

AI-13842

2.A.

Constable Pct. 5

CC CONSENT

Date: 02/09/2009
Submitted By: Roxanne Elizondo, CONSTABLE PCT. #5
Submitted For: Roxanne Elizondo
Department: CONSTABLE PCT. #5
Agenda Category: 2008 Intradepartmental Transfers:

Information

CAPTION

2008 - Constable Pct. #5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-421-00-295-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
601-->434 \$ 100.00; Funds available as of 02/05/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 10:15 AM	APRV
2	Ana Galvan	Anna Galvan	02/05/2009 04:24 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Roxanne Elizondo
Started On: 02/05/2009 08:06 AM
Final Approval Date: 02/06/2009

AI-13842

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

ATTEST COUNTY CLERK

AI-13865

2.B.

Budget Line Item Transfer - Tax Office

CC CONSENT

Date: 02/09/2009
Submitted By: Rolando Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2008 Intradepartmental Transfers:

Information

CAPTION

2008 - Tax Office (1246)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1246-415-15-140-003-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
432-->531 \$51.55; available balance as of 02/05/09; \$500.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 03:23 PM	APRV
2	Ana Galvan	Anna Galvan	02/05/2009 04:15 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Rolando Garcia
Started On: 02/05/2009 03:06 PM

Final Approval Date: 02/06/2009

AI-13865

ATTEST COUNTY CLERK

AI-13859

2.C.

Pct. 1 Rd Adm LIT to cover 2008 negative (1201)

CC CONSENT

Date: 02/09/2009
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: 2008 Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 Road Adm. (1201)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1201-431-00-121-004-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
funds available as of 2-5-09.

Attachments

Link: Pct. 1 Rd Adm. LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	02/05/2009 03:30 PM	APRV
2	Budget & Management	Veronica Lopez	02/05/2009 03:36 PM	APRV
3	Veronica Lopez	Veronica Lopez	02/05/2009 03:43 PM	APRV
4	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Ivan Cantu
Started On: 02/05/2009 02:16 PM
Final Approval Date: 02/06/2009

DATE: February 5, 2009

2008

Transfer



DEPARTMENT
HEAD: Raul Silguero, Jr.

DEPARTMENT Department of Budget & Management for
NAME: Pct. 1 Rd Adm.

**ACCOUNT
NUMBER:** 8-1201-431-00-121-004-0-XXX

Contact Person: Ivan Cantu **Ph#:** (956) 292-7025 Ext. 5425

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

[illegible]

REASON:
To fund negative balance for the object code stated above for the year 2008.

DEPARTMENT HEAD SIGNATURE

_____/_____/_____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-13861

2.D.

2008 Pct. 1 Parks Line Item transfer to cover negatives

CC CONSENT

Date: 02/09/2009
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: 2008 Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #1 Parks (1211)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1211-452-00-121-013-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
funds available as of 2-5-09.

Attachments

Link: Pct. 1 parks LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	02/05/2009 03:46 PM	APRV
2	Budget & Management	Veronica Lopez	02/05/2009 03:50 PM	APRV
3	Veronica Ortiz		02/06/2009 08:13 AM	NEW

Form Started By: Ivan Cantu
Started On: 02/05/2009 02:22 PM

Final Approval Date: 02/06/2009

DATE: February 5, 2009

2008

Transfer



DEPARTMENT
HEAD: Raul Silguero, Jr.

DEPARTMENT Department of Budget & Management for
NAME: Pct. 1 Parks

ACCOUNT
NUMBER: 8-1211-452-00-121-013-0-XXX

Contact Person: Ivan Cantu **Ph#:** (956) 292-7025 Ext. 5425

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

[illegible]

REASON:
To fund negative balance for the object code stated above for the year 2008.

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-13867

2.E.

Budget Line Item Transfer - Pct# R/B

CC CONSENT

Date: 02/09/2009
Submitted By: Rolando Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2008 Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #3 R/B (1203)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1203-431-00-123-005-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
890-->115 \$14.02
890-->260 \$ 8.38

Available balance as of 02/05/09; \$11,091.01

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 03:37 PM	APRV
2	Manuel Chapa	Manuel Chapa	02/05/2009 05:03 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Rolando Garcia
Started On: 02/05/2009 03:21 PM
Final Approval Date: 02/06/2009

AI-13872

2.F.

Line Item Transfer - Pct 4 P/U (1204)

CC CONSENT

Date: 02/09/2009
Submitted By: Manuel Chapa, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2008 Intradepartmental Transfers:

Information

CAPTION

2008 - Pct. #4 P/U (1204)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1204-431-00-124-007-0-211
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

211-->113 \$1,253.28
211-->115 \$ 28.89
211-->212 \$.43
211-->220 \$ 99.51
211-->230 \$ 113.45
211-->250 \$ 6.43
211-->260 \$ 5.17

Available balance as of 2-5-09 \$6,400.60

Attachments

Link: [LIT 1204](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 04:37 PM	APRV
2	Sylvia Solis	Sylvia Solis	02/05/2009 05:12 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Manuel Chapa
Started On: 02/05/2009 04:17 PM
Final Approval Date: 02/06/2009

DATE: 01/14/09

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Budget & Management for - Precinct#4
Paved/Unpaved

ACCOUNT NUMBER: 8-1204-431-00-124-007-0-XXX

SUBJECT: Intra-departmental Transfer/s

Contact Person: Manuel Chapa

Ph# : 956-292-7025



Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM	OBJECT NAME	TO	OBJECT NAME	AMOUNT
211	Health Insurance	113	Perm. F/T Employees	1,253.28
211	Health Insurance	115	Longevity Pay	28.89
211	Health Insurance	212	Life Insurance	0.43
211	Health Insurance	220	FICA	99.51
211	Health Insurance	230	Retirement	113.45
211	Health Insurance	250	Unemployment Comp.	6.43
211	Health Insurance	260	Workers Comp.	5.17
TOTAL				1,507.16

REASON: To cover negative balances to close out the 2008 calendar year.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-13860

2.G.

2008 Line Item transfer for DA Bad Check to cover negative (1222)

CC CONSENT

Date: 02/09/2009
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: 2008 Intradepartmental Transfers:

Information

CAPTION

2008 - DA Bad Checks (1222)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1222-412-00-080-006-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
funds available as of 2-5-09.

Attachments

Link: [DA Bd Check LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	02/05/2009 03:33 PM	APRV
2	Budget & Management	Veronica Lopez	02/05/2009 03:36 PM	APRV
3	Manuel Chapa	Manuel Chapa	02/05/2009 05:08 PM	APRV
4	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Ivan Cantu
Started On: 02/05/2009 02:20 PM
Final Approval Date: 02/06/2009

DATE: February 5, 2009

2008

Transfer



DEPARTMENT
HEAD: Raul Silguero, Jr.

DEPARTMENT Department of Budget & Management for
NAME: DA Bad Checks

**ACCOUNT
NUMBER:** 8-1222-412-00-080-006-0-XXX

Contact Person: Ivan Cantu **Ph#:** (956) 292-7025 Ext. 5425

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

[illegible]

REASON:

To fund negative balance for the object code stated above for the year 2008.

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-13820

3.A.

Intradepartmental Transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Fred Zamarripa, TREASURER'S OFFICE
Submitted For: Norma Garcia
Department: TREASURER'S OFFICE
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Treasurer (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-16-150-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-05-09

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 03:15 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/05/2009 09:52 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Fred Zamarripa
Started On: 02/04/2009 02:10 PM

Final Approval Date: 02/06/2009

Date: February 3, 2009
Department Head: Norma G. Garcia
Department Name: Treasurer's Office
Account Number: 9-1100-415-16-150-001-0-

Subject: Budget Line-Item Transfer(s)

Honorable commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		AMOUNT
OBJECT NUMBER	ACCOUNT (OBJECT) NAME		OBJECT NUMBER	ACCOUNT (OBJECT) NAME	
442	Equip & Vehicle Rental	-->	780	Capital Leases	3,764.00
584	Registration	-->	780	Capital Leases	1,945.96
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
		-->			
			TOTAL		5,709.96

Reason:

Cover copier lease for the year 2009.

Norma G. Garcia
Hidalgo County Treasurer

Approved Commissioners' Court

Date

Attest County Clerk

AI-13835

3.B.

transfer of funds - DPS

CC CONSENT

Date: 02/09/2009
Submitted By: Monica Badillo, COMMISSIONERS' COURT EXEC. OFFICE
Department: COMMISSIONERS' COURT EXEC. OFFICE
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - DPS H/P (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-421-00-115-027-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-05-09

Attachments

Link: [transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 07:44 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/05/2009 09:47 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Monica Badillo
Started On: 02/04/2009 05:13 PM
Final Approval Date: 02/06/2009

AI-13829

3.C.

transfer of funds - Insect Eradication

CC CONSENT

Date: 02/09/2009
Submitted By: Monica Badillo, COMMISSIONERS' COURT EXEC. OFFICE
Department: COMMISSIONERS' COURT EXEC. OFFICE
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Insect Eradication (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-461-00-115-037-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:

Attachments

Link: [transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 07:42 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/05/2009 09:46 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Monica Badillo
Started On: 02/04/2009 04:27 PM
Final Approval Date: 02/06/2009

AI-13816

3.D.

Amended furniture transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Budget & Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-14-115-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-05-09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 01:58 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/05/2009 09:43 AM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 01:21 PM	APRV

Form Started By: Angela Garcia
Started On: 02/04/2009 01:37 PM

Final Approval Date: 02/05/2009

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: 02/04/09

DEPARTMENT HEAD: RAUL SILGUERO JR.

DEPARTMENT NAME: BUDGET & MANAGEMENT

ACCOUNT NUMBER: 9-1100-415-14-115-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code,
Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT	OBJECT	OBJECT	OBJECT	
CODE	NAME	CODE	NAME	AMOUNT
746	OFFICE FURNITURE	666	MINOR OFFICE FURNITURE	\$6,500.00
			TOTAL	6,500.00

REASON:CORRECT PREVIOUS TRANSFER DUE TO WRONG OBJ. CODE BEING USED

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE _____

ATTEST COUNTY CLERK

AI-13781

3.E.

Human Services Division

CC CONSENT

Date: 02/09/2009
Submitted By: Dairen Sarmiento, HEALTH & HUMAN SERVICES DEPT.
Submitted For: Dairen Sarmiento
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Human Services Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-444-00-240-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-04-09

Attachments

Link: [line item trf](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 07:58 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/04/2009 02:49 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:49 AM	APRV

Form Started By: Dairen Sarmiento
Started On: 02/03/2009 04:31 PM
Final Approval Date: 02/05/2009

DATE: 2-3-09
DEPARTMENT HEAD: Dairen Sarmiento
DEPARATMENT NAME: HUMAN SERVICES
ACCOUNT NUMBER: 9-1100-444-00-240-001-0-
SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

ACCOUNT NUMBER: 9-1100-444-00-240-001-0-

FROM:		TO:			
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT	
810	dues and memberships	855	Late fees, penalties,	\$	500.00

REASON: TO FUND PROPER OBJECT CODE

TOTAL \$ 500.00

Department Head Signature Date

Approved Commissioners' Court Date Attest County Clerk

AI-13722

3.F.

Health Division - Adm Line Item Trf

CC CONSENT

Date: 02/09/2009
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Health & Human Service Department - Adm (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-441-00-340-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
780-->442 \$ 11,085.60; Funds available as of 02/04/09

Attachments

Link: [Admin LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	01/30/2009 01:13 PM	APRV
2	Ana Galvan	Anna Galvan	02/04/2009 10:40 AM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 09:54 AM	APRV

Form Started By: Dan Beltran
Started On: 01/30/2009 09:41 AM

Final Approval Date: 02/05/2009

I submit for your consideration the following Intradepartmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	AMOUNT
9-1100-441-00-340-001-0-780	Capital Lease	9-1100-441-00-340-001-0-442	Equip. & Vehicle Rental	\$ 11,085.60
Amount				\$ 11,085.60

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-13723

3.G.

Health Division - Clinics Line Item Trf

CC CONSENT

Date: 02/09/2009
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Health & Human Services Dept - Clinics (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-441-00-340-003-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-05-09

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	01/30/2009 01:14 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/05/2009 09:42 AM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:02 AM	APRV

Form Started By: Dan Beltran Started On: 01/30/2009 09:45 AM

Final Approval Date: 02/05/2009

AI-13797

3.H.

Budget Line Item Transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Edna Kirby, IT DEPARTMENT
Submitted For: Renan Ramirez
Department: IT DEPARTMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - I. T. Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-00-200-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-04-09

Attachments

Link: [Intra-Dept](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 10:34 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/04/2009 02:50 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Edna Kirby
Started On: 02/04/2009 09:42 AM

Final Approval Date: 02/06/2009

AI-13767

3.I.

Intradepartmental Transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Rosie Luna, SAFETY DIVISION
Submitted For: Roy Quintanilha
Department: SAFETY DIVISION
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-419-50-115-059-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
601-->529 \$ 100.00; Funds available as of 02/04/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 07:49 AM	APRV
2	Ana Galvan	Anna Galvan	02/04/2009 04:24 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:05 AM	APRV

Form Started By: Rosie Luna
Started On: 02/03/2009 02:36 PM

Final Approval Date: 02/05/2009

DATE: February 3, 2009

DEPARTMENT HEAD: Roy Quintanilha

DEPARTMENT NAME: Dept. of Budget and Management Safety Division

ACCOUNT NUMBER: 9-1100-419-50-115-059-0-XXX

SUBJECT: **Intradepartmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
601	Office Supplies	529	Surety & Notary Bonds	100.00
TOTAL				100.00

REASON: **Replacing purchase order # 612735 from 2008 for Notaries.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-13747

3.J.

WIC

CC CONSENT

Date: 02/09/2009
Submitted By: Margarita Gonzalez, WIC
Submitted For: Norma Longoria
Department: WIC
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - WIC Administration (1292)

BACKGROUND

9.1292.441.00.350.001.9.432

Transfer funds to obj. 432

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1292-441-00-350-001-09-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available in Yr. 8 Pending roll over to Yr. 9

Attachments

Link: [L/T](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/02/2009 02:05 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/05/2009 09:59 AM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:08 AM	APRV

Form Started By: Margarita Gonzalez
Started On: 02/02/2009 09:40 AM
Final Approval Date: 02/05/2009

DATE: 01/23/09
WIC DIRECTOR: NORMA LONGORIA
DEPARTMENT NAME: HIDALGO COUNTY WIC PROGRAM
ACCOUNT NUMBER: 9.1292.441.00.350.001.9.-WIC
SUBJECT: BUDGET LINE ITEM TRANSFER

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with the Local Government Code Chapter 111, Subchapter C.

FROM		TO		
ACCOUNT NUMBER	Account Name	ACCOUNT NO.(S)	ACCOUNT NAME	AMOUNT
9.1292.441.00.350.001.9	114 Part Time Employees →	9.1292.441.00.350.001.9 432	R/M Service Equipment	7,873.65
Total:				7,873.65

Total:
REASON: To cover the service agreement on the copiers.

APPROVED COMMISSIONERS COURT

/ /
Date

ATTEST COUNTY CLERK

AI-13765

3.K.

**Line item transfer within Co. Wide Adm (1100) for National Plan
Administrator's Invoice
CC CONSENT**

Date: 02/09/2009
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Co. Wide Administration (1100)

BACKGROUND

To fund 2009 annual enrollment fee for the National Plan Administrator's (invoice #4313600).

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-00-115-002-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
350 --> 899 \$75,000.00
899 --> 890 \$12,990.00; funds available as of 2-3-09.

As per Liz from Auditor's office use object code 890 "Other" to fund payment of invoice for the National Plan Administrators, attached.

Attachments

Link: Co. Wide Adm. LIT

Link: National Plan Administrator's Invoice

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	02/03/2009 02:44 PM	APRV
2	Budget & Management	Veronica Lopez	02/04/2009 07:43 AM	APRV
3	Veronica Ortiz	Veronica Ortiz	02/04/2009 02:45 PM	APRV
4	Auditor's Office	Linda Fong	02/05/2009 10:11 AM	APRV
7	Ivan Cantu (Originator)	Ivan Cantu	02/05/2009 10:34 AM	APRV
8	Auditor's Office	Linda Fong	02/05/2009 10:53 AM	APRV

Form Started By: Ivan Cantu
Started On: 02/03/2009 02:15 PM

Final Approval Date: 02/05/2009

DATE: February 3, 2009

2009

Transfer



DEPARTMENT
HEAD: Raul Silguero, Jr.

DEPARTMENT Department of Budget & Management for
NAME: Co. Wide Administration

ACCOUNT
NUMBER: 9-1100-415-00-115-002-0-XXX

Contact Person: Ivan Cantu **Ph#:** (956) 292-7025 Ext. 5425

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

[illegible]

REASON:

Transfer from object code 350 "Contractual Services" to 899 "Contingency" to facilitate payment for the National Plan Administrators and fund other expected expenditures. Transfer from object code 899 "Contingency" to 890 "Other" to fund the 2009 annual enrollment fee for the National Plan Administrators (invoice no. 4313600)

DEPARTMENT HEAD SIGNATURE

DATE _____

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

**National Plan Administrators**

P. O. Box 161630

Austin, Texas 78716

Phone: (800) 880-2776, Fax: (800) 982-8140

Invoice**Bill To:**

Hidalgo County
Attn: Norma Garcia
100 E. Cano 3rd Floor
Edinburg, Tx 78539

**Did You Know NPA Also
Administers 403(b) &
403(b)(7) Plans**

Date	Terms	Invoice #
1/22/2009	Net 30	4313600

# of Employees	Section 125 Administrative Services	Pay Period	Fee	Amount
2,598	Annual Benefit Enrollment Fee - Dec 2008 Enrollment for Hidalgo County - \$5 per eligible employee	DEC 2008 - JAN 2009	5.00	12,990.00
RECEIVED BY HIDALGO COUNTY TREASURER 2009 JAN 28 AM 8 58				
Please include this Invoice Number with your payment.			Total	\$12,990.00

Thank you for allowing NPA to be your Third Party Administrator.

AI-13761

3.L.

Intradepartmental Line Item Transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Irma Castillo, PLANNING DEPT.
Submitted For: Irma Castillo
Department: PLANNING DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Planning (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-419-10-210-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-04-09

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 07:42 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/04/2009 04:17 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:13 AM	APRV

Form Started By: Irma Castillo
Started On: 02/03/2009 12:57 PM

Final Approval Date: 02/05/2009



Raul E. Sesin, P.E.
Planning Administrator

PLANNING DEPARTMENT

County Of Hidalgo

DATE: February 3, 2009

DEPARTMENT HEAD: Raul E. Sesin, P.E.

DEPARTMENT NAME: Planning Department

ACCOUNT NUMBER: 9-1100-419-10-210-001-0.

SUBJECT: BUDGET LINE ITEM TRANSFER(S)

Submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter III, Subchapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
9-1100-419-10-210-001-0-747	Software	→	9-1100-419-10-210-001-0-665	Minor Comp. Equipment	\$310.00
			TOTAL		\$310.00

Reason: Purchasing hardware to upgrade an existing computer & need extra accessories to complete the upgrade(a heat sink plus fan & two 1.0GB memory).

Department Head Signature

Approved Commissioners' Court

Date

Attest County Clerk

LIT021009

AI-13755

3.M.

**Intradepartmental Transfer to fund supplemental pay and fringes
CC CONSENT**

Date: 02/09/2009
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: 92ND DC
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - 93rd District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-002-001-0-890
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
\$9,810.90 available balance as of 02/02/09.rc

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/03/2009 08:31 AM	APRV
2	Veronica Ortiz	Angela Garcia	02/03/2009 08:46 AM	APRV
3	Rosalinda Cantu (Originator)	Rosie Cantu	02/03/2009 09:11 AM	APRV
4	Auditor's Office	Angela Garcia	02/03/2009 09:14 AM	APRV
5	Veronica Ortiz	Veronica Ortiz	02/04/2009 02:56 PM	APRV

Form Started By: Rosie Cantu

Started On: 02/02/2009 03:33 PM

Final Approval Date: 02/04/2009

DATE: 02/02/09
DEPARTMENT HEAD: RAUL SILGUERO, BUDGET OFFICER
DEPARTMENT NAME: DEPT. OF BUDGET & MANAG. FOR 93RD DC
ACCOUNT NUMBER: 9-1100-412-00-002-001-0-XXX
SUBJECT: BUDGET LINE ITEM TRANSFER

Honorable Commissioners' Court of Hidalgo County:

I submit to yo for yoru consideration the following line-item transfer(s) in accordance with the Local Government Code Chapter 111, Subchapter C.

FROM			TO		
ACCOUNT NUMBER	Account Name		ACCOUNT NO.(S)	ACCOUNT NAME	AMOUNT
9-1100-412-00-002-001-0- 890	OTHER	→	9-1100-412-00-002-001-0- 117	SUPPLEMENTAL PAY	3,000.00
9-1100-412-00-002-001-0- 890	OTHER	→	9-1100-412-00-002-001-0- 220	FICA	229.50
9-1100-412-00-002-001-0- 890	OTHER	→	9-1100-412-00-002-001-0- 230	RETIREMENT	270.60
9-1100-412-00-002-001-0- 890	OTHER	→	9-1100-412-00-002-001-0- 250	U/E COMP	15.00
9-1100-412-00-002-001-0- 890	OTHER	→	9-1100-412-00-002-001-0- 260	WORKERS COMP	6.00
Total:					3,521.10

Total:
REASON: To fund supplemental pay and related fringes as approved by CC on 01/28/2009.

APPROVED COMMISSIONERS COURT

/ /
Date

ATTEST COUNTY CLERK

AI-13760

3.N.

Various transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - 332nd District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-006-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

442-->780 \$ 2,164.00; Funds available as of 02/04/09
581-->780 \$ 139.40; Funds available as of 02/04/09
534-->342 \$ 342.00; Funds available as of 02/24/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/03/2009 11:43 AM	APRV
2	Ana Galvan	Anna Galvan	02/04/2009 04:34 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:16 AM	APRV

Form Started By: Angela Garcia

Started On: 02/03/2009 10:38 AM

Final Approval Date: 02/05/2009

AI-13760

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT	OBJECT	OBJECT	OBJECT	
CODE	NAME	CODE	NAME	AMOUNT
442	EQUIP. & VEHICLE RENTAL	780	CAPITAL LEASE	\$ 2,164.00
581	IN COUNTY TRAVEL	780	CAPITAL LEASE	139.40
534	INTERNET	342	INFORMATION & CREDIT SERVICES	342.00
			TOTAL	\$ 2,645.40

REASON: PROPERLY OBTAIN P.O. IN ORDER TO PAY FOR COPIER & LEXIS NEXIS SERVICES.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

AI-13762

3.O.

LINE ITEM TO 607

CC CONSENT

Date: 02/09/2009

Submitted By: Esther Cantu, 398TH DISTRICT COURT

Department: 398TH DISTRICT COURT

Information

CAPTION

2009 - 398th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1100-412-00-009-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

601-->607 \$ 150.00; Funds available as of 02/04/09.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 07:43 AM	APRV
2	Ana Galvan	Anna Galvan	02/04/2009 03:41 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:16 AM	APRV

Form Started By: Esther Cantu

Started On: 02/03/2009 01:31 PM

Final Approval Date: 02/05/2009

INTRADEPARTMENTAL TRANSFER

AI-13762

DATE: February 3, 2009

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th District Court

ACCOUNT NUMBER: 9-1100-412-00-009-001-0-XXX

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
9-1100-412-00-009-001-0-601	OFFICE SUPPLIES	➔	9-1100-412-00-009-001-0-607	CLEANING & SANITATION SUPPLIES	\$ 150.00
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
TOTAL					\$ 150.00

REASON: ADDITIONAL MONIES NEEDED.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-13753

3.P.

Utilities transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - 430th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-010-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

890-->441 \$ 16,560.00; Funds available as of 02/04/09
890-->622 \$ 2,500.00; Funds available as of 02/04/09
890-->411 \$ 300.00; Funds available as of 02/04/09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/02/2009 03:19 PM	APRV
2	Ana Galvan	Anna Galvan	02/04/2009 01:52 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:18 AM	APRV

Form Started By: Angela Garcia
Started On: 02/02/2009 02:53 PM
Final Approval Date: 02/05/2009

AI-13753

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

REASON: TO PAY OUTSTANDING INVOICES.

DATE _____ ATTEST COUNTY CLERK _____

AI-13745

3.Q.

Line Item Transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Rachel Segura, COUNTY COURT #4
Submitted For: Rachel Segura
Department: COUNTY COURT #4
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court #4 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-024-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
601-->442 \$ 16.75; Funds available as of 02/04/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/02/2009 02:05 PM	APRV
2	Ana Galvan	Anna Galvan	02/04/2009 11:36 AM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:19 AM	APRV

Form Started By: Rachel Segura
Started On: 02/02/2009 08:09 AM

Final Approval Date: 02/05/2009

INTRADEPARTMENTAL TRANSFER**AI-13745**DATE: February 2, 2009DEPARTMENT HEAD: Judge Fred GarzaDEPARTMENT NAME: County Court at Law No. 4ACCOUNT NUMBER: 9-1100-412-00-024-001-0-XXXCONTACT PERSON: Rachael Segura PHONE: 956-318-2390

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code,
Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
601	OFFICE SUPPLIES	442	EQUIP. & VEH. RENTALS	\$ 16.75
TOTAL				\$ 16.75

**REASON: NEED TO TRANSFER MONEY INTO OBJ. CODE 442 TO OPEN P.O. FOR THE REST OF THE YEAR
2009**

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-13818

3.R.

Furniture transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court #5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-025-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
746-->666 \$ 4,288.04; Funds available as of 02/05/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 01:58 PM	APRV
2	Ana Galvan	Anna Galvan	02/05/2009 11:40 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Angela Garcia
Started On: 02/04/2009 01:44 PM

Final Approval Date: 02/06/2009

AI-13818

ATTEST COUNTY CLERK

AI-13827

3.S.

Rental of equipment transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court #6 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-026-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-05-09

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 03:57 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/05/2009 09:45 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Angela Garcia
Started On: 02/04/2009 03:54 PM
Final Approval Date: 02/06/2009

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: 02/04/09

DEPARTMENT HEAD: HON. ALBERT GARCIA

DEPARTMENT NAME: COUNTY COURT #6

ACCOUNT NUMBER: 9-1100-412-00-026-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code,
Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

[illegible]

REASON:NOT ENOUGH MONIES ALLOCATED AT BEGINNING OFYEAR.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE _____

ATTEST COUNTY CLERK

AI-13771

3.T.

2009 - Pct # 1 Parks (1211)

CC CONSENT

Date: 02/09/2009
Submitted By: Robert Elizondo, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #1 Parks (1211)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1211-452-00-121-013-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
664-->663 \$ 2,000.00; Funds available as of 02/05/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 07:52 AM	APRV
2	Ana Galvan	Anna Galvan	02/05/2009 10:39 AM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:51 AM	APRV

Form Started By: Robert Elizondo

Started On: 02/03/2009 03:08 PM

Final Approval Date: 02/05/2009

DATE: February 4, 2009

MEETING REQUEST DATE: February 9, 2009

DEPARTMENT HEAD: COMMISSIONER SYLVIA HANDY

DEPARTMENT NAME: PRECINCT #1 PARKS

ACCOUNT NUMBER: 9-1211-452-00-121-013-0-XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM ACCOUNT NUMBER								ACCOUNT NAME		TO ACCOUNT NUMBER								ACCOUNT NAME	AMOUNT
9-	1211-	452-	00-	121-	013-	0-	664	Other Minor Equipment		9-	1211-	452-	00-	121-	013-	0-	663	Small Tools	\$ 2,000.00

REASON: Need to cover future invoice

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

AI-13793

3.U.

2009 - Pct # 1 Sanitation (1100)

CC CONSENT

Date: 02/09/2009
Submitted By: Robert Elizondo, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. # 1 San. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-432-00-121-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
441-->434 \$ 2,000.00; Funds available as of 02/05/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 10:32 AM	APRV
2	Ana Galvan	Anna Galvan	02/05/2009 10:59 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Robert Elizondo

Started On: 02/04/2009 08:36 AM

Final Approval Date: 02/06/2009

DEPARTMENT HEAD: COMMISSIONER SYLVIA HANDY

DEPARTMENT NAME: PRECINCT #1 Sanitation

ACCOUNT NUMBER: 9-1100-432-00-121-001-0-XXX

Honorable Commissioners' Court of Hidalgo County:

[illegible]

REASON: Need to cover future invoice

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

AI-13828

3.V.

2009 - Pct # 1 Sanitation (1100)

CC CONSENT

Date: 02/09/2009
Submitted By: Robert Elizondo, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #1 Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-432-00-121-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

679-->603 \$ 750.00; Funds available as of 02/05/09
681-->603 \$ 750.00; Funds available as of 02/05/09
432-->739 \$ 1,000.00; Funds available as of 02/05/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 04:00 PM	APRV
2	Ana Galvan	Anna Galvan	02/05/2009 01:59 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Robert Elizondo
Started On: 02/04/2009 03:55 PM
Final Approval Date: 02/06/2009

DEPARTMENT HEAD: COMMISSIONER SYLVIA HANDY

DEPARTMENT NAME: PRECINCT #1 Sanitation

ACCOUNT NUMBER: 9-1100-432-00-121-001-0-XXX

Honorable Commissioners' Court of Hidalgo County:

[illegible]

REASON: Need to cover future invoice

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

AI-13769

3.W.

2009 - Pct # 1 Adm (1201)

CC CONSENT

Date: 02/09/2009
Submitted By: Robert Elizondo, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #1 Adm (1201)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1201-431-00-121-004-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 02-04-09

Attachments

Link: [BACK-UP](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 07:51 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/04/2009 02:47 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:28 AM	APRV
4	Dina Trevino	Dina Trevino	02/05/2009 05:20 PM	APRV

Form Started By: Robert Elizondo

Started On: 02/03/2009 02:56 PM

Final Approval Date: 02/05/2009

MEETING REQUEST DATE: February 10, 2009

DEPARTMENT NAME PCT #1 ADM

ACCOUNT NUMBER 9-1201-431-00-121-004-0-XXX

Honorable Commissioners' Court of Hidalgo County:

[illegible]

REASON: Need to cover future invoice

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-13756

3.X.

Budget Line-Item Transfer for chairs @ the department

CC CONSENT

Date: 02/09/2009
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - South Tower CRC (1100)

BACKGROUND

Requisition #148436 for Corporate Express (TXMAS CONTRACT)

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-466-00-122-082-0-XXX
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 746 to 666 in the amount of \$2,000.00. Funding available for transfer as of 02/03/2009.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/03/2009 11:43 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	02/04/2009 02:45 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:48 AM	APRV

Form Started By: Yolanda Cisneros
Started On: 02/03/2009 08:51 AM
Final Approval Date: 02/05/2009

DATE: February 3, 2009

2009
Transfer



DEPARTMENT
HEAD: Hector "Tito" Palacios

DEPARTMENT
NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 9-1100-466-00-122-082-0 CRC-Alamo

Contact Person: Yoli Cisneros-Administrative Assistant II **Ph#:** (956) 787-1891 Ext. 2002

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

[illegible]

REASON:
Transfer needed to purchase chairs for the Community Resource Center in Alamo

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

AI-13811

3.Y.

Pct #3 Transfer

CC CONSENT

Date: 02/09/2009
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #3 Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1213-452-00-123-008-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

673-->613 \$ 300.00; Funds available as of 02/05/09
673-->664 \$ 6,000.00; Funds available as of 02/05/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 01:57 PM	APRV
2	Ana Galvan	Anna Galvan	02/05/2009 11:21 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Norma Ceballos
Started On: 02/04/2009 11:54 AM

Final Approval Date: 02/06/2009

AI-13811

ATTEST COUNTY CLERK

AI-13763**5.A.****Homebuyer Assistance Program contract approval
CC CONSENT**

Date: 02/09/2009
Submitted By: Estella Webber, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information**CAPTION**

Request approval to enter into ONE (1) "Homebuyer Assistance Program" Contract under the Home Program.

BACKGROUND

The applicant below has been found eligible to receive closing cost/down payment assistance under the HOME - Homebuyer Assistance Program. Approval is being requested to enter into contract with the following families:

APPLICANT	FUNDING YEAR	GRANT AMOUNT	LENDER	LEGAL DESCRIPTION
ELIAS G SEGOVIA & EUSTOLIA G GARZA	2005	\$7,500	USDA	LOT 59 LAS ARBOLEDAS DE HIDALGO PHASE I HIDALGO TX

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 07:43 AM	APRV
2	Veronica Lopez	Veronica Lopez	02/04/2009 11:15 AM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 10:54 AM	APRV

Form Started By: Estella Webber
Started On: 02/03/2009 01:47 PM

Final Approval Date: 02/05/2009

AI-13821

6.A.

**Investment Report
CC CONSENT**

Date: 02/09/2009

Submitted By: Fred Zamarripa, TREASURER'S OFFICE

Submitted For: Norma Garcia

Department: TREASURER'S OFFICE

Information

CAPTION

Approval of Hidalgo County Quarterly Investment Report for quarter ending December 31,2008.

BACKGROUND

Fiscal Impact

Attachments

Link: [Report](#)

Link: [Cover](#)

Link: [Summary](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/04/2009 03:16 PM	APRV
2	Sylvia Solis	Sylvia Solis	02/05/2009 01:26 PM	APRV
3	Auditor's Office	Linda Fong	02/05/2009 05:03 PM	APRV

Form Started By: Fred Zamarripa

Started On: 02/04/2009 02:22 PM

Final Approval Date: 02/05/2009

Hidalgo County, Texas
Hidalgo County Treasurer's Office
Summary Report on Investments
For the quarter ending December 31, 2008

	FUND	BOOK VALUE	MARKET VALUE
Ending Values			
	General	-	-
	Special Revenue	-	-
	Debt Service	-	-
	Capital Projects	-	-
	Proprietary	-	-
Total Ending Values		-	-
Beginning Values			
	General	62,000,000.00	62,309,567.12
	Special Revenue	10,500,000.00	10,520,286.58
	Debt Service	3,080,000.00	3,085,397.17
	Capital Projects	17,000,000.00	17,031,676.71
	Proprietary	12,000,000.00	12,022,915.07
Total Beginning Values		104,580,000.00	104,969,842.65
Change in Values			
	General	(62,000,000.00)	(62,309,567.12)
	Special Revenue	(10,500,000.00)	(10,520,286.58)
	Debt Service	(3,080,000.00)	(3,085,397.17)
	Capital Projects	(17,000,000.00)	(17,031,676.71)
	Proprietary	(12,000,000.00)	(12,022,915.07)
Total Change in Values		(104,580,000.00)	(104,969,842.65)

Weighted Average Maturity in Days	-
Interest Earned this Quarter	580,105.44
Overall Yield of Portfolio	0.00%
Interest Received this Quarter	1,058,067.43
Average Benchmark Yield (6 Month Treasury Bill)	0.05%
Accrued Interest at the End of Quarter	-

.....

Hidalgo County

Quarterly Investment Report



Quarter ending December 31, 2008

Norma G. Garcia, Hidalgo County Treasurer

Quarterly Investment Report

For the quarter ending December 31, 2008

This report is made in accordance with provisions of Government Code 2256, The Public Funds Investment Act, which requires quarterly reporting of investment transactions for county funds to the Commissioners' Court. The investments held in Hidalgo County's portfolio comply with the Public Funds Investment Act and with the County's investment policy and strategies.

Cash Availability

Cash balances are monitored with First National Bank on a daily basis, in which available cash is determined for investments to be made by 9:30 a.m. of the next working day.

Summary

The total interest earned for the **Fourth Quarter** ending December 31, 2008 - **\$ 580,105.44**

First Quarter 2008	0.00
Second Quarter 2008	72,493.15
Third Quarter 2008	617,553.27
Fourth Quarter 2008	<u>580,105.44</u>
	\$ 1,270,151.86

Prepared by:

Norma G. Garcia, CIO
Hidalgo County Treasurer

AI-13841

7.A.

Certification of Workers' Compensation Claims paid by Tristar Risk Management
CC CONSENT

Date: 02/09/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

Self-Insured Workers' Compensation 2202:

Requesting approval of reimbursement of the Hidalgo County Workers' Compensation Claims paying account for claims paid by Tristar Risk Management in the amount of \$65,504.97 for the period of 01/01-15/2009 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

Link: [Invoice](#)

Link: [Breakdown by Organization](#)

Link: [Certification](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 07:46 AM	APRV
2	Dale Kennan	Dale Kennan	02/05/2009 02:45 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Flora Vazquez
Started On: 02/04/2009 05:55 PM

Final Approval Date: 02/06/2009

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

January 16, 2009

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 37624

Loss Replenishment

Re: Workers Compensation

Tristar Risk Mangement hereby certifies that the attached billings for losses paid 65,504.97
1/1-1/15/09 (Check#323522-323707) are in accordance with our contract with Hidalgo County
Exhibit A, dated July 1st

TOTAL CURRENT CHARGES \$ 65,504.97

Previous Balance Due \$115,515.04

Total Balance Due \$181,020.01

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1048

Custom Payment Total

Hidalgo County WC losses paid 1/1-1/15-09

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Headstart										
Alternate Organization 1 Total: 97										14,229.65
Alternate Organization 1 : Hidalgo County										
Alternate Organization 1 Total: 340										51,275.32
Grand Total: 437										65,504.97

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: January 01-15, 2009

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 65,504.97.

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims (Check # 323522-323707) on behalf of injured employees from 01/01/2009 to 01/15/2009:

- | | | |
|-----|-------------------------------------|---------------------|
| 1). | Hidalgo County | \$ <u>51,275.32</u> |
| 2). | Hidalgo County Headstart Program | \$ <u>14,229.65</u> |
| 3). | Community Service Agency | \$ <u>00.00</u> |
| 4). | Hidalgo County Urban County Program | \$ <u>00.00</u> |
| 5). | Drainage District #1 | \$ <u>00.00</u> |

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT \$ 65,504.97.
Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of February 09, 2009.

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims: \$ < 200,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Mellon Bank in California. (estimate) \$ 134,495.03

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Mellon Bank in California) no later than the 10th day of the following month.

Elora Vazquez
Employee Benefits Manager

02-04-2009
Date

Dept. of Budget & Management Chief Administrator

Date

Commissioner's Court Approval

Date

AI-13840

7.B.

Certification of Workers' Compensation Claims paid by Tristar Risk Management
CC CONSENT

Date: 02/09/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

Self-Insured Workers' Compensation 2202:

Requesting approval of reimbursement of the Hidalgo County Workers' Compensation Claims paying account for claims paid by Tristar Risk Management in the amount of \$39,970.23 for the period of 12/16-31/2008 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

Link: [Invoice](#)

Link: [Breakdown by Organization](#)

Link: [Certification](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 07:46 AM	APRV
2	Dale Kennan	Dale Kennan	02/05/2009 02:45 PM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Flora Vazquez
Started On: 02/04/2009 05:41 PM

Final Approval Date: 02/06/2009

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

January 5, 2009

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 35743

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billings for losses paid 39,970.23
12/16-12/31/08 (Check#323402-323521) are in accordance with our contract with Hidalgo
County Exhibit A, dated July 1st

TOTAL CURRENT CHARGES \$ 39,970.23

Previous Balance Due \$142,462.20

Payments and Credits

01/05/09 Payment received - thank you 66,917.39CR

Total Payments and Credits \$ 66,917.39CR

Total Balance Due \$115,515.04

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1048

Custom Payment Total

Hidalgo County WC losses paid 12/16-12/31/08

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Community Service										
Alternate Organization 1 Total: 4										501.66
Alternate Organization 1 : Drainage District #1										
Alternate Organization 1 Total: 1										395.45
Alternate Organization 1 : Headstart										
Alternate Organization 1 Total: 74										9,253.67
Alternate Organization 1 : Hidalgo County										
Alternate Organization 1 Total: 169										29,819.45
Grand Total: 248										39,970.23

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: December 16-31, 2008.

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 39,970.23.

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims (Check # 323402-323521) on behalf of injured employees from 12/16/2008 to 12/31/2008:

- | | | |
|-----|-------------------------------------|---------------------|
| 1). | Hidalgo County | \$ <u>28,819.45</u> |
| 2). | Hidalgo County Headstart Program | \$ <u>9,253.67</u> |
| 3). | Community Service Agency | \$ <u>501.66</u> |
| 4). | Hidalgo County Urban County Program | \$ <u>00.00</u> |
| 5). | Drainage District #1 | \$ <u>395.45</u> |

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT \$ 39,970.23.
Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of February 09, 2009.

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims: \$ < 200,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Mellon Bank in California. (estimate) \$ 160,029.77

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Mellon Bank in California) no later than the 10th day of the following month.

Dilora Vazquez
Employee Benefits Manager

02/04/2009
Date

Dept. of Budget & Management Chief Administrator

Date

Commissioner's Court Approval

Date

AI-13838

7.C.

**MUTUAL OF OMAHA HEALTH INSURANCE CLAIMS PAID
CC CONSENT**

Date: 02/09/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

1. Approval to transfer \$ 5,172.43 to Hidalgo County Health Insurance Claims bank account for Mutual of Omaha Health Insurance Claims for periods:

01/20/09 - 01/26/09	\$ 4,416.32
01/27/09 - 02/02/09	\$ 756.11
TOTAL:	\$ 5,172.43

2. Approval of wire transfer to cover claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: 1-20-09 to 1-26-09

Link: 01-27-09 to 02-02-09

Link: Certification

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 07:44 AM	APRV
2	Dale Kennan	Dale Kennan	02/05/2009 09:31 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Flora Vazquez
Started On: 02/04/2009 05:14 PM
Final Approval Date: 02/06/2009

Group Financial System
Issued Payments By Bank Account, Policy, Payment
For 01/20/2009 through 01/26/2009

HIDALGO COUNTY

Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	R0001HNNH	\$0.00	1/21/2009	1/22/2009	1/22/2009 Issued
00000000000010008578	GUSIP970A	70054918	\$4,416.32	1/24/2009	1/26/2009	1/26/2009 Issued
Total			\$4,416.32			

Group Financial System
Issued Payments By Bank Account, Policy, Payment
For 01/27/2009 through 02/02/2009

HIDALGO COUNTY

Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70054919	\$99.91	1/28/2009	1/29/2009	1/29/2009 Issued
00000000000010008578	GUSIP970A	70054920	\$300.39	1/28/2009	1/29/2009	1/29/2009 Issued
00000000000010008578	GUSIP970A	70054921	\$355.81	1/28/2009	1/29/2009	1/29/2009 Issued
Total			\$756.11			

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF MEDICAL INSURANCE CLAIMS
PAID BY MUTUAL OF OMAHA

FOR THE PERIOD OF: 01/20/2009 thru 02/02/2009.

Hidalgo County's Self-Funded Health Insurance, Third Party Administrator (TPA)
Mutual of Omaha, has submitted to my office a request to reimburse the
County's CLAIMS PAYING ACCOUNT in the amount of \$ 5,172.43.

- 1). Hidalgo County
- 2). Hidalgo County Headstart Program
- 3). Hidalgo County Community Service Agency
- 4). Hidalgo County Urban County Program
- 5). Hidalgo County Drainage District #1
- 6). Hidalgo County Appraisal District

Total Reimbursement Requested by Mutual of Omaha for dates 01/20/2009 thru 02/02/2009
is \$ 5,172.43.

Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the
Commissioners' Court Agenda of February 09, 2009.

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included
on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Hidalgo County Community Service Agency, Hidalgo County Urban Program and Hidalgo County Appraisal District.
- All fees to vendors are appropriate for the type of service provided.
- All insurance premiums paid to Hidalgo County for Health Insurance Self-Funded Account were received by my department and deposited to the Hidalgo County Treasurer's Office and credited to the corresponding salary account.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Health Insurance Self Funded Account.


Employee Benefits Manager

02/04/09
Date

Dept. of Budget & Management Chief Administrator

Date

Commissioner's Court Approval

Date

AI-13832**7.D.****BLUE CROSS BLUE SHIELD HEALTH INSURANCE CLAIMS
CC CONSENT**

Date: 02/09/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information**CAPTION**

1. Approval to transfer \$ 890,558.67 to Hidalgo County Health Insurance Claims bank account for Blue Cross Blue Shield Health Insurance claims for periods:

01/01/09-01/02/09	\$ 70,188.81
01/03/09-01/09/09	\$ 192,702.65
01/10/09-01/16/09	\$ 196,661.86
01/17/09-01/23/09	\$ 213,346.88
01/24/09-01/30/09	\$ 217,658.47
TOTAL:	\$ 890,558.67

2. Approval of wire transfer to cover claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: [01/01-02/2009](#)

Link: [01/03-09/2009](#)

Link: [01/10-16/2009](#)

Link: [01/17-23/2009](#)

Link: [01/24-30/2009](#)

Link: [Certification](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/05/2009 07:43 AM	APRV
2	Dale Kennan	Dale Kennan	02/05/2009 08:53 AM	APRV
3	Auditor's Office		02/06/2009 08:13 AM	NEW
Form Started By: Flora Vazquez			Started On: 02/04/2009 04:57 PM	
Final Approval Date: 02/06/2009				



Group # 021185 HIDALGO COUNTY
Settlement ID: TX433010006

Processed Date 1/9/2009
Period **01/01/2009 - 01/02/2009**

SECTION

0001 - 0011	Hidalgo County	\$39,751.73
0002 - 0012	Head Start	\$25,101.21
0003 - 0013	Appraisal District	\$1,998.87
0004 - 0014	Community Service	\$318.23
0005 - 0015	Drainage District	\$381.22
0006 - 0016	Retiree	\$1,497.55
9001 - 9002	COBRA	\$1,140.00

TOTALS

\$70,188.81

Amount Paid



Group # 021185 HIDALGO COUNTY
Settlement ID: TX433010006

Processed Date 1/9/2009
Period **01/03/2009 - 01/09/2009**

SECTION

0001 - 0011	Hidalgo County	\$144,286.50
0002 - 0012	Head Start	\$30,092.07
0003 - 0013	Appraisal District	\$3,541.15
0004 - 0014	Community Service	\$1,420.50
0005 - 0015	Drainage District	\$5,722.82
0006 - 0016	Retiree	\$6,005.09
9001 - 9002	COBRA	\$1,634.52

TOTALS

\$192,702.65

Amount Paid



Processed Date 1/16/2009
Period 01/10/2009 THRU 01/16/2009

0001 - 0011	Hidalgo County	\$135,520.43
0002 - 0012	Head Start	\$26,023.56
0003 - 0013	Appraisal District	\$1,509.31
0004 - 0014	Community Service	\$250.06
0005 - 0015	Drainage District	\$26,281.92
0006 - 0016	Retiree	\$7,076.58
9001 - 9002	COBRA	

\$196,661.86

Amount Paid



Processed Date	1/23/2009
Period	01/17/2009 THRU 01/23/2009

0001 - 0011	Hidalgo County	\$150,802.80
0002 - 0012	Head Start	\$39,984.34
0003 - 0013	Appraisal District	\$9,097.98
0004 - 0014	Community Service	\$1,070.36
0005 - 0015	Drainage District	\$2,185.02
0006 - 0016	Retiree	\$8,723.57
9001 - 9002	COBRA	\$1,482.81

\$213,346.88

Amount Paid



Group # 021185 HIDALGO COUNTY
Settlement ID: TX433010006

Processed Date 1/30/2009
Period 1/24/2009 thru 1/30/2009

SECTION

0001 - 0011	Hidalgo County	\$164,453.69
0002 - 0012	Head Start	\$37,454.52
0003 - 0013	Appraisal District	\$3,525.00
0004 - 0014	Community Service	\$1,511.53
0005 - 0015	Drainage District	\$3,630.52
0006 - 0016	Retiree	\$6,323.21
9001 - 9002	COBRA	\$760.00

TOTALS

\$217,658.47

Amount Paid

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF MEDICAL INSURANCE CLAIMS
PAID BY BLUE CROSS BLUE SHIELD OF TEXAS

FOR THE PERIOD OF: 01-01-30-2009.

Hidalgo County's Self-Funded Health Insurance, Third Party Administrator (TPA)
Blue Cross Blue Shield of Texas, has submitted to my office a request to reimburse the
County's CLAIMS PAYING ACCOUNT in the amount of \$ 890,558.67.

- 1). Hidalgo County
- 2). Hidalgo County Headstart Program
- 3). Hidalgo County Community Service Agency
- 4). Hidalgo County Urban County Program
- 5). Hidalgo County Drainage District #1
- 6). Hidalgo County Appraisal District

Total Reimbursement Requested by Blue Cross Blue Shield of Texas for dates
01/01/09 to 01/30/09 is \$ 890,558.67.

Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the
Commissioners' Court Agenda of February 09, 2009.

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included
on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo
County Headstart Program, Hidalgo County Community Service Agency, Hidalgo County Urban
Program and Hidalgo County Appraisal District.
- All fees to vendors are appropriate for the type of service provided.
- All insurance premiums paid to Hidalgo County for Health Insurance Self-Funded Account were
received by my department and deposited to the Hidalgo County Treasurer's Office and credited to
the corresponding salary account.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County
Health Insurance Self Funded Account.


Employee Benefits Manager

02/04/2009
Date

Dept. of Budget & Management Chief Administrator

Date

Commissioner's Court Approval

Date

AI-13721

8.A.

Invoice #2009 Izaguirre Engineerin Group LLC. Pct. 2

CC CONSENT

Date: 02/09/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Purchasing Department

Information

CAPTION

Presentation for discussion, consideration, acceptance and approval of payment for the following invoice: Invoice No. 2009 in the amount of \$22,404.02 (Round III Los Encinos #1 and Los Encinos #2 Subdivisions) as submitted by project Engineer Izaguirre Engineering Group LLC.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9 ACCT. #: 9-1312-431-00-122-890-0-334
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Requisition# 147784. As of 2/4/09, \$7,829.76 is available in 2008 for Los Encinos #1. The funds should roll over at the close of the 2008 year.

FISCAL YEAR: 9 ACCT. #: 9-1312-431-00-122-891-0-334
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Requisition# 147784. As of 2/4/09, \$20,175.28 is available in 2008 for Los Encinos #2. The funds should roll over at the close of the 2008 year.

Attachments

Link: Invoice# 2009

Link: Revised Schedule of Values

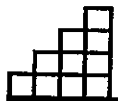
Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Darlene Betancourt	Darlene Betancourt	02/03/2009 04:42 PM	APRV
2	Purchasing Department	Marty Salazar	02/03/2009 05:09 PM	APRV
3	Budget & Management	Veronica Lopez	02/04/2009 07:40 AM	APRV
4	Dale Kennan	Dale Kennan	02/04/2009 11:40 AM	APRV
5	Auditor's Office	Linda Fong	02/05/2009 10:59 AM	APRV

Form Started By: Marcie Jackson

Started On: 01/30/2009 09:41
AM

Final Approval Date: 02/05/2009



IZAGUIRRE

Engineering Group LLC.

7413 N. La Homa Rd.
Mission Tx, 78574

Tel: (956) 240-0749
Fax: (956) 584-0049

Invoice

Date	Invoice #
1/27/2009	2009

Bill to:

Hidalgo County
Att: Agapito Vargas Jr.
301 East State Street
Pharr, Tx 78577

SHIP TO:

301 East State Street
Pharr, Tx 78577

Req # 147784

Description

Los Encinos #1 & Los Encinos # 2 Phase I Completion:

\$11,202.01

Los Encinos #1 & Los Encinos # 2 Phase II Completion:

\$11,202.01

9.1312.431.00.122.890.0.334 = \$6,263.81

9.1312.431.00.122.891.0.334 = \$16,140.22

\$22,404.02

Subtotal \$22,404.02

Sales Tax (0.0%)

Total: \$22,404.02



Izaguirre Engineering Group LLC;
 Border Colonia Access Program - Round III
 Contract No.: C-CAP-08-029C-11-25
 P.O. No.:

Work Authorization No. 1
 Schedule of Values

TWDB ID #	Colonia Name	Engineering Fee	Preliminary Design Ph. (%)	Preliminary Design Phase 40%	Final Design Phase (%)	Final Design Phase (40%)	Construction Phase (%)	Construction Phase 20%	Total This Invoice	Previous Payment	Current Amount Earned	% Completed	Engineering Fee Available Balance
3C1080890	Los Encinos #1	\$7,829.76	100%	\$3,131.90	100%	\$3,131.90			\$6,263.81	\$0.00	\$6,263.81	80.00%	\$1,565.95
3C1080891	Los Encinos #2	\$20,175.28	100%	\$8,070.11	100%	\$8,070.11			\$16,140.22	\$0.00	\$16,140.22	80.00%	\$4,035.06
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
				\$0.00									
Invoice Total									\$22,404.03				

Project Completion
 Anticipated Completion Date
 Extension
 Date Extension was approved Court

Q-1312-431-00-122-890-0-334-16,263.81

Project Engineer
 Name (Print)

Q-1312-431-00-122-891-0-334-16,140.22

Signature
 Date

\$22,404.03

Colonia Access Program Director
 Date

MA

Diana Izaguirre
 1-23-09
 1-26-09

Work Authorization No. 1
Schdule of Values

Invoice Total	\$22,404.02	22,404.02	✓
---------------	-------------	-----------	---



Signature on Original and signed copy
will be forwarded to the Auditor's Office.

Release of Retainage El Sol I and El Sol II Pct. 3

CC CONSENT

Date: 02/09/2009
 Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
 Submitted For: Agapito Vargas
 Department: COLONIA ACCESS PROGRAM
 Agenda Category: Purchasing Department

Information

CAPTION

1. Presentation for discussion, consideration acceptance and approval of Application for Payment No. 6 (Release of Retainage) in the amount of \$26,800.05 from Asago, LLC dba Asago Construction contracted vendor for El Sol I and El Sol II Subdivision submitted by project engineer Javier Hinojosa Engineering. C-CAP-08-021-7-01

2. Requesting approval of "Certificate of Construction Completion" submitted by project engineer Javier Hinojosa Engineering, reflecting the completion date of January 27, 2009 for El Sol I and El Sol II Subdivision with contractor Asago LLC, dba Asago Construction. C-CAP-08-021-7-01

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9 ACCT. #: 9-1311-206-00-000-013-0-000
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 P.O.# 607377

Attachments

Link: Release of Retainage El Sol I and El Sol II

Link: cert. of completion

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Darlene Betancourt	Darlene Betancourt	02/03/2009 04:46 PM	APRV
2	Purchasing Department	Marty Salazar	02/03/2009 05:10 PM	APRV
3	Budget & Management	Veronica Lopez	02/04/2009 07:40 AM	APRV
4	Roland Garcia	Rolando Garcia	02/04/2009 02:37 PM	APRV
5	Auditor's Office	Linda Fong	02/05/2009 11:27 AM	APRV

Form Started By: Marcie Jackson
 Started On: 01/30/2009 04:59 PM
 Final Approval Date: 02/05/2009

APPLICATION FOR PAYMENT NO. 6 & Release of Retainage

To: Hidalgo County (OWNER)
From: Asago, LLC dba Asago Construction (CONTRACTOR)
Contract: C-CAP-08-021-7-01
Project: Hidalgo County Precinct No. 3 - Border Colonia Access Program - El Sol # 1 and El Sol # 2
Subdivision(s) _____

Owner's Contract No. C-CAP-08-021-7-01

For Work accomplished through the date of: 12/22/2008

1. Original Contract Price:	\$ <u>536,001.00</u>
2. Net change by Change Order and Written Agreements(+or-):	\$ <u>0.00</u>
3. Current Contract Price (1 plus 2):	\$ <u>536,001.00</u>
4. Total completed and stored to date:	\$ <u>536,001.00</u>

5. Retainage (per Agreement):

_____ % of completed Work: \$ _____
_____ % of stored material: \$ _____

Total Retainage:

\$ 0.00

6. Total completed and stored to date less retainage (4 minus 5)

\$ 536,001.00

7. Less previous Application for Payments:

\$ 509,200.95

8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)

\$ 26,800.05

P.O. # 607377

Accompanying Documentation:

9-1311-206-00-000-013-D-000 = \$ 26,800.05

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 6 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

Dated 12/22/08

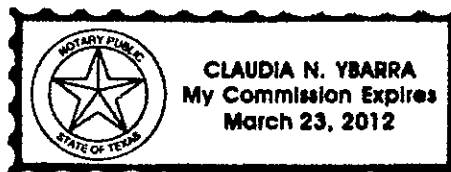
By: Raul Iglesias Manager
Asago, LLC dba Asago Construction

State of Texas

County of Hidalgo

Subscribed and sworn to before me this 22nd
day of December

Claudia N. Ybarra
Notary Public
My Commission expires: 3-23-2012



Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated 1/28/09

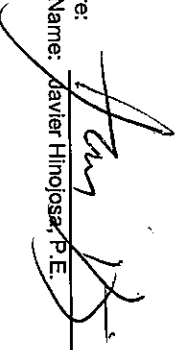
By: Javier Hinojosa, P.E.
JAVIER HINOJOSA ENGINEERING

Asago, LLC dba Asago Construction
 Starting Date 8/11/2008
 Project Ending Date 12/22/2008
 Retainage Percent 0%

Application No.: 6 (RETAINAGE)
 Application Date: 12/29/2008
 Period To: 12/22/2008
 Engineer Firm: JAVIER HINOJOSA ENG.

Summary										
CSJ #	CSJ Name	Schedule Value	Work Previously Completed	This Period	Total Complete to Date	Balance To Finish	Retainage	Net	Payments to Date	Payment Due
2C-1080-250	EI Sol #1 Subd. Ohio Street	\$ 65,955.00	\$ 65,955.00	-	\$ 65,955.00	-	-	\$ 65,955.00	\$ 62,657.25	\$ 3,297.75
2C-1080-250	EI Sol #1 Subd. Idaho Street	\$ 68,020.00	\$ 68,020.00	-	\$ 68,020.00	-	-	\$ 68,020.00	\$ 64,619.00	\$ 3,401.00
2C-1080-250	EI Sol #1 Subd. New Mexico Street	\$ 66,390.00	\$ 66,390.00	-	\$ 66,390.00	-	-	\$ 66,390.00	\$ 63,070.50	\$ 3,319.50
2C-1080-250	EI Sol #1 Subd. Alaska Avenue	\$ 53,590.00	\$ 53,590.00	-	\$ 53,590.00	-	-	\$ 53,590.00	\$ 50,910.50	\$ 2,679.50
2C-1080-250	EI Sol #1 Subd. Nevada Street	\$ 60,130.00	\$ 60,130.00	-	\$ 60,130.00	-	-	\$ 60,130.00	\$ 57,123.50	\$ 3,006.50
2C-1080-251	EI Sol #2 Subd. Montana Street	\$ 55,215.00	\$ 55,215.00	-	\$ 55,215.00	-	-	\$ 55,215.00	\$ 52,454.25	\$ 2,760.75
2C-1080-251	EI Sol #2 Subd. Kansas Street	\$ 59,775.00	\$ 59,775.00	-	\$ 59,775.00	-	-	\$ 59,775.00	\$ 56,786.25	\$ 2,988.75
2C-1080-251	EI Sol #2 Subd. Cerda Blvd.	\$ 103,176.00	\$ 103,176.00	-	\$ 103,176.00	-	-	\$ 103,176.00	\$ 98,017.20	\$ 5,158.80
	EI Sol #1 & #2 Mail Box Relocate	\$ 3,750.00	\$ 3,750.00	-	\$ 3,750.00	-	-	\$ 3,750.00	\$ 3,562.50	\$ 187.50
		\$ 536,001.00	\$ 536,001.00	\$ -	\$ 536,001.00	\$ -	\$ -	\$ 536,001.00	\$ 509,200.95	\$ 26,800.05

Prepared and Checked By:

Signature: 
 Printed Name: JAVIER HINOJOSA, P.E.

Date: 1/28/09

Asago, LLC dba Asago Construction
 08/11/08
 12/22/08
 EI Sol #1 Subd - Ohio St., Idaho St.,
 New Mexico St. & Alaska Ave.

Contractor Name
 Starting Date
 Project Ending Date
 Engineer's / County Project Description

Application No.: 6 (RETAINAGE)
 Application Date: 12/29/08
 Period To: 12/22/08
 Engineer's / County Project No: 2C-1080-250

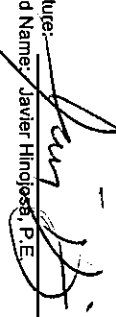
No.	Item Code	Description	Unit	Rate	Schedule Value		Work Previously Completed		This Period		Total Completed To Date		Balance To Finish	
					Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars

Paving										
1	100	Preparing ROW	STA	\$ 650.00	34.33	\$ 22,314.50	34.33	\$ 22,314.50	0.00	\$ -
2	134	Backfill (TY A)	STA	\$ 650.00	34.33	\$ 22,314.50	34.33	\$ 22,314.50	0.00	\$ -
3	247	FL BS (Compl in Place) (TY D GR6 CL4)	SY	\$ 4.00	11707.00	\$ 46,828.00	11707.00	\$ 46,828.00	0.00	\$ -
4	251	Rawking BS Mat (DCY/TY D CL2)	SY	\$ 2.00	11707.00	\$ 23,414.00	11707.00	\$ 23,414.00	0.00	\$ -
5	262	Lime Treat for BS CRSE (NEW BS)	SY	\$ 2.00	11707.00	\$ 23,414.00	11707.00	\$ 23,414.00	0.00	\$ -
6	502	Barricades, Signs and Traffic Handling	MO	\$ 1,000.00	2.00	\$ 2,000.00	2.00	\$ 2,000.00	0.00	\$ -
7	5249	Temporary Sediment Control Fence	LF	\$ 5.00	970.00	\$ 4,850.00	970.00	\$ 4,850.00	0.00	\$ -
8	5249	Temporary Sediment Control Fence (REMOVE)	LF	\$ 2.00	970.00	\$ 1,940.00	970.00	\$ 1,940.00	0.00	\$ -

Drainage										
9	530	Driveway (ASPH-CONC-PAY/PB-1)	SY	\$ 15.00	2539.00	\$ 38,085.00	2539.00	\$ 38,085.00	0.00	\$ -
10	530	Driveway (Concrete 300 PSI)	SY	\$ 35.00	517.00	\$ 18,095.00	517.00	\$ 18,095.00	0.00	\$ -
11	556	15" RCP Culvert Pipe	LF	\$ 15.00	1880.00	\$ 28,200.00	1880.00	\$ 28,200.00	0.00	\$ -
12	556	18" RCP Culvert Pipe	LF	\$ 20.00	420.00	\$ 8,400.00	420.00	\$ 8,400.00	0.00	\$ -
13	556	30" RCP Culvert Pipe	LF	\$ 30.00	0.00	\$ -	0.00	\$ -	0.00	\$ -
14	556	Type "CC" Inlet	EA	\$ 1,900.00	3.00	\$ 5,700.00	3.00	\$ 5,700.00	0.00	\$ -
15	556	Safety End Treatments	EA	\$ 700.00	12.00	\$ 8,400.00	12.00	\$ 8,400.00	0.00	\$ -

16										
17										
18										
19										
20										
21										
22										
23										
24										
25										
					\$253,955.00	\$253,955.00	\$ -	\$253,955.00	\$ -	\$ -

Prepared and Checked By:

Signature: 
 Printed Name: Javier Hinojosa, P.E.

Date:

1/25/09

Asago, LLC dba Asago Construction
 08/11/08
 12/22/08
 EI Sol #2 Subd - Nevada St., Montana St.,
 Kansas St., & Cerdá Blvd.

Contractor Name
 Starting Date
 Project Ending Date
 Engineer's / County Project Description

Application No.: 6 (RETAINAGE)
 Application Date: 12/29/08
 Period To: 12/22/08
 Engineer's / County Project No: 2C-1080-251

No.	Item Code	Description	Unit	Rate	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars
-----	-----------	-------------	------	------	-------	---------	-------	---------	-------	---------	-------	---------	-------	---------	-------	---------

Paving

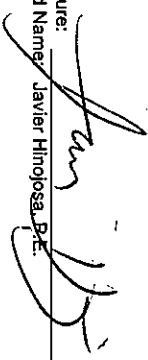
1	100	Preparing ROW	STA	\$ 650.00	38.73	\$ 25,174.50	38.73	\$ 25,174.50	0.00	\$ -	-	38.73	\$ 25,174.50	0.00	\$ -
2	134	Backfill (TY A)	STA	\$ 650.00	38.73	\$ 25,174.50	38.73	\$ 25,174.50	0.00	\$ -	-	38.73	\$ 25,174.50	0.00	\$ -
3	247	FL BS (Comp) in Place (TY D GR6 CL4)	SY	\$ 4.00	13069.00	\$ 52,276.00	13,069.00	\$ 52,276.00	0.00	\$ -	-	13,069.00	\$ 52,276.00	0.00	\$ -
4	251	Rewking BS Matr (DC) (TY D CL2)	SY	\$ 2.00	13069.00	\$ 26,138.00	13,069.00	\$ 26,138.00	0.00	\$ -	-	13,069.00	\$ 26,138.00	0.00	\$ -
5	262	Lime Treat for BS CRSE (NEW BS)	SY	\$ 2.00	13069.00	\$ 26,138.00	13,069.00	\$ 26,138.00	0.00	\$ -	-	13,069.00	\$ 26,138.00	0.00	\$ -
6	502	Barcades, Signs and Traffic Handling	MO	\$ 1,000.00	2.00	\$ 2,000.00	2.00	\$ 2,000.00	0.00	\$ -	-	2.00	\$ 2,000.00	0.00	\$ -
7	5249	Temporary Sediment Control Fence	LF	\$ 5.00	900.00	\$ 4,500.00	900.00	\$ 4,500.00	0.00	\$ -	-	900.00	\$ 4,500.00	0.00	\$ -
8	5249	Temporary Sediment Control Fence (REMOVE)	LF	\$ 2.00	900.00	\$ 1,800.00	900.00	\$ 1,800.00	0.00	\$ -	-	900.00	\$ 1,800.00	0.00	\$ -

Drainage

9	530	Driveway (ASPH-CONC-PAV/PB-1)	SY	\$ 15.00	2101.00	\$ 31,515.00	2,101.00	\$ 31,515.00	0.00	\$ -	-	2,101.00	\$ 31,515.00	0.00	\$ -
10	530	Driveway (Concrete 300 PSI)	SY	\$ 35.00	384.00	\$ 13,440.00	384.00	\$ 13,440.00	0.00	\$ -	-	384.00	\$ 13,440.00	0.00	\$ -
11	556	15" RCP Culvert Pipe	LF	\$ 15.00	1560.00	\$ 23,400.00	1,560.00	\$ 23,400.00	0.00	\$ -	-	1,560.00	\$ 23,400.00	0.00	\$ -
12	556	18" RCP Culvert Pipe	LF	\$ 20.00	420.00	\$ 8,400.00	420.00	\$ 8,400.00	0.00	\$ -	-	420.00	\$ 8,400.00	0.00	\$ -
13	556	30" RCP Culvert Pipe	LF	\$ 30.00	648.00	\$ 19,440.00	648.00	\$ 19,440.00	0.00	\$ -	-	648.00	\$ 19,440.00	0.00	\$ -
14	556	Type "CC" Inlet	EA	\$ 1,900.00	7.00	\$ 13,300.00	7.00	\$ 13,300.00	0.00	\$ -	-	7.00	\$ 13,300.00	0.00	\$ -
15	556	Safety End Treatments	EA	\$ 700.00	8.00	\$ 5,600.00	8.00	\$ 5,600.00	0.00	\$ -	-	8.00	\$ 5,600.00	0.00	\$ -

16																
17																
18																
19																
20																
21																
22																
23																
24																
25																
						\$278,296.00		\$278,296.00		\$ -			\$278,296.00		\$ -	

Prepared and Checked By:

Signature: 
 Printed Name: Javier Hinojosa, P.E.

Date: 1/28/09

Asago, LLC dba Asago Construction	Contractor Name	Application No.: 6 (RETAINAGE)
08/11/08	Starting Date	Application Date: 12/29/08
12/29/08	Project Ending Date	Period To: 12/22/08
El Sol #1 & El Sol #2 Subd - Mailboxes	Engineer's / County Project Description	Engineer's / County Project No: 2C-1080-251

No.	Item Code	Description	Unit	Rate	Schedule Value		Work Previously Completed		This Period		Total Completed To Date		Balance To Finish	
					Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars
Paving														
1	100	Preparing ROW	STA	\$ 650.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
2	134	Backfill (TY A)	STA	\$ 650.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
3	247	FL BS (Compl in Place) (TY D GR6 CL4)	SY	\$ 4.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
4	251	Rewking BS Matrl (DC)(TY D CL2)	SY	\$ 2.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
5	262	Lime Treat for BS CRSE (NEW BS)	SY	\$ 2.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
6	502	Barricades, Signs and Traffic Handling	MO	\$ 1,000.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
7	5249	Temporary Sediment Control Fence	LF	\$ 5.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
8	5249	Temporary Sediment Control Fence (REMOVE)	LF	\$ 2.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
8	5249	Relocate Mail Boxes	LS	\$ 1.00	3750.00	\$ 3,750.00	1.00	\$ 3,750.00	0.00	\$ -	1.00	\$ 3,750.00	0.00	\$ -
Drainage														
9	530	Driveway (ASPH-CONC-PAV)(PB-1)	SY	\$ 15.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
10	530	Driveway (Concrete 300 PSI)	SY	\$ 35.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
11	556	15" RCP Culvert Pipe	LF	\$ 15.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
12	556	18" RCP Culvert Pipe	LF	\$ 20.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
13	556	30" RCP Culvert Pipe	LF	\$ 30.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
14	556	Type "CC" Inlet	EA	\$ 1,900.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
15	556	Safety End Treatments	EA	\$ 700.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
16														
17														
18														
19														
20														
21														
22														
23														
24														
25						\$ 3,750.00		\$ 3,750.00		\$ -		\$ 3,750.00		\$ -

Prepared and Checked By: Juan P. E. Signature: Juan P. E. Date: 1/25/09

Printed Name: Juan P. E.

Mailboxes

Page 1 of 1

Schedule of Values-6 REVISED

ASAGO CONSTRUCTION

"QUALITY AND SERVICE"



RAÚL IGLESIAS
Manager

ASAGO, LLC
2113 Pecos
Mission, TX 78572
(956) 607-0741 office
(956) 585-7040 fax
iglesias@hiline.net

December 22, 2008

Mr. Javier Hinojosa, P.E.
Javier Hinojosa Engineering
4126 E. Dove Ave.
McAllen, TX 78504

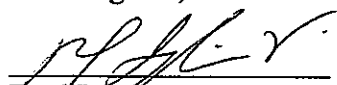
RE: Hidalgo County Colonia Access Program
Drainage and Paving Construction at El Sol Subdivision Unit # 1 & 2
Contract No.: C-CAP-08-021-7-01

RFP # 6 & Final
LIST OF SUPPLIERS

There were no suppliers used for this Request for Payment

If you have any questions, please call me at (956) 607-0741

Best Regards,



Raúl Iglesias, Manager

FINAL WAIVER OF LIEN

THE STATE OF TEXAS

COUNTY OF HIDALGO

The undersigned contracted with Hidalgo County
to furnish Road and Drainage Construction
in connection with certain improvements to real property located in El Sol Subd. Unit # 1 and Unit # 2
County, Texas, and owned by Hidalgo County
Which improvements are described as followed:

Road and Drainage Construction at El Sol Subdivision Unit # 1 and Unit # 2

In consideration of Pay Estimate No. 6 in the amount of Twenty-Six Thousand
Eight Hundred Dollars and Five Cents (\$ 26,800.05) and other good and
valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the
undersigned does hereby waive and release any mechanic's lien or materialmen's lien or claims of lien that
the undersigned has or hereafter has of the above mentioned real property on account of any labor
performed or materials furnished or to be furnished or labor performed and materials furnished by the
undersigned pursuant to the above-mentioned contract or any constitutional lien that the undersigned may
have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection
and construction of such improvements on the Property have been fully paid and satisfied and Undersigned
does further guarantee that if for any reason a lien or liens are filed for material or labor against said
Property arising out of any bills for material or labor in connection with the erection or construction of said
improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release
thereof shall be obtained.

ASAGO, LLC, DBA, ASAGO CONSTRUCTION

[Signature]
CONTRACTOR

By: Raul Iglesias, Manager
TITLE

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 22nd day of December, 20 08 to
certify which witness my hand and seal of office.

[Signature]
NOTARY PUBLIC in and for the State of Texas

My Commission Expires: 3-23-2012



CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS

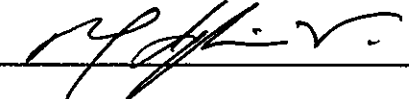
PROJECT: Road and Drainage Construction at El Sol Subd. Unit # 1 & 2
OWNER: Hidalgo County
CONTRACTOR: Asago LLC, dba Asago Construction
ENGINEER: Javier Hinojosa Engineering **PROJECT NO.** 607377

The Contractor, in accordance with the Contract Documents, and in consideration for the full and final payment to the contractor for all services in connection with the project, does hereby waive and release any and all lines, or any and all claims to liens which the Contractor may have on or affecting the project as a result of its contract(s) for the Project or for performing labor and/or furnishing materials in any way connected with the construction of any aspect of the project. The Contractor further certifies and warrants that all subcontractors of labor and/or materials for the Project, except as listed below, have been paid in full for all labor and/or materials supplied to for, through or at the direct or indirect request of the Contractor prior to, through and including the date of this affidavit.

EXCEPTIONS: (If none, write "NONE". The Contractor shall furnish bond acceptable to the Owner for each exception.)

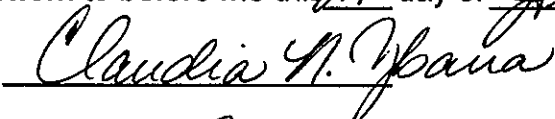
NONE

CONTRACTOR: Asago LLC, dba Asago Construction

By: 

Title: Manager

Subscribed and sworn to before me this 27th day of January 2009

Notary Public: 

My Commission Expires: 3-23-2012

**CONTRACTOR'S AFFIDAVIT OF
PAYMENT OF DEBTS AND CLAIMS**

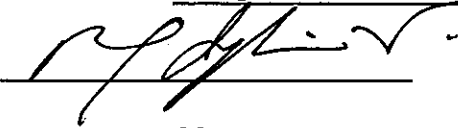
PROJECT: Road and Drainage Construction at El Sol Subd. Unit # 1 & 2
OWNER: Hidalgo County
CONTRACTOR: Asago LLC, dba Asago Construction
ENGINEER: Javier Hinojosa Engineering **PROJECT NO.** 607377

The Contractor in accordance with the Contract Documents, hereby certifies that, except as listed below, all obligations for all materials and equipment furnished, for all work labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or his property might in any way be held responsible have been paid in full or have otherwise been satisfied in full.

EXCEPTIONS: (If none, write "NONE". The Contractor shall furnish bond acceptable to the Owner for each exception.)

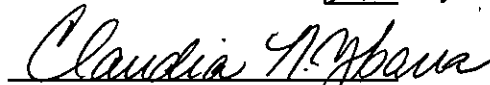
NONE

CONTRACTOR: Asago LLC, dba Asago Construction

By: 

Title: Manager

Subscribed and sworn to before me this 27th day of January 2009

Notary Public: 

My Commission Expires: 3-23-2012

Contract Time Statement

ESTIMATE NO. 6 & Retainage **CONTRACTOR** Asago LLC, dba Asago Construction

PROJECT NO. C-CAP-08-021-7-01 COUNTY Hidalgo DATE WORK BEGAN 8/21 /2008

TIME COMPUTED FROM December 1, 2008 to December 22, 2008 **DATE WORK COMPLETED** 12/22 /2008

MONTH	DATE OR DAYS	WORKING DAYS CHARGED	DAYS CREDITED AND REASONS THEREFORE	
December	1	1		
	2	1		
	3	1		
	4	1		
	5	1		
	6	1		
	7	1		
	8	1		
	9	1	1	Rain Day
	10	1	1	Rain Day
	11	1		
	12	1		
	13	1		
	14	1		
	15	1		
	16	1	1	Rain Day
	17	1	1	Rain Day
	18	1		
	19	1		
	20	1		
	21	1		
	22	1		
TOTALS		22	4	

NO. OF CONTRACT WORKING DAYS	150	NO. WORKING DAYS CHARGED TO DATE	92
-------------------------------------	------------	---	-----------

ASSESSED LIQUIDATED DAMAGES: NO.	0	PER DAYS	1	TOTAL\$
----------------------------------	---	----------	---	---------

CERTIFIED AS CORRECT (ONE COPY HAS BEEN GIVEN TO THE

ENGINEER

INSTRUCTIONS: PROJECT IDENTIFICATION SHOULD COVER CONTRACT, THE CREDITED AND REASONS THEREFORE MUST CONFORM TO PROVISIONS OF CONTRACT, NO HOLIDAY CREDIT ALLOWED FOR DAYS PRECEDING OR FOLLOWING LEGAL HOLIDAYS. TIME SUSPENDED AND RESUMED MUST BE SUPPORTED BY COPY EACH OF LETTERS TO CONTRACTOR DATED ON OR BEFORE EFFECTIVE DATE. TIME EXTENSION MUST BE INDICATED AND REFERENCED TO RELATED PROVISION OF CONTRACT.



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W Expressway 83
900 S Stewart Rd Ste 6

Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117

PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R001
Sample Date: 09/22/2008
Date Reported: 09/29/2008

Field Number: Lime Subg #1

Compaction Method: ASTM D-698
Material Description: Lined Subgrade

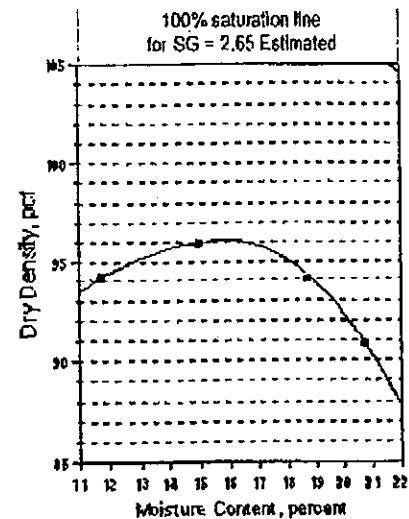
Page 1 of 2

Specific Gravity: 2.65

Liquid Limit: 36
Plastic Limit: 29
Plasticity Index: 7
% Passing No. 200: 0.0
Group Symbol: CL

Specimen No.:	1	2	3	4
Moisture, %:	11.8	15.1	18.8	20.8
Dry Density (pcf):	94.2	95.8	94.1	90.7

Maximum Dry Density in P.C.F.: 96.0
Optimum Moisture (%): 15.9



Remarks: Minus 200 Not Performed

Test Method: ASTM D-698 Method-A, Tex Method 114E

Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjes
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W Expressway 83 Mercedes, TX 78570 (956) 565 0760
900 S. Stewart Rd Ste 6 Mission, TX 78572 (956) 563-7117

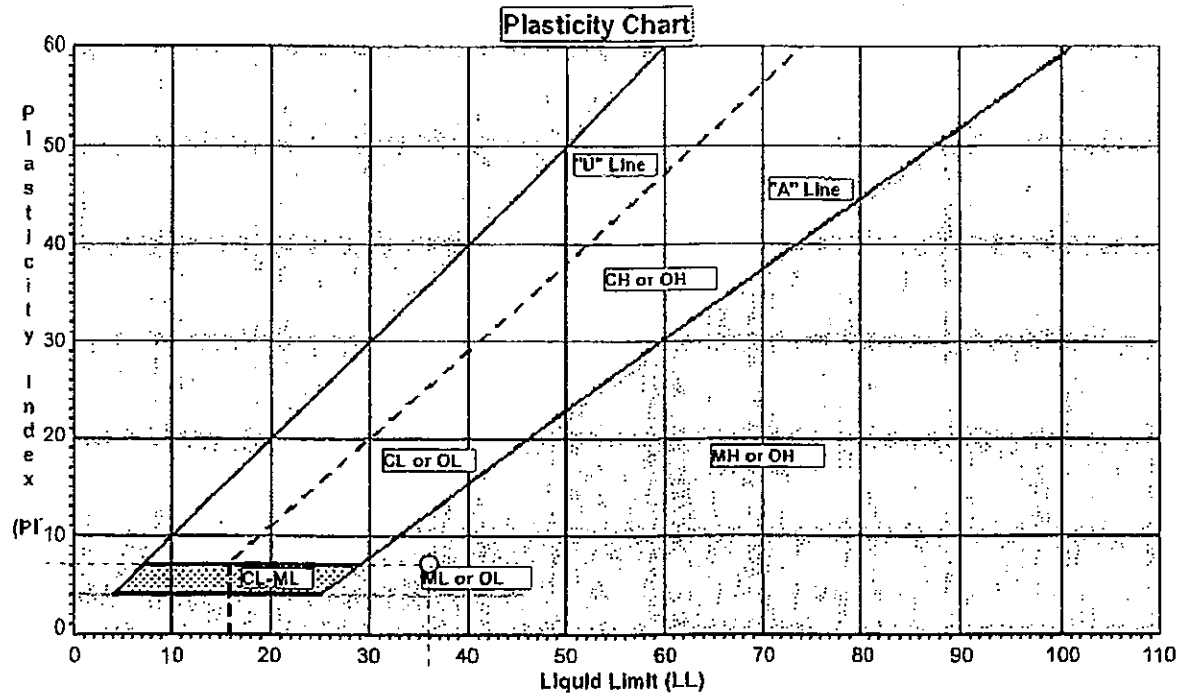
PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R001
Sample Date: 09/22/2008
Date Reported: 09/29/2008

Field Number: Lime Subg #1

Page 2 of 2



Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83
900 S. Stewart Rd. Ste. 6

Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117

PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R002
Sample Date: 09/23/2008
Date Reported: 09/29/2008

Field Number: S. Base #1

Compaction Method: ASTM D-1557
Material Description: Salvage Base

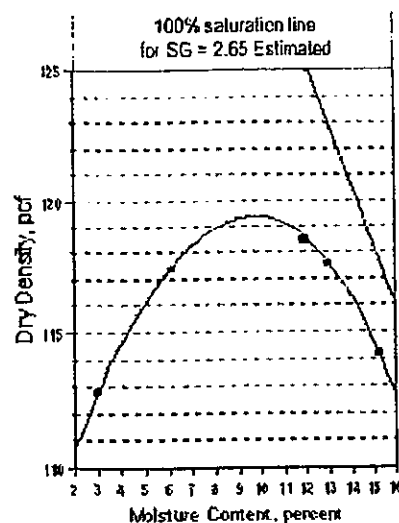
Page 1 of 2

Specific Gravity: 2.65

Liquid Limit: 36
Plastic Limit: 26
Plasticity Index: 10
% Passing No. 200: 0.0

Specimen No.:	1	2	3	4	5
Moisture, %:	2.9	6.2	12.1	13.1	15.2
Dry Density (pcf):	112.6	117.4	118.5	117.6	114.3

Maximum Dry Density in P.C.F.: 119.5
Optimum Moisture (%): 10.0



Remarks: Minus 200 Not Performed

Test Method: ASTM D-1557 Method=A, Tex-Method-114E

Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W Expressway 63 Mercedes, TX 78570 (956) 565-0760
900 S Stewart Rd Ste. 6 Mission, TX 78572 (956) 583 7117

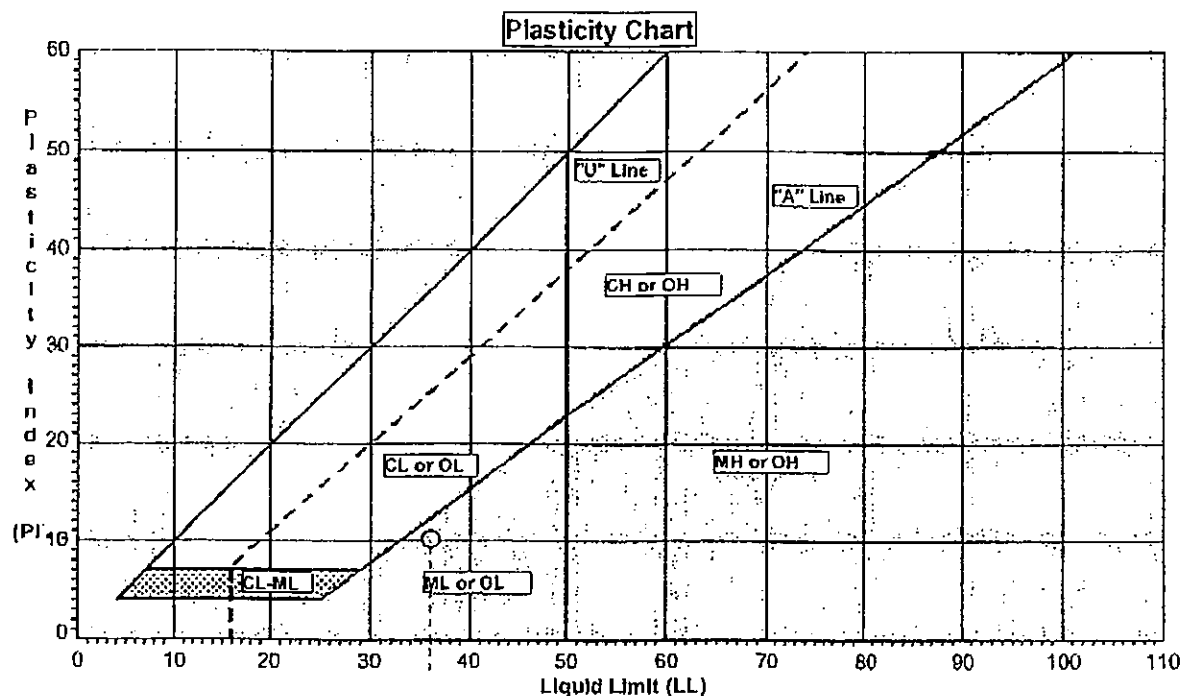
**PROCTOR
TEST REPORT**

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R002
Sample Date: 09/23/2008
Date Reported: 09/29/2008

Field Number: S. Base #1

Page 2 of 2

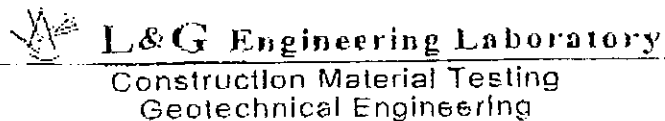


Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon

Orlando A. De Leon, Laboratory Manager



2100 W Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S Stewart Rd Ste 6 Mission, TX 78572 (956) 583-7117

PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R003
Sample Date: 09/29/2008
Date Reported: 10/02/2008

Field Number: S. Base #2

Page 1 of 1

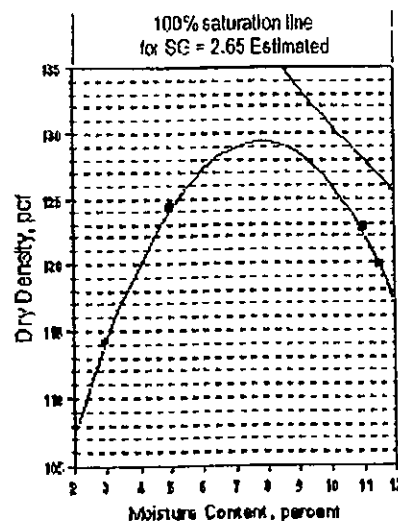
Compaction Method: ASTM D-1557
Material Description: Salvage Base

Specific Gravity: 2.65

% Passing No. 200: 0.0

Specimen No.:	1	2	3	4
Moisture, %:	3.0	5.1	11.0	11.4
Dry Density (pcf):	114.3	124.4	122.8	120.4

Maximum Dry Density In P.C.F.: 129.5
Optimum Moisture (%): 8.0



Remarks: Minus 200 Not Performed / Bar Linear Shrinkage Value - 4 %
Test Method: ASTM D-1557 Method-A, Tex Method 114E

Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client: Hidalgo County Pct. 3
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R004
Sample Date: 09/29/2008
Date Reported: 09/29/2008

Page 1 of 1

Material Description	Limed Caliche		
Required % Proctor	95	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	S.BASE # 1	10.0	119.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Alaska Street Sta. 10 + 00 2' E. of Centerline	S.BASE # 1	8.3%	125.4 pcf	104.9% (Pass)	6"
2	Alaska Street Sta 13 + 50 3' W. of Centerline	S.BASE # 1	8.7%	127.2 pcf	106.4% (Pass)	6"
3	Alaska Street Sta 15 + 00 5' E. of Centerline	S.BASE # 1	12.6%	121.7 pcf	101.8% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. 3 (Mission, TX)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

**L&G Engineering Laboratory**Construction Material Testing
Geotechnical Engineering2100 W. Expressway 83
900 S. Stewart Rd Ste 6Mercedes, TX 78570 (956) 565-0760
Mission, TX 78572 (956) 583-7117**FIELD DENSITIES
TEST REPORT**

Project Description: El Sol Subdivision Phase I

Client:

Engineer: Javier Hinojosa Engineering

Contractor: Asago Construction

L&G Project Number: L37808

L&G Report Number: R005

Sample Date: 10/06/2008

Date Reported: 11/13/2008

Page 1 of 1

Material Description	Salvage Base	
Required % Proctor	95	Moisture Tolerance -2 + 3
	Proctor No	Optimum % Moisture
	S.BASE # 1	10.0
		Opt. Density, LB/CF
		118.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	New Mexico St. Sta. 10 + 50 4' N. of Centerline	S.BASE # 1	11.2%	120.5 pcf	100.8% (Pass)	6"
2	New Mexico St. Sta. 13 + 50 3' S. of Centerline	S.BASE # 1	12.2%	118.3 pcf	99.0% (Pass)	6"
3	New Mexico St. Sta. 16 + 50 6' N. of Centerline	S.BASE # 1	12.1%	116.3 pcf	97.3% (Pass)	6"
4	New Mexico St. Sta. 19 + 50 on Centerline	S.BASE # 1	11.2%	117.1 pcf	98.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.

Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct 3

(1-cc copy)

(1-cc copy)

1-cc Javier Hinojosa Engineering

1-cc Asago Construction Attn: Joe Borjas

1-cc Laboratory

Respectfully Submitted,

L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S Stewart Rd Ste 6 Mission, TX 78572 (956) 583-7117

**FIELD DENSITIES
TEST REPORT**

Project Description: El Sol Subdivision Phase I

Client:

Engineer: Javier Hinojosa Engineering

Contractor: Asago Construction

L&G Project Number: L37808

L&G Report Number: R006

Sample Date: 10/09/2008

Date Reported: 11/13/2008

Page 1 of 1

Material Description	Subgrade	
Required % Proctor	95	Moisture Tolerance -2 + 3
	Proctor No	Optimum % Moisture
	S. BASE #2	8.0
		Opt. Density, LB/CF
		129.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Alaska St. Sta. 18 + 00 5' W. of Centerline	S. BASE #2	7.6%	127.5 pcf	98.5% (Pass)	6"
2	Ohio St. Sta. 15 + 00 2' S. of Centerline	S. BASE #2	8.2%	128.0 pcf	98.8% (Pass)	6"
3	Ohio St. Sta. 17 + 00 6' N. of Centerline	S. BASE #2	8.2%	128.9 pcf	99.5% (Pass)	6"
4	Ohio St. Sta. 13 + 00 5' S. of Centerline	S. BASE #2	8.0%	125.8 pcf	97.1% (Pass)	6"
5	Ohio St. Sta. 11 + 00 6' N. of Centerline	S. BASE #2	9.2%	123.5 pcf	95.4% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.

Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3

1-cc copy)

1-cc copy)

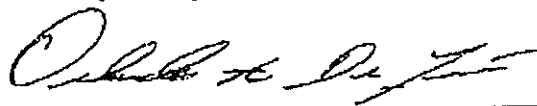
-cc Javier Hinojosa Engineering

-cc Asago Construction Attn: Joe Borjas

-cc Laboratory

Respectfully Submitted,

L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0780
900 S. Stewart Rd. Ste. 5 Mission, TX 78572 (956) 583-7117

SIEVE ANALYSIS TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L & G Project Number: 137808
L&G Report Number: R008
Sample Date: 10/14/2008
Date Reported: 11/13/2008

Field Number: B.Material #2
Description: Base Material

Page 1 of 1

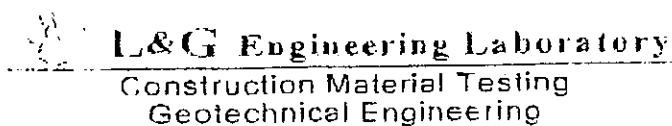
<u>Sieve</u>	<u>% Retained</u>	<u>Low</u>	<u>High</u>
2 in	0	0	0
1/2 in	33	20	60
No. 4	54	40	75
No. 40	90	70	90

Remarks: Texas Wet Ball Value - 46%
Test Method (As Applicable): Tex Method 401-A, Tex 116-E

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste 6 Mission, TX 78572 (956) 583-7117

ATTERBERG LIMITS TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L & G Report Number: R009
Sample Date: 10/14/2008
Date Reported: 11/13/2008

Field Number: B.Material #2

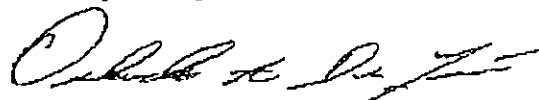
Page 1 of 2

Description: Base Material
Liquid Limit: 21
Plastic Limit: 19
Plasticity Index: 2

Test Method (As Applicable): ASTM D4318

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd Ste 6 Mission, TX 78572 (956) 583-7117

ATTERBERG LIMITS TEST REPORT

Project Description: El Sol Subdivision Phase I

Client:

Engineer: Javier Hinojosa Engineering

Contractor: Asago Construction

L & G Project Number: L37808

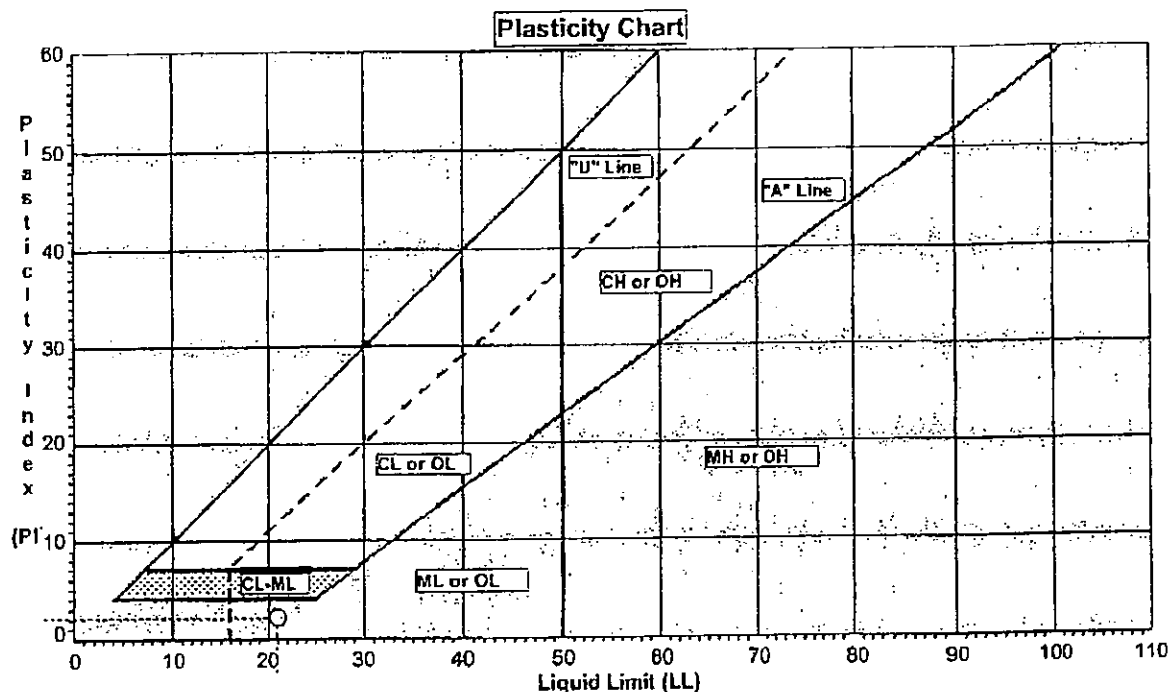
L & G Report Number: R009

Sample Date: 10/14/2008

Date Reported: 11/13/2008

Field Number: B.Material #2

Page 2 of 2



Charge: Hidalgo County Pct. 3

(1-cc copy)

(1-cc copy)

1-cc Javier Hinojosa Engineering

1-cc Asago Construction Attn: Joe Borjas

1-cc Laboratory

Respectfully Submitted,

L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

**PROCTOR
TEST REPORT**

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L & G Project Number: L37808
L & G Report Number: R010
Sample Date: 10/17/2008
Date Reported: 11/13/2008

Field Number: Lime B.M. #1

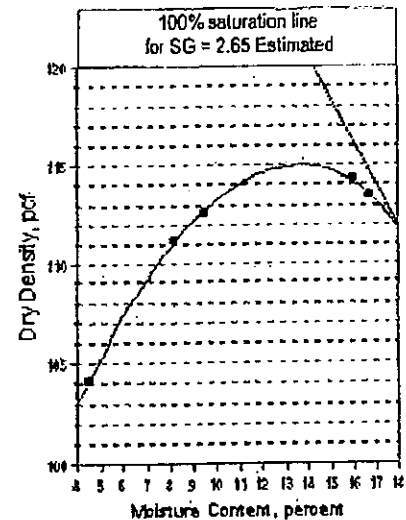
Compaction Method: ASTM D-1557
Material Description: Lime Base Material

Page 1 of 2
Specific Gravity: 2.65

Liquid Limit: 45
Plastic Limit: 34
Plasticity Index: 11
% Passing No. 200: 0.0
Group Symbol: ML

Specimen No.:	1	2	3	4	5
Moisture, %:	4.6	8.3	9.4	15.9	16.8
Dry Density (pcf):	104.4	111.1	112.5	114.3	113.3

Maximum Dry Density in P.C.F.: 115.0
Optimum Moisture (%): 14.0



Test Method: ASTM D-1557 Method-A

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste 6 Mission, TX 78572 (956) 583-7117

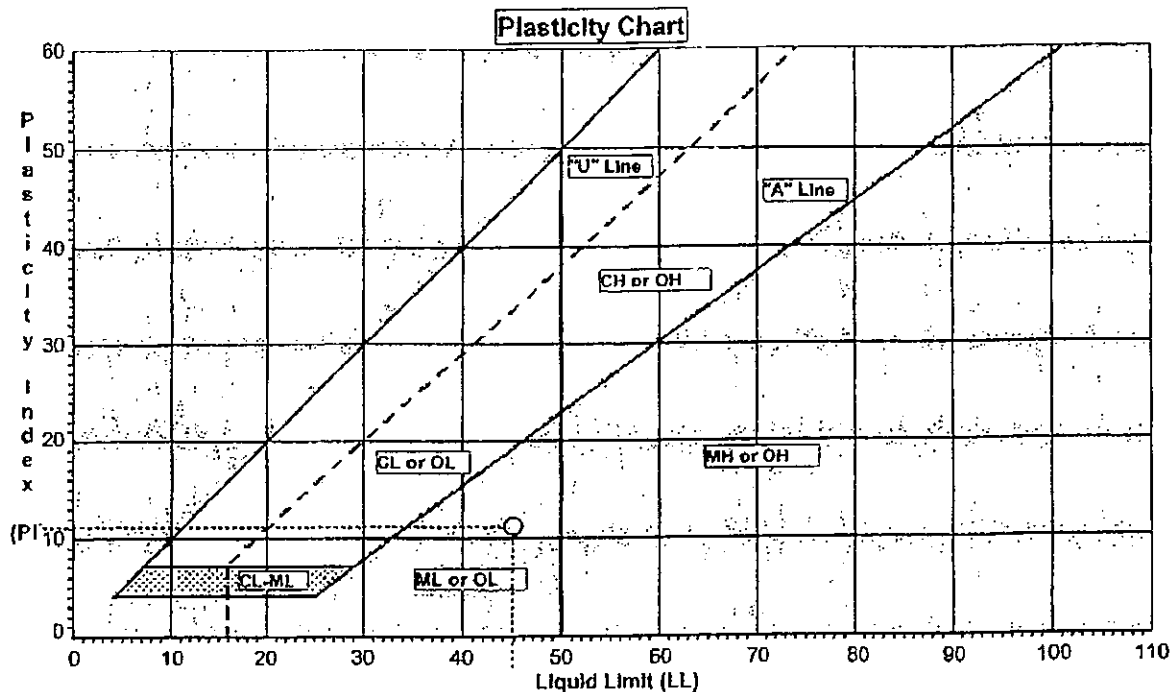
PROCTOR TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R010
Sample Date: 10/17/2008
Date Reported: 11/13/2008

Field Number: Lime B.M. #1

Page 2 of 2



Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I

Client:

Engineer: Javier Hinojosa Engineering

Contractor: Asago Construction

L&G Project Number: L37808

L&G Report Number: R011

Sample Date: 10/21/2008

Date Reported: 11/13/2008

Page 1 of 1

Material Description	Salvage Base #2		
Required % Proctor	95	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	S. BASE #2	8.0	129.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Idaho 90' E. of Alaska Intersection on Centerline	S. BASE #2	8.6%	127.6 pcf	98.5% (Pass)	6"
2	Idaho 230' E. of Alaska Intersection 6' S. of Centerline	S. BASE #2	6.4%	128.6 pcf	99.3% (Pass)	6"
3	Idaho 80' W. of Alaska Intersection 5' N. of Centerline	S. BASE #2	7.3%	128.7 pcf	99.4% (Pass)	6"
4	Idaho 250' W. of Alaska Intersection On Centerline	S. BASE #2	7.8%	125.6 pcf	97.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.

Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R012
Sample Date: 10/22/2008
Date Reported: 11/13/2008

Page 1 of 1

Material Description	Lime Base		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Alaska St. 50' N. of Ohio Intersection 5' W. of Centerline	LIME B.M. #1	15.1%	119.8 pcf	104.0% (Pass)	6"
2	Alaska St. 150' S. of Ohio Intersection 5' E. of Centerline	LIME B.M. #1	16.5%	117.0 pcf	101.7% (Pass)	6"
3	Alaska St. 75' N. of Idaho Intersection on Centerline	LIME B.M. #1	15.5%	115.4 pcf	100.3% (Pass)	6"
4	Alaska St. 45' S. of Idaho Intersection 10' E. of Centerline	LIME B.M. #1	14.3%	113.3 pcf	98.5% (Pass)	6"
5	Alaska St. 200' S. of Idaho Intersection on Centerline	LIME B.M. #1	13.1%	116.8 pcf	101.6% (Pass)	6"
6	Alaska St. 6' N. of New Mexico Intersection 5' W. of Centerline	LIME B.M. #1	12.6%	112.7 pcf	98.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct. 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd Ste 6 Mission, TX 78572 (956) 583 7117

**FIELD DENSITIES
TEST REPORT**

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: 137808
L&G Report Number: R013
Sample Date: 10/22/2008
Date Reported: 11/13/2008

Page 1 of 1

Material Description	Lime Base		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Ohio St. 80' E. of Alaska Intersection 4' N. of Centerline	LIME B.M. #1	16.9%	113.2 pcf	98.4% (Pass)	6"
2	Ohio St. 220' E. of Alaska Intersection 10' N. of Centerline	LIME B.M. #1	15.4%	114.7 pcf	99.7% (Pass)	6"
3	Ohio St. 70' W. of Alaska Intersection 8' S. of Centerline	LIME B.M. #1	15.6%	115.3 pcf	100.3% (Pass)	6"
4	Ohio St. 210' W. of Alaska Intersection 4' N. of Centerline	LIME B.M. #1	16.1%	113.8 pcf	99.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Charge: Hidalgo County Pct 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 63 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78672 (956) 583-7117

REPORT OF SITE VISIT TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R014
Sample Date: 10/24/2008
Date Reported: 11/13/2008

Page 1 of 1

On October 24, 2008 a representative of L&G Engineering Laboratory was dispatched to El Sol Subdivision Ph. I to perform inspection testing on Field Densities on Lime treated base material. The material was not ready and the representative of Asago Construction advised that he would re-schedule the test for a later time.

Test Methods (If Applicable): ASTM C-231, ASTM C-143, STM C-1064, ASTM C-31, ASTM C-172

Charge: Hidalgo County Pct 3
(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R015
Sample Date: 10/27/2008
Date Reported: 10/27/2008

Page 1 of 1

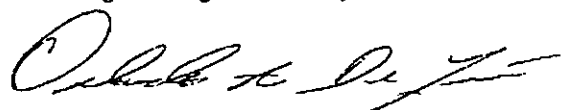
Material Description	Caliche	
Required % Proctor	98	Moisture Tolerance -2 + 3
	Proctor No	Optimum % Moisture
	LIME B.M. #1	14.0
		Opt. Density, LB/CF
		115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	New Mexico St. 250' W. of Alaska intersection 2' N. of Centerline	LIME B.M. #1	18.8%	107.9 pcf	93.8% (Fail)	6"

Remarks: **Test failed to meet density requirements.**
Test Methods: ASTM D2922, D3017

(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager

**FIELD DENSITIES
TEST REPORT**

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R016
Sample Date: 10/27/2008
Date Reported: 10/27/2008

Page 1 of 1

Material Description Limed Caliche

Required % Proctor 98 Moisture Tolerance -2 + 3

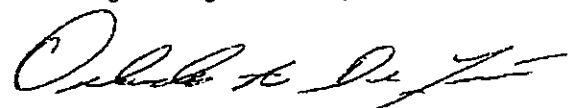
Proctor No	Optimum % Moisture	Opt. Density, LB/CF
LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	New Mexico St. 325' W. of Alaska on Centerline	LIME B.M. #1	15.7%	113.5 pcf	98.7% (Pass)	6"
2	New Mexico St. 100' W. of Alaska 6' S. of Centerline	LIME B.M. #1	13.8%	115.0 pcf	100.0% (Pass)	6"
3	New Mexico St. 100' E. of Alaska 6' S. of Centerline	LIME B.M. #1	13.2%	112.7 pcf	98.0% (Pass)	6"
4	New Mexico St. 300' E. of Alaska 6' N. of Centerline (Retest)	LIME B.M. #1	14.6%	114.9 pcf	99.9% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager

REPORT OF SITE VISIT TEST REPORT

Project Description: El Sol Subdivision Phase I

Client:

Engineer: Javier Hinojosa Engineering

Contractor: Asago Construction

L&G Project Number: L37808

L&G Report Number: R017

Sample Date: 11/06/2008

Date Reported: 12/03/2008

Page 1 of 1

On November 6, 2008 a representative of L&G Engineering Laboratory was dispatched to El Sol Subdivision Ph. I project to perform inspection of Caliche densities. The Contractor was not ready for testing.

(1-cc copy)

(1-cc copy)

1-cc Hidalgo County Pct. #3 (CAP)

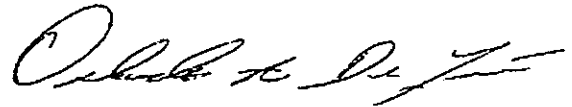
1-cc Javier Hinojosa Engineering

1-cc Asago Construction Attn: Joe Borjas

1-cc Laboratory

Respectfully Submitted,

L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager

**PROCTOR
TEST REPORT**

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R018
Sample Date: 11/07/2008
Date Reported: 12/02/2008

Field Number: Lime B.M. #2

Compaction Method: TEX-113
Material Description: Base Material

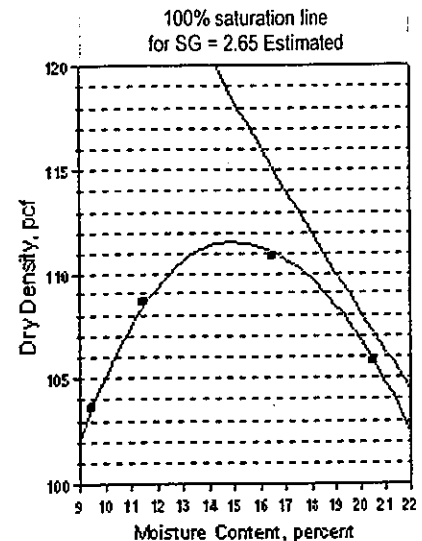
Page 1 of 1

Specific Gravity: 2.65

Liquid Limit: NP
Plastic Limit: NP
Plasticity Index: NP
% Passing No. 200: 0.0

Specimen No.:	1	2	3	4
Moisture, %:	9.6	11.6	16.5	20.6
Dry Density (pcf):	103.9	108.7	110.8	105.6

Maximum Dry Density in P.C.F.: 111.5
Optimum Moisture (%): 14.8



Remarks: Bar Linear Shrinkage Value - 4 % / -200 Not Performed
Test Method: TEX 113 Method-A

(1-cc copy)
(1-cc copy)
1-cc Hidalgo County Pct. #3 (CAP)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

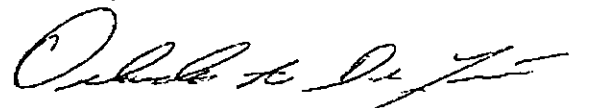
L&G Engineering LaboratoryConstruction Material Testing
Geotechnical Engineering2100 W. Expi. way 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117**FIELD DENSITIES
TEST REPORT**Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago ConstructionL&G Project Number: L37808
L&G Report Number: R019
Sample Date: 11/03/2008
Date Reported: 11/03/2008

Page 1 of 1

Material Description Roadway Lime CalicheRequired % Proctor 115 Moisture Tolerance -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
LIME B.M. #1	14.0	115.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	Idaho St. 125' West of Alaska Rd. 5' South of Centerline	LIME B.M. #1	14.9%	105.8 pcf	92.0% (Fail)	

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc LaboratoryRespectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase I
Client:
Engineer: Javier Hinojosa Engineering
Contractor: Asago Construction

L&G Project Number: L37808
L&G Report Number: R020
Sample Date: 11/12/2008
Date Reported: 11/12/2008

Page 1 of 1

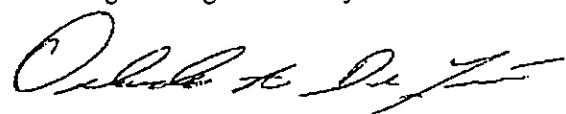
Material Description	Roadway Caliche		
Required % Proctor	111.5	Moisture Tolerance	-2+3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	LIME B.M. #2	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	Idaho St. Station 11+50 1' North of Centerline (Retest)	LC # 1	13.4%	109.6 pcf	98.3% (Pass)	
2	Idaho St. Station 15+50 Centerline	LC # 1	13.2%	109.5 pcf	98.2% (Pass)	

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

(1-cc copy)
(1-cc copy)
1-cc Javier Hinojosa Engineering
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Orlando A. De Leon, Laboratory Manager

**PROCTOR
TEST REPORT**

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R001
Sample Date: 11/07/2008
Date Reported: 12/02/2008

Field Number: Salvage Base

Compaction Method: TEX-114

Material Description: Salvage Base

Page 1 of 2

Specific Gravity: 2.65

Liquid Limit: 23

Plastic Limit: 13

Plasticity Index: 10

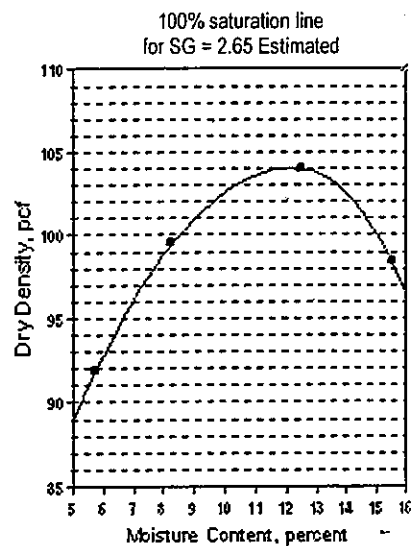
% Passing No. 200: 0.0

Group Symbol: CL

Specimen No.:	1	2	3	4
Moisture, %:	5.7	8.3	12.6	15.4
Dry Density (pcf):	91.7	99.5	104.0	98.8

Maximum Dry Density in P.C.F.: 104.0

Optimum Moisture (%): 12.3



Remarks: -200 not performed

Test Method: TEX 114 Method-A

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)

1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

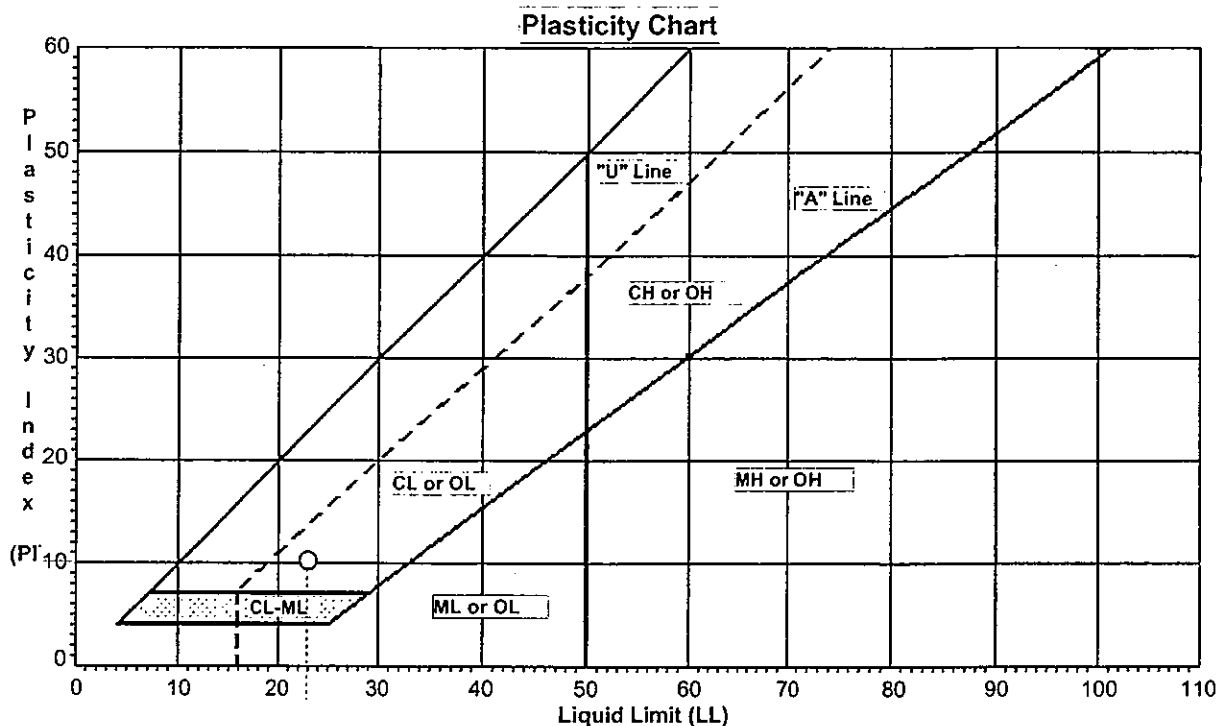
**PROCTOR
TEST REPORT**

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R001
Sample Date: 11/07/2008
Date Reported: 12/02/2008

Field Number: Salvage Base

Page 2 of 2



Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Exp. way 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R002
Sample Date: 11/11/2008
Date Reported: 12/03/2008

Page 1 of 1

Material Description Roadway Salvage

Required % Proctor 104 Moisture Tolerance -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
SALVAGE BASE	12.3	104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	Cerda St. Station 21+00 6' West of Centerline	SALVAGE BASE	12.3%	121.3 pcf	116.6% (Pass)	
2	Cerda St. Station 17+00 8' East of Centerline	SALVAGE BASE	11.1%	112.7 pcf	108.4% (Pass)	
3	Cerda St. Station 13+00 Centerline	SALVAGE BASE	10.5%	121.7 pcf	117.0% (Pass)	
4	Cerda St. Station 11+00 2' West of Centerline	SALVAGE BASE	12.2%	124.4 pcf	119.6% (Pass)	

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Ricardo A. Gil, Lab Manager

L&G Engineering LaboratoryConstruction Material Testing
Geotechnical Engineering2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117**FIELD DENSITIES
TEST REPORT**Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago ConstructionL&G Project Number: L37812
L&G Report Number: R003
Sample Date: 11/12/2008
Date Reported: 11/12/2008

Page 1 of 1

Material Description Rodway SalvageRequired % Proctor 104 Moisture Tolerance -2+3

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
SALAVGE BASE	12.3	104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	6
1	257' East of Cerda St. Intersection 4' South of Centerline	SALAVGE BASE	10.7%	121.6 pcf	116.9% (Pass)	
2	200' West of Cerda St. Intersection 3' North of Centerline	SALAVGE BASE	10.4%	122.1 pcf	117.4% (Pass)	

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc LaboratoryRespectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R004
Sample Date: 11/14/2008
Date Reported: 11/14/2008

Page 1 of 1

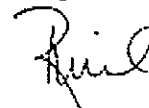
Material Description	Subgrade		
Required % Proctor	95	Moisture Tolerance	-2 + 3
Proctor No	Optimum % Moisture		Opt. Density, LB/CF
SALAVGE BASE	12.3		104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Montana St. Sta. 17 + 50 6' N. of Centerline	SALAVGE BASE	13.6%	119.1 pcf	114.5% (Pass)	6"
2	Montana St. Sta. 15 + 00 4' S. of Centerline	SALAVGE BASE	12.8%	118.1 pcf	113.6% (Pass)	6"
3	Montana St. Sta. 13 + 50 8' N. of Centerline	SALAVGE BASE	13.1%	117.0 pcf	112.5% (Pass)	6"
4	Montana St. Sta. 11 + 00 3' S. of Centerline	SALAVGE BASE	13.6%	112.5 pcf	108.2% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Ricardo A. Gil, Lab Manager

L&G Engineering LaboratoryConstruction Material Testing
Geotechnical Engineering2100 W. Exp way 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117**FIELD DENSITIES
TEST REPORT**Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago ConstructionL&G Project Number: L37812
L&G Report Number: R005
Sample Date: 11/18/2008
Date Reported: 11/18/2008

Page 1 of 1

Material Description	Subgrade		
Required % Proctor	95	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	SALAVGE BASE	12.3	104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Kansas St. Sta. 18 + 00 6' N. of Centerline	SALAVGE BASE	13.2%	121.6 pcf	116.9% (Pass)	6"
2	Kansas St. Sta. 15 + 00 8' N. of Centerline	SALAVGE BASE	10.4%	122.6 pcf	117.9% (Pass)	6"
3	Kansas St. Sta. 11 + 00 3' S. of Centerline	SALAVGE BASE	10.3%	118.1 pcf	113.6% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc LaboratoryRespectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R006
Sample Date: 11/20/2008
Date Reported: 11/20/2008

Page 1 of 1

Material Description	Caliche		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	Caliche	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Cerda St. Sta. 16 + 50 9' W. of Centerline	Caliche	16.6%	110.3 pcf	98.9% (Pass)	6"
2	Cerda St. Sta. 12 + 00 10' W. of Centerline	Caliche	15.0%	111.4 pcf	99.9% (Pass)	6"
3	Cerda St. Sta. 21 + 50 5' E. of Centerline	Caliche	20.4%	105.5 pcf	94.6% (Fail)	6"

Remarks: Test results are in general compliance with the project specifications except as noted. *Test #3, failed to meet density requirements.

Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Ricardo A. Gil, Lab Manager

L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R007
Sample Date: 11/21/2008
Date Reported: 11/21/2008

Page 1 of 1

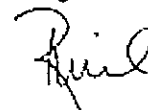
Material Description	Caliche		
Required % Proctor	98	Moisture Tolerance	-2 + 3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	Caliche	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Inches
1	Retest Cerda St. Sta. 21 + 50 9' W. of Centerline	Caliche	18.8%	109.3 pcf	98.0% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory



Ricardo A. Gil, Lab Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R008
Sample Date: 11/24/2008
Date Reported: 12/30/2008

Page 1 of 1

Material Description	Roadway Caliche		
Required % Proctor	98	Moisture Tolerance	-2 +3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	Caliche	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	inches
1	Nevada St. 100' E of Cerda St. intersection 3' S. of CL	Caliche	18.5%	109.3 pcf	98.0% (Pass)	6"
2	Nevada St. 125' W of Cerda St. intersection 5' N. of CL	Caliche	14.7%	109.8 pcf	98.5% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager



L&G Engineering Laboratory

Construction Material Testing
Geotechnical Engineering

2100 W. Expressway 83 Mercedes, TX 78570 (956) 565-0760
900 S. Stewart Rd. Ste. 6 Mission, TX 78572 (956) 583-7117

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R009
Sample Date: 12/16/2008
Date Reported: 12/15/2008

Page 1 of 1

Material Description Roadway Caliche

Required % Proctor 98 Moisture Tolerance 14.8

Proctor No	Optimum % Moisture	Opt. Density, LB/CF
Caliche	14.8	111.5

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Depth (inch)
1	Kansas St. 125ft. E of Cerda St. Intersection 3ft. S. of C.L.	Caliche	14.1%	109.4 pcf	98.1% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.

Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

FIELD DENSITIES TEST REPORT

Project Description: El Sol Subdivision Phase II
Client: Hidalgo County Pct. #3 (CAP)
Contractor: Asago Construction

L&G Project Number: L37812
L&G Report Number: R010
Sample Date: 12/16/2008
Date Reported: 12/16/2008

Page 1 of 1

Material Description	Roadway Caliche		
Required % Proctor	98	Moisture Tolerance	12.3
	Proctor No	Optimum % Moisture	Opt. Density, LB/CF
	SALAVGE BASE	12.3	104.0

Test No.	Test Location	Proctor No	Moisture Content	Dry Density	Percent Compaction	Depth (inch)
1	Kansas St. 140ft W of Cerda St. Intersection 5ft N of C.L.	SALAVGE BASE	17.6%	105.3 pcf	101.3% (Pass)	6"

Remarks: Test results are in general compliance with the project specifications except as noted.
Test Methods: ASTM D2922, D3017

Orig: Hidalgo County Pct. #3 (CAP) (Mission, TX)
(1-cc copy)
1-cc Asago Construction Attn: Joe Borjas
1-cc Laboratory

Respectfully Submitted,
L&G Engineering Laboratory

Orlando A. De Leon, Laboratory Manager

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

January 28, 2009

Commissioner Joe M. Flores
Hidalgo County Precinct 3
724 N. Breyfogle
Mission, Texas 78572

**Re: Colonia Access Program Contract No. C-CAP-08-021-7-01
El Sol #1 and El Sol #2 Subdivisions**

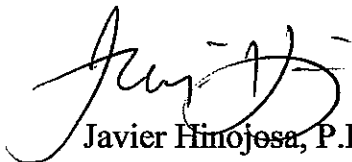
Dear Commissioner Flores,

Attached please find Payment Request No. 6 (Retainage) for the referenced project as submitted by Asago Construction. This invoice is for work completed for the drainage improvements and paving improvements for the El Sol #1 and El Sol #2 Subdivisions. All work has been completed as per plans and specifications prepared by my office. We recommend payment of this invoice in the amount of \$26,800.05.

If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

cc: Mr. Agapito Vargas, Director, Colonia Access Program

416 E. Dove Avenue

McAllen, Texas 78504

Tel: (956) 668-1588

Fax: (956) 994-8102

Border Colonia Access Program
Checklist for Documentation Required for Road Construction

Contractor: Osago dba Osago Construction
 Contract Amount: \$536,001.00
 Project/Precinct: ED Sol #1 & ED Sol #2
 Owner's Contract No.: C-CAP-08-021-7-D1

Item	Required Documents	Submitted & Reviewed	Approved	Comments:
	INITIALS OF PROJECT			
1	Approval to Bid (Purchasing)			
2	Contract - Signed and Executed			
3	Gen. Liability Insurance - (Expiration Date)			
4	Automobile Liab. Insurance - (Expiration Date)			
5	Worker's Comp. & Empl. Liab. (Expiration Date)			
6	Notice to Proceed			
7	Material Sample & Testing Table Sent to Auditor's Office			
8	Application and Certification of Payment (A)	✓	✓	
9	Schedule of Values a/k/a 1257/1258	✓	✓	
10	Estimate Quantity Update Worksheet	✓	✓	
11	List of Suppliers and Sub-contractors	✓	✓	
12	Partial Waiver of Liens (Sub-contractors/suppliers)			
13	TxDot Form 252 Contract Time Statement	✓	✓	
14	Payroll Report w/signed Wage Form	✓	✓	
15	Change Order (Requires TxDot Concurrence)			
16	~~Purch List~~	✓	✓	<i>List of Suppliers</i>
17	Certificate of Construction Completion	✓	✓	
18	Approval by Commissioner's Court			
19	General Contractor Warranty			
20	Contractor's Affidavit of Release (Waiver) of Liens (with power of attorney)(B)	✓	✓	
21	Affidavit of Payment of Debts & Claims- lien bond & indemnity bonds(w/power of attorney)(B)	✓	✓	
22	Consent of Surety to Final Payment(with power of attorney)(B)			
23	Final Blue Prints			

CERTIFICATE OF CONSTRUCTION COMPLETION

THIS IS TO CERTIFY THAT ON 27th DAY OF January, 2009, A FINAL INSPECTION was made of the project herein described:

CONTRACT

DATE: July 1, 2008
OWNER: Hidalgo County
CONSTRUCTION CONTRACTOR: Asago LLC, dba Asago Construction
OF THE CITY OF Mission STATE OF Texas

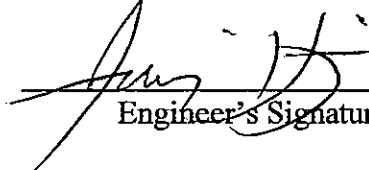
PROJECT DESCRIPTION

CONSTRUCTION OF Hidalgo County Precinct No. 3 – Border Colonia Access Program
El Sol # 1 and El Sol # 2
located in or near the City/Pct. of Hidalgo County Precinct No. 3

THIS IS TO CERTIFY:

1. That the work has been completed in accordance with the plans and specification and all addenda, change orders, supplemental agreements thereto, and with the following exceptions: N/A
2. That the sum of N/A (\$), deducted from the final payment of the Contractor is a fair and equitable settlement for the foregoing except work.
3. That the Contractor has presented a "Certificate of Release" stating under oath, that all claims arising out of the performance of work have been fulfilled, and the OWNER is released from all claims arising under or virtue of said contract.
4. That the CONTRACTOR has presented in behalf of itself and its sureties, satisfactory evidence that it is bound to repair, replace, and make good any faulty workmanship and/or materials discovered in the work within a period of one year from this date, as provided in said contract.
5.

Amount of Original Contract	\$ 536,001.00
Present Amount of Contract	536,001.00
Total Amount Earned to Date	536,001.00
Less Previous Payments	509,200.95
Balance	26,800.05
Authorized Deductions	0.00
AMOUNT OF FINAL PAYMENT	\$ 26,800.05
6. That the final payment in the amount of \$ Twenty-Six Thousand Eight Hundred dollars and Five cents (\$ 26,800.05) is now due and payable.



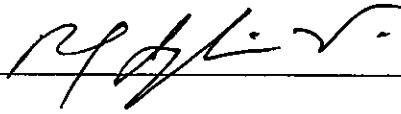
Engineer's Signature

CONCURRED BY:

ASAGO, LLC dba Asago Construction

CONTRACTOR'S NAME

BY:



TITLE:

Manager

CONCURRED BY:

CITY/PRECINCT

BY:

TITLE:

AI-13780

8.C.

Letter Rotary Files

CC CONSENT

Date: 02/09/2009

Submitted By: Matilde Faz, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Human Resources/Civil Service Department:

Requesting authority to purchase office furniture through our membership/participation with Texas Procurement and Support Services (TPASS) awarded vendor Mayline Company c/o Jones & Cook TXMAS # 8-36010 for the Human Resources/Civil Service Department, requisition #148043 for the total of \$8,400.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1100-415-50-190-002-0-746

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available balance as of 2/05/2009 - \$11,800.00

Attachments

Link: Human Resources Furniture

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	02/03/2009 05:23 PM	APRV
2	Budget & Management	Veronica Lopez	02/04/2009 07:57 AM	APRV
3	Damaris San Miguel	Damaris San Miguel	02/05/2009 02:20 PM	APRV
4	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Matilde Faz
Started On: 02/03/2009 04:22 PM

Final Approval Date: 02/06/2009

Requisition

Req # 00148043

PO #

Date: 01/29/09

*Regular # 13780
2/10/09*

Bill To: x
x

Vendor: 336971

MAYLINE COMPANY, LLC
619 NORTH COMMERCE STREET
SHABOYGAN WI 53081
FAX (920)457-1843

Ship To: HUMAN RESOURCES/CIVIL SERVICE
100 E. CANO, 1ST FL
EDINBURG TX 78539

Contact: NEREIDA GARZA
956-318-2660

Contract No: TXMAS 8-36010

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		C/O Jones & Cook TX MAS DISCOUNT PROGRAM STATE CONTRACT # 8-36010		
2.00		MAY 24827SBK 7 TIER LETTER ROTARY FILES COMPLETE STARTER	1,122.90	2,245.80
4.00		MAY 24827ABK 7 TIER LETTERROTARY FILES COMPLETE ADD ON	1,041.46	4,165.84
1.00		freight	780.00	780.00
1.00		delivery & installation	1,208.86	1,208.86
1.00				.00
		Account No	Encumbrance	
		9-1100-415-50-190-002-0-746	8,400.50	
			Freight	.00
			Total	8,400.50

TXMAS

Authorized By: _____

#148043

RECEIVED

JAN 15 2009

Human Resources



JANUARY 15, 2009

A/C# H13450-130

HIDALGO COUNTY HUMAN RESOURCES

100 E. CANO 1st.FLOOR

EDINBURG, TEXAS 78539

ATT.MS.WERREIDA GARZA

RE:QUOTE ON ROTARY FILES

MS.GARZA,

BELOW, PLEASE FIND YOUR AMENDED QUOTE FOR THE MAYLINE LETTER
SIZE SEVEN TIER FILES YOU REQUESTED. THESE FILES ARE QUOTED TO YOU UNDER
THE MAYLINE TEXAS DISCOUNT PROGRAM STATE CONTRACT # 8-36010

MAYLINE KWIK-FILE "AKK" ROTARY FILES..

2..EA...MAY-24827SBK..7 TIER LETTER ROTARY FILES COMPLETE STARTER
37" X 26" X 821/2"

LIST...\$2,992.00..62.47% TEXAS DISCOUNT

\$1,869.10..NET EA..\$1,122.90...EXT.....\$2,245.80

4..EA...MAY-24827ABK..7 TIER LETTER ROTARY FILES COMPLETE ADD ON
311/2" X 26" X 821/2"

LIST...\$2,775.00..62.47% TEXAS DISCOUNT

\$1,733.54..NET EA..\$1,041.46...EXT.....\$4,165.84

FREIGHT.....\$ 780.00

DELIVERY & INSTALLATION.....\$1,208.86

TOTAL PROJECT COST.....\$8,400.00

MS. GARZA,

THESE IS YOUR TOTAL PROJECT COST FOR THE SIX ROTARY FILES
YOU REQUESTED..DELIVERY IS APPROX.TWENTY-ONE DAYS..THE P.O. MUST BE
MADE OUT IN THE FOLLOWING MANNER...

THE MAYLINE GROUP c/o JONES & COOK
619 NORTH COMMERCE
SHEBOYGAN, WI. 53082

QUESTIONS, PLEASE CALL ME THANK YOU...

ROBERT GARCIA
JONES & COOK

CORPORATE OFFICE

106 S. Broadway
McAllen, Texas 78501
Phone: (956) 686-6578
Fax: (956) 686-0274
www.jonescook.com

LOCATIONS

106 S. Broadway
McAllen, Texas 78501
Phone: (956) 686-6578
Fax: (956) 686-0274

5001 N. McCall
McAllen, Texas 78504
Phone: (956) 686-9578
Fax: (956) 687-2122

919 W. Highway 83
Pharr, Texas 78577
Phone: (956) 787-3233
Fax: (956) 787-2834

431 S. Texas
Westlaco, Texas 78596
Phone: (956) 838-7517
Fax: (956) 989-4070

501 A.N. Ed Carey Drive
Hartlingen, Texas 78552
Phone: (956) 428-0661
Fax: (956) 428-0666

5400 Paredes Line Rd.
Brownsville, Texas 78526
Phone: (956) 542-4822
Fax: (956) 542-3399

4934 Greenwood Drive
Corpus Christi, Texas 78416
Phone: (361) 225-0772
Fax: (361) 225-3055

11889 Starcrest Drive
San Antonio, Texas 78247
Phone: (210) 650-3985
Fax: (210) 650-5506

13008 Southwest Freeway
Suite 170
Stafford, Texas 77477
Phone: (281) 277-6500
Fax: (281) 277-8503

ATT
Newda



Reg #
148043

Kwik-File • Mayline • Tiffany Industries

619 North Commerce • P.O. Box 728 • Sheboygan, WI 53082-0728
Phone: 920-457-5537 • Fax: 920-457-7988 • www.mayline.com

State of Texas TXMAS Contract

Contract# TXMAS-8-36010 x30
(GSA# GS-25F-0027T)

- Contract is for Kwik-File ARC™ Rotary Files, Components and ARC-IN-THE-BOX
- Contract is open to both State and Local Governments in Texas.
- Contract effective 10/15/2007 through 07/01/2012
- Discount to the State is 62.47%.
- Discounts are to be taken from our July 1, 2008 Price List.
- FREIGHT: FOB Origin – Prepaid and Add. Actual freight charges will be added to the invoice.
- Purchase orders may be submitted directly from the government agency to Mayline c/o of dealership, or be accepted by authorized dealer then submitted on their purchase order to Mayline.
- If purchase order is submitted by Mayline dealer, the contract number must be referenced on order and a copy of the state agency purchase order must be attached.
- Dealer receives a 9% commission of State's net sale.
- We have a dedicated web site for Texas – www.mayline.com/texascontract

If you have any questions please feel free to contact me.

Korinne Rozmarynoski
Mayline Group
State Sales Support Supervisor
800-822-8037 x272
krozmarynoski@mayline.com

12/16/08

The Leader In Technical Deskling Solutions

Search TXMAS Contracts:

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Comptroller of Public Accounts (CPA). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of \$50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of \$375 ($\$50,000 * .75\% = \$375$) will be paid to the State of Texas by the TXMAS contractor.



JONES & COOK STATIONERS
Contract TXMAS-8-36010-30

Dealer for:

KWIK-FILE LLC**On-Line Catalog/Order Processing****OFFICE FILING AND STORAGE SYSTEMS AND SOLUTIONS - ARC ROTARY FILE**

Corporate Office:
KWIK-FILE LLC
619 NORTH COMMERCE
SHEBOYGAN WI 53082-
0728
USA

Delivery: 14 - 16 DAYS ARO
EXPEDITED: AS AGREED UPON WITH CUSTOMERS
AS ORDERS ARE PLACED

FOB Point: ORIGIN; PRE-PAID AND ADDED

Terms: 1% - 15 DAYS; NET 30 DAYS

Send PO to:
JONES & COOK
STATIONERS
106 S. BROADWAY
MCALLEN TX 78501
USA

Remit To: JONES & COOK STATIONERS
106 S. BROADWAY
MCALLEN TX 78501
USA

Vendor ID: 17420955225

Vendor ID:

17420955225

Invoice From:
JONES & COOK
STATIONERS

Business
Type: Small

DUNS #:

106 S. BROADWAY
MCALLEN TX 78501

Effective: 10/12/2007

USA
Vendor ID:

Expires: 6/30/2012

CONTACT: NORMAN VALICEK
Phone 956-686-6578
NORMAN@JONESCOOK.COM

Effective Date: This Texas Multiple Award Schedule (TXMAS) contract is effective beginning 10/12/2007 through 6/30/2012 and is automatically renewed on the date that the General Services Administration (GSA) exercises the renewal option. All State of Texas terms and conditions will continue and apply to all renewal periods by mutual agreement. The contractor has certified that the prices reflected in the contractor's catalog are the same as the prices contained in the most current modification to GSA Contract No. GS-25F-0027T.

Placement of Orders: Purchasing entities must use both the instructions on the contractor's web page and the terms and conditions in the federal supply schedule to place orders. Purchasing entities may use either a departmental purchase order or the contractor's on-line ordering system to place orders. Purchasing entities may opt out of using the contractor's on-line ordering system if it is incompatible with the entity's purchasing procedures. The contractor is not required to accept orders below the minimum listed below. Orders between the minimum and maximum listed below are subject to GSA preferred customer pricing. For orders above the maximum, purchasing entities are entitled to negotiate for lower prices than those listed on the on-line federal supply schedule price list.

Order Limitation:

Minimum Order: NONE

Maximum Order: \$350,000

Approved Products/Services: Only products or services listed in the CPA approved GSA contract may be purchased from this TXMAS contract, with one exception. Incidental, off-schedule items may be purchased as "best value, open market" items provided that they are necessary for product integration or product completeness. The purchasing entity is responsible for ensuring that the quoted price for such incidental items is fair and reasonable. These incidental items may be added to the TXMAS purchase order if they are clearly labeled as "open market (OM), best value" items.

State Contracts: All Texas Council for Purchasing from People with Disabilities contracts and Texas Correctional Industries (TCI) term contracts take precedence over this TXMAS contract. If similar products or services are listed on this TXMAS contract and a CPA term contract, a determination should be made that will result in a best value purchase.

Payment Due Date: Payment will be due on the thirtieth (30) calendar day after the later of: (a) the date the State actually receives a proper invoice at the office designated in the applicable purchase order to receive it; or (b) the date the State accepts the products or services. The post mark date on the envelope for the State warrant (State's equivalent to a check) or banking information showing when a direct deposit transaction was received will be considered the date payment is made. Interest starts accruing on the first day that payment is late. The rate of interest for late payments is set at one percent per month.

Special Note: The State of Texas, including but not limited to its Agencies, cooperative purchasing members and any local governmental entity authorized by law to use the Texas Multiple Award Schedule method for purchasing is not obligated to procure any products or services from this TXMAS contract. This schedule contract shall not be construed

to prevent the State from purchasing products or services using other procurement methods as authorized by law.

Keywords: Height adjustable tables, desks, casegoods, plan files, drafting furniture, modular workstations, chairs, lounge furniture, bookcases, lateral files, filing carts, high density filing, mobile files, X-ray shelving, rotary files, conference tables, training tables, meeting tables, credenzas, hutches, pedestals, mailroom furniture, storage cabinets, worktables, network furniture, LAN, IT furniture, vertical hanging files

Contact Us

If you have any suggestions on how to improve TXMAS or this web site, please send an email to txmas@cpa.state.tx.us or call 512-463-8839 or 512-463-3421.

[Texas Online](#) | [Statewide Search from the Texas State Library](#) | [State Link Policy](#) | [Texas Homeland Security](#)
Susan Combs, Texas Comptroller • [Window on State Government](#) • [Contact Us](#)
[Privacy and Security Policy](#) | [Accessibility Policy](#) | [Link Policy](#) | [Public Information Act](#) | [Compact with Texans](#)

Search TXMAS Contracts:

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Comptroller of Public Accounts (CPA). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of \$50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of \$375 ($\$50,000 * .75\% = \$375$) will be paid to the State of Texas by the TXMAS contractor.



KWIK-FILE LLC
Contract TXMAS-8-36010

On-Line Catalog/Order Processing

OFFICE FILING AND STORAGE SYSTEMS AND SOLUTIONS - ARC ROTARY FILE

Corporate Office:
KWIK-FILE LLC
619 NORTH COMMERCE
SHEBOYGAN WI 53082-
0728
USA

Delivery: 14 - 16 DAYS ARO
EXPEDITED: AS AGREED UPON WITH CUSTOMERS AS
ORDERS ARE PLACED

FOB Point: ORIGIN; PRE-PAID AND ADDED

Terms: 1% - 15 DAYS; NET 30 DAYS

Send PO to:
KWIK-FILE LLC
619 N. COMMERCE
STREET
SHEBOYGAN WI 53081
USA
Vendor ID: 14118229047

Remit To: KWIK-FILE LLC
P.O. BOX 3090
DEPT. 5236
MILWAUKEE WI 53201-3090
USA
Vendor ID:

Vendor ID: 14118229047

Invoice From:
KWIK-FILE LLC
619 N. COMMERCE
STREET
SHEBOYGAN WI 53081
USA
Vendor ID:

Business Type: Small
DUNS #: 060579331
Effective: 10/12/2007
Expires: 6/30/2012

CONTACT:

KORINNE ROZMARYNOSKI

Phone 920-457-0222
KROZMARYNOSKI@MAYLINE.COM

Note: Click on the column headings below to change the sort order. To search for a particular company, simultaneously "CTRL" and "F" keys, then type the word you are looking for and hit "Enter".

Authorized Dealers

Dealer Name	City	State	Contract Number	Hub	Contact Info
FURNITURE MARKETING GROUP	DALLAS	TX	TXMAS-8-36010-1	No	JOHN MAGUIRE 713-383-7866 johnm@fmgi.com
FACILITY INTERIORS, INC.	DALLAS	TX	TXMAS-8-36010-2	Yes Gender=M, Ethnicity=BL	JOHN MAGUIRE 713-383-7866 johnm@fmgi.com
ARMSTRONG OFFICE CONCEPTS, LLC.	FLOWER MOUND	TX	TXMAS-8-36010-3	Yes Gender=F, Ethnicity=WO	JULIE ARMSTRONG 972-355-6648 juliea@armstrongofficeconcepts.com
SHELTON-KELLER GROUP, INC.	AUSTIN	TX	TXMAS-8-36010-4	Yes Gender=F, Ethnicity=WO	DIANA KELLER 512-481-1500 DKELLER@SHELTONKELLER.COM
THE SPENCER COMPANY	DALLAS	TX	TXMAS-8-36010-5	Yes Gender=F, Ethnicity=WO	MARY SPENCER 214-720-0345 mspenser@spencer-furniture.com
TUSA OFFICE SOLUTIONS, INC.	CARROLLTON	TX	TXMAS-8-36010-6	No	SARA B DESJARDINS 214-764-6400 SDESJARDINS@TUSAOFFICE.COM
OFFICESOURCE, LTD.	SAN ANTONIO	TX	TXMAS-8-36010-7	Yes Gender=F, Ethnicity=WO	PAULA DEERING 210-212-7742 PAULA@OFFICESOURCELTD.COM
ROYER & SCHUTTS	FORT WORTH	TX	TXMAS-8-36010-8	Yes Gender=F, Ethnicity=WO	mS. HONOR ROWE 817-332-5424 x130 HONOR@ROYER-FURN.COM
DC INTERIORS	SAN ANTONIO	TX	TXMAS-8-36010-9	Yes Gender=F, Ethnicity=HI	DARLENE CASIAS 210-496-9922 DCASIAS1@SATX.RR.COM
			TXMAS-	Yes	MARK A. NOLAN

INTELLIGENT INTERIORS, INC.	ADDISON	TX	<u>TXMAS- 8-36010- 22</u>	Yes Gender=F, Ethnicity=HI	ALLISON BROWN 972-716-9979 <u>ABROWN@INTELLIGENTINTERIOR.</u>
BUSINESS INTERIORS OF TEXAS	CORPUS CHRISTI	TX	<u>TXMAS- 8-36010- 23</u>	Yes Gender=F, Ethnicity=WO	JANET MAXWELL 361-882-3456 <u>JMAXWELL@BITEXAS.COM</u>
SMARKETING BUSINESS SYSTEM, INC.	HOUSTON	TX	<u>TXMAS- 8-36010- 24</u>	Yes Gender=F, Ethnicity=BL	LEROY JONES 713-529-5898 <u>LEROY@SMARKETINGTX.COM</u>
MEXAM COMPUTER WORKCENTERS INT.	HARLINGEN	TX	<u>TXMAS- 8-36010- 25</u>	No	HARVEY GARCIA 800-843-6303 <u>MEXAMHARV@SBCGLOBAL.NET</u>
CORPORATE EXPRESS	CHICAGO	IL	<u>TXMAS- 8-36010- 26</u>	No	JAMIE MORITZ 713-934-6387 <u>JAMIE.MORITZ@CEXP.COM</u>
DALLAS DESK, INC.	ADDISON	TX	<u>TXMAS- 8-36010- 27</u>	No	RUSS WALDROP 972-788-1802 <u>RUSSW@DALLASDESK.COM</u>
J. TYLER SERVICES, INC.	HOUSTON	TX	<u>TXMAS- 8-36010- 28</u>	Yes Gender=F, Ethnicity=WO	JENNIFER LONGBOTHAM 713-468-2166 <u>LONGBOTHAMJ@JTYLER.COM</u>
ROCKFORD BUSINESS INTERIORS	AUSTIN	TX	<u>TXMAS- 8-36010- 29</u>	No	JOHN RADEMACHER 512-416-4317 <u>JOHN@ROCKFORD-TEXAS.COM</u>
JONES & COOK STATIONERS	MCALLEN	TX	<u>TXMAS- 8-36010- 30</u>	No	NORMAN VALICEK 956-686-6578 <u>NORMAN@JONESCOOK.COM</u>
WORKSPACE SOLUTIONS, INC.	SAN ANTONIO	TX	<u>TXMAS- 8-36010- 31</u>	No	MIKE SCHILLER 210-366-4414 <u>MIKE@TXWORKSPACESOLUTIONS.</u>
THE OFIS, L.P.	HOUSTON	TX	<u>TXMAS- 8-36010- 32</u>	Yes Gender=F, Ethnicity=WO	BOB CRAWMER 713-629-5599 <u>BCRAWMER@THE OFIS.COM</u>
GOMEZ FLOOR COVERING INC.	SAN ANTONIO	TX	<u>TXMAS- 8-36010- 33</u>	Yes Gender=F, Ethnicity=HI	STEVE WHITENER 210-651-5002 <u>SWHITENER@GOMEZFC.COM</u>
FURNITURE FOR	AUSTIN	TX	<u>TXMAS- 8-36010-</u>	Yes Gender=F,	MIDGE FLETCHER 512-833-9000 x306

AI-13776

8.D.

**Hon Furniture
CC CONSENT**

Date: 02/09/2009
Submitted By: Matilde Faz, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.

Agenda Category: Purchasing Department **Purchasing only:** Budget & Management

Information

CAPTION

Requesting authority to purchase office furniture through our membership/participation with Texas Procurement and Support Services (TPASS) awarded vendor The Hon Company c/o Jones & Cook TXMAS # 3-711090-11 for the Budget & Management Department (Court at Law #5), requisition #147938 for the total of \$5,292.00 and requisition #147942 for Budget Office in the amount of \$6,300.00, total purchase of \$11,592.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-41X-XX-XX5-001-0-666
FUNDS AVAILABLE Y/N?: Y/ Pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

9-1100-412-00-025-001-0-666 available balance of \$1,553.96 as of 02/04/09. Additional funds of \$4,288.04 available pending interdept transfer, refer to AI #13818

9-1100-415-14-115-001-0-666 available balance of \$3,500.00 as of 02/04/09. Additional funds of \$6,500.00 available pending interdept transfer, refer to AI #13816

Attachments

Link: Furniture for Court at Law 5

Link: Budget Office Furniture

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	02/03/2009 05:19 PM	APRV
2	Budget & Management	Veronica Lopez	02/04/2009 07:56 AM	APRV
3	Sylvia Solis	Sylvia Solis	02/04/2009 02:28 PM	APRV
4	Auditor's Office		02/06/2009 08:13 AM	PEND

Form Started By: Matilde Faz Started On: 02/03/2009 03:48 PM

Final Approval Date: 02/06/2009

**Requisition
BUDGET OFFICER**

Req # 00147938

PO #

Date: 01/27/09

Bill To: x
x

*Regular
2/10/09
1376*

Vendor : 266426
THE HON COMPANY
200 OAK STREET
MUSCATINE IA 52761

Ship To: BUDGET OFFICER
100 E. CANO, 1ST FL
EDINBURG TX 78539

Contact: ANGELA GARCIA
956-292-7025

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
2.00	EACH	HON EXT. CORNER UNIT 24X48X72X24	324.81	649.62
1.00	EACH	HON 2 DRAWER LATERAL FILE	387.05	387.05
1.00	EACH	HON OPEN BOOKCASE HUTCH	222.51	222.51
2.00	EACH	HON 72" STACK ON STORAGE	438.01	876.02
2.00	EACH	HON P/M/F MOBILE PEDS	308.87	617.74
2.00	EACH	HON 24" END PANEL RT.	56.02	112.04
2.00	EACH	HON PAPER ORGANIZER	105.81	211.62
2.00	EACH	HON LIGHT, TASK LIGHT VT48	76.63	153.26
2.00	EACH	HON 24" END PANEL LEFT	56.02	112.04
2.00	EACH	HON CHAIR, GUEST, SLED, LTHR, BK	170.77	341.54
3.00	EACH	HON CHAIR, EXEC. SWLTILT HENCHRY	287.47	862.41
1.00	EACH	JONES & COOK DELIVERY & INSTALLATION	746.15	746.15
		Account No	Encumbrance	
		9-1100-412-00-025-001-0-666	1,401.56	
		9-1100-412-00-025-001-0-746 <i>X 666</i>	3,890.44	
		<i>Line item transfer will be submitted by Angela Garcia</i>	Freight	.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	Total	5,292.00

TXMASS

Authorized By: _____

Key 117 1938

JONES & COOK STATIONERS

956-686-6578

01/23/09

73809-0

106 S BROADWAY

MCALLEN TX 78501

CUSTOMER # HI3450 DEPT 153

BILLING ADDRESS

HIDALGO COUNTY PURCHASING DEPT

PO BOX 1356

EDINBURG

TX 78539

QUOTE
INVOICE

ROUTE # 0802
BEING HELD

SALESMAN 811

WRITER 811

FEDERAL #PHONE

PO #09-ANGELA

SHIPPING ADDRESS

HIDALGO COUNTY COURT #5

COURTHOUSE 2ND FLOOR

100 N.CLOSNER

EDINBURG

TX 78539

BIN	ITEM NBR.	CO.	ITEM DESCRIPTION	UNIT	QTY	QTY	QTY	UNIT D	PRICE T	EXTENDED
Who Called : MS.ANGELA HIDCO BUDGET OFFICE										
	PM680REBJJ	HON	EXT.CORNER UNIT 24X48X72X24	EA	2		2		324.810 N	649.62
	PC634XEBJJ	HON	TWO DRAWER LATERAL FILE	EA	1		1		387.050 N	387.05
	PC90XEXJJ	HON	OPEN BOOKCASE HUTCH	EA	1		1		222.510 N	222.51
	PC501WEXJJ	HON	72"STACK ON STRG	EA	2		2		438.010 N	876.02
	PC613XEBJJ	HON	P/M/F MOBILE PEDS	EA	2		2		308.870 N	617.74
	PM692RXXJ	HON	24"END PANEL RT.	EA	2		2		56.020 N	112.04
	LVPMIJ	HON	PAPER ORGANIZERS	EA	2		2		105.810 N	211.62
	H870960	HON	LIGHT,TASK LIGHT VT48	EA	2		2		76.630 N	153.26
	2093SR11T	HON	CHAIR,GUEST,SLED,LTHR,BK	EA	2		2		170.770 N	341.54
	PM692LXXJ	HON	24"END PANEL LEFT	EA	2		2		56.020 N	112.04
	2191JSR11	HON	CHAIR, EXEC SWLTILT HENNRHYEA	EA	3		3		287.470 N	862.41
	INSTALL	JCS	DELIVERY AND INSTALLATION	EA	1		1		746.150 N	746.15

MS.ANGELA,THESE IS YOUR TOTAL PRICE QUOTE
FOR THE OFFICE FURNITURE FOR HIDCO COURT
5,QUOTED TO YOU UNDER THE HON TXMAS DISCOUNT
PROGRAM STATE CONTRACT # 3-711090-11,THE
P.O. MUST BE MADE OUT IN THE FOLLOWING MANNER
THE HON CO.c/o JONES & COOK
200 OAK STREET
MUSCATINE IA. 52761
QUESTIONS,PLEASE CALL ME THANK YOU ROB.G.

1-9 = 3341.90 = 746
10-11 = 1203.95 = 666
2-12 = 548.54 = 746
2-12 = 197.61 = 666

1975.73 2146.50 -Desk I
1366.17 1536.94 Desk II
1203.95
862.41 = Chair
746.15 - Delivery

3683.44 Obj - 746
604.60
4288.04 - Obj - 746

3341.19 (746)
548.54 delivery
3889.73 3889.73

862.41
141.55
1003.96 - Obj - 666
1203.95
197.61
1401.88
56

TOTAL 5292.00

Transaction #545704 - Price Verification

PICTURE
NOT
AVAILABLE

Price Verification

200 Oak Street
Muscatine, IA 52761

Phone:

Fax:

E-Mail: honwebcs@honcompany.com

Bill To

(084273000) Ship To

HIDALGO COUNTY COURT # 5
COUNTY COURTHOUSE 2nd FLOOR
±100 N. CLOSNER
EDINBURG, TEXAS 78539JONES & COOK STATIONER
5001 N. McCOLL
McALLEN, TEXAS 78504
ATT. ROBERT GARCIA

A/C # HI3450-153

Point Of Contact
robert garcia

PO Number

Contract
MS. ANGELA GARCIA
956-318-2356Requested Date
01-22-09

Line	Item	Description	Qty	List Price /Unit	%	Net Price /Unit	Extended Net Price
1.	PM680R	Ext Corner Top,Back,End Panel Comp,R,24-48x72-24 SKU:PM680R.E.B.JJ Tag2: 0.00	2	\$835.00	61.1	\$324.81	\$649.62
2.	PC634X	36x24x29 1/2 Lateral File, 2 Drawer SKU:PC634X.E.B.JJ Tag2: 0.00	1	\$995.00	61.1	\$387.05	\$387.05
3.	PC690X	36x37 1/8 Open Bookcase Hutch, 3-Shelf,2 Adj Shelv SKU:PC690X.E.X.JJ Tag2: 0.00	1	\$572.00	61.1	\$222.51	\$222.51
4.	PC501W	72Wx37H Stack-On Storage,4 Doors,Enclosed Back SKU:PC501W.E.X.JJ Tag2: 0.00	2	\$1,126.00	61.1	\$438.01	\$876.02
5.	PC613X	15 3/4x22 3/4x27 1/2 Mobile Ped,P/M/F SKU:PC613X.E.B.JJ Tag2: 0.00	2	\$794.00	61.1	\$308.87	\$617.74
6.	PM692R	End Panel for 24" Tops, Right SKU:PM692R.X.X.J Tag2: 0.00	2	\$144.00	61.1	\$56.02	\$112.04
7.	LVPM1	14-7/8"W x 10-7/8"D x 19-11/16" H with 2 dr, 3 she SKU:LVPM1.J Tag2: 0.00	2	\$272.00	61.1	\$105.81	\$211.62
8.	H870960	60W Tasklight SKU:H870960.X	2	\$197.00	61.1	\$76.63	\$153.26
9.	2093	Model 2093 Sled Base Guest Chair SKU:2093.SR11.T Tag2: 0.00	2	\$439.00	61.1	\$170.77	\$341.54

10.	PM692L	End Panel for 24" Tops, Left SKU: PM692L.X.X.J Tag2: 0.00	2	\$144.00	61.1	\$56.02	\$112.04
11.	2191	Exec., High-Back, Swivel, Tilt Pneumatic, Arms SKU: 2191.J.SR11 Tag2: 0.00	3	\$739.00	61.1	\$287.47	\$862.41
Totals			21				\$4,545.85
						Total List Price	\$11,686.00
						Total Net Price	\$4,545.85

- All prices are stated in U.S. dollars.
- This transaction is for price verification purposes only.
- The pricing stated on this order is subject to change.

NET PRICE.....\$4,545.85

DELIVERY & INSTAL...\$ 746.15

TOTAL PROJECT COST..\$5,292.00

MS.ANGELA,

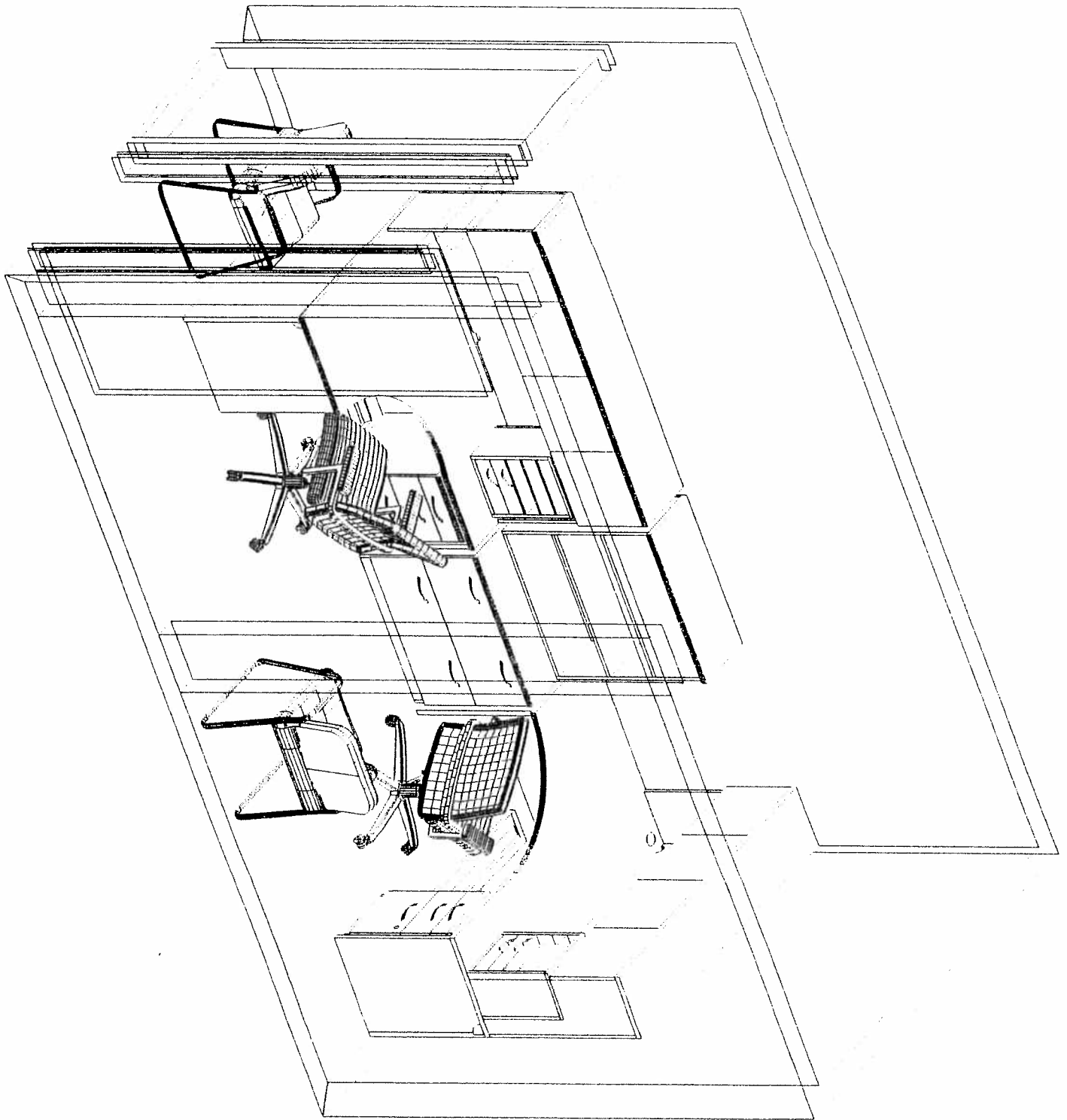
THESE IS YOUR TOTAL PROJECT COST FOR THE OFFICE FURNITURE FOR
THE SUPPORT STAFF AND COURTROOM FURNITURE FOR COUNTY COURT # 5. THESE IS
QUOTED TO YOU UNDER THE HON TXMAS DISCOUNT PROGRAM STATE CONTRACT #
3-711090-11.. THE P.O. MUST BE MADE OUT IN THE FOLLOWING MANNER..

THE HON CO. c/o JONES & COOK STATIONERS
200 OAK STREET
MUSCATINE, IA 52761

QUESTIONS, PLEASE CALL ME THANK YOU...

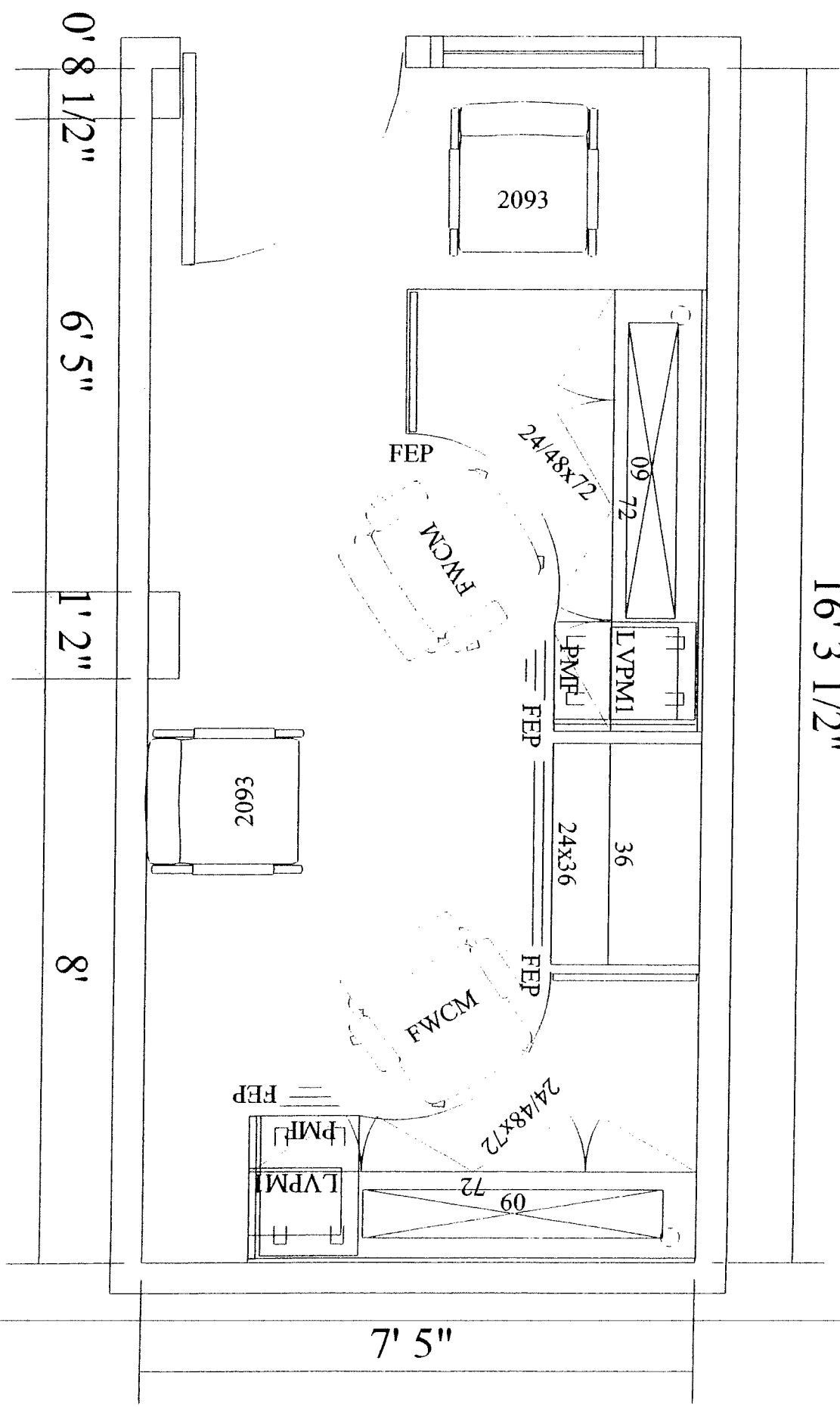


ROBERT GARCIA
JONES & COOK



County Court
 # 5 Staff
 8-27-2008

16' 3 1/2"



Requisition
BUDGET OFFICER

Req # 00147942

PO #

Date: 01/27/09

Bill To: x
x

*Revised
1/31/09*

Vendor : 266426
THE HON COMPANY
200 OAK STREET
MUSCATINE IA 52761

Ship To: BUDGET OFFICER
100 E. CANO, 1ST FL
EDINBURG TX 78539

Contact:

Contract No: TXMAS 3-711090

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
4.00	EACH	72 W X 30D X 29 1/2 H DESK SHELL	220.56	882.24
4.00	EACH	10500 SERIES RETURN SHELL 29 1/2H X 41W X 24D	141.21	564.84
4.00	EACH	FLOORSTANDING FULL HEIGHT PED B/B/F	198.00	792.00
4.00	EACH	FLOORSTANDING FULL HEIGHT PED F/F	198.00	792.00
4.00	EACH	10500 SERIES STACK ON STORAGE 68 5/8W X 14 5/8D X 37 1/8H	292.53	1,170.12
4.00	EACH	WOOD CENTER DRAWER	52.90	211.60
4.00	EACH	14 7/8 W X 10 7/8 D X 19 11/16H WITH 2 DRAWER, 3 SHELF	105.81	423.24
4.00	EACH	60W TASKLIGHT	76.63	306.52
1.00	EACH	DELIVERY & INSTALLATION	889.80	889.80
4.00	EACH	10500 SERIES BACK ENCLOSURE FOR 72" STACK ON	66.91	267.64
		Account No	Encumbrance	
		9-1100-415-14-115-001-0-746	6,300.00	
			Freight	.00
			Total	6,300.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Transaction #542566 - Price Verification

PICTURE
NOT
AVAILABLE

Ref#147992

Price Verification200 Oak Street
Muscatine, IA 52761

Phone:

Fax:

E-Mail: honwebcs@honcompany.com

Bill To (084273000) Ship To
JONES & COOK STATIONERS
GSA SCHEDULES/OPEN
MARKET
106 SOUTH BROADWAY
MCALLEN, TX 78501Point Of Contact
Christopher Hernandez

PO Number

Contract

Requested Date

Line	Item	Description	Qty	List Price /Unit	%	Net Price /Unit	Extended Net Price
1.	10592	Desk Shell 72W x 30D x 29-1/2H SKU: 10592.L6N Tag2: W15	4	\$567.00	61.1	\$220.56	\$882.24
2.	105681	10500 Series Return Shell 29-1/2H x 41W x 24D SKU: 105681.L6N Tag2: W15	4	\$363.00	61.1	\$141.21	\$564.84
3.	10502	Floorstanding Full Height Ped B/B/F 15-5/8W x 22-3/4D SKU: 10502.N Tag2: T15	4	\$509.00	61.1	\$198.00	\$792.00
4.	10504	Floorstanding Full Height Ped F/F 15-5/8W x 22-3/4D SKU: 10504.N Tag2: T15	4	\$509.00	61.1	\$198.00	\$792.00
5.	10534	10500 Series Stack-on Storage 68-5/8W x 14-5/8D x 37-1/8H SKU: 10534.NN Tag2: D75	4	\$752.00	61.1	\$292.53	\$1,170.12
6.	105856	10500 Series Back Enclosure For 72" Stack-on SKU: 105856.N Tag2: D75	4	\$172.00	61.1	\$66.91	\$267.64
7.	1522	Wood Center Drawer 22W x 15-3/8D SKU: 1522.N Tag2: L60	4	\$136.00	61.1	\$52.90	\$211.60
8.	LVPM1	14-7/8"W x 10-7/8"D x 19-11/16" H with 2 dr, 3 she SKU: LVPM1.N Tag2: W100	4	\$272.00	61.1	\$105.81	\$423.24
9.	H870960	60W Tasklight SKU: H870960.X	4	\$197.00	61.1	\$76.63	\$306.52

Tag2: R40					
Totals		36			\$5,410.20
				Total List Price	\$13,908.00
				Total Net Price	\$5,410.20

- All prices are stated in U.S. dollars.
- This transaction is for price verification purposes only.
- The pricing stated on this order is subject to change.

SUB-TOTAL NET..\$5,410.20

DELIVERY & INSTAL..\$ 889.80

TOTAL PROJECT COST.\$6,300.00

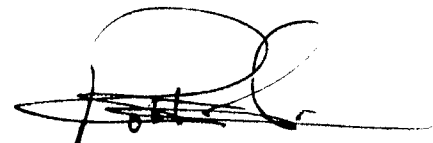
MR. CRUZ,

**THESE IS YOUR PRICE QUOTE FOR THE HON WORKSTATIONS YOU REQUESTED,
QUOTED TO YOU UNDER THE HON TXMAS DISCOUNT PROGRAM, STATE CONTRACT #
3-711090, THE P.O. MUST BE MADE OUT IN THE FOLLOWING MANNER..**

**THE HON CO. c/o JONES & COOK
200 OAK STREET
MUSCATINE, IA**

QUESTIONS, PLEASE CALL ME.. THANK YOU..

PRICES VALID THRU 03-30, 2009


**ROBERT GARCIA
JONES & COOK**

AI-13774

8.E.

First Aid Supplies & Equipment (1100)

CC CONSENT

Date: 02/09/2009

Submitted By: Matilde Faz, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING
DEPT.

Agenda Category: Purchasing
Department

Purchasing only: Health & Human Services
Dept.

Information

CAPTION

Health and Human Services Department:

Requesting authority for Hidalgo County to purchase "First Aid Supplies & Equipment" through the County's membership/participation with TASB Buyboard's awarded vendor Moore Medical LLC (294-08) for the Health and Human Services requisitions # 148336, in the total amount of \$9,195.32.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1100-441-00-340-003-0-604

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 2-5-09 \$113,582.20

Attachments

Link: Medical Supplies

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	02/03/2009 05:17 PM	APRV
2	Budget & Management	Veronica Lopez	02/04/2009 07:53 AM	APRV
3	Manuel Chapa	Manuel Chapa	02/05/2009 09:41 AM	APRV
4	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Matilde Faz
Started On: 02/03/2009 03:38 PM

Final Approval Date: 02/06/2009

Requisition

Req # 00148336

PO #

Date: 02/02/09

*Regular
13774
2/10/09*

Bill To: x
x

Vendor : 356158
MOORE MEDICAL LLC
P.O. BOX 99718
CHICAGO IL 60696
FAX (860)826-3767

Ship To: HEALTH DEPARTMENT
1304 S. 25TH
EDINBURG TX 78539

Contact: JOSIE ESCLANT
956-383-6221

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		BUYBOARD CONTRACT#294-08		
		DO NOT DUPLICATE ORDER		
200.00	EACH	#79097, MEDROXY ACETATE, 150 MG/ML, SDV	45.22	9,044.00
20.00	EACH	#72956, POTASSIUM HYDROXIDE KOH 10%	6.71	134.20
2.00	EACH	#55277, SODIUM CHLORIDE 0.9% 10ML, FLIP TOP VIAL	8.56	17.12
		Account No _____	Encumbrance	
		9-1100-441-00-340-003-0-604	9,195.32	
			Freight	.00
			Total	9,195.32
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Buyboard

Authorized By: _____



Quote ID:	221648 SQ
Cancel Date:	4/28/2009
Created By:	B. Irish

Cust. Number Customer Name

21299830 Hidalgo County Health Dept

Item	Description	Quantity	Sell	Ext. Sell
79097	Medroxy Acetate 150mg/ml SDV	200	45.22	9,044.00
72956	Potassium Hydroxide KOH 10%	20	6.71	134.23
55277	Sodium Chloride 0.9% 10ml FTV	2	8.56	17.12
				<u>9,195.35</u>

Pricing per BUYBOARD Contract # 294-08

Reg # 148336

AI-13770

8.F.

**Pest Control Services
CC CONSENT**

Date: 02/09/2009
Submitted By: Sandra Montalvo, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Requesting authority to advertise and approval of procurement packet (i.e. specifications-requirements, legal notice, draft contract etc.) as attached hereto for: "Hidalgo County-Pest Control Services" Bid No. 2009-010-SMA

BACKGROUND

1. Current Contract expires: 03/12/09
 2. Draft Contract Document form was previously approved by legal counsel on 03/06/08
 3. Proposed Schedule of Events:
1st Advertisement: February 14, 2009
2nd Advertisement: February 21, 2009
Bid Opening Date: March 04, 2009
-

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-419-40-220-001-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$21,345.00
Open PO's #616233 & 615245 as of 2-4-09.

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-432-00-121-001-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$10.00
Open PO #615391 as of 2-4-09.

FISCAL YEAR: 2009 **ACCT. #:** 9-1201-431-00-121-004-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$145.00
Open PO #614839 as of 2-4-09.

FISCAL YEAR: 2009 **ACCT. #:** 9-1201-431-00-121-005-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$910.00
Open PO's #615241 & 615240 as of 2-4-09.

FISCAL YEAR: 2009 **ACCT. #:** 9-1211-452-00-121-013-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$690.00
Open PO's #615411 & 615246 as of 2-4-09.

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-432-00-122-001-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$250.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1202-431-00-122-005-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$380.00
Open req #148404 as of 2-4-09.

FISCAL YEAR: 2009 **ACCT. #:** 9-1202-431-00-122-006-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$240.00
Open req #148423 as of 2-4-09.

FISCAL YEAR: 2009 **ACCT. #:** 9-1212-452-00-122-008-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$1,500.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1203-431-00-123-004-0-425
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Available Balance as of 2-4-09 \$500.00

FISCAL YEAR: 2009

ACCT. #: 9-1213-452-00-123-008-0-425

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available Balance as of 2-4-09 \$1,760.00

Open PO #615580 as of 2-4-09.

FISCAL YEAR: 2009

ACCT. #: 9-1204-431-00-124-007-0-425

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available Balance as of 2-4-09 \$20.00

Open PO's #615243 & 615242 as of 2-4-09.

FISCAL YEAR: 2009

ACCT. #: 9-1204-431-00-124-005-0-425

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Open PO #615244 as of 2-4-09.

FISCAL YEAR: 2009

ACCT. #: 9-1100-432-00-124-001-0-425

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available Balance as of 2-4-09 \$180.00

Open #615811 as of 2-4-09.

Attachments

Link: memo's, specs,draft contract, legal notice

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	02/03/2009 05:15 PM	APRV
2	Budget & Management	Veronica Lopez	02/04/2009 07:51 AM	APRV
3	Ivan Cantu	Ivan Cantu	02/04/2009 08:45 AM	APRV
4	Auditor's Office	Angela Garcia	02/06/2009 08:13 AM	APRV

Form Started By: Sandra Montalvo

Started On: 02/03/2009 03:04 PM

Final Approval Date: 02/06/2009

MEMORANDUM

To: All Precincts and Buildings and Grounds

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: January 27, 2009

Re: Bid No. 2009-010-00-00-SMA-Approval of Specifications for **HIDALGO COUNTY-
"PEST CONTROL SERVICES"**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☐	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☒	

FUNDS AVAILABILITY: ☒ YES / ☐ NO / ☐ Other

(Specify) _____

BUDGET ACCOUNT #: 9-1100-419-40-220-001-0-425

	Daniel Flores	Buildings & Grounds	1/29/09
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than Monday, February 2, 2009 @ 10:00 a.m.

Enclosures

MEMORANDUM

To: All Precincts and Buildings and Grounds

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: January 27, 2009

Re: Bid No. 2009-010-00-00-SMA-Approval of Specifications for **HIDALGO COUNTY-
"PEST CONTROL SERVICES"**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☒	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ☒ YES / ☐ NO / ☐ Other

(Specify) _____

BUDGET ACCOUNT #: 9-1100-432-00-121-00 1-0-425
9-1201-431-00-121-004-0-425
9-1201-431-00-121-005-0-425
9-1211-452-00-121-013-0-425

<i>Sandra Montalvo</i>	<i>Sandra Montalvo</i>	<i>PCT 1</i>	<i>2/2/09</i>
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than Monday, February 2, 2009 @ 10:00 a.m.

Enclosures

MEMORANDUM

To: All Precincts and Buildings and Grounds

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: January 27, 2009

Re: Bid No. 2009-010-00-00-SMA-Approval of Specifications for **HIDALGO COUNTY-
"PEST CONTROL SERVICES"**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☒	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ☒ YES / ☐ NO/ ☐ Other

(Specify) _____

BUDGET ACCOUNT #: 9-1100-432-00-122-001-0-425 Sanitation, 9-1202-431-00-122-005-0-425 Administration, 9-1202-431-00-122-006-0-425 Road & Bridge, & 9-1212-452-00-122-008-0-425 Parks

	Yolanda Cisneros	Hidalgo County Pct. 2	01/28/2009
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than Monday, February 2, 2009 @ 10:00 a.m.

Enclosures

MEMORANDUM

To: All Precincts and Buildings and Grounds

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: January 27, 2009

Re: Bid No. 2009-010-00-00-SMA-Approval of Specifications for **HIDALGO COUNTY-
"PEST CONTROL SERVICES"**

Please review the following SPECIFICATIONS and verify if all requirements are met by signing below and indicating APPROVE (or) DISAPPROVE. If specification is NOT met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

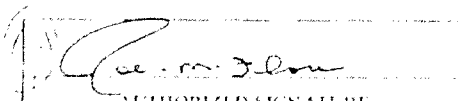
If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☒	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

FUNDS AVAILABILITY: ☒ YES ☐ NO ☐ Other

(Specify) _____

BUDGET ACCOUNT #: 9-1362-452-00-133-008-0-4.35
9-1313-452-00-123-008-0-4.35

 AUTHORIZED SIGNATURE	<u>Sandra Montalvo</u> PRINTED NAME	<u>Purchasing</u> DEPARTMENT	<u>1/28/09</u> DATE
---	--	---------------------------------	------------------------

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than Monday, February 2, 2009 @ 10:00 a.m.

Enclosures

MEMORANDUM

To: All Precincts and Buildings and Grounds

From: Sandra Montalvo, Buyer
Hidalgo County Purchasing Dept.

Date: January 27, 2009

Re: Bid No. 2009-010-00-00-SMA-Approval of Specifications for **HIDALGO COUNTY-
"PEST CONTROL SERVICES"**

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE ☒	DISAPPROVE ☐
APPROVED WITH MODIFICATIONS ☐	

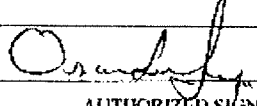
FUNDS AVAILABILITY: ☒ YES / ☐ NO / ☐ Other

(Specify) _____

BUDGET ACCOUNT #: 9-1204-431-00-124-007-0-425

9-1204-431-00-124-005-0-425

9-1100-432-00-124-001-0-425

		Hidalgo Co. Pct. #4	2-28-09
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: sandra.montalvo@co.hidalgo.tx.us by no later than Monday, February 2, 2009 @ 10:00 a.m.

Enclosures

Bid No:2009-010-03-04-SMA	Buyer: Sandra Montalvo	Tel. No: (956) 318-2626 ext 4865
----------------------------------	-------------------------------	---

REQUEST FOR BIDS

HIDALGO COUNTY “PEST CONTROL SERVICES”

BID OPENING DATE:

March 04, 2009

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
956 318-2626

Form HCPD-03

LEGAL NOTICE

BID NO: 2009-010-03-04-SMA

1. Sealed bids will be received for **"HIDALGO COUNTY – PEST CONTROL SERVICES"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.
2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed and or/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"RFB No. 2009-010-03-04-SMA- HIDALGO COUNTY- PEST CONTROL SERVICES"** and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, New Administration Building, Edinburg, Texas, **on or before 9:30 A.M, WEDNESDAY, MARCH 04, 2009.** **NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "RFB No.-2009-010-03-04-SMA--HIDALGO COUNTY-PEST CONTROL SERVICES".**

Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.
3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."
4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.
6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.
7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS:

- . No deliveries accepted after 3:00 P.M., Monday-Friday.
- . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- . If you need additional information call the office listed below:
Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- . Invoices must include:
 - a) Name and address of successful bidder
 - b) Name and address of receiving department or official
 - c) Purchase Order Number (if any)
 - d) Notation - **"HIDALGO COUNTY-PEST CONTROL SERVICES"**
Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- . Discount payments will be considered when offered.
- . Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
2808 S. Business Hwy 281
Edinburg, Tx 78539
(956) 318-2511

17. Schedule of Events

Bid Opening, 9:30 A.M.	<u>March 04, 2009</u>
Award of Contract	<u> </u> , 2009
Commence Work or Deliver Products	<u> </u> , 2009

18. Bid or Performance Bond and Debarment Certification; Payment under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.

. If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter

pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to the County.

22. Bids, and all goods and services provided hereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:
- . Possess or is able to obtain adequate financial resources as required to perform under the bid;
 - . Be able to comply with the required or proposed delivery schedule;
 - . Have a satisfactory record of performance;
 - . Have a satisfactory record of integrity and ethics;
 - . Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
- A. Meet schedules;
 - B. Pay any required fees or taxes; or
 - C. Otherwise perform in accordance with the specifications.
27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within

County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
HIDALGO COUNTY
“PEST CONTROL SERVICES”
BID NO.: 2009-010-03-04-SMA

To: Martha L. Salazar, CPPB, Purchasing Agent
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder:

Address:

By:

Printed Name:

Title:

EXHIBIT “A”

SPECIFICATIONS/REQUIREMENTS

HIDALGO COUNTY
REQUEST FOR BID
“PEST CONTROL SERVICES”
RFB No.: 2009-010-03-04-SMA

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2009-010-03-04-SMA
SPECIFICATIONS

SCOPE OF SERVICES:

The purpose of this purchase specification (hereinafter specification) is to place into operation a Comprehensive Pest Control Service. The terms and conditions of these specifications will be incorporated into and become an essential part of the contract between Hidalgo County and the Vendor. The scope of services shall consist of the vendor providing Comprehensive Pest Control Program for all flying or crawling insects, mammals', rodents etc. at designated County Facilities.

REQUIREMENTS/SPECIFICATIONS:

1. The Vendor shall furnish all labor, tools, materials and equipment necessary to accomplish the full treatment of pest control services for all areas and buildings specified herein including all rooms, closets, toilets, kitchens, hallways, stairwells, attics, elevators, plus any other building portion or part not specifically described herein.
2. Full treatment pest control services will include inspection and treatment for rats, mice, roaches, moths, ticks, silverfish, ants, earwigs, fleas, scorpions, spiders, wasps, crickets, flies, centipedes, millipedes and yellow jackets plus any other pests not specifically excluded from the contract both inside and outside. Rat and mouse infestations located in burrows in the ground adjacent to buildings are included. If any pests are discovered by County personnel, the Vendor will respond within 24 hours after notification to correct the situation.
3. When necessary to install rodent bait boxes, the Vendor will supply a written report to the County which indicates the box location, date of installation, and removal.
4. Services will be performed by the Vendor during regular hours of operation in the various buildings, except when special conditions require servicing to be done when a building or area is vacated after regular working hours or on weekends. There will be no additional charge for this service.
5. It is intended that the pest control service will be within Hidalgo County and shall have the option to be award to a "primary" and "secondary" vendor. Exhibit "A & B" lists the Hidalgo County sites to be serviced **with an option to add or delete sites**.
6. Walk through's may be scheduled upon Vendors request.
7. The Vendor shall furnish a copy of their current Structural Pest Control Business License with bid.
8. Prior to beginning work, vendor shall furnish Material Safety Data Sheets for all chemicals used in performance of the service.
9. Additional services include bee eradication and/or termite treatment.
10. Termite checks must also be included and findings provided to the Hidalgo County Buildings and Grounds Department Director; however, termite treatment will be done on an as-needed basis.

11. Termite Inspection/Control Treatment shall be on a per call basis.
12. Material, products and/or methods for termite control shall be in accordance with the State Structural Pest Control Board regulations.
13. Each pesticide product or device shall be registered by the EPA and/or the Texas Department of Agriculture for termite control and shall be approved by the Structural Pest Control Board.
14. Termite Control Work for subterranean Termite Post Construction Treatment, subterranean Termite Pre-Construction, Partial Treatment, and Spot Treatment, shall be in accordance with the Structural Pest Control Act.
15. Contractor shall submit a disclosure document Statement and cost Estimate as outlined by the State of Texas Structural Pest Control Board treatment Standards for Termite Control, to Hidalgo County Buildings and Grounds Department. Before conducting any termite treatment
16. Once Hidalgo County Buildings and Grounds have approved the Disclosure Document Statement and Cost Estimate, a purchase order will be issued by the Hidalgo County Purchasing Agent.
17. The vendor shall furnish all labor, materials, equipment, and supervision necessary for the eradication of bees as per calls referred to it by the Hidalgo County Health Department. It is specifically understood and agreed that all services provided under this agreement must be based upon calls received. On an as needed basis.

VENDOR RESPONSIBILITIES:

1. Vendor must also inspect site for possible usage of habitat for nocturnal flying mammals, (Bats), without incurring any additional cost.
2. The Vendor is to coordinate all work with the Hidalgo County for the area being treated and with an inspection and service schedule at the start of the treatment program. A County representative must sign a service ticket to authenticate that service was performed at each building.
3. A copy of this signed statement must be included with each monthly invoice.
4. The Vendor is responsible for the implementation of the pest control programs required by this contract. The Vendor is responsible for providing pesticide applicators that have been trained and certified by a properly designated State lead agency as competent to handle and apply the classes of pesticide products necessary to implement the pest control programs required by this contract.
5. The Vendor is further responsible for the pest control programs required under this contract fully complying with the applicable Federal, State, and local pesticide laws and regulations within the legal jurisdiction that the premises covered by this contract are located.
6. The Vendor shall report to Hidalgo County any evidence or conditions conducive to pest infestation, which is not covered in the contract, at the time such condition is first noticed.
7. The Vendor shall provide one call-back service per month at no additional charge to Hidalgo County. Call-back service will be in request by Hidalgo County when previous treatment fails to control the pests specified herein.
8. After bid is awarded and low bidder(s) default(s) in meeting the terms and conditions of this bid and/or comply

with the contractual agreement, Hidalgo County reserves the right to seek services from the next lowest bidder(s) or other vendor. In such event, County shall charge the successful bidder(s) the difference for any additional cost of such item(s).

VENDOR(S) QUALIFICATIONS:

1. Vendor must have been in the commercial structural pest control business for a minimum of three (3) years.
2. The vendor shall be Licensed and Regulated by the Structural Pest Control Board and Licensed and regulated under the Structural Pest Control Act.
3. Provide documentation of applicable licenses, certification, and/or commercial experience for vendor, Certified Commercial Applicator, and Licensed Commercial Technician when requested by Hidalgo County. Hidalgo County reserves the right to request documentation at any time during the service period.
4. The vendor shall be Licensed and Regulated by the Structural Pest Control Board and Licensed and regulated under the Structural Pest Control Act.

SERVICE SCHEDULE:

1. At mutually agreeable dates, the contract awarded vendor shall meet with Hidalgo County to review and approve scheduling prior to begin service for Hidalgo County.
2. Vendor shall furnish Hidalgo County Buildings and Grounds a monthly schedule of dates and how many times the area was serviced.
3. Vendor shall be prepared to provide tentative dates and a schedule to accomplish the specified work.
4. **Revisions may be made in the event a building is added or deleted from the services.** Due to new Facilities becoming available during the term of this bid, listed sites will change.
5. Vendor will not perform any services or deliver any times until a purchase order number is assigned by the designated employee of the department. Vendor will reference contract number and purchase order number on all invoices submitted to Hidalgo County Auditor's Office. The County will not be held responsible for payment of items/services delivered without authorized purchase orders.

WORK HOURS:

1. All scheduled service shall be performed during the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday.

SPECIAL SERVICE DUE TO RE-INFESTATION:

1. Special service to address re-infestation shall be provided during or after hours, as requested by Hidalgo County.
2. Vendor shall respond to request for special service within 24 hours of notification and shall be provided at no additional cost to Hidalgo County until the infestation is under control or eliminated.

EMERGENCY SERVICE DUE TO RE-INFESTATION:

1. Emergency services due to re-infestation, defined as only those services which Hidalgo County considers to be hazardous or detrimental to employee health or negatively affect Hidalgo County operations, shall be provided under the regular monthly service at no additional cost to Hidalgo County.

2. Vendor shall respond to the request for emergency service and be on-site within four hours of notification by Hidalgo County when request is made between the hours of 8:00 AM and 5:00 PM. Emergency service will only be requested when the above definition is met, otherwise the re-infestation will be requested as a special service.
3. Inside and outside treatment shall include the placement of rat or rodent control bait in and around the building as required. Technician shall place bait in areas or devices that will prevent ingestion by other pets and not accessible to the public.
4. Vendor shall provide on an as-needed basis a minimum amount of two rodent trapping devices per building at no charge to Hidalgo County.
5. Vendor shall determine the type and quantity of chemicals and compounds and ensure that they are used in strict conformance with the manufacturer's instructions and specifically approved for areas in which they are to be used.
6. Vendor shall leave the work area clean and free of materials, debris, and vendor equipment to the satisfaction of the authorized Hidalgo County Representative. Vendor shall remove from the premises and dispose of all chemical containers and packaging used in performance of the service and properly dispose of dead rodents and pest in strict accordance with all applicable federal, state and local laws and regulations.

BUILDING RESTRICTIONS:

Parking:

1. Vendor shall make arrangements with the authorized Hidalgo County Representative prior to offloading equipment at the job site.
2. Vendor shall park only in parking spaces designated by the authorized Hidalgo County Representative.

Restrooms:

1. Restrooms shall not be used for washing of tools and equipment or the mixing and preparation of chemicals.
2. Vendor shall coordinate the mixing and preparation of chemicals with the representative.

Access:

1. Vendor shall make prior arrangements with the authorized representative for access to the building(s) for performance of the service.

TERM OF CONTRACT:

1. The Contract unit prices will remain firm for an initial of one (1) year with Hidalgo County's sole discretion to extend the contract for an additional two (2) year terms under the same rates, terms and conditions.
2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

CONTRACT PRICE:

1. An individual Bid Price must be submitted for each building listed. Prices must be firm for the entire contract period and each consecutive contract period. Prices shall include travel cost.
2. Additional sites will be priced based on square footage.

DISQUALIFICATION OF BIDDERS:

Any one or more of the following causes may be considered sufficient for the disqualification of a bidder and the

rejection of his/her bid or bids:

1. Evidence of collusion among bidders.
2. Lack of responsibility as revealed by either financial, experience or equipment statements, as submitted.
3. Lack of expertise as shown by past work, and judged from the standpoint of workmanship and performance history.
4. Uncompleted work under other contracts which, in the judgment of Hidalgo County might hinder or prevent the prompt completion of additional work if awarded.
5. Failure to comply with the submittals of this specification.

INVOICING:

1. All invoices submitted by Vendor must reference the purchaser order number(s) and contract number on the invoice. Hidalgo County will not pay invoices that are in excess of the amount authorized by the purchase order number.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
 - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
 - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
 - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
 - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
 - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
2. **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. **Time frame for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
4. **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
5. **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO sandra.montalvo@co.hidalgo.tx.us by NO LATER THAN WEDNESDAY, February 25, 2009@ 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than **FRIDAY, February 27, 2009 @ 5:00 P.M..**

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2009-010-03-04-SMA
SERVICE SITE LIST

The following listed sites are to be billed to:

Hidalgo County Building & Grounds
3100 S. Bus. 281, Bldg. D
Edinburg, Texas 78539
Contact: Daniel Flores 956-289-7850, 289-7851, 289-7852 or 289-7855
956-318-2648- fax

1	Administration Building 100 E. Cano Edinburg, Texas	2	Courthouse 100 N. Closner Edinburg, Texas	3	Courthouse, Annex I 100 N. Closner Edinburg, Texas
4	Election's Office 101 S. 10 th Ave Edinburg, Texas 78539	5	Old Juvenile Detention 3100 S. Hwy 281 Edinburg, Texas	6	Precinct No. 3- Office (f/k/a La Mansion) 2401 N. Moorefield Mission, Texas
7	DPS & JP Offices 1212 S. 25 th Edinburg, Texas	8	Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	9	Extension Service 410 N. 13 th Edinburg, Texas
10	DPS 410 N. 13 th Edinburg, Texas	11	Health Department 1304 S. 25 th Street Edinburg, Texas	12	McAllen License 300 E. Hackberry McAllen, Texas
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	14	Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	15	McAllen Health 300 E. Hackberry McAllen, Texas
16	Weslaco Health/WIC Clinic 1901 N. Bridge Weslaco, Texas	17	Pharr Health/WIC Clinic 1905 Fir Street Pharr, Texas	18	JP's, Constable Offices, Health & WIC Clinics 708 N. Edinburg St. Elsa, Texas
19	Health/WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Tx	20	Mission License 722 Breyfogle Mission, Texas	21	Weslaco License 1902 Joe Stephens Weslaco, Texas
22	Community Resource Center/WIC 6 th Street San Carlos, Texas	23	Hidalgo Health/WIC Clinic 702 E. Tejano Hidalgo, Texas	24	JP Office 1902 Joe Stephens Weslaco, Texas
25	Delta Bldg. (Old Jail) -Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas	26	After Care Program (Bill Separately) 1711 N. Bridge Weslaco, Texas	27	Youth Village Boot Camp 1711 N. Bridge Weslaco, Texas
28	Health /WIC Clinic 211 South Schuerbach Mission, Tx	29	Rehab Center (Bill Separately) 1000 M. Road Edinburg, Texas	30	430th District Court 111 South 9 th Street Edinburg, Texas
31	Community Resource Center 509 E. Earling Road San Juan, Texas	32	Restitution Center (Bill Separately) 1124 N. M Road Edinburg, Texas	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas
34	Bennet Building 216 N. 12 Ave. Edinburg, Texas	35	Adult Probation Facility 3100 S. Bus. 281, Bldg.-B Edinburg, Tx	36	Administration Building (fka K-Mart Bldg) 2802 S. Bus. Hwy 281 Edinburg, Tx
37	JP'S AND CONSTABLES OFFICES 730 Breyfogle Mission, Texas	38	Boy's and Girl's Club 6 th St. San Carlos, Texas	39	Progreso Resource Center 5 Miles South Bus. 83 on FM 1015 Progreso, Texas
40	Old Carpenters Shop 219 E. Loeb Edinburg, Texas	41	Buildings and Grounds Office 3100 S. 281, Bldg.-D Edinburg, Texas	42	Juvenile Justice Center(approx. 140,000 sq. ft) 1001 N. Doolittle Edinburg, Texas
43	HIDTA Task Force -Offices 3100 S. Closner Edinburg, Tx	44	HIDTA Task Force -Storage 3100 S. Closner Edinburg, Tx	45	Buildings and Grounds -Storage (4 Buildings -9964 sq ft total) 3100 S Bus. 281, Bldgs. D-G Edinburg, TX
46	County Clerks- Document Storage (f/n/a Robert Chevrolet) 317 N. Closner Edinburg, Tx	47	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, Tx	48	Multi-Purpose Facility (San Juan -CRC Tower bldg.) 1429 South Tower Road Alamo, Tx 78516
49	Election Warehouse 317 N. Closner Edinburg, Tx				

-OTHER COUNTY SITES:

50 ADDITIONAL COUNTY BUILDINGS (PRICE PER SQ. FT./ MONTH)

HIDALGO COUNTY PRECINCT NO. 1 SITES: 1. 1902 Joe Stephens- Weslaco, Texas 2. Precinct No. 1 Parks Office- Delta Lake & shop 3. Precinct No. 1 Shop- 1902 Joe Stephens (Rear), Weslaco, Tx 4. Precinct No. 1 Two (2) each Portable Buildings at Sunrise Hill Park, Weslaco, Tx 5. Sunrise Hill- Pavilion, Weslaco, Tx 6. Veterans Park Facilities, Monte Alto, Tx 7. Collection Site (UNDER CONTRUCTION) North of Sunrise Hill Park, Weslaco Tx	BILLING ADDRESS: 1902 Joe Stephens Weslaco, Texas 78596 Contact: Joseph Palacios/Noe Montez 956-968-8733
HIDALGO COUNTY PRECINCT NO. 2 SITES: 1. Corner of State & Birch- 301 E. State - Pharr 2. Corner of State & Corner Office- 329 E. State- Pharr 3. Mechanic Precinct No. 2 Shop- 329 E. State- Pharr 4. Cypress Street- 109 N. Cypress- Pharr 5. Las Milpas- Pharr- 3 Buildings- 6 2 Miles S. 281 6. McAllen Palmer Pavilion- 301 E. Hackberry #R- McAllen 7. McAllen Les Gilmore Kitchen- 301 E. Hackberry #R- McAllen 8. McAllen House- 301 E. Hackberry- #HSE- McAllen 9. Pharr-Lopezville-Rodríguez & Minnesota (RR) 10. Office- El Gato Collection Site- El Gato Road East Of Tower- Alamo	BILLING ADDRESS: 301 E. State Pharr, Texas 78577 Contact: Yolanda Cisneros 956-787-1891
HIDALGO COUNTY PRECINCT NO. 3 SITES: 1. Veteran Pavilion- 1 Mile South Inspiration Road- Mission 2. Barbecue House, 1 Mile South Inspiration Road- Mission 3. Los Ebanos Pavilion- Los Ebanos 4. Anzalduas Park Office, 6 Miles South Conway- Mission 5. Hidalgo County Precinct No. 3 Office -724 N. Breyfogle- Mission 6. Hidalgo County Precinct No. 3 Office-7 Mile Line between Iowa and Texan Rd 7. Motor Pool (mechanic shop)- 7 Mile Line between Iowa and Texan Rd	BILLING ADDRESS: 724 N. Breyfogle Mission, Texas 78574 Contact Person: Norma Ceballos 956-585-4509
HIDALGO COUNTY PRECINCT NO. 4 SITES: 1. Precinct No. 4 Office- 1102 N. Doolittle- Edinburg Tx 2. Precinct No. 4 Shop Office & Vehicle Service Area- 1102 N. Doolittle-Edinburg, Tx 3. Precinct No. 4 Recovery Center- 1102 N. Doolittle, Edinburg Tx 4. Precinct No. 4 Office -1051 N. Doolittle- Edinburg, Tx	BILLING ADDRESS: 1102 N. Doolittle Road Edinburg, Texas 78541 Contact: Gloria Beltran 956-383-3112

EXHIBIT “B”

BID PAGE

HIDALGO COUNTY REQUEST FOR BID “PEST CONTROL SERVICES” RFB: 2009-010-03-04-SMA

EXHIBIT "B"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2009-010-03-04-SMA
BID PAGE

Hidalgo County Sites: The following listed sites are to be billed to:

Hidalgo County Building & Grounds
3100 S. Bus. 281, Bldg. D
Edinburg, Texas 78539
Contact: Daniel Flores 956-289-7850, 289-7851, 289-7852, 289-7855
956-318-2648 fax

STES & ADDRESSES		PRICE (per month)	SITES & ADDRESSES		PRICE (per month)	SITES & ADDRESSES		PRICE (per month)
1	Administration Bldg 100 E. Cano Edinburg, Texas	\$	2	Courthouse 100 N. Closter Edinburg, Texas	\$	3	Courthouse, Annex I 100 N. Closter Edinburg, Texas	\$
4	Election's Office 101 S. 10 th Ave Edinburg, Texas 78539	\$	5	Old Juvenile Detention 1300 S. Hwy 281 Edinburg, Texas	\$	6	Precinct No. 3-Offices(7/a-La Mansion) 2401 N. Moorfield Mission, Texas	\$
7	DPS & JP Offices 1212 S. 25 th Edinburg, Texas	\$	8	Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	\$	9	Extension Service 410 N. 13 th Edinburg, Texas	\$
10	DPS 410 N. 13 th Edinburg, Texas	\$	11	Health Department 1304 S. 25 th Street Westlaco, Texas	\$	12	McAllen License 300 E. Hackberry McAllen, Texas	\$
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	\$	14	Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	\$	15	McAllen Health Clinic 300 E. Hackberry McAllen, Texas	\$
16	Westlaco Health WIC Clinic 1901 N. Bridge Westlaco, Texas	\$	17	Pharr Health/WIC Clinic 1905 Fir Street Pharr, Texas	\$	18	JP's, Constables offices & Elsa Health WIC Clinics 708 N. Edinburg St Elsa, Texas	\$
19	Health & WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Texas	\$	20	Mission License 722 Breyfogle Mission, Texas	\$	21	Westlaco License 1902 Joe Stephens Westlaco, Texas	\$
22	Community Resource Center WIC 6 th Street San Carlos, Texas	\$	23	Hidalgo Health WIC Clinics 702 E. Tejano Hidalgo, Texas	\$	24	JP Office 1902 Joe Stephens Westlaco, Texas	\$
25	Delta Bldg. (Old Jail) -Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas	\$	26	After Care Program(Bill Separately) 1711 N. Bridge Westlaco, Tx	\$	27	Youth Village Boot Camp 1711 N. Bridge Westlaco, Texas	\$
28	Health WIC Clinic 211 South Schuchbach Mission, Tx	\$	29	Reliab Center (Bill Separately) 1000 M. Road Edinburg, Tx	\$	30	430 th District Court 111 South 9 th Street Edinburg, Texas	\$
31	Community Resource Center 509 E. Farling Road San Juan, Texas	\$	32	Restitution Center(Bill Separately) 1124 N. M Road Edinburg, Tx	\$	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas	\$
34	Bennet Building 216 N. 12 Ave. Edinburg, Texas	\$	35	Adult Probation Facility 3100 S. Bus. 281, Bldg -B Edinburg, Texas	\$	36	Administration Building (tha K-Mart Building) 2802 S. Bus. 281 Edinburg, Texas	\$
37	JP's & Constables offices 730 Breyfogle Mission, Texas	\$	38	Boy's and Girl's Club 6 th St. San Carlos, Texas	\$	39	Progreso Resource Center 5 Mile South Bus. 83 on FM 1015 Progreso, Texas	\$
40	Old Carpenters Shop 219 E. Loeb Edinburg, Texas	\$	41	Buildings and Grounds Office 3100 S. 281, Bldg -D Edinburg, Texas	\$	42	Juvenile Justice Center (approx. 140,000 sq ft) 1001 N. Doolittle Edinburg, Tx	\$

43	HIDTA Task Force -Offices 3100 S. Clossner- Edinburg, TX	\$	44	HIDTA Task Force -Storage 3100 S. Clossner Edinburg, TX	\$	45	Buildings and Grounds -Storage (4 Buildings -9964 sq. ft total) 3100 S. Bus. 281, Bldgs D-G Edinburg, TX	\$
46	County Clerk- Document Storage (for a Robert's Chevrolet) 317 N. Clossner Edinburg, Tx	\$	47	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, TX	\$	48	Multi-Purpose Facility (San Juan -CRC Tower bldg.) 1429 South Tower Road Alamo, Tx 78516	\$
49	Election Warehouse 317 N. Clossner Edinburg, Tx	\$						

HIDALGO COUNTY PRECINCT NO. 1 SITES:

1.	Precinct No 1 Office 1902 Joe Stephens Westlaco, Texas		2.	Precinct No. 1 Parks Office- Delta Lake & Shop	\$	3.	BILL TO ADDRESS: 1902 Joe Stephens Westlaco, Texas 78596 Contact: Joseph Palacios 956-968-8733	
4.	Precinct No. 1 (Two 2 each) Portable Buildings at Sunrise Hill Park. Westlaco TX.	\$	5.	Sunrise Hill-Pavilion Westlaco, Tx	\$	6	Veteran Park Facilities Monte Alto, Tx	\$
7	Collection Site (Under Construction) North of Sunrise Hill Park, Westlaco, Tx	\$						

HIDALGO COUNTY PRECINCT NO. 2 SITES:

1.	Corner of State & Birch 301 E. State Pharr, Tx		2.	Corner of State & Corner Office 329 E. State Pharr, Tx	\$	3.	BILL TO ADDRESS: 301 E. State Pharr, Texas 78577 Contact: Yolanda Cisneros 956-787-1891	
4.	Cypress Street- 109 N. Cypress Pharr, Tx	\$	5.	Las Miras- 3 Buildings 6 1/2 Miles S. 281 Pharr, Tx	\$	6	McAllen Palmer Pavilion 301 E. Hackberry #R McAllen, Tx	\$
7	McAllen Las Glimore Kitchen- 301 E. Hackberry #R McAllen, Tx	\$	8.	McAllen House 301 E. Hackberry- #HSE- McAllen, Tx	\$	9.	Lopezville Rodriguez & Minnesota (RR) Pharr, Tx	\$
10	Office- El Gato Collection Site El Gato Road East of Tower Alamo, Tx	\$						

HIDALGO COUNTY PRECINCT NO. 3 SITES:

1.	Veteran Pavilion 1 Mile South Inspiration Road- Mission, TX	\$	2.	Barbecue House, 1 Mile South Inspiration Road- Mission, TX	\$	3.	BILL TO ADDRESS: 724 N. Breyfogle Mission, Texas 78574 Contact Person: Norma Ceballos 956-585-4509	
4	Arzaidas Park Office 6 Miles South Conway Mission, Tx	\$	5.	Hidalgo Cty. Pct No. 3 Office 724 N. Breyfogle Mission, TX	\$	6.	Los Ebanos Pavilion- Hidalgo County Pct. 3 Office 7 Mile Line Between Iowa & Texan Rd. Mission, Tx	\$
7	Motor Pool (mechanic shop) 7 Mile Line between Iowa and Texan Rd Mission, TX	\$						

BILLING ADDRESS:
1102 N. Doolittle Road
Edinburg, Texas 78541
Contact: Gloria Beltran 956-383-3112

1	Hidalgo Cty. Pct. 4 (Office) 1102 N. Doolittle Edinburg, Tx	2	Hidalgo Cty. Pct. 4(Shop Office & Vehicle Service Area) 1102 N. Doolittle Edinburg, Tx	3	Hidalgo Cty. Pct. 4(Recovery Center) 1102 N. Doolittle Edinburg, Tx	Contact: Gloria Delmar 780-580-3112
	\$		\$		\$	
4	Hidalgo Cty. Pct. 4 (New Offices) 1101 N. Doolittle Edinburg, Tx					
	\$					

§

5

sq. ft.

69

sq. ft.

59

sq. ft.

§

sq. ft.

8

sq. ft.

§

sq. ft.

§

Sq. ft.

8

sq. ft

69

sq. ft

1

100

3

2

11

Figure 1

1

\$ per treatment

BIDDER'S NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE NUMBER: _____ FAX NUMBER: _____

E-MAIL ADDRESS: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____ TITLE: _____

SERVICE CONTRACT

HIDALGO COUNTY

REQUEST FOR BID

“PEST CONTROL SERVICES”

RFB No. 2009-010-00-00-SMA

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-09-010-00-00

THIS CONTRACT is made and entered into this _____ day of _____, 2009 by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____, Texas ("Company").

WHEREAS, Company responded to advertised notices for bids for **"PEST CONTROL SERVICES"**(the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agrees that this Contract is entered into in order to provide the Services to Hidalgo County for Project as listed on specification. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of

this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioner** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning _____ and ending on _____ and may be extended at the sole discretion of County for an additional two (2) years period, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first. County also reserves the right to continue this bid for an additional sixty (60) day Grace Period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable

against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverage's and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, which County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539

If to Company: _____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this _____ day of _____, 2009.

Approved on Commissioners' Court _____, 2009

COUNTY OF HIDALGO

By: _____
Juan D. Salinas III, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

COMPANY: _____

By: _____

Printed Name: _____

Title: _____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____

AI-13772

8.G.

**Lease/Rental of Vehicles
CC CONSENT**

Date: 02/09/2009
Submitted By: Yvette Islas, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Requesting authority to advertise request for sealed bids with approval of procurement packet (i.e. legal, notice, specifications and draft contract document) as attached hereto for Hidalgo County "Lease/Rental of Vehicles" (Bid No 2009-011)

BACKGROUND

See attached legal notice, draft specifications and draft contract.

Proposed schedule of events:

1st advertisement: February 14, 2009

2nd advertisement: February 21, 2009

Bid opening date: March 04, 2009

Contract previously approved as to form by legal in March 21, 2006.

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1100-421-00-280-001-0-442

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$20,314.80 available balance as of 02/05/09. Other entities may seek this service using departmental budgeted funds.

Attachments

Link: [service contract](#)

Link: [dr legal 09.011](#)

Link: [dr specs09.011](#)

Link: [dept app 09.011](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	02/04/2009 01:20 PM	APRV
2	Budget & Management	Veronica Lopez	02/04/2009 01:48 PM	APRV
3	Rey Salazar	Rey Salazar	02/05/2009 04:26 PM	APRV
4	Auditor's Office		02/06/2009 08:13 AM	NEW

Form Started By: Yvette Islas

Started On: 02/03/2009 03:09
PM

Final Approval Date: 02/06/2009

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-09-00-00

THIS CONTRACT is made and entered into this 1st day of, 2009 by and between the County of Hidalgo, Texas ("County"), and("Company").

WHEREAS, Company responded to request for bids for (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as quote, a copy of such specifications and quote being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the quote to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered

DRAFT

into in order to provide the Services to Hidalgo County for "Lease/Rental of Vehicles." This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within Hidalgo County following a request for Services by the Department or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning , 2009 and ending, year and may be extended at the sole discretion of County for an additional sixty (60) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. County and Seller agree that either party may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

DRAFT

5. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

6. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

7. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

8. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all

DRAFT

purposes), and shall furnish to County certificates of such insurance coverage.

9. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

10. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

11. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

12. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

13. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage

DRAFT

prepaid, as set forth below:

If to County: The County of Hidalgo
 Attn: County Judge
 100 E. Cano
 Edinburg, Texas 78539

If to Company :

14. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

DRAFT

WITNESS our hands in duplicate originals this ____ day of _____, 2009.

COUNTY OF HIDALGO

By: _____

Juan D. Salinas, III, County Judge

ATTEST:

Arturo Guajardo Jr.

Company: _____

By: _____

Printed
Name _____

Title: _____

Approved By Commissioners Court On: _____

Approved As To Form

ATLAS & HALL, L.L.P.

By: _____

Stephen L. Crain

DRAFT

Bid No: 2009-011-03-04	Buyer: Yvette S. Islas	Tel. No: (956) 318-2626 x-4874
-------------------------------	-------------------------------	---------------------------------------

REQUEST FOR BIDS

HIDALGO COUNTY

“LEASE/RENTAL OF VEHICLES”

BID OPENING DATE:

March 04, 2009

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 - New Administration Building
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

DRAFT

1. Sealed bids will be received for **HIDALGO COUNTY – “LEASE/RENTAL OF VEHICLES”** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.
2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2009-011-03-04-YSI HIDALGO COUNTY - “LEASE/RENTAL OF VEHICLES”** and in County's Purchasing Department, 2812 So. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, MARCH 04, 2009. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2009-011-03-04-YSI RFB-HIDALGO COUNTY – “LEASE/RENTAL OF VEHICLES”.** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County. Hidalgo County reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to Hidalgo County
3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so.”
4. The Bidder shall not substitute items named in the bid without the written consent of Hidalgo County. Failure of the bidder to meet the stated delivery schedule or obligations to the contracting party with regard to delivery of the items the County may elect to award the contract to the next lowest bidder and re-advertise.
5. For work to be performed at a County owned or leased facility, at the discretion of its sole discretion, visit the job site before preparing the bid to become familiar with existing conditions. Bidder shall include in the bid circumstances which affect the dollar amount of the bid.
6. Descriptive specifications are referenced in this bid. To ensure the quantity and quality of equipment desired by Hidalgo County, bidders are required to include illustrations of equipment, bidders are required to include illustrations of equipment.

#13772

DRAFT

warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.
15. DELIVERY INSTRUCTIONS:
 - . No deliveries accepted after 3:00 P.M., Monday-Friday.
 - . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
 - . If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

-
16. BILLING AND PAYMENT INSTRUCTIONS:

- . Invoices must include:
 - a) Name and address of successful bidder
 - b) Name and address of receiving department or official
 - c) Purchase Order Number (if any)
 - d) Notation - **HIDALGO COUNTY - "LEASE/RENTAL OF VEHICLES"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- . Discount payments will be considered when offered.
- . Contact person for Billing and Payment questions:

Hidalgo County Auditor's Office
 Ray Eufracio, Auditor
 2808 South Business Hwy 281
 Edinburg, Texas 78539
 ATTN.: Accounts Payable (956) 318-2511

17. Schedule of Events

Bid Opening, 9:30 AM	<u>MARCH 04, 2009</u>
Award of Contract	_____, 2009
Commence Work or Deliver Products	_____, 2009

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.

. If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt.

Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under

Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.
22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:
 - . Possess or is able to obtain adequate financial resources as required to perform under the bid;
 - . Be able to comply with the required or proposed delivery schedule;
 - . Have a satisfactory record of performance;
 - . Have a satisfactory record of integrity and ethics;
 - . Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
 - A. Meet schedules;
 - B. Pay any required fees or taxes; or
 - C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgement with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.
28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For

HIDALGO COUNTY

"LEASE/RENTAL OF VEHICLES"

BID NO.: 2009-011-03-04-YSI

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 So. Business 281 – New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder:

Address:

By:

Printed Name:

Title:

EXHIBIT "A"

HIDALGO COUNTY "LEASING / RENTAL OF VEHICLES" BID NO. 09-011-00-00-YSI

SPECIFICATIONS, TERMS AND CONDITIONS

Hidalgo County is seeking to contract with a qualified bidder to provide "Leasing / Rental of Vehicles" on an "As Needed Basis" to Hidalgo County including, but not limited to the following:

-
1. All mentioned vehicles are subject to being equal or better.
 2. All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.
 3. The contract for this project will be utilized by the HIDTA Task Force, Sheriff's Office and/or any other County Department.
 4. **Hidalgo County reserves the right to seek services for "Leasing/Rental of Vehicles" from State Awarded contracts whenever it is its best interest to do so.**
 5. Any vehicle acquired by the County will be delivered to any County Department if you are an out of town vendor.
 6. The contract term is for a one (1) year term commencing upon termination of current contract with the County's option to extend the contract for two (2) additional one (1) year terms under the same Rates, Terms and Conditions.
 7. The County of Hidalgo reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
 8. **Do not include insurance coverage for the vehicles on your bid price .**

Insurance Certificates (Refer to Exhibit "C" limits) must be submitted for your business and maintained through out the term of the contract by the awarded vendor.

The County reserves the right to reject all bids, to waive any or all formalities, or to accept the bid considered the best and most advantageous to the County.

Any contract award to a successful bidder will be in effect until (a) contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

Hidalgo County may choose to add, delete or change vehicles during the course of the lease. The leasing of vehicles is on an "as needed basis". No specific quantity of vehicles is guaranteed. Vendor will not penalize County for deletion of a vehicle and will charge only to the pro rated date of return.

All vehicles will include 24 hour Roadside assistance at no charge to Hidalgo County.

15. Vendor will provide clean and well maintained vehicles to Hidalgo County, vendor will also provide all maintenance services to keep vehicles in top working order. This includes but is not limited to oil changes and tire rotation as need it.

Description of Vehicle:
Compact ex. Escort, Neon, Cavalier; or similar models
Intermediate ex. Grand Am, Stratus, Sonata, 626; or similar models
Full-Size Vehicle (2 to 4 door) ex. Taurus, Grand Prix, Intrepid, Monte Carl; or similar models
Minivan ex. Montana Voyager, Windstar, Astro Caravan; or similar models
Full size Van ex. Passenger, Econoline F150 250 350; or similar models
Midsize SUV 2 or 4 wheel drive ex. Blazer Explorer, Cherokee; or similar models
Large SUV 2 or 4wheel drive ex. Suburban, Excursion, Expedition; or similar models
Midsize Pickup single or double cab 2 or 4 wheel drive ex. Ranger, S-10; or similar models
Large Pickups single or double cab 2 or 4 wheel drive ex. F-150 F-250 F-350, 1500 2500 3500; or similar models

DRAFT

EXHIBIT “B”
HIDALGO COUNTY
“LEASING/RENTAL OF VEHICLES”
BID #: 09-011-00-00-YSI
BID PAGE

A.

Description of Vehicle:	Daily Total plus free miles	Weekly Total plus free miles	Monthly Total plus free miles
Compact ex. Escort, Neon, Cavalier; or similar models	\$ Miles	\$ Miles	\$ Miles
Intermediate ex. Grand Am, Stratus, Sonata, 626; or similar models	\$ Miles	\$ Miles	\$ Miles
Full-Size Vehicle (2 to 4 door) ex. Taurus, Grand Prix, Intrepid, Monte Carl; or similar models	\$ Miles	\$ Miles	\$ Miles
Minivan ex. Montana Voyager, Windstar, Astro, Caravan; or similar models	\$ Miles	\$ Miles	\$ Miles
Midsize SUV 2 or 4 wheel drive ex. Blazer Explorer, Cherokee; or similar models	\$ Miles	\$ Miles	\$ Miles
Large SUV 2 or 4wheel drive ex. Suburban, Excursion, Expedition; or similar models	\$ Miles	\$ Miles	\$ Miles
Full size Van ex. Passenger, Econoline F150 250 350; or similar models	\$ Miles	\$ Miles	\$ Miles
Midsize Pickup single or double cab 2 or 4 wheel drive ex. Ranger, S-10; or similar models	\$ Miles	\$ Miles	\$ Miles
Large Pickups single or double cab 2 or 4 wheel drive ex. F-150 F-250 F-350, 1500 2500 3500; or similar models	\$ Miles	\$ Miles	\$ Miles

B. 24 hour Roadside assistance toll free Phone number # _____

DRAFT

Yvette Islas

From: Nelda Olivarez [nelda.olivarez@co.hidalgo.tx.us]
Sent: Tuesday, February 03, 2009 1:12 PM
To: 'Yvette Islas'
Subject: RE: lease of vehicles draft spec appr 09-011

Good afternoon Yvette,

The Commander and I reviewed the attached specifications for "Vehicle Lease." All of the HIDTA requirements are covered.

Thank you for including us in the review.

Nelda

From: Yvette Islas [mailto:yvette.islas@co.hidalgo.tx.us]
Sent: Friday, January 23, 2009 3:06 PM
To: Nelda Olivarez; Dora Munoz
Subject: lease of vehicles draft spec appr 09-011

Please see attached.

Thanks,
Yvette S. Islas, Buyer
Hidalgo County Purchasing Department
956-318-2626 ext 4874

Yvette Islas

From: Richard Ozuna [richard.ozuna@hidalgo.org]
Sent: Tuesday, February 03, 2009 3:28 PM
To: 'Yvette Islas'
Subject: RE: lease of vehicles draft spec appr 09-011

We are okay, please proceed with bid process. Specs are okay.

Ozuna

From: Yvette Islas [mailto:yvette.islas@co.hidalgo.tx.us]
Sent: Friday, January 23, 2009 3:10 PM
To: Anacleto Martinez; rozuna@hidalgo.org; Juan Tapia
Subject: lease of vehicles draft spec appr 09-011

Please see attached.

Thanks,
Yvette S. Islas, Buyer
Hidalgo County Purchasing Department
956-318-2626 ext 4874