



County of Hidalgo Pct. 4

Commissioner Oscar L. Saeza Jr.
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: JANUARY 12, 2009
TO: PURCHASING DEPARTMENT
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: INV. #7009:
WORK AUTH., #1 "SAN CARLOS DRAINAGE IMPROVMENTS."
C-08-433-11-04

HIDALGO COUNTY PRECINCT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE #7009 FOR WORK AUTHORIZATION #1 IN THE AMOUNT OF **\$12,300.00** FOR **QUINTANILLA, HEADLEY & ASSOCIATES, INC.** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER **#612845**, ACCOUNT # **8-1204-431-00-124-036-0-733**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

RUMALDO MUNOZ JR
ACCOUNTS PAYABLE CLERK 

CC: COUNTY FILES
ATTACHMENTS: Inv., #7009, P.O. 612845

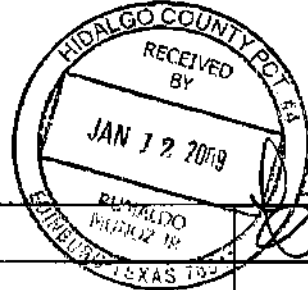
Invoice

Quintanilla, Headley & Associates, Inc.
124 E. Stubbs St.
Edinburg, TX 78539

DATE	INVOICE #
1/7/2009	7009

BILL TO

Hidalgo County Precinct No. 4
Rumaldo Muñoz, Jr.
1051 N. Doolittle Road
Edinburg, Texas 78542



DESCRIPTION	AMOUNT
PROJECT: SAN CARLOS DRAINAGE IMPROVEMENTS PAVED/UNPAVED ROADS SURVEYING CONTRACT No. C-08-433-11-04 P.O.N: 612845 WORK AUTHORIZATION No.1 PAYMENT REQUEST No.2	12,300.00
	AMOUNT
4. F.M. 2812 & F.M. 493	\$ 4,800.00
16. Right of Way Easement Parcels 5 @ \$1,500.00	\$ 7,500.00
Total: \$ 12,300.00	0.00

8-1204-431-00-124007-0-733
Pct. # 1441
Pur. Req. # 143471
P.O. # 612845

INVOICE RECEIVED BY: [Signature] ON 1-12-09
GOODS/SERVICES RECEIVED BY: [Signature] ON 1-12-09

Thank you for your business!

Total \$12,300.00



Purchase Order COUNTY OF HIDALGO

PO#: 612845

DATE: 11/13/08

Page No 1 Of 3

VENDOR: 154024

REQ:00143471

Email:

BUYER:

Phone:

QUINTANILLA, HEADLEY AND ASSOCIATES, INC
124 EAST STUBBS STREET
EDINBURG TX 78539

SHIP TO: HIDALGO CO. PCT 4
1102 N. DOOLITTLE RD.
EDINBURG TX 78539

Vendor Acct:

CONTACT:

SITE: HIDALGO CO. PCT 4

Special Instructions:

Contract No:

PCT. REQ. #1441

VENDOR NOTES

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED. CUSTOMER COPY MAY BE ACCEPTED OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		APPROVED COMMISSIONERS' COURT OF 11/12/2008, AGENDA ITEM #AI-12191		
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "ALAMO BRISAS SUBDIVISION AND THE STABLES SUBDIVISION"	8,800.00	8,800.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "ALAMO ACRES SUBDIVISION"	1,800.00	1,800.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "ALTERNATE DISCHARGE FOR ALAMO ACRES SUBDIVISION"	2,000.00	2,000.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "P.M. 2812 & FM 493"	4,800.00	4,800.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "DAMIAN ACRES PHASE I AND PHASE II"	2,400.00	2,400.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "DIANA ESTATES"	1,350.00	1,350.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN	5,100.00	5,100.00



COPY

Authorized by:

Martina R. Salazar



Purchase Order COUNTY OF HIDALGO

PO#: 612845

DATE: 11/13/08

Page No 2 Of 3

VENDOR: 154024

REQ: 00143471

Email:

BUYER:

Phone:

QUINTANILLA, HEADLEY AND ASSOCIATES, INC
124 EAST STUBBS STREET
EDINBURG TX 78539

SHIP TO: HIDALGO CO. PCT 4
1102 N. DOOLITTLE RD.
EDINBURG TX 78539

Vendor Acct:

CONTACT:

SITE: HIDALGO CO. PCT 4

Special Instructions:

Contract No:

PCT. REQ. #1441

TERMS AND CONDITIONS

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED. CUSTOMER COPY MAY BE ACCEPTED. QUANTITY NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "KAYLEN HEIGHTS NO: 2 AND NO: 3". WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "OWASSA ACRES SUBDIVISION".	2,250.00	2,250.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "OWASSA ROAD BETWEEN ALAMO ROAD AND CESAR CRAVES ROAD".	6,600.00	6,600.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "TOWE ROAD BETWEEN ALBERTA ROAD AND TRENTON ROAD".	10,300.00	10,300.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "TRENTON ROAD AND ALAMO ROAD".	9,145.00	9,145.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "TEX-MEX ROAD AND S.H. 107".	5,150.00	5,150.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "ALBERTA ROAD AND "I" ROAD".	7,500.00	7,500.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "ALBERTA ROAD AND "I" ROAD".	12,900.00	12,900.00

 COPY

Authorized by: _____

Marta B. Salazar



Purchase Order COUNTY OF HIDALGO

PO#: 612845

DATE: 11/23/08

Page No 3 Of 3

VENDOR: 154024

REQ:00143471

Email:

BUYER:

Phone:

QUINTANILLA, HEADLEY AND ASSOCIATES, INC
124 EAST STUBBS STREET
EDINBURG TX 78539

SHIP TO: HIDALGO CO. PCT 4
1102 N. DOOLITTLE RD.
EDINBURG TX 78539

Vendor Acct:

CONTACT:

SITE: HIDALGO CO. PCT 4

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QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	CARLOS DRAINAGE IMPROVEMENTS PROJECTS* MORE SPECIFICALLY FOR: "HOEHN SUBDIVISION" WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "HOLMES ROAD".	4,000.00	4,000.00
1	EACH	WORK AUTHORIZATION #1 FOR "SURVEYING SERVICES" IN CONNECTION WITH CONTRACT #C-08-433-11-04 FOR THE "SAN CARLOS DRAINAGE IMPROVEMENTS PROJECTS" MORE SPECIFICALLY FOR: "RIGHT OF WAY EASEMENT PARCELS 10 (ESTIMATED) @ \$1,500.00 EACH".	15,000.00	15,000.00
REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233				
Total				99,095.00

For Hidalgo County use only				
			8-1204-431-00-124-036-0-733	99,095.00
Approved				
 COPY				

Authorized by: _____

Martha B. Salazar



HIDALGO COUNTY PRECINCT #4

**COMMISSIONER OSCAR L. GARZA JR.
1102 N. DOOLITTLE ROAD
EDINBURG, TEXAS 78541**

OFFICE (956) 383-3112

FAX (956) 381-5905

FAX TRANSMITTAL

TO: Leticia Saenz

Purchasing Department

FAX NO. (956)-

NO. OF PAGES: 5 (INCLUDING COVER PAGE)

FROM: RUMALDO MUNOZ JR.
ACCTS. PAYABLE CLERK

DATE: 1/09/2009

TIME: 3:30AM. / P.M.

COMMENTS: Please place on the next C.C. Any? call me at 383-3112 Thanks Rumaldo Munoz Jr.

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