

REPLACING MISPLACED CELL PHONE
CELLULAR PHONE REQUEST FORM
HIDALGO COUNTY, TEXAS

(1) Type of Request:

Phone and service (NEW)
 User Name Change
 Phone and service (Porting/Existing number: 956-____-____)
 Delete Service
 Plan change
 Other Replacing telephone (ic502) see attached Memo Phone Number (956) 648-7053


(2) Requesting employee/position: Planning Inspector I
 Employee ID #: 159131 Office: Planning Budget Acct. #: 9-1100-419-10-210-001-0-664

(3) Type of duties:

Offsite duties
 On-call duties
 Law Enforcement
 Emergency Response
 Other: _____

(4) Describe how cell phone will be used: We currently conduct approx. 4,000 field inspections per year & find it necessary to communicate with the applicant(s) & our office to locate sites or to clarify requests. Currently the Inspector utilizes his personal cellular phone when communicating with the applicant(s) on issues that arise in the field.

(5) Anticipated usage in minutes per month (check only one):

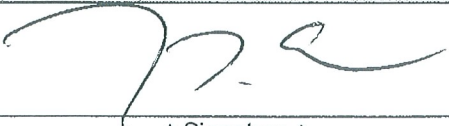
	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> BE1000	<input type="checkbox"/> Data Plan	<input checked="" type="checkbox"/> Equipment type	<input checked="" type="checkbox"/> Equipment Cost
Plan Cost	\$ _____	\$55.00	\$55.00	<u>ic502</u>	\$ <u>69.99</u>

(6) Will phone be used outside of the County of Hidalgo No. If yes indicate where and how frequently _____

(7) Cell phones come with desktop charger. Additional accessories needed:
 Car charger _____ Carrying case _____ Extra battery _____ Other: _____

(8) If requesting a different model or make of cell phone than is supplied under the current contract indicate justification for additional expense _____

Department Head / Elected Official

	<u>Tomas J. Arredondo</u>	<u>1-30-09</u>
↑ Signature ↑	↑ Print Name ↑	↑ Date Signed ↑

APPROVED BY HIDALGO COUNTY COMMISSIONERS' COURT

APPROVAL DATE : _____



PLANNING DEPARTMENT
County Of Hidalgo

Raul E. Sesein, P.E.
Planning Administrator

TO: RENAN RAMIREZ, CHIEF INFORMATION OFFICER
IT DEPARTMENT

ATTN: GRISELDA SALAZAR, ADMN. ASS'T

FROM: IRMA CELIA CASTILLO, EXECUTIVE ASS'T
HIDALGO COUNTY PLANNING DEPT.

FOR: RAUL E. SESIN, P.E., CFM, ADMINISTRATOR
HIDALGO COUNTY PLANNING DEPT.

DATE: JANUARY 30, 2009

RE: REPLACING EXISTING PHONE (956)648-7053

Mr. Ramirez:

On the weekend of January 23, 2009, Gilbert Pecina misplaced his cellular phone. Therefore, I am requesting an ic502 cellular phone with the above mentioned number to replace the lost phone. Mr. Pecina will incur the cost to replace the cellular phone.

Mr. Pecina needs his cellular phone in order to contact office and clients in regards to building permits and/or on-site inspections.

Thank You.

Irma Celia Castillo
1-30-09