



County of Hidalgo Pct. 4

Commissioner Oscar L. Garza Jr.
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: JANUARY 12, 2009
TO: PURCHASING DEPARTMENT
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: INV. # 7010:
WORK AUTH., #1 "SAN CARLOS DRAINAGE IMPROVMENTS."
C-08-477-12-09

HIDALGO COUNTY PRECINCT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE #7010 FOR WORK AUTHORIZATION #1 IN THE AMOUNT OF **\$10,000.00** FOR **QUINTANILLA, HEADLEY & ASSOCIATES, INC.** BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM PURCHASE ORDER **#614261**, ACCOUNT # **8-1204-431-00-124-036-0-733**

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

RUMALDO MUNOZ JR. 
ACCOUNTS PAYABLE CLERK

CC: COUNTY FILES
ATTACHMENTS: Inv., #7010, P.O. 614261



Purchase Order COUNTY OF HIDALGO

PO#: 614261

DATE: 12/11/08

Page No 1 Of 1

VENDOR: 154024 REQ:00144913

Phone: Email: BUYER:
QUINTANILLA, HEADLEY AND ASSOCIATES, INC
124 EAST STUBBS STREET
EDINBURG TX 78539

SHIP TO: HIDALGO CO. PCT 4
3102 N. DOOLITTLE RD.
EDINBURG TX 78539

Vendor Acct:

CONTACT:
SITE: HIDALGO CO. PCT 4
Contract No:

Special Instructions: PCT REQ# 1571

VENDOR NOTES

- DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
- TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
- THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
- INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED. CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
- PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	LOT	DO NOT DUPLICATE ORDER CONTRACT # C-08-477-12-09 WORK AUTHORIZATION #1 WITH A PROPOSED FEE OF \$750,000.00 FOR SAN CARLOS DRAINAGE IMPROVEMENTS PROJECT (ROW SURVEYING OF 300 ESTIMATED PARCELS) WITHIN HIDALGO COUNTY, PRECINCT NO. 4, IN CONNECTION TO CONTRACT NO. C-08-477-12-09. APPROVED C.C. OF 12/09/08 AGENDA ITEM AI-12638 REPORT ROAD HAZARDS 1-866-RCR-SAFE OR 1-866-427-7233 Total	750,000.00	750,000.00
		***** For Hidalgo County use only 8-1204-431-00-124-036-0-733		750,000.00
		Approved _____		

Authorized by: Martha S. Salazar

