

AI-14126 2/24/09

**R. Gutierrez Engineering Corporation**

February 11, 2009

Hector "Tito" Palacios  
County Commissioner  
Hidalgo County Precinct No. 2  
301 E. State Street  
Pharr, TX 78577

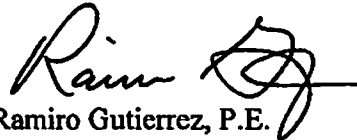
RE: Work Authorization No. 8 – El Charro Subdivision – Construction Administration & Staking  
Project No. ENG08.024h

Dear Commissioner Palacios:

Enclosed are two original signature copies of a proposed Work Authorization No. 8 of the 2008 Road & Bridge Contract. This work authorization is for professional services associated with the El Charro Subdivision BCAP project. The work consists of providing construction administration and construction staking services for the work to be performed by County forces.

If this Work Authorization No 8 meets your approval, please place it before Commissioners Court for approval and signature. Please return one original signature copy for my files. If you have any questions, please call me so that we may discuss them. You can call me at 956-782-2557 or on my mobile at 956-227-2154.

Sincerely,



Ramiro Gutierrez, P.E.  
President

encl  
cc: Files

RECEIVED  
Yate Jackson  
FEB 12 09  
Hidalgo County  
PRECINCT #2

**HIDALGO COUNTY PRECINCT #2  
 COMMISSIONER  
 HECTOR "TITO" PALACIOS**

**FACSIMILE TRANSMITTAL SHEET**

<b>TO:</b> Dale Kennan	<b>FROM:</b> Yolanda Cisneros
<b>COMPANY:</b> Budget & Management	<b>DATE:</b> 3/2/2009
<b>FAX NUMBER:</b> 292-7035 or 318-2640	<b>TOTAL NO. OF PAGES INCLUDING COVER:</b> 3 pages
<b>PHONE NUMBER:</b>	<b>SENDER'S PHONE NUMBER:</b> (956) 787-1891
<b>REG:</b> Work Authorization No. *	<b>YOUR FAX NUMBER:</b> (956) 787-4683

URGENT     FOR REVIEW     PLEASE COMMENT     PLEASE REPLY     PLEASE RECYCLE

NOTES/COMMENTS:

**HIDALGO COUNTY**  
**Professional Engineering Services**  
**Contract # C-08-381-09-16**  
**Work Authorization Form**

**Work Authorization No. 8**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between the **HIDALGO COUNTY**, acting herein by and through Commissioner's Court, hereinafter called the "Owner," and, **R. GUTIERREZ ENGINEERING CORPORATION**, professional engineers of Pharr, Texas, hereinafter called "Engineer".

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for the **Engineer** to provide general construction management services and construction staking services for the construction of the El Charro Subdivision project. A portion of this project is being constructed by County forces. The project is located off of Minnesota Road, north of San Juan, Texas.

The scope of services to be provided by the **Owner** is identified in **Attachment A – Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **Attachment B – Scope of Services to be Provided by the Engineer** attached hereto.

**PART 2. ESTIMATED COST**

The estimated cost for services under this Work Authorization is not to exceed **\$25,000.00**. A detailed breakdown of the amount to be paid is more particularly described in **Attachment D – Proposed Fee**. The actual amount payable for services under this Work Authorization will be in accordance with Article 6.

**PART 3. PAYMENT**

Payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Article 9.

**PART 4. FUNDING**

This Work Authorization No. 8 shall be funded through funding source:

Account No. 9-1202-431-00-122-006-0-734

Requisition No. \_\_\_\_\_ (must be included after CC approval)

**PART 5. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate upon completion of the scope of services of the work as provided in Article 4.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**PART 7. ACCEPTANCE AND ACKNOWLEDGEMENT**

This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of \_\_\_ day of \_\_\_\_\_, 2008.

ENGINEER:

R. Gutierrez Engineering Corporation

By: Ramiro Gutierrez  
Name: Ramiro Gutierrez, P.E.  
Title: President

OWNER:

COUNTY OF HIDALGO

By: Hector Tito Palacios  
Name: Hector "Tito" Palacios  
Title: Commissioner Pct. No. 2

By: \_\_\_\_\_  
Name: Juan D. Salinas  
Title: County Judge

**LIST OF ATTACHMENTS**

- ATTACHMENT A – Services to be Provided by the Owner
- ATTACHMENT B – Services to be Provided by the Engineer
- ATTACHMENT C – Work Schedule
- ATTACHMENT D – Fee Estimate

**HIDALGO COUNTY**  
**Professional Engineering Services**  
**Contract # C-08-381-09-16**

**Work Authorization No. 8**

**ATTACHMENT A**  
**Services to be Provided by the Owner**

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project**.

**General**

The **Owner** will provide to the **Engineer** the following:

- (1) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 6 and Article 9 of this Agreement.
- (2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, **State** and **Federal** agencies that the **Engineer** cannot easily obtain.
- (3) Provide any available relevant data the **Owner** may have on file concerning the project.
- (4) Provide timely review and decisions in response to the **Engineer's** request for information and/or required submittals and deliverables.
- (5) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.

**HIDALGO COUNTY**  
**Professional Engineering Services**  
**Contract # C-08-381-09-16**

**Work Authorization No. 8**  
**ATTACHMENT B**  
**Services to be Provided by the Engineer**

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project**.

The **Engineer** will provide to the **Owner** the following:

The **Engineer** shall render specific management and engineering services for the development of the **Project** and fulfillment of this Agreement as follows:

***CONSTRUCTION PHASE***

**Construction Management and Support**

The **Engineer** will provide construction management and support services for and during the construction of the **Project** by the **Owner**. Specific services for **CONSTRUCTION MANAGEMENT AND SUPPORT** by the **Engineer** will include the following:

**Construction Management and Administration**

- 1) In general, the **Engineer** will provide the management and engineering support/data required for consultation and advisement to the **Owner** and act as the **Owners** representative as provided in the **General Condition** of the **Construction Contract**.
- 2) The **Engineer** will provide detailed information to assist the **Owner** in construction of the project in accordance with the project plans and specifications. The **Engineer** will also assist the **Owner** by providing detailed instructions on how to construct various items of the project.
- 3) **Defects and Deficiencies**. The **Engineer** will use his best efforts to protect the **Owner** against defects and deficiencies in the work of **Owner** forces. The **Engineer** will promptly notify the **Owner** of any such defect or deficiency, and take all steps possible to require that the defect or deficiency be corrected.

**Miscellaneous Technical Activities**

- 4) **Construction Staking.** At the Owner's request, the Engineer will provide construction staking services for construction services performed by the Owner.
- 5) **Change Orders.** When applicable, the Engineer will prepare the engineering data, including plan sheet drawings, specifications, and estimates, for the preparation of construction contract change orders, which may be required due to new requirements directed by the Owner.
- 6) **Design Changes.** When applicable, the Engineer will prepare the engineering data, including plan sheet drawings, specifications, and estimates, for changes in the design of the project, which may be required due to new requirements directed by the Owner.

**R. Gutierrez  
Engineering Corporation**

**El Charro Subdivision  
Construction Staking**

**ATTACHMENT "C"**

**WORK SCHEDULE**

		2009											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
El Charro Subdivision													
Construction Administration													
Construction Staking													



**HIDALGO COUNTY**  
**Professional Engineering Services**  
**Contract # C-08-381-09-16**

**Work Authorization No. 8**

**ATTACHMENT D**  
**Fee Proposal**

**Payment for services provided under this Work Authorization will be on the basis of hourly rates established and identified herein plus 10% and reimbursement for direct non-labor expenses established and identified herein plus 10% and sub-consultant expense at invoice cost plus 10%.**

**LABOR HOURLY RATES:**

<b>Position/Title</b>	<b>FY 2008 Hourly Rate</b>	<b>FY 2009 Hourly Rate</b>
Principal	\$ 282.92/HR	\$ 291.41/HR
Project Manager	\$ 202.09/HR	\$ 208.15/HR
Senior Engineer	\$ 145.50/HR	\$ 149.87/HR
Engineer/RPLS	\$ 113.17/HR	\$ 116.57/HR
Graduate Engineer	\$ 97.00/HR	\$ 99.91/HR
Senior Engineering Tech	\$ 84.08/HR	\$ 86.60/HR
CADD-Design Technician	\$ 67.26/HR	\$ 69.28/HR
Clerical	\$ 61.44/HR	\$ 63.28/HR
Survey Crew	\$137.82/HR	\$141.95/HR

**NON-LABOR EXPENSES:**

Mileage (in State)	\$ 0.58 / mile
Car Rental (in State)	At Cost
Lodging (in State)	At Cost
Meals (in State)	At Cost
Air Travel	At Cost
All Expenses for Out-of-State Travel	At Cost
Overnight Carrier Cost	\$ 20 / letter
Copies (8 1/2" x 11")	\$ .15 / copy
Bond Plots	\$ 0.75 / Sq Ft
Color Plots	\$ 2.00 / Sq Ft
Mylar Plots	\$ 2.50 / Sq Ft