates. It is not a condition of this Agreement that the Customer use only IKON-provided supplies. If we determine that you have used more than the manufacturer's recommended specifications for supplies provided by IKON you will pay reasonable charges for those excess supplies and/or we may refuse additional supply shipments. Customer agrees to provide IKON true and accurate meter readings by submitting meter reads to IKON through the IKON automated meter read program, or in any other reasonable manner requested by IKON, whether via telephone, email or otherwise. If accurate meter readings are not provided on a timely basis, IKON reserves the right to estimate the meter readings from previous meter readings. Appropriate adjustments will be made to subsequent billing cycles following receipt of actual and accurate meter readings. As part of its Services, Customer acknowledges and agrees that IKON may place automatic meter reading units on imaging devices at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. IKON agrees that such units will be used by IKON solely for such limited purpose. Once transmitted, all meter read data shall become the sole property of IKON and will be utilized for billing purposes.



8. **Customer Obligations.** Customer agrees to provide a proper place for the use of the serviced equipment, including electric service as specified by the manufacturer. Customer will provide adequate facilities (at no charge) for use by IKON representatives in connection with the Service of the serviced equipment hereunder within a reasonable distance of the serviced equipment. Customer agrees to provide "360 degree" service access to the serviced equipment. Customer will provide a key operator for the serviced equipment and will make operators available for instruction in use and care of the serviced equipment. Unless otherwise agreed upon by IKON in writing or designated in the applicable Service Order, all supplies for use with the serviced equipment will be provided by the Customer and will be available "on site" for servicing. Customer agrees that any systems utilizing similar supplies must be covered under similar inclusive service programs.

9. **Early Termination.** Customer may terminate any Service Order under this Agreement prior to its maturity so long as Customer is not then in default and provide IKON at least thirty (30) days prior written notice. In addition, for each Service Order having an initial term of at least 36 months, Customer shall pay to IKON, as liquidated damages and not as a penalty, the following early termination fee: (i) if the termination occurs in months 1 through 12 of the term of such Service Order, an amount equal to 12 times the base monthly Service Charge payable under such Service Order; (ii) if the termination occurs in months 13 through 24, an amount equal to 9 times the base monthly Service Charge; and (iii) if the termination occurs anytime after the 24th month, an amount equal to the lesser of 6 times the base monthly Service Charge or the number of months remaining under the then current term of such Service Order. For each Service Order having an initial term of less than 36 months, Customer shall pay to IKON, as liquidated damages and not as a penalty, an early termination fee equal to the lesser of 6 times the base monthly Service Charge or the number of months remaining under the initial term of such Service Order.

The following terms shall apply to all Product sale transactions:

10. **Order, Delivery and Acceptance.** In order to purchase Products from IKON hereunder, Customer will either (i) execute a Sales Order (in a form to be provided and executed by IKON) referencing this Agreement, or (ii) issue a valid and signed purchase order to IKON (each referred to in this Agreement as a "Sales Order"). Each Sales Order must identify the Products, the Product delivery location and the applicable Product charges for such order. The cover page to this Agreement may serve as an initial Sales Order. Unless otherwise agreed upon by both parties in writing, (a) delivery of Products to common carrier or, in the case of an arranged delivery by a local IKON installation vehicle, actual delivery by such vehicle to Customer shipping point, shall constitute delivery to Customer, and (b) Customer shall be responsible for all installation, transportation and rigging expenses. Customer agrees to confirm delivery of all Products covered by this Agreement when the same is delivered by signing a delivery and acceptance certificate or written delivery acknowledgement. Orders shall not be cancelable by the Customer following acceptance by IKON. IKON reserves the right to make Product deliveries in installments. All such installments shall be separately invoiced and paid for when due, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Customer of its obligation to accept remaining installments and remit payments as invoiced by IKON. IKON reserves the right at any time to revoke any credit extended to Customer because of Customer's failure to pay for any Products when due or for any other similar credit reason.

11. **Returns; Damaged Products.** No Products may be returned without IKON's prior written consent. Only consumable goods invoiced within sixty days will be considered for return. On authorized returns, Customer agrees to pay a restocking charge equivalent to 30% of the purchase price. Merchandise returned without written authorization may not be accepted at the receiving dock and is the sole responsibility of the Customer. All non-saleable merchandise (that has been opened or partially used) will be deducted from any credit due to the Customer. All claims for damaged Products or delay in delivery shall be deemed waived unless made in writing, delivered to IKON within three days after receipt of Products.

The following terms shall apply to all transactions:

12. **Warranty.** IKON agrees to perform its Services in a professional manner, consistent with applicable industry standards. IKON is not the manufacturer of any of the Products. However, IKON shall transfer to Customer any Product warranties made by the applicable Product manufacturer, to the extent transferable and without recourse. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, IKON DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, OF ANY NATURE WHATSOEVER, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. IKON SHALL NOT BE RESPONSIBLE AND SHALL HAVE NO LIABILITY FOR ANY DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF USE OF THE EQUIPMENT. IKON'S TOTAL AGGREGATE LIABILITY TO CUSTOMER, IF ANY, UNDER ANY SALES ORDER OR SERVICE ORDER, SHALL IN NO EVENT EXCEED THE TOTAL FEES PAID TO IKON THEREUNDER. Customer must comply with any applicable license agreement or license terms relating to intangible property or associated services included in any Products, such as periodic software licenses and/or prepaid data base subscription rights ("Software License"), whether pursuant to written, click-through, shrink-wrap or other agreements for such purpose, with the supplier of the Software ("Software Supplier"). IKON has no right, title or interest in any Software. Customer is solely responsible for entering into Software Licenses with the applicable Software Supplier.

13. **Payment; Risk of Loss; Taxes.** Payment terms are net ten days. If invoices are unpaid and overdue, Customer agrees to pay IKON a late charge of 1.5% per month on any unpaid amounts or the maximum allowed by law, whichever is less, and in addition shall pay IKON all costs and expenses of collection, or in the enforcement of IKON's rights hereunder, including, but not limited to, reasonable internal and external legal costs, whether or not suit is brought. All remedies hereunder or at law are cumulative; provided, however, that the sole remedy of Customer for any Services not performed in accordance with the Service standards set forth in this Agreement shall be the prompt and proper re-performance of such services at no additional charge. Unless otherwise agreed upon by both parties in writing, Customer assumes all risk of theft, loss or damage, no matter how occasioned, to all Products covered by this Agreement following delivery by IKON to common carrier or, in the case of an arranged delivery by a local IKON installation vehicle, delivery by such vehicle to Customer shipping point. Except to the extent of any applicable and validated exemption, Customer agrees to pay any applicable taxes that are levied on or payable as a result of the use, sale, possession or ownership of the Products and/or Services covered hereunder, other than income taxes of IKON.

14. **Assignment; Force Majeure.** Customer shall neither assign any right or interest arising under this Agreement nor delegate any obligations hereunder without the prior written consent of IKON. Any such attempted assignment or delegation shall be void. IKON shall not be liable for failure to deliver or delays in delivery or Products or Services occasioned by causes beyond IKON's control, including without limitation strikes, lockout, fires, embargoes, war or other outbreak of hostilities, inability to obtain materials or shipping space, receipt of orders in excess of IKON's or its supplier's then-scheduled production capacity, machinery breakdowns, delays of carrier or suppliers, governmental acts and regulations or other causes beyond IKON's control.

15. **Governing Law; Entire Agreement.** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Georgia. The parties hereto also agree to submit to the non-exclusive jurisdiction of the courts of the State of Georgia to resolve any action under this Agreement. This Agreement constitutes the entire agreement between the parties and may not be amended except in writing signed by an officer or authorized representative of IKON. All Sales Orders and Service Orders shall be governed solely by the terms and conditions of this Agreement, notwithstanding the inclusion of any additional or different terms and conditions in any order document of any kind issued by Customer at any time. PURCHASE ORDERS ISSUED BY CUSTOMER FOR PRODUCTS AND/OR SERVICES FROM IKON, EVEN IF THEY DO NOT EXPRESSLY REFERENCE OR INCORPORATE THIS AGREEMENT, SHALL BE SUBJECT TO THIS AGREEMENT AND SERVE ONLY TO IDENTIFY THE PRODUCTS AND/OR SERVICES ORDERED AND SHALL NOT BE DEEMED TO ALTER OR OTHERWISE MODIFY THE TERMS AND CONDITIONS OF THIS AGREEMENT. IKON may accept or reject any order in the exercise of its discretion and may rely upon each order submitted by Customer as a binding commitment. No local, general or trade custom or usage or course of prior dealings between the parties shall be relevant to supplement or explain any term used herein. This Agreement and any Sales Orders or Service Orders may be executed in one or more counterparts which, taken together, shall constitute one and the same original document.

