




Hidalgo County Health and Human Services Department

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318-2018 (Billing)

Iván Meléndez, M.D., M.B.A.
Health Authority / Chief Physician

Eduardo Olivarez
Chief Administrative Officer

MEMORANDUM

TO: Eduardo Olivarez – Chief Administrative Officer
FROM: Dairen Sarmiento – Human Services Director
DATE: Tuesday, January 20, 2009 
RE: Memorial Funeral Home Claims

Please be advised that the following payments must be submitted as claims:

Date Of Service	Amount	Death Certificate #
12/12/2008	\$ 650.00	04145
12/16/2008	\$1,350.00	52665
12/10/2008	\$ 775.00	04066
12/12/2008	\$ 650.00	d2747
12/15/2008	\$1,350.00	3168
12/17/2008	\$1,350.00	63802
12/12/2008	\$ 775.00	63917
	\$6,900.00	

As per Tony Hernandez, Internal Auditor, "Due to a lapse in contract, all invoices for Memorial Funeral Home dated from 12/10/08 to 1/6/09 will have to be submitted for payment as claims, as per purchasing." All the original documents will be submitted to the County Auditors office for payment.

Please be advised that we still are pending at least 12 more invoices for pauper funeral and burial services.

Should you have any questions please call me at 318-2011 or email me at dairen.sarmiento@hchd.org . Thank you.