

AI-13051

6.B.

Easement Deed - Irrg.Dist. No.5

CC REGULAR

Date: 12/30/2008
Submitted By: Monica Badillo, BUDGET & MANAGEMENT
Submitted For: Steve Crain
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

Approval of Easement Deed from Hidalgo County Irrigation District No. 5 to the County of Hidalgo.

BACKGROUND

Fiscal Impact

Attachments

Link: [deed](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 02:40 PM	APRV
2	Erika Reyna	Erika Reyna	12/23/2008 02:52 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Monica Badillo
Started On: 12/23/2008 02:05 PM
Final Approval Date: 12/24/2008

NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: your social security number or driver's license number.

**EASEMENT DEED FROM HIDALGO COUNTY IRRIGATION
DISTRICT NO. 5 TO THE COUNTY OF HIDALGO**

**STATE OF TEXAS §
 §
COUNTY OF HIDALGO §**

THAT HIDALGO COUNTY IRRIGATION DISTRICT NO. 5, by and through its district manager, in pursuance of and hereunto duly authorized by resolution of the board of said Irrigation District, for and in consideration of the sum of One (\$1.00) Dollar to it in hand paid, receipt of which is hereby acknowledged and confessed, and the work projected by the County of Hidalgo on the lower Rio Grande, has GRANTED, SOLD, AND CONVEYED, and by these presents DOES HEREBY GRANT, SELL, AND CONVEY unto the County of Hidalgo, and its assigns, the perpetual right and easement to enter and re-enter in and upon the lands and premises hereinafter described for the purpose of constructing, re-constructing, operating and maintaining suitable levees, together with the right to use so much of said land for borrow in connection therewith, and the right to construct and maintain thereon suitable roadways, fences, gates, cattle guards, telephone lines, ramps and road crossings, irrigation and drainage structures, bridges, drainage ditches, irrigation canals, siphons, and other structures in connection with the operation and maintenance of said levees, or the floodway adjacent thereto, as Grantee, and its assigns, may from time to time as necessary, on the tract or tracts hereinafter described as follows, to wit:

BEING A 0.506 OF AN ACRE (22,055 S.F.) LEVEE EASEMENT OUT OF THAT CERTAIN TRACT OF LAND RECORDED IN VOLUME 201, PAGE 27, OF THE DEED RECORDS OF HIDALGO COUNTY, TEXAS AND BEING OUT OF THE LLANO GRANDE GRANT, BANCO NO. 112, IN HIDALGO COUNTY, TEXAS, SAID 0.506 OF AN ACRE BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a ½ inch iron rod found at the southeast corner of Lot 1, Moon Lake Subdivision as recorded in Volume 6, Page 5, of the Deed Records of Hidalgo County, Texas:

THENCE, South 01°23'53" East, along the east boundary line of said Moon Lake Subdivision, at a distance of 652.24 feet, pass a ½ inch iron rod found at the southeast corner of a 25.25 acre lot as shown on said plat of Moon Lake Subdivision, a total distance of 731.61 feet, to a point, on the north right-of-way line of the International Boundary and Water Commission floodway levee as recorded in Right-Of-Way File No. 30079-R-17H, same line being the south boundary line of that certain tract of land recorded in Volume 201, Page 27, of the Deed Records of Hidalgo County, Texas:

THENCE, along the north right-of-way line of said floodway levee, same line being the south boundary line of said tract recorded in Volume 201, Page 27, the following three (3) courses and distances:

- (1) South 41°20'17" West, a distance of 160.16 feet, to a point;
- (2) South 29°13'17" West, a distance of 740.20 feet, to a point;
- (3) South 12°46'17" West, a distance of 39.47 feet, to the POINT OF BEGINNING and the northernmost corner of the herein described levee easement;

THENCE, South 12°46'17" West, continuing along the north right-of-way line of said floodway levee, a distance of 241.13 feet, to a point for a corner of this easement;

THENCE, South 63°04'56" East, a distance of 20.55 feet, to a point for a corner of this easement;

THENCE, South 12°46'17" West, a distance of 40.00 feet, to a point for a corner of this easement;

THENCE, North 86°29'43" West, a distance of 50.00 feet, to a point for a corner of this easement;

THENCE, North 03°30'17" East, a distance of 20.00 feet, to a point for a corner of this easement, on the north right-of-way line of the International Boundary and Water Commission floodway levee as recorded in Right-Of-Way File No. 30061-R-17H, same line being the south boundary line of said tract recorded in Volume 201, Page 27;

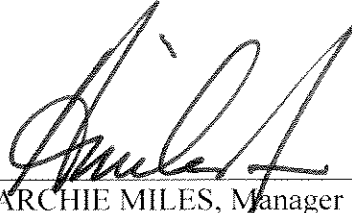
THENCE, North 86°29'43" West, along the north right-of-way line of said flood control levee, same line being the south boundary line of said tract recorded in Volume 201, Page 27, a distance of 121.64 feet, to a point for a corner of this easement;

THENCE, North 40°12'50" East, severing said tract recorded in Volume 201, Page 27, a distance of 331.34 feet, to the POINT OF BEGINNING of the herein described levee easement, said easement contains 0.506 of an acre (22,055 S.F.), more or less, within these metes and bounds.

TO HAVE AND TO HOLD said rights of way and easements above described unto the County of Hidalgo, and its assigns, for the purpose aforesaid, forever.

And Grantor further covenants that it has the full right and power to convey the estate herein granted; that the same is free from all liens and encumbrances; and that Grantor further warrants quiet and peaceable possession of the estate herein granted, and will defend the title thereto against any and all claimants.

IN TESTIMONY THEREOF, HIDALGO COUNTY IRRIGATION DISTRICT NO. 5, has caused its name to be hereunto subscribed by its district manager, as aforesaid this the 22nd of December 2008.



ARCHIE MILES, Manager
HIDALGO COUNTY IRRIGATION DISTRICT
NO. 5

STATE OF TEXAS

§

§

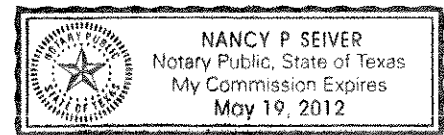
COUNTY OF HIDALGO

§

BEFORE ME, the undersigned authority, a notary public in the state of Texas for Hidalgo County, on this day personally appeared ARCHIE MILES, District Manager of Hidalgo County Irrigation District No. 5, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same as the free act and deed of said county and for the purposes and consideration therein expressed.

GIVEN under my hand and seal of office this the 22nd day of December, 2008.

Nancy P. Seiver
Notary Public



AI-13062

6.C.

**Appointment of Budget Officer
CC REGULAR**

Date: 12/30/2008
Submitted By: Monica Badillo, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

Appointment of Budget Officer as per Local Government Code Section 111.062

BACKGROUND

Fiscal Impact

Attachments

Link: code

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 04:39 PM	APRV
2	Veronica Lopez	Veronica Lopez	12/24/2008 08:55 AM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Monica Badillo			Started On: 12/23/2008 04:20 PM	
Final Approval Date: 12/24/2008				

§ 111.062. APPOINTMENT OF BUDGET OFFICER; ABOLITION OF OFFICE. (a) The commissioners court of the county may appoint a county budget officer to prepare a county budget for the fiscal year.

(b) A county that establishes the office of county budget officer may abolish that office only by a formal action of the commissioners court. The court must take the action after the first day of the second month of the fiscal year and before the first day of the sixth month of the fiscal year. If the office is abolished, the duties of budget officer shall be performed by:

(1) the county judge, if the county has a population of 225,000 or less; or

(2) the county auditor, if the county has a population of more than 225,000.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1993, 73rd Leg., ch. 593, § 1, eff. June 13, 1993.

AI-13088

6.D.

**Constable Pct. 4 Law Enforcement Policies & Procedures
CC REGULAR**

Date: 12/30/2008
Submitted By: Monica Badillo, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

Discussion, consideration and action setting Law Enforcement Policies and Procedures for Constable Pct. #4 Office

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/24/2008 12:27 PM	APRV
2	Rosalinda Cantu	Rosie Cantu	12/24/2008 12:37 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Monica Badillo
Started On: 12/24/2008 12:01 PM
Final Approval Date: 12/24/2008

AI-13091

6.E.

Comp-time accrual

CC REGULAR

Date: 12/30/2008

Submitted By: Angela Garcia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Category: Comm. Court Executive Officer

Information

CAPTION

Comp-Time:

Approval of Comp-Time accrual for Health Benefits Division, Budget Division, and Safety Division.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Form Started By: Angela
Garcia

Started On: 12/24/2008 03:21
PM

Final Approval Date: 12/24/2008

AI-12946

7.A.

**Budgeted Salary Correction
CC REGULAR**

Date: 12/30/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: Health & Human Services- Human Services Div.
Department: BUDGET & MANAGEMENT
Agenda Category: Health & Human Services Dept.

Information

CAPTION

1. Approval to correct the budgeted salary for one (1) Eligibility Specialist position, slot no. 240-001-0029 to \$29,500.00 per year.
2. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009
FUNDS AVAILABLE Y/N?: Y
BUDGETARY IMPACT:

ACCT. #: 9-1100-444-00-240-001-0-XXX
MATCHING FUNDS Y/N?:

Attachments

Link: [backup](#)
Link: [Revised Salary Schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu (Originator)	Rosie Cantu	12/23/2008 06:13 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 06:41 PM	APRV
3	Erika Reyna	Erika Reyna	12/24/2008 10:59 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Rosie Cantu
Started On: 12/17/2008 04:58 PM
Final Approval Date: 12/24/2008

rosalinda

From: dina trevino [dina.trevino@co.hidalgo.tx.us]
Sent: Tuesday, August 05, 2008 11:13 AM
To: 'rosalinda'; 'Damaris Sanmiguel'
Subject: FW: slot 240-001-029
Attachments: slot 240-001-029.pdf

Damaris/Rosie

Please verify the information Dairen sent us and let me know what happened.

Thank you,

Dina R. Trevino

County of Hidalgo, Texas
Department of Budget & Management
Office: (956) 292-7000 Ext. 5405
Fax: (956) 292-7035
dina.trevino@co.hidalgo.tx.us

From: Dairen Sarmiento [mailto:dairen.sarmiento@hchd.org]
Sent: Wednesday, July 30, 2008 3:25 PM
To: dina.trevino@co.hidalgo.tx.us
Subject: slot 240-001-029

This slot did not get the 4% increase that was approved for the 2008 budget. As you can see in the attached documentation, we were approved \$795,832 for Full-Time employees which includes the 4% for the position. I think what happened was when you deleted slot 009 (approved 10/23/07) and created slot 029 you inadvertently did not include the increase. Please correct so I can call HR. Thanks.

Dairen Sarmiento, Director
County Indigent Health Care Program
Health & Human Services Department
1304 South 25th Avenue
Edinburg, Texas 78539
(956) 318-2011 extension 424
(956) 318-2019 FAX

12/23/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-444-00-240-001-0
HUMAN SERVICES**

AI-12946

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009BUDGE TED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DIRECTOR	\$71,144.00	\$0.00	\$71,144.00	0.05	\$3,557.20	\$0.00	\$74,701.00	\$0.00	\$600.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,200.00
0002	113	SUPERVISOR	\$34,664.00	\$0.00	\$34,664.00	0.05	\$1,733.20	\$0.00	\$36,397.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0003	113	ADM SECRETARY	\$31,969.00	\$0.00	\$31,969.00	0.05	\$1,598.45	\$0.00	\$33,567.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0004	113	SUPERVISOR	\$31,969.00	\$0.00	\$31,969.00	0.05	\$1,598.45	\$0.00	\$33,567.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0005	113	BILLING SPECIALIST	\$30,578.00	\$0.00	\$30,578.00	0.05	\$1,528.90	\$0.00	\$32,107.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0006	113	BILLING SPECIALIST	\$28,629.00	\$0.00	\$28,629.00	0.05	\$1,431.00	\$569.00	\$30,629.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0007	113	ELIGIBILITY SPECIALIST	\$28,629.00	\$0.00	\$28,629.00	0.05	\$1,431.45	\$568.55	\$30,629.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	ELIGIBILITY SPECIALIST	\$28,629.00	\$0.00	\$28,629.00	0.05	\$1,431.45	\$568.55	\$30,629.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0013	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0015	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0016	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0017	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0018	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0019	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	BILLING SPECIALIST	\$23,500.00	\$0.00	\$23,500.00	0.05	\$1,175.00	\$825.00	\$25,500.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0024	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0026	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0027	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	ELIGIBILITY SPECIALIST	\$28,865.00	\$0.00	\$28,865.00	0.05	\$1,443.00	\$557.00	\$30,865.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								s/b \$2,200.00	s/b \$29,500.00							
0029	113	ELIGIBILITY SPECIALIST	\$26,000.00	\$0.00	\$26,000.00	0.05	\$1,300.00	~~\$700.00~~	~~\$28,000.00~~	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0031	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$864,310.00	\$0.00	\$864,310.00		\$43,214.80	\$18,801.40	\$926,325.00	\$0.00	\$6,300.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$9,900.00

Correction to salary for slot no. 240-001-0029 pending cc approval.

AI-13010

8.A.

Mujeres Unidas / YR 20

CC REGULAR

Date: 12/30/2008

Submitted By: Hilda Bazan, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting authorization to extend fiscal year sub-recipient agreement with Mujeres Unidas/Women Together-ESG Program YR 20- (2007) until Feb. 28, 2009. Their agreement terminates Dec. 31, 2008.

BACKGROUND

UCP is requesting authorization to amend the sub-recipient agreement between Mujeres Unidas/Women Together and the Hidalgo County ESG Program-YR 20 (2007) until Feb. 28, 2009. Mujeres Unidas/Women Together's initial request was for a four (4) months extension until April 30, 2009. Mujeres Unidas/Women Together has not been able to meet their obligations and we anticipate that they will be able to spend these funds by the end of Feb. 2009. We recommend approval of the extension. The two year contract with HUD for YR 20 ends on June 30, 2009.

The grant awarded to Mujeres Unidas/Women Together in the amount of \$203,000.00 will not change.

Fiscal Impact

FISCAL YEAR:

ACCT. #: Urban County funds

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

The grant awarded to Mujeres Unidas/Women Together in the amount of \$203,000.00 will NOT change.

Attachments

Link: Mujeres Unidas / YR 20

Link: Letter

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 11:02 AM	APRV
2	Veronica Lopez	Veronica Lopez	12/23/2008 02:46 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Hilda Bazan

Started On: 12/22/2008 10:35 AM

Mujeres Unidas

Phone: (956) 630-4878



Women Together

Fax: (956) 687-4715

E-mail: womentog@swbell.net.

511 N. Cynthia Street • McAllen, Texas 78501

MEMO

Date: September 22, 2008

To: Ms. Diana Serna
Executive Director

From: Estella De Anda (E.A.)
Executive Director

Re: Plan of Action to Expend ESG 2007-2008
Year 20 Funds in the Amount of \$137,684.56

At this time we are requesting an extension until April 30, 2009 to expend the above mentioned ESG Funds. Due to a slow down in the economy, cash donations are down and our fundraising efforts have also been curtailed. As you know ESG funding requires that we expend funds and then request reimbursement due to the above mentioned circumstances, we are struggling and need more time to expend funds. We feel confident that we will be able to expend these funds if granted the extension. In November (2008) we have planned a big fundraising event and the end of year community donations will help us so that we can expend the ESG monies. In addition, we are fully staffed at this time and will be able to bill for all the staff in the grant and we will have a zero balance in essential. We will also be able to expend in the early part of 2009 all the equipment, furniture, clothing and personal hygiene items.

Please note that we depend on this funding to operate our shelter facility and serve victims through out Hidalgo County. I have attached information as to how we plan to expend the ESG monies if we are given the requested extension. Thank you for your willingness to work with our agency to provide these much needed services.

SEP 23 2008

EW

Payment Schedule

2007 – 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
January - July 2008	\$54,911.88	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
August 2008	\$10,403.56	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
September 2008	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
October 2008	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
November 2008	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
December 2008	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
January 2009	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
February 2009	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
March 2009	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
April 2009	\$17,210.57	Shelter operations-food, utilities, repair & maintenance, telephone, supplies, essential services, Homeless prevention
Totals:	\$137,684.56	

SLT 23 71

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STATE OF TEXAS { }

COUNTY OF HIDALGO { }

**EMERGENCY SHELTER GRANT PROGRAM
SUBRECIPIENT AGREEMENT**

This Agreement, made and entered into on this the 3rd day of July, 2007 by and between **Hidalgo County-Urban County Program**, hereinafter referred to as "ENTITY," a political subdivision of the State of Texas and **Mujeres Unidas/Women Together**, a neighborhood based not-for-profit organization, hereinafter referred to as "SUBRECIPIENT".

WITNESSETH

WHEREAS, the **SUBRECIPIENT** desires to carry out eligible activities as described in **Exhibit A** and permitted by 24 CFR §576.21 ; and

WHEREAS, the **ENTITY** proposes to contract with **SUBRECIPIENT** in order that the special activities described in Exhibit A can be carried out in the **ENTITY's** jurisdiction; and

WHEREAS, the **ENTITY** has made a finding that those activities listed in Exhibit A are eligible under 24 CFR 576.21;

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS: That for and in consideration of the mutual covenants and agreements herein set forth and other good and valuable consideration, the **ENTITY** and the **SUBRECIPIENT** do mutually agree as follows:

**SECTION I
Rules and Regulations**

The **SUBRECIPIENT** agrees to cooperate with the **ENTITY** in respect to the implementation of Emergency Shelter Grant Program activities to be carried out by **SUBRECIPIENT** pursuant to 24 CFR Part 576 and other rules, regulations and decisions as may be made by the Department of Housing and Urban Development (HUD) or any other federal or state **ENTITY** that may legally exercise its jurisdiction over expenditures of ESGP funds.

**SECTION II
Statement of Work**

SUBRECIPIENT agrees to perform services as outlined in **Exhibit A: Statement of Work**, of this Agreement for and in consideration of ESGP funding in the amount of \$203,000.00 enumerated in **Exhibit B: Payment Schedule**.

SUBRECIPIENT agrees to notify **ENTITY** in writing of any changes in its Statement of Work, Grant Budget and Payment Schedule. **SUBRECIPIENT** shall obtain approval in writing from **ENTITY** prior to commencing work on any changes made to the Statement of Work, Grant Budget and Payment Schedule.

ENTITY shall not be liable for costs incurred or performances rendered by **SUBRECIPIENT** before commencement of this agreement or after termination of this agreement.

SUBRECIPIENT agrees to follow the schedule outlined in **Exhibit D: Schedule of Activity** and shall notify **ENTITY** of any changes, delays or departures from the schedule. If the **SUBRECIPIENT** demonstrates that delays or departures from the schedule is due to circumstances beyond its control, **ENTITY** and **SUBRECIPIENT** may amend such Schedule of Activity within the time frame established by this Agreement.

SECTION III

Records and Reports

SUBRECIPIENT agrees to maintain records and reports as outlined in **Exhibit C: Records and Reports** and agrees to make those records and reports available to the **ENTITY**, HUD, and any other local, state or federal entity or authority that may exercise jurisdiction over expenditure of ESGP funds.

SECTION IV

Monitoring Visits

SUBRECIPIENT agrees that **ENTITY** shall conduct on-site monitoring visits to assure compliance with applicable Federal requirements and that performance goals are being achieved as per 24 CFR Part 85.40 (a).

SECTION V

Payment Requests and Program Income

SUBRECIPIENT agrees to allow **ENTITY** to account for all program income from any ESGP-funded activity covered under this agreement and listed in Exhibit B. Any program income generated by a ESGP-funded activity can be used by the **SUBRECIPIENT** for activities so listed in Exhibit A upon approval of **ENTITY**.

Failure of the **SUBRECIPIENT** to report program income as required, shall cause **ENTITY** to require all program income to be recovered by the **ENTITY**.

SUBRECIPIENT and **ENTITY** agree that all unused ESGP funds will be returned to **ENTITY** at the end or termination of this agreement.

SECTION VI

Religious Activities

The **SUBRECIPIENT** and **ENTITY** both agree that none of the funds expended or activities undertaken shall be used in support of any sectarian or religious activity, nor shall any building or structure funded under this Agreement be used for sectarian or religious activities as described in 24 CFR 576.23.

SECTION VII

Other Program Requirements

SUBRECIPIENT agrees to comply with "Other Program Requirements" as listed in 24 CFR 576.57.

SUBRECIPIENT further agrees to approve and attach hereto a formal process to be established by **SUBRECIPIENT** for terminating assistance to an individual or family.

SECTION VIII

Uniform Administrative Requirements

SUBRECIPIENT agrees to comply with the requirements and standards of OMB Circular No. A-122, "Cost Principles for Nonprofit Organizations" (attached) and OMB Circular No. A-110. All administrative requirements such as Cash Depositories, Bonding and Insurance, Retention and Custodial Requirements for Records, Standards for Financial Management Systems, Monitoring and Reporting Program Performance, Property Management Standards, and Procurement Standards can be found in the text of the main document of said OMB Circular No. A-110, more specifically Sub Part C-Post Award Requirements (attached). *(Please note that there are no longer any attachments to Circular A-110).*

SECTION IX

Audit Requirements

SUBRECIPIENT agrees to comply with the applicable requirements and standards as set forth in OMB Circular A-133, Audits of States, Local Governments and Non-Profit organizations. **SUBRECIPIENT** agrees to provide to **ENTITY** a copy of its Financial Report.

SECTION X

Suspension and Termination

SUBRECIPIENT understands that this agreement may be suspended or terminated, in accordance with 24 CFR §85.43, if the **SUBRECIPIENT** materially fails to comply with the provisions of this agreement or the provisions so listed on **Exhibits A through E**.

It is expressly agreed that this Agreement may not be amended except upon the joint action of both **Hidalgo County, Urban County Program and Mujeres Unidas/Women Together**.

SECTION XI

Assets

SUBRECIPIENT shall not purchase any asset unless so permitted by the **ENTITY** and such procurement shall be done in the form and manner so prescribed by the **ENTITY**.

Any asset acquired or improved in part or in whole with ESGP funds in excess of \$25,000 must be used in an activity that meets one of the national objectives listed in 24 CFR 576 for a period of three years after the expiration of this Agreement or a longer period if so determined by the **ENTITY**.

The disposition of any asset improved or acquired in part or in whole with ESGP funds by the **SUBRECIPIENT** must be done with prior approval of the **ENTITY** and the **ENTITY** shall be reimbursed for the asset, if sold, in the full amount of the disposed value of the asset. The **ENTITY** may, at its option, request that such asset be transferred to **ENTITY** if the asset is no longer being used to meet one of the national objectives or in any case where the **SUBRECIPIENT** no longer provides services shown on Exhibit A.

SECTION XII

Use as an Emergency Shelter

SUBRECIPIENT agrees to operate and maintain an emergency shelter for a period of ten (10) years if ESGP funds were used for renovation, major rehabilitation, or conversion of buildings for use as emergency shelters for the homeless.

If the **SUBRECIPIENT** uses ESGP funds for operation and maintenance costs, **SUBRECIPIENT** hereby agrees to maintain the shelter for the homeless for the period for which assistance is being provided for the same targeted population. For the purposes of this Agreement, such time period shall be from the date the Agreement is executed to its expiration, as identified in Section XIX.

SECTION XIII

Indemnity Clause

SUBRECIPIENT agrees to hold **ENTITY** harmless from, and indemnify **ENTITY** for and defend **ENTITY** against any and all claims brought against **ENTITY** by employees or officers of **SUBRECIPIENT** or brought by any third person arising in any manner directly or indirectly from **SUBRECIPIENT** programs, activities or events conducted pursuant to this Agreement.

SUBRECIPIENT shall acquire, maintain and furnish to **ENTITY** a Certificate of Insurance as proof that it has secured and paid for policies of public liability and automobile insurance to cover all operations and services under the contract agreement with limits of not less than \$300,000.00 per occurrence, \$300,000.00 aggregate, covering all risks incident to or in connection with the execution, performance, attempted performance or non-performance of this Agreement. This requirement shall be to meet **SUBRECIPIENT**'s duty of indemnification under this paragraph.

SECTION XIV **Procurement**

SUBRECIPIENT agrees to follow the rules of the **ENTITY** on the procurement of services, supplies or non-real property in relation to **ENTITY**-funded projects. The legal standards that will apply include the Procurement Standards of the Hidalgo County Urban County Program which includes 24 CFR 85.36, and the Texas County Purchasing Act. In such case as **SUBRECIPIENT** has developed procurement standards governing its operation, such standards shall be reviewed by **ENTITY** to ensure compliance with the Standards implemented by **ENTITY**.

SECTION XV **Conflict of Interest**

The **SUBRECIPIENT** covenants that no member of its organization or staff member who exercises influence on the decision-making process presently has or will have any interest, direct or indirect, with any person, corporation, company or association that is hired to carry out any of the activities so listed on **Exhibit A**.

The **SUBRECIPIENT** agrees that no person who is an elected official, officer, director, employee, consultant, or agent of the **SUBRECIPIENT**'s organization or the **ENTITY**'s organization shall gain any interest in any corporation, company, or association that is hired to carry out any of the activities so listed in **Exhibit A** during their tenure or for a period of one year thereafter.

No **ENTITY** employees, elected officials, consultants and/or agents shall solicit nor accept gratuities, favors, or anything of monetary value from any person, corporation, company, or association that has been hired or expects to be hired to perform any of the activities so described on **Exhibit A**.

SECTION XVI **24 CFR 576**

SUBRECIPIENT and **ENTITY** agree to follow 24 CFR 576 and that 24 CFR 576 is made a part of this Agreement for all intends and purposes, and that the regulations are provided herein as Exhibit E.

SECTION XVII
Legal Action and Venue

The **SUBRECIPIENT** agrees to notify the **ENTITY** when a problem arises that may lead to legal action or claim against the **SUBRECIPIENT**. The **SUBRECIPIENT** agrees to furnish to the **ENTITY** any information with respect to such action or claim. The **SUBRECIPIENT** agrees not to take any action with respect to any legal action or claim sought against the **SUBRECIPIENT** without the advice and consent of the **ENTITY**.

Venue and jurisdiction of any suit, right or cause of action arising under or in connection with this Agreement shall lie exclusively in Hidalgo County.

SECTION XVIII
Miscellaneous Provisions

14.01 **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

14.02 **No Waiver.** No waiver by **ENTITY** of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

14.03 **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by **ENTITY** and **SUBRECIPIENT**, and not otherwise.

14.04 **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

14.05 **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or (iii) by facsimile, at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to **ENTITY**:

Hidalgo County
Attention: Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

If to **SUBRECIPIENT:**
Mujeres Unidas/Women Together
511 N. Cynthia
McAllen, TX 78501
Fed I.D. # **74-2007536**

14.05 (**Continued**) Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

14.06 **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

14.07 **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

14.08 **Assignment.** This Agreement shall not be assignable by **SUBRECIPIENT**. **ENTITY** may assign this Agreement without the consent of **SUBRECIPIENT**.

14.09 **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

14.10 **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

14.11 **Authority to Execute.** The execution and performance of this Agreement by **ENTITY** and **SUBRECIPIENT** have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of **ENTITY** and **SUBRECIPIENT** in accordance with its terms.

SECTION XIX

Effective Date

The effective date of this contract shall be the 3rd day of July, 2007, such date being the date the County Commissioners' Court approved entering into this Agreement with **SUBRECIPIENT**, and shall terminate on the 31st day of Dec., 2008. *Non-profits funding will be for a period of one and one half (1 ½) years and a two (2) year period for the grantee (UCP).

Approved and signed this 31st day of July, 2007.

Estela De Anda
Estela De Anda, Director
Executing Official

Subrecipient Firm Name: Mujeres Unidas/Women Together
Address: 511 N. Cynthia
McAllen, TX 78501
Fed. I.D. # or Soc. Sec. #: 74-2007536

STATE OF TEXAS {

COUNTY OF HIDALGO {

Estela De Anda, personally appeared before me and declared that he/she signed this application in the capacity designated, if any, and further states that, he/she has read the above application, and the statements therein contained are true.

Subscribed and sworn to before me this 31st day of July, 2007.



[Signature]
Notary - Signature

Witness:

COUNTY OF HIDALGO
URBAN COUNTY PROGRAM

[Signature]
Diana R. Serna
UCP Executive Director

EXHIBIT A
STATEMENT OF WORK

See Attached

EXHIBIT A
STATEMENT OF WORK

Describe the type and amounts of services provided by your agency that will result from the use of grant funds. (Please explain in detail. If additional space is needed, use additional paper.) Please be specific in your proposed statement of work.

The funding of \$203,000 will be utilized as follows:

Emergency Shelter – Staff will provide emergency shelter for victims of domestic violence and sexual assault including children. Essential services are provided by staff including programs for children.

Transitional Supportive Housing – Staff provides longer-term housing (for 18 months) and the caseworker provides case management for victims of domestic violence, sexual assault and child abuse. Life skills, parenting and therapeutic interventions are part of their case management throughout their involvement in the program.

McAllen Satellite Outreach Center – Staff provides outreach to the community, legal advocacy, crisis intervention on the telephone hotline, and face-to-face counseling. Provide information & referrals to medical / MHMR & other social service agencies.

Women Together Family Justice Center – Staff provide counseling for individuals and groups. Direct rape crisis services, legal advocacy, telephone hotline, crisis intervention, community education and outreach & support groups for victims are part of the services provided. Provide information and referrals to Medical/MHMR & other social service agencies.

The following services will be performed in this manner:

Agency staff will provide the stated services at the specified locations, face-to-face and on the crisis hotline. Staff will also conduct outreach and community education programs in the community.

The following services will be expanded / added as a result of ESG funds:

Emergency Shelter – We anticipate a 10% increase in clients, funds will allow us to expand the children's program.

Transitional Supportive Housing – Expand and enhance case management services by providing GED, ESL, job training information and referrals.

McAllen Satellite Outreach Center – 10% increase in legal services and 20% increase in telephone hotline calls and face-to-face counseling.

Family Justice Center – Staff will provide a 10% increase in crisis intervention, counseling, legal advocacy and support groups for victims.

The following type of beneficiaries will be served:

The target population is victims of domestic violence and / or sexual assault. Ninety-five percent of our clients are low-income with 5% being moderate income.

McAllen Shelter projected numbers to be sheltered, women 420 and children 778.

Transitional Supportive Housing – 20 families consisting of 44 women and 138 projected children.

Family Justice Center & McAllen Satellite Outreach Center – Enhance and expand domestic violence and Rape Crisis Services; increase hotline intervention by 10% ($7,102 \times 10\% = 7,812$); direct services – increase clients requesting counseling by 10% ($1,099 \times 10\% = 1,209$); and increase other supportive services by 10% ($1,118 \times 10\% = 1,230$).

The services will be provided at the following address and/or location(s):

Emergency shelter address is confidential for safety reasons. It is located in McAllen TX.

Transitional Supportive Housing is located at 501 N. Cynthia Street in McAllen, Texas.

McAllen Satellite Outreach Center is located at 420 N. 21st Street, McAllen, Texas.

Women Together Family Justice Center is located at 511 N. Cynthia, McAllen, Texas.

Weslaco Outreach Center is located at 111 W. 5th Street, Weslaco, Texas.

**EXHIBIT B-1
GRANT BUDGET**

Type of Expenditures	Budgeted Amount
Maintenance & Operation	\$158,777
Essential Services	\$ 44,223
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Grant Budget:	\$203,000

**Women Together / Mujeres Unidas
E.S.G. Proposed Budget Yr 20
FY 2007-2009**

McAllen Emergency Shelter

OPERATION:

Utilities: (approximately \$1100 x 12 months) electricity/water	\$13,200
Crisis Hotline Telephone (approximately \$250 x 12 months)	\$ 3,000
Furniture – (See attached list)	\$ 400
Equipment – (See attached list)	\$ 1,044
Clothing (\$2,000)	\$ 1,000
Personal Hygiene Supplies (\$2,000)	\$ 1,000
Food (\$4,840)	\$ 3,840
Insurance (for 2 vans/shelter property & contents)	\$ 5,146
Solar Screens for (15) shelter windows	\$ 3,414
Pedestrian Gate (Remote controlled for clients to enter through the back yard)	\$ 1,000

Total Operation Cost	\$33,044

MAINTENANCE:

Cleaning Supplies (approximately \$200 x 12 months)	\$ 2,400
Shelter Cook (Part-time) @ \$8.00 per hour x 32 hrs x 52 weeks	\$13,312
Minor Repairs	\$ 6,922
Yard Care (\$250 x 12 months)	\$ 3,000
Van Maintenance	\$ 1,411
Janitor (Part-time) @ \$8.00 per hour x 32 hrs x 52 weeks	\$13,312
Worker's Comp for Shelter Cook and Janitor	\$ 533
FICA 26,624 x 7.65 for Shelter Cook and Janitor	\$ 2,037
Pest Control \$60 per month x 12 months	\$ 720
Security Alarm \$120 per year	\$ 120
Air Conditioner Filters \$24 per month x 12 months	\$ 288

Total Maintenance Cost	\$44,055

ESSENTIAL SERVICES:

Social Services Advocate 50% of \$24,000	\$ 8,000
Counseling & Crisis Intervention – 2 Shelter Advocates	\$ 7,923
Transportation	\$ 1,500
Medical	\$ 2,000
Volunteer Coordinator – Coordinators Shelter Volunteers	\$ 9,000

Total Essential Cost	\$28,423

TOTAL McALLEN SHELTER	\$105,522

**Women Together / Mujeres Unidas
2007-2009**

**Shelter Facility
Furniture**

Description	Cost Per Item	Number of Items	Total:
Office Chairs	\$ 100	4	\$ 400
Total Furniture:			\$ 400

Equipment

Laser Fax	\$ 879	1	\$ 879
Coffee Maker (55 cups)	\$ 165	1	\$ 165
Total Equipment:			\$1,044

Total McAllen Shelter Equipment & Furniture: \$1,444

**Women Together / Mujeres Unidas
E.S.G. Proposed Budget
FY 2007 – 2009**

Family Justice Center

OPERATION:

Utilities (Approximately \$400 x 12 months)	\$ 4,800
Telephone (\$300 x 12 months)	\$ 3,600
Equipment – (see attached list)	\$ 3,450
Office Supplies – Desktop office supplies	\$ 600
Insurance – Property & Contents @ 50% of \$6,000	\$ 3,000

TOTAL OPERATION COST:	\$15,450

MAINTENANCE:

Janitor (\$300 per month x 12 months)	\$ 3,600
Cleaning Supplies	\$ 1,000
Minor Repairs	\$ 2,000
Yard Care (\$150 per month x 12 months)	\$ 1,800
Pest Control (\$30 per month x 12 months)	\$ 360
Security Alarm (\$100 x 12 months)	\$ 1,200

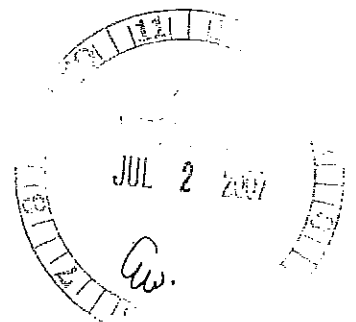
TOTAL MAINTENANCE COST:	\$ 9,960

TOTAL FAMILY JUSTICE CENTER:	\$25,410

**Family Justice Center
Equipment**

Digital Camera and Battery	\$ 438.00	1	\$ 438
LCD Projector	\$2,899.00	1	\$2,899
Wireless Presentation Remote	\$ 113.00	1	\$ 113
Total Equipment:			\$3,450

Total Family Justice Center Furniture & Equipment:	\$3,450.00



**Women Together / Mujeres Unidas
E.S.G. Proposed Budget
FY 2007 – 2009**

Nueva Vida Transitional Supportive Housing Program

OPERATION:

Utilities (\$1,000 x 12 months) electricity /water	\$12,000
Telephone (\$160 x 12 months)	\$ 1,920
Insurance	\$10,000

Total Operation Cost	\$23,920

MAINTENANCE:

Repairs (minor repairs, etc.)	\$ 3,000
Cleaning Supplies @ \$125 per month x 12 months	\$ 1,500
Yard Maintenance @ \$400 per month x 12 months	\$ 4,800
Janitor (part-time) @ \$150 per month x 12 months	\$ 1,800
Pest Control \$80 per month x 12 months	\$ 960
Security Alarm \$20 per month x 12 months	\$ 240

Total Maintenance Cost	\$12,300

ESSENTIAL SERVICES:

(1) Transitional Housing Coordinator	\$ 7,000
(1) Caseworker 20% of Caseworker @ \$28,000 per year	\$ 5,600
50% of Health Insurance for caseworker @ \$125 per month	\$ 1,000
X 12 months x 1 caseworker = 1,000	

Total Essential Services	\$13,600

TOTAL TRANSITIONAL SUPPORTIVE HOUSING	\$49,820

**Women Together / Mujeres Unidas
E.S.G. Proposed Budget
FY 2007-2009**

McAllen Outreach Satellite Center

OPERATION:

Utilities (approximately \$400 x 12 months)	\$ 4,800
Telephone (\$400 x 12 months)	\$ 4,800
Desktop Supplies	\$ 1,000
Insurance @ 50% of \$4,000 property & building contents	\$ 2,000

Total Operation Cost	\$12,600

MAINTENANCE:

Janitor (\$300 per month x 12 months)	\$ 3,600
Cleaning Supplies	\$ 1,000
Minor Repairs	\$ 2,000
Pest Control \$30 per month x 8 months	\$ 240
Security Alarm \$40 x 8 months	\$ 320
Air Conditioner Filters (\$24 per month x 12 months)	\$ 288

Total Maintenance Cost	\$ 7,448

ESSENTIAL SERVICES:

(1) Promotora	
Outreach advocate-provide outreach, counseling & crisis intervention	\$ 2,200

Total Essential Services	\$ 2,200

TOTAL McALLEN OUTREACH SATELLITE CENTER	\$22,248

Women Together / Mujeres Unidas
Proposed match for funding request FY 2007-2009 year 20

The agency will be able to match funding request as follows:

In-Kind Donations & Cash

In-Kind Donations – Clothing, Furniture, Food, etc.	\$121,358

Volunteers Hours

At this time, the agency maintains over 100 volunteers that help in all facets of the organization

Revenue – Bingo Operations	\$ 15,000

Revenue – United Way of South Texas	\$ 16,000

Revenue – Texas Department of Health & Human Services Commission	<u>\$ 50,642</u>

Total Match:	\$203,000

EXHIBIT B-2 PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Aug. 2007	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Sept. 2007	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Oct. 2007	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Nov. 2007	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Dec. 2007	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Jan. 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Feb. 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
March 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
April 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention

Exhibit C

Records & Reports

A. When requesting payment, attach a cover letter summarizing the expenditures with the following documents:

- Copies of Invoices
- Canceled Checks
- Portion requesting from ESG Program
- Other Supporting Documents

Payment requests must be submitted to Urban County by the 15th of each month.

- A Performance report must be submitted to the Urban County Program accompanying each request for payment. Each performance report must have the following items:
 - a). Period covered by Performance Report
 - b). Type of services provided
 - c). Type of Equipment/Supplies Purchased
 - d). Amount of fund Expended
 - e). Number of Beneficiaries Served & Ethnicity Data
 - _____ White, non Hispanic
 - _____ Black, non Hispanic
 - _____ Native American
 - _____ Asian or Pacific Islander
 - _____ Hispanic
 - _____ Total
 - How services provided benefit clientele
 - Projection for next disbursement period
 - Program Income Report/Blank Statement
 - Other significant Information
- B. Matching Funds (24 CFR 576.51 (a) requires that each grantee and/or SUBRECIPIENT must match the funding provided by HUD under 24 CFR 576 with an equal amount of funds from sources other than under Part 576. Therefore, each request for payment must be with either cash, volunteer time, in-kind or donations.
3. Provide an annual report of activity by January 10th of each year the Agreement is in effect. The annual report shall include the following:

May 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
June 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
July 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Aug. 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Sept. 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Oct. 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Nov. 2008	11,277.78	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Dec. 2008	11,277.74	Shelter operations-food, utilities, repair & maint., telephone, supplies, essential services, Homeless prevention
Total	203,000.00	

Exhibit D
Schedule of Activity

SUBRECIPIENT hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed SUBRECIPIENT contract time frame of 24 months from contract date.

2006-2007 For the Month of	Number of Beneficiaries	Services
July 2007	76	Emergency Shelter-Maint. & Opea.-Homeless Prevention Activities
Aug. 2007	76	"
Sept. 2007	76	"
Oct. 2007	76	"
Nov. 2007	76	"
Dec. 2007	76	"
Jan. 2008	76	"
Feb. 2008	76	"
March 2008	76	"
April 2008	76	"
May 2008	76	"
June 2008	76	"
July 2008	76	"
Aug. 2008	76	"
Sept. 2008	76	"
Oct. 2008	76	"
Nov. 2008	76	"
Dec. 2008	73	"
Total	1365	"



URBAN COUNTY PROGRAM

1916 TESORO BLVD. • PHARR, TEXAS 78577 • (956) 787-8127 FAX (956) 787-5291

E-mail ucp@bizrgv.rr.com

Nov. 14, 2008

Estella De Anda , Executive Director
Mujeres Unidas/Women Together
511 N. Cynthia St.
McAllen, TX 78501

REF: ESG YR 20 BALANCE

Dear Ms. De Anda:

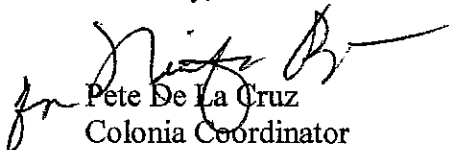
Please be advised that your balance on ESG funds for YR 20 (2007) is \$123,358.23. Also remember that your agreement will end on December 31, 2008.

As per our verbal conversation on September 23rd, I advised that we had received your Plan of Action dated September 22, 2008. I also informed you that our director, Ms. Diana R. Serna, was not in agreement in extending your contract until April 30, 2008. Ms. Serna had indicated that we could give you an extension but only until February 28, 2009. She recommended that we wait until December to see how your agency was doing as far as spending more funds.

Towards the end of December we will let you know how long the extension will be and when it will be sent to Commissioners' Court for approval. In the mean time, please proceed to submit whatever reimbursements you have.

Should you have any questions, please call our office.

Sincerely,


Pete De La Cruz
Colonia Coordinator

AI-13015

8.B.

**Public Hearing /Precinct No. 2
CC REGULAR**

Date: 12/30/2008
Submitted By: Hilda Bazan, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information

CAPTION

1. Public Hearing concerning a proposed Program Amendment for Urban County Program FY 18 (2005), YR 19 (2006), YR 20 (2007) & FY 21 (2008) for Hidalgo County Precinct No. 2. The proposed amendment will add streets to the existing Street Improvement work plans.
2. Requesting approval of a Program Amendment for Hidalgo County Precinct No. 2 to add streets to the existing work plans for Urban County Program Year 18(2005), Year 19(2006), Year 20(2007) & Year 21(2008).

BACKGROUND

The proposed amendment for Hidalgo County Precinct No. 2 will add streets to the existing work plans in UCP Year 18(2005), Year 19(2006), Year 20(2007) & Year 21(2008). A Public Hearing was held on December 30, 2008 at 9:30 A.M., and citizen participation requirements have been met. See attached detailed amendment.

Year 18(2005), Year 19 (2006), Year 20 (2007), & Year 21 (2008):

*The proposed Amendment will add to the existing Street Improvement work plan the following streets and the surrounding streets in the general vicinity of: Chula Vista Estates, Loma Linda Estates, Citriana Village Subdivision, Country Palms RV, Morning Set, Val-Bar Rd., Moonlight Rd, Sioux Road, North and South Cesar Chavez Road, and Carroll Road (pending eligibility) located in the Precinct No. 2 area.

Fiscal Impact

FISCAL YEAR: **ACCT. #:** 2008
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Proposed budget and program amendment is utilizing Urban County funds.

Attachments

Link: [backup](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 12:58 PM	APRV
2	Veronica Lopez	Veronica Lopez	12/23/2008 10:55 AM	APRV

3

Auditor's Office

12/24/2008 03:27 PM NEW

Form Started By: Hilda Bazan

Started On: 12/22/2008 11:35
AM

Final Approval Date: 12/24/2008

PUBLIC HEARING NOTICE
HIDALGO COUNTY PRECINCT NO. 2
URBAN COUNTY PROGRAM
BUDGET AND PROGRAM AMENDMENT

IN COMPLIANCE WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REQUIREMENTS, HIDALGO COUNTY PRECINCT NO. 2 WILL CONDUCT A PUBLIC HEARING TO SOLICIT INPUT FROM INTERESTED PARTIES ON THE PRECINCT'S PROPOSED BUDGET AND PROGRAM AMENDMENT TO ITS URBAN COUNTY PROGRAM YEAR 18 (2005), YEAR 19 (2006), YEAR 20 (2007), AND YEAR 21 (2008).

THE PUBLIC HEARING WILL BE HELD ON TUESDAY, DECEMBER 30TH AT 9:30 A.M. AT THE HIDALGO COUNTY ADMINISTRATION BUILDING LOCATED AT 100 EAST CANO, EDINBURG, TEXAS 78539.

THE FOLLOWING ARE THE PROPOSED BUDGET AND PROGRAM AMENDMENTS FOR YOUR CONSIDERATION:

<u>Existing Budget</u>	<u>Urban County Year 18 (2005)</u>	<u>Proposed Budget</u>
\$125,164.15	Parks, Recreational Facilities	\$125,164.15
\$413,876.69	Street Improvements	\$413,876.69
\$ 10,000.00	Health Facilities	\$ 10,000.00
\$ 24,884.62	Public Services	\$ 24,884.62
\$ 10,836.07	Senior Services	\$ 10,836.07
\$ 5,000.00	Handicapped Services	\$ 5,000.00
\$ 24,203.44	Youth Services	\$ 24,203.44
\$ 10,000.00	Transportation Services	\$ 10,000.00
\$ 1,062.22	Battered & Abused Spouses	\$ 1,062.22
\$ 25,000.00	Abused & Neglected Children	\$ 25,000.00
\$ 418.50	General Administration	\$ 418.50
\$650,445.69		\$650,445.69

The proposed Amendment will **add** to the existing Street Improvement work plan the following streets and the surrounding streets in the general vicinity of: Chula Vista Estates, Loma Linda Estates, Citriana Village Subdivision, Country Palms RV, Morning Set, Val-Bar Road, Moonlight Road, Sioux Road, North and South Cesar Chavez Road, and Carroll Road located in the Precinct 2 area.

<u>Existing Budget</u>	<u>Urban County Year 19 (2006)</u>	<u>Proposed Budget</u>
\$178,476.90	Parks, Recreational Facilities	\$178,476.90
\$224,884.86	Street Improvements	\$224,884.86
\$ 5,754.00	Public Services	\$ 5,754.00
\$ 7,282.37	Senior Services	\$ 7,282.37
\$ 39,254.35	Youth Services	\$ 39,254.35
\$ 9,000.00	Transportation Services	\$ 9,000.00
\$ 4,748.70	Battered & Abused Spouses	\$ 4,748.70
\$ 6,750.00	Crime Awareness	\$ 6,750.00
\$ 24,750.00	Abused & Neglected Children	\$ 24,750.00
\$ 2,620.68	General Administration	\$ 2,620.68
\$503,521.86		\$503,521.86

The proposed Amendment will **add** to the existing Street Improvement work plan the following streets and the surrounding streets in the general vicinity of: Chula Vista Estates, Loma Linda Estates, Citriana Village Subdivision, Country Palms RV, Morning Set, Val-Bar Road, Moonlight Road, Sioux Road, North and South Cesar Chavez Road, and Carroll Road located in the Precinct 2 area.

<u>Existing Budget</u>	<u>Urban County Year 20 (2007)</u>	<u>Proposed Budget</u>
\$128,211.34	Parks, Recreational Facilities	\$128,211.34
\$100,000.00	Public Facilities	\$100,000.00
\$143,910.00	Street Improvements	\$143,910.00
\$ 6,027.00	Public Services	\$ 6,027.00
\$ 6,945.57	Senior Services	\$ 6,945.57
\$ 39,356.23	Youth Services	\$ 39,356.23
\$ 9,000.00	Transportation Services	\$ 9,000.00
\$ 10,728.12	Battered & Abused Spouses	\$ 10,728.12
\$ 6,750.00	Crime Awareness	\$ 6,750.00
\$ 24,750.00	Abused & Neglected Children	\$ 24,750.00
\$ 4,050.74	General Administration	\$ 4,050.74
\$479,729.00		\$479,729.00

The proposed Amendment will **add** to the existing Street Improvement work plan the following streets and the surrounding streets in the general vicinity of: Chula Vista Estates, Loma Linda Estates, Citriana Village Subdivision, Country Palms RV, Morning Set, Val-Bar Road, Moonlight Road, Sioux Road, North and South Cesar Chavez Road, and Carroll Road located in the Precinct 2 area.

<u>Existing Budget</u>	<u>Urban County Year 21 (2008)</u>	<u>Proposed Budget</u>
\$129,880.00	Parks, Recreational Facilities	\$129,880.00
\$ 81,571.00	Street Improvements	\$ 81,571.00
\$110,000.00	Fire Station Equipment	\$110,000.00
\$ 17,349.00	Public Services	\$ 17,349.00
\$ 13,000.00	Senior Services	\$ 13,000.00
\$ 40,500.00	Youth Services	\$ 40,500.00
\$ 9,000.00	Transportation Services	\$ 9,000.00
\$ 10,000.00	Health Services	\$ 10,000.00
\$ 13,500.00	Battered & Abused Spouses	\$ 13,500.00
\$ 6,750.00	Crime Awareness	\$ 6,750.00
\$ 24,750.00	Abused & Neglected Children	\$ 24,750.00
\$ 5,000.00	General Administration	\$ 5,000.00
\$461,300.00		\$461,300.00

The proposed Amendment will **add** to the existing Street Improvement work plan the following streets and the surrounding streets in the general vicinity of: Chula Vista Estates, Loma Linda Estates, Citriana Village Subdivision, Country Palms RV, Morning Set, Val-Bar Road, Moonlight Road, Sioux Road, North and South Cesar Chavez Road, and Carroll Road located in the Precinct 2 area.

ACCOMODATIONS FOR INDIVIDUALS WITH HANDICAPS SHALL BE PROVIDED UPON REQUEST.

LAS PRESENTACIONES SE HARAN EN ESPANOL PARA AQUELLAS PERSONAS QUE ASI LO DESEEN.

FOR MORE INFORMATION, PLEASE COME BY OUR OFFICE OR CALL (956) 787-1891.

WRITTEN COMMENTS CAN BE FORWARDED TO:
 COMMISSIONER HECTOR "TITO" PALACIOS
 301 EAST STATE
 PHARR, TEXAS 78577

AI-13014

8.C.

**City of Weslaco - V A Architecture
CC REGULAR**

Date: 12/30/2008
Submitted By: Hilda Bazan, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information

CAPTION

The Urban County Program is requesting approval of a best and final negotiated professional architectural service contract with VA Architecture in the amount of \$ 18,000.00 utilizing Year 21 (2008) funds for a Public Facility Improvements Project (Rehabilitation of the Weslaco Library Computer Learning Commons) within the City of Weslaco.

BACKGROUND

The City of Weslaco requested authorization to negotiate a professional architectural service contract with VA Architecture for the Public Facility Improvements. A best and final offer was submitted by VA Architecture in the amount of \$18,000.00. The improvements will allow for the rehabilitation of the Weslaco Library Computer Learning Commons. See attached scope of services.

Contract Amount: \$ 18,000.00

Funds Available: \$ 174,852.00 (2008- FY 21) Public Facility Improvements

Fiscal Impact

FISCAL YEAR: **ACCT. #:** Urban County funds
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Urban County funds will be used for this project.

Contract Amount: \$18,000.00

Funds Available: \$174,852.00 (2008- FY 21) Public Facility Improvements funds

Attachments

Link: City of Weslaco V A Architecture

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 11:40 AM	APRV
2	Veronica Lopez	Veronica Lopez	12/23/2008 01:20 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Hilda Bazan

Started On: 12/22/2008 11:21
AM

Final Approval Date: 12/24/2008

Professional Services Agreement

This Agreement, entered into this _____ day of _____, 2008 by and between Hidalgo County, a political subdivision of the State of Texas, joined by the City of Weslaco, (hereinafter called the "Party") and Reynaldo Vargas duly authorized Architect, herein acting by VA Architecture (hereinafter called the "Architect").

WITNESSETH THAT:

WHEREAS, Hidalgo County has received CDBG funds from the U.S. Dept. of Housing and Urban Development to be used by Urban County Participants. It is understood and agreed that the Party's obligation under this Agreement is contingent upon the actual receipt of adequate federal funds to meet the liabilities under this Agreement; and

WHEREAS, the Party is interested in obtaining Architectural Services; and

WHEREAS, the Architect, duly licensed and registered to practice Architectural in the State of Texas, has the professional abilities to undertake the study, evaluation, analysis and Architectural recommendations in a manner which shall provide the necessary public service while preserving and enhancing to the greatest degree possible the natural and proposed environment in the PROJECT area; and

WHEREAS, the Party desires to engage the Architect to render certain services in connection therewith;

NOW, THEREFORE, the participants do mutually agree as follows:

**SECTION I
EMPLOYMENT OF THE**

The Party agrees to employ the Architect to furnish and provide the plural services as stated in the following sections and upon receipt of such satisfactory services, the Party agrees to pay the as stated in the sections to follow.

**SECTION II
BASIC SERVICES OF THE**

The Architect shall perform the following Basic Services in connection with the proposed Public Facility Improvement Project Account(s) 5008-80-0300-5000-8000. (See Exhibit A)

2.1 Preliminary Phase

- a. Attend preliminary conferences with the Party and, if requested, with the funding agency and other government agencies or interested parties regarding the project.
- b. As may be required, comply and receive the Party and the funding agencies approval on all work.
- c. Prepare preliminary Architectural plans on the Project in sufficient detail to indicate clearly the problems involved and solutions recommended with the cost estimates.
- d. Obtain the Party's approval of the work of this Preliminary Phase before proceeding with the next phase.

2.2 Design Phase

- a. Attend the respective Party's meetings as requested for the purpose of explaining completed design work activities.
- b. Advise the Party of any soil investigations or tests which, in the opinion of the Engineer, maybe required for the proper execution of the Project.
- c. Provide all field information and surveys required for the design of the Project.
- d. Plot field data and other survey information for the design of the Project.
- e. Prepare detailed plans specification and contract documents and drawings (reproducible tracings) for construction authorized by the Party.
- f. Furnish, if requested, the Architectural data necessary for the Party to obtain permits required by local, state, and federal authorities.
- g. Prepare cost estimates of authorized construction, based on prices for work. If such estimated costs exceed the monies available, the Party shall be consulted so that revisions can be made to reduce the cost as required.
- h. Prepare all documents required for the advertisement and bidding of the Project in cooperation with the Party's staff.
- i. Preparation of property or easement descriptions.

2.3 Construction Phase

The Construction Phase will commence with the execution of the prime construction contract(s). The Party will issue a ten (10) day commence work notice which will signal the commencement of work under any construction contracts and will terminate upon the Party's approval of the 's written approval of final payment to the Contractor(s). During the Construction Phase, the will:

- a. Assist the Party in opening and tabulating bids for the construction of the Project, and advise the Party in establishing the procedure for entering into construction phase.
- b. Prepare the formal Contract Documents for the Contractor.
- c. Make periodic visits to the site as required pursuant to the standards of Professional on projects of this nature, provide project construction supervision, to observe the progress and quality of the executed work and to determine if the work is proceeding in accordance with the contract documents.
- d. Consult and advise with the Party and issue all instructions and Change Orders to the Contractor requested by the Party.
- e. During the progress of actual construction, will keep the Owner informed with brief and concise information. A monthly progress report will be prepared which will give the Party a quick glance at the Project insofar as monies spent, construction time elapsed, percent of Project completed, a brief narrative of what problems have been encountered and the anticipated completion date.
- f. Review shop and working drawings furnished by Contractors for general compliance with design concept and with information given in contract documents.
- g. Review and provide a recommendation concerning samples, catalog data, schedules, shop drawings, laboratory, shape and mill tests of material and equipment and other data which the Contractor is required to submit, in compliance with the Contract Documents.
- h. Prepare monthly and final estimates for payments to Contractors.
- i. Upon receipt of notification by the Party that the work has been completed, the shall accompany the Party on the Final Inspection to assure that the total work has been completed in accordance with the Contract Documents.
- J• Prior to the Party's dispersal of any retainage of funds, render a written opinion to the Party that the construction has been completed according to the Contract Documents and provide the Party with a certificate of completion and release of liens documents from subcontractors.
- k. Provide the Party with sepia copies of as-built drawings of the constructed improvements, when 3

requested.

1. The Architect will be responsible for interim and final inspection.
- m. Furnish to the Party of City of Weslaco Four (4) sets of plans and four (4) sets of specifications and contract documents.

SECTION III ADDITIONAL SERVICES OF THE ENGINEER

If authorized in writing by the Party, the Architect will furnish or obtain from others Additional Services of the following types which are not considered normal or customary basic services; these will be paid for by the Party as indicated in Section VI.

- 3.1 Services of a Resident Project Representative, and other field personnel as required, for on-the-site observations of construction, other than periodic visits covered in Section 2.3a herein.
- 3.2 Detailed mill, shop and/or laboratory inspection of materials or equipment.
- 3.3 Major revision of Contract drawings as distinguished from modifications due to change orders, modifications to reduce the cost of the project or modifications requested to meet federal, state, or local regulations.

SECTION IV REIMBURSABLE EXPENSES

- 4.1 Travel and subsistence required for the Architect and authorized by the Party to points other than within the County and Project site.
- 4.2 Additional copies of reports and specifications over six (6) copies and additional prints of drawings over six (6) copies.
- 4.3 Reimbursable expenses as provided in Section IV herein shall be paid to the Architect on the basis of 1.1 times the Engineers actual cost.

SECTION V THE PARTY'S RESPONSIBILITIES

The Party will:

- 5.1 Provide full information as to requirements for the Project.
- 5.2 Assist the Architect by providing all available information pertinent to the Project including reports and any other data relative to design and construction of the Project.
- 5.3 Furnish the Architect services or data as required such as appropriate professional interpretations 4

UCP-52b (Precinct)

Revised: 07/08/04

of all of the foregoing; property, boundary, easement, right-of-way, zoning, and deed restrictions; all of which the Architect may rely upon in performing his services under this agreement.

- 5.4 Guarantee access to and make all provisions for the Architect to enter upon public and private property as required for the Architect to perform his services under this Agreement.
- 5.5 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Architect.
- 5.6 Pay for all costs incident to advertising and obtaining bids or proposals from Contractors.
- 5.7 Provide such legal and accounting services required to discharge the Party's responsibility under the terms of this Agreement and any Agreement with any governmental agency as may be required for the project, and such auditing services as the Party may require to ascertain how or for what the purpose any Contractor has used the monies paid to him under the construction contract.
- 5.8 Give prompt written notice to the Architect whenever the Party observes or otherwise becomes aware of any defect in the Project.

SECTION VI PAYMENTS TO THE ENGINEER

The Party agrees to pay the Architect for completed services as identified by the Party:

- 6.1 The Architect shall be paid a total fixed amount of **\$18,000.00** for services rendered under this contract. Payment shall be based on request for reimbursements with documentation requested by the Party. The fee shall be due and payable as outlined in Sections 6.2, 6.3, and 6.4 as follows.
- 6.2 At Architect's completion and Party's approval of the Architect's services under the Preliminary Phase, Section II of this Agreement, Party shall pay a maximum of 15% of the sum set forth in Section 6.1 above.
- 6.3 At Architect's completion and Party's approval of the Architect's services under the Design Phase, Section II of this Agreement, Party shall pay a maximum of 60% of the sum set forth in Section 6.1 above.
- 6.4 At Architect's completion and Party's approval of the Architect's services under the Construction Phase, Section II of this Agreement, Party shall pay a maximum of 25% of the sum set forth in Section 6.1 above. Such sum to be paid periodically proportionately to the percentage of construction completed by the Contractor as determined by Architect's reports.
- 6.5 For Additional Services as provided in Section III herein the Architect shall be paid a sum of 1.1 times the Architect's actual cost for such services.

SECTION VII OWNERSHIP OF DOCUMENTS

Original documents, plans, designs and survey notes developed in connection with services performed hereunder belong to, and remain the property of the Party, in consideration of which it is mutually agreed that the Party will use them solely in connection with the Project and as base material for possible future projects.

SECTION VIII TERMINATION

The Party may terminate this Agreement at any time by a 30-day notice in writing to the Engineer. Upon receipt of such notice, the Architect shall, unless the notice directs otherwise immediately discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement. As soon as practical after receipt of notice of termination, the Architect shall submit a statement showing in detail the actual services that were performed under this Agreement to date of termination, the date such services were performed and the length of time spent by each person or party engaged in performing such services on each day,

The Party shall pay the Architect a sum of money equal to the reasonable value of the service rendered by the Architect to the Party in connection with the services performed under this Contract, less payments previously made by the Party to Architect on work performed and expenses incurred by Architect under the provisions of this Contract. Copies of all completed or partially completed designs, plans and specifications prepared under this Agreement shall be delivered to the Party when and if this Agreement is terminated, but subject to the restrictions as to their use, as set forth above.

Notwithstanding the above, the Architect shall not be relieved of liability to the Party for damages sustained by the Party arising from Architect's negligent acts, errors or omissions related to Architect's obligations created under this Agreement.

SECTION IX COUNTY AND CITY OFFICIALS

Architect agrees that no County or City official or Party employee shall be personally liable for any of the obligation created under this Agreement, or for any matter which may arise out of the Project, or any activities related thereto and hereby holds the Party, its political bodies and its employees harmless from and indemnifies them from any liability from any matter arising from Architect's negligent acts, errors or omissions related to Architect's obligations created under this Agreement.

SECTION X SUCCESSORS AND ASSIGNS

Party and Architect each binds themselves, their partners, successors, executors, administrators, and assigns to the other party of Agreement in respect to all covenants of this Agreement. Neither the Party nor Architect shall assign, sublet, or transfer interest in this Agreement without the written consent of the other.

SECTION XI TIME OF PERFORMANCE

The Architect contracts and agrees to commence work within ten (10) days from the date of written authorization to proceed and will complete the preparation of the preliminary phase and estimates by 90 days and will proceed upon authorization with final drawings, specifications, and contracts documents and complete same within the earliest practical time from such notice to proceed.

SECTION XII VENUE

Venue and jurisdiction of any suit, right or cause of action arising under or in connection with this Contract shall lie exclusively in Hidalgo County, Texas.

SECTION XIII CHANGES

The Party may, from time to time, request changes in the Scope of Services of the Architect as may be mutually agreed to be performed hereunder. Such changes, including any increase or decrease in the amount of the Architect's compensation, which are mutually agreed upon by and between the Party and the Architect shall be incorporated in written amendments to the Contract.

SECTION XIV COMPLIANCE WITH LOCAL LAWS

The Architect shall comply with all applicable laws, ordinances, and codes of the State and local governments, and the Architect shall save the Party harmless with respect to any damages arising from any Architect negligence done in performing any of the work embraced by this Contract.

SECTION XV ASSIGNABILITY

The Architect shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the Party thereof; provided however, that claims for money due or to become due to the Architect from the Party under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Party.

SECTION XVI GENERAL

16.1 Audit The Party and/or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Architect which are directly pertinent to this project for the purpose of making the audit, examination, excerpts, and transcriptions.

16.2 The Architect agrees to compliance with the following Executive orders, Titles and Program Regulations, including any additional requirements that may be set forth by the Party.

- a. Title VI of the Civil Rights Act - requires that no one may be denied access to benefits from projects which receive federal assistance.
- b. Section 109 of the Housing and Community Development Act of 1974 - Nondiscrimination related to benefits from projects funded specifically under Title I of the Act.
- c. Section 3 of the HUD Act of 1968 - requires that maximum effort be made to provide employment, training, and business opportunities to low income families and/or residents of the project area.
- d. The Architects shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by Architect pertaining to this Agreement. Such rights to access shall continue as long as the records are retained by Engineer. Architect agrees to maintain such records in an accessible location for a period of three (3) years.
- e. Executive Order 11246 (paragraph a-c for contracts under \$10,000; paragraphs a-g for contracts over \$10,000) - Equal Employment Opportunity.

Executive Order 11246. Executive Order 11246 and the regulations issued pursuant thereto (24 CFR Part 130) which provides that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in all phases of employment during the performance of federal or federally assisted contracts. Such consultants or subcontractors shall take affirmative action to ensure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination rates of pay or other forms of compensation and selection for training and apprenticeship.

Equal Employment Opportunity for Activities and Contracts not Subject to Executive Order 11246, as amended. In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Architect shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not limited to the following: Employment, upgrading, demotion, or transfer; recruitment or other forms of compensation; and selection for training, including apprenticeship. The Architect shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this paragraph in all of its contracts for program work and will require all of its consultants for such work to incorporate such requirements in all subcontracts for program.

16.3 Interest of Certain Federal Officials: No member of or Delegate to the Congress of the United States and no Resident Commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise from the same.

16.4 Interest of Members, Officers, or Employees of Public Body, Member of Local Governing Body, or other Public Officials: No member, officer, or employee of the County or City, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure for one year thereafter, shall have any interest, direct or indirect, to be performed in connection with the program assisted under the Agreement. The Architect shall incorporate or cause to be incorporated in all such interest pursuant to the purpose of this Section.

SECTION XVII INSURANCE

The Architect shall obtain and keep in force during the term of its engagement on the Project, the insurance as follows:

- 17A A comprehensive automobile liability policy covering liability exposure to bodily injury and property damages. The Architect shall furnish Party Certificates of Insurance showing the comprehensive automobile liability insurance policies to be in effect, commencing when Engineers commence operations under this Agreement, in the sum of \$300,000 for bodily injury and \$100,000 for property damages.
- 17.2 Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
- 17.3 A Five Hundred Thousand Dollar (\$500,000.00) Comprehensive General Liability Insurance Policy providing additional coverage to all underlying liabilities of County consistent with potential exposure of County under the Texas Tort Claims Act;
- 17.4 Workers Compensation Insurance in amount established by Texas law, under the bidder is specifically exempted from the Texas Worker's Compensation Act, Texas Labor Code Chapter 401, et. seq.
- 17.5 All insurance policies must be written by an insurance company or companies acceptable to the Party.

SECTION XVIII WARRANTY

- 18.1 Architect represents and warrants to Owner all services rendered to Owner under this Agreement shall, at a minimum, comply with the Texas Architectural Practices Act (Tex. Civ. St. Ann., Article 3271) and rules of the Texas Board of Professional Engineers.

The effective date of this contract shall be **day of** , **2008**. Such date being the date the County Commissioners' Court approved entering into contract with Engineer.

Address: _____

FED ID #ISS #: _____

This instrument was acknowledged before me on this the _____ day of _____, 20____.
by _____ of and on behalf of (a corporation)(a partnership)(a sole proprietorship).
(title)

Notary Public State of Texas

Mayor

Revised: 10/08/04

V·A Architecture

December 8, 2008

Anthony Covacevich,
City Manager
City of Weslaco
255 South Kansas Ave.
Weslaco, Texas 78596

RE: Weslaco Public Library Computer Learning Commons
Urban County Program 2008 Work Plan City of Weslaco

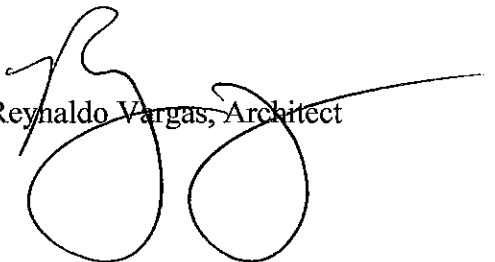
Mr. Covacevich:

For the above referenced project, we proposed to provide architectural/engineering services as stipulated in AIA Document B104-2007 Standard Form of Agreement Between Owner and Architect for a Project of a Limited Scope for an amount not to exceed \$18,000.00, plus the following reimbursable expenses:

1. Texas Department of Licensing & Regulation
2. Reproduction
3. Construction Materials Testing (if needed)

Should you have any questions, please phone our office.

Sincerely,


Reynaldo Vargas, Architect

Vargas & Associates
2029 Industrial Drive
McAllen, Texas 78504
(956) 631-2242

V·A Architecture

December 9, 2008

Anthony Covacevich,
City Manager
City of Weslaco
255 South Kansas Ave.
Weslaco, Texas 78596

RE: Weslaco Public Library Computer Learning Commons
Urban County Program 2008 Work Plan City of Weslaco

Mr. Covacevich:

In addition to those services identified under AIA Document B104, Standard Form of Agreement Between Owner and Contractor, the Architect basic scope of services shall **include**:

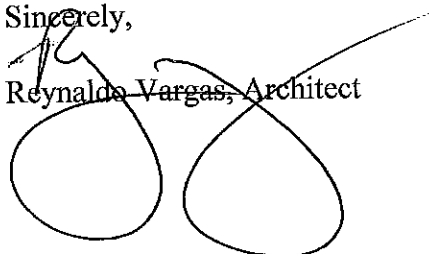
1. Documentation of the general physical dimensions and characteristics of the existing building;
2. translation of owner-furnished program and other information into construction documents;
3. At owner's expense, submission of construction documents to an Registered Accessibility Specialist for review of compliance with the Texas Accessibility Standards;
4. advise the Owner of any potential building code compliance issues which may adversely affect the Owner's construction budget;
5. At owner's expense, submission of construction documents to the city building inspections department;
6. Construction Administration Services for the duration of construction activities as needed

Additional services, to be compensated as a reimbursable expense, shall include, but is not limited to:

7. coordination of the preparation of an asbestos survey; if necessary, preparation of an asbestos abatement plan; if necessary, the receipt of and evaluation of proposals for abatement prior to proceeding with the issuance of construction documents.

Should you have any questions, please phone our office.

Sincerely,


Reynaldo Vargas, Architect

Vargas & Associates
2029 Industrial Drive
McAllen, Texas 78504
(956) 631-2242

V·A Architecture

December 9, 2008

Anthony Covacevich,
City Manager
City of Weslaco
255 South Kansas Ave.
Weslaco, Texas 78596

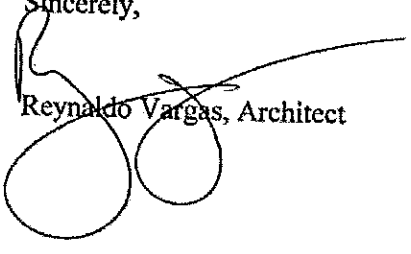
RE: Weslaco Public Library Computer Learning Commons
Urban County Program 2008 Work Plan City of Weslaco

Mr. Covacevich:

The proposal we submitted to you for the above referenced project on correspondence dated December 8 & 9, 2008 is our best and final offer.

We look forward to working with the City of Weslaco and the Urban County Program.

Sincerely,


Reynaldo Vargas, Architect

Vargas & Associates
2029 Industrial Drive
McAllen, Texas 78504
(956) 631-2242

City of Weslaco

"The City on the Grow"



Buddy de la Rosa, Mayor
John F. Cuellar, Mayor Pro-Tem, Dist. 2
Soyla R. Gonzalez, Commissioner, Dist. 1
Rene Rodriguez, Jr., Commissioner, Dist. 3
Adrian Gonzalez, Commissioner, Dist. 4
Lupe V. Rivera, Commissioner, Dist. 5
Patrick B. Kennedy, Commissioner, Dist. 6

Anthony Covacevich, City Manager

CERTIFICATE

I, Amanda C. Elizondo, City Secretary of the City of Weslaco, Texas, **DO HEREBY CERTIFY**, that the Weslaco City Commission at their Regular Meeting of December 16, 2008 approved the following items:

- 1) The scope of service and engineering fees from S&B Infrastructure for professional services for Sewer Line Improvements Project in the amount of \$23,125.74 utilizing Urban County Program Year 21 (2008) funds.
- 2) The scope of service and architectural fees from V-A Architecture for professional services for the Rehab of old Weslaco Museum Building Project in the amount of \$18,000.00 plus the following reimbursable expenses: 1) Texas Department of Licensing & Regulations, 2) Reproduction, 3) Construction Materials Testing (if needed) utilizing Urban County Program Year 21 (2008) Funds.

I further certify that such action of the Weslaco City Commission is recorded in Volume 45 of the Weslaco Minute Book.

DATED this 17th day of December, 2008.

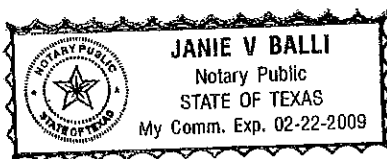
CITY OF WESLACO

Handwritten signature of Amanda C. Elizondo in black ink.

Amanda C. Elizondo
City Secretary

NOTARY

SWORN AND SUBSCRIBED before me, this 17th day of December, 2008 and that the above facts are true and correct to the best of her knowledge.

Handwritten signature of Janie V. Balli in black ink.

Janie V. Balli, Notary Public
My Commission expires: 02/22/09

STATE OF TEXAS COUNTY OF HIDALGO

AI-13012

8.D.

**CRG Homes
CC REGULAR**

Date: 12/30/2008
Submitted By: Hilda Bazan, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information

CAPTION

The Urban County Program is requesting the award of bid and approval of contract for the demolition and reconstruction of the following:

1. (2) Units in the Countywide area and (1) Rehabilitation in the Countywide area in the total amount of \$103,200.00 to CRG Homes.

BACKGROUND

The families were approved to receive assistance under the HOME-Homeowner Occupied Housing Rehabilitation Program by the County Commissioners' Court on September 23, October 28 and November 12, 2008. Bids were received and opened at the Hidalgo County Purchasing Department on Wednesday, December 17, 2008.

Fiscal Impact

Attachments

Link: CRG Homes

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 11:40 AM	APRV
2	Veronica Lopez	Veronica Lopez	12/22/2008 03:03 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Hilda Bazan			Started On: 12/22/2008 10:58 AM	
Final Approval Date: 12/24/2008				

AI-13012

8.D.

**CRG Homes
CC REGULAR**

Date: 12/30/2008
Submitted By: Hilda Bazan, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information

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Fiscal Impact

Attachments

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Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 11:40 AM	APRV
2	Veronica Lopez	Veronica Lopez	12/22/2008 03:03 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Hilda Bazan			Started On: 12/22/2008 10:58 AM	
Final Approval Date: 12/24/2008				

AI-13008**8.E.****City of Weslaco S&B Infrastructure, Ltd.****CC REGULAR**

Date: 12/30/2008
Submitted By: Hilda Bazan, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information**CAPTION**

The Urban County Program is requesting approval of a best and final negotiated professional engineering service contract with S&B Infrastructure, Ltd. in the amount of \$23,125.74 utilizing Year 21 (2008) funds for a Water/Sewer Improvements Project (Installation of Sewer line) in the City of Weslaco.

BACKGROUND

The City of Weslaco requested authorization to negotiate a professional engineering service contract with S&B Infrastructure, Ltd. for Water/Sewer Improvements. A best and final offer was submitted by S&B Infrastructure Ltd. in the amount of \$23,125.74. The improvements will allow for the installation of a sewer line in the alley between Las Palmas & Cedro from Torritos to Hidalgo Street within the city of Weslaco. See attached contract & scope of services.

Contract Amount:	\$23,125.74
Funds Available:	\$4,895.55 (2004- FY 17) Water/Sewer Improvements funds
	\$133,746.00 (2008- FY 21) Water/Sewer Improvements funds
Total Funds Available:	\$138,641.55

Fiscal Impact

FISCAL YEAR: **ACCT. #:** Urban County funds

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Contract Amount:	\$23,125.74
Funds Available:	\$4,895.55 (2004- FY 17) Water/Sewer Improvements funds
	\$133,746.00 (2008- FY 21) Water/Sewer Improvements funds
Total Funds Available:	\$138,641.55

Attachments

Link: City of Weslaco S&B Infrastructure

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Veronica Lopez	12/22/2008 11:01 AM	APRV
2		Veronica Lopez	Veronica Lopez	12/23/2008 10:44 AM	APRV

3

Auditor's Office

12/24/2008 03:27 PM NEW

Form Started By: Hilda Bazan

Started On: 12/22/2008 10:13
AM

Final Approval Date: 12/24/2008

STATE OF TEXAS
COUNTY OF HIDALGO

§
§
§

5008-80-0310-5000-8000

Professional Services Agreement

This Agreement, entered into this _____ day of _____, 2008 by and between Hidalgo County, a political subdivision of the State of Texas, joined by the City of Weslaco, (hereinafter called the "Party") and _____ duly authorized Engineer, herein acting by S & B Infrastructure (hereinafter called the "Engineer").

WITNESSETH THAT:

WHEREAS, Hidalgo County has received CDBG funds from the U.S. Dept. of Housing and Urban Development to be used by Urban County Participants. It is understood and agreed that the Party's obligation under this Agreement is contingent upon the actual receipt of adequate federal funds to meet the liabilities under this Agreement; and

WHEREAS, the Party is interested in obtaining Engineering Services; and

WHEREAS, the Engineer, duly licensed and registered to practice engineering in the State of Texas, has the professional abilities to undertake the study, evaluation, analysis and engineering recommendations in a manner which shall provide the necessary public service while preserving and enhancing to the greatest degree possible the natural and proposed environment in the PROJECT area; and

WHEREAS, the Party desires to engage the Engineer to render certain services in connection therewith;

NOW, THEREFORE, the participants do mutually agree as follows:

**SECTION I
EMPLOYMENT OF THE ENGINEER**

The Party agrees to employ the Engineer to furnish and provide the engineering services as stated in the following sections and upon receipt of such satisfactory services, the Party agrees to pay the Engineer as stated in the sections to follow.

**SECTION II
BASIC SERVICES OF THE ENGINEER**

The Engineer shall perform the following Basic Services in connection with the proposed Water and Sewer Improvement Project Account(s) 5008-80-0310-5000-8000. (See Exhibit A)

2.1 Preliminary Phase

- a. Attend preliminary conferences with the Party and, if requested, with the funding agency and other government agencies or interested parties regarding the project.
- b. As may be required, comply and receive the Party and the funding agencies approval on all work.
- c. Prepare preliminary engineering plans on the Project in sufficient detail to indicate clearly the problems involved and solutions recommended with the cost estimates.
- d. Obtain the Party's approval of the work of this Preliminary Phase before proceeding with the next phase.

2.2 Design Phase

- a. Attend the respective Party's meetings as requested for the purpose of explaining completed design work activities.
- b. Advise the Party of any soil investigations or tests which, in the opinion of the Engineer, maybe required for the proper execution of the Project.
- c. Provide all field information and surveys required for the design of the Project.
- d. Plot field data and other survey information for the design of the Project.
- e. Prepare detailed plans specification and contract documents and drawings (reproducible tracings) for construction authorized by the Party.
- f. Furnish, if requested, the engineering data necessary for the Party to obtain permits required by local, state, and federal authorities.
- g. Prepare cost estimates of authorized construction, based on prices for work. If such estimated costs exceed the monies available, the Party shall be consulted so that revisions can be made to reduce the cost as required.
- h. Prepare all documents required for the advertisement and bidding of the Project in cooperation with the Party's staff.
- i. Preparation of property or easement descriptions.

2.3 Construction Phase

The Construction Phase will commence with the execution of the prime construction contract(s). The Party will issue a ten (10) day commence work notice which will signal the commencement of work under any construction contracts and will terminate upon the Party's approval of the Engineer's written approval of final payment to the Contractor(s). During the Construction Phase, the Engineer will:

- a. Assist the Party in opening and tabulating bids for the construction of the Project, and advise the Party in establishing the procedure for entering into construction phase.
 - b. Prepare the formal Contract Documents for the Contractor.
 - c. Make periodic visits to the site as required pursuant to the standards of Professional Engineers on projects of this nature, provide project construction supervision, to observe the progress and quality of the executed work and to determine if the work is proceeding in accordance with the contract documents.
 - d. Consult and advise with the Party and issue all instructions and Change Orders to the Contractor requested by the Party.
 - e. During the progress of actual construction, Engineer will keep the Owner informed with brief and concise information. A monthly progress report will be prepared which will give the Party a quick glance at the Project insofar as monies spent, construction time elapsed, percent of Project completed, a brief narrative of what problems have been encountered and the anticipated completion date.
 - f. Review shop and working drawings furnished by Contractors for general compliance with design concept and with information given in contract documents.
 - g. Review and provide a recommendation concerning samples, catalog data, schedules, shop drawings, laboratory, shape and mill tests of material and equipment and other data which the Contractor is required to submit, in compliance with the Contract Documents.
 - h. Prepare monthly and final estimates for payments to Contractors.
 - i. Upon receipt of notification by the Party that the work has been completed, the Engineer shall accompany the Party on the Final Inspection to assure that the total work has been completed in accordance with the Contract Documents.
- J• Prior to the Party's dispersal of any retainage of funds, render a written opinion to the Party that the construction has been completed according to the Contract Documents and provide the Party with a certificate of completion and release of liens documents from subcontractors.
- k. Provide the Party with sepia copies of as-built drawings of the constructed improvements, when 3

requested.

1. The Engineer will be responsible for interim and final inspection.
- m. Furnish to the Party of City of Weslaco Four (4) sets of plans and four (4) sets of specifications and contract documents.

SECTION III ADDITIONAL SERVICES OF THE ENGINEER

If authorized in writing by the Party, the Engineer will furnish or obtain from others Additional Services of the following types which are not considered normal or customary basic services; these will be paid for by the Party as indicated in Section VI.

- 3.1 Services of a Resident Project Representative, and other field personnel as required, for on-the-site observations of construction, other than periodic visits covered in Section 2.3a herein.
- 3.2 Detailed mill, shop and/or laboratory inspection of materials or equipment.
- 3.3 Major revision of Contract drawings as distinguished from modifications due to change orders, modifications to reduce the cost of the project or modifications requested to meet federal, state, or local regulations.

SECTION IV REIMBURSABLE EXPENSES

- 4.1 Travel and subsistence required for the Engineer and authorized by the Party to points other than within the County and Project site.
- 4.2 Additional copies of reports and specifications over six (6) copies and additional prints of drawings over six (6) copies.
- 4.3 Reimbursable expenses as provided in Section IV herein shall be paid to the Engineer on the basis of 1.1 times the Engineers actual cost.

SECTION V THE PARTY'S RESPONSIBILITIES

The Party will:

- 5.1 Provide full information as to requirements for the Project.
- 5.2 Assist the Engineer by providing all available information pertinent to the Project including reports and any other data relative to design and construction of the Project.
- 5.3 Furnish the Engineer services or data as required such as appropriate professional interpretations 4
UCP-52b (Precinct) **Revised: 07/08/04**

of all of the foregoing; property, boundary, easement, right-of-way, zoning, and deed restrictions; all of which the Engineer may rely upon in performing his services under this agreement.

- 5.4 Guarantee access to and make all provisions for the Engineer to enter upon public and private property as required for the Engineer to perform his services under this Agreement.
- 5.5 Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Engineer.
- 5.6 Pay for all costs incident to advertising and obtaining bids or proposals from Contractors.
- 5.7 Provide such legal and accounting services required to discharge the Party's responsibility under the terms of this Agreement and any Agreement with any governmental agency as may be required for the project, and such auditing services as the Party may require to ascertain how or for what the purpose any Contractor has used the monies paid to him under the construction contract.
- 5.8 Give prompt written notice to the Engineer whenever the Party observes or otherwise becomes aware of any defect in the Project.

SECTION VI PAYMENTS TO THE ENGINEER

The Party agrees to pay the Engineer for completed services as identified by the Party:

- 6.1 The Engineer shall be paid a total fixed amount of **\$23,125.74** for services rendered under this contract. Payment shall be based on request for reimbursements with documentation requested by the Party. The Engineer's fee shall be due and payable as outlined in Sections 6.2, 6.3, and 6.4 as follows.
- 6.2 At Engineer's completion and Party's approval of the Engineer's services under the Preliminary Phase, Section II of this Agreement, Party shall pay a maximum of 15% of the sum set forth in Section 6.1 above.
- 6.3 At Engineer's completion and Party's approval of the Engineer's services under the Design Phase, Section II of this Agreement, Party shall pay a maximum of 60% of the sum set forth in Section 6.1 above.
- 6.4 At Engineer's completion and Party's approval of the Engineer's services under the Construction Phase, Section II of this Agreement, Party shall pay a maximum of 25% of the sum set forth in Section 6.1 above. Such sum to be paid periodically proportionately to the percentage of construction completed by the Contractor as determined by Engineer's reports.
- 6.5 For Additional Services as provided in Section III herein the Engineer shall be paid a sum of 1.1 times the Engineer's actual cost for such services.

SECTION VII OWNERSHIP OF DOCUMENTS

Original documents, plans, designs and survey notes developed in connection with services performed hereunder belong to, and remain the property of the Party, in consideration of which it is mutually agreed that the Party will use them solely in connection with the Project and as base material for possible future projects.

SECTION VIII TERMINATION

The Party may terminate this Agreement at any time by a 30-day notice in writing to the Engineer. Upon receipt of such notice, the Engineer shall, unless the notice directs otherwise immediately discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement. As soon as practical after receipt of notice of termination, the Engineer shall submit a statement showing in detail the actual services that were performed under this Agreement to date of termination, the date such services were performed and the length of time spent by each person or party engaged in performing such services on each day,

The Party shall pay the Engineer a sum of money equal to the reasonable value of the service rendered by the Engineer to the Party in connection with the services performed under this Contract, less payments previously made by the Party to Engineer on work performed and expenses incurred by Engineer under the provisions of this Contract. Copies of all completed or partially completed designs, plans and specifications prepared under this Agreement shall be delivered to the Party when and if this Agreement is terminated, but subject to the restrictions as to their use, as set forth above.

Notwithstanding the above, the Engineer shall not be relieved of liability to the Party for damages sustained by the Party arising from Engineer's negligent acts, errors or omissions related to Engineer's obligations created under this Agreement.

SECTION IX COUNTY AND CITY OFFICIALS

Engineer agrees that no County or City official or Party employee shall be personally liable for any of the obligation created under this Agreement, or for any matter which may arise out of the Project, or any activities related thereto and hereby holds the Party, its political bodies and its employees harmless from and indemnifies them from any liability from any matter arising from Engineer's negligent acts, errors or omissions related to Engineer's obligations created under this Agreement.

SECTION X SUCCESSORS AND ASSIGNS

Party and Engineer each binds themselves, their partners, successors, executors, administrators, and assigns to the other party of Agreement in respect to all covenants of this Agreement. Neither the Party nor Engineer shall assign, sublet, or transfer interest in this Agreement without the written consent of the other.

SECTION XI TIME OF PERFORMANCE

The Engineer contracts and agrees to commence work within ten (10) days from the date of written authorization to proceed and will complete the preparation of the preliminary phase and estimates by 90 days and will proceed upon authorization with final drawings, specifications, and contracts documents and complete same within the earliest practical time from such notice to proceed.

SECTION XII VENUE

Venue and jurisdiction of any suit, right or cause of action arising under or in connection with this Contract shall lie exclusively in Hidalgo County, Texas.

SECTION XIII CHANGES

The Party may, from time to time, request changes in the Scope of Services of the Engineer as may be mutually agreed to be performed hereunder. Such changes, including any increase or decrease in the amount of the Engineer's compensation, which are mutually agreed upon by and between the Party and the Engineer shall be incorporated in written amendments to the Contract.

SECTION XIV COMPLIANCE WITH LOCAL LAWS

The Engineer shall comply with all applicable laws, ordinances, and codes of the State and local governments, and the Engineer shall save the Party harmless with respect to any damages arising from any Engineer negligence done in performing any of the work embraced by this Contract.

SECTION XV ASSIGNABILITY

The Engineer shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the Party thereof; provided however, that claims for money due or to become due to the Engineer from the Party under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Party.

SECTION XVI GENERAL

16.1 Audit The Party and/or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Engineer which are directly pertinent to this project for the purpose of making the audit, examination, excerpts, and transcriptions.

16.2 The Engineer agrees to compliance with the following Executive orders, Titles and Program Regulations, including any additional requirements that may be set forth by the Party.

- a. Title VI of the Civil Rights Act - requires that no one may be denied access to benefits from projects which receive federal assistance.
- b. Section 109 of the Housing and Community Development Act of 1974 - Nondiscrimination related to benefits from projects funded specifically under Title I of the Act.
- c. Section 3 of the HUD Act of 1968 - requires that maximum effort be made to provide employment, training, and business opportunities to low income families and/or residents of the project area.
- d. The Engineer shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by Engineer pertaining to this Agreement. Such rights to access shall continue as long as the records are retained by Engineer. Engineer agrees to maintain such records in an accessible location for a period of three (3) years.
- e. Executive Order 11246 (paragraph a-c for contracts under \$10,000; paragraphs a-g for contracts over \$10,000) - Equal Employment Opportunity.

Executive Order 11246. Executive Order 11246 and the regulations issued pursuant thereto (24 CFR Part 130) which provides that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in all phases of employment during the performance of federal or federally assisted contracts. Such consultants or subcontractors shall take affirmative action to ensure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination rates of pay or other forms of compensation and selection for training and apprenticeship.

Equal Employment Opportunity for Activities and Contracts not Subject to Executive Order 11246, as amended. In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Engineer shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not limited to the following: Employment, upgrading, demotion, or transfer; recruitment or other forms of compensation; and selection for training, including apprenticeship. The Engineer shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this paragraph in all of its contracts for program work and will require all of its consultants for such work to incorporate such requirements in all subcontracts for program.

16.3 Interest of Certain Federal Officials: No member of or Delegate to the Congress of the United States and no Resident Commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise from the same.

16.4 Interest of Members, Officers, or Employees of Public Body, Member of Local Governing Body, or other Public Officials: No member, officer, or employee of the County or City, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure for one year thereafter, shall have any interest, direct or indirect, to be performed in connection with the program assisted under the Agreement. The Engineer shall incorporate or cause to be incorporated in all such interest pursuant to the purpose of this Section.

SECTION XVII INSURANCE

The Engineer shall obtain and keep in force during the term of its engagement on the Project, the insurance as follows:

- 17A A comprehensive automobile liability policy covering liability exposure to bodily injury and property damages. The Engineer shall furnish Party Certificates of Insurance showing the comprehensive automobile liability insurance policies to be in effect, commencing when Engineers commence operations under this Agreement, in the sum of \$300,000 for bodily injury and \$100,000 for property damages.
- 17.2 Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
- 17.3 A Five Hundred Thousand Dollar (\$500,000.00) Comprehensive General Liability Insurance Policy providing additional coverage to all underlying liabilities of County consistent with potential exposure of County under the Texas Tort Claims Act;
- 17.4 Workers Compensation Insurance in amount established by Texas law, under the bidder is specifically exempted from the Texas Worker's Compensation Act, Texas Labor Code Chapter 401, et. seq.
- 17.5 All insurance policies must be written by an insurance company or companies acceptable to the Party.

SECTION XVIII WARRANTY

- 18.1 Engineer represents and warrants to Owner all services rendered to Owner under this Agreement shall, at a minimum, comply with the Texas Engineering Practices Act (Tex. Civ. St. Ann., Article 3271) and rules of the Texas Board of Professional Engineers.

**SECTION XIX
EFFECTIVE DATE**

The effective date of this contract shall be day of , 2008. Such date being the date the County Commissioners' Court approved entering into contract with Engineer.

This Agreement is hereby approved this day of , 2008.

Engineer Signature

Firm Name: **S & B Infrastructure**

Address: _____

City/ST/ZIP: _____

FED ID #ISS #: _____

**STATE OF TEXAS
COUNTY OF HIDALGO**

This instrument was acknowledged before me on this the day of , 20 .
by of and on behalf of (a corporation)(a partnership)(a sole proprietorship).
(title)

My commission Expires

Notary Public State of Texas

City of Weslaco

City Secretary (SEAL)

Mayor

Urban County Program

Witness

UCP-52b (Precinct)

Diana R. Serna, UCP Director

Revised: 10/08/04

S&B

INFRASTRUCTURE LTD.

Engineering • Management • Technology

December 5, 2008

City of Weslaco
255 S. Kansas Ave.
Weslaco, Texas 78596

Attn: Ms. Sylvia Martinez

Dear Ms. Martinez:

Attached please find the Scope of Services and our best and final cost proposal for Engineering Services for the sewer line from Los Torritos Street to Hidalgo Street in the amount of \$23,125.74. Thank you for this opportunity and we look forward to working with you toward the completion of this project.

If you have questions, please contact our office at 956.926.5000.

Sincerely,



Dario V. Guerra III, P.E.
Project Manager

Services to be Provided by the Engineer

The **Engineer** shall furnish all equipment, materials, supplies, and incidentals as needed to perform the **Project Services** required by this Agreement, except as otherwise specified.

The **Engineer** will perform all work efforts and prepare all deliverables in accordance with the applicable/current requirements of the City of Weslaco and/or reviewing agencies.

The **Engineer** will provide traffic control in accordance with the Texas MUTCD when performing any field activities associated with this Agreement.

Preliminary Phase. In general, this will include all engineering activities required for the Preliminary design. If requested by the **Owner**, the **Engineer** is available to perform specific work activities as follows:

The **Engineer** shall conduct a Kick-Off Meeting with the City of Weslaco and Urban County

The **Engineer** shall conduct a Site Visit to the project site

The **Engineer** shall gather Data from previous studies and projects including As-Built drawings and review existing information.

The **Engineer** shall develop design constraints and criteria to be shared with the Owner.

The **Engineer** will verify points in the topographic survey done by Halff for use in the design of the sanitary sewer line. If additional survey information is required by a Registered Surveyor it will be considered **Special Services** and negotiated prior to starting the Design Phase.

Design Phase

The **Engineer** will to prepare final drawings for the construction of the Sanitary Sewer line relocation. These documents shall in all respects combine the application of sound engineering principles with a high degree of economy, and shall be submitted to the applicable city, county, state, and/or federal agencies for approval.

All final plan sheets shall be developed, by the **Engineer**, on 11" x 17" reproducible, 4 mil, double-matte, white, opaque film.

Graphics files will be developed in AutoCad 2006 design file format, and must plot consistent with the reproducible plots submitted.

Plan Sheets. Plan sheets shall include, but not be limited to, title sheet, typical sections, sequence of construction, traffic control (as applicable), specification data (including schedules for minimum sampling and testing), estimate and quantity, plan-profile, roadway details (as applicable).

Specifications. Whenever possible, the **Engineer** will use the **Owner's** or AWWA Standard Specifications for Construction. Other specifications may be developed by the **Engineer**, but must incorporate, to the extent possible, references to standard requirements of TCEQ design and TCEQ testing procedures.

Construction Bidding. The Engineer shall assist the **Owner** in advertising for the construction contract for the Project, conduct a pre-bid conference, opening and tabulation of bids, recommendations to the Owner as to the proper action on all bid proposals received, and the preparation of formal contract documents for the award the construction contract.

Construction Phase. In general, this category includes engineering services during the construction. The **Engineer** will provide the following:

- (1) The **Engineer** shall furnish to the **Owner** all necessary copies of approved plans, specifications, and proposals as prepared.
- (2) The **Engineer** shall provide the *engineering support and data* required to monitor the **Contractor's** progress with progress reports.
- (3) The Engineer will provide the **Owner** with construction assistance when requested.
- (4) The Engineer will provide 3 copies of As-Built Drawings to the **Owner**.

COUNTY: HIDALGO

S&B JOB NO.:

	DESCRIPTION from EXHIBIT B	FIRM	SERVICE	ESTIMATED FEE	TOTALS
LABOR: PRELIMINARY DESIGN PHASE					
	PRELIMINARY ENGINEERING REPORT				
	1 Pre-design kick-off meeting.	S & B	BASIC	\$697.24	
	2 Site visits for preliminary reconnaissance.	S & B	BASIC	\$858.08	
	3 Gather data	S & B	BASIC	\$774.70	
	5 Review existing geotechnical data, reports, and information.	S & B	BASIC	\$309.86	
	6 Develop design criteria.	S & B	BASIC	\$458.85	
	Sub Total (PRELIMINARY ENGINEERING)				\$3,098.73
STUDY AND REPORT PHASE (TOTAL)				\$3,098.73	
LABOR: DESIGN PHASE					
	Utility Coordination / Inventory				
	1 Coordinate and identify location of Utilities	S & B	BASIC	\$1,072.68	
	2 Coordinate/Conduct One utility meetings	S & B	BASIC	\$768.71	
	Sub Total (Utility Relocation / Coordination)				\$1,841.39
	SANITARY SEWER DESIGN CONTROLS				
	1 Horiz & Vert Alignment of Gravity Lines	S & B	BASIC	\$1,072.68	
	2 Sanitary Sewer Design	S & B	BASIC	\$882.00	
	4 Erosion and sediment control	S & B	BASIC	\$882.00	
	6 Traffic Control	S & B	BASIC	\$882.00	
	Sub Total (Sanitary Sewer Design Controls)				\$3,718.68
	1 Plans	S & B	BASIC	\$3,087.03	
	2 Specifications	S & B	BASIC	\$2,103.51	
	3 Estimates	S & B	BASIC	\$887.89	
	Sub Total (Plans, Specs, & Estimates)				\$6,078.43
DESIGN PHASE (TOTAL)				\$11,638.50	
LABOR: CONSTRUCTION BIDDING OR NEGOTIATING PHASE					
	Construction Bidding				
	1 Prepare/Furnish Bidding Documents	S & B	BASIC	\$858.08	
	2 Coordinate / Conduct Pre-Bid Conference	S & B	BASIC	\$911.76	
	3 Tabulate Bids/make recommendation	S & B	BASIC	\$887.89	
	Sub Total (Construction Bidding or Negotiating Phase)				\$2,657.73
CONSTRUCTION BIDDING OR NEGOTIATING PHASE (TOTAL)				\$2,657.73	
LABOR: CONSTRUCTION PHASE					
	Construction Contract Administration				
	1 Engineering Support/Owners Rep	S & B	BASIC	\$738.90	
	3 Weekly Contractor Progress	S & B	BASIC	\$1,108.38	
	4 Measurement and calculations of quantities	S & B	BASIC	\$1,072.68	
	Miscellaneous Technical Activities				
	1 Construction Staking -to be provided by Contractor	S&B	SPECIAL	\$0.00	
	2 Shop Drawing Review	S & B	BASIC	\$429.04	
	3 Prepare As-Built Drawings	S & B	BASIC	\$649.58	
	Sub Total (Construction Phase)				\$3,998.58
CONSTRUCTION PHASE (TOTALS)				\$3,998.58	
Additional Services: Surveying					
	FIELD SURVEYING				
	Field Surveying verification of Half Survey for Design and layout.	S & B	Special	\$846.20	
	Sub Total (Additional Services)				\$846.20
ADDITIONAL SERVICES (TOTALS)					\$846.20

COUNTY: HIDALGO

S&B JOB NO.:

	DESCRIPTION from EXHIBIT B	FIRM	SERVICE	ESTIMATED FEE	TOTALS
	Sub Total (LABOR)				\$22,239.74
	Total Hours	MULTIPLIER		0	
	CONTRACT RATES: (\$/MAN-HOUR)	2.7025			
	BASE RATES: (\$/MAN-HOUR)				
160	NON LABOR				
52300	a FedEx Courier	S & B		\$50.00	
50550	b Reproduction	S & B		\$486.00	
50550	c Film development	S & B		\$50.00	
50550	d Mylar Plots Outside reproduction	S & B		\$100.00	
52400	e Travel - Mileage	S & B		\$200.00	
	Sub Total (NON-LABOR)				\$886.00
				\$ 21,393.54	
				\$ 846.20	
					\$23,125.74

City of Weslaco

"The City on the Grow"



Buddy de la Rosa, Mayor
John F. Cuellar, Mayor Pro-Tem, Dist. 2
Soyla R. Gonzalez, Commissioner, Dist. 1
Rene Rodriguez, Jr., Commissioner, Dist. 3
Adrian Gonzalez, Commissioner, Dist. 4
Lupe V. Rivera, Commissioner, Dist. 5
Patrick B. Kennedy, Commissioner, Dist. 6

Anthony Covacevich, City Manager

CERTIFICATE

I, Amanda C. Elizondo, City Secretary of the City of Weslaco, Texas, **DO HEREBY CERTIFY**, that the Weslaco City Commission at their Regular Meeting of December 16, 2008 approved the following items:

- 1) The scope of service and engineering fees from S&B Infrastructure for professional services for Sewer Line Improvements Project in the amount of \$23,125.74 utilizing Urban County Program Year 21 (2008) funds.
- 2) The scope of service and architectural fees from V-A Architecture for professional services for the Rehab of old Weslaco Museum Building Project in the amount of \$18,000.00 plus the following reimbursable expenses: 1) Texas Department of Licensing & Regulations, 2) Reproduction, 3) Construction Materials Testing (if needed) utilizing Urban County Program Year 21 (2008) Funds.

I further certify that such action of the Weslaco City Commission is recorded in Volume 45 of the Weslaco Minute Book.

DATED this 17th day of December, 2008.

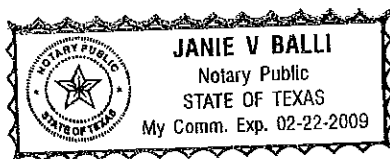
CITY OF WESLACO

Handwritten signature of Amanda C. Elizondo in black ink.

Amanda C. Elizondo
City Secretary

NOTARY

SWORN AND SUBSCRIBED before me, this 17th day of December, 2008 and that the above facts are true and correct to the best of her knowledge.

Handwritten signature of Janie V. Balli in black ink.

Janie V. Balli, Notary Public
My Commission expires: 02/22/09

STATE OF TEXAS COUNTY OF HIDALGO

AI-13054

8.F.

**Resolution-ORCA
CC REGULAR**

Date: 12/30/2008
Submitted By: Hilda Bazan, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information

CAPTION

Discussion, consideration and approval of Resolution requesting that the Office of Rural Community Affairs (ORCA) revisit the allocation/distribution formula for the State of Texas Plan for Disaster Recovery Program

BACKGROUND

On December 15, 2008, the Office of Rural Community Affairs (ORCA) in cooperation with the Texas Department of Housing and Community Affairs (TDHCA) held a public hearing in the City of Harlingen to obtain comments on the distribution of funding for "necessary expenses related to disaster relief, long term recovery and restoration of infrastructure, housing and economic revitalization in areas affected by hurricanes, floods and other natural disasters occurring during 2008".

Based on the State of Texas Plan for Disaster Recovery, the funding allocation to the Lower Rio Grande Valley Development Council (LRGVDC) Region is \$15,347,037.37. It is the County's contention that this funding level is inadequate considering that the damage to housing alone, based on FEMA data, was \$50,000,000.

The LRGVDC includes Hidalgo County, Cameron County and Willacy County.

Resolution is being prepared. (will provide it by 12/24/08)

Fiscal Impact

Attachments

Link: [Resolution](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 02:59 PM	APRV
2	Veronica Lopez	Veronica Lopez	12/24/2008 12:02 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Hilda Bazan			Started On: 12/23/2008 02:35 PM	
Final Approval Date: 12/24/2008				

RESOLUTION

A Resolution Of The Commissioners' Court Of The County Of Hidalgo, Texas, Requesting That The Office Of Rural Community Affairs (ORCA) Revisit The Allocation/Distribution Formula For The State Of Texas Plan For Disaster Recovery Program

WHEREAS, the Commissioners' Court of the County of Hidalgo desires to participate in the State of Texas Plan for Disaster Recovery as funded by the U. S. Department of Housing and Urban Development (HUD); and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, these conditions were caused by the impact of Hurricane Dolly, a Category 2 storm; and

WHEREAS, it is necessary and in the best interest of the County of Hidalgo to request and obtain funding for the Lower Rio Grande Valley Development Council (LRGVDC) Region based on the overall damage caused by Hurricane Dolly to all of Hidalgo County, and

WHEREAS, the increase in funding will allow the County to repair its damaged infrastructure while proactively improving its critical infrastructure, such as drainage, roads and buildings,

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS' COURT OF THE COUNTY OF HIDALGO, TEXAS:

1. That a request be submitted to the Office of Rural Community Affairs (ORCA) to revisit the formula used for the distribution and/or allocation of Disaster Recovery Program funds.

PASSED, AND APPROVED THIS 30th DAY OF DECEMBER, 2008

Juan D. Salinas, III, County Judge
Hidalgo County, Texas

ATTEST:

Arturo Guajardo Jr., County Clerk
Hidalgo County, Texas

AI-13007

9.A.

**FY2009 STEP-Impaired Driving Mobilization
CC REGULAR**

Date: 12/30/2008
Submitted By: Emilia Uriegas, SHERIFF DEPT.
Submitted For: Anacleto Martinez
Department: SHERIFF DEPT.
Agenda Category: Sheriff's Office

Information

CAPTION

1. Approval to accept the FY2009 STEP IDM (Impaired Driving Mobilization) Grant with the Texas Department of Transportation.
2. Approval to appropriate budget for the grant award of \$31,999.73.

BACKGROUND

Grant is for the enforcement through overtime hours worked on DWI arrests during the holiday periods of Christmas/New Year's; Spring Break; Independence Day; and Labor Day.

The grant period starts 12/01/08 or on the date of final signature of both parties, whichever is later, and ends on 09/30/09, unless terminated or otherwise modified.

Expenses relating to health and life insurance are not included.

No local cash match is required.

Fiscal Impact

FISCAL YEAR: **ACCT. #:**
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Departmental lapses will fund Health and Life Insurance overtime fringes.

Attachments

Link: [stepidm.award](#)
Link: [stepidm.budget](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Anacleto Martinez	Anacleto Martinez	12/22/2008 11:45 AM	APRV
2	Budget & Management	Veronica Lopez	12/22/2008 12:58 PM	APRV
3	Rey Salazar	Rey Salazar	12/23/2008 03:34 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Emilia Uriegas

Started On: 12/22/2008 09:33
AM

Final Approval Date: 12/24/2008

Hidalgo County Sheriff's Office
Law Enforcement Bureau
Uniformed Division

Jeff Lindau

From: Ruby Martinez [RMARTINE@dot.state.tx.us]
Sent: Monday, December 15, 2008 2:06 PM
To: ibenavides@co.cameron.tx.us; rerodriguez@co.cameron.tx.us; amuniz@harlingenpolice.com; Jeff.Lindau@hidalgo.org; sluke@mcallenpd.net
Cc: Israel.Campos@tmpa.org
Subject: Re: IDM

You should be able to generate the grant file and print. Once you get it signed please drop off original so TxDOT can sign the grant and execute it. No enforcement can start until the grant gets executed by TxDOT.

TxDOT does not need any resolution/certification from commission to get the grant signed, signature from county judge or city manager is sufficient.

If your agency does need resolution/certification from commission then of course the procedure will take a bit longer and perhaps delay the process.

If you have any questions please contact me.

Ruby

>>> TRF_eGrantsHelp 12/15/2008 1:58 PM >>>

Ruby

Upon further review these grants are all in the Approved Status and all under 100k. The subgrantee needs to Print and sign and deliver to you for signature by your DE before they can start work today. They then need to change the status in eGrants to Subgrantee signature complete, then you can change to "Mobilization Notification to DE/Division Director". Then send in the signed grant to Austin and Terry will change to Awarded Status. The important thing today is they/your DE need to print/sign the agreement before any work can begin.

Let me know if you need further assistance

Lindsay

The eGrants Support Team
egrantshelp@dot.state.tx.us
*** Find eGrants at <https://www.txdot.gov/apps/egrants>

>>> Ruby Martinez 12/15/08 9:32 AM >>>
Can I please get an update on the STEP IDM grants?

I have approved all but they haven't been approved by TRF and enforcement begins today.

1. Cameron Co. S.O.
2. Harlingen
3. Hidalgo Co. S.O.
4. McAllen

thanks....
Ruby

Texas Traffic Safety eGrants

Fiscal Year 2009

Organization Name: Hidalgo County Sheriff's Office

Legal Name:

Payee Identification Number:

Project Title: FY 2009 STEP - Impaired Driving Mobilization

ID: 2009-HidalgoCOSO-STEP IDM-00042

Period: 12/01/2008 to 09/30/2009

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

THE STATE OF TEXAS
THE COUNTY OF TRAVIS

THIS AGREEMENT IS MADE BY and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the Department and the, hereinafter called the Subgrantee, and becomes effective then fully executed by both parties. For the purpose of this agreement, the Subgrantee is designated as a(n) **Local Government**.

AUTHORITY: Texas Transportation Code, Chapter 723, the Traffic Safety Act of 1967, and the Highway Safety Performance Plan for the Fiscal Year 2009.

Project Title: **FY 2009 STEP - Impaired Driving Mobilization**

Grant Period: This Grant becomes effective on **12/01/2008** or on the date of final signature of both parties, whichever is later, and ends on **09/30/2009** unless terminated or otherwise modified.

Total Awarded: **\$31,999.73**

Amount Eligible for Reimbursement: **\$31,999.73**

Match Amount: **\$0**

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

The signatory of the Subgrantee hereby represents and warrants that she/he is an officer of the organization for which she/he has executed this agreement and that she/he has full and complete authority to enter into this agreement on behalf of the organization.

THE SUBGRANTEE

[Legal Name of Agency]

By:

[Authorized Signature]

[Name]

[Title]

Date: _____

Under the authority of Ordinance or
Resolution Number (for local government):
(If Applicable)

[Resolution Number]

THE STATE OF TEXAS

Executed for the Executive Director and
Approved for the Texas Transportation
Commission for the purpose and effect of
activating and/or carrying out orders,
established policies or work programs
approved and authorized by the Texas
Transportation Commission

By:

[District Engineer Texas Department of
Transportation]

[Name]

[Title]

Date: _____

By:

Director, Traffic Operations Division Texas
Department of Transportation (Not required
for local project grants under \$100,000.00)

Date: _____

FY 2009 STEP - Impaired Driving Mobilization

General Information

Project Title FY 2009 STEP - Impaired Driving Mobilization

Project Description To conduct DWI enforcement Waves during holiday periods to increase DWI arrests and earned media activity as part of the statewide "Drink. Drive. Go To Jail" campaign and in conjunction with the national Impaired Driving Mobilization campaign

How many years has your organization received funding for this project?
This will be our first year.

Texas Traffic Safety Program

GRANT AGREEMENT GENERAL TERMS AND CONDITIONS

ARTICLE 1. COMPLIANCE WITH LAWS

The Subgrantee shall comply with all federal, state, and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement, including, without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination laws and regulations, and licensing laws and regulations. When required, the Subgrantee shall furnish the Department with satisfactory proof of its compliance therewith.

ARTICLE 2. STANDARD ASSURANCES

The Subgrantee hereby assures and certifies that it will comply with the regulations, policies, guidelines, and requirements, including 49 CFR (Code of Federal Regulations), Part 18; 49 CFR, Part 19 (OMB [Office of Management and Budget] Circular A-110); OMB Circular A-87; OMB Circular A-102; OMB Circular A-21; OMB Circular A-122; OMB Circular A-133; and the Department's Traffic Safety Program Manual, as they relate to the application, acceptance, and use of federal or state funds for this project. Also, the Subgrantee assures and certifies that:

- A. It possesses legal authority to apply for the grant; and that a resolution, motion, or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- B. It and its subcontractors will comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, and in accordance with that Act, no person shall discriminate, on the grounds of race, color, sex, national origin, age, religion, or disability.
- C. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970, as amended; 42 USC (United States Code) §§4601 et seq.; and United States Department of Transportation (USDOT) regulations, "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR, Part 24, which provide for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.
- D. It will comply with the provisions of the Hatch Political Activity Act, which limits the political activity of employees. (See also Article 25, Lobbying Certification.)
- E. It will comply with the federal Fair Labor Standards Act's minimum wage and overtime requirements for employees performing project work.
- F. It will establish safeguards to prohibit employees from using their positions for a

FY 2009 STEP - Impaired Driving Mobilization

purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

- G. It will give the Department the access to and the right to examine all records, books, papers, or documents related to this Grant Agreement.
- H. It will comply with all requirements imposed by the Department concerning special requirements of law, program requirements, and other administrative requirements.
- I. It recognizes that many federal and state laws imposing environmental and resource conservation requirements may apply to this Grant Agreement. Some, but not all, of the major federal laws that may affect the project include: the National Environmental Policy Act of 1969, as amended, 42 USC §§4321 et seq.; the Clean Air Act, as amended, 42 USC §§7401 et seq. and sections of 29 USC; the Federal Water Pollution Control Act, as amended, 33 USC §§1251 et seq.; the Resource Conservation and Recovery Act, as amended, 42 USC §§6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 USC §§9601 et seq. The Subgrantee also recognizes that the U.S. Environmental Protection Agency, USDOT, and other federal agencies have issued, and in the future are expected to issue, regulation, guidelines, standards, orders, directives, or other requirements that may affect this Project. Thus, it agrees to comply, and assures the compliance of each contractor and each subcontractor, with any such federal requirements as the federal government may now or in the future promulgate.
- J. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, 42 USC §4012a(a). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any form of direct or indirect federal assistance.
- K. It will assist the Department in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470 et seq.), Executive Order 11593, and the Antiquities Code of Texas (National Resources Code, Chapter 191).
- L. It will comply with Chapter 573 of the Texas Government Code by ensuring that no officer, employee, or member of the Subgrantee's governing board or the Subgrantee's subcontractors shall vote or confirm the employment of any person related within the second degree of affinity or third degree by consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person described in Section 573.062 of the Texas Government Code.
- M. It will ensure that all information collected, assembled, or maintained by the applicant relative to this project shall be available to the public during normal business hours in compliance with Chapter 552 of the Texas Government Code,

FY 2009 STEP - Impaired Driving Mobilization

unless otherwise expressly provided by law.

- N. If applicable, it will comply with Chapter 551 of the Texas Government Code, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

ARTICLE 3. COMPENSATION

- A. The method of payment for this Agreement will be based on actual costs incurred up to and not to exceed the limits specified in the Project Budget. The amount included in the Project Budget will be deemed to be an estimate only and a higher amount can be reimbursed, subject to the conditions specified in paragraph B hereunder. If the Project Budget specifies that costs are based on a specific rate, per-unit cost, or other method of payment, reimbursement will be based on the specified method.
- B. All payments will be made in accordance with the Project Budget.

The Subgrantee's expenditures may overrun a budget category (I, II, or III) in the approved Project Budget without a grant (budget) amendment, as long as the overrun does not exceed a total of five (5) percent per year of the maximum amount eligible for reimbursement (TxDOT) in the attached Project Budget for the current fiscal year. This overrun must be off-set by an equivalent underrun elsewhere in the Project Budget.

If the overrun is five (5) percent or less, the Subgrantee must provide written notification to the Department, through the TxDOT Electronic Grants Management System (eGrants) messaging system, prior to the Request for Reimbursement being approved. The notification must indicate the amount, the percent over, and the specific reason(s) for the overrun.

Any overrun of more than five (5) percent of the amount eligible for reimbursement (TxDOT) in the attached Project Budget requires an amendment of this Grant Agreement.

The maximum amount eligible for reimbursement shall not be increased above the Grand Total TxDOT Amount in the approved Project Budget, unless this Grant Agreement is amended, as described in Article 5 of this Agreement.

For Selective Traffic Enforcement Program (STEP) grants *only*: In the Project Budget, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or B, "PI&E Activities," to exceed the TxDOT amount listed in Subcategory C, "Other." Also, Subgrantees are not allowed to use underrun funds from the TxDOT amount of (100) Salaries, Subcategories A, "Enforcement," or C, "Other," to exceed the TxDOT amount listed in Subcategory B, "PI&E Activities." The TxDOT amount for Subcategory B, "PI&E Activities," or C, "Other," can only be exceeded within the 5 percent flexibility, with

FY 2009 STEP - Impaired Driving Mobilization

- underrun funds from Budget Categories II or III.
- C. To be eligible for reimbursement under this Agreement, a cost must be incurred in accordance with the Project Budget, within the time frame specified in the Grant Period of this Grant Agreement, attributable to work covered by this Agreement, and which has been completed in a manner satisfactory and acceptable to the Department.
 - D. Federal or TxDOT funds cannot supplant (replace) funds from any other sources. The term "supplanting," refers to the use of federal or TxDOT funds to support personnel or an activity already supported by local or state funds.
 - E. Payment of costs incurred under this Agreement is further governed by one of the following cost principles, as appropriate, outlined in the Federal Office of Management and Budget (OMB) Circulars:
 - A-21, Cost Principles for Educational Institutions;
 - A-87, Cost Principles for State, Local, and Indian Tribal Governments; or,
 - A-122, Cost Principles for Nonprofit Organizations.
 - F. The Subgrantee agrees to submit monthly or quarterly Requests for Reimbursement, as designated in this Grant Agreement, within thirty (30) days after the end of the billing period. The Request for Reimbursement and appropriate supporting documentation must be submitted through eGrants.
 - G. The Subgrantee agrees to submit the final Request for Reimbursement under this Agreement within forty-five (45) days of the end of the grant period.
 - H. Payments are contingent upon the availability of appropriated funds.
 - I. Project agreements supported with federal or TxDOT funds are limited to the length of this Grant Period specified in this Grant Agreement. If the Department determines that the project has demonstrated merit or has potential long-range benefits, the Subgrantee may apply for funding assistance beyond the initial Agreement period. Preference for funding will be given to those projects for which the Subgrantee has assumed some cost sharing, those which propose to assume the largest percentage of subsequent project costs, and those which have demonstrated performance that is acceptable to the Department.

ARTICLE 4. LIMITATION OF LIABILITY

Payment of costs incurred hereunder is contingent upon the availability of funds. If at any time during this Grant Period, the Department determines that there is insufficient funding to continue the project, the Department shall so notify the Subgrantee, giving notice of intent to terminate this Agreement, as specified in Article 11 of this Agreement. If at the end of a federal fiscal year, the Department determines that there is sufficient funding and performance to continue the project, the Department may so notify the Subgrantee to continue this agreement.

ARTICLE 5. AMENDMENTS

This Agreement may be amended prior to its expiration by mutual written consent of both parties, utilizing the Grant Agreement Amendment in eGrants. Any amendment must be executed by the parties within the Grant Period, as specified in this Grant Agreement.

ARTICLE 6. ADDITIONAL WORK AND CHANGES IN WORK

If the Subgrantee is of the opinion that any assigned work is beyond the scope of this Agreement and constitutes additional work, the Subgrantee shall promptly notify the Department in writing through eGrants system messaging. If the Department finds that such work does constitute additional work, the Department shall so advise the Subgrantee and a written amendment to this Agreement will be executed according to Article 5, Amendments, to provide compensation for doing this work on the same basis as the original work. If performance of the additional work will cause the maximum amount payable to be exceeded, the work will not be performed before a written grant amendment is executed.

If the Subgrantee has submitted work in accordance with the terms of this Agreement but the Department requests changes to the completed work or parts thereof which involve changes to the original scope of services or character of work under this Agreement, the Subgrantee shall make such revisions as requested and directed by the Department. This will be considered as additional work and will be paid for as specified in this Article.

If the Subgrantee submits work that does not comply with the terms of this Agreement, the Department shall instruct the Subgrantee to make such revisions as are necessary to bring the work into compliance with this Agreement. No additional compensation shall be paid for this work.

The Subgrantee shall make revisions to the work authorized in this Agreement, which are necessary to correct errors or omissions appearing therein, when required to do so by the Department. No additional compensation shall be paid for this work.

The Department shall not be responsible for actions by the Subgrantee or any costs incurred by the Subgrantee relating to additional work not directly associated with or prior to the execution of an amendment.

ARTICLE 7. REPORTING AND MONITORING

Not later than thirty (30) days after the end of each reporting period, the Subgrantee shall submit a performance report through eGrants. For short-term projects, only one report submitted by the Subgrantee at the end of the project may be required. For longer projects, the Subgrantee will submit reports at least quarterly and preferably monthly. The frequency of the performance reports is established through negotiation between the Subgrantee and the program or project manager.

For Selective Traffic Enforcement Programs (STEPs), performance reports must be submitted monthly.

The performance report will include, as a minimum: (1) a comparison of actual accomplishments to the objectives established for the period, (2) reasons why established objectives and performance measures were not met, if appropriate, and (3) other pertinent information, including, when appropriate, an analysis and explanation of cost underruns,

FY 2009 STEP - Impaired Driving Mobilization

overruns, or high unit costs.

The Subgrantee shall submit the Final Performance Report through eGrants within thirty (30) days after completion of the grant.

The Subgrantee shall promptly advise the Department in writing, through eGrants messaging, of events that will have a significant impact upon this Agreement, including:

- A. Problems, delays, or adverse conditions, including a change of project director or other changes in Subgrantee personnel, that will materially affect the ability to attain objectives and performance measures, prevent the meeting of time schedules and objectives, or preclude the attainment of project objectives or performance measures by the established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated and any Department or federal assistance needed to resolve the situation.
- B. Favorable developments or events that enable meeting time schedules and objectives sooner than anticipated or achieving greater performance measure output than originally projected.

ARTICLE 8. RECORDS

The Subgrantee agrees to maintain all reports, documents, papers, accounting records, books, and other evidence pertaining to costs incurred and work performed hereunder, (hereinafter called the records), and shall make such records available at its office for the time period authorized within the Grant Period, as specified in this Grant Agreement. The Subgrantee further agrees to retain said records for four (4) years from the date of final payment under this Agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

Duly authorized representatives of the Department, the USDOT, the Office of the Inspector General, Texas State Auditor, and the Comptroller General shall have access to the records. This right of access is not limited to the four (4) year period but shall last as long as the records are retained.

ARTICLE 9. INDEMNIFICATION

To the extent permitted by law, the Subgrantee, if other than a government entity, shall indemnify, hold, and save harmless the Department and its officers and employees from all claims and liability due to the acts or omissions of the Subgrantee, its agents, or employees. The Subgrantee also agrees, to the extent permitted by law, to indemnify, hold, and save harmless the Department from any and all expenses, including but not limited to attorney fees, all court costs and awards for damages incurred by the Department in litigation or otherwise resisting such claims or liabilities as a result of any activities of the Subgrantee, its agents, or employees.

Further, to the extent permitted by law, the Subgrantee, if other than a government entity, agrees to protect, indemnify, and save harmless the Department from and against all

FY 2009 STEP - Impaired Driving Mobilization

claims, demands, and causes of action of every kind and character brought by any employee of the Subgrantee against the Department due to personal injuries or death to such employee resulting from any alleged negligent act, by either commission or omission on the part of the Subgrantee.

If the Subgrantee is a government entity, both parties to this Agreement agree that no party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds, as well as the acts and deeds of its contractors, employees, representatives, and agents.

ARTICLE 10. DISPUTES AND REMEDIES

This Agreement supercedes any prior oral or written agreements. If a conflict arises between this Agreement and the Traffic Safety Program Manual, this Agreement shall govern.

The Subgrantee shall be responsible for the settlement of all contractual and administrative issues arising out of procurement made by the Subgrantee in support of Agreement work. Disputes concerning performance or payment shall be submitted to the Department for settlement, with the Executive Director or his or her designee acting as final referee.

ARTICLE 11. TERMINATION

This Agreement shall remain in effect until the Subgrantee has satisfactorily completed all services and obligations described herein and these have been accepted by the Department, unless:

- This Agreement is terminated in writing with the mutual consent of both parties; or
- There is a written thirty (30) day notice by either party; or
- The Department determines that the performance of the project is not in the best interest of the Department and informs the Subgrantee that the project is terminated immediately.

The Department shall compensate the Subgrantee for only those eligible expenses incurred during the Grant Period specified in this Grant Agreement which are directly attributable to the completed portion of the work covered by this Agreement, provided that the work has been completed in a manner satisfactory and acceptable to the Department. The Subgrantee shall not incur nor be reimbursed for any new obligations after the effective date of termination.

ARTICLE 12. INSPECTION OF WORK

The Department and, when federal funds are involved, the US DOT, or any authorized representative thereof, have the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder and the premises in which it is being performed.

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If any inspection or evaluation is made on the premises of the Subgrantee or its subcontractor, the Subgrantee shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

ARTICLE 13. AUDIT

The Subgrantee shall comply with the requirements of the Single Audit Act of 1984, Public Law (PL) 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133, "Audits of States, Local Governments, and Other Non-Profit Organizations."

The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

ARTICLE 14. SUBCONTRACTS

A subcontract in excess of \$25,000 may not be executed by the Subgrantee without prior written concurrence by the Department. Subcontracts in excess of \$25,000 shall contain all applicable terms and conditions of this Agreement. No subcontract will relieve the Subgrantee of its responsibility under this Agreement.

ARTICLE 15. GRATUITIES

Texas Transportation Commission policy mandates that employees of the Department shall not accept any benefit, gift, or favor from any person doing business with or who, reasonably speaking, may do business with the Department under this Agreement. The only exceptions allowed are ordinary business lunches and items that have received the advanced written approval of the Department's Executive Director.

Any person doing business with or who reasonably speaking may do business with the Department under this Agreement may not make any offer of benefits, gifts, or favors to Department employees, except as mentioned here above. Failure on the part of the Subgrantee to adhere to this policy may result in termination of this Agreement.

ARTICLE 16. NONCOLLUSION

The Subgrantee warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Subgrantee, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a

FY 2009 STEP - Impaired Driving Mobilization

bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. If the Subgrantee breaches or violates this warranty, the Department shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, brokerage fee, contingent fee, or gift.

ARTICLE 17. CONFLICT OF INTEREST

The Subgrantee represents that it or its employees have no conflict of interest that would in any way interfere with its or its employees' performance or which in any way conflicts with the interests of the Department. The Subgrantee shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the Department's interests.

ARTICLE 18. SUBGRANTEE'S RESOURCES

The Subgrantee certifies that it presently has adequate qualified personnel in its employment to perform the work required under this Agreement, or will be able to obtain such personnel from sources other than the Department.

All employees of the Subgrantee shall have such knowledge and experience as will enable them to perform the duties assigned to them. Any employee of the Subgrantee who, in the opinion of the Department, is incompetent or whose conduct becomes detrimental to the work, shall immediately be removed from association with the project.

Unless otherwise specified, the Subgrantee shall furnish all equipment, materials, supplies, and other resources required to perform the work.

ARTICLE 19. PROCUREMENT AND PROPERTY MANAGEMENT

The Subgrantee shall establish and administer a system to procure, control, protect, preserve, use, maintain, and dispose of any property furnished to it by the Department or purchased pursuant to this Agreement in accordance with its own property management procedures, provided that the procedures are not in conflict with the Department's property management procedures or property management standards and federal standards, as appropriate, in:

- 49 CFR, Part 18, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," or
- 49 CFR, Part 19 (OMB Circular A-110), "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations."

ARTICLE 20. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

FY 2009 STEP - Impaired Driving Mobilization

Upon completion or termination of this Grant Agreement, whether for cause or at the convenience of the parties hereto, all finished or unfinished documents, data, studies, surveys, reports, maps, drawings, models, photographs, etc. prepared by the Subgrantee, and equipment and supplies purchased with grant funds shall, at the option of the Department, become the property of the Department. All sketches, photographs, calculations, and other data prepared under this Agreement shall be made available, upon request, to the Department without restriction or limitation of their further use.

- A. Intellectual property consists of copyrights, patents, and any other form of intellectual property rights covering any data bases, software, inventions, training manuals, systems design, or other proprietary information in any form or medium.
- B. *All rights to Department.* The Department shall own all of the rights (including copyrights, copyright applications, copyright renewals, and copyright extensions), title and interests in and to all data, and other information developed under this contract and versions thereof unless otherwise agreed to in writing that there will be joint ownership.
- C. *All rights to Subgrantee.* Classes and materials initially developed by the Subgrantee without any type of funding or resource assistance from the Department remain the Subgrantee's intellectual property. For these classes and materials, the Department payment is limited to payment for attendance at classes.

ARTICLE 21. SUCCESSORS AND ASSIGNS

The Department and the Subgrantee each binds itself, its successors, executors, assigns, and administrators to the other party to this Agreement and to the successors, executors, assigns, and administrators of such other party in respect to all covenants of this Agreement. The Subgrantee shall not assign, sublet, or transfer interest and obligations in this Agreement without written consent of the Department through eGrants messaging.

ARTICLE 22. CIVIL RIGHTS COMPLIANCE

- A. Compliance with regulations: The Subgrantee shall comply with the regulations relative to nondiscrimination in federally-assisted programs of the USDOT: 49 CFR, Part 21; 23 CFR, Subchapter C; and 41 CFR, Parts 60-74, as they may be amended periodically (hereinafter referred to as the Regulations). The Subgrantee agrees to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by the U.S. Department of Labor regulations (41 CFR, Part 60).
- B. Nondiscrimination: The Subgrantee, with regard to the work performed during the period of this Agreement, shall not discriminate on the grounds of race, color, sex, national origin, age, religion, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment.
- C. Solicitations for subcontracts, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiation made by the Subgrantee for work to be performed under a subcontract, including procurements of materials and leases of equipment, each potential subcontractor or supplier shall be notified

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by the Subgrantee of the Subgrantee's obligations under this Agreement and the regulations relative to nondiscrimination on the grounds of race, color, sex, national origin, age, religion, or disability.

- D. Information and reports: The Subgrantee shall provide all information and reports required by the regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department or the USDOT to be pertinent to ascertain compliance with such regulations or directives. Where any information required of the Subgrantee is in the exclusive possession of another who fails or refuses to furnish this information, the Subgrantee shall so certify to the Department or the US DOT, whichever is appropriate, and shall set forth what efforts the Subgrantee has made to obtain the requested information.
- E. Sanctions for noncompliance: In the event of the Subgrantee's noncompliance with the nondiscrimination provision of this Agreement, the Department shall impose such sanctions as it or the US DOT may determine to be appropriate.
- F. Incorporation of provisions: The Subgrantee shall include the provisions of paragraphs A. through E. in every subcontract, including procurements of materials and leases of equipment, unless exempt by the regulations or directives. The Subgrantee shall take such action with respect to any subcontract or procurement as the Department may direct as a means of enforcing such provisions, including sanctions for noncompliance. However, in the event a Subgrantee becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Subgrantee may request the Department to enter into litigation to protect the interests of the state; and in addition, the Subgrantee may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE 23. DISADVANTAGED BUSINESS ENTERPRISE

It is the policy of the Department and the USDOT that Disadvantaged Business Enterprises, as defined in 49 CFR Part 26, shall have the opportunity to participate in the performance of agreements financed in whole or in part with federal funds. Consequently, the Disadvantaged Business Enterprise requirements of 49 CFR Part 26, apply to this Agreement as follows:

- The Subgrantee agrees to insure that Disadvantaged Business Enterprises, as defined in 49 CFR Part 26, have the opportunity to participate in the performance of agreements and subcontracts financed in whole or in part with federal funds. In this regard, the Subgrantee shall make good faith efforts in accordance with 49 CFR Part 26, to insure that Disadvantaged Business Enterprises have the opportunity to compete for and perform agreements and subcontracts.
- The Subgrantee and any subcontractor shall not discriminate on the basis of race, color, sex, national origin, or disability in the award and performance of agreements funded in whole or in part with federal funds.

These requirements shall be included in any subcontract.

Failure to carry out the requirements set forth above shall constitute a breach of this Agreement and, after the notification of the Department, may result in termination of this Agreement by the Department, or other such remedy as the Department deems appropriate.

ARTICLE 24. DEBARMENT/SUSPENSION

- A. The Subgrantee certifies, to the best of its knowledge and belief, that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local public transaction or contract under a public transaction; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted or otherwise criminally or civilly charged by a federal, state, or local governmental entity with commission of any of the offenses enumerated in paragraph A. 2. of this Article; and
 4. Have not, within a three (3) year period preceding this Agreement, had one or more federal, state, or local public transactions terminated for cause or default.
- B. Where the Subgrantee is unable to certify to any of the statements in this Article, such Subgrantee shall attach an explanation to this Agreement.
- C. The Subgrantee is prohibited from making any award or permitting any award at any tier to any party which is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, Debarment and Suspension.
- D. The Subgrantee shall require any party to a subcontract or purchase order awarded under this Grant Agreement to certify its eligibility to receive federal grant funds, and, when requested by the Department, to furnish a copy of the certification.

ARTICLE 25. LOBBYING CERTIFICATION

The Subgrantee certifies to the best of his or her knowledge and belief that:

- A. No federally appropriated funds have been paid or will be paid by or on behalf of the

FY 2009 STEP - Impaired Driving Mobilization

Subgrantee to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the party to this Agreement shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Subgrantee shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ARTICLE 26. CHILD SUPPORT STATEMENT

Unless the Subgrantee is a governmental or non-profit entity, the Subgrantee certifies that it either will go to the Department's website noted below and complete the Child Support Statement or already has a Child Support Statement on file with the Department. The Subgrantee is responsible for keeping the Child Support Statement current and on file with that office for the duration of this Agreement period. The Subgrantee further certifies that the Child Support Statement on file contains the child support information for the individuals or business entities named in this grant. Under Section 231.006, Family Code, the Subgrantee certifies that the individual or business entity named in this Agreement is not ineligible to receive the specified grant or payment and acknowledges that this Agreement may be terminated and payment may be withheld if this certification is inaccurate.

The form for the Child Support Statement is available on the Internet at:
<http://www.dot.state.tx.us/cso/default.htm>.

RESPONSIBILITIES OF THE SUBGRANTEE:

- A. Carry out all performance measures established in the grant, including fulfilling the law enforcement objectives by implementing the Operational Plan contained in this Grant Agreement.
- B. Submit all required reports to the Department (TxDOT) fully completed with the most current information, and within the required times, as defined in Article 3 and Article 7 of the General Terms and Conditions of this Grant Agreement. This includes reporting to the Department on progress, achievements, and problems in monthly Performance Reports and attaching necessary source documentation to support all costs claimed in Requests for Reimbursement (RFR).
- C. Attend Department-approved grant management training.
- D. Attend meetings according to the following:
 - 1. The Department will arrange for meetings with the Subgrantee to present status of activities and to discuss problems and the schedule for the following quarter's work.
 - 2. The project director or other appropriate qualified persons will be available to represent the Subgrantee at meetings requested by the Department.
- E. Support grant enforcement efforts with public information and education (PI&E) activities. Salaries being claimed for PI&E activities must be included in the budget.
- F. When applicable, all newly developed PI&E materials must be submitted to the Department for written approval, through the TxDOT Electronic Grants Management System (eGrants) system messaging, prior to final production. Refer to the Traffic Safety Program Manual regarding PI&E procedures.
- G. For out of state travel expenses to be reimbursable, the Subgrantee must have obtained the written approval of the Department, through eGrants system messaging, prior to the beginning of the trip. Grant approval does not satisfy this requirement. For Department district-managed grants, the Subgrantee must have obtained written Department district approval, through eGrants system messaging, for travel and related expenses if outside of the district boundaries.
- H. Maintain verification that all expenses, including wages or salaries, for which reimbursement is requested is for work exclusively related to this project.
- I. Ensure that this grant will in no way supplant (replace) funds from other sources. Supplanting refers to the use of federal funds to support personnel or any activity already supported by local or state funds.
- J. Ensure that each officer working on the STEP project will complete an officer's daily

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report form. The form should include at a minimum: name, date, badge or identification number, type of grant worked, grant site number, mileage (including starting and ending mileage), hours worked, type of citation issued or arrest made, officer and supervisor signatures.

K. Ensure that no officer above the rank of Lieutenant (or equivalent title) will be reimbursed for enforcement duty, unless the Subgrantee received specific written authorization from the Department, through eGrants system messaging, prior to incurring costs.

L. Subgrantee may work additional STEP enforcement hours on holidays or special events not covered under the Operational Plan. However, additional work must be approved in writing by the Department, through eGrants system messaging, prior to enforcement. Additional hours must be reported in the Performance Report for the time period for which the additional hours were worked.

M. If an officer makes a STEP-related arrest during the shift, but does not complete the arrest before the shift is scheduled to end, the officer can continue working under the grant to complete that arrest.

N. Subgrantees with a traffic unit will utilize traffic personnel for this grant, unless such personnel are unavailable for assignment.

O. Prior to conducting speed enforcement, the Subgrantee must select and survey enforcement sites that comply with existing state mandated speed limits in accordance with the Texas Transportation Code, Sections 545.352 through 545.356.

P. Officers assigned to speed sites should be trained in the use of radar or laser speed measurement devices.

Q. The Subgrantee should have a safety belt use policy. If the Subgrantee does not have a safety belt use policy in place, a policy should be implemented, and a copy maintained for verification during the grant year.

R. Officers working DWI enforcement must be trained in the National Highway Traffic Safety Administration/International Association of Chiefs of Police Standardized Field Sobriety Testing (SFST). In the case of a first year subgrantee, the officers must be trained, or scheduled to be SFST trained, by the end of the grant year. For second or subsequent year grants, all officers working DWI enforcement must be SFST trained.

S. The Subgrantee should have a procedure in place for contacting and using drug recognition experts (DREs) when necessary.

T. The Subgrantee is encouraged to use the DWI On-line Reporting System available through the Buckle Up Texas Web site at www.buckleuptexas.com.

RESPONSIBILITIES OF THE DEPARTMENT:

A. Monitor the Subgrantee's compliance with the performance obligations and fiscal requirements of this Grant Agreement using appropriate and necessary monitoring and inspections, including but not limited to:

- review of periodic reports
- physical inspection of project records and supporting documentation
- telephone conversations
- e-mails and letters
- quarterly review meetings
- eGrants system messaging

B. Provide program management and technical assistance.

C. Attend appropriate meetings.

D. Reimburse the Subgrantee for all eligible costs as defined in the project budget. Requests for Reimbursement will be processed up to the maximum amount payable as indicated in the project budget.

E. Perform an administrative review of the project at the close of the grant period to:

- Ascertain whether or not the project objectives were met
- Review project accomplishments (performance measures completed, targets achieved)
- Document any progress towards self-sufficiency
- Account for any approved Program Income earned and expended
- Identify exemplary performance or best practices

Goals and Strategies

Goal: To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes

Strategies: Increase enforcement of traffic safety-related laws.
Increase public education and information campaigns.

Goal: To reduce the number of DWI-related crashes, injuries, and fatalities

Strategy: Increase enforcement of DWI laws.

X I agree to the above goals and strategies.

Law Enforcement Objective/Performance Measure

Note:

Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder.

In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting

1. Number and type citations/arrests to be issued under STEP	
a. Number of DWI arrests to be made during the Christmas/New Year's DWI Operation	22
b. Number of DWI arrests to be made during the Spring Break DWI Operation	22
c. Number of DWI arrests to be made during the Independence Day DWI Operation	26
d. Number of DWI arrests to be made during the Labor Day DWI Operation	26
2. Total Number of Enforcement Hours for Entire Grant Period	680
Step Indicator	2.54

PI&E Objective/Performance Measure

1. Complete administrative and general grant requirements	
a. Number of Performance Reports to be submitted	4
b. Number of Requests for Reimbursement to be submitted	4
2. Support Grant efforts with a public information and education (PI&E) program	
a. Conduct a minimum of one (1) presentation for each DWI operation period	4
b. Conduct a minimum of two (2) media exposures (e.g., news conferences, news releases, and interviews) for each DWI Operation period.	8
c. Conduct a minimum of one (1) community event (e.g., health fair, traffic safety booth) during the grant period	1
d. Produce the following number of public information and education materials if applicable.	0
e. Distribute the following number of public information and education materials if applicable.	1200

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Budget Summary

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries	\$23,953.12	\$0	\$23,953.12
(200)	Fringe Benefits	\$5,205.01		\$5,205.01
	Category I Sub-Total	\$29,158.13	\$0	\$29,158.13
Category II - Other Direct Costs				
(300)	Travel	\$2,841.60	\$0	\$2,841.60
(400)	Equipment			\$0
(500)	Supplies			\$0
(600)	Contractual Services			\$0
(700)	Other Miscellaneous			\$0
	Category II Sub-Total	\$2,841.60	\$0	\$2,841.60
Total Direct Costs		\$31,999.73	\$0	\$31,999.73
Category III - Indirect Costs				
(800)	Indirect Cost Rate			\$0
Summary				
	Total Labor Costs	\$29,158.13	\$0	\$29,158.13
	Total Direct Costs	\$2,841.60	\$0	\$2,841.60
	Total Indirect Costs			\$0
Grand Total		\$31,999.73	\$0	\$31,999.73
	Fund Sources	100.00%	0.00%	

Operational Plan

x I agree to the following

Comments:

Site Description

Jurisdiction Wide

Conduct focused DWI saturation patrols within high risk locations during times when alcohol-related crashes are most frequent
Conduct a minimum of 4 nights of DWI enforcement during each holiday period
Conduct pre and post earned media activities for each holiday period

Christmas/New Year's Wave

Pre-Media Campaign	December 9, 2008 - December 18, 2008
Enforcement Period	December 19, 2008 – January 4, 2009
Post-Media Campaign	January 5, 2009 - January 14, 2009

Spring Break Wave

Pre-Media Campaign	February 25, 2009 - March 5, 2009
Enforcement Period	March 6, 2009 - March 22, 2009
Post-Media Campaign	March 23, 2009 - April 1, 2009

Independence Day Wave

Pre-Media Campaign	June 16, 2009 - June 25, 2009
Enforcement Period	June 26, 2009 - July 5, 2009
Post-Media Campaign	July 6, 2009 - July 15, 2009

Labor Day Crackdown

Pre-Media Campaign	August 11, 2009 - August 20, 2009

FY 2009 STEP - Impaired Driving Mobilization

Enforcement Period August 21, 2009 - September 7, 2009

Post-Media
Campaign September 8, 2009 - September 18, 2009

Description of Activities

Pre-Media Efforts
Before Enforcement
Periods: Conduct local media events immediately before the enforcement effort to maximize the visibility of enforcement to the public. The media events tell the public when, where, how and why impaired driving laws are being enforced.

Enforcement
Periods: Intensify enforcement through coordinated saturation patrols in an overtime STEP placing primary emphasis on increasing DWI arrests and reducing the number of alcohol related traffic crashes during peak holiday traffic.

Post-Media Efforts
After Enforcement
Periods: Conduct local media events to tell the public why impaired driving laws are important and the results of the mobilization.

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2009-HidalgoCOSO-STEP IDM- 00042 Printed On: 12/15/2008

2009-HidalgoCOSO-STEP IDM-00042 Printed On:
12/15/2008

DATE: December 22, 2008

DEPARTMENT HEAD: Guadalupe "Lupe" Trevino

DEPARTMENT NAME: STEP IDM FY2009

ACCOUNT NUMBER: 8-1284-421-00-280-029-9-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER(S)	ACCOUNT OBJECT NAME	AMOUNT
8-1284-421-00-280-029-9-131	Overtime	23,953.12
8-1284-421-00-280-029-9-220	Fica	1,832.41
8-1284-421-00-280-029-9-230	Retirement	2,160.57
8-1284-421-00-280-029-9-250	Unemployment Compensation	119.77
8-1284-421-00-280-029-9-260	Workers' Compensation	1,092.26
8-1284-421-00-280-029-9-581	In-County Employee Travel	2,493.60
8-1284-421-00-280-029-9-583	Out-of-County Employee Travel	348.00

TOTAL APPROPRIATIONS 31,999.73

8-1284-334-10-280-029-9-000 Texas Department of Transportation 31,999.73

TOTAL REVENUES 31,999.73

REASON: **To appropriate budget for the FY 2009 STEP - Impaired Driving Mobilization grant with the Texas Department of Transportation. (Grant ID 2009-HidalgoCOSO-STEP IDM-00042).**

Note: Expenses relating to health and life insurance are to be charged to the account of the officers' regular salary expense.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

**Approval of 2009 Elected Official Bonds
CC REGULAR**

Date: 12/30/2008
Submitted By: Delia Rodriguez, COUNTY CLERK
Submitted For: Annette Muniz
Department: COUNTY CLERK
Agenda Category: County Clerk

Information**CAPTION**

Approval of 2009 Elected Official Bonds:

1. Sylvia S. Handy- *Commissioner Pct. 1
2. Jose M. Flores- *Commissioner Pct. 3
3. Guadalupe "Lupe" Treviño- *County Sheriff
4. Armando Barrera Jr.- *Tax Assessor/Collector
5. Celestino Avila- Constable Pct. 1
6. Gilbert Alaniz- Constable Pct. 2
7. Larry Gallardo- *Constable Pct. 3
8. J.E. "Eddie" Guerra- Constable Pct. 4
9. Eduardo Bazan- *Constable Pct. 5
10. Gilbert Saenz- J.P. Pct. 1 Pl. 1
11. Robert Contreras- *J.P. Pct. 2 Pl. 1
12. Luis J. Garza- *J.P. Pct. 3 Pl. 1
13. Charlie Espinoza- J.P. Pct. 4 Pl. 1

BACKGROUND

Fiscal Impact**FISCAL YEAR:****ACCT. #:****FUNDS AVAILABLE Y/N?:****MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

No fiscal impact.

FISCAL YEAR:**ACCT. #:****FUNDS AVAILABLE Y/N?:****MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

No fiscal impact.

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/24/2008 12:13 PM	APRV
2	Ivan Cantu	Ivan Cantu	12/24/2008 12:54 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Delia Rodriguez

Started On: 12/24/2008 11:32 AM

Final Approval Date: 12/24/2008

**Discussion & Possible Action-Funeral & Burial Services
CC REGULAR**

Date: 12/30/2008
Submitted By: Marty Salazar, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** Hidalgo County

Information**CAPTION**

A. As requested by Precinct #1, discussion and applicable action in connection with current project for: Funeral & Burial Services for Paupers-09-002-12-31, including, but not limited to, the following options:

1. Continue with current project as previously authorized by CC due to open on Wednesday, December 31, 2008 so as to have no lapse in services and thus comply with statutory bid limits;
2. Cancel the current project and modify specifications to convert the project into two parts:

- a. Funeral & Burial Services (excluding coffins);
- b. Purchase of coffins;
- c. Other combinations of same;

B. Discussion and applicable action in connection with the current project for: Turnkey Burial Service including Cemetery Plots for Unidentified Pauper Remains including, but not limited to, the following options:

1. Proceed to award bid and approved contract on open bid for project;
2. Reject sole bid received and re-advertise project with modified specifications to convert project into two parts:
 - a. Burial Services including Cemetery Plots for Unidentified Pauper Remains (excluding coffins);
 - b. Purchase of coffins.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-444-00-240-002-0-345

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 12/24/08 is \$24,335.00. If funding is needed in 2009, available balance is \$135,899.17

Funding for these projects are provided through Department of Health & Human Services and Hidalgo County respectively.

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	12/23/2008 05:00 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 06:43 PM	APRV
3	Roland Garcia	Rolando Garcia	12/24/2008 11:39 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Marty Salazar
Started On: 12/23/2008 03:28 PM

Final Approval Date: 12/24/2008

AI-13052

11.B.1.

Pct. 1-Invoice No. 01.08 EC-Dos Logistics, Inc.-C-08-389-10-28

CC REGULAR

Date: 12/30/2008

Submitted By: Letty Saenz, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department

Purchasing only: Prct. 1

Information

CAPTION

Presentation for discussion, consideration, acceptance and approval of request for payment for Invoice No. 01.08 EC in the amount of \$31,847.78 submitted by Dos Logistics, Inc. with authority for County Auditor to review and complete processing procedures and for County Treasurer to issue payment in connection to contract #C-08-389-10-28 (PO# 613322) for: "ON-CALL for VARIOUS ROAD and BRIDGE and/or C.I.P. Projects" (on an as needed basis) for Hidalgo County Pct. 1.

BACKGROUND

Invoice No. 01.08 EC-Dos Logistics, Inc.

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1201-431-00-121-052-0-733

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Amount available in PO# 613322 is \$196,176.03 for DOS Logistics, Inc.

Attachments

Link: Invoice No. 01.08EC-DL Inc

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/23/2008 03:28 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 03:48 PM	APRV
3	Roland Garcia	Rolando Garcia	12/23/2008 05:16 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Letty Saenz
Started On: 12/23/2008 02:10 PM
Final Approval Date: 12/24/2008

DL, INC.

DOS LOGISTICS, INC.

Bill To:

Hidalgo County

100 E. Cano, 4th Floor

Edinburg, Texas 78539

DATE : Dec. 19, 2008

INVOICE # 01.08 EC

ATTN: Accounts Payable

Contract No. C-08-389-10-28

PO No. 613322

4-1201-431-00-121-052-0-753

DESCRIPTION	CONTRACT AMOUNT	PAID TO DATE	CURRENT AMOUNT DUE	REMAINING BALANCE
Professional Engineering Services "On-Call Engineering Services"				
PROJECT START-UP AND COORDINATION Coordination with Precinct # 1 / Cities Coordination with Utilities and Irrigation District	\$24,887.91	\$0.00	\$0.00	\$24,887.91
INVENTORY OF EXISTING DRAINAGE STRUCTURES Field Work Office Work & Engineering Assessment of Structures	\$54,293.79	\$0.00	\$13,820.95	\$40,472.84
DRAINAGE DITCH ASSESSMENT Field Work Office Work & Engineering Assessment of Ditches	\$69,009.59	\$0.00	\$18,026.83	\$50,982.76
DEVELOP PLAN OF ACTION Development of Exhibits Review and Compile Data Develop Final Reports	\$43,468.24	\$0.00	\$0.00	\$43,468.24
TOTAL	\$191,659.53			\$159,811.75
TOTAL DUE			\$31,847.78	

THANK YOU FOR YOUR BUSINESS!

SYLVIA S. HANDY
COUNTY COMMISSIONER, PCT. 1

(956) 968-8733 FAX(956) 973-7804
1902 JOE STEPHENS AVE.
Weslaco, Texas 78596

FAX COVERSHEET

To: Letty From: Robert Pct #1

Fax: _____ Pages: 2

Phone: _____ Date: 12/23/08

Re: _____ CC: _____

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

• Comments

Please place invoice on the next C.C.

Acct # 4-120-431-00-121-052-0-733

NOTICE OF CONFIDENTIALITY

THE INFORMATION CONTAINED IN THIS FACSIMILE MESSAGE IS LEGALLY PRIVILEGED AND CONFIDENTIAL INFORMATION INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY NAMED ABOVE. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION OR COPY OF THIS TELECOPY IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS TELECOPY IN ERROR, PLEASE IMMEDIATELY NOTIFY US BY TELEPHONE AND RETURN THIS MESSAGE TO US AT THE ABOVE ADDRESS VIA THE UNITED STATES POSTAL SERVICE. THANK YOU.

AI-13035

11.C.1.

**Purchase of Heavy Duty Equipment for Drainage Improvements
CC REGULAR**

Date: 12/30/2008

Submitted By: Oscar Garza, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department

Purchasing only: Prct. 3

Information

CAPTION

Presentation for consideration, discussion and approval to amend previous action taken on 12/16/08 in connection with the authority to purchase from TASB Buyboard Contract #268-07 awarded vendor Doggett Heavy Machinery Services, Ltd. to reflect replacing proposed (1) JD 624K Wheel Loader for (1) JD 624J Wheel Loader for the original cost of \$171,007.60 (which includes all fees and cooperative pricing) thus permitting the immediate delivery as opposed to Precinct #3 waiting for approximately 3 months.

BACKGROUND

As requested by Pct. #3 the proposed (1) JD 624J Wheel Loader has more features and is more expensive then the originally requested (1) JD 624K Wheel Loader; however because the JD 624K will take 3 months for delivery, Doggett Machinery has agreed and approved delivery of (1) JD 624J Wheel Loader at no extra cost to Hidalgo County Precinct #3.

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1203-431-00-123-049-0-742

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?: No

BUDGETARY IMPACT:

Funding will be same as provided on action taken on 12/16/08.

No additional funding needed.

Attachments

Link: 12-16-08 backup

Link: 624J

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Nielda Cavazos	12/23/2008 03:38 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 03:48 PM	APRV
3	Erika Reyna	Erika Reyna	12/23/2008 04:32 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Oscar Garza

Started On: 12/23/2008 09:48
AM

Final Approval Date: 12/24/2008

DOGGETT HEAVY MACHINERY SERVICES, LTD.

#1
PHARR TX
 705 E. Nolana, 78589
 (956) 787-0001
 Fax(956) 787-0055

#2
CORPUS CHRISTI, TX
 433 Flato Rd. 78408
 Box 4918, 78469
 (361) 289-0727
 Fax (361) 289-7229

#3
BROWNSVILLE, TX
 5994 E. 14TH St. 78520
 (956) 831-9377
 Fax (956) 831-7421

#4
VICTORIA, TX
 6812 N. US 89, 77905
 (361) 570-8666
 (361) 570-6688

Store #: 1 Date: 10/14/08

Proposal for: **SALE**

Acct #: _____ Tax / SS #: _____

Business: Hidalgo County Pct # 3

Individual: Joe Flores

Address: 400 W.13th

City/St/Zip: Mission Texas 78572

Phone #: 279/4010

Fax #: _____

Cell #: Purchase ☐ Corp. ☐ LLC ☐ Pard. ☒ Ind.

PO #: 318/2626 Job #: Oscar

☐ RENTAL ☐ Month/s ☐ Week/s ☐ Days

Start Date: _____ Rate \$: _____

Delivery \$: _____ Pick-up \$: _____

Payment: ☐ P. P. ☐ Cash ☐ Other *

Taxable: ☐ Yes ☐ No

☒ SALE ☐ Finance ☐ Lease ☐ Cash

Term: ☐ Months ☐ % Rate ☐ Other *

Proposal good for: 16 Days

QUOTATION BELOW SUBJECT TO APPLICABLE TAXES

Qty	Make	Model	Serial No.	Description of Equipment / Include HOURS & YEAR Model	Sale Price of Unit/s
	JD	670D	New	Motorgrader EACH Cab/Air Vial Ripper/Scaffier Combo County P.O.# 612000 BuyBoard Contract # 268-07	\$ 186,898.00
Total Selling Price Units (All):					\$ 186,898.00
Stock Number :					Extended Warranty : \$ 1,522.30

WARRANTY

☐ Extended ☒ New ☐ Other*
☐ Full Machine ☒ EPT + Hyd ☐ EPT

Term: Months: 36 Hours: 3000

Notes / *Other

Physical Address: _____

Less Applicable Rent : \$ -

Less Trade-in Value : \$ -

Taxable Amount : \$ 188,420.30

Ad valorem Tax: 0.00000% \$ -

Sales / Fuel Tax: 0.00% \$ -

Less Down Payment : \$ -

Total Amount To Finance Or Pay Cash : \$ 188,420.30

Monthly Payments: \$ -

Salesman : RUDY LLAMAS

Customer : _____

DOGGETT HEAVY MACHINERY SERVICES, LTD.

#1

PHARR TX
705 E. Nolana, 78589
(956) 787-0001
Fax(956) 787-0066

#2

CORPUS CHRISTI, TX
433 Flato Rd. 78405
Box 4918, 78469
(361) 289-0727
Fax (361) 289-7229

#3

BROWNSVILLE, TX
5994 E. 14TH St. 78520
(956) 831-9377
Fax (956) 831-7421

#4

VICTORIA, TX
6812 N. US 59, 77905
(361) 570-6666
(361) 570-6688

Store #: 1Date: 12/10/08Proposal for: BuyBoard Pricing

Acct #: _____ Tax / SS #: _____

Business: Hidalgo County Pct# 3Individual: Joe FloresAddress: 400 W. 13thCity/St/Zip: Mission Texas 78572Phone #: 585/4509 Fax #: _____Cell #: MINGO 279/4010 ☐ Corp. ☐ LLC ☐ Pard. ☐ Ind.PO #: Saul 607/5647 Job #: _____☐ RENTAL ☐ Month/s ☐ Week/s ☐ Days

Start Date: _____ Rate \$: _____

Delivery \$: _____ Pick-up \$: _____

Payment: ☐ P. P. ☐ Cash ☐ Other *Taxable: ☐ Yes ☐ No☒ SALE ☐ Finance ☐ Lease ☒ CashTerm: ☐ Months ☐ % Rate ☐ Other*Proposal good for: 20 Days

QUOTATION BELOW SUBJECT TO APPLICABLE TAXES

Qty	Make	Model	Serial No.	Description of Equipment / Include HOURS & YEAR Model	Sale Price of Unit/s
	JD	624K	NEW	Wheelloader	\$ 233,823.00
				Cab/Air	
				BuyBoard	
				Contract # 268-07	
				BuyBoard Discount 28%	\$ (65,470.00)
				Total Selling Price Units (All):	\$ 168,353.00
				Extended Warranty:	\$ 2,654.60

WARRANTY

☐ Extended ☒ New ☐ Other*
☐ Full Machine ☒ EPT + Hyd ☐ EPT

Term: Months: 36 Hours: 3000

Notes / *Other

Less Applicable Rent: \$ -

Less Trade-in Value: \$ -

Taxable Amount: \$ 171,007.60

Ad valorem Tax: 0.00000% \$ -

Sales / Fuel Tax: 0.00% \$ -

Less Down Payment: \$ -

Total Amount To Finance Or Pay Cash: \$ 171,007.60

Monthly Payments: \$ -

Salesman: RUDY LLAMAS

Customer: _____

Physical Address: _____

DOGGETT HEAVY MACHINERY SERVICES, LTD.

#1

PHARR TX
705 E. Nolana, 78689
(956) 787-0001
Fax(956) 787-0055

#2

CORPUS CHRISTI, TX
433 Flato Rd. 78406
Box 4918, 78469
(361) 289-0727
Fax (361) 289-7229

#3

BROWNSVILLE, TX
5994 E. 14TH St. 78520
(956) 831-9377
Fax (956) 831-7421

#4

VICTORIA, TX
6812 N. US 59, 77905
(361) 570-6666
(361) 570-6688

Store #: 1Date: 12/10/08Proposal for: BuyBoard Pricing

Acct #: _____ Tax / SS #: _____

Business: Hidalgo County Pct# 3Individual: Joe FloresAddress: 400 W. 13thCity/St/Zip: Mission Texas 78572Phone #: 585/4609

Fax #: _____

Cell #: MINGO 279/4010☐ Corp. ☐ LLC ☐ Pard. ☐ Ind.PO #: Saul 607/5647

Job #: _____

☐ RENTAL ☐ Month/s ☐ Week/s ☐ Days

Start Date: _____ Rate \$: _____

Delivery \$: _____ Pick-up \$: _____

Payment: ☐ P. P. ☐ Cash ☐ Other *Taxable: ☐ Yes ☐ No☒ SALE ☐ Finance ☐ Lease ☒ CashTerm: ☐ Months ☐ % Rate ☐ Other *Proposal good for: 15 Days

QUOTATION BELOW SUBJECT TO APPLICABLE TAXES

Qty	Make	Model	Serial No.	Description of Equipment / Include HOURS & YEAR Model	Sale Price of Unit/s
	JD	200C-LF	NEW	Long Front Excavator	\$ 272,134.00
				BuyBoard Contract # Contract # 268-07	
				BuyBoard Discount 26.3%	\$ (71,571.24)
				Total Selling Price Units (All):	\$ 200,562.76
				Extended Warranty:	\$ 2,325.70

WARRANTY

☐ Extended ☒ New ☐ Other*
☐ Full Machine ☒ EPT + Hyd ☐ EPT

Term: Months: 36 Hours: 3000

Notes / *Other

Less Applicable Rent: \$ -

Less Trade-in Value: \$ -

Taxable Amount: \$ 202,888.46

Ad valorem Tax: 0.00000% \$ -

Sales / Fuel Tax: 0.00% \$ -

Less Down Payment: \$ -

Total Amount To Finance Or
Pay Cash: \$ 202,888.46

Monthly Payments: \$ -

Salesman: RUDY LLAMAS

Customer: _____

Physical
Address: _____

DOGGETT HEAVY MACHINERY SERVICES, LTD.

#1

PHARR TX
705 E. Nolana, 78589
(956) 787-0001
Fax(956) 787-0055

#2

CORPUS CHRISTI, TX
433 Flato Rd. 78405
Box 4918, 78469
(361) 289-0727
Fax (361) 289-7229

#3

BROWNSVILLE, TX
5994 E. 14TH St. 78520
(956) 831-9377
Fax (956) 831-7421

#4

VICTORIA, TX
6812 N. US 59, 77905
(361) 570-6666
(361) 570-6668

Store #: 1Date: 12/10/08Proposal for: BuyBoard Pricing

Acct #: _____ Tax / SS #: _____

Business: Hidalgo County Pct# 3Individual: Commissioner Joe FloresAddress: 400 W. 13thCity/St/Zip: Mission Texas 78572Phone #: 585/4509 Fax #: _____Cell #: Mingo 279/4010 ☐ Corp. ☐ LLC ☐ Pard. ☐ Ind.PO #: Saul 607/5647 Job #: _____
☐ RENTAL ☐ Month/s ☐ Week/s ☐ Days

Start Date: _____ Rate \$: _____

Delivery \$: _____ Pick-up \$: _____

Payment: ☐ P. P. ☐ Cash ☐ Other *Taxable: ☐ Yes ☐ No
☒ SALE ☐ Finance ☐ Lease ☒ Cash
Term: ☐ Months ☐ % Rate ☐ Other *

Proposal good for: _____ Days

QUOTATION BELOW SUBJECT TO APPLICABLE TAXES

Qty	Make	Model	Serial No.	Description of Equipment / Include HOURS & YEAR Model	Sale Price of Unit/s
	JD	750J	NEW	Hydraulic Dozer	\$ 300,122.00
				Cab/Air With LandFill Package	
				BuyBoard Discount 14.2%	\$ (42,617.32)
				Contract # 268-07	
Total Selling Price Units (All) :					\$ 257,504.68
Extended Warranty :					\$ 2,819.70

WARRANTY

☐ Extended ☒ New ☐ Other*
☐ Full Machine ☒ EPT + Hyd ☐ EPT

Term: Months: 36 Hours: 3000

Notes / * Other

Physical

Address: _____

Less Applicable Rent : \$ -

Less Trade-in Value : \$ -

Taxable Amount : \$ 260,324.38

Ad valorem Tax: 0.00000% \$ -

Sales / Fuel Tax: 0.00% \$ -

Less Down Payment : \$ -

Total Amount To Finance Or
Pay Cash : \$ 260,324.38

Monthly Payments: \$ -

Salesman : RUDY LLAMAS

Customer : _____

DOGGETT HEAVY MACHINERY SERVICES, LTD.

#1

PHARR TX
705 E. Nolana, 78589
(956) 787-0001
Fax(956) 787-0056

#2

CORPUS CHRISTI, TX
433 Flato Rd. 78405
Box 4918, 78469
(361) 289-0727
Fax (361) 289-7229

#3

BROWNSVILLE, TX
5994 E. 14TH St. 78520
(956) 831-9377
Fax (956) 831-7421

#4

VICTORIA, TX
6812 N. US 59, 77905
(361) 570-8686
(361) 570-6688

Store #: 1Date: 12/10/08Proposal for: BuyBoard Pricing

Acct #: _____ Tax / SS #: _____

Business: Hidalgo County Pct# 3Individual: Joe FloresAddress: 400 W.13thCity/St/Zip: Mission Texas 78572Phone #: 279/4012 Fax #: _____Cell #: Purchasing ☐ Corp. ☐ LLC ☐ Pard. ☐ Ind.PO #: 318/2626 Oscar Job #: _____☐ RENTAL ☐ Month/s ☐ Week/s ☐ Days

Start Date: _____ Rate \$: _____

Delivery \$: _____ Pick-up \$: _____

Payment: ☐ P. P. ☐ Cash ☐ Other *Taxable: ☐ Yes ☐ No☒ SALE ☐ Finance ☐ Lease ☒ CashTerm: ☐ Months ☐ % Rate ☐ Other *

Proposal good for: _____ Days

QUOTATION BELOW SUBJECT TO APPLICABLE TAXES

Qty	Make	Model	Serial No.	Description of Equipment / Include HOURS & YEAR Model	Sale Price of Unit/s
	JD	310J	New	Wheelloader/Backhoe	\$ 101,024.00
				Cab/Air Extendahoe	
				BuyBoard Contract # 268-07	
				BuyBoard Dicount %26.2	\$ (26,468.20)
Total Selling Price Units (All):					\$ 74,555.80
Extended Warranty:					\$ 1,371.50

WARRANTY

☐ Extended ☒ New ☐ Other*
☐ Full Machine ☒ EPT + Hyd ☐ EPT

Term: Months: 36 Hours: 3000

Notes / *Other

Physical

Address: _____

Less Applicable Rent: \$ -

Less Trade-in Value: \$ -

Taxable Amount: \$ 75,927.30

Ad valorem Tax: 0.00000% \$ -

Sales / Fuel Tax: 0.00% \$ -

Less Down Payment: \$ -

Total Amount To Finance Or
Pay Cash: \$ 75,927.30

Monthly Payments: \$ -

Salesman: RUDY LLAMAS

Customer: _____



FAXED DEC 10 2008

Doggett Heavy Machinery Services, Ltd.
705 E. Nolana
Pharr, Texas 78577
Ph # 956-787-0001
Fax# 956-787-0055

FAX

TO: Oscar WITH: Hidalgo County Pet #3FAX#: 292-7612 PH#: 318-2626DATE: 12/10/08 PAGES: 6 (incl. cover)Re: proposals for machine sales.Per Rudy Llamas,FROM: Deborah Robinson EMAIL: _____

DOGGETT HEAVY MACHINERY SERVICES, LTD.

#1
PHARR TX
705 E. Nolana, 78589
(956) 787-0001
Fax(956) 787-0055

#2
CORPUS CHRISTI, TX
433 Plato Rd. 78405
Box 4918, 78469
(361) 289-0727
Fax (361) 289-7229

#3
BROWNSVILLE, TX
5994 E. 14TH St. 78520
(956) 831-9377
Fax (956) 831-7421

#4
VICTORIA, TX
6812 N. US 59, 77905
(361) 570-8666
(361) 570-8688

Store #: 1

Date: 12/23/08

Proposal for: SALE

Acct #: _____ Tax / SS #: _____

☐ RENTAL ☐ Month/s ☐ Week/s ☐ Days

Business: Hidalgo County Pct# 3

Start Date: _____ Rate \$: _____

Individual: Joe Flores

Delivery \$: _____ Pick-up \$: _____

Address: 400 W. 13th

Payment: ☐ P. P. ☐ Cash ☐ Other *

City/St/Zip: Mission Texas 78572

Taxable: ☐ Yes ☐ No

Phone #: 585/4509 Fax #: _____

☒ SALE ☐ Finance ☐ Lease ☒ Cash

Cell #: MINGO 279/4010 ☐ Corp. ☐ LLC ☐ Pard. ☐ Ind.

Term: ☐ Months ☐ % Rate ☐ Other *

PO #: Saul 607/5647 Job #: _____

Proposal good for: 20 Days

QUOTATION BELOW SUBJECT TO APPLICABLE TAXES

Qty	Make	Model	Serial No.	Description of Equipment / Include HOURS & YEAR Model	Sale Price of Unit/s
	JD	624J	DW624JZ620697	Wheelloader Hours 5,1 Cab/Air Quick/Coupler BuyBoard Contract # 268-07	\$ 233,823.00
<i>@ 10:50 AM</i> FAXED DEC 23 2008					
BuyBoard Discount 28%					\$ (65,470.00)
Total Selling Price Units (All) :					\$ 168,353.00
Extended Warranty :					\$ 2,654.60

WARRANTY

☐ Extended ☒ New ☐ Other*
☐ Full Machine ☒ EPT + Hyd ☐ EPT

Term: Months: 36 Hours: 3000

Notes / *Other

Doggett Machinery will SELL our 624J at the same Price of the 624K.(Even Though the 624J is Higer Priced). General Manager

Signature: Brad Penick

BRAD PENICK
GM

Physical
Address: _____

Less Applicable Rent : \$ -

Less Trade-in Value : \$ -

Taxable Amount : \$ 171,007.60

Ad valorem Tax: 0.00000% \$ -

Sales / Fuel Tax: 0.00% \$ -

Less Down Payment : \$ -

Total Amount To Finance Or
Pay Cash : \$ 171,007.60

Monthly Payments: \$ -

Salesman : RUDY LLAMAS

Customer : _____

AI-13024

11.D.1.

BCAP Pct No 2- WA #1

CC REGULAR

Date: 12/30/2008

Submitted By: Laura Moya, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department

Purchasing only: CAP

Information

CAPTION

Presentation for consideration, discussion acceptance and approval of Work Authorization #1 (with a proposed fee of \$28,005.04) with Izaguirre Engineering Group LLC. to provide Engineering services to Hidalgo County Precinct No. 2 for Border Colonia Access Program Round III Projects. C-CAP-08-029C-11-25.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1312-431-00-122-890-0-334

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 12-24-08 \$7,829.76

FISCAL YEAR: 2008

ACCT. #: 8-1312-431-00-122-891-0-334

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 12-24-08 \$20,175.28

Attachments

Link: WA No 1

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/23/2008 04:59 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 06:42 PM	APRV
3	Veronica Lopez	Veronica Lopez	12/24/2008 08:55 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Laura Moya
Started On: 12/22/2008 04:34 PM

Final Approval Date: 12/24/2008

EXHIBIT "E"

HIDALGO COUNTY Professional Engineering Services Agreement #C-CAP-08-029C-11-25 Work Authorization Form

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, Izaguirre Engineering Group, LLC professional engineers of McAllen, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide Plans, Specifications and Estimate (PS & E) and Construction Inspection for round III funded Proposition 2 – Border Colonia Access Program Projects of Hidalgo County Precinct No 2 as identified in *ATTACHMENT "D"*.

The scope of services to be provided by the **Owner** is identified in *EXHIBIT "A" – Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in *EXHIBIT "B" – Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$28,005.04. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section 5, 6, and 7 of the Agreement.

PART 4. FUNDING

This Work Authorization No.1 shall be funded through funding source:

Account No. - - - - -

Requisition Number (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization or April 16, 2010.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct No. 2 Commissioner Hector "Tito" Palacios as to content and detail of this Work Authorization No. # 1.

HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 2:

BY: _____
Commissioner Hector "Tito" Palacios

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on (DATE) _____ as indicated below and effective as of _____ day of _____, 2008.

THE ENGINEER:
IZAGUIRRE ENGINEERING GROUP, L.L.C.

THE OWNER:
HIDALGO COUNTY

By: Diana Izaguirre, President

By: Juan D. Salinas III, County Judge

ATTEST:

by: Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" - Service to be Provided by the Owner
ATTACHMENT "B" - Services to be Provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Estimated Cost Proposal

EXHIBIT “A”

Services to be Provided by County

The following provides an outline of the services to be provided by the Owner in the development of Project (as defined and more particularly identified in Exhibit “A” attached to this Agreement).

General

The Owner will provide to the Engineer the following:

- 1) Authorization to the Engineer to begin work.
- 2) Payment for work performed by the engineer.
- 3) Assistance to the Engineer, as necessary, to obtain required data and information from other local, regional, and state agencies that the Engineer cannot easily obtain.
- 4) Provide any available relevant data that may be on file concerning the Project.
- 5) Provide timely review and decisions in response to the Engineers request for information and/or submittals and deliverables.
- 6) Attend and participate in progress meetings as required and as coordinated and conducted by the Engineer.
- 7) Advertise and award, as assisted and recommendation by the Engineer, construction Agreements for the PS&E developed by the Engineer.
- 8) Attend pre-bid and pre-construction conferences coordinated and conducted by the Engineer.
- 9) Review and approve monthly and final estimates, developed by the Engineer, for payment to the Contractor. Compensation and pay the Agreements for work performed as identified in the approved monthly and final estimates.
- 10) Provide assistance to Engineer where necessary and possible with Owner information/resources to ensure project is completed within timely/efficient basis.
- 11) Provide Engineer with Geotechnical Data of existing pavement thickness.

Exhibit “B”

Services to be Provided by Engineer

The work to be furnished by the Engineer shall consist of management and engineering services for improvements in Hidalgo County Colonias approved by the State of Texas under the Third Call of Proposition Three funding. The work shall be developed in accordance with the Owner, TXDOT, and applicable design standards and in a format acceptable to the owner, and reviewing agencies.

The Engineer shall render specific management and engineering services for the development of the Project and fulfillment of this Agreement as follows:

I. PRELIMINARY PHASE – GENERAL PROJECT MANAGEMENT AND ADMINISTRATION

II. DESIGN PHASE – FINAL DESIGN AND PLANS, SPECIFICATIONS, AND ESTIMATES (PS&E) FOR COLONIA ACCESS

III. CONSTRUCTION PHASE – CONSTRUCTION MANAGEMENT & SUPPORT & INSPECTIONS

I. PRELIMINARY PHASE SERVICES

GENERAL PROJECT MANAGEMENT

Services for GENERAL PROJECT MANAGEMENT by the Engineer will include the following:

1. Project/Program Schedule. See Exhibit “C”.
2. Coordination/Meetings. The Owner may require the Engineer to attend local public hearings, policy meetings and upon request attend Owner staff meetings. The Engineer shall assist the Owner, as requested, at meetings with the Texas Department of Transportation (TXDOT), or other necessary entities.

Planning & Assessment

The Engineer will provide the following:

1. Review, verify and gather data necessary to proceed with design of approved TXDOT Colonia Projects.
2. Perform interviews and each Precinct County Commissioner and staff to identify “present day” complaints, roadway and drainage histories and preliminary design information for the approved projects.
3. Obtain geotechnical data for pavement designs; determine subsurface conditions.
4. Develop pavement designs, including cost data, pavement material properties, and pavement drainage.
5. Identify preliminary alignments; develop typical sections.

6. Develop hydraulic design criteria in accordance with Hidalgo County/Local Municipal or TXDOT guidelines.
7. Verify FEMA FIRM zones and requirements.
8. Develop basic schematic layout of improvement to determine right of way requirements.

Environmental Document Preparation and Public Comment

Provide Owner assistance in gathering data necessary to complete the Environmental Review Record format established by Owner to satisfy TXDOT environmental requirements.

Right of Way Data

The Engineer shall provide utility and the right of way data for each approved individual project as follows:

Utility Coordination/Inventory

- 1) The Engineer will develop utility layout sheets from schematics and incorporate utility information; identify existing overhead and above ground utilities; identify all existing underground utilities; document all information on utility layout sheets; identify potential conflicts. The layout sheets will be reproducible drawings (11"x17") with the following information.
 - a) Existing and/or proposed right of way lines
 - b) Benchmark data
 - c) Existing and proposed drainage system(s)
 - d) Location and size of utility (plan/profile view)
 - e) Limits of existing casing pipe
 - f) Name of the owner/company
- 2) The Engineer will coordinate utility adjustments with Owner and all affected utility owners as necessary.

Field Survey

The Engineer will provide the following:

- 1) Vertical and Horizontal Control. Establish and stake the Project control centerline (baselines) and offset for the Project or portions of the Project. Establish vertical control by looping all benchmark (BM) circuits and tie to monument permanent BM elevation. BM's are to be set at 1,000 ft maximum intervals using Global Positioning System (GPS) survey, and in a location that will be undisturbed by future construction.
- 2) Topography. Obtain topographic information surveyed for the length of the control centerline, as required; provide location (station and offset), size, height, and depth and/or length and description

of topographic features; to include, but not limited to the following: driveways, signs, light poles, mail boxes, all fences (including metal beam guard fence and turndowns), utilities (type, owner, location, and depth), riprap, existing right of way lines, private property lines, county and/or city limits, etc...Drainage elements to include:

3) Design Centerline. Establish and stake the design centerline.

Right of Way Map

Provide for the preparation of a project right-of-way map where right of way acquisition is necessary. Provide for the necessary right-of-way research, mapping, surveying and all services related to the development of a right-of-way map. Prepared parcel sketches and field notes of all parcels requiring acquisition. Revisions to be done promptly at no cost to the owner.

II. DESIGN PHASE SERVICES

Final Design and Plans, Specifications & Estimates

The Engineer will develop the final design and prepare Agreement drawings, specifications and estimates for construction of the Project or portions of the Project as authorized by the Owner. These documents will be submitted to the applicable city, county, state, and/or federal agencies for approval.

All final plan sheets will be developed by the Engineer on 11"x17" reproducible, 4 mil, double-matte, white, opaque film.

Recognizing that there will be several team members participating in the development of the overall Project, and taking into consideration that the Owner has a significant investment in the development of the Project, there is need for consistency in document development for the purpose of review and production to help facilitate and economically efficient product. All computer document files furnished to the Owner by the Engineer shall be furnished on a CD-ROM created utilizing DOS software. Retrieval documentation relating to file storage on the designated delivery media shall be prepared by the Engineer and provide to the Owner. It is the intent of the Engineer and this Agreement to secure computer files from all Project Team members that are composed of elements of the same precision, integrity, singularity, attributes.

The Engineer shall prepare graphic files that can be reviewed and plotted utilizing Microstation/AutoCAD, software. The graphic files submitted must be compatible with Microstation Cad System without conversion or modification and must plot consistent with reproducible plots submitted.

Plan Sheets. Plan sheets developed by the Engineer will include, but not limited to, title sheet, typical sections, sequence of construction, estimates and quantity, plan-profile, channel details, roadway details, bridge and culvert details, hydraulic details, and standards.

Specifications. The Engineer shall use the June 1, 2004 Texas Department of Transportation Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges. Other

specifications may be developed by the Engineer, but must incorporate, reference to standard TXDOT requirements of design & testing procedures and Hidalgo County Subdivision Required Standards.

Estimates. The Engineer will prepare detailed cost estimates and proposals of authorized construction, which will include summaries of bid items and quantities based on the unit price system of bidding.

All plots and graphic media provided by the Engineer, as a result of this Agreement, shall be delivered to the Owner. Final payment for plan sheet documents and/or associated, applicable engineer files will not be made until the files furnished by the Engineer have been demonstrated to be useable in the formats described above and herein.

Service for FINAL DESIGN AND PLANS, SPECIFICATIONS AND ESTIMATES by the Engineer will include the following:

Roadway Design Controls

The Engineer will prepare the roadway design for the Project or portions of the Project as authorized by the Owner. The roadway design will be submitted to the applicable city, county, state, and/or federal agencies for approval.

Roadway design controls will include:

- 1) Geometric Design – horizontal and vertical alignments, intersection geometrics: to be incorporated onto plan and profile sheets.
- 2) Geometric and grading design – development of typical roadway sections through horizontal and vertical alignment determination and roadway cross sections.
- 3) Grading design – existing and design cross sections, cut/fill quantities, slope stability analysis, embankment foundation stability and settlement analysis.
- 4) Earthwork Quantities – obtained from grading design.
- 5) Miscellaneous supplemental plan details.

Drainage

The Engineer will perform final hydrologic/hydraulic analysis and design for the proposed improvements of the Project or portions of the Project as authorized by the Owner.

Signing

The Engineer will determine location and type of warning, regulatory and guide signs as required by the Hidalgo County Subdivision Standards or local Municipal standards as applicable. All signing design will be based on the final proposed roadway design.

Permanent Pavement Markings

The Engineer with the Owner will evaluate the need for pavement markings and design all permanent pavements markings in accordance with the Hidalgo County Subdivision Standard or Local Municipal

Standards as applicable. All such design will be based on the final proposed roadway design.

Miscellaneous

If required for the Project or portion of the Project approved by the Owner, the Engineer will provide the following miscellaneous roadway items:

Miscellaneous Drafting, Standards, and Details

1. The Engineer will prepare a title sheet indicating, at a minimum, project limits, project location map, name of owner and owner acknowledgment/acceptance, facility identification, specification reference, Engineer's seal, signature and date.
2. The Engineer will determine appropriate standard drawings to be incorporated into the plans, and sign/seal any modifications to any agency or industry approved standards.
3. The Engineer will develop any details to clarify any construction requirements of the plan drawings.

PS&E Supporting Documents

4. Specifications List and general Notes. The Engineer will prepare an applicable specifications list, in TXDOT format, as well as any general notes that may be applicable to each PS&E submission.
5. Estimates. The Engineer will prepare detailed cost estimates and proposals of authorized construction, which will include summaries of bid items and quantities based, insofar as practicable, on the unit price system of bidding.
6. Agreement Time Determination Statement. The Engineer will determine the time required for construction for the project, outlining phases of construction and appropriate rates of production and construction for bid items determined to be in the critical path for construction of the PS&E submittal.
7. Additional documents. Right of Way Certification letter, material testing and sampling table.

III. CONSTRUCTION PHASE SERVICE

Construction Management and Support

The Engineer will provide engineering and support services for and during the construction of the Project or portions of the Project approved by the Owner. Specific services for CONSTRUCTION MANAGEMENT AND SUPPORT by the Engineer will include the following:

Construction Bidding

1. The Engineer will furnish to the Owner the necessary copies of approved plans, specifications, notices to bidders, and proposals as prepared under PS&E.

2. The Engineer will coordinate and conduct a Pre-Bid Conference for prospective bidders.
3. The Engineer will assist Owner the tabulation of bids, recommendations to the Owner as to the proper action on all bid proposals received, and the preparation of form Agreement documents for the award of each construction Agreement.

Construction Agreement Administration

4. In general, the Engineer will provide the management and engineering support/data required for consultation and advertisement to the Owner and act as the Owners representative as provided in the General Condition of the Construction Agreement.
5. The Engineer will coordinate and conduct a pre-construction conference.
6. Defects and Deficiencies. The Engineer will use his best efforts to protect the Owner against defects and deficiencies in the work of the Contractor. The Engineer will promptly notify the Owner of any such defect of deficiency, and take all steps possible to require the Contractor to correct the defect or deficiency.
7. Contractor Payment. The Engineer will take measurements and calculate quantities, in accordance with the construction Agreement specifications, of those items of work accepted and conforming to the construction Agreement specifications, for the preparation of the monthly and final estimates for payment to the Contractor.
8. The Engineer will provide Project site inspection of the authorized construction Agreement(s) as follows:
 - a. Project Engineer. The Engineer will provide visits by the Project Engineer or a competent representative of the Engineer to the site of construction for the purpose of monitoring the Contractor's progress and conformance to the construction plans and specifications.
 - b. Resident Engineer and/or Construction Inspector(s). The Owner may request the Engineer to furnish the service of a Resident Engineer and/or Construction Inspector(s) for continuous on the site inspection construction to the monitor/inspect the Contractor's daily progress and conformance to PS&E specifications. See Article 5 for special services compensation details.

Miscellaneous Technical Activities

9. Shop Drawings. The Engineer will review and check all shop or working drawings furnished by the Contractor.
10. Control of Materials & Equipment. The Engineer will provide inspection of all materials and equipment furnished/used by the Contractor as follows:

- a. Review and record all laboratory, shop and mill tests of materials and equipment for compliance with the construction Agreement specifications.
 - b. Observe and/or perform Project record testing and/or independent assurance testing as outlined in the construction Agreement specifications.
11. Change Orders. When applicable the Engineer will prepare the engineering data, including plan sheet drawings, specifications, and estimates, for the preparation of construction Agreement change orders, which may be required due to actual field conditions encountered or new requirements directed by the Owner.
12. As Built Drawings. The Engineer will develop as built drawings to depict the work as actually constructed. The Owner will be furnished five (5) set of prints.

EXHIBIT “D1”

Fee Breakdown

For and in consideration of the Services attached to this Agreement and to be rendered by the Engineer, the Owner shall pay the Engineer the Fee as defined in Article 5.1 of this Agreement, and as more particularly identified as follows:

Basic Services Fee	=	<u>\$28,005.04</u>	
Phase I	=	40% of the Service Fee	\$11,202.01
Phase II	=	40% of the Service Fee	\$11,202.01
Phase III	=	20% of the Service Fee	\$5,601.00

Cost Proposal for Round III

Colonia	No. St(s)	Name of Street(s)	CSJ	Length (LF)	Survey Fee	Engineer Fee	Total
Jos Encinos #1	1	Oak Avenue	3C1080890	480	\$1,779.49	\$6,050.27	\$7,829.76
Jos Encinos #2	2	Michigan Avenue	3C1080891	1,200	\$4,585.29	\$15,589.99	\$20,175.28
Subtotal				1,680	\$6,364.78	\$21,640.26	\$28,005.04

LOS ENCINITOS NO 1

[illegible]

PROJECT SCHEDULE

LOS ENCINTOS NO 2

County of Hidalgo, Texas

[illegible]

AI-13005**11.E.1.****Rescind Inter Local Agreement between the City of San Juan and the County of Hidalgo (Tiny Acres)****CC REGULAR****Date:** 12/30/2008**Submitted By:** Marcie Jackson, COLONIA ACCESS PROGRAM**Submitted For:** Agapito Vargas**Department:** COLONIA ACCESS PROGRAM**Agenda Category:** Purchasing Department**Purchasing only:** CAP Pct.2

Information**CAPTION**

Please rescind action taken by Commissioner's Court on November 18, 2008 approving Inter Local Agreement between the City of San Juan and the County of Hidalgo. This agreement involves Little Street within the boundaries of Tiny Acres Subdivision which is not within the city limits of San Juan thus the requested action.

BACKGROUND

Fiscal Impact**FISCAL YEAR:****ACCT. #:****FUNDS AVAILABLE Y/N?:****MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

no budgetary impact

AttachmentsLink: [Inter Local Agreement Tiny Acres](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Laura Moya	Laura Moya	12/23/2008 04:45 PM	APRV
2	Purchasing Department	Marty Salazar	12/23/2008 04:59 PM	APRV
3	Budget & Management	Veronica Lopez	12/23/2008 06:41 PM	APRV
4	Rey Salazar	Rey Salazar	12/24/2008 11:43 AM	APRV
5	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Marcie Jackson

Started On: 12/22/2008 09:06 AM

Final Approval Date: 12/24/2008

Hidalgo County

Precinct No. 2

HECTOR "TITO" PALACIOS
COUNTY COMMISSIONER

MEMORENDUM

December 19, 2008

Please rescind action taken by Commissioner's Court on November 18, 2008 approving Inter Local Agreement between the City of San Juan and the County of Hidalgo. This agreement involves Little Street within the boundaries of Tiny Acres Subdivision which is not within the city limits of San Juan thus the requested action.

- D. Approval of 2008 appropriation of monies received on a seizure award in the Sheriffs Federal Sharing - U.S. Department of Treasury Fund (1228) in the amount of \$1,009.80.**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

11. Colonia Access Program - Agapito Vargas (SEE EXHIBIT O)

- A. Presentation for discussion, consideration, acceptance and approval of three (3) Interlocal Cooperation Agreements between the City of San Juan, Texas and County of Hidalgo in connection with the Border Colonia Access Program Project, for the following projects: Eldora Gardens Subdivision (Angelica Drive), Tiny Acres Subdivision (Little Street), RSW Unit 1 Subdivision (Lucky Drive and Fortune Avenue), Miller ReSub Lot A, Sundowner Recreational Center Subdivision, Citriana Village.**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

At this time the Court moved to item #12.

- B. Presentation for discussion, consideration, acceptance and approval of payments for the following invoices: Invoice No. 2589 in the amount of \$2,283.97 (Eldora/1426 - Santana Subd/Nadia Street), Invoice No. 2590 in the amount of \$4,316.82 (North Alamo Village), and Invoice No. 2591 in the amount of \$ 2,103.68 (NorthSide Village) as submitted by project Engineer R. Gutierrez Engineering, Inc.**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval subject to Mr. Sesin and Mr. Eufracio being satisfied the work is being done.

At this time the Court moved back to item #5-A.

12. Precinct #4- Comm. Garza: (SEE EXHIBIT P)

- A. Discussion, consideration and action on Interlocal Agreement between County of Hidalgo and Irrigation District No. I**

NO ACTION taken on this item.

B. Precinct No. 4 - Parks

- 1. Approval to create two (2) regular full-time Security/Maintenance positions, slot no. 124-009-0006 and 124-009-0007 budgeted at \$27,000.00 per year.**
- 2. Approval of revised salary schedule.**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval on items #1 & 2.



CITY OF SAN JUAN

CERTIFIED AGENDA ITEM

On this the 25th day of November 2008, I **GLORIA BANDA-GONZALES**, City Secretary of the City of San Juan do hereby certify as follows:

1. That I was the City Secretary at a Meeting of the San Juan City Commission of San Juan, Texas, which was held at **6:00 p.m.** on **Tuesday, November 25, 2008**, at San Juan Fire Station #2, 2301 North Raul Longoria, San Juan, Texas.
2. That Tony Garza, City Manager informed the Mayor, City Commissioners and citizens present that **Project 2 Little Street** was not in the City Limits of San Juan, Texas.
3. That the following is a True and Correct Agenda and record of the portion of such meeting were a motion to approve InterLocal Agreements between the City of San Juan and Hidalgo County for the following Street Projects: Project 1) Angelica Street; **Project 2) Little Street**; Project 3) Lucky Drive; Project 4) Easy Street & El Grato Drive; Project 5) Citriana, Orange, Lemon, Tangerine, Grapefruit, Lime, and Mimosa Streets; and Project 6) Mint Street and Carroll Lane was made by Mayor Pro Tempore Lupe Rodriguez with attorney review of county documents submitted and excluding Project 2) Little Street. The motion was seconded by Commissioner Bob Garza. The motion passed unanimously (5-0).

EXECUTED this **18th** day of **December 2008**.

ATTEST:



GLORIA BANDA-GONZALES
CITY SECRETARY
CITY OF SAN JUAN

STATE OF TEXAS

§
§
§

COUNTY OF HIDALGO

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE CITY OF SAN JUAN TEXAS
AND COUNTY OF HIDALGO, TEXAS**

THIS Agreement is made on this the 26th day of November, 2008, by and between the **CITY OF SAN JUAN, TEXAS** hereinafter referred to as "City", and the **COUNTY OF HIDALGO, TEXAS**, hereinafter referred to as "County", pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, City is a home rule municipality located in Hidalgo County, Texas:

WHEREAS, County is a county in the State of Texas;

WHEREAS, City and County, each pursuant to its statutory and constitutional authority, are responsible for maintenance and improvements of certain public roadways within their boundaries, and are desirous that necessary improvements be done to expand and improve certain roads providing access to various colonias within the City and the County;

WHEREAS, the County is eligible to receive Border Colonia Access Program Funding administered by the Texas Department of Transportation for eligible roadway projects serving border colonias;

WHEREAS, the Border Colonia Access Program allows for improvement of roads within the corporate limits of City that are identified and included in the Texas Water Development Board Economically Distressed Areas Program;

WHEREAS, City and County, through the Border Colonia Access Program have designated **Little Street** within the **Tiny Acres Subdivision** (the "Road") located within the city limits of City for improvements including reconstruction and repaving of the Road as more particularly described herein;

WHEREAS, the Road qualifies for inclusion in the Texas Water Development Board Economically Distressed Areas Program;

WHEREAS, County has determined that the County will benefit from improvements to the Road;

WHEREAS, City and County are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Texas Government Code 791.001 et seq., (the "Act") which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act, and pursuant to the

County Road and Bridge Act which authorizes counties to improve roadways within the limits of a city with the City's consent.

WHEREAS, City, pursuant to Tex. Trans. Code Section 251.012, authorizes County to perform the work described herein.

NOW THEREFORE, City and County, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. The City consents to allow County to make the Road improvements within the city limits of City as further described in this Agreement.
2. County agrees to provide the necessary labor, equipment and materials to complete the improvements to the Road within the city limits of City, as follows: excavate road; haul and install six (6) inches of flexible base (caliche); prime coat finished flex base surface; haul and lay hot mix surface (asphalt); Install and remove sediment control fences; Install small roadside signs; excavate trench; install drain pipe, two inlets and one manhole (collectively the "Work"). The monies allocated to the County for the Work shall be grant monies including but not limited to, Border Colonia Access Program monies and Urban County monies.
3. City shall, at its sole cost and expense, make any adjustments to utilities which may be necessary for the construction of the Road improvements and that lie within the City's corporate limits.
4. County and City will coordinate work schedules in order to provide for minimal disruption of traffic and operation of the Road, and will use their best efforts to complete the Work within one hundred and eighty (180) days of the execution of this Agreement.
5. The City agrees to provide manpower and equipment for the Work as requested by the County based on need.
6. Following completion of the Work described herein, the parties agree that City shall be responsible for the maintenance of any portion of the Road located within the city limits of City so long as such portion of the Road remains within the city limits and County shall be responsible for the maintenance and repair of any portion of the Road located within the County's boundaries so long as such portion of the Road remains within the County's boundaries and not within the City.
7. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any (applicable law,) present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such

event the affected provision or provisions of this Agreement. The Agreement shall be modified only to the extent as necessary to conform the Agreement to the applicable law bring them within the legal requirements and only during the time such conflicts exists.

8. **No Waiver.** No waiver by any party hereto of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
9. **Entire Agreement.** This Agreement contains the entire contract among the parties hereto, and each party acknowledges that no other party has made (either directly or through any agent or representative) any representation or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by City and County, and not otherwise.
10. **Texas Law to Apply.** This agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
11. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to City: City of San Juan
 Attention: Pedro Contreras
 709 S. Nebraska
 San Juan, Texas 78589

If to County: County of Hidalgo
 Attention: Juan D Salinas III, County Judge
 P.O. Box 758
 Edinburg TX 78540-0758

With Copy to: Commissioner, Precinct Number 2
 Hector "Tito" Palacios
 301 East State
 San Juan, TX 78577

 Colonia Access Program Director
 Attention: Agapito Vargas
 301 East State
 Pharr, TX 78577

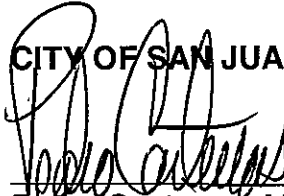
Each notice demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

12. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
13. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
14. **Assignment.** This Agreement shall not be assignable.
15. **Headings.** The headings and captions contained in this Agreement are solely for convenience and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
16. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
17. **Authority to Execute.** The execution and performance of this Agreement by each of the parties have been duly authorized by all necessary laws, resolutions, ordinances or government body action, and this Agreement constitutes the valid and enforceable obligations of the parties hereto in Accordance with its terms.
18. **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
19. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon thirty (30) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. 271.903.

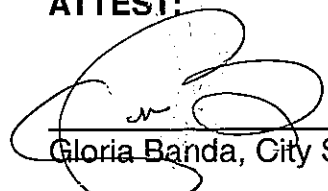
20. **Severability.** Should any phrase, clause, sentence or section of this Agreement be judicially declared to be invalid, unenforceable or void, such decision will not have the effect of invalidating or voiding the remainder of this Agreement, and such part of this Agreement will be deemed to have been stricken herefrom and the remainder of this Agreement will have the same force and effect as if such part or parts had never been included herein.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

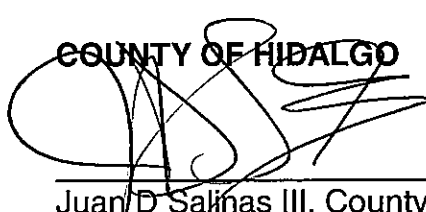
CITY OF SAN JUAN


Pedro Contreras, Mayor

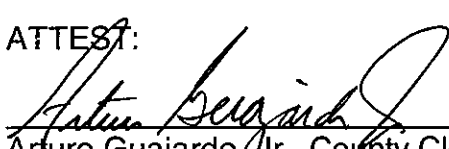
ATTEST:


Gloria Banda, City Secretary

COUNTY OF HIDALGO


Juan D Salinas III, County Judge

ATTEST:


Arturo Guajardo Jr., County Clerk

APPROVED AS TO FORM:

ATLAS & HALL, LLP


By: Stephen Crain

AI-13026

11.F.1.

Application for Payment No. 4 El Sol #1 and 2 Pct. 3

CC REGULAR

Date: 12/30/2008

Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM

Submitted For: Agapito Vargas

Department: COLONIA ACCESS PROGRAM

Agenda Category: Purchasing Department

Purchasing only: CAP Pct.3

Information

CAPTION

Presentation for consideration, discussion acceptance and approval of Application for Payment No. 4 in the amount of \$176,364.18 from Asago, LLC dba Asago Construction contracted vendor for El Sol #1 and El Sol #2 Subdivision submitted by project engineer Javier Hinojosa Engineering. C-CAP- 08-021-7-01

BACKGROUND

Fiscal Impact

FISCAL YEAR: 8

ACCT. #: 8-1311-431-00-123-250-0-733/734

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

P.O.# 607377

FISCAL YEAR: 8

ACCT. #: 8-1311-431-00-123-251-0-733/734

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

P.O.# 607377

Attachments

Link: Application No. 4 El Sol 1 and El Sol 2

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Laura Moya	Laura Moya	12/23/2008 04:45 PM	APRV
2	Purchasing Department	Marty Salazar	12/23/2008 04:59 PM	APRV
3	Budget & Management	Veronica Lopez	12/23/2008 06:42 PM	APRV
4	Erika Reyna	Erika Reyna	12/24/2008 10:23 AM	APRV
5	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Marcie Jackson

Started On: 12/22/2008 04:48 PM

Final Approval Date: 12/24/2008

APPLICATION FOR PAYMENT NO. 4

AT-13026

To: Hidalgo County (OWNER)

From: Asago, LLC dba Asago Construction (CONTRACTOR)

Contract: C-CAP-08-021-7-01

Project: Hidalgo County Precinct No. 3 - Border Colonia Access Program - El Sol #1 and El Sol #2

Subdivision(s)

OWNER'S Contract No. C-CAP-08-021-7-01

For Work Accomplished through the date of: November 30, 2008.

1. Original Contract Price:	<u>\$536,001.00</u>
2. Net Change by Change Orders and Written Amendments (+ or -):	<u>\$ 0.00</u>
3. Current Contract Price (1 and plus 2):	<u>\$536,001.00</u>
4. Total complete and stored to date:	<u>\$477,931.00</u>

5. Retainage (per Agreement):

5 % of completed Work: \$23,896.55

 % of stored material: \$

Total Retainage:

\$ 23,896.55

6. Total complete and stored to date less retainage (4 minus 5):

\$454,034.45

7. Less previous Application for Payments:

\$277,670.27

8. DUE THIS APPLICATION (6 MINUS 7):

\$176,364.18

Accompanying Documentation: 8-1311-431-00-123-250-0-733 \$56,180.00 <-\$2,809.0> = \$53,371.00
8-1311-431-00-123-250-0-734 \$2,850.00 <-\$142.50> = \$2,707.50
 CONTRACTOR'S Certification: 8-1311-431-00-123-251-0-733 \$1,140 <-\$57.00> = \$1,083.00
8-1311-431-00-123-251-0-734 \$125,476.50 <-\$6,273.83> = \$119,202.

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 4 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 12/19/08

By: Raul Iglesias, Manager

Asago, LLC dba Asago Construction

State of Texas

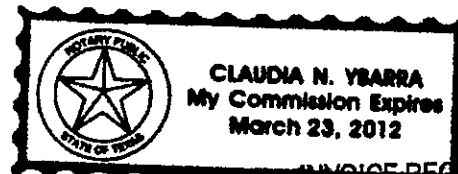
County of Hidalgo

Subscribed and sworn to before me this 19th
day of December, 2008

Claudia N. Ybarra

Notary Public

My Commission expires: 3-23-2012



INVOICE RECEIVED BY:

[Signature] ON 12/23/08

GOODS/SERVICES RECEIVED BY:

[Signature] ON 12/23/08

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 12/12/08

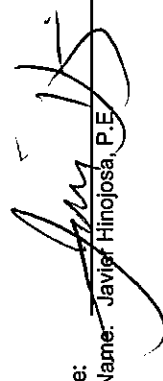
By: Javier Hinojosa, P.E.

JAVIER HINOJOSA ENGINEERING

Application No.: 4
 Application Date: 12/8/2008
 Period To: 11/30/2008
 Engineer Firm: JAVIER HINOJOSA ENG.

Contractor Name
 Starting Date
 Project Ending Date
 Retainage Percent

Summary										
CSJ #	CSJ Name	Schedule Value	Work Previously Completed	This Period	Total Complete to Date	Balance To Finish	Retainage	Net	Payments to Date	Payment Due
2C-1080-250	El Sol #1 Subd. Ohio Street	\$ 65,955.00	\$ 49,820.00	\$ 15,595.00	\$ 65,415.00	\$ 540.00	\$ 3,270.75	\$ 62,144.25	\$ 47,329.00	\$ 14,815.25
2C-1080-250	El Sol #1 Subd. Idaho Street	\$ 68,020.00	\$ 49,995.00	\$ 17,405.00	\$ 67,400.00	\$ 580.00	\$ 3,370.00	\$ 64,030.00	\$ 47,495.25	\$ 16,534.75
2C-1080-250	El Sol #1 Subd. New Mexico Street	\$ 66,390.00	\$ 46,595.00	\$ 19,215.00	\$ 65,810.00	\$ 580.00	\$ 3,290.50	\$ 62,519.50	\$ 44,265.25	\$ 18,254.25
2C-1080-250	El Sol #1 Subd. Alaska Avenue	\$ 53,590.00	\$ 46,575.00	\$ 6,815.00	\$ 53,390.00	\$ 200.00	\$ 2,669.50	\$ 50,720.50	\$ 44,246.25	\$ 6,474.25
2C-1080-250	El Sol #2 Subd. Nevada Street	\$ 60,130.00	\$ 19,357.50	\$ 29,807.50	\$ 49,165.00	\$ 10,965.00	\$ 2,458.25	\$ 46,706.75	\$ 18,389.62	\$ 28,317.13
2C-1080-251	El Sol #2 Subd. Montana Street	\$ 55,215.00	\$ 14,457.50	\$ 30,807.50	\$ 45,265.00	\$ 9,950.00	\$ 2,263.25	\$ 43,001.75	\$ 13,734.62	\$ 29,267.13
2C-1080-251	El Sol #2 Subd. Kansas Street	\$ 59,775.00	\$ 12,557.50	\$ 23,807.50	\$ 36,365.00	\$ 23,410.00	\$ 1,818.25	\$ 34,546.75	\$ 11,929.63	\$ 22,617.12
2C-1080-251	El Sol #2 Subd. Cerda Blvd.	\$ 103,176.00	\$ 51,052.00	\$ 42,194.00	\$ 93,246.00	\$ 9,930.00	\$ 4,662.30	\$ 88,583.70	\$ 48,499.40	\$ 40,084.30
	El Sol #1 & #2 Mail Box Relocate	\$ 3,750.00	\$ 1,875.00	\$ -	\$ 1,875.00	\$ 1,875.00	\$ 93.75	\$ 1,781.25	\$ 1,781.25	\$ -
		\$ 536,001.00	\$ 292,284.50	\$ 185,646.50	\$ 477,931.00	\$ 58,070.00	\$ 23,896.55	\$ 454,034.45	\$ 277,670.27	\$ 176,364.18

Prepared and Checked By:  Signature:
 Printed Name: Javier Hinojosa, P.E.
 Date: 12/12/08

Asago, LLC dba Asago Construction
08/11/08

Contractor Name
Starting Date

Project Ending Date

El Sol #2 Subd - Nevada St., Montana St.,
Kansas St., & Cerdia Blvd.

Engineer's / County Project Description

Application No.: 4

Application Date: 12/08/08

Period To: 11/30/08

Engineer's / County Project No: 2C-1080-251

No.	Item Code	Description	Unit	Rate	Schedule Value		Work Previously Completed		This Period		Total Completed To Date		Balance To Finish	
					Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars

Paving

1	100	Preparing ROW	STA	\$ 650.00	38.73	\$ 25,174.50	38.73	\$ 25,174.50	0.00	\$ -	38.73	\$ 25,174.50	0.00	\$ -
2	134	Backfill (TY A)	STA	\$ 650.00	38.73	\$ 25,174.50	0.00	\$ -	38.73	\$ 25,174.50	38.73	\$ 25,174.50	0.00	\$ -
3	247	FL BS (Compl In Place) (TY D GR6 CL4)	SY	\$ 4.00	13069.00	\$ 52,276.00	0.00	\$ -	13,069.00	\$ 52,276.00	13,069.00	\$ 52,276.00	0.00	\$ -
4	251	Rewking BS Matn (DC)(TY D CL2)	SY	\$ 2.00	13069.00	\$ 26,138.00	0.00	\$ -	13,069.00	\$ 26,138.00	13,069.00	\$ 26,138.00	0.00	\$ -
5	262	Lime Treat for BS CRSE (NEW BS)	SY	\$ 2.00	13069.00	\$ 26,138.00	0.00	\$ -	10,069.00	\$ 20,138.00	10,069.00	\$ 20,138.00	3,000.00	\$ 6,000.00
6	502	Barricades, Signs and Traffic Handling	MO	\$1,000.00	2.00	\$ 2,000.00	1.00	\$ 1,000.00	1.00	\$ 1,000.00	2.00	\$ 2,000.00	0.00	\$ -
7	5249	Temporary Sediment Control Fence	LF	\$ 5.00	900.00	\$ 4,500.00	450.00	\$ 2,250.00	150.00	\$ 750.00	600.00	\$ 3,000.00	300.00	\$ 1,500.00
8	5249	Temporary Sediment Control Fence (REMOVE)	LF	\$ 2.00	900.00	\$ 1,800.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	900.00	\$ 1,800.00

Drainage

9	530	Driveway (ASPH-CONC-PAV)(PB-1)	SY	\$ 15.00	2101.00	\$ 31,515.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	2,101.00	\$ 31,515.00
10	530	Driveway (Concrete 300 PSI)	SY	\$ 35.00	384.00	\$ 13,440.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	384.00	\$ 13,440.00
11	556	15" RCP Culvert Pipe	LF	\$ 15.00	1560.00	\$ 23,400.00	1,484.00	\$ 22,260.00	76.00	\$ 1,140.00	1,560.00	\$ 23,400.00	0.00	\$ -
12	556	18" RCP Culvert Pipe	LF	\$ 20.00	420.00	\$ 8,400.00	420.00	\$ 8,400.00	0.00	\$ -	420.00	\$ 8,400.00	0.00	\$ -
13	556	30" RCP Culvert Pipe	LF	\$ 30.00	648.00	\$ 19,440.00	648.00	\$ 19,440.00	0.00	\$ -	648.00	\$ 19,440.00	0.00	\$ -
14	556	Type "CC" Inlet	EA	\$1,900.00	7.00	\$ 13,300.00	7.00	\$ 13,300.00	0.00	\$ -	7.00	\$ 13,300.00	0.00	\$ -
15	556	Safety End Treatments	EA	\$ 700.00	8.00	\$ 5,600.00	8.00	\$ 5,600.00	0.00	\$ -	8.00	\$ 5,600.00	0.00	\$ -

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8.1311.431.00-123.251-0733-1,140.00-57.00-1,083.00

8.1311.431.00-123.251-0.734-125.476.50-6,273.83-119,202.67

\$278,296.00	\$ 97,424.50	\$126,616.50	\$224,041.00	\$ 54,255.00

Prepared and Checked By:

Signature:
Printed Name: Javier Hinojosa, P.E.

Date: 12/12/08

Asago, LLC dba Asago Construction

Contractor Name

08/11/08

Starting Date

Project Ending Date

Engineer's / County Project Description

El Sol #1 Subd - Ohio St., Idaho St.,
New Mexico St. & Alaska Ave.

Engineer's / County Project No: 2C-1080-250

Application No.: 4

Application Date: 12/08/08

Period To: 11/30/08

No.	Item Code	Description	Unit	Rate	Schedule Value		Work Previously Completed		This Period		Total Completed To Date		Balance To Finish	
					Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars

Paving

1	100	Preparing ROW	STA	\$ 650.00	34.33	\$ 22,314.50	34.33	\$ 22,314.50	0.00	\$ -	34.33	\$ 22,314.50	0.00	\$ -
2	134	Backfill (TY A)	STA	\$ 650.00	34.33	\$ 22,314.50	34.33	\$ 22,314.50	0.00	\$ -	34.33	\$ 22,314.50	0.00	\$ -
3	247	FL BS (Compl In Place) (TY D GR6 CL4)	SY	\$ 4.00	11707.00	\$ 46,828.00	11,707.00	\$ 46,828.00	0.00	\$ -	11,707.00	\$ 46,828.00	0.00	\$ -
4	251	Rewking BS Matri (DC)(TY D CL2)	SY	\$ 2.00	11707.00	\$ 23,414.00	11,707.00	\$ 23,414.00	0.00	\$ -	11,707.00	\$ 23,414.00	0.00	\$ -
5	252	Lime Treat for BS CRSE (NEW BS)	SY	\$ 2.00	11707.00	\$ 23,414.00	11,707.00	\$ 23,414.00	0.00	\$ -	11,707.00	\$ 23,414.00	0.00	\$ -
6	502	Barricades, Signs and Traffic Handling	MO	\$ 1,000.00	2.00	\$ 2,000.00	2.00	\$ 2,000.00	0.00	\$ -	2.00	\$ 2,000.00	0.00	\$ -
7	5249	Temporary Sediment Control Fence	LF	\$ 5.00	970.00	\$ 4,850.00	400.00	\$ 2,000.00	570.00	\$ 2,850.00	970.00	\$ 4,850.00	0.00	\$ -
8	5249	Temporary Sediment Control Fence (REMOVE)	LF	\$ 2.00	970.00	\$ 1,940.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	970.00	\$ 1,940.00

Drainage

9	530	Driveway (ASPH-CONC-PAV)(PB-1)	SY	\$ 15.00	2539.00	\$ 38,085.00	0.00	\$ -	2,539.00	\$ 38,085.00	2,539.00	\$ 38,085.00	0.00	\$ -
10	530	Driveway (Concrete 300 PSI)	SY	\$ 35.00	517.00	\$ 18,095.00	0.00	\$ -	517.00	\$ 18,095.00	517.00	\$ 18,095.00	0.00	\$ -
11	556	15" RCP Culvert Pipe	LF	\$ 15.00	1880.00	\$ 28,200.00	1,880.00	\$ 28,200.00	0.00	\$ -	1,880.00	\$ 28,200.00	0.00	\$ -
12	556	18" RCP Culvert Pipe	LF	\$ 20.00	420.00	\$ 8,400.00	420.00	\$ 8,400.00	0.00	\$ -	420.00	\$ 8,400.00	0.00	\$ -
13	556	30" RCP Culvert Pipe	LF	\$ 30.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
14	556	Type "CC" Inlet	EA	\$ 1,900.00	3.00	\$ 5,700.00	3.00	\$ 5,700.00	0.00	\$ -	3.00	\$ 5,700.00	0.00	\$ -
15	556	Safety End Treatments	EA	\$ 700.00	12.00	\$ 8,400.00	12.00	\$ 8,400.00	0.00	\$ -	12.00	\$ 8,400.00	0.00	\$ -

8-1311-431-00-123-250-0-733-~~\$56,180.00~~-(#280900)-~~\$53371~~

8-1311-431-00-123-250-0-733-~~\$2850.00~~-(#142.50)-~~\$2707.50~~

25					\$253,955.00	\$192,985.00	\$59,030.00	\$252,015.00	\$1,940.00

Prepared and Checked By:

Signature: 

Printed Name: Javier Hinojosa, P.E.

Date:

12/12/08

Asago, LLC dba Asago Construction

Contractor Name

08/11/08

Starting Date

Project Ending Date

El Sol #1 & El Sol #2 Subd - Mailboxes

Engineer's / County Project Description

Application No.: 4

Application Date: 12/08/08

Period To: 11/30/08

Engineer's / County Project No: 2C-1080-251

No.	Item Code	Description	Unit	Rate	Schedule Value		Work Previously Completed		This Period		Total Completed To Date		Balance To Finish	
					Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars

Paving

1	100	Preparing ROW	STA	\$ 650.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
2	134	Backfill (TY A)	STA	\$ 650.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
3	247	FL BS (Compl In Place) (TY D GR6 CL4)	SY	\$ 4.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
4	251	Rewking BS Matrl (DC)(TY D CL2)	SY	\$ 2.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
5	262	Lime Treat for BS CRSE (NEW BS)	SY	\$ 2.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
6	502	Barricades, Signs and Traffic Handling	MO	\$1,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
7	5249	Temporary Sediment Control Fence	LF	\$ 5.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
8	5249	Temporary Sediment Control Fence (REMOVE)	LF	\$ 2.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
8	5249	Relocate Mail Boxes	LS	\$ 1.00	3750.00	\$ 3,750.00	0.50	\$ 1,875.00	0.00	\$ -	0.50	\$ 1,875.00	0.00	\$ 1,875.00

Drainage

9	530	Driveway (ASPH-CONC-PAV)(PB-1)	SY	\$ 15.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
10	530	Driveway (Concrete 300 PSI)	SY	\$ 35.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
11	556	15" RCP Culvert Pipe	LF	\$ 15.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
12	556	18" RCP Culvert Pipe	LF	\$ 20.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
13	556	30" RCP Culvert Pipe	LF	\$ 30.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
14	556	Type "CC" Inlet	EA	\$1,900.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
15	556	Safety End Treatments	EA	\$ 700.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -

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						\$ 3,750.00		\$ 1,875.00		\$ -		\$ 1,875.00		\$ 1,875.00

Prepared and Checked By:

Signature:

Printed Name: Javier Hinojosa, P.E.

Date:

12/12/08

ASAGO CONSTRUCTION

"QUALITY AND SERVICE"



RAÚL IGLESIAS
Manager

ASAGO, LLC
2113 Pecos
Mission, TX 78572
(956) 607-0741 office
(956) 585-7040 fax
iglesias@hiline.net

November 30, 2008

Mr. Javier Hinojosa, P.E.
Javier Hinojosa Engineering
4126 E. Dove Ave.
McAllen, TX 78504

RE: Hidalgo County Colonia Access Program
Drainage and Paving Construction at El Sol Subdivision Unit # 1 & 2
Contract No.: C-CAP-08-021-7-01

RFP # 4
LIST OF SUPPLIERS

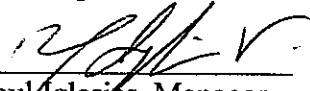
Rio Valley Pipe

7301 W. Exp. 83, Mission TX 78572

956-584-5770

If you have any questions, please call me at (956) 607-0741

Best Regards,



Raul Iglesias, Manager

PARTIAL/FINAL WAIVER OF LIEN

THE STATE OF TEXAS

COUNTY OF HIDALGO

The undersigned contracted with Hidalgo County
to furnish Road and Drainage Construction
in connection with certain improvements to real property located in El Sol Subd. Unit # 1 and Unit # 2
County, Texas, and owned by Hidalgo County
Which improvements are described as followed:

Road and Drainage Construction at El Sol Subdivision Unit # 1 and Unit # 2

In consideration of Pay Estimate No. 4 in the amount of One Hundred Seventy-Six Thousand Three Hundred Sixty-Four Dollars and Eighteen Cents (\$ 176,364.18) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or materialmen's lien or claims of lien that the undersigned has or hereafter has of the above mentioned real property on account of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above-mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

ASAGO, LLC, DBA, ASAGO CONSTRUCTION

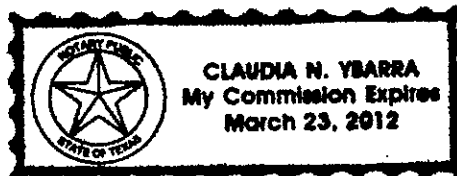
[Signature]
CONTRACTOR

By: Raul Iglesias, Manager
TITLE

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 12th day of December, 2008 to
certify which witness my hand and seal of office.

Claudia N. Ybarra
NOTARY PUBLIC in and for the State of Texas

My Commission Expires: 3-23-2012



WAIVER OF LIEN

12/11/2008

County of Hidalgo
State of Texas
El Sol Subdivision Unit # 1 and Unit # 2

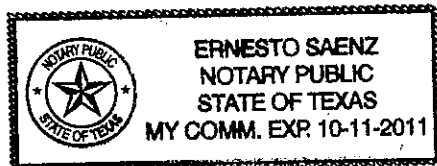
Re: Road and Drainage Construction of El Sol Subdivision Unit # 1 & Unit # 2

In consideration of payment received of \$ 1,259.71 (Invoice No. 74859, 75093) with Ch # 9232 Rio Valley Pipe, Ltd. waives and releases any lien for all materials furnished to Asago Construction and the Hidalgo County for the use on the project commonly known as El Sol Subdivision Unit # 1 and 2 located in Hidalgo County, Texas up to and including 12-11-2008. Rio Valley Pipe, Ltd. further states that this release shall not become effective until all checks given us as part of the consideration shall have been honored and paid in full.

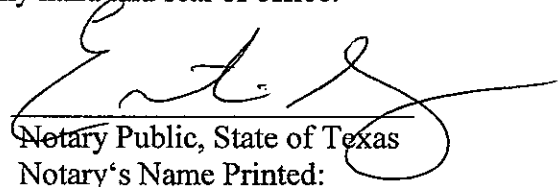

Rio Valley Pipe, Ltd.

STATE OF TEXAS
COUNTY OF HIDALGO

Subscribed and sworn to before me, the undersigned authority, on this the 11th day of DECEMBER, 2008 to certify which, witness my hand and seal of office.



My commission expires: 10-11-2011


Notary Public, State of Texas
Notary's Name Printed:

ERNESTO SAENZ

Contract Time Statement

ESTIMATE NO. 4 CONTRACTOR Asago LLC, dba Asago Construction

PROJECT NO. C-CAP-08-021-7-01 COUNTY Hidalgo DATE WORK BEGAN 8/21 /2008

TIME COMPUTED FROM October 27, 2008 to November 30, 2008 DATE WORK COMPLETED _____

MONTH	DATE OR DAYS	WORKING DAYS CHARGED	DAYS CREDITED AND REASONS THEREFORE	
October	27	1		
	28	1		
	29	1		
	30	1		
	31	1		
November	1	1		
	2	1		
	3	1		
	4	1		
	5	1		
	6	1		
	7	1		
	8	1		
	9	1		
	10	1		
	11	1		
	12	1	1	Rain Day
	13	1	1	Rain Day
	14	1	1	Rain Day
	15	1		
	16	1		
	17	1		
	18	1		
	19	1		
	20	1	1	Rain Day
	21	1		
	22	1		
	23	1		
	24	1		
	25	1		
	26	1		
	27	1	1	Thanksgiving Holiday
	28	1	1	Thanksgiving Holiday
	29	1		
	30	1		
TOTALS		35	6	

NO. OF CONTRACT WORKING DAYS 150 NO. WORKING DAYS CHARGED TO DATE 74

ASSESSED LIQUIDATED DAMAGES: NO. 0 PER DAY\$ TOTALS

CERTIFIED AS CORRECT (ONE COPY HAS BEEN GIVEN TO THE ENGINEER)

INSTRUCTIONS: PROJECT IDENTIFICATION SHOULD COVER CONTRACT, THE CREDITED AND REASONS THEREFORE MUST CONFORM TO PROVISIONS OF CONTRACT, NO HOLIDAY CREDIT ALLOWED FOR DAYS PRECEDINGS OR FOLLOWING LEGAL HOLIDAYS. TIME SUSPENDED AND RESUMED MUST BE SUPPORTED BY COPY EACH OF LETTERS TO CONTRACTOR DATED ON OR BEFORE EFFECTIVE DATE. TIME EXTENSION MUST BE INDICATED AND REFERENCED TO RELATED PROVISION OF CONTRACT.

**PROCTOR
TEST REPORT**

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R001
Sample Date: 11/07/2008
Date Reported: 12/02/2008

Field Number: Salvage Base

Compaction Method: TEX-114
Material Description: Salvage Base

Page 1 of 2

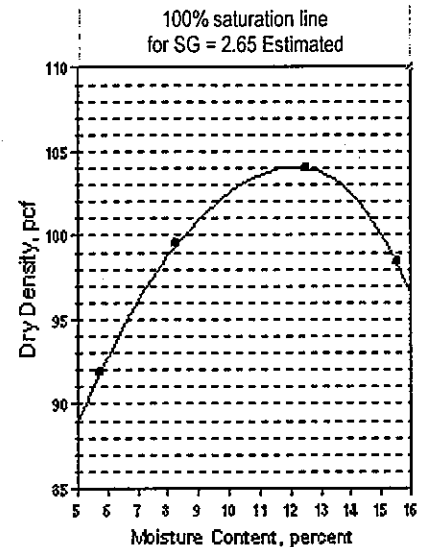
Specific Gravity: 2.65

Liquid Limit: 23
Plastic Limit: 13
Plasticity Index: 10
% Passing No. 200: 0.0
Group Symbol: CL

Specimen No.:	1	2	3	4
Moisture, %:	5.7	8.3	12.6	15.4
Dry Density (pcf):	91.7	99.5	104.0	98.8

Maximum Dry Density in P.C.F.: 104.0

Optimum Moisture (%): 12.3



Remarks: -200 not performed
Test Method: TEX 114 Method-A

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager



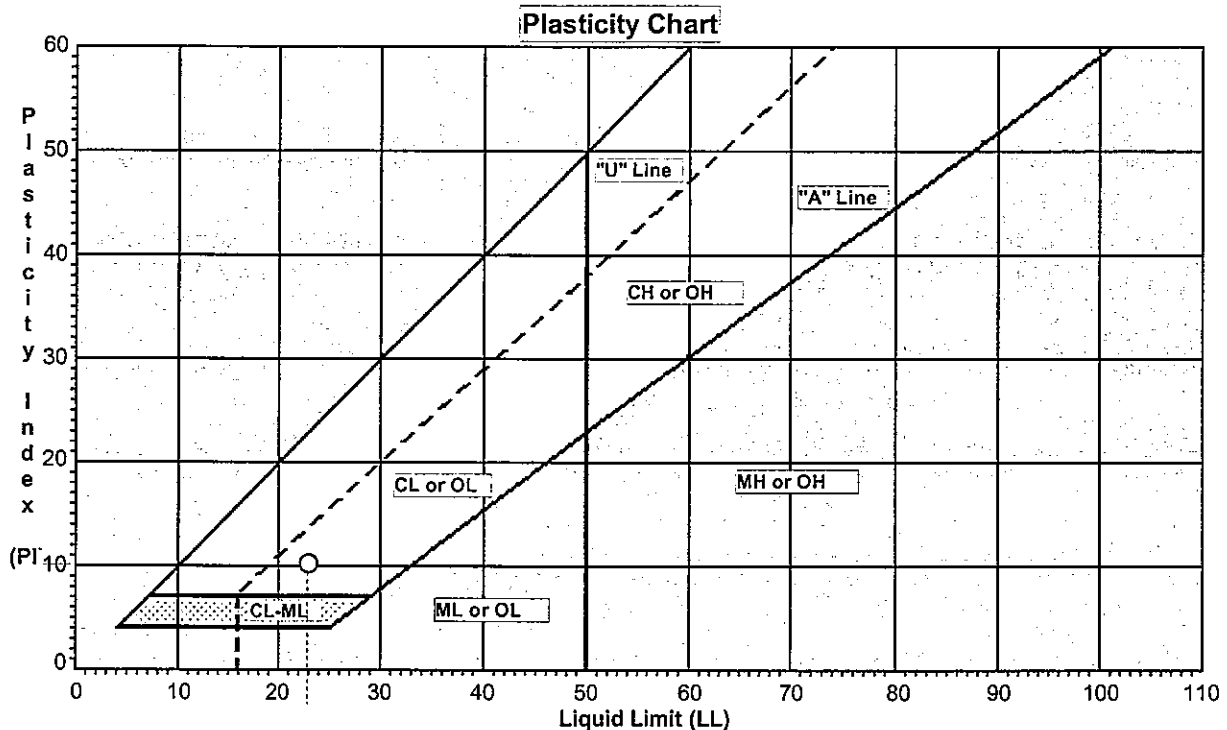
PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R001
Sample Date: 11/07/2008
Date Reported: 12/02/2008

Field Number: Salvage Base

Page 2 of 2



Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
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1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

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Ricardo A. Gil, Lab Manager



L&G Engineering Laboratory

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Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R002
Sample Date: 11/11/2008
Date Reported: 12/03/2008

Page 1 of 1

Material Description	Roadway Salvage		
Required % Proctor	104	Moisture Tolerance	-2+3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	SALAVGE BASE	12.3	104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	Cerda St. Station 21+00 6' West of Centerline	SALAVGE BASE	12.3%	121.3 pcf	116.6% (Pass)	
2	Cerda St. Station 17+00 8' East of Centerline	SALAVGE BASE	11.1%	112.7 pcf	108.4% (Pass)	
3	Cerda St. Station 13+00 Centerline	SALAVGE BASE	10.5%	121.7 pcf	117.0% (Pass)	
4	Cerda St. Station 11+00 2' West of Centerline	SALAVGE BASE	12.2%	124.4 pcf	119.6% (Pass)	

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
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1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

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Ricardo A. Gil, Lab Manager



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900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R003
Sample Date: 11/12/2008
Date Reported: 11/12/2008

Page 1 of 1

Material Description Rodway Salvage

Required % Proctor 104 Moisture Tolerance -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
SALAVGE BASE	12.3	104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	257' East of Cerda St. Intersection 4' South of Centerline	SALAVGE BASE	10.7%	121.6 pcf	116.9% (Pass)	
2	200' West of Cerda St. Intersection 3' North of Centerline	SALAVGE BASE	10.4%	122.1 pcf	117.4% (Pass)	

Remarks: Test results are in general compliance with the project specifications except as noted.

Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
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1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

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Ricardo A. Gil, Lab Manager



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FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R004
Sample Date: 11/14/2008
Date Reported: 11/14/2008

Page 1 of 1

Material Description	Subgrade	
Required % Proctor	95	Moisture Tolerance -2 + 3
	Proctor No	Optimum % Moisture
	SALAVGE BASE	12.3
		Opt. Density, LB/CF
		104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Montana St. Sta. 17 + 50 6' N. of Centerline	SALAVGE BASE	13.6%	119.1 pcf	114.5% (Pass)	6"
2	Montana St. Sta. 15 + 00 4' S. of Centerline	SALAVGE BASE	12.8%	118.1 pcf	113.6% (Pass)	6"
3	Montana St. Sta. 13 + 50 8' N. of Centerline	SALAVGE BASE	13.1%	117.0 pcf	112.5% (Pass)	6"
4	Montana St. Sta. 11 + 00 3' S. of Centerline	SALAVGE BASE	13.6%	112.5 pcf	108.2% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
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1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

**FIELD DENSITIES
TEST REPORT**Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago ConstructionL&G Project Number: L37812
L&G Report Number: R005
Sample Date: 11/18/2008
Date Reported: 11/18/2008

Page 1 of 1

Material Description	Subgrade	
Required % Proctor	95	Moisture Tolerance -2 + 3
Proctor No	Optimum % Moisture	Opt. Density, LB/CF
SALAVGE BASE	12.3	104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Kansas St. Sta. 18 + 00 6' N. of Centerline	SALAVGE BASE	13.2%	121.6 pcf	116.9% (Pass)	6"
2	Kansas St. Sta. 15 + 00 8' N. of Centerline	SALAVGE BASE	10.4%	122.6 pcf	117.9% (Pass)	6"
3	Kansas St. Sta. 11 + 00 3' S. of Centerline	SALAVGE BASE	10.3%	118.1 pcf	113.6% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
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1-cc Asago Construction Attn: Joe Borjas
1-cc LaboratoryRespectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager



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Geotechnical Engineering

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FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R006
Sample Date: 11/20/2008
Date Reported: 11/20/2008

Page 1 of 1

Material Description	Caliche		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	Caliche	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Cerda St. Sta. 16 + 50 9' W. of Centerline	Caliche	16.6%	110.3 pcf	98.9% (Pass)	6"
2	Cerda St. Sta. 12 + 00 10' W. of Centerline	Caliche	15.0%	111.4 pcf	99.9% (Pass)	6"
3	Cerda St. Sta. 21 + 50 5' E. of Centerline	Caliche	20.4%	105.5 pcf	94.6% (Fail)	6"

Remarks: Test results are in general compliance with the project specifications except as noted. *Test #3, failed to meet density requirements.

Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R007
Sample Date: 11/21/2008
Date Reported: 11/21/2008

Page 1 of 1

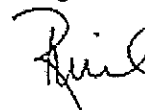
Material Description	Caliche		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	Caliche	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Retest Cerda St. Sta. 21 + 50 9' W. of Centerline	Caliche	18.8%	109.3 pcf	98.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
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1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

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L&G Engineering Laboratory



Ricardo A. Gil, Lab Manager



L&G Engineering Laboratory

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Geotechnical Engineering

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PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R001
Sample Date: 09/22/2008
Date Reported: 09/29/2008

Field Number: Lime Subg #1

Page 1 of 2

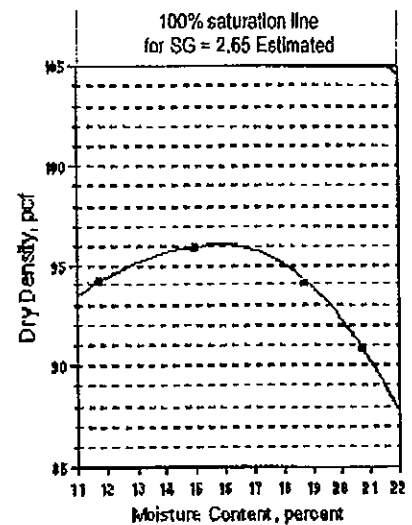
Compaction Method: ASTM D-698
Material Description: Lined Subgrade

Specific Gravity: 2.65

Liquid Limit: 36
Plastic Limit: 29
Plasticity Index: 7
% Passing No. 200: 0.0
Group Symbol: CL

Specimen No.:	1	2	3	4
Moisture, %:	11.8	15.1	18.8	20.8
Dry Density (pcf):	94.2	95.8	94.1	90.7

Maximum Dry Density In P.C.F.: 96.0
Optimum Moisture (%): 15.9



Remarks: Minus 200 Not Performed

Test Method: ASTM D-698 Method-A, Tex Method 114E

Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

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Orlando A. De Leon, Laboratory Manager



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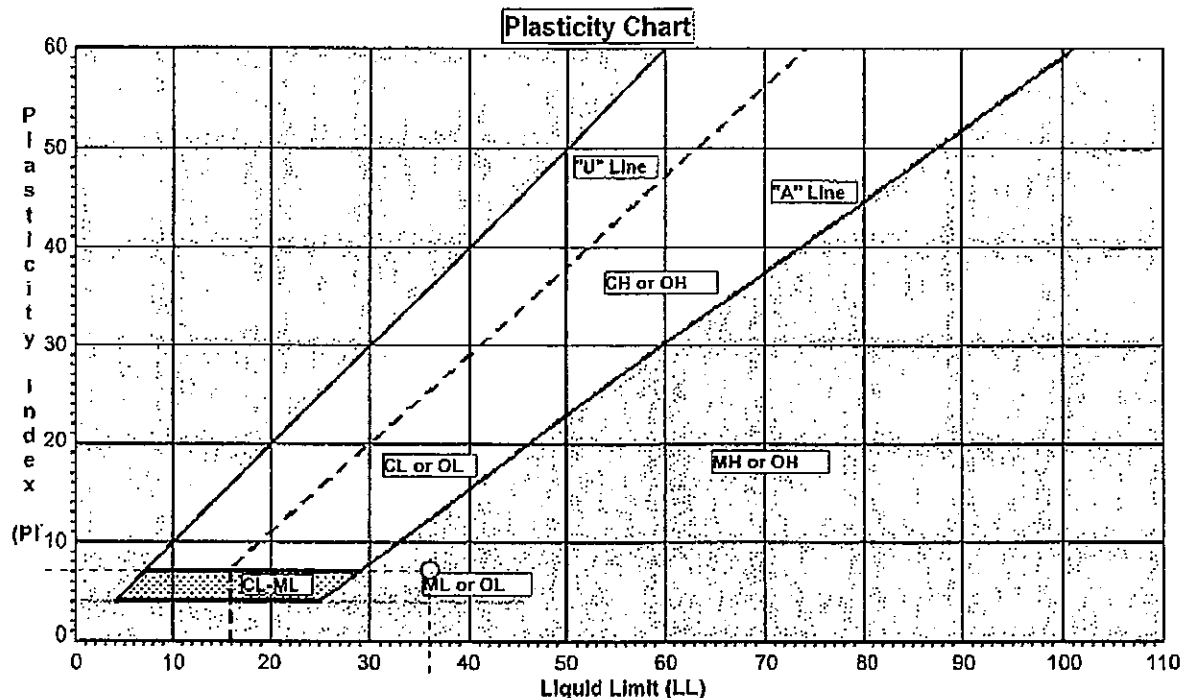
PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R001
Sample Date: 09/22/2008
Date Reported: 09/29/2008

Field Number: Lime Subg #1

Page 2 of 2



Orig: Hidalgo County Pct. 3 (Mission, TX)
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1-cc Laboratory

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Orlando A. De Leon, Laboratory Manager



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900 S. Stewart Rd. Ste. 6

Mercedes, TX 78570
Mission, TX 78572

(956) 565-0760
(956) 583-7117

PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R002
Sample Date: 09/23/2008
Date Reported: 09/29/2008

Field Number: S. Base #1

Page 1 of 2

Compaction Method: ASTM D-1557
Material Description: Salvage Base

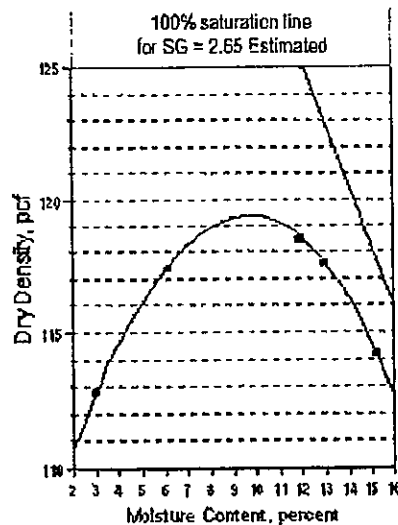
Specific Gravity: 2.65

Liquid Limit: 36
Plastic Limit: 26
Plasticity Index: 10
% Passing No. 200: 0.0

Specimen No.:	1	2	3	4	5
Moisture, %:	2.9	6.2	12.1	13.1	15.2
Dry Density (pcf):	112.6	117.4	118.5	117.6	114.3

Maximum Dry Density in P.C.F.: 119.5

Optimum Moisture (%): 10.0



Remarks: Minus 200 Not Performed

Test Method: ASTM D-1557 Method-A, Tex-Method 114E

Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
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Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



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Geotechnical Engineering

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Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117

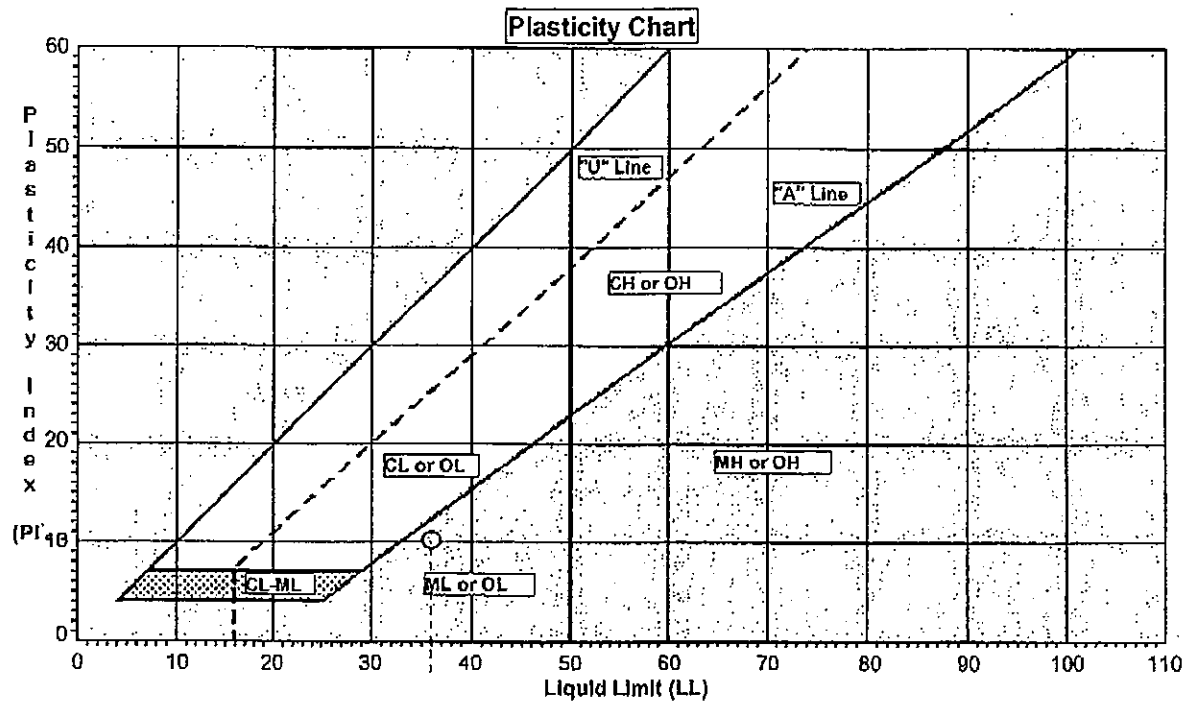
PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R002
Sample Date: 09/23/2008
Date Reported: 09/29/2008

Field Number: S. Base #1

Page 2 of 2



Orig: Hidalgo County Pct. 3 (Mission, TX)
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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R003
Sample Date: 09/29/2008
Date Reported: 10/02/2008

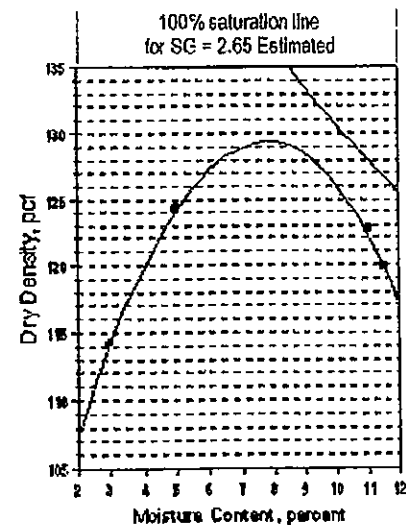
Field Number: S. Base #2
Compaction Method: ASTM D-1557
Material Description: Salvage Base

Page 1 of 1
Specific Gravity: 2.65

% Passing No. 200: 0.0

Specimen No.:	1	2	3	4
Moisture, %:	3.0	5.1	11.0	11.4
Dry Density (pcf):	114.3	124.4	122.8	120.4

Maximum Dry Density In P.C.F.: 129.5
Optimum Moisture (%): 8.0



Remarks: Minus 200 Not Performed / Bar Linear Shrinkage Value - 4 %
Test Method: ASTM D-1557 Method-A, Tex Method 114E

Orig: Hidalgo County Pct. 3 (Mission, TX)
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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

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L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



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FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R004
Sample Date: 09/29/2008
Date Reported: 09/29/2008

Page 1 of 1

Material Description	Limed Caliche		
Required % Proctor	95	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	S.BASE # 1	10.0	119.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Alaska Street Sta. 10 + 00 2' E. of Centerline	S.BASE # 1	8.3%	125.4 pcf	104.9% (Pass)	6"
2	Alaska Street Sta. 13 + 50 3' W. of Centerline	S.BASE # 1	8.7%	127.2 pcf	106.4% (Pass)	6"
3	Alaska Street Sta. 15 + 00 5' E. of Centerline	S.BASE # 1	12.6%	121.7 pcf	101.8% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



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900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R005
Sample Date: 10/06/2008
Date Reported: 11/13/2008

Page 1 of 1

Material Description	Salvage Base		
Required % Proctor	95	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	S.BASE # 1	10.0	119.5

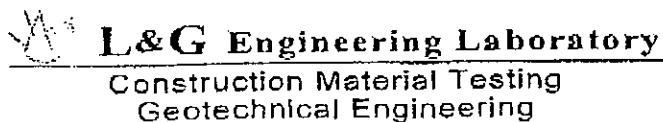
Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	New Mexico St. Sta. 10 + 50 4' N. of Centerline	S.BASE # 1	11.2%	120.5 pcf	100.8% (Pass)	6"
2	New Mexico St. Sta. 13 + 50 3' S. of Centerline	S.BASE # 1	12.2%	118.3 pcf	99.0% (Pass)	6"
3	New Mexico St. Sta. 16 + 50 6' N. of Centerline	S.BASE # 1	12.1%	116.3 pcf	97.3% (Pass)	6"
4	New Mexico St. Sta. 19 + 50 on Centerline	S.BASE # 1	11.2%	117.1 pcf	98.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R006
Sample Date: 10/09/2008
Date Reported: 11/13/2008

Page 1 of 1

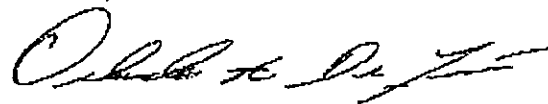
Material Description	Subgrade		
Required % Proctor	95	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	S. BASE #2	8.0	129.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Alaska St. Sta. 18 + 00 5' W. of Centerline	S. BASE #2	7.6%	127.5 pcf	98.5% (Pass)	6"
2	Ohio St. Sta. 15 + 00 2' S. of Centerline	S. BASE #2	8.2%	128.0 pcf	98.8% (Pass)	6"
3	Ohio St. Sta. 17 + 00 6' N. of Centerline	S. BASE #2	8.2%	128.9 pcf	99.5% (Pass)	6"
4	Ohio St. Sta. 13 + 00 5' S. of Centerline	S. BASE #2	8.0%	125.8 pcf	97.1% (Pass)	6"
5	Ohio St. Sta. 11 + 00 6' N. of Centerline	S. BASE #2	9.2%	123.5 pcf	95.4% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3
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-cc Javier Hinojosa Engineering
-cc Asago Construction Attn: Joe Borjas
-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager

**L&G Engineering Laboratory**Construction Material Testing
Geotechnical Engineering2100 W. Expressway 83
900 S. Stewart Rd. Ste. 6Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117**SIEVE ANALYSIS
TEST REPORT**Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago ConstructionL&G Project Number: L37808
L&G Report Number: R008
Sample Date: 10/14/2008
Date Reported: 11/13/2008Field Number: B.Material #2
Description: Base Material

Page 1 of 1

<u>Sieve</u>	<u>% Retained</u>	<u>Low</u>	<u>High</u>
2 in	0	0	0
1/2 in	33	20	60
No. 4	54	40	75
No. 40	90	70	90

Remarks: Texas Wet Ball Value - 46%

Test Method (As Applicable): Tex Method 401-A, Tex 116-E

Charge: Hidalgo County Pct. 3
(1-cc copy)
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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc LaboratoryRespectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

ATTERBERG LIMITS TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R009
Sample Date: 10/14/2008
Date Reported: 11/13/2008

Field Number: B.Material #2

Page 1 of 2

Description: Base Material
Liquid Limit: 21
Plastic Limit: 19
Plasticity Index: 2

Test Method (As Applicable): ASTM D4318

Charge: Hidalgo County Pct. 3
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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

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900 S. Stewart Rd. Ste. 6

Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117

L&G Engineering Laboratory Construction Material Testing Geotechnical Engineering

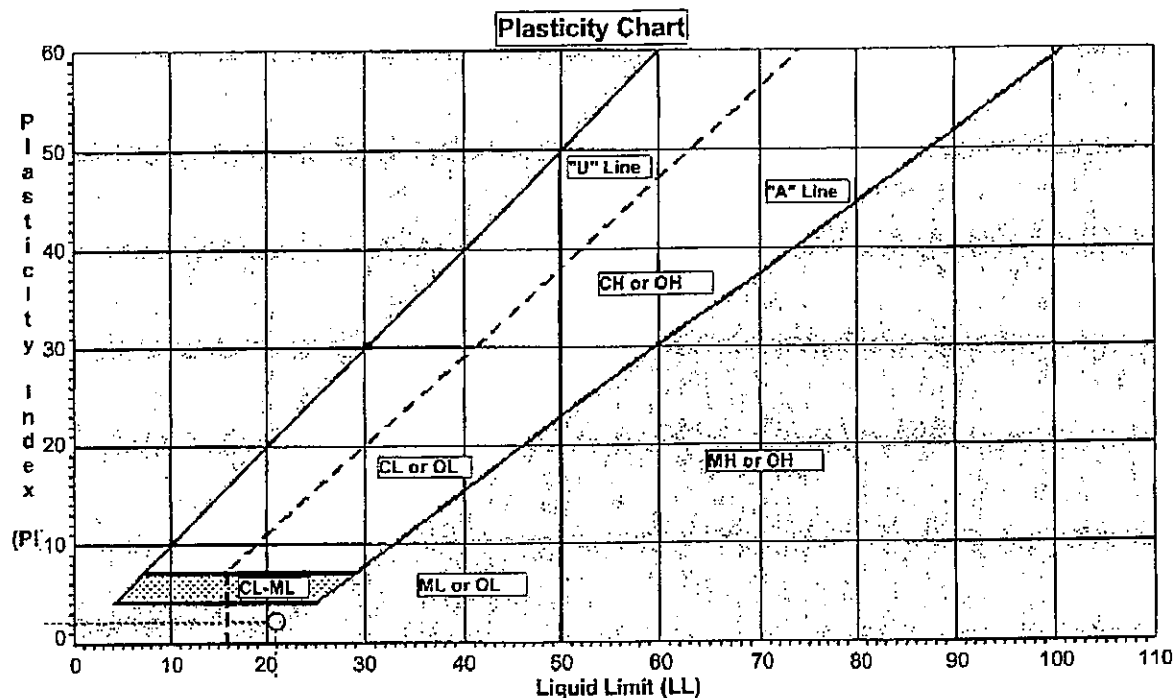
ATTERBERG LIMITS TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R009
Sample Date: 10/14/2008
Date Reported: 11/13/2008

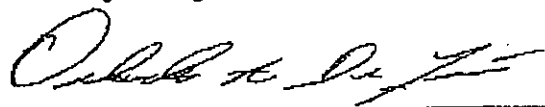
Field Number: B.Material #2

Page 2 of 2



Charge: Hidalgo County Pct. 3
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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

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L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I

Client:

Engineer: Javier Hinojosa Engineering

Contractor: Asago Construction

L&G Project Number: L37808

L&G Report Number: R010

Sample Date: 10/17/2008

Date Reported: 11/13/2008

Field Number: Lime B.M. #1

Page 1 of 2

Compaction Method: ASTM D-1557

Specific Gravity: 2.65

Material Description: Lime Base Material

Liquid Limit: 45

Plastic Limit: 34

Plasticity Index: 11

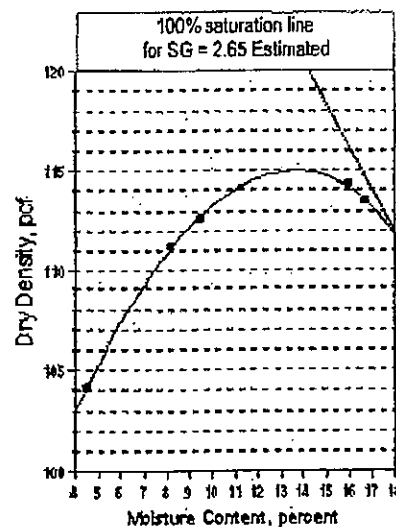
% Passing No. 200: 0.0

Group Symbol: ML

Specimen No.:	1	2	3	4	5
Moisture, %:	4.6	8.3	9.4	15.9	10.8
Dry Density (pcf):	104.4	111.1	112.5	114.3	113.3

Maximum Dry Density in P.C.F.: 115.0

Optimum Moisture (%): 14.0



Test Method: ASTM D-1557 Method-A

Charge: Hidalgo County Pct. 3

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1-cc Javier Hinojosa Engineering

1-cc Asago Construction Attn: Joe Borjas

1-cc Laboratory

Respectfully Submitted,

L&G Engineering Laboratory

Chas. E. Dyer

Orlando A. De Leon, Laboratory Manager


L&G Engineering Laboratory

 Construction Material Testing
 Geotechnical Engineering

 2100 W Expressway 83 Mercedes, TX 78570 (956) 565-0760
 900 S Stewart Rd Ste 6 Mission, TX 78572 (956) 583-7117

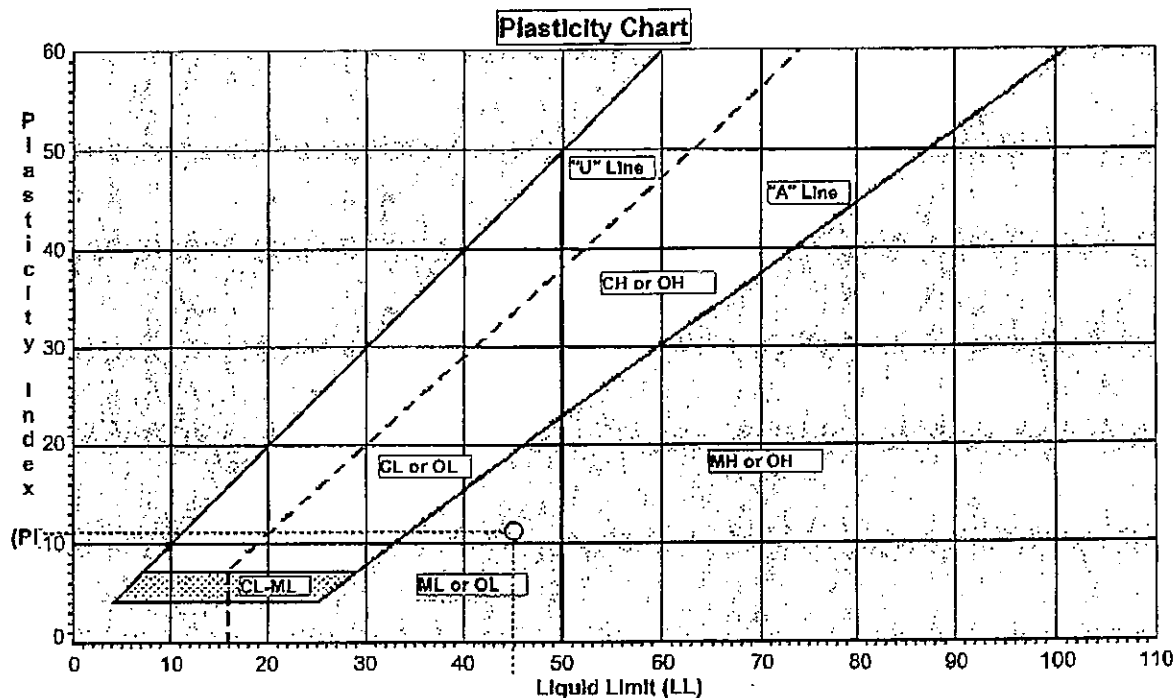
PROCTOR TEST REPORT

 Project Description: El Sol Subdivision Phase I
 Client:
 Engineer: Javier Hinojosa Engineering
 Contractor: Asago Construction

 L&G Project Number: L37808
 L&G Report Number: R010
 Sample Date: 10/17/2008
 Date Reported: 11/13/2008

Field Number: Lime B.M. #1

Page 2 of 2


 Charge: Hidalgo County Pct. 3
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 (1-cc copy)
 1-cc Javier Hinojosa Engineering
 1-cc Asago Construction Attn: Joe Borjas
 1-cc Laboratory

 Respectfully Submitted,
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Orlando A. De Leon, Laboratory Manager



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900 S. Stewart Rd. Ste. 6

Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R011
Sample Date: 10/21/2008
Date Reported: 11/13/2008

Page 1 of 1

Material Description	Salvage Base #2		
Required % Proctor	95	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	S. BASE #2	8.0	129.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Idaho 90' E. of Alaska Intersection on Centerline	S. BASE #2	8.6%	127.6 pcf	98.5% (Pass)	6"
2	Idaho 230' E. of Alaska Intersection 6' S. of Centerline	S. BASE #2	6.4%	128.6 pcf	99.3% (Pass)	6"
3	Idaho 80' W. of Alaska Intersection 5' N. of Centerline	S. BASE #2	7.3%	128.7 pcf	99.4% (Pass)	6"
4	Idaho 250' W. of Alaska Intersection On Centerline	S. BASE #2	7.8%	125.6 pcf	97.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

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 900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

L&G Engineering Laboratory
 Construction Material Testing
 Geotechnical Engineering

**FIELD DENSITIES
 TEST REPORT**

Project Description: El Sol Subdivision Phase I
 Client:
 Engineer: Javier Hinojosa Engineering
 Contractor: Asago Construction

L&G Project Number: L37808
 L&G Report Number: R012
 Sample Date: 10/22/2008
 Date Reported: 11/13/2008

Page 1 of 1

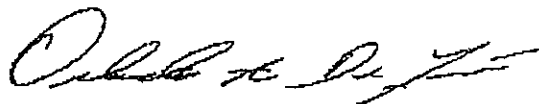
Material Description	Lime Base		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Alaska St. 50' N. of Ohio Intersection 5' W. of Centerline	LIME B.M. #1	15.1%	119.6 pcf	104.0% (Pass)	6"
2	Alaska St. 150' S. of Ohio Intersection 5' E. of Centerline	LIME B.M. #1	16.5%	117.0 pcf	101.7% (Pass)	6"
3	Alaska St. 75' N. of Idaho Intersection on Centerline	LIME B.M. #1	15.5%	115.4 pcf	100.3% (Pass)	6"
4	Alaska St. 45' S. of Idaho Intersection 10' E. of Centerline	LIME B.M. #1	14.3%	113.3 pcf	98.5% (Pass)	6"
5	Alaska St. 200' S. of Idaho Intersection on Centerline	LIME B.M. #1	13.1%	116.8 pcf	101.6% (Pass)	6"
6	Alaska St. 6' N. of New Mexico Intersection 5' W. of Centerline	LIME B.M. #1	12.6%	112.7 pcf	98.0% (Pass)	6"

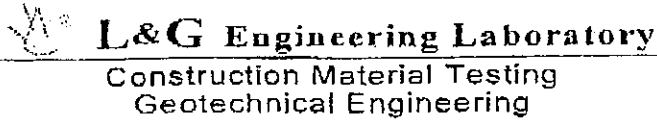
Remarks: Test results are in general compliance with the project specifications except as noted.
 Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3
 (1-cc copy)
 (1-cc copy)
 1-cc Javier Hinojosa Engineering
 1-cc Asago Construction Attn: Joe Borjas
 1-cc Laboratory

Respectfully Submitted,
 L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager



FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R013
Sample Date: 10/22/2008
Date Reported: 11/13/2008

Page 1 of 1

Material Description	Lime Base		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Ohio St. 80' E. of Alaska Intersection 4' N. of Centerline	LIME B.M. #1	16.9%	113.2 pcf	98.4% (Pass)	6"
2	Ohio St. 220' E. of Alaska Intersection 10' N. of Centerline	LIME B.M. #1	15.4%	114.7 pcf	99.7% (Pass)	8"
3	Ohio St. 70' W. of Alaska Intersection 6' S. of Centerline	LIME B.M. #1	15.6%	115.3 pcf	100.3% (Pass)	6"
4	Ohio St. 210' W. of Alaska Intersection 4' N. of Centerline	LIME B.M. #1	16.1%	113.8 pcf	99.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83
900 S. Stewart Rd. Ste 6

Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117

REPORT OF SITE VISIT TEST REPORT

Project Description: El Sol Subdivision Phase I

Client:

Engineer: Javier Hinojosa Engineering

Contractor: Asago Construction

L&G Project Number: L37808

L&G Report Number: R014

Sample Date: 10/24/2008

Date Reported: 11/13/2008

Page 1 of 1

On October 24, 2008 a representative of L&G Engineering Laboratory was dispatched to El Sol Subdivision Ph. I to perform inspection testing on Field Densities on Lime treated base material. The material was not ready and the representative of Asago Construction advised that he would re-schedule the test for a later time.

Test Methods (If Applicable): ASTM C-231, ASTM C-143, STM C-1064, ASTM C-31, ASTM C-172

Charge: Hidalgo County Pct. 3

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1-cc Javier Hinojosa Engineering

1-cc Asago Construction Attn: Joe Borjas

1-cc Laboratory

Respectfully Submitted,

L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R015
Sample Date: 10/27/2008
Date Reported: 10/27/2008

Page 1 of 1

Material Description Caliche

Required % Proctor 98 Moisture Tolerance -2 + 3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	New Mexico St. 250' W. of Alaska intersection 2' N. of Centerline	LIME B.M. #1	18.8%	107.9 pcf	93.8% (Fail)	6"

Remarks: **Test failed to meet density requirements.**

Test Methods: ASTM D2922, D3017

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1-cc Javier Hinojosa Engineering

1-cc Asago Construction Attn: Joe Borjas

1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R016
Sample Date: 10/27/2008
Date Reported: 10/27/2008

Page 1 of 1

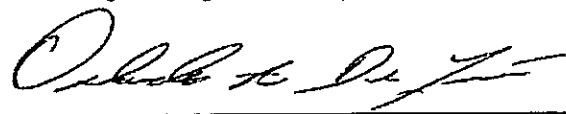
Material Description	Limed Caliche		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	New Mexico St. 325' W. of Alaska on Centerline	LIME B.M. #1	15.7%	113.5 pcf	98.7% (Pass)	6"
2	New Mexico St. 100' W. of Alaska 6' S. of Centerline	LIME B.M. #1	13.8%	115.0 pcf	100.0% (Pass)	6"
3	New Mexico St. 100' E. of Alaska 6' S. of Centerline	LIME B.M. #1	13.2%	112.7 pcf	98.0% (Pass)	6"
4	New Mexico St. 300' E. of Alaska 6' N. of Centerline (Retest)	LIME B.M. #1	14.6%	114.9 pcf	99.9% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager



**REPORT OF SITE VISIT
TEST REPORT**

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R017
Sample Date: 11/06/2008
Date Reported: 12/03/2008

Page 1 of 1

On November 6, 2008 a representative of L&G Engineering Laboratory was dispatched to El Sol Subdivision Ph. I project to perform inspection of Caliche densities. The Contractor was not ready for testing.

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1-cc Hidalgo County Pct. #3 (CAP)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R018
Sample Date: 11/07/2008
Date Reported: 12/02/2008

Field Number: Lime B.M. #2

Compaction Method: TEX-113
Material Description: Base Material

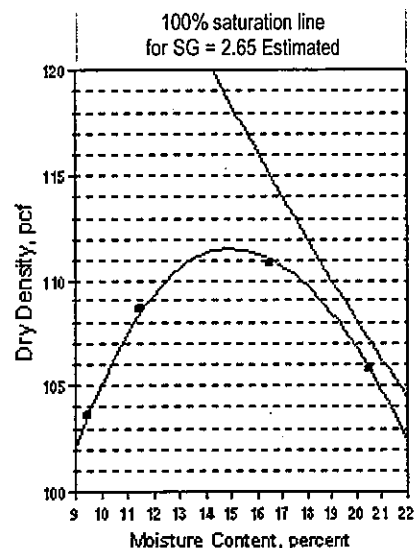
Page 1 of 1

Specific Gravity: 2.65

Liquid Limit: NP
Plastic Limit: NP
Plasticity Index: NP
% Passing No. 200: 0.0

Specimen No.:	1	2	3	4
Moisture, %:	9.6	11.6	16.5	20.6
Dry Density (pcf):	103.9	108.7	110.8	105.6

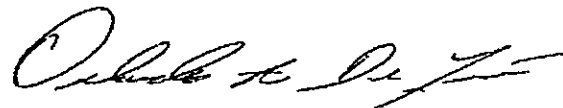
Maximum Dry Density in P.C.F.: 111.5
Optimum Moisture (%): 14.8



Remarks: Bar Linear Shrinkage Value - 4 % / -200 Not Performed
Test Method: TEX 113 Method-A

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1-cc Hidalgo County Pct. #3 (CAP)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R019
Sample Date: 11/03/2008
Date Reported: 11/03/2008

Page 1 of 1

Material Description Roadway Lime Caliche

Required % Proctor 115 Moisture Tolerance -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	Idaho St. 125' West of Alaska Rd. 5' South of Centerline	LIME B.M. #1	14.9%	105.8 pcf	92.0% (Fail)	

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

(1-cc copy)
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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

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Geotechnical Engineering

2100 W. Expressway 83
900 S. Stewart Rd. Ste. 6

Mercedes, TX 78570
Mission, TX 78572

(956) 565-0760
(956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R020
Sample Date: 11/12/2008
Date Reported: 11/12/2008

Page 1 of 1

Material Description Roadway Caliche

Required % Proctor 111.5 Moisture Tolerance -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
LIME B.M. #2	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	Idaho St. Station 11+50 1' North of Centerline (Retest)	LC # 1	13.4%	109.6 pcf	98.3% (Pass)	
2	Idaho St. Station 15+50 Centerline	LC # 1	13.2%	109.5 pcf	98.2% (Pass)	

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

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1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

**Licensed Psychologist & Licensed Sex Offender Counselor
CC REGULAR**

Date: 12/30/2008
Submitted By: Yvette Islas, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** Juvenile Probation

Information**CAPTION**

A. Requesting authority to reject proposals received for the listed RFPs in order to amend requirements to reflect creation of "pool" for services.

RFP 2008-441-12-10-YSI Licensed Professional Psychologist- Juvenile Probation

RFP 2008-442-12-10-YSI Sex Offender Counselor - Juvenile Probation

B. Requesting approval to re-advertise for listed RFPs with modified requirements.

RFP 2009-034-01-21-YSI Licensed Professional Psychologist- Juvenile Probation

RFP 2009-035-01-21-YSI Sex Offender Counselor - Juvenile Probation

BACKGROUND

Proposed schedule of events:

1st advertisement: January 03, 2009

2nd advertisement: January 10, 2009

Opening date: January 21, 2009

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 09-1100-423-32-330-001-0-331

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR: 2009

ACCT. #: 09-1100-423-60-330-002-0-331

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: BACK-UP

Link: draft contract 09-034

Link: draft contract 09-035

Link: ex a 09-034

Link: ex a 09-035

Link: evalLSOTP

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	12/23/2008 03:12 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 03:16 PM	APRV
3	Rey Salazar	Rey Salazar	12/24/2008 12:51 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Yvette Islas

Started On: 12/22/2008 09:20
AM

Final Approval Date: 12/24/2008

EXHIBIT B

EVALUATION CRITERIA

JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER

REQUEST FOR PROPOSAL

“POOL FOR LICENSED PROFESSIONAL PSYCHOLOGIST(S)”

SELECTION/EVALUATION/RANKING CRITERIA

The evaluation consists of a 100-point scoring system based on the "Evaluation Criteria"-Exhibit B. Hidalgo County Commissioners and/or an Evaluation Committee (selected and/or designated by Hidalgo County Commissioners) will review, score and evaluate the RFPs received in response to this "Request For Proposals" in order to establish a "Pool/Roster" of "Licensed Psychologist(s)".

After the RFPs have been reviewed, scored and evaluated, the committee will present a "Pool/Roster" grid to Hidalgo County Commissioners Court for the purposes of ranking.

Proposals will be graded on a 100-point system with emphasis on ability to service "Judge Mario E. Ramirez, Jr. Juvenile Justice Center".

1. LICENSED PSYCHOLOGIST(S):

The "Licensed Psychologist(s) should provide information related to its qualifications, experience. The "Licensed Psychologist(s) must be registered and licensed to practice in the State Of Texas. Must provide a copy of certificates, licenses, permits, etc., required by state of Texas and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the services as required. A list of, and scope of, similar projects for comparative purposes shall be included in response.

2. UNDERSTANDING THE SERVICES/METHODOLOGY:

The "Licensed Psychologist(s) must state, the approach and /or methodology, in achieving and rendering all services detailed and required as the "Licensed Psychologist(s)" by the Judge Mario E. Ramirez, Jr. Juvenile Justice Center. If the psychologist currently has an active practice, the psychologist must state in detail how services and requirements will be rendered as detailed for the "Request For Proposal". Psychologist(s) should include any local issues or concerns that directly affect the psychologist(s) understanding of the project.

3. COST:

Provide fee cost based per psychological evaluation, psychological evaluation update/addendum, individual and/or family counseling, and group counseling as requested in scope of services and requirements

4. ABILITY TO COMMIT TO ALL REQUIRED "SERVICES":

The "Licensed Psychologist(s) should provide as much background information as to it's experiences in providing similar services to juveniles, parents, etc.

JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER
"LICENSED PSYCHOLOGIST(S)"
RFP NO: 2009-034-01-21
RFP EVALUATION FORM

Selection Criteria

Points

Score

1. LICENSED PROFESSIONAL COUNSELOR(S):

The "Licensed Psychologist(s)" should provide information related to its qualifications, experience. The "Licensed Psychologist(s)" must be registered and licensed to practice in the State Of Texas. Must provide a copy of certificates, licenses, permits, etc., required by state of Texas and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the services as required. A list of, and scope of, similar projects for comparative purposes shall be included in response

30 Points

Comments/Rationale For Points: _____

2. UNDERSTANDING THE SERVICES/METHODOLOGY:

The "Licensed Psychologist(s)" must state, the approach and /or methodology, in achieving and rendering all services detailed and required as the "Licensed Psychologist" by the "Judge Mario E. Ramirez, Jr. If the "Psychologist" currently has an active practice, the "Psychologist" must state in detail how services and requirements will be rendered as detailed for the "Request For Proposal". Psychologist(s) should include any local issues or concerns that directly affect the "Psychologist(s)" understanding of the project.

20 Points

Comments/Rationale For Points: _____

3. COST:

Provide fee cost based per psychological evaluation, psychological evaluation update/addendum, individual and/or family counseling, and group counseling as requested in scope of services and requirements

20 Points

Comments/Rationale For Points: _____

4. ABILITY TO COMMIT TO ALL REQUIRED "SERVICES"

The "Licensed Psychologist(s)" should provide as much background information as to it's experiences in providing similar counseling services to juveniles, parents, groups, etc."

30 Points

Comments/Rationale For Points: _____

Total Score

Provider: _____

Evaluator: _____ Date: _____

THE STATE OF TEXAS
COUNTY OF HIDALGO

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CONTRACT FOR SERVICES

THIS AGREEMENT is made effective the ____ day of _____ by and between the **HIDALGO COUNTY JUVENILE PROBATION DEPARTMENT**, a department of **HIDALGO COUNTY, TEXAS**, a political subdivision of the State of Texas (hereinafter "Department") and _____, hereinafter "Contractor") to serve at the pleasure of the Department.

WITNESSETH:

WHEREAS, Department desires to contract with a person to provide the services necessary to act as a provider of professional medical and/or psychological counseling services for the youth probationers served by Department (the "Clients") that are more specifically set forth hereinafter; and

WHEREAS, Contractor has agreed to provide the services enumerated hereinafter for the Department.

NOW, THEREFORE, for the mutual consideration expressed hereinafter, Department and Contractor agree as follows:

1. Contractor agrees to provide to Department and its Clients the services required of a Psychologist. These services include, but are not limited to:

- (a) Conducting individual family and/or group counseling appropriate for the needs of each Client;
- (b) Conducting psychological examinations of the Clients as required by the Department;
- (c) Conducting other evaluations and tests on each Client as required by the Department;

(d) Interpreting the results of any tests conducted under (b) or (c) above and submitting a written report to Department of the results of such tests and examinations, as required by Department;

(e) Developing implementing and monitoring appropriate counseling programs for the Client based on Contractor's experience, professional training and personal observations; and

(f) Serving on general call on a daily basis, except when out of town.

All records, notes and/or reports created by Contractor and relating to services provided under this Contract shall be retained by Contractor for a minimum of three (3) years following the termination of this Contract, and thereafter, until any pending audit or litigation and all questions arising therefrom concerning such records are resolved by a final unappealable determination of any applicable court or agency. Contractor agrees to provide Department, the Texas Juvenile Probation Commission, and their employees, attorneys, and/or independent auditors access to such books and/or records to the extent permitted by any obligation of confidentiality between or among the Client and Contractor.

2. Contractor represents that it employs psychologist licensed by the State of Texas and qualified to perform and execute the services provided above. If any such license is suspended or revoked, this Contract shall automatically be terminated as to such psychologist and Contractor shall immediately notify the Chief Juvenile Probation Officer of such suspension or revocation. In addition, under Section 231.006, Texas Family Code, Contractor certifies that the individual or business entity named in this Contract, bid or application is not ineligible to receive the specified grant, loan or payment and acknowledges that this Contract may be terminated if this certification is inaccurate.

3. Contractor shall prepare, maintain and submit all records that are designated, required or prescribed by either Department or the Texas Juvenile Probation Commission.

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In addition, Contractor shall permit Department and the Texas Juvenile Probation Commission to audit or inspect records and reports, review services and/or evaluate the performance of the services provided hereunder at any time. Contractor shall provide reasonable access to all records, books, reports and other pertinent data and information needed to accomplish reviews of activities, services and expenditures of the Department.

4. Contractor shall adopt and implement workplace guidelines concerning persons with AIDS and HIV infection and shall develop and implement guidelines regarding confidentiality of AIDS and HIV-related medical information for employees of Contractor and for Clients, inmates, patients and/or residents served by Contractor.

5. As consideration for the above and foregoing, Contractor shall submit a monthly billing statement to the Department at the following address: P.O. Box 267, Edinburg, Texas 78540. Said statement must provide an itemized list of services rendered to Department during the statement period, based on the following schedule of fees:

Psychological Evaluations	up to \$_____ Maximum per Evaluation
Psychological Evaluations Update/Addendum	up to \$_____ Maximum per Evaluation
Individual and/or Family Counseling	up to \$_____ Maximum per Client per hour
Group Counseling	up to \$_____ Maximum per Client per hour

Upon receipt of said statement, Department shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Department will notify Contractor when state funds are used to pay for services. Contractor will account separately for the receipt and expenditure of state funds received from Department. Contractor will comply with Department's specified accounting,

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reporting, and auditing requirements applicable to any state funds paid to Contractor under this Contract. In any event, Contractor agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Contract and to keep adequate books and records of all such receipts and/or expenditures.

6. Contractor must comply with all applicable Department and Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Contractor under this Contract. Notwithstanding the foregoing sentence, Contractor represents and maintains that it is an independent contractor and is not an employee of Department, Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Department, Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Contractor agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

7. Department and Contractor agree that either party may terminate this Contract at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

8. Department hereby notifies Contractor that this Contract may be wholly or partially funded with state grant funds, and as such, this Contract shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.

9. Contractor agrees to provide liability insurance covering its activities in

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providing the services for Department in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish Department a certificate issued by the insurer that such insurance is in full force and effect.

10. Except as otherwise herein provided, Contractor may not assign the obligations or rights under this contract to any person without the prior written consent of Department.

11. Unless earlier terminated as herein provided, this Contract shall terminate on December 31, 2008.

12. Contractor agrees to abide by all appropriate performance standards and sanctions and/or penalties that may be imposed by Department, the Texas Juvenile Probation Commission, and/or the Criminal Justice Division, Office of the Governor pursuant to contracts and/or grant arrangements with such entities, if any.

13. Nothing in this Contract shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Contract and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Contract shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

14. Department will conduct regular financial and programmatic monitoring of Contractor if Contractor is paid in whole or in part with state funds to ensure performance of and compliance with contractual provisions between Department and Contractor. If

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required by the Texas Juvenile Probation Commission, Department will complete and Contractor will cooperate with Department, upon request by Department, in furnishing such information and documentation as Department may require in completing the Texas Juvenile Probation Commission Private Service Provider Contractual Monitoring and Evaluation Report to monitor Contractor's compliance with contractual requirements. If Contractor fails to deliver quality service, fails to achieve the defined goals, outcomes, strategies and outputs set by Department, or if Contractor fails to comply with any conditions in this Contract, then Department shall have the right to terminate this Contract upon the giving of ten (10) days prior written notice to Contractor.

15. No waiver by Department of any breach of any provision of this Contract shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

16. This Contract contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by Department and Contractor, and not otherwise.

17. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

18. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing

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and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Department: Hidalgo County Juvenile Probation Department
Attention: Israel "Buddy" Silva
P.O. Box 267
Edinburg, Texas 78540

If to Contractor:

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

19. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Contract.

20. This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this contract.

21. All pronouns used in this Contract shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate.

22. The execution and performance of this Contract by Department and

Contractor have been duly authorized by all necessary laws, resolutions or contracts to execute this Contract, and this Contract constitutes the valid and enforceable obligations of Department and Contractor in accordance with its terms.

EXECUTED as of the day and year first written above.

DEPARTMENT:

**HIDALGO COUNTY JUVENILE PROBATION
DEPARTMENT**

By: _____
Israel "Buddy" Silva, Jr., Director and Chief
Juvenile Probation Officer

HIDALGO COUNTY JUVENILE BOARD

By: _____
Hon. Mario E. Ramirez, Jr., 332nd District Court
Juvenile Department Overseer

CONTRACTOR:

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THE STATE OF TEXAS
COUNTY OF HIDALGO

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CONTRACT FOR SERVICES

THIS AGREEMENT is made effective the __ day of _____ by and between the **HIDALGO COUNTY JUVENILE PROBATION DEPARTMENT**, a department of **HIDALGO COUNTY, TEXAS**, a political subdivision of the State of Texas (hereinafter "Department") and _____ a resident of Hidalgo County, Texas (hereinafter "Contractor") to serve at the pleasure of the Department.

WITNESSETH:

WHEREAS, Department desires to contract with a person to provide the services necessary to act as a provider of professional medical and/or psychological counseling services for the youth probationers served by Department (the "Clients") that are more specifically set forth hereinafter; and

WHEREAS, Contractor has agreed to provide the services enumerated hereinafter for the Department.

NOW, THEREFORE, for the mutual consideration expressed hereinafter, Department and Contractor agree as follows:

1. Contractor agrees to provide to Department and its Clients the services required of a licensed sex offender treatment provider (LSOTP) until replaced by Department. These services include, but are not limited to:

(a) Conducting individual family and/or group counseling appropriate for the needs of each Client;

(b) Conducting psychosexual examinations of the Clients as required by the Department;

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(c) Conducting other evaluations and tests on each Client as required by the Department;

(d) Interpreting the results of any tests conducted under (b) or (c) above and submitting a written report to Department of the results of such tests and examinations, as required by Department;

(e) Developing implementing and monitoring appropriate counseling programs for the Client based on Contractor's experience, professional training and personal observations; and

(f) Serving on general call on a daily basis, except when out of town.

All records, notes and/or reports created by Contractor and relating to services provided under this Contract shall be retained by Contractor for a minimum of three (3) years following the termination of this Contract, and thereafter, until any pending audit or litigation and all questions arising therefrom concerning such records are resolved by a final unappealable determination of any applicable court or agency. Contractor agrees to provide Department, the Texas Juvenile Probation Commission, and their employees, attorneys, and/or independent auditors access to such books and/or records to the extent permitted by any obligation of confidentiality between or among the Client and Contractor.

2. Contractor represents that it employs a LSOPT licensed by the State of Texas and qualified to perform and execute the services provided above. If any such license is suspended or revoked, this Contract shall automatically be terminated as to such LSOPT and Contractor shall immediately notify the Chief Juvenile Probation Officer of such suspension or revocation. In addition, under Section 236.006, Texas Family Code, Contractor certifies that the individual or business entity named in this Contract, bid or application is not ineligible to receive the specified grant, loan or payment and acknowledges that this Contract may be terminated if this certification is inaccurate.

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3. Contractor shall prepare, maintain and submit all records that are designed, required or prescribed by either Department or the Texas Juvenile Probation Commission. In addition, Contractor shall permit Department and the Texas Juvenile Probation Commission to audit or inspect records and reports, review services and/or evaluate the performance of the services provided hereunder at any time. Contractor shall provide reasonable access to all records, books, reports and other pertinent data and information needed to accomplish reviews of activities, services and expenditures of the Department.

4. Contractor shall adopt and implement workplace guidelines concerning persons with AIDS and HIV infection and shall develop and implement guidelines regarding confidentiality of AIDS and HIV-related medical information for employees of Contractor and for Clients, inmates, patients and/or residents served by Contractor.

5. As consideration for the above and foregoing, Contractor shall submit a monthly billing statement to the Department (P.O. Box 267, Edinburg, Texas 78540). Said statement must provide an itemized list of services rendered to Department during the statement period, based on the following schedule of fees:

Psychosexual Evaluations	up to \$_____ Maximum per Evaluation
Psychosexual Evaluations Update/Addendum	up to \$_____ Maximum per Evaluation
Individual and/or Family Counseling	up to \$_____ Maximum per Client per hour
Group Counseling	up to \$_____ Maximum per Client per hour

Upon receipt of said statement, Department shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Department will notify Contractor when state funds are used to pay for services.

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Contractor will account separately for the receipt and expenditure of state funds received from Department. Contractor will comply with Department's specified accounting, reporting, and auditing requirements applicable to any state funds paid to Contractor under this Contract. In any event, Contractor agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Contract and to keep adequate books and records of all such receipts and/or expenditures.

6. Contractor must comply with all applicable Department and Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the services provided by Contractor under this Contract. Notwithstanding the foregoing sentence, Contractor represents and maintains that it is an independent contractor and is not an employee of Department, Hidalgo County, Texas, or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Department, Hidalgo County, Texas, and/or any agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Contractor agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

7. Department and Contractor agree that either party may terminate this Contract at any time for any reason or no reason at all upon the giving of thirty (30) days prior written notice to the other party.

8. Department hereby notifies Contractor that this Contract may be wholly or partially funded with state grant funds, and as such, this Contract shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not

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appropriated by the Texas Legislature.

9. Contractor agrees to provide liability insurance covering its activities in providing the services for Department in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish Department a certificate issued by the insurer that such insurance is in full force and effect.

10. Except as otherwise herein provided, Contractor may not assign the obligations or rights under this contract to any person without the prior written consent of Department.

11. Unless earlier terminated as herein provided, this Contract shall terminate on December 31, 2008.

12. Contractor agrees to abide by all appropriate performance standards and sanctions and/or penalties that may be imposed by Department, the Texas Juvenile Probation Commission, and/or the Criminal Justice Division, Office of the Governor pursuant to contracts and/or grant arrangements with such entities, if any.

13. Nothing in this Contract shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Contract and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Contract shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

14. Department will conduct regular financial and programmatic monitoring of

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Contractor if Contractor is paid in whole or in part with state funds to ensure performance of and compliance with contractual provisions between Department and Contractor. If required by the Texas Juvenile Probation Commission, Department will complete and Contractor will cooperate with Department, upon request by Department, in furnishing such information and documentation as Department may require in completing the Texas Juvenile Probation Commission Private Service Provider Contractual Monitoring and Evaluation Report to monitor Contractor's compliance with contractual requirements. If Contractor fails to deliver quality service, fails to achieve the defined goals, outcomes, strategies and outputs set by Department, or if Contractor fails to comply with any conditions in this Contract, then Department shall have the right to terminate this Contract upon the giving of ten (10) days prior written notice to Contractor.

15. No waiver by Department of any breach of any provision of this Contract shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

16. This Contract contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Contract not specifically set forth herein. This Contract may be modified or amended only by agreement in writing executed by Department and Contractor, and not otherwise.

17. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

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18. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Department: Hidalgo County Juvenile Probation Department
Attention: Israel "Buddy" Silva
P.O. Box 267
Edinburg, Texas 78540

If to Contractor:

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

19. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Contract.

20. This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this contract.

21. All pronouns used in this Contract shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural

communication which
shall be deemed
sufficiently

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whenever and as often as may be appropriate

22. The execution and performance of this Contract by Department and Contractor have been duly authorized by all necessary laws, resolutions or corporate action, and this Contract constitutes the valid and enforceable obligations of Department and Contractor in accordance with its terms.

EXECUTED as of the day and year first written above.

DEPARTMENT:

HIDALGO COUNTY JUVENILE PROBATION
DEPARTMENT

By: _____

Israel "Buddy" Silva, Jr., Director and
Chief Juvenile Probation Officer

HIDALGO COUNTY JUVENILE BOARD

By: _____

Hon. Mario E. Ramirez, Jr., 332nd District Court
Juvenile Department Overseer

CONTRACTOR:

EXHIBIT A
REQUIREMENTS/SCOPE OF SERVICES
JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER
REQUEST FOR PROPOSAL
“POOL FOR LICENSED PROFESSIONAL
PSYCHOLOGIST(S)”

EXHIBIT
REQUIREMENTS/SCOPE

**JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER
REQUEST FOR PROPOSAL**

**"POOL FOR LICENSED PROFESSIONAL
PSYCHOLOGIST(S)"**

RFP NO: 2009-034-01-21-YSI

Overview:

Hidalgo County (hereinafter referred to as "COUNTY") is soliciting proposals for "Judge Mario E. Ramirez, Jr. Juvenile Justice Center – Licensed Professional Psychologist(s)" in order to establish a "Pool" of Licensed Professional Psychologists" on an "As Needed Basis". Services "Pool/Roster" shall be for a period of One (1) Year with the County's option to renew for two (2) additional one (1) year terms. The scope of the work/services will encompass all aspects of Judge Mario E. Ramirez, Jr. Juvenile Justice Center and requires extensive knowledge and experience across all lines of coverage. The information provided in the Request For Proposals (hereinafter referred to as "RFP") is only to be used for the purpose of preparing a proposal for "Licensed Professional Psychologist(s)". Requests For Proposals will be accepted until **9:30 A.M., Wednesday, January 21, 2009. ANY RFP RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

Deliver Submittal to:
RFP Number: 2009-034-01-21-YSI

<u>US Postal Mail Address:</u> Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2812 S. Business Hwy 281 Edinburg, Texas 78539	<u>Physical Address:</u> Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2802 S. Business Hwy. 281 Edinburg, Texas 78539

The Submittal Envelope Must Show The RFP Number, Name And Opening Date.

The following outlines the Request For Qualifications:

SECTION I -GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION: Hidalgo County is requesting that request for proposals be routed to Martha L. Salazar, CPPB, Purchasing Agent, at:

<u>US Postal Mail Address:</u> Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2812 S. Business Hwy 281 Edinburg, Texas 78539	<u>Physical Address:</u> Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2802 S. Business Hwy. 281 Edinburg, Texas 78539

WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN Wednesday, January 14, 2009 at 5:00 P.M. at (956) 318-2629. Responses will be sent to all applicants via facsimile by Friday, January 16, 2009. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office locate at 100 No. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:

Prior Contract award, respondents to this RFP must submit a signed Proposer's Affidavit (attached herein in **Exhibit E**) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF BIDS:

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

SUBMITTER DEFAULT:

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Proposal (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or proposers procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

HAND DELIVERED PROPOSALS:

Hidalgo County requires submitters, when hand delivering proposals, to make sure that it is stamped with date and time by the County Purchasing Staff.

SIGNING OF PROPOSALS:

In order to be considered all submittals **must** be signed. **Please sign the original in blue ink.**

WAIVING OF INFORMALITIES:

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:

The successful submitter **may not** subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF CONTRACT:

It is intended that the "Pool Term" of the contract will be for an initial period of one (1) year, with County's option to renew/extend for additional two (2), one (1) year terms, under the same rates, terms, and conditions.

Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term, under the same rates, terms and conditions.

DAVIS BACON ACT:

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications.

SECTION II - RFP REQUIREMENTS

REQUEST FOR PROPOSALS:

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP. A total of **one (1) original and seven (7) copies** of the RFP shall be submitted to the address on the cover letter.

UNDERSTANDING OF THE PROJECT:

This section should demonstrate the proposers understanding of the project needs, the services required, and any local issues or concerns. Briefly explain how long you have been organized and your business objectives. Explain how long you have been in business. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:

Judge Mario E. Ramirez, Jr. Juvenile Justice Center is soliciting to contract with qualified licensed psychologist (s) who are qualified as a "Licenses Psychologist(s)". The person(s) directly performing the counseling services are required to be licensed psychologist(s). Credentials, qualifications to perform necessary services must be submitted. Photostat copies are acceptable.

PERSONNEL AND STAFFING:

The proposers should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided. Information regarding the firm's credentials, education and experience with other "Juvenile Probation Entities" is required and will be scored accordingly during the evaluation process.

REQUIRED CERTIFICATES AND SUBMITTAL:

This section will contain **any/all** licenses, registrations, permits, and certifications as required by the STATE OF TEXAS and HIDALGO COUNTY that you possess that deem you as a qualified licensed psychologist(s).

If proposer/vendor cannot meet any of the following services/responsibilities, such exceptions must be noted on the company's cover letter.

SCOPE OF SERVICES:

Judge Mario E. Ramirez, Jr. Juvenile Justice Center is soliciting to contract and establish a "Pool" of qualified licensed psychologist(s) who are qualified to provide services and expertise and licensed as "Licensed Psychologist" and meet the following specifications/requirements:

1. Provide to department and its clients the services required of a licensed professional psychologist until replaced by department. These services include but are not limited to:
 - a. Conducting psychological examinations of the Clients as required by the Department;
 - b. Conducting other evaluations and tests on each Client as required by the Department;
 - c. Interpreting the results of any test conducted under (b) or (c) above and submitting a written report to Department of the results of such test and examinations, as required by Department;
 - d. Developing implementing and monitoring appropriate counseling programs for the Client based on Contractor's experience, professional training and personal observations; and
 - e. Serving on general call on a daily basis, except when out of town. All records, notes and/or reports created by Contractor and relating to services provided under this service shall be retained by Contractor for a minimum of three (3) years following the termination of the contract and thereafter, until any pending audit or litigation and all questions arising therefrom concerning such records are resolved by a final unappealable determination of any applicable court or agency. Proposer agrees to provide Department, the Texas Juvenile Probation Commission, and their employees, attorneys, and/or independent auditors access to such books and/or records to the extent permitted by any obligation of confidentiality between or among the Client and the proposer, and;
 - f. Conducting individual family and/or group counseling appropriate for the needs of each Client on an as needed basis as needed.
2. Proposer represents that it employs a licensed professional psychologist by the State of Texas and qualified to perform and execute the services provided above.
3. Proposer must not be ineligible to receive specified grant, loan or payment as under Section 236.006, Texas Family Code.
4. Proposer shall prepare, maintain and submit all records that are designated, required or prescribed by either Department or the Texas Juvenile Probation Commission. In addition proposer shall permit Department and the Texas Juvenile Probation Commission to audit or inspect records and reports, review services and/or evaluate the performance of the services provided hereunder at any time. Proposer shall provide reasonable access to all records, books, reports and other pertinent data and information needed to accomplish reviews of activities, services and expenditures of the Department.
5. Proposer shall adopt and implement workplace guidelines concerning persons with AIDS and HIV infection and shall develop and implement guidelines regarding confidentiality of AIDS and HIV-related medical information for employees of proposer and for Clients, inmates, patients and/or residents served by proposer.
6. Proposer agrees to separately account for the receipt and/or expenditure of funds received pursuant to Department's services.
7. Proposer shall provide and maintain liability insurance covering its activities in providing the services for the Department in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act §

100.001, et seq., Texas Civil Practices and Remedies Code and shall furnish Department a certificate issued by the insurer that such insurance is in full force and effect.

8. Proposer agrees to abide by all appropriate performance standards and sanctions and/or penalties that may be imposed by Department, the Texas Juvenile Probation Commission, and /or the Criminal Justice Division, Office of the Governor pursuant to contracts and/or grant arrangements with such entities, if any.
9. Department will conduct regular financial and programmatic monitoring of proposer if proposer is paid in whole or in part with state funds to ensure performance of and compliance with contractual provisions between Department and proposer. If required by the Texas Juvenile Probation Commission, Department will complete and proposer will cooperate with Department, upon request by Department, in furnishing such information and documentation as Department may require in completing the Texas Juvenile Probation Commission Private Service Provider Contractual Monitoring and Evaluation Report to monitor proposer's compliance with contractual requirements.

PROPOSERS ARE TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:

Proposer(s) is to provide a standard fee proposal per psychological evaluation, psychological evaluation update/addendum, individual and/or family counseling, and group counseling based on the scope of services/work requested. Cost(s) to include all typed and signed documentation/reports to the "Judge Mario E. Ramirez, Jr. Juvenile Justice Center". The department will not be financially responsible for missed appointments.

All/Any costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the proposer and not reimbursements for such charges or expenses shall be passed onto Hidalgo County / Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

NUMBER OF COPIES TO BE SUBMITTED:

Hidalgo County requires one (1) original submittal and seven (7) copies.

SECTION III – SELECTION/EVALUATION/RANKING

SELECTION/EVALUATION/RANKING PROCESS:

The evaluation consists of a 100-point scoring system based on the "Evaluation Criteria"-Exhibit B. The participants will be ranked after evaluation of "Pool/Roster" by Hidalgo County Commissioners Court. Categories under the 100-point system include response to RFP. RFP submittal evaluation be based on the criteria outlined below.

- (A) The Hidalgo County Commissioners and/or an Evaluation Committee (selected and/or designated by Hidalgo County Commissioners will review, score and evaluate the RFPs received in response to this "Request For Proposals".
- (B) After the RFPs have been reviewed, scored and evaluated, the committee will present the "Pool/Roster" grid to the Hidalgo County Commissioners Court for the purposes of ranking.

Proposals will be graded on a 100-point system with emphasis on ability to service Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

1. LICENSED PSYCHOLOGIST(S): (30 Points)

The "Licensed Psychologist(s) should provide information related to its Qualifications. The "Licensed Psychologist(s) must be registered and licensed to practice in the State Of Texas. Must provide a copy of certificates, licenses, permits, etc., required by the State of Texas and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the Services" as required. A list of, and scope of, similar projects for comparative purposes shall be included in response.

2. **UNDERSTANDING THE SERVICES/METHODOLOGY:** (20 Points)
The "Licensed Psychologist(s)" must state, the approach and /or methodology, in achieving and rendering all services detailed and required as the "Licensed Psychologist" by the "Judge Mario E. Ramirez, Jr. If the "Psychologist" currently has an active practice, the "Psychologist" must state in detail how services and requirements will be rendered as detailed for the "Request For Proposal". Psychologist(s) should include any local issues or concerns that directly affect the "Psychologist(s) understanding of the project.
3. **COST:** (20 Points)
Provide fee cost based per psychological evaluation, psychological evaluation update/addendum, individual and/or family counseling, and group counseling as requested in scope of services and requirements.
4. **ABILITY TO COMMIT TO ALL REQUIRED "SERVICES"** (30 Points)
The "Licensed Psychologist(s)" should provide as much background information as to it's experiences in providing similar counseling services to juveniles, parents, groups, etc."

NEGOTIATION PROCESS:

Compliance with all requirements, the most cost productive, qualified, experience, efficient and effective plan in order to create a "Pool/Roster" will be reviewed and considered in order to create "Pool/Roster". Emphasis will be placed on qualifications, experience, capability to perform the services as well as meeting the needs of the "Judge Mario E. Ramirez, Jr. Juvenile Justice Center for" - "Licensed Professional Psychologist(s) Services". Accuracy and completeness are essential. Hidalgo County / Judge Mario E. Ramirez Jr., Juvenile Justice Center reserves the right to reject any and all RFPs.

RFP SUBMITTED TO: An original and seven (7) copies of RFPs should be submitted to:

<u>US Postal Mail Address:</u>	<u>Physical Address:</u>
Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2812 S. Business Hwy 281 Edinburg, Texas 78539	Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2802 S. Business Hwy. 281 Edinburg, Texas 78539

RFPs must be submitted by **no later than 9:30 a.m. on Wednesday, January 21, 2009.** All costs and expenses associated with the preparation and submission of (rfp's, bids, proposals and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed onto Hidalgo County / Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

EXHIBIT A
REQUIREMENTS/SCOPE OF SERVICES
JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER
REQUEST FOR PROPOSAL
“POOL FOR LICENSED SEX OFFENDER TREATMENT
PROVIDER(S)”

JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER
REQUEST FOR PROPOSAL

**"POOL FOR LICENSED SEX OFFENDER TREATMENT
PROVIDER(S)"**

RFP NO: 2009-035-01-21-YSI

Overview:

Hidalgo County (hereinafter referred to as "COUNTY") is soliciting proposals for "Judge Mario E. Ramirez, Jr. Juvenile Justice Center – Licensed Sex Offender Treatment Provider(s)" in order to establish a "Pool" of Licensed Sex Offender Treatment Provider(s) on an "As Needed Basis". Service "Pool/Roster" shall be for a period of One (1) Year with the County's option to renew for two (2) additional one (1) year terms. The scope of the work/services will encompass all aspects of Judge Mario E. Ramirez, Jr. Juvenile Justice Center and requires extensive knowledge and experience across all lines of coverage. The information provided in the Request For Proposals (hereinafter referred to as "RFP") is only to be used for the purpose of preparing a proposal for "Licensed Sex Offender Treatment Provider(s)". Request For Proposals will be accepted until **9:30 A.M., Wednesday, January 21, 2009.** **ANY RFP RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

Deliver Submittal to:

RFP Number: 2009-035-01-21-YSI

US Postal Mail Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

The Submittal Envelope Must Show The RFP Number, Name And Opening Date.

The following outlines the Request For Qualifications:

SECTION I -GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION: Hidalgo County is requesting that request for proposals be routed to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN Wednesday, January 14, 2009 at 5:00 P.M. at (956) 318-2629. Responses will be sent to all applicants via facsimile by Friday, January 16, 2009. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office locate at 100 No. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:

Prior Contract award, respondents to this RFP must submit a signed Proposer's Affidavit (attached herein in **Exhibit E**) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF BIDS:

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

SUBMITTER DEFAULT:

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Proposal (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or proposers procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

HAND DELIVERED PROPOSALS:

Hidalgo County requires submitters, when hand delivering proposals, to make sure that it is stamped with date and time by the County Purchasing Staff.

SIGNING OF PROPOSALS:

In order to be considered all submittals **must** be signed. **Please sign the original in blue ink.**

WAIVING OF INFORMALITIES:

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:

The successful submitter **may not** subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF CONTRACT:

It is intended that the "Pool Term" of the contract will be for an initial period of one (1) year, with County's option to renew/extend for additional two (2), one (1) year terms, under the same rates, terms, and conditions.

Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term, under the same rates, terms and conditions.

DAVIS BACON ACT:

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications.

SECTION II - RFP REQUIREMENTS**REQUEST FOR PROPOSALS:**

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP. A total of **one (1) original and seven (7) copies** of the RFP shall be submitted to the address on the cover letter.

UNDERSTANDING OF THE PROJECT:

This section should demonstrate the proposers understanding of the project needs, the services required, and any local issues or concerns. Briefly explain how long you have been organized and your business objectives. Explain how long you have been in business. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:

Judge Mario E. Ramirez, Jr. Juvenile Justice Center is soliciting to contract with qualified Licensed Sex Offender Treatment Provider(s) who are qualified as a Licensed "Sex Offender Treatment Provider(s)". The person(s) directly performing the services are required to be licensed "Sex Offender Treatment Provider(s)." Credentials, qualifications to perform necessary services must be submitted. Photostat copies are acceptable.

PERSONNEL AND STAFFING:

The proposers should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided. Information regarding the firm's credentials, education and experience with other "Juvenile Probation Entities" is required and will be scored accordingly during the evaluation process.

REQUIRED CERTIFICATES AND SUBMITTAL:

This section will contain **any/all** licenses, registrations, permits, and certifications as required by the STATE OF TEXAS and HIDALGO COUNTY that you possess that deem you as a qualified licensed "Sex Offender Treatment Provider(s)."

If proposer/vendor cannot meet any of the following services/responsibilities, such exceptions must be noted on the company's cover letter.

SCOPE OF SERVICES:

Judge Mario E. Ramirez, Jr. Juvenile Justice Center is soliciting to contract and establish a "Pool" of qualified licensed "Sex Offender Treatment Provider(s)" who are qualified to provide services and expertise and licensed as "Sex Offender Treatment Provider(s)" and meet the following specifications/requirements:

1. Provide to department and its clients the services required of an LSOTP until replaced by department. These services include but are not limited to:
 - a. Conducting individual family and/or group counseling appropriate for the needs of each Client;
 - b. Conducting psychosexual examinations of the Clients as required by the Department;
 - c. Conducting other evaluations and tests on each Client as required by the Department;
 - d. Interpreting the results of any test conducted under (b) or (c) above and submitting a written report to Department of the results of such test and examinations, as required by Department;
 - e. Developing implementing and monitoring appropriate counseling programs for the Client based on Contractor's experience, professional training and personal observations; and
 - f. Serving on general call on a daily basis, except when out of town. All records, notes and/or reports created by Contractor and relating to services provided under this service shall be retained by Contractor for a minimum of three (3) years following the termination of the contract and thereafter, until any pending audit or litigation and all questions arising therefrom concerning such records are resolved by a final unappealable determination of any applicable court or agency. Proposer agrees to provide Department, the Texas Juvenile Probation Commission, and their employees, attorneys, and/or independent auditors access to such books and/or records to the extent permitted by any obligation of confidentiality between or among the Client and the proposer.
2. Proposer represents that it employs a LSOTP licensed by the State of Texas and qualified to perform and execute the services provided above.
3. Proposer must not be ineligible to receive specified grant, loan or payment as under Section 236.006, Texas Family Code.
4. Proposer shall prepare, maintain and submit all records that are designated, required or prescribed by either Department or the Texas Juvenile Probation Commission. In addition proposer shall permit Department and the Texas Juvenile Probation Commission to audit or inspect records and reports, review services and/or evaluate the performance of the services provided hereunder at any time. Proposer shall provide reasonable access to all records, books, reports and other pertinent data and information needed to accomplish reviews of activities, services and expenditures of the Department.
5. Proposer shall adopt and implement workplace guidelines concerning persons with AIDS and HIV infection and shall develop and implement guidelines regarding confidentiality of AIDS and HIV-related medical information for employees of proposer and for Clients, inmates, patients and/or residents served by proposer.
6. Proposer agrees to separately account for the receipt and/or expenditure of funds received pursuant to Department's services.
7. Proposer shall provide and maintain liability insurance covering its activities in providing the services for the Department in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act § 100.001, et seq., Texas Civil Practices and Remedies Code and shall furnish Department a certificate issued by the insurer that such insurance is in full force and effect.
8. Proposer agrees to abide by all appropriate performance standards and sanctions and/or penalties that may be imposed by Department, the Texas Juvenile Probation Commission, and /or the Criminal Justice Division, Office of the Governor pursuant to contracts and/or grant arrangements with such entities, if any.
9. Department will conduct regular financial and programmatic monitoring of proposer if proposer is paid in whole or in part with state funds to ensure performance of and compliance with contractual provisions between Department and proposer. If required by the Texas Juvenile Probation Commission, Department

will complete and proposer will cooperate with Department, upon request by Department, in furnishing such information and documentation as Department may require in completing the Texas Juvenile Probation Commission Private Service Provider Contractual Monitoring and Evaluation Report to monitor proposer's compliance with contractual requirements.

PROPOSERS ARE TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:

Proposer(s) is to provide a standard fee proposal per psychosexual evaluation, psychosexual evaluation update/addendum, individual and/or family counseling, and group counseling based on the scope of services/work requested. Cost(s) to include all typed and signed documentation/reports to the "Judge Mario E. Ramirez, Jr. Juvenile Justice Center". The department will not be financially responsible for missed appointments.

All/Any costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the proposer and not reimbursements for such charges or expenses shall be passed onto Hidalgo County / Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

NUMBER OF COPIES TO BE SUBMITTED:

Hidalgo County requires one (1) original submittal and seven (7) copies.

SECTION III – SELECTION/EVALUATION/RANKING

SELECTION/EVALUATION/RANKING PROCESS:

The evaluation consists of a 100-point scoring system based on the "Evaluation Criteria"-Exhibit B. The participants will be ranked after evaluation of "Pool/Roster" by Hidalgo County Commissioners Court. Categories under the 100-point system include response to RFP. RFP submittal evaluation be based on the criteria outlined below.

- (A) The Hidalgo County Commissioners and/or an Evaluation Committee (selected and/or designated by Hidalgo County Commissioners will review, score and evaluate the RFPs received in response to this "Request For Proposals".
- (B) After the RFPs have been reviewed, scored and evaluated, the committee will present the "Pool/Roster" grid to the Hidalgo County Commissioners Court for the purposes of ranking.

Proposals will be graded on a 100-point system with emphasis on ability to service Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

1. LICENSED SEX OFFENDER TREATMENT PROVIDER(S): (30 Points)

The "Licensed Sex Offender Treatment Provider(s)" should provide information related to its Qualifications. The "Licensed Sex Offender Treatment Provider(s)" must be registered and licensed to practice in the State Of Texas. Must provide a copy of certificates, licenses, permits, etc., required by the state of Texas and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the Services as required. A list of, and scope of, similar projects for comparative purposes shall be included in response.

2. UNDERSTANDING THE SERVICES/METHODOLOGY: (20 Points)

The "Licensed Sex Offender Treatment Provider(s)" must state, the approach and /or methodology, in achieving and rendering all services detailed and required as the "Licensed Sex Offender Treatment Provider(s)" by the "Judge Mario E. Ramirez, Jr. If the "Licensed Sex Offender Treatment Provider(s)" currently has an active Practice, the "Licensed Sex Offender Treatment Provider" must state in detail how services and requirements will be rendered as detailed for the "Request For Proposal". "Licensed Sex Offender Treatment Provider(s)" should include any local issues or concerns that directly affect the "Licensed Sex Offender Treatment Provider(s)" understanding of the project.

3. **COST:** (20 Points)

Provide a standard fee proposal per psychosexual evaluation, psychosexual evaluation update/addendum, individual and/or family counseling, and group counseling based on the scope of services and requirements.

4. **ABILITY TO COMMIT TO ALL REQUIRED "SERVICES"** (30 Points)

The "Licensed Sex Offender Treatment Provider(s)" should provide as much background information as to it's experiences in providing similar counseling services to juveniles, parents, groups, etc."

NEGOTIATION PROCESS:

Compliance with all requirements, the most cost productive, qualified, experience, efficient and effective plan in order to create a "Pool/Roster" will be reviewed and considered in order to create "Pool/Roster". Emphasis will be placed on qualifications, experience, capability to perform the services as well as meeting the needs of the "Judge Mario E. Ramirez, Jr. Juvenile Justice Center for" - "Licensed Sex Offender Treatment Provider(s)". Accuracy and completeness are essential. Hidalgo County / Judge Mario E. Ramirez Jr., Juvenile Justice Center reserves the right to reject any and all RFPs.

RFP SUBMITTED TO: An original and seven (7) copies of RFPs should be submitted to:

<u>US Postal Mail Address:</u>	<u>Physical Address:</u>
Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2812 S. Business Hwy 281 Edinburg, Texas 78539	Martha L. Salazar, CPPB, Purchasing Agent Hidalgo County Purchasing Department Administration Building 2802 S. Business Hwy. 281 Edinburg, Texas 78539

RFPs must be submitted by **no later than 9:30 a.m. on Wednesday, January 21, 2009.**

All costs and expenses associated with the preparation and submission of (rfp's, bids, proposals and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed onto Hidalgo County / Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

EXHIBIT B

EVALUATION CRITERIA

JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER

REQUEST FOR PROPOSAL

**“POOL FOR LICENSED SEX OFFENDER TREATMENT
PROVIDER(S)”**

SELECTION/EVALUATION/RANKING CRITERIA

The evaluation consists of a 100-point scoring system based on the "Evaluation Criteria"-Exhibit B. Hidalgo County Commissioners and/or an Evaluation Committee (selected and/or designated by Hidalgo County Commissioners) will review, score and evaluate the RFPs received in response to this "Request For Proposals" in order to establish a "Pool/Roster" of "Licensed Sex Offender Treatment Provider(s)".

After the RFPs have been reviewed, scored and evaluated, the committee will present a "Pool/Roster" grid to Hidalgo County Commissioners Court for the purposes of ranking.

Proposals will be graded on a 100-point system with emphasis on ability to service "Judge Mario E. Ramirez, Jr. Juvenile Justice Center".

1. **LICENSE SEX OFFENDER TRETMENT PROVIDER(S):**

The "Licensed Sex Offender Treatment Provider(s)" should provide information related to its qualifications, experience. The "Licensed Sex Offender Treatment Provider(s)" must be registered and licensed to practice in the State Of Texas. Must provide a copy of certificates, licenses, permits, etc., required by the state of Texas and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the "Sex Offender Treatment" as required. A list of, and scope of, similar projects for comparative purposes shall be included in response.

2. **UNDERSTANDING THE SERVICES/METHODOLOGY:**

The "Licensed Sex Offender Treatment Provider(s)" must state, the approach and /or methodology, in achieving and rendering all services detailed and required as the "Licensed Sex Offender Treatment Provider(s)" Judge Mario E. Ramirez, Jr. Juvenile Justice Center. If the "Licensed Sex Offender Treatment Provider(s)" currently has an active practice, the "Licensed Sex Offender Treatment Provider" must state in detail how services and requirements will be rendered as detailed for the "Request For Proposal". "Licensed Sex Offender Treatment Provider(s)" should include any local issues or concerns that directly affect the "Licensed Sex Offender Treatment Provider"(s) understanding of the project.

3. **COST:**

Provide fee cost based per psychosexual evaluation, psychosexual evaluation update/addendum, individual and/or family counseling and group counseling.

4. **ABILITY TO COMMIT TO ALL REQUIRED "SERVICES":**

The "Licensed Sex Offender Treatment Provider(s)" should provide as much background information as to it's experiences in providing similar services to juveniles, parents, etc.

JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER
"LICENSED SEX OFFENDER TREATMENT PROVIDER(S)"
RFP NO: 2009-035-01-21
RFP EVALUATION FORM

Selection Criteria

Points

Score

1. LICENSE SEX OFFENDER TREATMENT PROVIDER(S):

The "Licensed Sex Offender Treatment Provider(s)" should provide information related to its qualifications, experience. The "Licensed Sex Offender Treatment Provider(s)" must be registered and licensed to practice in the State Of Texas. Must provide a copy of certificates, licenses, permits, etc., required by the state of Texas and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the "Sex Offender Treatment" as required. A list of, and scope of, similar projects for comparative purposes shall be included in response.

30 Points

Comments/Rationale For Points: _____

2. UNDERSTANDING THE SERVICES/METHODOLOGY:

The "Licensed Sex Offender Treatment Provider(s)" must state, the approach and /or methodology, in achieving and rendering all services detailed and required as the "Licensed Sex Offender Treatment Provider(s)" by the "Judge Mario E. Ramirez, Jr. If the "Licensed Sex Offender Treatment Provider(s)" currently has an active practice, the "Licensed Sex Offender Treatment Provider" must state in detail how services and requirements will be rendered as detailed for the "Request For Proposal". "Licensed Sex Offender Treatment Provider(s)" should include any local issues or concerns that directly affect the "Licensed Sex Offender Treatment Provider(s)" understanding of the project.

20 Points

Comments/Rationale For Points: _____

3. COST:

Provide a standard fee proposal per psychosexual evaluation, psychosexual evaluation update/addendum, individual and/or family counseling, and group counseling based on the scope of services and requirements.

20 Points

Comments/Rationale For Points: _____

4. ABILITY TO COMMIT TO ALL REQUIRED "SERVICES"

The "Licensed Sex Offender Treatment Provider(s)" should provide as much background information as to it's experiences in providing similar counseling services to juveniles, parents, groups, etc."

30 Points

Comments/Rationale For Points: _____

Total Score

Provider: _____

Evaluator: _____ Date: _____

AI-13018

12.A.

**Settlement Check/ Fleet Accident
CC REGULAR**

Date: 12/30/2008
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Roy Quintanilha
Department: SAFETY DIVISION

Information

CAPTION

Requesting approval to accept settlement check from Safeco Insurance Companies for the amount of \$1,084.98 for an auto accident with County vehicle (Const. P4)

BACKGROUND

DOL: 10/7/08
8-1100-360-00-000-005-0-000

Fiscal Impact

<u>FISCAL YEAR:</u>	<u>ACCT. #:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	<u>MATCHING FUNDS Y/N?:</u>
<u>BUDGETARY IMPACT:</u> Agenda Item requires no funding	

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 04:12 PM	APRV
2	Rey Salazar	Rey Salazar	12/23/2008 03:35 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Rosie Luna			Started On: 12/22/2008 02:23 PM	
Final Approval Date: 12/24/2008				

AI-13019

12.B.

Interfund Transfer
CC REGULAR

Date: 12/30/2008

Submitted By: Erika Reyna, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of 2008 interfund transfer from Right of Way Fund (1200) to Precinct #3 Road and Bridge (1203) in the amount of \$100,000.00.

BACKGROUND

To properly classify expenses.

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1200-431-00-260-001-0-711

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

8-1200-431-00-260-001-0-711 available balance as of 12/22/08 \$383,276.00.

Attachments

Link: [Interfund Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 04:12 PM	APRV
2	Roland Garcia	Rolando Garcia	12/22/2008 05:26 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Erika Reyna
Started On: 12/22/2008 02:51 PM

Final Approval Date: 12/24/2008

DATE: December 22, 2008

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPARTMENT OF BUDGET AND MANAGEMENT FOR PRECINCT #3

ACCOUNT NUMBER: 8-1203-431-00-123-049-0-711

SUBJECT: Inter-fund Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111 Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1200-431-00-260-001-0- 711	ROW Dept. - ROW	(100,000.00)
8-1200-491-01-000-203-0- 891	TRANSFER OUT	100,000.00
8-1203-391-01-000-200-0- 000	TRANSFER IN	100,000.00
8-1203-431-00-123-049-0- 711	Pct. 3 DRAIN IMPRV PRJ - ROW	100,000.00
TOTAL BUDGET INCREASE (DECREASE)		100,000.00

REASON: INTERFUND TRANSFER FROM ROW Dept (1200) TO Pct. 3 P/U (1203) TO PROPERLY CLASSIFY EXPENDITURES.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-13027

12.C.

**TXDot Pct. 1 Interdept transfer from FM493 Project to US 83 Illumination
CC REGULAR**

Date: 12/30/2008
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Noe Montez, Pct. 1
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

TXDot Fund (1315) - Pct. 1:

Approval of 2008 interdepartmental transfer for the TXDOT Fund (1315) from FM 493, program no. 043, to US 83 Illumination, program no. 031, in the amount of \$1,000.00 to fund pending project expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1315-431-00-121-0XX-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

program no. 043 FM 493 --> program no. 031 US 83 Illumination \$1,000.00; available balance as of 12-23-08 \$152,732.93.

Attachments

Link: TXDOT Interdept transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	12/23/2008 09:14 AM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 11:00 AM	APRV
3	Erika Reyna	Erika Reyna	12/23/2008 11:07 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Ivan Cantu
Started On: 12/23/2008 08:27 AM

Final Approval Date: 12/24/2008

DATE: December 23, 2008

DEPARTMENT HEAD: Valde Guerra

2008

Transfer



DEPARTMENT NAME: Dept of Budget & Mgmt for TX Dot Fund-Pct. 1

ACCOUNT NUMBER: 8-1315-431-00-121-0XX-0-XXX

CONTACT PERSON: Ivan Cantu **PHONE:** (956) 292-7025 Ext. 5425

SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM				
8-1315-431-00-121-043-0-	841	TXDOT-FM 493-	AID TO GOVT AGENCY	(1,000.00)
TO				
8-1315-431-00-121-031-0-	841	TXDOT-US 83-	AID TO GOVT AGENCY	1,000.00
TOTAL BUDGET INCREASE (DECREASE)				0.00

REASON: To fund pending expenditures for the US 83 Illumination Project

SIGNATURE

COMMISSIONERS COURT

DATE _____

ATTEST, COUNTY CLERK

AI-13017

12.D.

**2007 Tax Notes Appropriation
CC REGULAR**

Date: 12/30/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Tax Notes 2007:

Approval of 2008 appropriation of funds for Tax Notes 2007 (1302) in the amount of \$300,000.00.

BACKGROUND

To fund construction expenses for the Pct. 3 Pavilion Bldg.

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available for appropriation as of 12/22/08.

Attachments

Link: [BA](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 09:02 AM	APRV
2	Roland Garcia	Rolando Garcia	12/23/2008 03:33 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Erika Reyna
Started On: 12/22/2008 01:23 PM
Final Approval Date: 12/24/2008

ATTEST COUNTY CLERK

AI-13016

12.E.

**Precinct 3 Parks Appropriation
CC REGULAR**

Date: 12/30/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Precinct #3 Parks:

Approval of 2008 appropriation of funds for Precinct #3 Parks (1213) in the amount of \$257,500.00.

BACKGROUND

To fund construction expenses for the Pct. 3 Pavilion Bldg.

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available for appropriation as of 12/22/08.

Attachments

Link: [BA](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 09:01 AM	APRV
2	Veronica Lopez	Veronica Lopez	12/23/2008 01:22 PM	APRV
3	Manuel Chapa	Angela Garcia	12/23/2008 03:13 PM	APRV
4	Budget & Management	Veronica Lopez	12/23/2008 03:18 PM	APRV
5	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Erika Reyna

Started On: 12/22/2008 01:06 PM

Final Approval Date: 12/24/2008

12.F.

Date: 12/30/2008
Submitted By: Dina Trevino, BUDGET & MANAGEMENT
Submitted For: Raul Silguero
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

CAPTION

1. Approval to reclassify slot #'s 0034 thru 0061 from various salaries from Deputy Clerk to Deputy Clerk 1, new salary \$27,000.00 each including the 2009 COLA as reviewed and recommended by the reclassification committee.
2. Approval of revised salary schedule.

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Approved By Date

Dina Trevino 12/24/2008 05:16 PM CREATED

PEND

3 Purchasing Department

Started On: 12/24/2008 05:16 PM

AI-13065

12.G.

2009 District Attorney's Office Budgets

CC REGULAR

Date: 12/30/2008
Submitted By: Roy Cazares, DISTRICT ATTORNEY
Submitted For: Roy Cazares
Department: DISTRICT ATTORNEY
Agenda Category: District Attorney

Information

CAPTION

District Attorney:

- 1.) Approval of 2009 D.A.'s Office Revised General Fund Salary Schedule.
- 2.) Approval of 2009 D.A.'s Office Bad Checks Budget and Salary Schedule.
- 3.) Approval of 2009 D.A.'s Office Investigation Fund Budget and Salary Schedule.
- 4.) Approval of Revised 2008-2009 D.A.'s State Supplement Salary Schedule.
- 5.) Approval of 2008-2009 HIDTA Task Force - Asset Forfeiture Budget and Salary Schedule to include overtime pay.
- 6.) Approval of 2009 HIDTA Grant Revised Salary Schedule.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
	(Originator)	Roy Cazares	12/23/2008 04:40 PM	CREATED
1	Budget & Management			NEW
2	Auditor's Office			
3	Purchasing Department			

Form Started By: Roy Cazares Started On: 12/23/2008 04:40 PM

AI-13003

12.H.

**Interdepartmental Transfer to County Wide Administration Engineering & Architectural
CC REGULAR**

Date: 12/30/2008
Submitted By: Rolando Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

CO Wide Adm.:

Approval of 2008 Interdepartmental transfer from Countywide Administration - Contingency to Co Wide Adm - Engineering & Architectural (1100) in the amount of \$166,363.95.

BACKGROUND

To make funds available for Courthouse renovations in connection with "Hidalgo County Courthouse As built Drawings, Assessments, and Renovations".

Fiscal Impact

FISCAL YEAR: 2008
FUNDS AVAILABLE Y/N?: Y
BUDGETARY IMPACT:
Available balance as of \$318,729.67

Attachments

Link: Interdept Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/22/2008 04:11 PM	APRV
2	Veronica Lopez	Veronica Lopez	12/23/2008 10:33 AM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Rolando Garcia
Started On: 12/19/2008 04:36 PM
Final Approval Date: 12/24/2008

DATE: December 19, 2008

2008 Transfer



DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Department of Budget & Management for
Co Wide Adm-Engineering & Architectural

ACCOUNT NUMBER: 8-1100-41X-00-X1X-0XX-0-XXX

SUBJECT: Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Contact: Rolando Garcia
Ph#: 292-7025 Ext. 5761

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
8-1100-415-00-115-002-0-899	CO WIDE ADM-CONTINGENCY	(166,363.95)
8-1100-415-00-115-002-0-334	CO WIDE ADM-ENGINEERING & ARCHITECTURAL	\$166,363.95
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON:
TRANSFER TO COVER ANTICIPATED EXPENDITURES FOR COURTHOUSE RENOVATIONS

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

AI-13021

12.I.

Transfer of administrative duties for Board of Judges from 398th DC to 93RD DC

CC REGULAR

Date: 12/30/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: 398TH DC/93RD DC
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

398th DC/93rd DC:

1. Approval to remove supplemental pay from slot no.'s 009-001-0002 and 009-001-0003 (398th DC) in the amount of \$1,500.00 each respectively.
2. Approval of interdepartmental transfer in the amount of \$3,000.00 from the 398th District Court to the 93rd District Court
3. Approval of revised salary schedule.

BACKGROUND

JUDGE RUDY DELGADO WAS ELECTED PRESIDING ADMINISTRATIVE JUDGE BY AND FOR THE BOARD OF JUDGES FOR YEAR 2009. DUTIES AND RESPONSIBILITIES ASSOCIATED WERE TRANSFERRED OVER TO THE 93RD DC.

Fiscal Impact

FISCAL YEAR: 2009
FUNDS AVAILABLE Y/N?: Y

ACCT. #: 9-1100-412-00-009-001-0-117
MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$3,000.00 available in object code 117 as of 12/23/08 in the 2009 adopted budget. rc

Attachments

Link: [Memo](#)

Link: [Interdepartmental Transfer](#)

Link: [Revised Salary Schedule](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Rosalinda Cantu (Originator)	Rosie Cantu	12/23/2008 06:43 PM	APRV
2		Budget & Management	Veronica Lopez	12/23/2008 06:44 PM	APRV
3		Roland Garcia	Rolando Garcia	12/24/2008 09:50 AM	APRV
4		Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Rosie Cantu				Started On: 12/22/2008 03:29 PM	



Chris Garcés, Jr.
Official Court Coordinator

Ester Cantu
Criminal Court Coordinator

Aída Salinas Flores
Local Administrative Presiding Judge
Judge, 398th State District Court

Shana Lively, CSR, RPR
Official Court Reporter

Moises Flores, Jr.
Bailiff / Interpreter

December 17, 2008

Mr. Valde Guerra
Budget and Management Office
Courthouse Annex Building
Edinburg, TX 78539

RE: Request for Budget amendment
8-1100-412-00-009-001-0-
9

Dear Mr. Guerra

I am hereby requesting my budget to be amended as follows:

- 1) \$3000.00 in object code 117 "supplemental pay" to be transferred to the District Court Account # 8-1100-412-00-002-001-0 object code 117 "supplemental pay".
9

Thank you very much for your kind attention to this matter.

If you have any questions please feel free to contact me.

Sincerely yours,


Judge Aida Salinas-Flores

*As per Christobal Saucedo from 398th DC,
request for 2009 calendar year.
transfer to be effective 01/01/09.
pc*

2008 DEC 18 PM 12 44
HIDALGO COUNTY
BUDGET OFFICE

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: December 22, 2008

AI-13021

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MANAGEMENT FOR 398TH DC/93RD

ACCOUNT NUMBER: 9-1100-412-00-00X-001-0-XXX

CONTACT PERSON: ROSIE CANTU TELEPHONE NO. (956) 292-7025

SUBJECT: Interdepartmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
9-1100-412-00-009-001-0-117	398TH DC-SUPPLEMENTAL PAY	(3,000.00)
TO		
9-1100-412-00-002-001-0-890	93RD DC-OTHER	3,000.00
	TOTAL BUDGET INCREASE (DECREASE)	0.00

REASON: INTERDEPARTMENTAL TO FUND SUPPLEMENTAL PAY. JUDGE RUDY DELGADO WAS ELECTED PRESIDING ADMINISTRATIVE JUDGE BY AND FOR THE BOARD OF JUDGES FOR YEAR 2009. DUTIES AND RESPONSIBILITIES ASSOCIATED WERE TRANSFERRED OVER TO THE 93RD DC.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-412-00-009-001-0-
398TH DC**

AI-13021

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	COURT REPORTER	\$73,321.00	\$0.00	\$73,321.00	0.05	\$3,666.05	\$0.00	\$76,987.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
													s/b \$0.00			
0002	113	COURT COORDINATOR	\$56,124.00	\$0.00	\$56,124.00	0.05	\$2,806.20	\$0.00	\$58,930.00	\$0.00	\$1,020.00	\$2,000.00	~~\$1,500.00~~	\$0.00	\$0.00	\$4,520.00
													s/b \$0.00			
0003	113	COURT COORDINATOR	\$48,362.00	\$0.00	\$48,362.00	0.05	\$2,418.10	\$0.00	\$50,780.00	\$0.00	\$900.00	\$0.00	~~\$1,500.00~~	\$0.00	\$0.00	\$2,400.00
0004	113	BAILIFF/INTERP	\$47,219.00	\$0.00	\$47,219.00	0.05	\$2,360.95	\$0.00	\$49,580.00	\$0.00	\$660.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,660.00
0005	111	DISTRICT JUDGE	\$15,000.00	\$0.00	\$15,000.00	0	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,373.00	\$0.00	\$10,373.00
		TOTAL	\$240,026.00	\$0.00	\$240,026.00		\$11,251.30	\$0.00	\$251,277.00	\$0.00	\$3,000.00	\$6,000.00	\$0.00	\$10,373.00	\$0.00	\$22,373.00

Removal of supplemental pay for slot no.'s 0002 and 0003 pending CC approval.

AI-13084

12.J.

**Position Reclassifications
CC REGULAR**

Date: 12/30/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: Emergency Management Services
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

Emergency Services- Emergency Management:

1. Approval of position reclassifications for the following:

Slot No.	Current Position Title	Current Budgeted Salary	Proposed Position Title	Proposed Budgeted Salary
300-023-0003	Public Health Liaison	\$46,956.00	Public Health Liaison II	\$49,140.00
300-023-0004	Administrative Assistant	\$46,956.00	Administrative Assistant II	\$49,140.00

2. Approval of 2009 revised salary schedule.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu (Originator)	Rosie Cantu	12/24/2008 02:40 PM	APRV
2	Budget & Management	Dina Trevino	12/24/2008 03:02 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Rosie Cantu			Started On: 12/24/2008 10:48 AM	
Final Approval Date: 12/24/2008				

AI-13090

12.K.

**Request for new Administrative Aide I position
CC REGULAR**

Date: 12/30/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: Human Resources Department
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

Human Resources:

1. Approval to create one (1) new Administrative Aide I position, slot no. 190-002-0010 budgeted at \$22,000.00
2. Approval of 2009 revised salary schedule.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/24/2008 03:20 PM	APRV
2	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Rosie Cantu		Started On: 12/24/2008 03:12 PM		
Final Approval Date: 12/24/2008				

AI-13083

12.L.

**Position Reclassifications
CC REGULAR**

Date: 12/30/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: County Judges Office
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

County Judge:

1. Approval of position reclassifications for the following:

Slot No.	Current Position Title	Current Budgeted Salary	Proposed Position Title	Proposed Budgeted Salary
110-006-0007	Administrative Aide I	\$35,000.00	Administrative Aide II	Same
110-006-0020	Administrative Aide I	\$30,581.00	Administrative Aide II	\$35,000.00

2. Approval of 2009 revised salary schedule.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu (Originator)	Rosie Cantu	12/24/2008 02:40 PM	APRV
2	Budget & Management	Dina Trevino	12/24/2008 03:00 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Rosie Cantu			Started On: 12/24/2008 10:46 AM	
Final Approval Date: 12/24/2008				

AI-13080

12.M.

**Position and employee transfer from Pct. no.3 R&B to Veteran's Services
CC REGULAR**

Date: 12/30/2008
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: Pct.#3, R&B, Veterans,Health, B&G
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Officer

Information

CAPTION

Precinct No. 3 R&B / Veteran's Services/ Health Dept/ Buildings & Grounds:

1. Approval to create one (1) Administrative Aide position, slot no. 370-001-0008 (Veteran's Services) budgeted at \$45,443.00 and transfer in employee. no. 122718 from Precinct No. 3 Road & Bridge.
2. Approval to create one (1) Community Liaison position, slot no. 240-001-0033 (Human Services) budgeted at \$41,081.00 and transfer in employee no. 148598.
3. Approval to create one (1) Custodian position, slot no. 220-001-0090 (B&G) budgeted at \$28,000.00 and transfer in employee no. 100498 from Precinct No. 3 Road & Bridge.
4. Approval to create one (1) Maintenance I position, slot no. 220-001-0091 (B&G) budgeted at \$28,000.00 and transfer in employee no. 140236 from Precinct No. 3 Road & Bridge.
5. Approval of revised salary schedules.

BACKGROUND

Fiscal Impact

Attachments

Link: [B&G- Salary Schedule](#)
Link: [Human Services- Revised Salary Schedule](#)
Link: [veterans-fiscal note](#)
Link: [B&G Fiscal Note](#)
Link: [Human Services-Fiscal Note](#)
Link: [Veteran's Services-Revised Salary Schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu (Originator)	Rosie Cantu	12/24/2008 02:46 PM	APRV
2	Budget & Management	Dina Trevino	12/24/2008 03:15 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Rosie Cantu
Started On: 12/24/2008 09:39 AM
Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13080

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	112	DIRECTOR	60,840.00	0.00	60,840.00	5.00%	3,042.00	0.00	63,882.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
0002	113	EXECUTIVE ASST	42,372.00	0.00	42,372.00	5.00%	2,118.60	0.00	44,491.00	0.00	840.00	0.00	0.00	0.00	0.00	840.00
0003	113	GENERAL FOREMAN	49,500.00	0.00	49,500.00	5.00%	2,475.00	0.00	51,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0004	113	A/C SPECIALIST	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0005	113	PLUMBER	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0006	113	ELECTRICIAN	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0007	113	A/C TECHNICIAN	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0008	113	ELECTRICIAN	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0010	113	BUDGET CLERK II	28,600.00	0.00	28,600.00	5.00%	1,430.00	570.00	30,600.00	0.00	1,380.00	0.00	0.00	0.00	0.00	1,380.00
0011	113	SECRETARY	26,415.00	0.00	26,415.00	5.00%	1,320.75	679.25	28,415.00	0.00	660.00	0.00	0.00	0.00	0.00	660.00
0012	113	MAINTENANCE	23,236.00	0.00	23,236.00	5.00%	1,161.80	838.20	25,236.00	0.00	840.00	0.00	0.00	0.00	0.00	840.00
0013	113	MAINTENANCE	23,236.00	0.00	23,236.00	5.00%	1,161.80	838.20	25,236.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
0014	113	MAIL CLERK	22,535.00	0.00	22,535.00	5.00%	1,126.75	873.25	24,535.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0015	113	MAIL CLERK	22,535.00	0.00	22,535.00	5.00%	1,126.75	873.25	24,535.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
0016	113	ELECTRICIAN HELPER	21,891.00	0.00	21,891.00	5.00%	1,094.55	905.45	23,891.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0017	113	A/C TECHNICIAN HELPER	21,891.00	0.00	21,891.00	5.00%	1,094.55	905.45	23,891.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0018	113	PLUMBER HELPER	21,891.00	0.00	21,891.00	5.00%	1,094.55	905.45	23,891.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0019	113	CUSTODIAN	21,555.00	0.00	21,555.00	5.00%	1,077.75	922.25	23,555.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0020	113	CUSTODIAN	21,555.00	0.00	21,555.00	5.00%	1,077.75	922.25	23,555.00	0.00	780.00	0.00	0.00	0.00	0.00	780.00
0021	113	CUSTODIAN	21,555.00	0.00	21,555.00	5.00%	1,077.75	922.25	23,555.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0022	113	CUSTODIAN	21,273.00	0.00	21,273.00	5.00%	1,063.65	936.35	23,273.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0023	113	CUSTODIAN	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0024	113	CUSTODIAN	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
0025	113	CUSTODIAN	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13080

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0026	113	MAINTENANCE	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0027	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
0028	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0029	113	MAINTENANCE II	23,000.00	0.00	23,000.00	5.00%	1,150.00	850.00	25,000.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
0030	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0031	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,020.00
0032	113	MAINTENANCE	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
0033	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0034	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,020.00
0035	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0036	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
0037	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0038	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0039	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0040	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0041	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0042	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0043	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0044	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	540.00	0.00	0.00	0.00	0.00	540.00
0045	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0046	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0047	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
0048	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0049	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13080

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0050	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0051	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
0052	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0053	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0054	113	MAINTENANCE II	24,000.00	0.00	24,000.00	5.00%	1,200.00	800.00	26,000.00	0.00	660.00	0.00	0.00	0.00	0.00	660.00
0055	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0056	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0057	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
0059	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0060	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0061	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	780.00	0.00	0.00	0.00	0.00	780.00
0062	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
0063	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
0064	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
0065	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0066	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	720.00	0.00	0.00	0.00	0.00	720.00
0067	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0068	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0069	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
0070	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0071	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0072	113	ASSISTANT PROJECTS MANAGER	31,200.00	0.00	31,200.00	5.00%	1,560.00	0.00	32,760.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0073	113	MAINTENANCE I	18,720.00	0.00	18,720.00	5.00%	936.00	1,064.00	20,720.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0074	113	MAINTENANCE I	18,720.00	0.00	18,720.00	5.00%	936.00	1,064.00	20,720.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13080

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0075	113	PLUMBER II	31,000.00	0.00	31,000.00	5.00%	1,550.00	0.00	32,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0076	113	ELECTRICIAN II	31,000.00	0.00	31,000.00	5.00%	1,550.00	0.00	32,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0077	113	A/C CHILLER TECHNICIAN	39,000.00	0.00	39,000.00	5.00%	1,950.00	0.00	40,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0078	113	WELDER I	31,000.00	0.00	31,000.00	5.00%	1,550.00	0.00	32,550.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
0079	113	GROUNDSKEEPER	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0080	113	GROUNDSKEEPER	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0081	113	GROUNDSKEEPER	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0082	113	CUSTODIAN	0	20,345.00	20,345.00	5.00%	1,017.00	983.00	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0083	113	CUSTODIAN	0	20,345.00	20,345.00	5.00%	1,017.00	983.00	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0084	113	MECHANIC	0.00	21,725.00	21,725.00	5.00%	1,086.00	914.00	23,725.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0085	113	MAINTENANCE I	0.00	23,032.00	23,032.00	5.00%	1,152.00	848.00	25,032.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0086	113	MAINTENANCE I	0.00	23,236.00	23,236.00	5.00%	1,162.00	838.00	25,236.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0087	113	MAINTENANCE I	0.00	21,635.00	21,635.00	5.00%	1,082.00	918.00	23,635.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0088	113	MAINTENANCE II	0.00	21,635.00	21,635.00	5.00%	1,082.00	918.00	23,635.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0089	113	MAINTENANCE III	0.00	31,517.00	31,517.00	5.00%	1,576.00	0.00	33,093.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0090	113	CUSTODIAN	0.00	28,000.00	28,000.00	0.00%	0.00	0.00	28,000.00	0.00	420.00	0.00	0.00	0.00	0.00	0.00
0091	113	MAINTENANCE I	0.00	28,000.00	28,000.00	0.00%	0.00	0.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			1,805,170.00	299,470.00	2,104,640.00		102,432.50	69,189.10	2,276,262.00	0.00	21,840.00	0.00	0.00	0.00	0.00	21,420.00

POSITION (SLOT NO. 0090) AND EMPLOYEE (NO. 100498) TRANSFER IN FROM PCT. 3 R&B PENDING CC APPROVAL, EFFECTIVE 01/01/2009
POSITION (SLOT NO. 0091) AND EMPLOYEE (NO. 140236) TRANSFER IN FROM PCT. 3 R&B PENDING CC APPROVAL, EFFECTIVE 01/01/2009

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-444-00-240-001-0
HUMAN SERVICES**

AI-13080

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DIRECTOR	\$71,144.00	\$0.00	\$71,144.00	0.05	\$3,557.20	\$0.00	\$74,701.00	\$0.00	\$600.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,200.00
0002	113	SUPERVISOR	\$34,664.00	\$0.00	\$34,664.00	0.05	\$1,733.20	\$0.00	\$36,397.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0003	113	ADM SECRETARY	\$31,969.00	\$0.00	\$31,969.00	0.05	\$1,598.45	\$0.00	\$33,567.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0004	113	SUPERVISOR	\$31,969.00	\$0.00	\$31,969.00	0.05	\$1,598.45	\$0.00	\$33,567.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0005	113	BILLING SPECIALIST	\$30,578.00	\$0.00	\$30,578.00	0.05	\$1,528.90	\$0.00	\$32,107.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0006	113	BILLING SPECIALIST	\$28,629.00	\$0.00	\$28,629.00	0.05	\$1,431.00	\$569.00	\$30,629.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0007	113	ELIGIBILITY SPECIALIST	\$28,629.00	\$0.00	\$28,629.00	0.05	\$1,431.45	\$568.55	\$30,629.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	ELIGIBILITY SPECIALIST	\$28,629.00	\$0.00	\$28,629.00	0.05	\$1,431.45	\$568.55	\$30,629.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0013	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0015	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0016	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0017	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0018	113	ELIGIBILITY SPECIALIST	\$27,500.00	\$0.00	\$27,500.00	0.05	\$1,375.00	\$625.00	\$29,500.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0019	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	BILLING SPECIALIST	\$23,500.00	\$0.00	\$23,500.00	0.05	\$1,175.00	\$825.00	\$25,500.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0024	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0026	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0027	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	ELIGIBILITY SPECIALIST	\$28,865.00	\$0.00	\$28,865.00	0.05	\$1,443.00	\$557.00	\$30,865.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0029	113	ELIGIBILITY SPECIALIST	\$26,000.00	\$0.00	\$26,000.00	0.05	\$1,300.00	\$2,200.00	\$29,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0031	113	BILLING SPECIALIST	\$23,839.00	\$0.00	\$23,839.00	0.05	\$1,191.95	\$808.05	\$25,839.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	ELIGIBILITY CLERK	\$21,840.00	\$0.00	\$21,840.00	0.05	\$1,092.00	\$908.00	\$23,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0033	113	COMMUNITY LIAISON	\$0.00	\$41,081.00	\$41,081.00	0	\$0.00	\$0.00	\$41,081.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL			\$864,310.00	\$41,081.00	\$905,391.00		\$43,214.80	\$20,301.40	\$968,906.00	\$0.00	\$6,300.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$9,900.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-444-00-240-001-0
HUMAN SERVICES**

AI-13080

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009BUDGE TED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	

POSITION (SLOT NO. 0033) AND EMPLOYEE (NO. 148598) TRANSFER IN FROM PCT. 3 R&B PENDING CC APPROVAL, EFFECTIVE 01/01/2009

Hidalgo County Budget Office
FISCAL NOTE

•Fiscal notes are prepared by the Budget Office to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Valde Guerra, Budget Officer
CC Date: Tuesday, December 30, 2008

Agenda Item: 13080

Summary of request/proposal:

Approval to transfer one Administrative Aide Position, slot no. 123-005-007 budgeted at \$45,443.00 from Precinct no. 3 Road and Bridge to Veterans Services slot no. 370-001-008

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment/ Salary Requested	Total Adjustment/ Salary Requested
1100	Administrative Aid	0008	113	0.00	45,443.00	45,443.00
						45,443.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
8-1100-444-00-370-001-0	113	VETERAN SERVICES	PERM F/T EMPL	45,443.00
8-1100-444-00-370-001-0	211	VETERAN SERVICES	HEALTH INSURANCE	4,164.00
8-1100-444-00-370-001-0	212	VETERAN SERVICES	LIFE INSURANCE	33.00
8-1100-444-00-370-001-0	220	VETERAN SERVICES	FICA	3,476.39
8-1100-444-00-370-001-0	230	VETERAN SERVICES	RETIREMENT	3,989.90
8-1100-444-00-370-001-0	250	VETERAN SERVICES	UNEMPLOYMENT COM	227.22
8-1100-444-00-370-001-0	260	VETERAN SERVICES	WORKER'S COMP	90.89
2009 Budgetary Impact				57,424.40

2010 Budgetary Impact: 57,424.40

Possible Funding Sources: General Fund

Budget Office Recommendation: Approval

Hidalgo County Budget Office
FISCAL NOTE

•Fiscal notes are prepared by the Budget Office to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Valde Guerra, Budget Officer
CC Date: Tuesday, December 30, 2008

Agenda Item: 13080

Summary of request/proposal:

B & G: A. Approval to transfer one Custodian position, slot no. 123-005-0053 budgeted at \$28,000.00 from Precinct No. 3 R & B to Buildings & Grounds, slot no. 220-001-0090. B. Approval to transfer one Maintenance I position, slot no. 123-005-0059 budgeted at \$28,000.00 from Precinct No. R & B to Buildings & Grounds, slot no. 220-001-0091.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment/ Salary Requested	Total Adjustment/ Salary Requested
1100	Custodian	0090	113	0.00	28,000.00	28,000.00
1100	Maintenance I	0091	113	0.00	28,000.00	28,000.00
						56,000.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-419-40-220-001-0-	113 Gen Govt. Bldg. Perm. F/T Employees	56,000.00
8-1100-419-40-220-001-0-	211 Gen Govt. Bldg. Health Insurance	8,328.00
8-1100-419-40-220-001-0-	212 Gen Govt. Bldg. Life Insurance	66.00
8-1100-419-40-220-001-0-	220 Gen Govt. Bldg. Fica	4,284.00
8-1100-419-40-220-001-0-	230 Gen Govt. Bldg. Retirement	4,916.80
8-1100-419-40-220-001-0-	250 Gen Govt. Bldg. Unemployment Comp.	280.00
8-1100-419-40-220-001-0-	260 Gen Govt. Bldg. Workers Comp.	3,472.00
	2008 Budgetary Impact	77,346.80

2010 Budgetary Impact: 77,346.80

Possible Funding Sources: General Fund

Budget Office Recommendation:

Hidalgo County Budget Office
FISCAL NOTE

•Fiscal notes are prepared by the Budget Office to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Valde Guerra, Budget Officer
CC Date: Tuesday, December 30, 2008

Agenda Item: 13080

Summary of request/proposal:

Approval to transfer one Community Liaison position, slot no. 123-005-0009 budgeted at \$41,081.00 from Pct. #3 Road & Bridge to Health & Human Services Division, slot no. 240-001-0033.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment/ Salary Requested	Total Adjustment/ Salary Requested
1100	Community Liason	0033	113	0.00	41,081.00	41,081.00
						41,081.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
8-1100-444-00-240-001-0	113	HUMAN SERVICES	PERM F/T EMPL	41,081.00
8-1100-444-00-240-001-0	211	HUMAN SERVICES	HEALTH INSURANCE	4,164.00
8-1100-444-00-240-001-0	212	HUMAN SERVICES	LIFE INSURANCE	33.00
8-1100-444-00-240-001-0	220	HUMAN SERVICES	FICA	3,142.70
8-1100-444-00-240-001-0	230	HUMAN SERVICES	RETIREMENT	3,606.91
8-1100-444-00-240-001-0	250	HUMAN SERVICES	UNEMPLOYMENT COM	205.41
8-1100-444-00-240-001-0	260	HUMAN SERVICES	WORKER'S COMP	172.54
2008 Budgetary Impact				52,405.56

2010 Budgetary Impact: 52,405.56

Possible Funding Sources: General Fund

Budget Office Recommendation:

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-444-00-370-001-0

AI - 13080

VETERAN'S SRV

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	112	VETERANS SERVICES	\$51,480.00	\$0.00	\$51,480.00	0.05	\$2,574.00	\$0.00	\$54,054.00	\$0.00	\$300.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,300.00
0002	113	ADMINISTRATIVE ASSISTANT	\$41,600.00	\$0.00	\$41,600.00	0.05	\$2,080.00	\$0.00	\$43,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
0004	113	ADMIN ASST VSO	\$26,158.00	\$0.00	\$26,158.00	0.05	\$1,307.90	\$692.10	\$28,158.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00
0005	113	SECRETARY	\$22,000.00	\$0.00	\$22,000.00	0.05	\$1,100.00	\$900.00	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	CLERK	\$19,574.00	\$0.00	\$19,574.00	0.05	\$978.70	\$1,021.30	\$21,574.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	113	ADMINISTRATIVE ASSISTANT	\$0.00	\$48,256.00	\$48,256.00	0.05	\$2,413.00	\$0.00	\$50,669.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	ADMINISTRATIVE AIDE	\$0.00	\$45,443.00	\$45,443.00	0	\$0.00	\$0.00	\$45,443.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL			\$160,812.00	\$93,699.00	\$254,511.00		\$10,453.60	\$2,613.40	\$267,578.00	\$0.00	\$600.00	\$0.00	\$0.00	\$11,800.00	\$0.00	\$12,100.00

CREATION OF POSITION (SLOT NO. 0008) AND EMPLOYEE (NO. 122718) TRANSFER IN FROM PCT. 3 R&B PENDING CC APPROVAL, EFFECTIVE 01/01/2009

AI-13089

12.N.

**Adjustment- District Judges
CC REGULAR**

Date: 12/30/2008
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

District Judges:

1. Approval to adjust the auto allowance for State District Judges by \$18,688.00 (increase) in FY 2009.
2. Approval to revise salary schedule.

BACKGROUND

Fiscal Impact

Attachments

Link: Fiscal Note- Dist. Judges

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	12/24/2008 12:21 PM	APRV
2	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Veronica Lopez			Started On: 12/24/2008 12:03 PM	
Final Approval Date: 12/24/2008				

Hidalgo County Budget Office

FISCAL NOTE

•Fiscal notes are prepared by the Budget Office to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioners' Court
From: Valde Guerra, Budget Officer
CC Date: Wednesday, December 24, 2008

Agenda Item: 13089

Summary of request/proposal:

Fund	Position	Slot#	Obj	Current Auto Allowance	Auto Allowance Proposed	Total Adjustment Requested
1100	District Judge 92ND	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 93RD	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 139TH	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 206TH	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 275TH	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 332ND	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 370TH	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 389TH	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 398TH	0005	118	10,373.00	29,061.00	18,688.00
1100	District Judge 430TH	0001	118	10,373.00	29,061.00	18,688.00
1100	District Judge 449TH	0001	118	10,373.00	29,061.00	18,688.00
Total:				41,492.00	319,671.00	205,568.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
8-1100-XXX-00-XXX-XXX-0	118	0	AUTO ALLOWANCE	204,783.39
8-1100-XXX-00-XXX-XXX-0	211	0	HEALTH INSURANCE	-
8-1100-XXX-00-XXX-XXX-0	212	0	LIFE INSURANCE	-
8-1100-XXX-00-XXX-XXX-0	220	0	FICA	15,665.93
8-1100-XXX-00-XXX-XXX-0	230	0	RETIREMENT	17,979.98
8-1100-XXX-00-XXX-XXX-0	250	0	UNEMPLOYMENT COMP	-
8-1100-XXX-00-XXX-XXX-0	260	0	WORKER'S COMP	0.00
2009 Budgetary Impact				238,429.30

2009 Budgetary Impact: \$ 238,429.30

Possible Funding Sources:

Budget Office Recommendation:

AI-12894

12.O.

Acceptance of Order setting salary for 2009

CC REGULAR

Date: 12/30/2008
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

1. Acceptance of Order setting salary of Court Reporters for 2009.
2. Acceptance of Order setting salary of County Auditor, Assistant County Auditors, and Budget of County Auditor for 2009.

BACKGROUND

Fiscal Impact

Attachments

Link: [court reporter - order](#)

Link: [Exhibit A](#)

Link: [Exhibit B](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Damaris San Miguel	Damaris San Miguel	12/23/2008 05:45 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 06:40 PM	APRV
3	Roland Garcia	Rolando Garcia	12/24/2008 01:05 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Sylvia Solis
Started On: 12/17/2008 09:57 AM

Final Approval Date: 12/24/2008

**2009 COURT REPORTERS
SALARY REQUEST**

NAME OF COURT	2009 SALARY
92nd District Court	\$ 70,581.00
93rd District Court	76,440.00
139th District Court	78,750.00
206th District Court	81,356.10
275th District Court	70,434.00
332nd District Court	75,000.00
370th District Court	83,485.00
389th District Court	77,355.60
398th District Court	76,987.05
430th District Court	74,256.00
449th District Court	73,500.00
County Court at Law No. 1	77,000.00
County Court at Law No. 2	71,925.00
Probate Court of Hidalgo County	78,342.60
County Court at Law No. 4	72,709.35
County Court at Law No. 5	67,305.00
County Court at Law No. 6	71,384.00
Auxiliary Court "A"	70,428.00
Auxiliary Court "B"	70,428.00

EXHIBIT A

**2009 SALARY AND SUPPLEMENT
OF COUNTY AUDITOR AND ASSISTANT AUDITORS**

POSITION	SALARY	SUPPLEMENT
County Auditor	\$ 114,442.00	\$ 2,500.00
First Assistant County Auditor	92,582.00	1,500.00
Director of Audit Division	73,495.00	1,500.00
Director of Accounting Division	73,495.00	
Financial Accounting Supervisor	58,342.00	
Internal Auditor III	51,655.00	
Internal Auditor III	51,655.00	
Accounts Payable Supervisor	58,342.00	
Grants Accounting Supervisor	58,342.00	1,500.00
Accountant II	43,604.00	
Internal Auditor I	37,969.00	
System Support Specialist I	47,093.00	
Internal Auditor II	45,690.00	
Accountant III	49,344.00	
Internal Auditor III	50,019.00	
Internal Auditor I	37,969.00	1,500.00
Accountant II	43,604.00	
Accountant II	43,604.00	
Internal Auditor I	37,969.00	
Internal Auditor I	37,969.00	1,500.00
Accountant I	37,385.00	
Accountant II	43,604.00	1,500.00
Technician IV	44,903.00	
Internal Auditor I	37,969.00	
Accountant I	37,385.00	
Administrative Assistant III	38,499.00	
Internal Auditor I	37,969.00	
Accounts Payable Specialist I	36,826.00	
Accounts Payable Specialist II	35,157.00	
Accounts Payable Specialist I	32,051.00	
Accounts Payable Specialist I	32,051.00	
Accounting Clerk I	32,051.00	
Administrative Assistant II	33,006.00	
Accounts Payable Specialist II	35,157.00	
Accounts Payable Specialist I	33,006.00	
Accounts Payable Specialist I	32,051.00	
Administrative Assistant I	29,111.00	
Accounts Payable Specialist I	32,051.00	
Accounts Payable Specialist I	32,051.00	
Accounts Payable Specialist I/Receptionist	27,276.00	
Accountant II	43,604.00	
Accountant II	43,604.00	
Accounts Payable Specialist I	32,051.00	
Accountant I	37,385.00	1,500.00
Accounts Payable Specialist I	32,051.00	
TOTAL AUDITOR'S OFFICE	\$ 1,995,438.00	\$ 13,000.00

HIDALGO COUNTY AUDITOR'S OFFICE 2009 BUDGET

OBJECT CODE	OBJECT NAME	2009 BUDGET REQUEST
111	SALARIES OF OFFICIALS	\$ 114,442.00
113	SALARIES OF EMPLOYEES	1,880,996.00
115	LONGEVITY PAY	10,680.00
117	SUPPLEMENTAL PAY	13,000.00
118	AUTO ALLOWANCE	6,000.00
211	HEALTH INSURANCE	187,380.00
212	LIFE INSURANCE	1,215.00
220	FICA	154,922.00
230	RETIREMENT	182,666.00
250	UNEMPLOYMENT	10,126.00
260	WORKERS COMPENSATION	4,050.00
336	COMPUTER SERVICES	45,000.00
342	INFORMATION & CREDIT SERVICES	100.00
350	CONTRACTUAL SERVICES	1,000.00
432	EQUIP R&M SERVICE	3,000.00
442	EQUIP & VEHICLE RENTALS	9,000.00
529	SURETY & NOTARY BONDS	500.00
531	TELEPHONE	10,000.00
534	INTERNET	1,500.00
535	POSTAGE	3,000.00
540	ADVERTISING	10,000.00
550	PRINTING & BINDING	5,000.00
581	TRAVEL IN COUNTY	2,000.00
583	TRAVEL OUT OF COUNTY	23,000.00
584	REGISTRATION FEES	23,000.00
601	OFFICE SUPPLIES	20,500.00
602	PAPER SUPPLIES	7,000.00
603	EDUCATIONAL/INSTRUCTIONAL SUPPLIES	500.00
608	HOUSEHOLD & INSTITUTIONAL	100.00
631	BOTTLED WATER	1,500.00
640	REFERENCE MATERIAL	7,000.00
661	MINOR OFFICE EQUIPMENT	5,000.00
664	OTHER MINOR EQUIPMENT	5,000.00
665	MINOR COMPUTER EQUIPMENT	18,000.00
666	MINOR OFFICE FURNITURE	9,000.00
667	MINOR SOFTWARE	2,000.00
671	BLDG R&M SUPPLIES	500.00
672	EQUIP R&M SUPPLIES	1,000.00
745	COMPUTER EQUIPMENT	10,500.00
747	SOFTWARE	7,200.00
748	OTHER EQUIPMENT	3,000.00
810	DUES & MEMBERSHIPS	4,000.00
855	LATE FEES, PENALTIES, AND FINANCE CHARGES	100.00
890	OTHER	6,000.00
TOTAL		\$ 2,809,477.00
SALARY EXPENSES		\$ 2,565,477.00
OPERATING EXPENSES		\$ 244,000.00

AI-12892

12.P.

Extend temporary positions approved in 2008

CC REGULAR

Date: 12/30/2008
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Discussion, consideration, and approval to extend 34 temporary positions approved in 2008 and needed in 2009 as listed on the attachment.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Form Started By: Sylvia Solis Started On: 12/17/2008 09:50
AM
Final Approval Date: 12/24/2008

AI-13053

12.Q.

**Creation of 50 vacant regular F/T positions in accordance with LGC (152.011)
CC REGULAR**

Date: 12/30/2008
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Approval to create fifty (50) vacant regular full-time contingency positions for fiscal year 2009 in accordance with Texas Local Government Code Section 152.011.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	12/23/2008 02:41 PM	APRV
2	Budget & Management	Veronica Lopez	12/23/2008 02:59 PM	APRV
3	Roland Garcia	Rolando Garcia	12/24/2008 11:36 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Ivan Cantu			Started On: 12/23/2008 02:33 PM	
Final Approval Date: 12/24/2008				

AI-13057

12.R.

All postions approved after Sept. 23, 2008

CC REGULAR

Date: 12/30/2008
Submitted By: Dina Trevino, BUDGET & MANAGEMENT
Submitted For: Raul Silguero
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Discussion, consideration and approval of positions created adjusted and approved after September 23, 2008 (2009 Budget Adoption date) for the following agenda items listed below:

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management (Originator)	Dina Trevino	12/23/2008 03:24 PM	APRV
2	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Dina Trevino
Started On: 12/23/2008 03:08 PM
Final Approval Date: 12/24/2008

AI-13058

12.S.

**Planning-Adjustment to supplemental pay and auto allowance
CC REGULAR**

Date: 12/30/2008
Submitted By: Dina Trevino, BUDGET & MANAGEMENT
Submitted For: Raul Silguero
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Planning Department:

1. Supplemental Pay adjustment- Planning Administrator (slot # 210-001-0001) in the amount of 53,408.00 cost allocated to 124-007 (Precinct No. 4 R&B) approved by CC on 10-07-2008.
2. Auto Allowance adjustment - Planning Administrator (slot # 210-001-0001) adopted auto allow. \$8,000.00 - new \$0.00 approved by CC on 10-07-2008.
3. Approval of 2009 revised salary schedules.

BACKGROUND

Fiscal Impact

Attachments

Link: [pct. 4 revised salary schedule](#)

Link: [Planning revised salary schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Erika Reyna	Erika Reyna	12/23/2008 04:58 PM	APRV
2	Budget & Management (Originator)	Veronica Lopez	12/23/2008 06:43 PM	APRV
3	Rosalinda Cantu	Rosie Cantu	12/24/2008 02:53 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Dina Trevino
Started On: 12/23/2008 03:26 PM
Final Approval Date: 12/24/2008

SalSI	SalC	Employee	SalTitle	SalBdg	SalAdjust	SalTotAdj	SalIn	SalIncAn	SalInc	SalBudApp	SalActual	SalLong	SalInt	SalSupp	SalAuto	SalClo
1	113	GLORIA ANN BELTR	EXECUTIVE ASST	\$60,992.00	\$0.00	\$60,992.00	0.05	\$3,049.60	\$0.00	\$64,042.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$0.00
2	113	ROBERTO ANDRADE	FIELD/OP DIR	\$46,587.00	\$0.00	\$46,587.00	0.05	\$2,329.35	\$0.00	\$48,916.00	\$0.00	\$612.94	\$0.00	\$0.00	\$0.00	\$0.00
3	113	JUANITA ALEJOS	SP/PROJ COORD	\$45,326.00	\$0.00	\$45,326.00	0.05	\$2,266.30	\$0.00	\$47,592.00	\$0.00	\$1,027.61	\$0.00	\$0.00	\$0.00	\$0.00
4	113	RUMALDO JR MUÑO	A/P CLERK	\$40,408.00	\$0.00	\$40,408.00	0.05	\$2,020.40	\$0.00	\$42,428.00	\$0.00	\$1,337.28	\$0.00	\$0.00	\$0.00	\$0.00
5	113	OSCAR CANTU	HEAVY EQ OP III	\$36,386.00	\$0.00	\$36,386.00	0.05	\$1,819.30	\$0.00	\$38,205.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00
6	113	JUAN MANUEL CAR	CHIEF ADMINISTRAT	\$34,400.00	\$0.00	\$34,400.00	0.05	\$1,720.00	\$0.00	\$36,120.00	\$0.00	\$853.98	\$0.00	\$0.00	\$0.00	\$0.00
7	113	GUADALUPE GARC	HEAVY EQ OP III	\$40,560.00	\$0.00	\$40,560.00	0.05	\$2,028.00	\$0.00	\$42,588.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00
8	113	GUSTAVO C. GONZA	HEAVY EQ OP III	\$35,866.00	\$0.00	\$35,866.00	0.05	\$1,793.30	\$0.00	\$37,659.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00
9	113	JORGE L. PEÑA	MECHANIC III	\$32,793.00	\$0.00	\$32,793.00	0.05	\$1,639.65	\$0.00	\$34,433.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00
10	113	ARTURO GARZA	HEAVY EQ OP II	\$31,273.00	\$0.00	\$31,273.00	0.05	\$1,563.65	\$0.00	\$32,837.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00
11	113		MECHANIC II	\$27,712.00	\$0.00	\$27,712.00	0.05	\$1,385.60	\$614.40	\$29,712.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	113	HECTOR HUGO GUT	TRCK DRVER III	\$27,615.00	\$0.00	\$27,615.00	0.05	\$1,380.75	\$619.25	\$29,615.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	113	FRANCISCO MONTA	TRCK DRVER III	\$27,615.00	\$0.00	\$27,615.00	0.05	\$1,380.75	\$619.25	\$29,615.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
14	113	JOSE MANUEL VEGA	TRCK DRVER III	\$27,615.00	\$0.00	\$27,615.00	0.05	\$1,380.75	\$619.25	\$29,615.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00
15	113	VICTOR MANUEL SA	CLERK/RECEPTIONIS	\$27,242.00	\$0.00	\$27,242.00	0.05	\$1,362.10	\$637.90	\$29,242.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00
16	113	ROGELIO MARTINEZ	TRCK DRIVER II	\$26,812.00	\$0.00	\$26,812.00	0.05	\$1,340.60	\$659.40	\$28,812.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
17	113	MEDARDO CANTU	TRF SA/SPC III	\$26,771.00	\$0.00	\$26,771.00	0.05	\$1,338.55	\$661.45	\$28,771.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	113	JUAN FERNANDO DE	TRCK DRVER III	\$26,529.00	\$0.00	\$26,529.00	0.05	\$1,326.45	\$673.55	\$28,529.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	113	JOSE G. OLIVAREZ	HEAVY EQ OP I	\$26,487.00	\$0.00	\$26,487.00	0.05	\$1,324.35	\$675.65	\$28,487.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00
20	113	DANNY HERNANDE	HEAVY EQ OP II	\$26,398.00	\$0.00	\$26,398.00	0.05	\$1,319.90	\$680.10	\$28,398.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00
21	113	JOSE LUIS RENTERIA	TRCK DRVER III	\$26,320.00	\$0.00	\$26,320.00	0.05	\$1,316.00	\$684.00	\$28,320.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00
22	113	JOSE PEÑA	HEAVY EQ OP II	\$26,140.00	\$0.00	\$26,140.00	0.05	\$1,307.00	\$693.00	\$28,140.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00
23	113	LIBRADO OLLERVIE	HEAVY EQ OP II	\$25,706.00	\$0.00	\$25,706.00	0.05	\$1,285.30	\$714.70	\$27,706.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00
24	113	JUAN CASAREZ	HEAVY EQ OP II	\$28,294.00	\$0.00	\$28,294.00	0.05	\$1,414.70	\$585.30	\$30,294.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	113	ELEUTERIO SEPTIM	MAINTENANCE III	\$25,706.00	\$0.00	\$25,706.00	0.05	\$1,285.30	\$714.70	\$27,706.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00
26	113	RAUL DELEON	MECHANIC I	\$25,706.00	\$0.00	\$25,706.00	0.05	\$1,285.30	\$714.70	\$27,706.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00
27	113	ALFREDO CERVANT	TIRE REPAIR	\$25,706.00	\$0.00	\$25,706.00	0.05	\$1,285.30	\$714.70	\$27,706.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	113	CAYETANO GALVA	HEAVY EQ OP II	\$25,413.00	\$0.00	\$25,413.00	0.05	\$1,270.65	\$729.35	\$27,413.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00
29	113	JUAN M GONZALEZ	HEAVY EQ OP II	\$24,090.00	\$0.00	\$24,090.00	0.05	\$1,204.50	\$795.50	\$26,090.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00
30	113	ZENAI DO HERNAND	HEAVY EQ OP II	\$23,647.00	\$0.00	\$23,647.00	0.05	\$1,182.35	\$817.65	\$25,647.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00
31	113	ISABEL DAVILA	MAINTENANCE II	\$23,556.00	\$0.00	\$23,556.00	0.05	\$1,177.80	\$822.20	\$25,556.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00

32	113	OSCAR G. SALAZAR	HEAVY EQ OP II	\$22,829.00	\$0.00	\$22,829.00	0.05	\$1,141.45	\$858.55	\$24,829.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00
34	113	IVAN OSIEL CANALI	HEAVY EQ OP I	\$22,829.00	\$0.00	\$22,829.00	0.05	\$1,141.45	\$858.55	\$24,829.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35	113	JORGE L. MARQUEZ	HEAVY EQ OP II	\$21,808.00	\$0.00	\$21,808.00	0.05	\$1,090.40	\$909.60	\$23,808.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36	113	LAZARO GARCIA	HEAVY EQ OP II	\$24,308.00	\$0.00	\$24,308.00	0.05	\$1,215.40	\$784.60	\$26,308.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37	113	JESUS O. RIOS	MAINTENANCE I	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
38	113	JOSE LUIS GUERRA	MAINTENANCE I	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39	113		MAINTENANCE II	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40	113	BALDEMAR MOREN	MAINTENANCE II	\$22,845.00	\$0.00	\$22,845.00	0.05	\$1,142.25	\$857.75	\$24,845.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
41	113	ALVARO GARCIA GU	MAINTENANCE II	\$22,845.00	\$0.00	\$22,845.00	0.05	\$1,142.25	\$857.75	\$24,845.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42	113		HEAVY EQ OP I	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43	113	ROBERTO MARTINE	MAINTENANCE I	\$22,845.00	\$0.00	\$22,845.00	0.05	\$1,142.25	\$857.75	\$24,845.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44	113	LEONARDO ESPINOZ	MAINTENANCE I	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45	113	ROGELIO GARCIA	HEAVY EQ OP II	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
46	113	ROLANDO SOLIS	HEAVY EQ OP I	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47	113	ANGEL MORENO	HEAVY EQ OP II	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48	113	JAVIER DIAZ	TRAFFIC SAFETY SPI	\$23,741.00	\$0.00	\$23,741.00	0.05	\$1,187.05	\$812.95	\$25,741.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00
49	113	TEODORO LARA	TRAFFIC SAFETY SPI	\$23,741.00	\$0.00	\$23,741.00	0.05	\$1,187.05	\$812.95	\$25,741.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50	114	SANTOS RESENDEZ	CUSTODIAN	\$10,060.00	\$0.00	\$10,060.00	0.05	\$503.00	\$0.00	\$10,563.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	113	RODOLFO A. DAVILA	HEAVY EQUIPMENT	\$25,329.00	\$0.00	\$25,329.00	0.05	\$1,266.45	\$733.55	\$27,329.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$1,361,611.00	\$0.00	\$1,361,611.00		\$68,080.55	\$30,652.00	\$1,460,343.00	\$0.00	\$20,751.81	\$0.00	\$0.00	\$0.00	\$0.00

SalTotCom

[illegible]

[illegible]

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-10-210-001

AI - 13058

PLANNING

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	112	PLANNING ADMINISTRATOR	111,592.00	0.00	111,592.00	5.00%	5,579.60	0.00	117,171.60	0.00	420.00	0.00	0.00	0.00	0.00	0.00
2	113	PLANNING SUPRV	53,697.00	0.00	53,697.00	5.00%	2,684.85	0.00	56,382.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
3	113	ENGINEERING TECH III/SUBDIVISION	46,800.00	0.00	46,800.00	5.00%	2,340.00	0.00	49,140.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
4	113	ENG TECH II	37,222.00	0.00	37,222.00	5.00%	1,861.10	0.00	39,083.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	113	PLANNER I	34,865.00	0.00	34,865.00	5.00%	1,743.25	0.00	36,608.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
6	113	PLAN INSPECT III	32,148.00	0.00	32,148.00	5.00%	1,607.40	0.00	33,755.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
7	113	EXECUTIVE ASST	34,320.00	0.00	34,320.00	5.00%	1,716.00	0.00	36,036.00	0.00	960.00	0.00	0.00	0.00	0.00	960.00
8	113	ENG TECH I	31,517.00	0.00	31,517.00	5.00%	1,575.85	0.00	33,093.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	113	ADM SECRETARY	32,240.00	0.00	32,240.00	5.00%	1,612.00	0.00	33,852.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
10	113	PLANNING INSPECTOR II	28,600.00	0.00	28,600.00	5.00%	1,430.00	570.00	30,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	113	PLAN INSPECT II	28,600.00	0.00	28,600.00	5.00%	1,430.00	570.00	30,600.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
12	113	PLAN CLERK I	25,500.00	0.00	25,500.00	5.00%	1,275.00	725.00	27,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	113	PLAN INSPECT I	27,040.00	0.00	27,040.00	5.00%	1,352.00	648.00	29,040.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	113	PLAN INSPECT I	27,040.00	0.00	27,040.00	5.00%	1,352.00	648.00	29,040.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	113	PLAN INSPECT I	27,040.00	0.00	27,040.00	5.00%	1,352.00	648.00	29,040.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	113	PLAN INSPECT I	27,040.00	0.00	27,040.00	5.00%	1,352.00	648.00	29,040.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	113	PLAN CLERK II	27,040.00	0.00	27,040.00	5.00%	1,352.00	648.00	29,040.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
18	113	PLAN CLERK I	25,500.00	0.00	25,500.00	5.00%	1,275.00	725.00	27,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	113	PLANNING SECRETARY	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	113	PLAN CLERK I	25,500.00	0.00	25,500.00	5.00%	1,275.00	725.00	27,500.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
			703,646.00	0.00	703,646.00		35,182.30	7,537.75	746,365.60	0.00	4,560.00	0.00	0.00	0.00	0.00	4,140.00

Auto Allowance Adjustment for slot 0001 pending CC approval.

AI-13079

12.T.

PCT. 1 CRC Creation of new positions for 2009

CC REGULAR

Date: 12/30/2008
Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Pct. No. 1- CRC:

1. Create one (1) new regular full time CRC Coordinator position set salary @ \$30,000.00 and one (1) new regular full time Maintenance I position set salary @ \$18,720.00 as previously approved by CC 6/17/2008.
2. Apply the five (5%) percent Cost of Living Adjustment (COLA) or the \$2,000.00 COLA adjustment as applicable for the positions stated above.
3. Approval of 2009 Salary Schedule.

BACKGROUND

New positions effective date 1-1-09

COLA adjustment effective date 1-5-09

Fiscal Impact

Attachments

Link: Pct. 1 CRC Salary Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Damaris San Miguel (Originator)	Damaris San Miguel	12/24/2008 09:22 AM	APRV
2	Budget & Management	Dina Trevino	12/24/2008 09:42 AM	APRV
3	Ivan Cantu	Ivan Cantu	12/24/2008 09:46 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Damaris San Miguel

Started On: 12/24/2008 09:04 AM

Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-466-00-121-050-0

PCT. 1 CRC

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY
1	113	CRC COORDINATOR	0.00	30,000.00	30,000.00	5.00%	1,500.00	500.00	32,000.00
2	113	MAINTENANCE I	0.00	18,720.00	18,720.00	5.00%	936.00	1,064.00	20,720.00
			0.00	48,720.00	48,720.00		2,436.00	1,564.00	52,720.00

AI - 13079

2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL
	Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pct. 1 P/U Rd & Drainage Improvement positions
CC REGULAR

Date: 12/30/2008
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

1. Pct. 1 Drainage Improvement Plan (121-052):

A. Create the following thirteen (13) new regular full-time positions as previously approved by CC on 10-21-08:

Slot No.	Position Title	Budgeted Salary	Civil Service
0001	Director of Operations	\$65,000.00	E
0002	Construction Manager	\$48,500.00	E
0003	Assistant Construction Manager	\$45,000.00	E
0004	Excavator-Heavy Equipment Operator	\$38,500.00	NE
0005	Excavator-Heavy Equipment Operator	\$38,500.00	NE
0006	Backhoe-Heavy Equipment Operator	\$29,500.00	NE
0007	Backhoe-Heavy Equipment Operator	\$29,500.00	NE
0008	Bulldozer-Heavy Equipment Operator	\$29,500.00	NE
0009	Pipe Layer/Fitter	\$25,000.00	NE
0010	Pipe Layer/Fitter	\$25,000.00	NE
0011	Laborer-Drainage/Construction	\$20,000.00	NE
0012	Laborer-Drainage/Construction	\$20,000.00	NE
0013	Drafting Technician II	\$35,000.00	NE

B. Reclassify the following two (2) regular full-time exempt positions as approved by Civil Service committee and as previously approved by CC on 11-4-08

Slot No.	Current Position Title	New Position Title	Budgeted Salary
0002	Construction Manager	Director of Construction	\$48,500.00
0003	Assistant Construction Manager	Assistant Director of Construction	\$45,000.00

C. Apply the five (5%) percent Cost of Living Adjustment (COLA) or the \$2,000.00 COLA adjustment as applicable for the positions stated above.

D. Approval of 2009 Revised Salary Schedule

2. Pct. 1 P/U Rd (121-005):

A. Delete two (2) vacant regular full-time Maintenance I positions, slot no.'s 0059 & 0060 budgeted at \$20,345.00 per year each as previously approved by CC on 11-12-08

B. Create one new (1) regular full-time Diesel Mechanic slot no. 0078 at \$40,000.00 per year as previously approved by CC on 11-12-08.

C. Apply the five percent (5%) Cost of Living Adjustment for the new Diesel Mechanic

position as stated above.

D. Approval of 2009 Salary Schedule

BACKGROUND

New positions effective date 1-1-09

COLA effective date 1-5-09

Reclassified positions effective date 1-1-09

Fiscal Impact

Attachments

Link: Pct. 1 Drainage Improv. Salary Schedule

Link: Pct. 1 P/U Rd Salary Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	12/24/2008 10:35 AM	APRV
2	Budget & Management	Veronica Lopez	12/24/2008 11:37 AM	APRV
3	Roland Garcia	Rolando Garcia	12/24/2008 12:08 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Ivan Cantu

Started On: 12/23/2008 06:18 PM

Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1201-431-00-121-052-0

AI - 13075

PCT. 1 DRAIN IMPROV PRJ

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	DIRECTOR OF OPERATIONS	0.00	65,000.00	65,000.00	0.05	3,250.00	0.00	68,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		S/B Director of Construction														
2	113	CONSTRUCTION MANAGER	0.00	48,500.00	48,500.00	0.05	2,425.00	0.00	50,925.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		S/B Assistant Director of Construction														
3	113	ASSISTANT CONSTRUCTION MANAGER	0.00	45,000.00	45,000.00	0.05	2,250.00	0.00	47,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	113	EXCAVATOR-HEAVY EQUIPMENT OPERATOR	0.00	38,500.00	38,500.00	0.05	1,925.00	0.00	40,425.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	113	EXCAVATOR-HEAVY EQUIPMENT OPERATOR	0.00	38,500.00	38,500.00	0.05	1,925.00	0.00	40,425.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	113	BACKHOE- HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	0.05	1,475.00	525.00	30,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	113	BACKHOE-HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	0.05	1,475.00	525.00	30,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	113	BULLDOZER-HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	0.05	1,475.00	525.00	30,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	113	PIPE LAYER/FITTER	0.00	25,000.00	25,000.00	0.05	1,250.00	750.00	26,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	113	PIPE LAYER/FITTER	0.00	25,000.00	25,000.00	0.05	1,250.00	750.00	26,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	113	LABORER-DRAINAGE/CONSTRUCTION	0.00	20,000.00	20,000.00	0.05	1,000.00	1,000.00	21,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	113	LABORER-DRAINAGE/CONSTRUCTION	0.00	20,000.00	20,000.00	0.05	1,000.00	1,000.00	21,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	113	DRAFTING TECHNICIAN II	0.00	35,000.00	35,000.00	0.05	1,750.00	0.00	36,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	449,000.00	449,000.00	0.65	22,450.00	5,075.00	471,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

New Proposed Positions: Slot no's 0001 through 0013 with approval to apply 5 % COLA or \$2,000.00 Salary Adjustment as applicable.

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1201-431-00-121-005-0

AI - 1307

PCT. 1 P/U RD

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances				
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
1	113	CHIEF ADMINISTRATOR	80,340.00	0.00	80,340.00	0.05	4,017.00	0.00	84,357.00	0.00	0.00	0.00	0.00	0.00	0.00
2	113	BUDGET MANAGER	67,600.00	0.00	67,600.00	0.05	3,380.00	0.00	70,980.00	0.00	540.00	0.00	0.00	0.00	0.00
3	113	HR COORD	60,320.00	0.00	60,320.00	0.05	3,016.00	0.00	63,336.00	0.00	1,140.00	0.00	0.00	0.00	0.00
4	113	ADMINISTRATIVE ASSISTANT	56,731.00	0.00	56,731.00	0.05	2,836.55	0.00	59,568.00	0.00	0.00	0.00	0.00	0.00	0.00
5	113	R.O.W. DIRECTOR	47,731.00	0.00	47,731.00	0.05	2,386.55	0.00	50,118.00	0.00	0.00	0.00	0.00	0.00	0.00
6	113	INVENTORY COOR	46,800.00	0.00	46,800.00	0.05	2,340.00	0.00	49,140.00	0.00	1,140.00	0.00	0.00	0.00	0.00
7	113	ACCOUNTANT	46,800.00	0.00	46,800.00	0.05	2,340.00	0.00	49,140.00	0.00	0.00	0.00	0.00	0.00	0.00
9	113	COORDINATOR	42,385.00	0.00	42,385.00	0.05	2,119.25	0.00	44,504.00	0.00	360.00	0.00	0.00	0.00	0.00
10	113	SAFETY DIRECTOR	40,676.00	0.00	40,676.00	0.05	2,033.80	0.00	42,710.00	0.00	480.00	0.00	0.00	0.00	0.00
11	113	ASST FIELD/OP DIR	37,681.00	0.00	37,681.00	0.05	1,884.05	0.00	39,565.00	0.00	420.00	0.00	0.00	0.00	0.00
12	113	SPECIAL PROJ COORD	37,450.00	0.00	37,450.00	0.05	1,872.50	0.00	39,322.00	0.00	540.00	0.00	0.00	0.00	0.00
13	113	PAVING SUPVSR	36,284.00	0.00	36,284.00	0.05	1,814.20	0.00	38,098.00	0.00	960.00	0.00	0.00	0.00	0.00
14	113	SAFETY COORDIN	36,284.00	0.00	36,284.00	0.05	1,814.20	0.00	38,098.00	0.00	0.00	0.00	0.00	0.00	0.00
18	113	MAINTENANCE III	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	1,140.00	0.00	0.00	0.00	0.00
19	113	TRCK DRIVER I	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	0.00	0.00	0.00	0.00	0.00
20	113	HEAVY EQUIPMENT OPERATOR III	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	780.00	0.00	0.00	0.00	0.00
21	113	MAINTENANCE III	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	0.00	0.00	0.00	0.00	0.00
22	113	HEAVY EQUIPMENT OPERATOR I	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	360.00	0.00	0.00	0.00	0.00
23	113	Maintenance III	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	0.00	0.00	0.00	0.00	0.00
24	113	MAINTENANCE II	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	540.00	0.00	0.00	0.00	0.00
25	113	MAINTENANCE III	32,540.00	0.00	32,540.00	0.05	1,627.00	0.00	34,167.00	0.00	0.00	0.00	0.00	0.00	0.00
27	113	GRANTS SPECIALIST	32,321.00	0.00	32,321.00	0.05	1,616.05	0.00	33,937.00	0.00	0.00	0.00	0.00	0.00	0.00

28	113	TRF CTRL SPC I	32,018.00	0.00	32,018.00	0.05	1,601.00	0.00	33,619.00	0.00	660.00	0.00	0.00	0.00	0.00
29	113	MECHANIC II	31,027.00	0.00	31,027.00	0.05	1,551.35	0.00	32,578.00	0.00	360.00	0.00	0.00	0.00	0.00
30	113	HEAVY EQ OP II	30,258.00	0.00	30,258.00	0.05	1,512.90	0.00	31,771.00	0.00	1,320.00	0.00	0.00	0.00	0.00
31	113	MAINTENANCE III	29,190.00	0.00	29,190.00	0.05	1,459.50	540.50	31,190.00	0.00	0.00	0.00	0.00	0.00	0.00
33	113	CLERK/RECEPTIONIST	28,016.00	0.00	28,016.00	0.05	1,400.80	599.20	30,016.00	0.00	0.00	0.00	0.00	0.00	0.00
35	113	HEAVY EQ OP III	27,857.00	0.00	27,857.00	0.05	1,392.85	607.15	29,857.00	0.00	1,380.00	0.00	0.00	0.00	0.00
36	113	HEAVY EQ OP II	27,852.00	0.00	27,852.00	0.05	1,392.60	607.40	29,852.00	0.00	900.00	0.00	0.00	0.00	0.00
37	113	MAINTENANCE II	27,852.00	0.00	27,852.00	0.05	1,392.60	607.40	29,852.00	0.00	0.00	0.00	0.00	0.00	0.00
38	113	HEAVY EQ OP II	27,852.00	0.00	27,852.00	0.05	1,392.60	607.40	29,852.00	0.00	0.00	0.00	0.00	0.00	0.00
39	113	TRUCK DRIVER III	27,031.00	0.00	27,031.00	0.05	1,351.55	648.45	29,031.00	0.00	0.00	0.00	0.00	0.00	0.00
40	113	MAINTENANCE I	26,807.00	0.00	26,807.00	0.05	1,340.35	659.65	28,807.00	0.00	0.00	0.00	0.00	0.00	0.00
41	113	TRUCK DRIVER III	26,026.00	0.00	26,026.00	0.05	1,301.30	698.70	28,026.00	0.00	840.00	0.00	0.00	0.00	0.00
42	113	MAINTENANCE II	25,562.00	0.00	25,562.00	0.05	1,278.10	721.90	27,562.00	0.00	0.00	0.00	0.00	0.00	0.00
43	113	TRCK DRIVER III	25,562.00	0.00	25,562.00	0.05	1,278.10	721.90	27,562.00	0.00	0.00	0.00	0.00	0.00	0.00
44	113	TRCK DRIVER I	24,607.00	0.00	24,607.00	0.05	1,230.35	769.65	26,607.00	0.00	0.00	0.00	0.00	0.00	0.00
45	113	HEAVY EQUIPMENT OPERATOR III	24,607.00	0.00	24,607.00	0.05	1,230.35	769.65	26,607.00	0.00	0.00	0.00	0.00	0.00	0.00
46	113	HEAVY EQ OP I	24,334.00	0.00	24,334.00	0.05	1,216.70	783.30	26,334.00	0.00	480.00	0.00	0.00	0.00	0.00
47	113	TRUCK DRIVER III	24,334.00	0.00	24,334.00	0.05	1,216.70	783.30	26,334.00	0.00	0.00	0.00	0.00	0.00	0.00
48	113	TRUCK DRIVER III	24,000.00	0.00	24,000.00	0.05	1,200.00	800.00	26,000.00	0.00	0.00	0.00	0.00	0.00	0.00
49	113	TRCK DRVER III	24,000.00	0.00	24,000.00	0.05	1,200.00	800.00	26,000.00	0.00	0.00	0.00	0.00	0.00	0.00
50	113	TRCK DRIVER III	24,000.00	0.00	24,000.00	0.05	1,200.00	800.00	26,000.00	0.00	0.00	0.00	0.00	0.00	0.00
51	113	HEAVY EQ OP I	23,483.00	0.00	23,483.00	0.05	1,174.15	825.85	25,483.00	0.00	1,140.00	0.00	0.00	0.00	0.00
52	113	MAINTENANCE I	23,236.00	0.00	23,236.00	0.05	1,161.80	838.20	25,236.00	0.00	0.00	0.00	0.00	0.00	0.00
54	113	HEAVY EQ OP I	23,033.00	0.00	23,033.00	0.05	1,151.65	848.35	25,033.00	0.00	0.00	0.00	0.00	0.00	0.00
55	113	DATA ENTRY CLERK	21,988.00	0.00	21,988.00	0.05	1,099.40	900.60	23,988.00	0.00	0.00	0.00	0.00	0.00	0.00
56	113	HEAVY EQUIPMENT OPERATOR III	21,985.00	0.00	21,985.00	0.05	1,099.25	900.75	23,985.00	0.00	420.00	0.00	0.00	0.00	0.00
58	113	MAINTENANCE I	21,635.00	0.00	21,635.00	0.05	1,081.75	918.25	23,635.00	0.00	0.00	0.00	0.00	0.00	0.00
DELETE SLOT 59 & 60 MAITENANCE I POSITIONS @ \$20,345.00															

59	113	MAINTENANCE I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00
60	113	MAINTENANCE I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00
71	113	COMMUNITY LIAISON	42,000.00	0.00	42,000.00	0.05	2,100.00	0.00	44,100.00	0.00	300.00	0.00	0.00	0.00	0.00
72	113	DIRECTOR OF OPERATIONS	65,265.00	0.00	65,265.00	0.05	3,263.25	0.00	68,528.00	0.00	0.00	0.00	0.00	0.00	0.00
73	113	MAINTENANCE III	32,000.00	0.00	32,000.00	0.05	1,600.00	0.00	33,600.00	0.00	0.00	0.00	0.00	0.00	0.00
74	113	TIRE REPAIR/MAINTENANCE	22,000.00	0.00	22,000.00	0.05	1,100.00	900.00	24,000.00	0.00	0.00	0.00	0.00	0.00	0.00
75	113	RESEARCH & DEVELOPMENT COOR	42,000.00	0.00	42,000.00	0.05	2,100.00	0.00	44,100.00	0.00	0.00	0.00	0.00	0.00	0.00
76	113	CONTRACTS MANAGER	42,000.00	0.00	42,000.00	0.05	2,100.00	0.00	44,100.00	0.00	0.00	0.00	0.00	0.00	0.00
77	113	MECHANIC III	37,440.00	0.00	37,440.00	0.05	1,872.00	0.00	39,312.00	0.00	0.00	0.00	0.00	0.00	0.00
78	113	DIESEL MECHANIC	0.00	0.00	40,000.00	0.05	2,000.00	0.00	42,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	GENERAL FOREMAN	0.00	50,000.00	50,000.00	0	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	MATERIAL MANAGEMENT MANAGER	0.00	40,000.00	40,000.00	0	0.00	0.00	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00
			1,951,270.00	90,000.00	2,081,270.00		99,563.60	20,623.05	2,201,456.00	0.00	16,200.00	0.00	0.00	0.00	0.00

NEW PROPOSED POSITION: SLOT NO. 78 DIESEL MECHANIC @ \$40,000.00 AND APPROVAL TO APPLY 5% COLA

2009 ACTUAL TOTAL COMPENSATION
0.00
540.00
1,140.00
0.00
0.00
1,140.00
0.00
360.00
480.00
420.00
540.00
960.00
0.00
1,140.00
0.00
780.00
0.00
360.00
0.00
540.00
0.00
0.00

660.00
360.00
1,320.00
0.00
0.00
1,380.00
900.00
0.00
0.00
0.00
0.00
0.00
840.00
0.00
0.00
0.00
0.00
480.00
0.00
0.00
0.00
0.00
1,140.00
0.00
0.00
0.00
420.00
0.00

0.00
0.00
300.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
16,200.00

New Positions- Drainage Improvement Project CC REGULAR

Date: 12/30/2008
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

1. Pct #2- Sanitation:

A. Create three (3) regular full-time Solid Waste/Code Enforcement Officer positions:

<u>Slot #</u>	<u>Position</u>
122-001-0023	Solid Waste/Code Enforcement Officer
122-001-0024	Solid Waste/Code Enforcement Officer
122-001-0024	Solid Waste/Code Enforcement Officer

Budgeted salary as per Law Enforcement Step & Grade Plan. Approved by CC on 10-14-08.

B. Approval of 2009 salary schedule.

2. Pct #2- P/U Rd:

A. Reclassify one (1) Inventory Clerk position in slot no. 122-006-0019 budgeted at \$27,798.00 per year to Shop Foreman request to set salary at \$36,000.00 per year. Review and recommended as per section 3.22 of the Civil Service Commission Rules. Approved by CC on 11-25-08.

<u>Slot No.</u>	<u>Current Position Title</u>	<u>New Position Title</u>	<u>Budgeted Salary</u>
122-006-0019	Inventory Clerk	Shop Foreman	\$36,000.00

B. Apply the five (5%) percent Cost of Living Adjustment (COLA) or the \$2,000.00 COLA adjustment as applicable for the position stated above.

C. Approval of 2009 revised salary schedule

3. Pct #2- Drainage Improvement Project:

A. Create the following eleven (11) regular full-time positions to be funded from Pct 2-2008 C.O. Series allocation:

<u>Slot #</u>	<u>Position Title</u>	<u>Budgeted Salary</u>	<u>Civil Service</u>
0001	Director of Construction	\$48,500.00	E
0002	Assistant Director of Construction	\$45,000.00	E
0003	Excavator- Heavy Equipment Operator	\$38,500.00	NE
0004	Excavator- Heavy Equipment Operator	\$38,500.00	NE
0005	Backhoe- Heavy Equipment Operator	\$29,500.00	NE
0006	Backhoe- Heavy Equipment Operator	\$29,500.00	NE
0007	Bulldozer- Heavy Equipment Operator	\$29,500.00	NE

0008	Pipe Layer/Fitter	\$25,000.00	NE
0009	Pipe Layer/Fitter	\$25,000.00	NE
0010	Laborer- Drainage/Construction	\$20,000.00	NE
0011	Laborer- Drainage/Construction	\$20,000.00	NE

Approved by CC on 11-04-08.

B. Apply the five (5%) percent Cost of Living Adjustment (COLA) or the \$2,000.00 COLA adjustment as applicable for the positions stated above.

C. Approval of 2009 revised salary schedule.

BACKGROUND

COLA effective date 01-05-09

New Position effective date 01-01-09

Fiscal Impact

Attachments

Link: [Salary Schedule](#)

Link: [Drainage Salary Schedule](#)

Link: [Sanitation Salary Schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/24/2008 09:12 AM	APRV
2	Damaris San Miguel	Damaris San Miguel	12/24/2008 09:50 AM	APRV
3	Auditor's Office	Angela Garcia	12/24/2008 11:05 AM	APRV
4	Veronica Lopez	Veronica Lopez	12/24/2008 12:00 PM	APRV
5	Erika Reyna	Erika Reyna	12/24/2008 12:44 PM	APRV
6	Purchasing Department		12/24/2008 03:27 PM	NEW

Form Started By: Veronica Lopez

Started On: 12/23/2008 05:15 PM

Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1202-431-00-122-034-0

AI - 13069

PCT. 2 DRAIN IMPROV PRJ

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	DIRECTOR OF CONSTRUCTION	0.00	48,500.00	48,500.00	5%	2,425.00	0.00	50,925.00	0.00	0.00	0.00	0.00	0.00	0.00	50,925.00
2	113	ASSISTANT DIRECTOR OF CONSTRUCTION	0.00	45,000.00	45,000.00	5%	2,250.00	0.00	47,250.00	0.00	0.00	0.00	0.00	0.00	0.00	47,250.00
3	113	EXCAVATOR - HEAVY EQUIPMENT OPERATOR	0.00	38,500.00	38,500.00	5%	1,925.00	0.00	40,425.00	0.00	0.00	0.00	0.00	0.00	0.00	40,425.00
4	113	EXCAVATOR - HEAVY EQUIPMENT OPERATOR	0.00	38,500.00	38,500.00	5%	1,925.00	0.00	40,425.00	0.00	0.00	0.00	0.00	0.00	0.00	40,425.00
5	113	BACKHOE - HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	5%	1,475.00	525.00	31,500.00	0.00	0.00	0.00	0.00	0.00	0.00	31,500.00
6	113	BACKHOE - HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	5%	1,475.00	525.00	31,500.00	0.00	0.00	0.00	0.00	0.00	0.00	31,500.00
7	113	BULLDOZER - HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	5%	1,475.00	525.00	31,500.00	0.00	0.00	0.00	0.00	0.00	0.00	31,500.00
8	113	PIPE LAYER/FITTER	0.00	25,000.00	25,000.00	5%	1,250.00	750.00	27,000.00	0.00	0.00	0.00	0.00	0.00	0.00	27,000.00
9	113	PIPE LAYER/FITTER	0.00	25,000.00	25,000.00	5%	1,250.00	750.00	27,000.00	0.00	0.00	0.00	0.00	0.00	0.00	27,000.00
10	113	LABORER - DRAINAGE/CONSTRUCTION	0.00	20,000.00	20,000.00	5%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	22,000.00
11	113	LABORER - DRAINAGE/CONSTRUCTION	0.00	20,000.00	20,000.00	5%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	22,000.00
			0.00	349,000.00	349,000.00		17,450.00	5,075.00	371,525.00	0.00	0.00	0.00	0.00	0.00	0.00	371,525.00

Create eleven (11) new positions and apply 5% COLA. As previously approved by CC on 11-04-08.

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1202-431-00-122-006-0

AI - 13069

PCT. 2 P/U RD

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	CHIEF ADMINISTRATOR	66,035.00	0.00	66,035.00	0.05	3,301.75	0.00	69,337.00	0.00	0.00	0.00	0.00	0.00	0.00	
2	113	FIELD OPER DIR	63,960.00	0.00	63,960.00	0.05	3,198.00	0.00	67,158.00	0.00	540.00	0.00	0.00	0.00	540.00	
3	113	RESEARCH AND DEVELOPMENT DIRE	46,704.00	0.00	46,704.00	0.05	2,335.20	0.00	49,039.00	0.00	0.00	0.00	0.00	0.00	0.00	
4	113	EXECUTIVE ASSISTANT	43,414.00	0.00	43,414.00	0.05	2,170.70	0.00	45,585.00	0.00	0.00	0.00	0.00	0.00	0.00	
5	113	HR COORDINATOR	41,600.00	0.00	41,600.00	0.05	2,080.00	0.00	43,680.00	0.00	0.00	0.00	0.00	0.00	0.00	
6	113	SAFETY COORDIN	40,676.00	0.00	40,676.00	0.05	2,033.80	0.00	42,710.00	0.00	540.00	0.00	0.00	0.00	540.00	
7	113	ACCOUNTANT	39,520.00	0.00	39,520.00	0.05	1,976.00	0.00	41,496.00	0.00	0.00	0.00	0.00	0.00	0.00	
8	113	SPECIAL PROJECTS/PROGRAMS MGR	49,400.00	0.00	49,400.00	0.05	2,470.00	0.00	51,870.00	0.00	0.00	0.00	0.00	0.00	0.00	
9	113	ASST FIELD/OP DIR	37,693.00	0.00	37,693.00	0.05	1,884.65	0.00	39,578.00	0.00	1,320.00	0.00	0.00	0.00	1,320.00	
10	113	HEAVY EQUIPMENT OPERATOR III	33,855.00	0.00	33,855.00	0.05	1,692.75	0.00	35,548.00	0.00	660.00	0.00	0.00	0.00	660.00	
11	113	HEAVY EQUIPMENT OPERATOR III	33,019.00	0.00	33,019.00	0.05	1,650.95	0.00	34,670.00	0.00	0.00	0.00	0.00	0.00	0.00	
12	113	HEAVY EQ OP III	33,019.00	0.00	33,019.00	0.05	1,650.95	0.00	34,670.00	0.00	1,080.00	0.00	0.00	0.00	1,080.00	
13	113	HEAVY EQ OP III	33,019.00	0.00	33,019.00	0.05	1,650.95	0.00	34,670.00	0.00	1,080.00	0.00	0.00	0.00	1,080.00	
14	113	MECHANIC III	33,089.00	0.00	33,089.00	0.05	1,654.45	0.00	34,743.00	0.00	0.00	0.00	0.00	0.00	0.00	
15	113	OFFICE COORDINATOR	30,258.00	0.00	30,258.00	0.05	1,512.90	0.00	31,771.00	0.00	0.00	0.00	0.00	0.00	0.00	
16	113	HEAVY EQUIPMENT OPERATOR II	28,384.00	0.00	28,384.00	0.05	1,419.20	580.80	30,384.00	0.00	0.00	0.00	0.00	0.00	0.00	
17	113	MECHANIC II	28,195.00	0.00	28,195.00	0.05	1,409.75	590.25	30,195.00	0.00	660.00	0.00	0.00	0.00	660.00	
18	113	ADMINISTRATIVE ASISTANT II	38,000.00	0.00	38,000.00	0.05	1,900.00	0.00	39,900.00	0.00	960.00	0.00	0.00	0.00	960.00	
		S/B Shop Foreman			S/B \$36,000.00											
19	113	INVENTORY CLK	27,798.00	0.00	27,798.00	0.05	1,800.00	0.00	37,800.00	0.00	300.00	0.00	0.00	0.00	300.00	
20	113	CLERK/RECEPTIONIST	26,894.00	0.00	26,894.00	0.05	1,344.70	655.30	28,894.00	0.00	540.00	0.00	0.00	0.00	540.00	
21	113	OFFICE CLERK	26,894.00	0.00	26,894.00	0.05	1,344.70	655.30	28,894.00	0.00	0.00	0.00	0.00	0.00	0.00	
22	113	TRCK DRIVER III	26,813.00	0.00	26,813.00	0.05	1,340.65	659.35	28,813.00	0.00	720.00	0.00	0.00	0.00	720.00	
23	113	TRCK DRIVER III	26,535.00	0.00	26,535.00	0.05	1,326.75	673.25	28,535.00	0.00	0.00	0.00	0.00	0.00	0.00	
24	113	TRCK DRIVER III	26,535.00	0.00	26,535.00	0.05	1,326.75	673.25	28,535.00	0.00	0.00	0.00	0.00	0.00	0.00	

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1202-431-00-122-006-0

AI - 13069

PCT. 2 P/U RD

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
25	113	HEAVY EQ OP II	26,356.00	0.00	26,356.00	0.05	1,318.00	682.00	28,356.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	113	TRCK DRIVER I	25,572.00	0.00	25,572.00	0.05	1,278.60	721.40	27,572.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,020.00
27	113	TRCK DRIVER II	25,136.00	0.00	25,136.00	0.05	1,256.80	743.20	27,136.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	113	TRCK DRIVER II	25,016.00	0.00	25,016.00	0.05	1,250.80	749.20	27,016.00	0.00	960.00	0.00	0.00	0.00	0.00	960.00
29	113	TRCK DRIVER II	25,016.00	0.00	25,016.00	0.05	1,250.80	749.20	27,016.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
30	113	TRF SA/SPC III	24,991.00	0.00	24,991.00	0.05	1,249.55	750.45	26,991.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
31	113	HEAVY EQUIPMENT OPERATOR II	24,828.00	0.00	24,828.00	0.05	1,241.40	758.60	26,828.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	113	TRCK DRIVER II	24,790.00	0.00	24,790.00	0.05	1,239.50	760.50	26,790.00	0.00	1,200.00	0.00	0.00	0.00	0.00	1,200.00
33	113	MAINTENANCE I	24,265.00	0.00	24,265.00	0.05	1,213.25	786.75	26,265.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,020.00
34	113	TRUCK DRIVER II	24,059.00	0.00	24,059.00	0.05	1,202.95	797.05	26,059.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	113	MAINTENANCE II	23,204.00	0.00	23,204.00	0.05	1,160.20	839.80	25,204.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	113	MAINTENANCE II	22,840.00	0.00	22,840.00	0.05	1,142.00	858.00	24,840.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37	113	TRF SA/SPC I	22,355.00	0.00	22,355.00	0.05	1,117.75	882.25	24,355.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	113	MAINTENANCE I	21,753.00	0.00	21,753.00	0.05	1,087.65	912.35	23,753.00	0.00	540.00	0.00	0.00	0.00	0.00	540.00
39	113	MAINTENANCE I	21,753.00	0.00	21,753.00	0.05	1,087.65	912.35	23,753.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
40	113	MAINTENANCE I	21,338.00	0.00	21,338.00	0.05	1,066.90	933.10	23,338.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	113	MAINTENANCE I	20,984.00	0.00	20,984.00	0.05	1,049.20	950.80	22,984.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	113	MAINTENANCE I	20,984.00	0.00	20,984.00	0.05	1,049.20	950.80	22,984.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
43	113	MAINTENANCE I	20,703.00	0.00	20,703.00	0.05	1,035.15	964.85	22,703.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	113	TRAF SA/SP I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	113	TRAF SA/SP I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	114	OFFICE CLERK	9,734.00	0.00	9,734.00	0.05	487.00	0.00	10,221.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	113	TIRE REPAIR/MAINTENANCE	21,840.00	0.00	21,840.00	0.05	1,092.00	908.00	23,840.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	113	MECHANIC II	26,500.00	0.00	26,500.00	0.05	1,325.00	675.00	28,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1202-431-00-122-006-0

AI - 13069

PCT. 2 P/U RD

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
	113	HEAVY EQUIPMENT OPERATOR III	0.00	33,019.00	33,019.00	0.05	1,651.00	0.00	34,670.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	HEAVY EQUIPMENT OPERATOR II	0.00	24,828.00	24,828.00	0.05	1,241.00	759.00	26,828.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	HEAVY EQUIPMENT OPERATOR I	0.00	22,360.00	22,360.00	0.05	1,118.00	882.00	24,360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	HEAVY EQUIPMENT OPERATOR I	0.00	22,360.00	22,360.00	0.05	1,118.00	882.00	24,360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	HEAVY EQUIPMENT OPERATOR I	0.00	22,360.00	22,360.00	0.05	1,118.00	882.00	24,360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	HEAVY EQUIPMENT OPERATOR I	0.00	22,360.00	22,360.00	0.05	1,118.00	882.00	24,360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	HEAVY EQUIPMENT OPERATOR I	0.00	22,360.00	22,360.00	0.05	1,118.00	882.00	24,360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	MECHANIC I	0.00	26,500.00	26,500.00	0.05	1,325.00	675.00	28,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	TRUCK DRIVER II	0.00	24,059.00	24,059.00	0.05	1,203.00	797.00	26,059.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	TRUCK DRIVER II	0.00	24,059.00	24,059.00	0.05	1,203.00	797.00	26,059.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	MAINTENANCE I	0.00	20,703.00	20,703.00	0.05	1,035.00	965.00	22,703.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	MAINTENANCE I	0.00	20,703.00	20,703.00	0.05	1,035.00	965.00	22,703.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	MAINTENANCE I	0.00	20,703.00	20,703.00	0.05	1,035.00	965.00	22,703.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	MAINTENANCE I	0.00	20,703.00	20,703.00	0.05	1,035.00	965.00	22,703.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	SURVEYOR TECHNICIAN	0.00	35,000.00	35,000.00	0.05	1,750.00	0.00	36,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	SURVEYOR TECHNICIAN	0.00	35,000.00	35,000.00	0.05	1,750.00	0.00	36,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	113	HEAVY EQUIPMENT OPERATOR III	0.00	33,019.00	33,019.00	0.05	1,651.00	0.00	34,670.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			1,426,016.00	407,736.00	1,833,752.00		92,097.40	34,154.65	1,968,207.00	0.00	14,880.00	0.00	0.00	0.00	0.00	14,880.00

Reclassify one (1) Inventory Clerk position to Shop Foreman. As previously approved by CC on 11-25-08.

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-432-00-122-001-0

AI - 13069

SANITATION PCT 2

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	OFFICE CLERK	26,894.00	0.00	26,894.00	0.05	1,344.70	655.30	28,894.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
2	113	HEAVY EQ OP I	26,356.00	0.00	26,356.00	0.05	1,317.80	682.20	28,356.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
3	113	ATTENDANT III	25,424.00	0.00	25,424.00	0.05	1,271.20	728.80	27,424.00	0.00	540.00	0.00	0.00	0.00	0.00	540.00
4	113	ATTENDANT	25,020.00	0.00	25,020.00	0.05	1,251.00	749.00	27,020.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	113	ATTENDANT	25,019.00	0.00	25,019.00	0.05	1,250.95	749.05	27,019.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	113	Attendant	25,019.00	0.00	25,019.00	0.05	1,250.95	749.05	27,019.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	113	TRUCK DRIVER II	25,016.00	0.00	25,016.00	0.05	1,250.80	749.20	27,016.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	113	TRCK DRIVER II	24,644.00	0.00	24,644.00	0.05	1,232.20	767.80	26,644.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
9	113	Truck Driver II	24,644.00	0.00	24,644.00	0.05	1,232.20	767.80	26,644.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	113	HEAVY EQ OP I	24,545.00	0.00	24,545.00	0.05	1,227.25	772.75	26,545.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
11	113	TRCK DRIVER II	24,206.00	0.00	24,206.00	0.05	1,210.30	789.70	26,206.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	113	TRUCK DRIVER II	22,236.00	0.00	22,236.00	0.05	1,111.80	888.20	24,236.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	113	TRUCK DRIVER II	22,236.00	0.00	22,236.00	0.05	1,111.80	888.20	24,236.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	113	TRUCK DRIVER II	22,236.00	0.00	22,236.00	0.05	1,111.80	888.20	24,236.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	113	MAINTENANCE II	20,703.00	0.00	20,703.00	0.05	1,035.15	964.85	22,703.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	113	MAINTENANCE I	20,703.00	0.00	20,703.00	0.05	1,035.15	964.85	22,703.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	113	MAINTENANCE I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
18	113	Maintenance I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	113	MAINTENANCE WORKER I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	113	MAINTENANCE WORKER I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	113	CHIEF ADMINISTRATOR	7,305.00	0.00	7,305.00	0.05	365.25	0.00	7,670.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	113	EXECUTIVE ASSISTANT	11,586.00	0.00	11,586.00	0.05	579.30	0.00	12,165.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	113	Solid Waste/Code Enforcement Officer	0.00	38,000.00	38,000.00	0	0.00	0.00	38,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	113	Solid Waste/Code Enforcement Officer	0.00	38,000.00	38,000.00	0	0.00	0.00	38,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	113	Solid Waste/Code Enforcement Officer	0.00	38,000.00	38,000.00	0	0.00	0.00	38,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			485,172.00	114,000.00	599,172.00		24,258.60	16,685.95	640,116.00	0.00	2,700.00	0.00	0.00	0.00	0.00	2,700.00

Create three (3) new positions. As previously approved by CC on 10-14-08.

AI-13074

12.W.

**Precinct #3 New Positions
CC REGULAR**

Date: 12/30/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

1. Drainage Improvement Project - Pct. #3:

A. Approval to create the following regular full-time positions as approved by Commissioners' Court on 11/12/08.

Slot No.	Position Title	Budgeted Salary
001	Director of Construction	\$65,000.00
002	Backhoe/ Heavy Equipment Operator	\$31,086.00
003	Loader/ Heavy Equipment Operator	\$31,086.00
004	Heavy Equipment Operator III	\$31,086.00
005	Bulldozer/ Heavy Equipment Operator	\$31,086.00
006	Truck Driver III	\$27,756.00
007	Truck Driver III	\$27,756.00
008	Truck Driver III	\$27,756.00
009	Excavator/ Heavy Equipment Operator	\$38,500.00
010	Laborer-Drainage/ Construction	\$22,880.00
011	Laborer-Drainage/ Construction	\$22,880.00
012	Pipe Layer/ Fitter	\$25,000.00
013	Pipe Layer/ Fitter	\$25,000.00

B. Approval to apply Cost of Living Adjustment

C. Approval of Revised Salary Schedule

2. Sanitation Pct. #3:

A. Approval to create the following regular full-time positions as approved by Commissioners' Court on 11/12/08.

Slot No.	Position Title	Budgeted Salary
025	Solid Waste Enforcement Officer	\$38,000.00 (Per Grade & Step Pay Plan)
026	Maintenance I	\$22,880.00
027	Maintenance I	\$22,880.00
028	Maintenance I	\$22,880.00

B. Approval to apply Cost of Living Adjustment

C. Approval of Revised Salary Schedule

BACKGROUND

Cost of Living Adjustment effective 01/05/09

New positions effective 01/01/09

Fiscal Impact

Attachments

Link: Sanitation Revised Salary Schedule

Link: Drainage Project Rev. Sal

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/24/2008 11:37 AM	APRV
2	Veronica Lopez	Veronica Lopez	12/24/2008 12:25 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Erika Reyna			Started On: 12/23/2008 06:03 PM	
Final Approval Date: 12/24/2008				

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-432-00-123-001-

AI - 13074

SANITATION PCT. 3

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	SANIT DIRECTOR	39,125.00	6,875.00	46,000.00	0.05	2,300.00	0.00	48,300.00	0.00	0.00	0.00	0.00	0.00	0.00	
2	113	SR. DEPUTY CONSTABLE STEP I	41,800.00	0.00	0.00	0	0.00	0.00	41,800.00	0.00	360.00	0.00	0.00	0.00	360.00	
3	113	HEAVY EQ OP III	24,485.00	1,515.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	600.00	0.00	0.00	0.00	600.00	
4	113	HEAVY EQ OP II	24,272.00	1,728.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	540.00	0.00	0.00	0.00	540.00	
5	113	HEAVY EQ OP II	24,272.00	1,728.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	540.00	0.00	0.00	0.00	540.00	
6	113	HEAVY EQ OP II	25,772.00	2,228.00	28,000.00	0.05	1,400.00	600.00	30,000.00	0.00	540.00	0.00	0.00	0.00	540.00	
7	113	TRUCK DRIVER III	24,144.00	5,856.00	30,000.00	0.05	1,500.00	500.00	32,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
8	113	TRUCK DRIVER III	24,144.00	5,856.00	30,000.00	0.05	1,500.00	500.00	32,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
9	113	HEAVY EQ OP II	23,204.00	2,796.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
10	113	HEAVY EQ OP III	23,204.00	0.00	23,204.00	0.05	1,160.20	839.80	25,204.00	0.00	0.00	0.00	0.00	0.00	0.00	
11	113	HEAVY EQ OP III	23,204.00	6,796.00	30,000.00	0.05	1,500.00	500.00	32,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
12	113	MAINTENANCE I	23,204.00	2,796.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
13	113	MAINTENANCE I	23,204.00	2,796.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
14	113	MAINTENANCE I	23,204.00	2,796.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
15	113	MAINTENANCE I	23,204.00	2,796.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
16	113	MAINTENANCE I	23,204.00	2,796.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
17	113	MAINTENANCE I	23,300.00	2,700.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
18	113	TRUCK DRIVER III	21,800.00	4,200.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
19	113	TRUCK DRIVER III	21,800.00	4,200.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
20	113	MAINTENANCE I	21,800.00	4,200.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
21	113	MAINTENANCE I	21,800.00	4,200.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
22	113	TRUCK DRIVER III	24,144.00	1,856.00	26,000.00	0.05	1,300.00	700.00	28,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
23	113	TRUCK DRIVER III	24,144.00	0.00	24,144.00	0.05	1,207.20	792.80	26,144.00	0.00	0.00	0.00	0.00	0.00	0.00	
24	113	TRUCK DRIVER III	24,144.00	0.00	24,144.00	0.05	1,207.20	792.80	26,144.00	0.00	0.00	0.00	0.00	0.00	0.00	

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-432-00-123-001-

AI - 13074

SANITATION PCT. 3

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
25	113	SOLID WASTE ENFORCEMENT OFFICER	0.00	38,000.00	38,000.00		0.00	0.00	38,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	113	MAINTENANCE I	0.00	22,880.00	22,880.00	5.00%	1,144.00	856.00	24,880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	113	MAINTENANCE I	0.00	22,880.00	22,880.00	5.00%	1,144.00	856.00	24,880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	113	MAINTENANCE I	0.00	22,880.00	22,880.00	5.00%	1,144.00	856.00	24,880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			596,578.00	177,354.00	732,132.00		34,706.60	17,593.40	826,232.00	0.00	2,580.00	0.00	0.00	0.00	0.00	2,580.00

Creation of new Solid Waste Enforcement Officer full-time positions (slot 25) and three (3) new Maintenance I positions (slots 26-28) pending CC approval.

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1203-431-00-123-049-0

AI - 13074

PCT. 3 DRAIN IMPROV PRJ

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	DIRECTOR OF OPERATIONS	0.00	65,000.00	65,000.00	5.00%	3,250.00	0.00	68,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	113	BACKHOE/ HEAVY EQUIPMENT OPERATOR	0.00	31,086.00	31,086.00	5.00%	1,554.30	0.00	32,640.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	113	LOADER/ HEAVY EQUIPMENT OPERATOR	0.00	31,086.00	31,086.00	5.00%	1,554.30	0.00	32,640.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	113	HEAVY EQUIPMENT OPERATOR III	0.00	31,086.00	31,086.00	5.00%	1,554.30	0.00	32,640.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	113	BULLDOZER/ HEAVY EQUIPMENT OPERATOR	0.00	31,086.00	31,086.00	5.00%	1,554.30	0.00	32,640.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	113	TRUCK DRIVER III	0.00	27,756.00	27,756.00	5.00%	1,387.80	612.20	29,756.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	113	TRUCK DRIVER III	0.00	27,756.00	27,756.00	5.00%	1,387.80	612.20	29,756.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	113	TRUCK DRIVER III	0.00	27,756.00	27,756.00	5.00%	1,387.80	612.20	29,756.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	113	EXCAVATOR/ HEAVY EQUIPMENT OPERATOR	0.00	38,500.00	38,500.00	5.00%	1,925.00	75.00	40,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	113	LABORER- DRAINAGE/ CONSTRUCTION	0.00	22,880.00	22,880.00	5.00%	1,144.00	856.00	24,880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	113	LABORER- DRAINAGE/ CONSTRUCTION	0.00	22,880.00	22,880.00	5.00%	1,144.00	856.00	24,880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	113	PIPE LAYER/ FITTER	0.00	25,000.00	25,000.00	5.00%	1,250.00	750.00	27,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	113	PIPE LAYER/ FITTER	0.00	25,000.00	25,000.00	5.00%	1,250.00	750.00	27,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00	406,872.00	406,872.00		20,343.60	5,123.60	432,339.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Creation of the following positions as previously approved by CC on 11/12/08.

AI-13063

12.X.

Pct. 4-Drainage Improvement Project & R & B Approval to create 2009 positions

CC REGULAR

Date: 12/30/2008
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

1. Precinct #4-Drainage Improvement Project:

A. Create the following fourteen(14) regular full-time positions as previously approved by Commissioner Court.

Slot No.	Position Title	Budgeted Salary	CC Approval Date
0001	Director of Construction	\$48,500.00	10/07/08
0002	Assistant Director of Construction	\$45,000.00	10/07/08
0003	Excavator-Heavy Equipment Operator	\$38,500.00	10/14/08
0004	Excavator-Heavy Equipment Operator	\$38,500.00	10/14/08
0005	Backhoe-Heavy Equipment Operator	\$29,500.00	10/14/08
0006	Backhoe-Heavy Equipment Operator	\$29,500.00	10/14/08
0007	Bulldozer-Heavy Equipment Operator	\$29,500.00	10/14/08
0008	Pipe Layer/Fitter	\$25,000.00	10/14/08
0009	Pipe Layer/Fitter	\$25,000.00	10/14/08
0010	Laborer-Drainage/Construction	\$20,000.00	10/14/08
0011	Laborer-Drainage/Construction	\$20,000.00	10/14/08
0013	Drafting Technician II	\$35,000.00	10/21/08
0014	Construction Manager	\$42,500.00	11/04/08

B. Apply Cost of Living Adjustment or the \$2,000.00 COLA adjustment as applicable for the positions stated above.

C. Approval of 2009 Revised Salary Schedule

2. Precinct #4-Road & Bridge:

A. Approval to create one (1) regular full-time Non-Exempt Office Clerk/Receptionist position slot no. 124-007-0052, budgeted at \$16,640.00 per year as previously approved by Commissioners Court

B. Approval to apply the Cost of Living Adjustment or the \$2,000.00 COLA adjustment as applicable for the position stated above.

C. Approval of 2009 Revised Salary Schedule

D. Approval to increase the budgeted salary for (1) custodian slot no. 124-007-0050 from \$10,060.00 to \$15,023.00 as approved by Commissioners Court.

E. Approval to apply the Cost of Living Adjustment

F. Approval of Revised Salary Schedule

3. Precinct #4-Parks:

- A. Create two (2) regular full-time Security/Maintenance positions, slot #'s 124-009-006 and 124-009-007 budgeted at \$27,000.00 as approved by Commissioners Court.
- B. Approval to apply the Cost of Living Adjustment or the \$2,000.00 COLA adjustment as applicable for the position stated above.
- C. Approval of Revised Salary Schedule

BACKGROUND

Cost of Living Adjustment (COLA) effective date 1-5-09.

New Positions effective date 1-1-09.

Fiscal Impact

Attachments

Link: [2009 Salary Schedule](#)

Link: [Parks Pct 4 Salary Schedule](#)

Link: [R&B Pct 4 Salary Schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	12/23/2008 05:18 PM	APRV
2	Rey Salazar	Rey Salazar	12/24/2008 11:33 AM	APRV
3	Erika Reyna	Erika Reyna	12/24/2008 12:31 PM	APRV
4	Budget & Management	Veronica Lopez	12/24/2008 12:33 PM	APRV
5	Erika Reyna	Erika Reyna	12/24/2008 12:49 PM	APRV
6	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Ivan Cantu

Started On: 12/23/2008 04:33 PM

Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1204-431-00-124-036-0

AI - 13063

PCT. 4 DRAIN IMPROV PRJ

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	DIRECTOR OF CONSTRUCTION	0.00	48,500.00	48,500.00	5.00%	2,425.00	0.00	50,925.00		0.00	0.00	0.00	0.00	0.00	50,925.00
2	113	ASSISTANT DIRECTOR OF CONSTRUCTION	0.00	45,000.00	45,000.00	5.00%	2,250.00	0.00	47,250.00		0.00	0.00	0.00	0.00	0.00	47,250.00
3	113	EXCAVATOR - HEAVY EQUIPMENT OPERATOR	0.00	38,500.00	38,500.00	5.00%	1,925.00	0.00	40,425.00		0.00	0.00	0.00	0.00	0.00	40,425.00
4	113	EXCAVATOR - HEAVY EQUIPMENT OPERATOR	0.00	38,500.00	38,500.00	5.00%	1,925.00	0.00	40,425.00		0.00	0.00	0.00	0.00	0.00	40,425.00
5	113	BACKHOE - HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	5.00%	1,475.00	525.00	31,500.00		0.00	0.00	0.00	0.00	0.00	31,500.00
6	113	BACKHOE - HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	5.00%	1,475.00	525.00	31,500.00		0.00	0.00	0.00	0.00	0.00	31,500.00
7	113	BULLDOZER - HEAVY EQUIPMENT OPERATOR	0.00	29,500.00	29,500.00	5.00%	1,475.00	525.00	31,500.00		0.00	0.00	0.00	0.00	0.00	31,500.00
8	113	PIPE LAYER/FITTER	0.00	25,000.00	25,000.00	5.00%	1,250.00	750.00	27,000.00		0.00	0.00	0.00	0.00	0.00	27,000.00
9	113	PIPE LAYER/FITTER	0.00	25,000.00	25,000.00	5.00%	1,250.00	750.00	27,000.00		0.00	0.00	0.00	0.00	0.00	27,000.00
10	113	LABORER - DRAINAGE/CONSTRUCTION	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00		0.00	0.00	0.00	0.00	0.00	22,000.00
11	113	LABORER - DRAINAGE/CONSTRUCTION	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00		0.00	0.00	0.00	0.00	0.00	0.00
13	113	DRAFTING TECHNICIAN II	0.00	35,000.00	35,000.00	5.00%	1,750.00	0.00	36,750.00		0.00	0.00	0.00	0.00	0.00	0.00
14	113	CONSTRUCTION MANAGER	0.00	42,500.00	42,500.00	5.00%	2,125.00	0.00	44,625.00		0.00	0.00	0.00	0.00	0.00	44,625.00
			0.00	426,500.00	426,500.00		21,325.00	5,075.00	452,900.00		0.00	0.00	0.00	0.00	0.00	394,150.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1204-431-00-124-007-0

AI - 13063

PCT. 4 P/U RD

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	EXECUTIVE ASST	60,992.00	0.00	60,992.00	0.05	3,049.60	0.00	64,042.00	0.00	1,620.00	0.00	0.00	0.00	0.00	1,620.00
2	113	FIELD/OP DIR	46,587.00	0.00	46,587.00	0.05	2,329.35	0.00	48,916.00	0.00	612.94	0.00	0.00	0.00	0.00	612.94
3	113	SP/PROJ COORD	45,326.00	0.00	45,326.00	0.05	2,266.30	0.00	47,592.00	0.00	1,027.61	0.00	0.00	0.00	0.00	1,027.61
4	113	A/P CLERK	40,408.00	0.00	40,408.00	0.05	2,020.40	0.00	42,428.00	0.00	1,337.28	0.00	0.00	0.00	0.00	1,337.28
5	113	HEAVY EQ OP III	36,386.00	0.00	36,386.00	0.05	1,819.30	0.00	38,205.00	0.00	1,500.00	0.00	0.00	0.00	0.00	1,500.00
6	113	CHIEF ADMINISTRATOR	34,400.00	0.00	34,400.00	0.05	1,720.00	0.00	36,120.00	0.00	853.98	0.00	0.00	0.00	0.00	853.98
7	113	HEAVY EQ OP III	40,560.00	0.00	40,560.00	0.05	2,028.00	0.00	42,588.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
8	113	HEAVY EQ OP III	35,866.00	0.00	35,866.00	0.05	1,793.30	0.00	37,659.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
9	113	MECHANIC III	32,793.00	0.00	32,793.00	0.05	1,639.65	0.00	34,433.00	0.00	720.00	0.00	0.00	0.00	0.00	720.00
10	113	HEAVY EQ OP II	31,273.00	0.00	31,273.00	0.05	1,563.65	0.00	32,837.00	0.00	1,380.00	0.00	0.00	0.00	0.00	1,380.00
11	113	MECHANIC II	27,712.00	0.00	27,712.00	0.05	1,385.60	614.40	29,712.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	113	TRCK DRIVER III	27,615.00	0.00	27,615.00	0.05	1,380.75	619.25	29,615.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	113	TRCK DRIVER III	27,615.00	0.00	27,615.00	0.05	1,380.75	619.25	29,615.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
14	113	TRCK DRIVER III	27,615.00	0.00	27,615.00	0.05	1,380.75	619.25	29,615.00	0.00	960.00	0.00	0.00	0.00	0.00	960.00
15	113	CLERK/RECEPTIONIST	27,242.00	0.00	27,242.00	0.05	1,362.10	637.90	29,242.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
16	113	TRCK DRIVER II	26,812.00	0.00	26,812.00	0.05	1,340.60	659.40	28,812.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
17	113	TRF SA/SPC III	26,771.00	0.00	26,771.00	0.05	1,338.55	661.45	28,771.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	113	TRCK DRIVER III	26,529.00	0.00	26,529.00	0.05	1,326.45	673.55	28,529.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	113	HEAVY EQ OP I	26,487.00	0.00	26,487.00	0.05	1,324.35	675.65	28,487.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
20	113	HEAVY EQ OP II	26,398.00	0.00	26,398.00	0.05	1,319.90	680.10	28,398.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
21	113	TRCK DRIVER III	26,320.00	0.00	26,320.00	0.05	1,316.00	684.00	28,320.00	0.00	960.00	0.00	0.00	0.00	0.00	960.00
22	113	HEAVY EQ OP II	26,140.00	0.00	26,140.00	0.05	1,307.00	693.00	28,140.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
23	113	HEAVY EQ OP II	25,706.00	0.00	25,706.00	0.05	1,285.30	714.70	27,706.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
24	113	HEAVY EQ OP II	28,294.00	0.00	28,294.00	0.05	1,414.70	585.30	30,294.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1204-431-00-124-007-0

AI - 13063

PCT. 4 P/U RD

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
25	113	MAINTENANCE III	25,706.00	0.00	25,706.00	0.05	1,285.30	714.70	27,706.00	0.00	840.00	0.00	0.00	0.00	0.00	840.00
26	113	MECHANIC I	25,706.00	0.00	25,706.00	0.05	1,285.30	714.70	27,706.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
27	113	TIRE REPAIR	25,706.00	0.00	25,706.00	0.05	1,285.30	714.70	27,706.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	113	HEAVY EQ OP II	25,413.00	0.00	25,413.00	0.05	1,270.65	729.35	27,413.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,020.00
29	113	HEAVY EQ OP II	24,090.00	0.00	24,090.00	0.05	1,204.50	795.50	26,090.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
30	113	HEAVY EQ OP II	23,647.00	0.00	23,647.00	0.05	1,182.35	817.65	25,647.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
31	113	MAINTENANCE II	23,556.00	0.00	23,556.00	0.05	1,177.80	822.20	25,556.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
32	113	HEAVY EQ OP II	22,829.00	0.00	22,829.00	0.05	1,141.45	858.55	24,829.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
34	113	HEAVY EQ OP I	22,829.00	0.00	22,829.00	0.05	1,141.45	858.55	24,829.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	113	HEAVY EQ OP II	21,808.00	0.00	21,808.00	0.05	1,090.40	909.60	23,808.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	113	HEAVY EQ OP II	24,308.00	0.00	24,308.00	0.05	1,215.40	784.60	26,308.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37	113	MAINTENANCE I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	113	MAINTENANCE I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	113	MAINTENANCE II	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40	113	MAINTENANCE II	22,845.00	0.00	22,845.00	0.05	1,142.25	857.75	24,845.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	113	MAINTENANCE II	22,845.00	0.00	22,845.00	0.05	1,142.25	857.75	24,845.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	113	HEAVY EQ OP I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	113	MAINTENANCE I	22,845.00	0.00	22,845.00	0.05	1,142.25	857.75	24,845.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	113	MAINTENANCE I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	113	HEAVY EQ OP II	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	113	HEAVY EQ OP I	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	113	HEAVY EQ OP II	20,345.00	0.00	20,345.00	0.05	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
48	113	TRAFFIC SAFETY SPECIALIST II / MAINTENANCE	23,741.00	0.00	23,741.00	0.05	1,187.05	812.95	25,741.00	0.00	840.00	0.00	0.00	0.00	0.00	840.00
49	113	TRAFFIC SAFETY SPECIALIST II / MAINTENANCE	23,741.00	0.00	23,741.00	0.05	1,187.05	812.95	25,741.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1204-431-00-124-007-0

AI - 13063

PCT. 4 P/U RD

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
50	114	CUSTODIAN	15,023.00	0.00	15,023.00	0.05	751.15		15,774.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	113	HEAVY EQUIPMENT OPERATOR II	25,329.00	0.00	25,329.00	0.05	1,266.45	733.55	27,329.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	113	OFFICE CLERK/RECEPTIONIST	16,640.00	0.00	16,640.00	0.05	832.00	1,168.00	18,640.00							
53	113	PLANNING ADM	117,171.60	165,000.00	165,000.00	0.05	8,250.00	0.00		0.00	0.00	0.00	0.00	0.00		0.00
			1,366,574.00	0.00	1,366,574.00		68,328.70	30,652.00	1,465,554.15	0.00	20,751.81	0.00	0.00	0.00	0.00	20,751.81

Approval to increase budgeted salary for one (1) custodian part-time position (slot 50) from \$10,060.00 to \$15,023.00 pending CC approval.

Creation of new Office Clerk/Receptionist full-time position (slot 52) pending CC approval.

AI-13073

12.Y.

**WIC Salary Schedule
CC REGULAR**

Date: 12/30/2008
Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT
Submitted For: Norma Longoria
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

WIC Dept.:

1. Approval of W.I.C. Salary Schedule for FY 2009 as previously approved by CC on 9-23-08
2. Approval B.F.Grant Salary Schedule as previously approved by CC on 09-23-08
3. Approval of Revised Salary Schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No Fiscal Impact

Attachments

Link: [Salary Schedule](#)

Link: [Salary Schedule](#)

Link: [Letter](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Damaris San Miguel (Originator)	Damaris San Miguel	12/23/2008 06:34 PM	APRV
2	Budget & Management	Veronica Lopez	12/24/2008 09:14 AM	APRV
3	Roland Garcia	Rolando Garcia	12/24/2008 10:30 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Damaris San Miguel

Started On: 12/23/2008 05:52 PM

Final Approval Date: 12/24/2008

Department Name	Slot #	Position Title	FY2009 SALARY	JAN. 2009 SALARY
WIC ADM	350-001-9-001	WIC DIRECTOR	\$ 93,600.00	\$ 98,280.00
WIC ADM	350-001-9-002	AREA	\$ 66,351.00	\$ 69,669.00
WIC ADM	350-001-9-003	AREA	\$ 60,625.00	\$ 63,656.00
WIC ADM	350-001-9-004		DELETE	
WIC ADM	350-001-9-005	PERSONNEL/BUDGET	\$ 59,273.00	\$ 55,000.00
WIC ADM	350-001-9-006	NUTRITIONIST	\$ 55,608.00	\$ 58,388.00
WIC ADM	350-001-9-007		DELETE	
WIC ADM	350-001-9-008	REGISTERED	\$ 48,365.00	\$ 50,783.00
WIC ADM	350-001-9-009		DELETE	
WIC ADM	350-001-9-010	NUTRITIONIST	\$ 39,900.00	\$ 41,895.00
WIC ADM	350-001-9-011	NUTRITIONIST	\$ 46,340.00	\$ 48,657.00
WIC ADM	350-001-9-012	ADMIN TECH II	\$ 51,000.00	\$ 55,000.00
WIC ADM	350-001-9-013	REGISTERED	\$ 46,128.00	\$ 48,434.00
WIC ADM	350-001-9-014	NUTRITIONIST	\$ 44,217.00	\$ 46,428.00
WIC ADM	350-001-9-015	REGISTERED	\$ 43,680.00	\$ 45,864.00
WIC ADM	350-001-9-016	CLINIC MANAGER	\$ 42,901.00	\$ 45,046.00
WIC ADM	350-001-9-017	LVN	\$ 42,537.00	\$ 44,664.00
WIC ADM	350-001-9-018	NUTRITIONIST	\$ 42,537.00	\$ 44,664.00
WIC ADM	350-001-9-019	NUTRITIONIST	\$ 42,537.00	\$ 44,664.00
WIC ADM	350-001-9-020	NUTRITIONIST	\$ 42,537.00	\$ 44,664.00
WIC ADM	350-001-9-021	NUTRITIONIST	\$ 42,537.00	\$ 44,664.00
WIC ADM	350-001-9-022	LVN-CLINIC MGR.	\$ 41,978.00	\$ 44,077.00
WIC ADM	350-001-9-023	CLINIC MANAGER	\$ 41,978.00	\$ 44,077.00
WIC ADM	350-001-9-024	CLINIC MANAGER	\$ 41,978.00	\$ 44,077.00
WIC ADM	350-001-9-025	CLINIC MANAGER	\$ 41,418.00	\$ 43,489.00
WIC ADM	350-001-9-026	NUTRITIONIST	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-027	LVN	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-028	CLINIC MANAGER	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-029	LVN-CLINIC MGR.	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-030	NUTRITIONIST	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-031	LVN-CLINIC MGR.	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-032	NUTRITIONIST	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-033	CLINIC MANAGER	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-034	CLINIC MANAGER	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-035	NUTRITIONIST	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-036	LVN	\$ 39,851.00	\$ 41,844.00
WIC ADM	350-001-9-037	LVN	\$ 39,851.00	\$ 41,844.00
WIC ADM	350-001-9-038	LVN	DELETE	
WIC ADM	350-001-9-039	LVN	\$ 39,738.00	\$ 41,725.00

Department Name	Slot #	Position Title	FY2009 SALARY	JAN. 2009 SALARY
WIC ADM	350-001-9-040	LVN	\$ 39,738.00	\$ 41,725.00
WIC ADM	350-001-9-041	LVN	\$ 39,783.00	\$ 41,725.00
WIC ADM	350-001-9-042	VENDOR LIAISON	\$ 40,631.00	\$ 42,663.00
WIC ADM	350-001-9-043	LVN	DELETE	
WIC ADM	350-001-9-044	LVN	\$ 37,607.00	\$ 39,487.00
WIC ADM	350-001-9-045	WCS II	\$ 36,705.00	\$ 38,540.00
WIC ADM	350-001-9-046	LVN	DELETE	\$ 39,312.00
WIC ADM	350-001-9-047	LVN	\$ 37,440.00	\$ 39,312.00
WIC ADM	350-001-9-048	WCS I	\$ 35,371.00	\$ 37,140.00
WIC ADM	350-001-9-049	WCS I	\$ 35,371.00	\$ 37,140.00
WIC ADM	350-001-9-050	WCS I	\$ 35,371.00	\$ 37,140.00
WIC ADM	350-001-9-051	WCS I	\$ 34,011.00	\$ 35,712.00
WIC ADM	350-001-9-052	WCSI	DELETE	
WIC ADM	350-001-9-053	LVN	\$ 37,482.00	\$ 39,356.00
WIC ADM	350-001-9-054	LVN	\$ 37,482.00	\$ 39,356.00
WIC ADM	350-001-9-055	CLERK II	\$ 33,512.00	\$ 35,188.00
WIC ADM	350-001-9-056		DELETE	
WIC ADM	350-001-9-057	CLERK II	\$ 32,322.00	\$ 33,938.00
WIC ADM	350-001-9-058	CLERK	\$ 32,322.00	\$ 33,938.00
WIC ADM	350-001-9-059	CLERK II	\$ 33,000.00	\$ 35,650.00
WIC ADM	350-001-9-060	CLERK	\$ 31,070.00	\$ 32,624.00
WIC ADM	350-001-9-061	CLERK	\$ 30,458.00	\$ 31,981.00
WIC ADM	350-001-9-062	CLERK	\$ 30,458.00	\$ 31,981.00
WIC ADM	350-001-9-063	CLERK	\$ 29,921.00	\$ 31,921.00
WIC ADM	350-001-9-064	CLERK	\$ 29,849.00	\$ 31,849.00
WIC ADM	350-001-9-065	CLINIC AIDE	\$ 29,596.00	\$ 31,596.00
WIC ADM	350-001-9-066	CLERK	\$ 29,004.00	\$ 31,004.00
WIC ADM	350-001-9-067	WCS I	\$ 29,450.00	\$ 31,450.00
WIC ADM	350-001-9-068	WCSI	\$ 28,633.00	\$ 30,633.00
WIC ADM	350-001-9-069	CLERK	\$ 25,000.00	\$ 27,000.00
WIC ADM	350-001-9-070	CLERK	\$ 28,182.00	\$ 30,182.00
WIC ADM	350-001-9-071	WCS I	\$ 27,951.00	\$ 29,951.00
WIC ADM	350-001-9-072	ADMIN CLERK	\$ 30,000.00	\$ 32,000.00
WIC ADM	350-001-9-073	WCS I	\$ 27,789.00	\$ 29,789.00
WIC ADM	350-001-9-074	WCS I	\$ 27,789.00	\$ 29,789.00
WIC ADM	350-001-9-075	CLERK	\$ 27,439.00	\$ 29,439.00
WIC ADM	350-001-9-076	CLERK	\$ 27,439.00	\$ 29,439.00
WIC ADM	350-001-9-077	CLERK	\$ 26,915.00	\$ 28,915.00
WIC ADM	350-001-9-078	CLERK	\$ 26,915.00	\$ 28,915.00

Department Name	Slot #	Position Title	FY2009 SALARY	JAN. 2009 SALARY
WIC ADM	350-001-9-079	WCS I	\$ 26,465.00	\$ 28,465.00
WIC ADM	350-001-9-080	WCS I	\$ 24,831.00	\$ 26,831.00
WIC ADM	350-001-9-081	CLERK	\$ 26,194.00	\$ 28,194.00
WIC ADM	350-001-9-082	CLINIC AIDE	\$ 26,022.00	\$ 28,022.00
WIC ADM	350-001-9-083	CLERK	\$ 26,022.00	\$ 28,022.00
WIC ADM	350-001-9-084	WCS I	\$ 24,831.00	\$ 26,831.00
WIC ADM	350-001-9-085	CLERK	\$ 25,090.00	\$ 27,090.00
WIC ADM	350-001-9-086	MAINTENANCE	\$ 26,000.00	\$ 28,000.00
WIC ADM	350-001-9-087	CLINIC AIDE	\$ 24,831.00	\$ 26,831.00
WIC ADM	350-001-9-088	CLINIC AIDE	\$ 24,831.00	\$ 26,831.00
WIC ADM	350-001-9-089	WCS I	\$ 24,831.00	\$ 26,831.00
WIC ADM	350-001-9-090	WAREHOUSE CLERK	\$ 25,023.00	\$ 27,023.00
WIC ADM	350-001-9-091	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-092	CLERK	\$ 23,872.00	\$ 25,872.00
WIC ADM	350-001-9-093	CLINIC AIDE	DELETE	
WIC ADM	350-001-9-094	DELIVERY	\$ 25,023.00	\$ 27,023.00
WIC ADM	350-001-9-095	CLINIC AIDE	\$ 23,465.00	\$ 25,465.00
WIC ADM	350-001-9-096	CLERK	\$ 23,090.00	\$ 25,090.00
WIC ADM	350-001-9-097	CLERK	\$ 17,640.00	\$ 18,640.00
WIC ADM	350-001-9-098	CLINIC AIDE	\$ 22,653.00	\$ 24,653.00
WIC ADM	350-001-9-099	CLINIC AIDE	\$ 22,653.00	\$ 24,653.00
WIC ADM	350-001-9-100	CLERK	\$ 22,652.00	\$ 24,653.00
WIC ADM	350-001-9-101	CLINIC AIDE	\$ 22,618.00	\$ 24,618.00
WIC ADM	350-001-9-102	CLERK	\$ 22,103.00	\$ 24,103.00
WIC ADM	350-001-9-103	CLERK	\$ 21,974.00	\$ 23,974.00
WIC ADM	350-001-9-104	CLERK	\$ 21,622.00	\$ 23,622.00
WIC ADM	350-001-9-105	CLERK	\$ 21,622.00	\$ 23,622.00
WIC ADM	350-001-9-106	CLERK	\$ 21,079.00	\$ 23,079.00
WIC ADM	350-001-9-107	CLERK	\$ 21,050.00	\$ 23,050.00
WIC ADM	350-001-9-108	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-109	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-110	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-111	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-112	BF CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-113	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-114	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-115	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-116	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-117	CLERK	\$ 20,926.00	\$ 22,926.00

Department Name	Slot #	Position Title	FY2009 SALARY	JAN. 2009 SALARY
WIC ADM	350-001-9-118	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-119	BF CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-120	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-121	BF CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-122	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-123	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-124	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-125	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-126	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-127	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-128	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-129	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-130	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-131	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-132	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-133	CLERK	\$ 20,926.00	\$ 18,640.00
WIC ADM	350-001-9-134	CLEANING AIDE	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-135	CLEANING AIDE	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-136	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-137	CLINIC AIDE	\$ 17,640.00	\$ 18,640.00
WIC ADM	350-001-9-138	CLERK	\$ 20,926.00	\$ 22,926.00
WIC ADM	350-001-9-139	CLERK	\$ 18,522.00	\$ 20,522.00
WIC ADM	350-001-9-140	CLERK	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-141	CLEANING AIDE	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-142	CLERK	\$ 20,348.00	\$ 18,640.00
WIC ADM	350-001-9-143	CLERK	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-144	CLERK	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-145	CLERK	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-146	CLERK	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-147	CLERK	\$ 18,763.00	\$ 18,640.00
WIC ADM	350-001-9-148	CLINIC AIDE	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-149	CLEANING AIDE	\$ 20,348.00	\$ 22,348.00
WIC ADM	350-001-9-150	CLERK	\$ 18,594.00	\$ 20,594.00
WIC ADM	350-001-9-151	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-152	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-153	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-154	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-155	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-156	CLERK	\$ 17,640.00	\$ 18,640.00

Department Name	Slot #	Position Title	FY2009 SALARY	JAN. 2009 SALARY
WIC ADM	350-001-9-157	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-158	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-159	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-160	CLERK	\$ 20,211.00	\$ 22,211.00
WIC ADM	350-001-9-161	CLINIC AIDE	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-162	CLINIC AIDE	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-163	CLERK	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-164	CLERK	\$ 17,763.00	\$ 19,763.00
WIC ADM	350-001-9-165	CLERK	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-166	CLERK	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-167	CLERK	\$ 18,522.00	\$ 20,522.00
WIC ADM	350-001-9-168	CLERK	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-169	CLINIC AIDE	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-170	CLERK	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-171	CLINIC AIDE	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-172	CLERK	\$ 19,296.00	\$ 21,296.00
WIC ADM	350-001-9-173	CLERK	\$ 18,763.00	\$ 18,640.00
WIC ADM	350-001-9-174	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-175	CLERK	\$ 17,640.00	\$ 18,640.00
WIC ADM	350-001-9-176	CLERK	\$ 18,763.00	\$ 18,640.00
WIC ADM	350-001-9-177	CLERK	\$ 18,763.00	\$ 20,763.00
WIC ADM	350-001-9-178	CLERK	\$ 18,763.00	\$ 18,640.00
WIC ADM	350-001-9-179	CLINIC AIDE	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-180	CLERK	\$ 18,763.00	\$ 20,763.00
WIC ADM	350-001-9-181	CLINIC AIDE	\$ 17,740.00	\$ 19,740.00
WIC ADM	350-001-9-182	CLINIC AIDE	\$ 17,763.00	\$ 19,763.00
WIC ADM	350-001-9-183	CLERK	\$ 16,500.00	\$ 18,500.00
WIC ADM	350-001-9-184	CLEANING AIDE	\$ 15,335.00	\$ 8,320.00
WIC ADM	350-001-9-185	CLEANING AIDE	\$ 10,964.00	\$ 12,964.00
WIC ADM	350-001-9-186	CLEANING AIDE	\$ 10,964.00	\$ 12,964.00
WIC ADM	350-001-9-187	CLEANING AIDE	\$ 10,964.00	\$ 12,964.00
WIC ADM	350-001-9-188	CLEANING AIDE	\$ 10,964.00	\$ 12,964.00
WIC ADM	350-001-9-189	CLEANING AIDE	DELETE	
WIC ADM	350-001-9-190	CLEANING AIDE	\$ 10,964.00	\$ 12,964.00
WIC ADM	350-001-9-191	CLEANING AIDE	\$ 10,964.00	\$ 12,964.00
WIC ADM	350-001-9-192	CLEANING AIDE	\$ 9,360.00	\$ 11,360.00
WIC ADM	350-001-9-193	CLEANING AIDE	\$ 10,964.00	\$ 12,964.00
WIC ADM	350-001-9-194	CLEANING AIDE	\$ 10,673.00	\$ 12,673.00
WIC ADM	350-001-9-195	CLEANING AIDE	\$ 10,673.00	\$ 12,673.00

Department Name	Slot #	Position Title	FY2009 SALARY	JAN. 2009 SALARY
WIC ADM	350-001-9-196	CLEANING AIDE	\$ 9,882.00	\$ 11,882.00
WIC ADM	350-001-9-197	CLEANING AIDE	\$9,882.00	\$11,882.00
WIC ADM	350-001-9-198	NUTRITIONIST	\$ 40,300.00	\$ 42,315.00
WIC ADM	350-001-9-199	NUTRITIONIST	\$ 40,106.00	\$ 42,315.00
WIC ADM	350-001-9-200	AREA COORDINATOR	\$ 52,005.00	\$ 55,000.00
WIC ADM	350-001-9-201	LVN	\$37,445.00	\$39,445.00
WIC ADM	350-001-9-202	LVN	\$ 37,445.00	\$ 39,445.00
WIC ADM	350-001-9-203	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-204	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-205	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-206	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-207	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-208	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-209	CLINIC AIDE	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-210	CLINIC AIDE	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-211	CLEANING AIDE	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-212	REGISTERED DIETIT.	\$ 43,680.00	\$ 45,864.00
WIC ADM	350-001-9-213	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-214	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-215	CLERK	\$ 17,640.00	\$ 18,640.00
WIC ADM	350-001-9-216	NUTRITIONIST	\$ 40,106.00	\$ 42,315.00
WIC ADM	350-001-9-217	DELETE		
WIC ADM	350-001-9-218	NUTRITIONIST	\$ 38,000.00	\$ 40,000.00
WIC ADM	350-001-9-219	NE COORDINATOR	\$ 52,000.00	\$ 54,600.00
WIC ADM	350-001-9-220	BF COORDINATOR	\$ 52,000.00	\$ 54,600.00
WIC ADM	350-001-9-221	NUTRITIONIST	\$ 38,000.00	\$ 40,000.00
WIC ADM	350-001-9-222	CLEANING AIDE	\$ 21,923.00	\$ 23,923.00
WIC ADM	350-001-9-223	CLINIC AIDE	\$ 16,640.00	\$ 18,640.00
WIC ADM	350-001-9-224	CLERK	\$ 16,640.00	\$ 18,640.00
WIC ADM	350-001-9-225	REGISTERED DIETIT.	\$ 42,000.00	\$ 44,100.00
WIC ADM	350-001-9-226	REGISTERED DIETIT.	\$ 42,000.00	\$ 44,100.00
WIC ADM	350-001-9-227	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-228	CLERK	\$ 17,640.00	\$ 19,640.00
WIC ADM	350-001-9-229	LVN	DELETE	
WIC ADM	350-001-9-230	MOBILE CL. DRIVER	\$ 26,465.00	\$ 28,465.00
WIC ADM	350-001-9-231	ADMIN ASST.	\$ 32,000.00	\$ 34,000.00
WIC ADM	350-001-9-232	REGISTERED DIETIT.	\$ 42,000.00	\$ 44,100.00

Department Name	Slot #	Position Title	FY2009 SALARY	JAN. 2009 SALARY
WIC ADM	350-001-9-233	REGISTERED DIETIT.	\$ 42,000.00	\$ 44,100.00
WIC ADM	350-001-9-234	CLEANING AIDE	\$ 20,348.00	\$ 23,902.00
WIC ADM	350-001-9-235	CLERK	\$ 18,640.00	\$ 18,640.00
WIC ADM	350-001-9-236	CLERK	\$ 18,640.00	\$ 18,640.00
			\$ 6,075,962.00	\$ 6,534,240.00

Department Name	Slot #	Position Title	FY2009	Jan-09
			SALARY	
WIC B/F PRG	350-002-9-001	BF PEER COUNSELOR	\$ 20,348.00	\$ 22,348.00
WIC B/F PRG	350-002-9-002	BF PEER COUNSELOR	\$ 17,640.00	\$ 18,640.00
WIC B/F PRG	350-002-9-003	BF PEER COUNSELOR	\$ 18,640.00	\$ 20,640.00
WIC B/F PRG	350-002-9-004	BF PEER COUNSELOR	\$ 22,272.00	\$ 25,000.00
WIC B/F PRG	350-002-9-005	BF PEER COUNSELOR	\$ 20,211.00	\$ 22,211.00
WIC B/F PRG	350-002-9-006	BF PEER COUNSELOR	\$ 19,296.00	\$ 18,640.00
WIC B/F PRG	350-002-9-007	BF PEER COUNSELOR	\$ 19,296.00	\$ 21,296.00
WIC B/F PRG	350-002-9-008	BF PEER COUNSELOR	\$ 19,296.00	\$ 21,296.00
WIC B/F PRG	350-002-9-009	BF PEER COUNSELOR	\$ 19,296.00	\$ 23,296.00
WIC B/F PRG	350-002-9-010	BF PEER COUNSELOR	\$ 17,640.00	\$ 19,640.00
WIC B/F PRG	350-002-9-011	BF PEER COUNSELOR	\$ 18,763.00	\$ 20,763.00
WIC B/F PRG	350-002-9-012	BF PEER COUNSELOR	\$ 18,763.00	\$ 20,763.00
WIC B/F PRG	350-002-9-013	BF PEER COUNSELOR	\$ 17,640.00	\$ 19,640.00
WIC B/F PRG	350-002-9-014	BF PEER COUNSELOR	\$ 17,640.00	\$ 19,640.00
			\$ 266,741.00	\$ 293,813.00



Memorandum

TO: WIC Regional Directors
WIC Local Agency Directors #08-129

FROM: Linda Drumble, Unit Manager (Original Signed)
Nutrition Education/Clinic Services Unit
Nutrition Services Section

DATE: September 12, 2008

SUBJECT: Continued Funding for Peer Counselor Programs into FY2009

If your agency was allocated operational adjustment/special funding to support your Peer Counselor Program during FY2008, the State Agency will fund the salaries of your counselors into FY2009. If your agency received a Peer Counselor Program allocation in FY2008, you may continue to bill monthly for peer counselor expenses up to the amount that equals one-twelfth of your FY2008 allocation. In order to allow the State Agency to track these expenditures, please continue to bill for peer counselor services on a separate *State of Texas Purchase Voucher (B-13)* from your regular WIC requests.

As soon as USDA finalizes peer counselor funding allocations, we will provide you with written notice of your *FY2009 Peer Counselor Program* allocation.

If you have any questions regarding implementing, expanding or maintaining your Peer Counselor Program, please contact Ms. Jewell Stremmer, Peer Counselor Coordinator, Nutrition Education/Clinic Services Unit, Nutrition Services Section, at (512) 341-4593, or Jewell.Stremmer@dshs.state.tx.us. Questions concerning billing should be directed to Ms. Kim Relph, Team Lead for Contract Support, Contract Management Branch, at (512) 458-7111 extension 6443 or Kim.Relph@dshs.state.tx.us.

AI-13071

12.Z.

Purchasing Dept Approval to create positions for 2009 and transfer BCAP position

CC REGULAR

Date: 12/30/2008
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Purchasing Dept:

1. Create one (1) new regular full-time Buyer II position, slot no. 160-001-0027, budgeted at \$41,949.00 per year as previously approved by CC on 10-14-08.
2. Create one (1) new regular full-time Inventory Control Specialist position, slot no. 160-001-0028, budgeted at \$38,220.00 per year as previously approved by CC on 10-14-08.
3. Transfer one (1) regular full-time Buyer II position, slot no. 160-003-0001 (Purchasing Border Colonia) budgeted at \$39,952.00 to slot no. 160-001-0029 (Purchasing G/F) at same salary and transfer employee no. 87823 as previously approved by CC on 10-14-08.
4. Apply the five percent (5%) Cost of Living Adjustment (COLA) to the positions mentioned above.
5. Approval of 2009 revised salary schedules

BACKGROUND

New Positions effective date 1-1-09
Transfer position effective date 1-1-09
COLA effective date 1-5-09

Fiscal Impact

Attachments

Link: Purchasing G/F Salary Schedule

Link: Purchasing BCAP Salary Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	12/24/2008 07:46 AM	APRV
2	Budget & Management	Veronica Lopez	12/24/2008 09:13 AM	APRV
3	Erika Reyna	Erika Reyna	12/24/2008 11:17 AM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Ivan Cantu
Started On: 12/23/2008 05:34 PM

Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-415-18-160-001-0

AI - 1307

PURCHASING

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances				
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
1	112	PURCHASE AGENT	92,664.00	0.00	92,664.00	0.05	4,633.20	0.00	97,297.00	0.00	1,440.00	0.00	0.00	8,000.00	0.00
2	113	ASST. PURCHASING AGENT	60,684.00	0.00	60,684.00	0.05	3,034.20	0.00	63,718.00	0.00	0.00	0.00	0.00	0.00	0.00
3	113	FIXED ASSET MANAGER	53,500.00	0.00	53,500.00	0.05	2,675.00	0.00	56,175.00	0.00	0.00	0.00	0.00	0.00	0.00
4	113	PR PROC./DATA MANAGER	49,650.00	0.00	49,650.00	0.05	2,482.50	0.00	52,132.00	0.00	1,080.00	0.00	0.00	0.00	0.00
5	113	ASSISTANT FIXED ASSET MANAGER	44,720.00	0.00	44,720.00	0.05	2,236.00	0.00	46,956.00	0.00	960.00	0.00	0.00	0.00	0.00
6	113	PROCUREMENT PROCESS SPECIALIST	44,200.00	0.00	44,200.00	0.05	2,210.00	0.00	46,410.00	0.00	600.00	0.00	0.00	0.00	0.00
7	113	CONTRACTS MGR	43,513.00	0.00	43,513.00	0.05	2,175.65	0.00	45,689.00	0.00	900.00	0.00	0.00	0.00	0.00
8	113	CONTRACTS MGR	43,513.00	0.00	43,513.00	0.05	2,175.65	0.00	45,689.00	0.00	480.00	0.00	0.00	0.00	0.00
9	113	CONTRACTS MGR	43,513.00	0.00	43,513.00	0.05	2,175.65	0.00	45,689.00	0.00	0.00	0.00	0.00	0.00	0.00
10	113	BUYER II	39,952.00	0.00	39,952.00	0.05	1,997.60	0.00	41,950.00	0.00	600.00	0.00	0.00	0.00	0.00
11	113	BUYER II	38,048.00	0.00	38,048.00	0.05	1,902.40	0.00	39,950.00	0.00	720.00	0.00	0.00	0.00	0.00
12	113	INVENTORY ANALYST II	37,440.00	0.00	37,440.00	0.05	1,872.00	0.00	39,312.00	0.00	0.00	0.00	0.00	0.00	0.00
13	113	INVENTORY CONTROL SPECIALIST	36,400.00	0.00	36,400.00	0.05	1,820.00	0.00	38,220.00	0.00	0.00	0.00	0.00	0.00	0.00
14	113	BUYER	36,004.00	0.00	36,004.00	0.05	1,800.20	0.00	37,804.00	0.00	0.00	0.00	0.00	0.00	0.00
15	113	BUYER	36,004.00	0.00	36,004.00	0.05	1,800.20	0.00	37,804.00	0.00	900.00	0.00	0.00	0.00	0.00
16	113	BUYER	36,004.00	0.00	36,004.00	0.05	1,800.20	0.00	37,804.00	0.00	720.00	0.00	0.00	0.00	0.00
17	113	BUYER	36,004.00	0.00	36,004.00	0.05	1,800.20	0.00	37,804.00	0.00	0.00	0.00	0.00	0.00	0.00
18	113	BUYER	36,004.00	0.00	36,004.00	0.05	1,800.20	0.00	37,804.00	0.00	660.00	0.00	0.00	0.00	0.00
19	113	PURCHASE ORDER ADMIN	32,779.00	0.00	32,779.00	0.05	1,638.95	0.00	34,418.00	0.00	480.00	0.00	0.00	0.00	0.00
20	113	SECRETARY	28,378.00	0.00	28,378.00	0.05	1,418.90	581.10	30,378.00	0.00	600.00	0.00	0.00	0.00	0.00
21	113	ASST PO ADMIN	28,366.00	0.00	28,366.00	0.05	1,418.30	581.70	30,366.00	0.00	0.00	0.00	0.00	0.00	0.00
22	113	SURPLUS MNGR	28,350.00	0.00	28,350.00	0.05	1,417.50	582.50	30,350.00	0.00	420.00	0.00	0.00	0.00	0.00
23	113	ASST PO ADMIN	27,016.00	0.00	27,016.00	0.05	1,350.80	649.20	29,016.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-415-18-160-001-0

AI - 1307

PURCHASING

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances				
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119
24	113	RECEPTIONIST	25,739.00	0.00	25,739.00	0.05	1,286.95	713.05	27,739.00	0.00	0.00	0.00	0.00	0.00	0.00
25	113	TRAVEL CARD SPECIALIST	41,000.00	0.00	41,000.00	0.05	2,050.00	0.00	43,050.00	0.00	0.00	0.00	0.00	0.00	0.00
26	113	DATA CLERK	20,800.00	0.00	20,800.00	0.05	1,040.00	960.00	22,800.00	0.00	360.00	0.00	0.00	0.00	0.00
27	113	BUYER II	41,949.00	0.00	41,949.00	0.05	2,097.45	0.00	44,046.45						
28	113	INVENTORY CONTROL SPECIALIST	38,220.00	0.00	38,220.00	0.05	1,911.00	0.00	40,131.00						
29	113	BUYER II	39,952.00	0.00	39,952.00	0.05	1,997.60	0.00	41,949.60						
			1,040,245.00	0.00	1,040,245.00		52,012.25	4,067.55	1,096,324.00	0.00	10,920.00	0.00	0.00	8,000.00	0.00

Creation of New Positions: Slot no. 0027 & 0028 and apply 5 % COLA

Transferred Position: Slot no. 0029 and apply 5 % COLA

2009 ACTUAL TOTAL COMPENSATION
9,440.00
0.00
0.00
1,080.00
960.00
600.00
900.00
480.00
0.00
600.00
720.00
0.00
0.00
0.00
900.00
720.00
0.00
660.00
480.00
600.00
0.00
420.00
0.00

2009 ACTUAL TOTAL COMPENSATION
0.00
0.00
360.00
18,920.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1200-415-18-160-003-0

AI - 13071

PURCHASING

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	BUYER II	39,952.00	0.00	39,952.00	0.05	1,997.60	0.00	41,950.00	0.00	540.00	0.00	0.00	0.00	0.00	540.00
			39,952.00	0.00	39,952.00		1,997.60	0.00	41,950.00	0.00	540.00	0.00	0.00	0.00	0.00	540.00

Transfer Buyer II position, slot no. 0001 to Purchasing General Fund program no. 001 and employee no. 87823

AI-13068

12.AA.

B&G New Positions

CC REGULAR

Date: 12/30/2008
Submitted By: Erika Reyna, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Buildings & Grounds:

1. Approval to create two (2) new permanent full-time Custodian positions, slot no.'s 220-001-0082 & -0083 budgeted at \$20,345.00 each as previously approved by Commissioners' Court on 10/07/08.
2. Apply the five (5%) percent Cost of Living Adjustment (COLA) or the \$2,000.00 COLA adjustment as applicable for the positions stated above.
3. Approval of revised salary schedule.

BACKGROUND

Cost of Living Adjustment effective 01/05/09
New positions effective 01/01/09

Fiscal Impact

Attachments

Link: [Revised Salary Schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu	Rosie Cantu	12/23/2008 07:05 PM	APRV
2	Budget & Management	Veronica Lopez	12/24/2008 09:12 AM	APRV
3	Damaris San Miguel	Damaris San Miguel	12/24/2008 09:49 AM	APRV
4	Auditor's Office	Angela Garcia	12/24/2008 10:47 AM	APRV
5	Damaris San Miguel	Damaris San Miguel	12/24/2008 10:59 AM	APRV
6	Purchasing Department		12/24/2008 03:27 PM	NEW

Form Started By: Erika Reyna
Started On: 12/23/2008 05:11 PM

Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13068

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	112	DIRECTOR	60,840.00	0.00	60,840.00	5.00%	3,042.00	0.00	63,882.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
2	113	EXECUTIVE ASST	42,372.00	0.00	42,372.00	5.00%	2,118.60	0.00	44,491.00	0.00	840.00	0.00	0.00	0.00	0.00	840.00
3	113	GENERAL FOREMAN	49,500.00	0.00	49,500.00	5.00%	2,475.00	0.00	51,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	113	A/C SPECIALIST	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
5	113	PLUMBER	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
6	113	ELECTRICIAN	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
7	113	A/C TECHNICIAN	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	113	ELECTRICIAN	33,000.00	0.00	33,000.00	5.00%	1,650.00	0.00	34,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	113	BUDGET CLERK II	28,600.00	0.00	28,600.00	5.00%	1,430.00	570.00	30,600.00	0.00	1,380.00	0.00	0.00	0.00	0.00	1,380.00
11	113	SECRETARY	26,415.00	0.00	26,415.00	5.00%	1,320.75	679.25	28,415.00	0.00	660.00	0.00	0.00	0.00	0.00	660.00
12	113	MAINTENANCE	23,236.00	0.00	23,236.00	5.00%	1,161.80	838.20	25,236.00	0.00	840.00	0.00	0.00	0.00	0.00	840.00
13	113	MAINTENANCE	23,236.00	0.00	23,236.00	5.00%	1,161.80	838.20	25,236.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
14	113	MAIL CLERK	22,535.00	0.00	22,535.00	5.00%	1,126.75	873.25	24,535.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	113	MAIL CLERK	22,535.00	0.00	22,535.00	5.00%	1,126.75	873.25	24,535.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
16	113	ELECTRICIAN HELPER	21,891.00	0.00	21,891.00	5.00%	1,094.55	905.45	23,891.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	113	A/C TECHNICIAN HELPER	21,891.00	0.00	21,891.00	5.00%	1,094.55	905.45	23,891.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	113	PLUMBER HELPER	21,891.00	0.00	21,891.00	5.00%	1,094.55	905.45	23,891.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	113	CUSTODIAN	21,555.00	0.00	21,555.00	5.00%	1,077.75	922.25	23,555.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	113	CUSTODIAN	21,555.00	0.00	21,555.00	5.00%	1,077.75	922.25	23,555.00	0.00	780.00	0.00	0.00	0.00	0.00	780.00
21	113	CUSTODIAN	21,555.00	0.00	21,555.00	5.00%	1,077.75	922.25	23,555.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	113	CUSTODIAN	21,273.00	0.00	21,273.00	5.00%	1,063.65	936.35	23,273.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	113	CUSTODIAN	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	113	CUSTODIAN	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
25	113	CUSTODIAN	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13068

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
26	113	MAINTENANCE	20,992.00	0.00	20,992.00	5.00%	1,049.60	950.40	22,992.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
28	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	113	MAINTENANCE II	23,000.00	0.00	23,000.00	5.00%	1,150.00	850.00	25,000.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
30	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,020.00
32	113	MAINTENANCE	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
33	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	1,020.00	0.00	0.00	0.00	0.00	1,020.00
35	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
37	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	113	CUSTODIAN	20,611.00	0.00	20,611.00	5.00%	1,030.55	969.45	22,611.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
40	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
42	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
44	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	540.00	0.00	0.00	0.00	0.00	540.00
45	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
47	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	360.00	0.00	0.00	0.00	0.00	360.00
48	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
49	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13068

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
50	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
52	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	113	MAINTENANCE II	24,000.00	0.00	24,000.00	5.00%	1,200.00	800.00	26,000.00	0.00	660.00	0.00	0.00	0.00	0.00	660.00
55	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
56	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
59	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	780.00	0.00	0.00	0.00	0.00	780.00
62	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
63	113	MAINTENANCE	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
64	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
65	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
66	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	720.00	0.00	0.00	0.00	0.00	720.00
67	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
68	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
69	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	600.00	0.00	0.00	0.00	0.00	600.00
70	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71	113	CUSTODIAN	20,345.00	0.00	20,345.00	5.00%	1,017.25	982.75	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
72	113	ASSISTANT PROJECTS MANAGER	31,200.00	0.00	31,200.00	5.00%	1,560.00	0.00	32,760.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
73	113	MAINTENANCE I	18,720.00	0.00	18,720.00	5.00%	936.00	1,064.00	20,720.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
74	113	MAINTENANCE I	18,720.00	0.00	18,720.00	5.00%	936.00	1,064.00	20,720.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-419-40-220-001-0

AI - 13068

GEN GOVT BLDG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
75	113	PLUMBER II	31,000.00	0.00	31,000.00	5.00%	1,550.00	0.00	32,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
76	113	ELECTRICIAN II	31,000.00	0.00	31,000.00	5.00%	1,550.00	0.00	32,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
77	113	A/C CHILLER TECHNICIAN	39,000.00	0.00	39,000.00	5.00%	1,950.00	0.00	40,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
78	113	WELDER I	31,000.00	0.00	31,000.00	5.00%	1,550.00	0.00	32,550.00	0.00	480.00	0.00	0.00	0.00	0.00	480.00
79	113	GROUNDSKEEPER	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80	113	GROUNDSKEEPER	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81	113	GROUNDSKEEPER	0.00	20,000.00	20,000.00	5.00%	1,000.00	1,000.00	22,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
82	113	CUSTODIAN	0	20,345.00	20,345.00	5.00%	1,017.00	983.00	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
83	113	CUSTODIAN	0	20,345.00	20,345.00	5.00%	1,017.00	983.00	22,345.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84	113	MECHANIC	0.00	21,725.00	21,725.00	5.00%	1,086.00	914.00	23,725.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
85	113	MAINTENANCE I	0.00	23,032.00	23,032.00	5.00%	1,152.00	848.00	25,032.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
86	113	MAINTENANCE I	0.00	23,236.00	23,236.00	5.00%	1,162.00	838.00	25,236.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
87	113	MAINTENANCE I	0.00	21,635.00	21,635.00	5.00%	1,082.00	918.00	23,635.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
88	113	MAINTENANCE II	0.00	21,635.00	21,635.00	5.00%	1,082.00	918.00	23,635.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
89	113	MAINTENANCE III	0.00	31,517.00	31,517.00	5.00%	1,576.00	0.00	33,093.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			1,805,170.00	243,470.00	2,048,640.00		102,432.50	69,189.10	2,220,262.00	0.00	21,420.00	0.00	0.00	0.00	0.00	21,420.00

AI-13070

12.BB.

**IT Dept Approval to delete and create positions for 2009
CC REGULAR**

Date: 12/30/2008
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

IT Department (200-001):

1. Delete two (2) vacant regular full-time Project Specialist I positions, slot no.'s 200-001-0011 & 0016, budgeted at \$33,692.00 and \$31,200.00 per year, respectively as previously approved by CC on 10-14-08.
2. Create one (1) new regular full-time IT Operations Administrator position, slot no. 200-001-0028, budgeted at \$64,892.00 as previously approved by CC on 10-14-08.
3. Apply the five percent (5%) Cost of Living Adjustment (COLA) to the new regular full-time IT Operations Administrator position as mentioned above.
4. Approval of 2009 revised salary schedule

BACKGROUND

COLA effective date 1-5-09

New position effective date 1-1-09.

Fiscal Impact

Attachments

Link: IT Dept Salary Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	12/23/2008 06:13 PM	APRV
2	Budget & Management	Veronica Lopez	12/24/2008 09:13 AM	APRV
3	Rey Salazar	Rey Salazar	12/24/2008 01:36 PM	APRV
4	Auditor's Office		12/24/2008 03:27 PM	NEW

Form Started By: Ivan Cantu
Started On: 12/23/2008 05:24 PM
Final Approval Date: 12/24/2008

18	113	ADMINISTRATIVE ASSISTANT II	30,000.00	0.00	30,000.00	0.05	1,500.00	500.00	32,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	113	TECHNICIAN I	22,000.00	0.00	22,000.00	0.05	1,100.00	900.00	24,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	113	TECHNICIAN I	22,500.00	0.00	22,500.00	0.05	1,125.00	875.00	24,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	113	TECHNICIAN I	22,500.00	0.00	22,500.00	0.05	1,125.00	875.00	24,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	113	PROJECTS MANAGER	44,500.00	0.00	44,500.00	0.05	2,225.00	0.00	46,725.00	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
23	113	PROJECTS SPECIALIST II	34,500.00	0.00	34,500.00	0.05	1,725.00	0.00	36,225.00	0.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
24	113	IT SECURITY ENGINEER	34,500.00	0.00	34,500.00	0.05	1,725.00	0.00	36,225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	113	GIS OPERATOR	48,204.00	0.00	48,204.00	0.05	2,410.20	0.00	50,614.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	113	GIS OPERATOR ASSISTANT	27,756.00	0.00	27,756.00	0.05	1,387.80	612.20	29,756.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	113	TECHNICIAN II	26,645.00	0.00	26,645.00	0.05	1,332.25	667.75	28,645.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	113	IT OPERATIONS ADMINISTRATOR	64,892.00	0.00	64,892.00	0.05	3,244.60	0.00	68,136.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			1,083,458.00	0.00	1,083,458.00		54,172.90	5,000.55	1,142,632.00	0.00	3,960.00	0.00	0.00	22,400.00	0.00	26,360.00

Create new regular full-time IT Operations Administrator position, slot no. 0028 budgeted at \$64,892.00 and apply 5% COLA.

AI-13072

12.CC.

**Jail Commissary Positions
CC REGULAR**

Date: 12/30/2008
Submitted By: Rolando Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Jail Commissary Fund (280-015):

1. Approval to delete one (1) vacant Senior Detention Officer Step I position(slot no. 280-015-0003) salary \$35,350.00 approved by CC 11/18/08.
2. Approval to create one (1) new regular full time Supervisor (slot no. 280-015-0011) salary \$27,300.00 approved by CC 11/18/08.
3. Approval to create one (1) new regular full time Inmate Intervention Specialist (slot no. 280-015-0012) salary \$42,550.00 approved by CC on 12/16/08.
4. Approval of revised salary schedule

BACKGROUND

Effective date 01/01/09.

Fiscal Impact

Attachments

Link: Revised Salary Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Angela Garcia	12/24/2008 09:02 AM	APRV
2	Roland Garcia (Originator)	Rolando Garcia	12/24/2008 09:42 AM	APRV
3	Auditor's Office	Angela Garcia	12/24/2008 03:27 PM	APRV

Form Started By: Rolando Garcia

Started On: 12/23/2008 05:45 PM

Final Approval Date: 12/24/2008

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

2102-423-21-280-015-0

AI - 13072

JAIL COMMISSARY

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	INMATE INTERVENTION SPECIALIST	42,550.00	0.00	42,550.00	0.05	2,127.50	0.00	44,678.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
2	113	INMATE INTERVENTION SPECIALIST	42,550.00	0.00	42,550.00	0.05	2,127.50	0.00	44,678.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Approval to delete one (1) vacant Senior Detention Officer Step III position, slot no. 280-015-0003 budgeted at \$35,350.00, approved by CC 11/18/08.														
3	413	SR. DETENTION OFFICER STEP III	35,350.00	0.00	0.00	0	0.00	0.00	35,350.00	0.00	660.00	0.00	3,300.00	0.00	0.00	0.00
4	113	COMMISSARY CLERK	23,411.00	0.00	23,411.00	0.05	1,170.55	829.45	25,411.00	0.00	420.00	0.00	0.00	0.00	0.00	420.00
5	113	COMMISSARY CLERK	23,411.00	0.00	23,411.00	0.05	1,170.55	829.45	25,411.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	113	COMMISSARY CLERK	23,411.00	0.00	23,411.00	0.05	1,170.55	829.45	25,411.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	113	COMMISSARY CLERK	23,411.00	0.00	23,411.00	0.05	1,170.55	829.45	25,411.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	113	COMMISSARY CLERK	23,411.00	0.00	23,411.00	0.05	1,170.55	829.45	25,411.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	113	COMMISSARY CLERK	23,411.00	0.00	23,411.00	0.05	1,170.55	829.45	25,411.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	113	ACCOUNTANT III	0.00	43,284.00	43,284.00	0	0.00	0.00	43,284.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	113	COMMISSARY SUPERVISOR	0.00	27,300.00	27,300.00	0	0.00	0.00	27,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	113	INMATE INTERVENTION SPECIALIST	0.00	42,550.00	42,550.00	0	0.00	0.00	42,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			225,566.00	113,134.00	338,700.00		11,278.30	4,976.70	354,956.00	0.00	1,380.00	0.00	3,300.00	0.00	0.00	720.00

slot no.11 **Approval to create one (1) new regular full time Commissary Supervisor position, slot no. 280-015-0011 budgeted at \$27,300.00, approved by CC 11/18/08**

slot no.12 **Approval to create one (1) new regular full time Inmate Intervention Specialist, slot no. 280-015-0012 budgeted at \$42,550.00, approved by CC 12/16/08**

AI-13078

12.DD.

2009 Budget Position Adjustments

CC REGULAR

Date: 12/30/2008
Submitted By: Rey Salazar, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Health and Human Services:

1. Delete one (1) vacant regular full-time TVFC Assistant Manager Position, Slot no 340-012-0009 budgeted at \$22,942.00 per year as approved by commissioners court.
2. Increase the budgeted salary from \$20,445.00 to \$25,445 and reclassify four Community Service Aide Positions to Community Service Aide Positions II as a result of a deleted TVFC Assistant Manager Position & redistribution of this position salary as approved by commissioners court.

Slot No.	Position Title	Budgeted Salary
340-012-0010	Community Service Aide II	\$25,445.00
340-012-0011	Community Service Aide II	\$25,445.00
340-012-0012	Community Service Aide II	\$25,445.00
340-012-0013	Community Service Aide II	\$25,445.00

3. Apply the five percent (5%) Cost of Living Adjustment (COLA) or the \$2,000.00 COLA adjustment as applicable for the positions stated above.
4. Approval of 2009 Revised Salary Schedule
5. Continue payroll for employees on the Administrative Program Income Acct (9-1293-441-00-340-005-0-)
6. Apply the five percent (5%) Cost of Living Adjustment (COLA) or the \$2,000.00 COLA adjustment as applicable for the employees on the Administrative Program Income account.
7. Approval of the Revised Salary Schedule

BACKGROUND

New positions effective date 1-1-09
COLA Effective Date 01/05/09

Fiscal Impact

Attachments

Link: Health Dept Salary Schedule

Link: Health Dept Salary Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/24/2008 11:34 AM	APRV
2	Ivan Cantu	Ivan Cantu	12/24/2008 12:45 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Rey Salazar			Started On: 12/24/2008 08:56 AM	
Final Approval Date: 12/24/2008				

AI - 13078

IMM DIV LOCAL

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
1	113	TVFC EDUCATOR	39,634.00	0.00	39,634.00	0.05	1,981.70	0.00	41,616.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G002	113	TVFC MANAGER	35,495.00	0.00	35,495.00	0.05	1,774.75	0.00	37,270.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	113	IMMTRAC/PICS OUTREACH SPECIALIST	27,352.00	0.00	27,352.00	0.05	1,368.00	632.00	29,352.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	113	IMMTRAC/PICS OUTREACH SPECIALIST	27,352.00	0.00	27,352.00	0.05	1,367.60	632.40	29,352.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	113	IMMTRAC/PICS OUTREACH SPECIALIST	27,352.00	0.00	27,352.00	0.05	1,367.60	632.40	29,352.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G006	113	LVN	26,872.00	0.00	26,872.00	0.05	1,344.00	0.00	28,216.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G007	113	LVN	26,872.00	0.00	26,872.00	0.05	1,344.00	0.00	28,216.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G008	113	LVN	26,872.00	0.00	26,872.00	0.05	1,344.00	0.00	28,216.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G009	113	ASST TVFC MGR	22,942.00	0.00	22,942.00	0.05	1,147.00	758.00	24,847.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G010	113	COMMUNITY SERVICE AIDE II	20,445.00	25,445.00	25,445.00	0.05	1,272.25	727.75	27,445.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G011	113	COMMUNITY SERVICE AIDE II	20,445.00	25,445.00	25,445.00	0.05	1,272.25	727.75	27,445.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G012	113	COMMUNITY SERVICE AIDE II	20,445.00	25,445.00	25,445.00	0.05	1,272.25	727.75	27,445.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G013	113	COMMUNITY SERVICE AIDE II	20,445.00	25,445.00	25,445.00	0.05	1,272.25	727.75	27,445.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			342,523.00	101,780.00	362,523.00		18,127.65	5,565.80	386,217.00	0.00	0.00	0.00	0.00	0.00		0.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1293-441-00-340-005-0

H.D ADM

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY
G001	113	RN	1,916.00	0.00	1,916.00	0.05	95.80	0.00	2,012.00
G002	113	TVFC MANAGER	1,774.00	0.00	1,774.00	0.05	88.70	0.00	1,863.00
3	113	RN SUPERVISOR	1,772.00	0.00	1,772.00	0.05	89.00	0.00	1,861.00
G004	113	LVN	1,683.00	0.00	1,683.00	0.05	84.00	0.00	1,767.00
G005	113	LVN	1,683.00	0.00	1,683.00	0.05	84.15	0.00	1,767.00
G006	113	LVN	1,682.00	0.00	1,682.00	0.05	84.00	0.00	1,766.00
G007	113	LVN	1,476.00	0.00	1,476.00	0.05	73.80	0.00	1,550.00
G008	113	LVN	1,345.00	0.00	1,345.00	0.05	67.00	0.00	1,412.00
G009	113	LVN	1,345.00	0.00	1,345.00	0.05	67.00	0.00	1,412.00
G010	113	LVN	1,345.00	0.00	1,345.00	0.05	67.00	0.00	1,412.00
11	113	RN TB CLIN SUP	1,126.00	0.00	1,126.00	0.05	56.30	0.00	1,182.00
G012	113	TB OUTREACH WK	1,078.00	0.00	1,078.00	0.05	54.00	34.00	1,166.00
G013	113	OUTREACH WORK	1,043.00	0.00	1,043.00	0.05	52.00	38.00	1,133.00
G014	113	ASST TB RECORDS MNGR	1,025.00	0.00	1,025.00	0.05	51.00	37.00	1,113.00
G015	113	COMM SERVICE AIDE	1,023.00	0.00	1,023.00	0.05	51.00	42.00	1,116.00
G016	113	COMM SERVICE AIDE	1,023.00	0.00	1,023.00	0.05	51.00	40.00	1,114.00
G017	113	TB OUTREACH WK	996.00	0.00	996.00	0.05	50.00	39.00	1,085.00
G018	113	OUTREACH WORK	894.00	0.00	894.00	0.05	45.00	24.00	963.00
G019	113	TB OUTREACH WK	782.00	0.00	782.00	0.05	39.00	36.00	857.00
G020	113	TB OUTREACH WK	13.00	0.00	13.00	0.05	1.00	1.00	15.00
			25,024.00	0.00	25,024.00		1,250.75	291.00	26,566.00

Continue payroll for employees as stated herein for the Administrative Program Income account and apply the 5% (

AI - 13078

[illegible]

COLA or the \$2,000.00 COLA adjustment as applicable.

AI-13085
Urban County
CC REGULAR

12.EE.

Date: 12/30/2008
Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT
Submitted For: Diana Serna
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Urban County:

1. Approval to delete vacant slot no. 250-001-017 Prog. & Comp. Analyst Position budgeted at \$37,756.00 and vacant slot 250-001-019 JR. Accountant. budgeted at \$29,054.00.
2. Approval of 2009 revised salary schedule.

BACKGROUND

Fiscal Impact

Attachments

Link: Revised Salary Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu	Rosie Cantu	12/24/2008 03:01 PM	APRV
2	Budget & Management	Dina Trevino	12/24/2008 03:16 PM	APRV
3	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Damaris San Miguel			Started On: 12/24/2008 11:03 AM	
Final Approval Date: 12/24/2008				

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1288-463-00-250-001-6

URBAN COUNTY - CDBG

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED
1	112	DIRECTOR	101,427.00	0.00	101,427.00	0.05	5,071.35	0.00	106,498.00
2	113	COMP. DIV. MNGR.	45,831.00	0.00	45,831.00	0.05	2,291.55	0.00	48,123.00
3	113	COMP. DIV. MNGR.	57,639.00	0.00	57,639.00	0.05	2,881.95	0.00	60,521.00
4	113	DEPUTY DIRECTOR	53,766.00	0.00	53,766.00	0.05	2,688.30	0.00	56,454.00
5	113	CONT./PROC. SPECIALIST	51,773.00	0.00	51,773.00	0.05	2,588.65	0.00	54,362.00
6	113	MONITOR	45,952.00	0.00	45,952.00	0.05	2,297.60	0.00	48,250.00
7	113	COMPLIANCE MONITOR	45,952.00	0.00	45,952.00	0.05	2,297.60	0.00	48,250.00
8	113	SR. ACCOUNTANT	53,509.00	0.00	53,509.00	0.05	2,675.45	0.00	56,184.00
9	113	CDBG COORDINATOR	41,659.00	0.00	41,659.00	0.05	2,082.95	0.00	43,742.00
10	113	CDBG CORRINATOR	41,659.00	0.00	41,659.00	0.05	2,082.95	0.00	43,742.00
11	113	CDBG COORDINATOR	41,659.00	0.00	41,659.00	0.05	2,082.95	0.00	43,742.00
12	113	MONITOR	41,389.00	0.00	41,389.00	0.05	2,069.45	0.00	43,458.00
13	113	MONITOR	39,386.00	0.00	39,386.00	0.05	1,969.30	0.00	41,355.00
14	113	CDBG COORDINATOR	39,263.00	0.00	39,263.00	0.05	1,963.15	0.00	41,226.00
15	113	H.R. COORDINATOR	43,398.00	0.00	43,398.00	0.05	2,169.90	0.00	45,568.00
16	113	JR. ACCOUNTANT	40,416.00	0.00	40,416.00	0.05	2,020.80	0.00	42,437.00
		DELETE * DELETE * DELETE * DELETE * DELETE							
17	113	PROG. & COMP. ANALYST	35,958.00	0.00	35,958.00	0.05	1,797.90	0.00	37,756.00
18	113	EXECUTIVE ASSISTANT	32,784.00	0.00	32,784.00	0.05	1,639.20	0.00	34,423.00
		DELETE * DELETE * DELETE * DELETE * DELETE							
19	113	JR. ACCOUNTANT	27,054.00	0.00	27,054.00	0.05	1,352.70	647.30	29,054.00
20	113	CLERK/RECEPTIONIST	24,894.00	0.00	24,894.00	0.05	1,244.70	755.30	26,894.00
21	114	CUSTODIAN	10,028.00	0.00	10,028.00	0.05	501.00	0.00	10,529.00
			915,396.00	0.00	915,396.00		45,769.40	1,402.60	962,568.00

AI - 13085

2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
	Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0.00	360.00	0.00	0.00	8,000.00	0.00	8,360.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	540.00	0.00	0.00	2,400.00	0.00	2,940.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	900.00	0.00	0.00	0.00	0.00	900.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	540.00	0.00	0.00	0.00	0.00	540.00
0.00	780.00	0.00	0.00	0.00	0.00	780.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	360.00	0.00	0.00	0.00	0.00	360.00
0.00	1,320.00	0.00	0.00	0.00	0.00	1,320.00
0.00	600.00	0.00	0.00	0.00	0.00	600.00
DELETE*						
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	660.00	0.00	0.00	0.00	0.00	660.00
DELETE*						
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	6,060.00	0.00	0.00	10,400.00	0.00	16,460.00

AI-13029

13.D.

Claim of Deyanira Espinoza

CC REGULAR

Date: 12/30/2008
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Valde Guerra
Department: SAFETY DIVISION
Agenda Category: Closed Session

Information

CAPTION

Claim of Deyanira Espinoza

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 09:02 AM	APRV
2	Auditor's Office	Becky Morales	12/23/2008 04:56 PM	APRV
3	Purchasing Department	Marty Salazar	12/23/2008 04:59 PM	APRV

Form Started By: Rosie Luna
Started On: 12/23/2008 08:48 AM

Final Approval Date: 12/23/2008

AI-13033

13.E.

Claim of Mario Garza

CC REGULAR

Date: 12/30/2008
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Valde Guerra
Department: SAFETY DIVISION
Agenda Category: Closed Session

Information

CAPTION

Claim of Mario Garza

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 11:02 AM	APRV
2	Auditor's Office	Becky Morales	12/23/2008 04:57 PM	APRV
3	Purchasing Department	Marty Salazar	12/23/2008 04:59 PM	APRV

Form Started By: Rosie Luna
Started On: 12/23/2008 09:41 AM

Final Approval Date: 12/23/2008

AI-13040

13.F.

Cause No. 06-3794-E

CC REGULAR

Date: 12/30/2008
Submitted By: Norma Silva, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Closed Session

Information

CAPTION

Cause No. 06-3794-E; Leonel Palacios, Individually, et al vs Hidalgo County

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 11:50 AM	APRV
2	Auditor's Office		12/24/2008 03:27 PM	NEW
Form Started By: Norma Silva			Started On: 12/23/2008 11:22 AM	
Final Approval Date: 12/24/2008				

AI-13030

14.D.

**Claim of Deyanira Espinoza
CC REGULAR**

Date: 12/30/2008
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Valde Guerra
Department: SAFETY DIVISION
Agenda Category: Open Session

Information

CAPTION

Claim of Deyanira Espinoza

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 09:02 AM	APRV
2	Auditor's Office	Becky Morales	12/23/2008 04:56 PM	APRV
3	Purchasing Department	Marty Salazar	12/23/2008 04:59 PM	APRV

Form Started By: Rosie Luna
Started On: 12/23/2008 08:49 AM

Final Approval Date: 12/23/2008

AI-13034

14.E.

Claim on Mario Garza

CC REGULAR

Date: 12/30/2008
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Valde Guerra
Department: SAFETY DIVISION
Agenda Category: Open Session

Information

CAPTION

Claim of Mario Garza

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	12/23/2008 11:02 AM	APRV
2	Auditor's Office	Becky Morales	12/23/2008 04:57 PM	APRV
3	Purchasing Department	Marty Salazar	12/23/2008 04:59 PM	APRV

Form Started By: Rosie Luna
Started On: 12/23/2008 09:43 AM

Final Approval Date: 12/23/2008

AI-13041

14.F.

Cause No. 06-3794-E

CC REGULAR

Date: 12/30/2008
Submitted By: Norma Silva, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Category: Open Session

Information

CAPTION

Cause No. 06-3794-E Leonel Palacios, Individually, et al vs Hidalgo County

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Form Started By: Norma Silva Started On: 12/23/2008 11:24 AM
Final Approval Date: 12/24/2008
