

AI-14327

6.B.

457 plan

CC REGULAR

Date: 03/09/2009

Submitted By: Angela Garcia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of 457 plan withdrawal requests due to hardship for Employee #077933.

BACKGROUND

Fiscal Impact

Attachments

Link: [request](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/03/2009 11:48 AM	APRV
2	Veronica Lopez	Veronica Lopez	03/04/2009 08:26 AM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 02:34 PM	APRV
4	Purchasing Department	Marty Salazar	03/05/2009 03:00 PM	APRV

Form Started By: Angela Garcia
Started On: 03/03/2009 10:10 AM

Final Approval Date: 03/05/2009

**SIMPKINS & ASSOCIATES
HARDSHIP REQUEST NOTIFICATION**

Please print or type.

Plan Name _____

Employee # 077933

Participant Name _____

Address _____

Social Security _____

Daytime Phone _____

SECTION I - Hardship

I understand that the withdrawal is due to financial hardship, such as heavy financial need, hardship, and all other reasons. I understand that this withdrawal will be taxable as ordinary income in the calendar year in which I receive it. In addition, a 10% penalty tax will apply unless I am at least 69-1/2 years of age or I use the funds withdrawn to pay certain deductible medical expenses as provided by law.

IRS rules require that you stop making contributions to the 401(k) Plan for at least 6 months upon taking this hardship withdrawal.

The IRS only allows the following reasons for taking a hardship withdrawal. Check the one that applies to you.

- ☒ Medical expenses incurred by me, my spouse, or any of my dependents (or any expense necessary to obtain medical care).
- ☐ Purchase (excluding mortgage payments) of my principal residence.
- ☐ Payment of tuition related educational fees, and room and board expenses for the next 12 months of post-secondary education for me, my spouse, my children, or my dependents.
- ☐ The need to prevent eviction from or mortgage foreclosure on my primary residence.
- ☐ Funeral or burial expenses for my parent, spouse, child or dependent.
- ☐ Repair of casualty damage to my primary residence that would be deductible under IRC Section 165.

Hardship Requested \$ 881.31 Year-to-date deferrals _____

Total amount deferred since you initially joined the plan \$ _____

Have you ever taken a hardship before? _____ If so what was the amount taken \$ _____

I hereby request a hardship withdrawal from my account. I meet and agree to the requirements above and understand the tax implications of this withdrawal. If I am directing my investment accounts, make the withdrawal based on my current investment direction election. I understand that there may be a fee charged to my account by Simpkins & Associates for processing this request.

PARTICIPANT SIGNATURE **X** Victoria M. Garza

Date 02/25/09

SECTION II - Authorized Plan Representative

As the Authorized Plan Representative, I authorize you to perform the ministerial acts relating to the hardship distribution. This request is in compliance with our Plan document.

AUTHORIZED PLAN REPRESENTATIVE X _____

Date _____

SECTION III - Distribution Procedure

- Determine if distribution request complies with all provisions of your plan documents and policies.
- S&A will help facilitate the check as requested above.

Fax request to:
Simpkins & Associates
(972) 960-7133

AI-14396

6.C.

Cellular Telephone Policy
CC REGULAR

Date: 03/09/2009
Submitted By: Sergio Cruz, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Comm. Court Executive Office

Information

CAPTION

Discussion, consideration, and action on Hidalgo County's Wireless Communication Services Policy, Guidelines, and Procedures (Cellular Telephone Policy).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009
FUNDS AVAILABLE Y/N?: Y
ACCT. #: 532 Wireless services
MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding for wireless services is determined at time purchases are made by user depts. Object code 532 "Wireless Services" expense object code source. Funds available as of 3-5-09.

Attachments

Link: [Policy Summary](#)

Link: [Transition](#)

Link: [Policy](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 05:14 PM	APRV
2	Ivan Cantu	Ivan Cantu	03/05/2009 05:17 PM	APRV
3	Auditor's Office		03/06/2009 08:44 AM	NEW

Form Started By: Sergio Cruz
Started On: 03/05/2009 04:37 PM

Final Approval Date: 03/06/2009



Department of Budget & Management

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WIRELESS COMMUNICATION SERVICES POLICY Summary Sheet

METHODS FOR OBTAINING CELLULAR PHONE SERVICE

1. Cellular Services Allowance: Personally owned phone managed by the employee with a provided monthly, taxable allowance paid to the employee for business use.
2. County Owned Phone Assigned to Department: Phone and service owned by Hidalgo County and managed by the department used exclusively for County business.

QUALIFICATIONS FOR MONTHLY ALLOWANCE

1. Must be requested by the Official/Department Head; and
2. The anticipated level of business use is significant (over 400 minutes of cellular phone use); and
3. The related cost is justified when compared with alternative communication choices; and
4. The nature of this employee's work is critical to the operation of the County and needs to be immediately accessed outside of normal business hours (8:00am – 5:00pm); and
5. The employee's job requires that they work regularly in the field and needs to be immediately accessed; or
6. This employee's assigned work requires substantial travel and needs to be accessible or have access to information technology systems while traveling.

LEVELS OF MONTHLY ALLOWANCE

1. \$40 Monthly Allowance: Employees whose job requires them to be accessible during regular working hours and also after normal business hours.
2. \$75 Monthly Allowance: Employees who are required to be on call 24/7 and require a substantial number on minutes as determined by the Commissioners' Court.

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TRANSITION OF EXISTING SERVICE

1. Officials/Department Heads must prepare Form C.1.2 "Wireless Communication Service Request" for each employee currently using cellular services billed to Hidalgo County, if the employee qualifies for an allowance. The form, along with justification of the need for a cellular phone, must be presented to the Court for approval.
2. Upon approval by the Court, the allowance will be established and the existing Hidalgo County number will be disconnected. The allowance will not be established until billing in the employees name is validated.
3. The cellular phone and any other associated equipment purchased by the County must be returned to the Purchasing Department if and when it is replaced.
4. All accounts must be removed from the Hidalgo County Sprint accounts prior to April 30, 2009. No money will be budgeted for payment of these accounts in the 2010 fiscal year budget. Officials/Department Heads are responsible for budgeting of cellular allowances and all payroll withholdings. Cellular allowances are subject to workers compensation and unemployment appropriations.
5. Any existing cellular phone service which is not submitted for Court approval for continuation of service will be disconnected no later than April 30, 2009.

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WIRELESS COMMUNICATION SERVICES POLICY, GUIDELINES, AND PROCEDURES

REFERENCE

Form W.1.1 "Wireless Communication Agreement"
Form W.1.2 "Wireless Communication Service Request"
Form W.1.3 "Wireless Communication Device Daily Use Log"

BACKGROUND

On March ---, 2009, the Hidalgo County Commissioners' Court revised the Cellular Telephone Policy, Guidelines, and Procedures. This Wireless Communication Services Policy, Guidelines, and Procedures supersede the Cellular Telephone Policy, Guidelines, and Procedures approved on September 14, 2004, revised August 19, 2008. The wireless communication services policies, guidelines, and procedures set forth below are applicable to Hidalgo County Officials (elected or appointed), Department Heads and employees.

Hidalgo County recognizes the need for certain County personnel to own and use cellular phones to complete and enhance their job performance. Due to the requirement to comply with IRS regulations regarding personal use of County owned cellular telephones and the difficulty and time intensive manual labor required to identify, track and determine personal versus business use, the County will no longer provide individuals with cellular telephone service. Employees requiring cellular telephones to perform their work will receive an allowance to compensate for business use of a personal cellular telephone. This policy establishes the procedures for cellular telephone authorization, allowance, and use.

Officials and department heads who determine that one or more of their employees require cellular telephone service in order to properly perform their work duties are provided the following two options, each having specific criteria:

Officials and department heads may request a cellular telephone(s) for use by their employees during normal working hours.

Officials and department heads may request an allowance for those employees requiring cellular telephone services during normal and after working hours because the employee needs to be immediately and regularly accessed outside of normal business hours (8:00am-5:00pm). The allowance is intended to compensate for the business use of a personal cellular telephone not for the entire cost of the plan.

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Employees of Hidalgo County whose duties may include the need for cellular telephone services can obtain cellular telephone services in one of the following manners:

Option	General Description	Section
Cellular Telephone Allowance:	Personally owned cellular telephone managed by the employee with a provided monthly, taxable allowance paid to the employee for business use.	2.00
County Owned Cellular Telephone Assigned to Department:	Cellular telephone owned by Hidalgo County and managed by the department used exclusively for County business.	3.00

POLICIES AND GUIDELINES

1.00 WIRELESS COMMUNICATION SERVICES ADMINISTRATION

1.01 Wireless Communication Services Administrator: The Chief Information Officer shall serve as the Wireless Communication Services Administrator. The Wireless Communication Services Administrator shall be assigned responsibility for administering the countywide Wireless Communication Services Program. The Wireless Communication Services Administrator's responsibilities include the following:

1. Reviews requests for cellular telephone service from Officials/Department Heads and request approval for the issuance of cellular telephone service from Commissioner's Court;
2. Maintain a master list of all authorized wireless communication devices. The master list should include, but is not limited to, the following information:

For departments issued a wireless device:

- a. Department name;
- b. Department's budget/expense account number;
- c. Wireless device telephone number;
- d. Wireless device model number;
- e. Wireless device serial number;
- f. Plan type (e.g. Business Essentials 1000) and cost;
- g. Status of cellular telephone (i.e., active or inactive); and
- h. Commissioners' Court approval date.

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For cellular telephone allowances:

- a. Employee name;
 - b. Employee number;
 - c. Employee cellular telephone number;
 - d. Allowance amount;
 - e. Effective date of the allowance; and
 - f. Commissioners' Court approval date.
 3. Provides departments with a list of authorized allowances and wireless devices on a quarterly basis.
 4. Maintain contact information for the County's' authorized wireless device service representative;
 5. Receives County owned cellular phones from the County's' authorized wireless device service provider and issues cellular phones to Officials/Department Heads;
 6. Provides training to Officials/Department Heads and employees participating in the Program regarding the proper use of wireless devices in accordance with this policy prior to receipt of a cellular telephone allowance of issuance of a wireless device;
 7. Settle wireless device invoice disputes with the County's' authorized wireless device service representative for County owned devices and service plans;
 8. Reviews the Wireless Communication Services Policy at least annually and presents recommendations for improvement to Commissioners' Court for approval; and
 9. Is responsible for other duties as outlined by this policy.
- 1.02 Officials/Department Heads shall be responsible for administering the Wireless Communication Services Program for their respective office/department. Duties may be assigned to a designee, however ultimate responsibility for the administration of the Program remains with the Officials/Department Heads. Officials/Department Heads responsibilities include:
1. Receives training upon requesting wireless communication services and annually thenceforth regarding administration of the program and responsibilities from the Wireless Communication Services Administrator;
 2. Determine the potential need for an employee to utilize a cellular phone for County business and the appropriate monthly allowance based on business usage, not to exceed the Court approved amount of \$75 per month;
 3. Submits requests for wireless communication services to the Wireless Communication Services Administrator;
 4. Distributes wireless communication devices to the Users if departmental or employee assigned wireless communication devices are approved;

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5. Document on **Form W.1.3 "Wireless Communication Device Daily Use Log"** the date the cellular phone was released/returned and the name of the authorized user that was provided with a County owned wireless communication device;
6. Reviews cellular phone service invoices in detail on a monthly basis to ensure that calls are appropriate and made in accordance with this policy for departmental assigned cellular phones;
7. Reviews departmental assigned cellular phone statements and recommends approval of payment;
8. Maintains copies of cellular telephone service verification documentation (receipt or front page of statement) for all employees authorized a cellular phone service allowance. Copies should be maintained for a minimum of four (4) years in accordance with the Texas State Library and Archives Commission records retention schedule.
9. Reviews the department's list of authorized users to ensure that the number and names of department employees receiving an allowance agrees with those approved by Commissioners' Court. Immediately notifies the County Treasurer and the Wireless Communication Services Administrator in writing of any discrepancies.
10. Maintains and reviews monthly, a report of department employees receiving cellular phone allowances and the approved amount.
11. Immediately notify the Treasurer's Office and the Wireless Communication Services Administrator in writing if an employee leaves the department via transfer or termination or upon determination that cellular phone service is no longer required due to change in duties or other reason;
12. Ensures cellular phones are stored in a secure location while not in use; and
13. Is responsible for other duties as outlined by this policy.

2.00 CELLULAR TELEPHONE SERVICE ALLOWANCE

2.01 Officials/Department Heads may request a cellular phone service allowance for their employees only in the following cases:

1. The anticipated level of business use is significant (over 400 minutes of cellular phone use); and
2. The related cost is justified when compared with alternative communication choices; and
3. The nature of this employee's work is critical to the operation of the County and needs to be immediately accessed outside of normal business hours (8:00am – 5:00pm); and
4. The employee's job requires that they work regularly in the field and needs to be immediately accessed; or
5. This employee's assigned work requires substantial travel and needs to be accessible or have access to information technology systems while traveling.

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2.02 Employees' eligibility based on these requirements must be documented by the Officials/Department Heads on **Form W.1.2 "Wireless Communication Services Request"** form. Justification of need must be specified as to why other means of communication provided by the County (i.e. office phones, email, etc.) are not adequate to meet the communications requirements of the employee's job.

2.03 Obtaining a Cellular Telephone Service Allowance

1. The Officials/Department Heads shall make requests to the Wireless Communication Services Administrator for a cellular phone service allowance using **Form W.1.2 "Wireless Communication Service Request"** form.
2. The Officials/Department Heads must fill out **Form W.1.2 "Wireless Communication Service Request"** form with the following information:
 - a. Name of the Employee requesting cellular phone service;
 - b. Employee number;
 - c. Position Title;
 - d. Budget account number;
 - e. Estimated amount of business use per month (in minutes);
 - f. Allowance amount based on usage level;
 - g. Justification for cellular phone service; and
 - h. Officials/Department Heads signature.
3. Department heads shall submit the request for cellular telephone allowance to the Commissioners' Court Executive Officer for review and approval.
4. The Commissioners' Court Executive Officer will provide the Wireless Communication Services Administrator with approved request for cellular telephone allowance.
5. Officials shall submit the request for cellular telephone allowance to the Wireless Communication Services Administrator for review.
6. The Wireless Communication Services Administrator will submit the request from 4 and 5 above to Commissioners Court for approval.
7. Request for cellular telephone allowance submitted by departments under Commissioners' Court must first be approved by the Commissioners' Court Executive Officer before being submitted to Commissioners' Court for approval.
8. The Wireless Communication Services Administrator shall obtain approval from Commissioners Court before authorizing an increase to the cellular phone allowance.
9. Once approval is obtained, the Wireless Communication Services Administrator must provide a copy of the Court approved **Form W.1.2 "Wireless Communication Service Request"** form to the Treasurer's Office to include the taxable cellular phone allowance in the employee's paycheck.

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- 2.04 **Form W.1.2 “Wireless Communication Service Request”** form will be distributed to Officials/Department Heads on or around December of each calendar year to verify the need for the allowance. These forms will have to be approved by Commissioners Court to continue the cellular telephone allowance.
- 2.05 **Wireless Communication Allowance Amount**
1. Employees whose job requires them to be accessible during regular working hours and also after normal business hours will receive an allowance of **\$40.00** per month, so that they can obtain their own cellular phone plans.
 2. Employees who are required to be on call 24/7 and require a substantial number on minutes as determined by the Commissioners’ Court will receive an allowance of **\$75.00** per month, so that they can obtain their own cellular phone plans.
- 2.06 The cellular phone allowance will be split equally between the first and second paycheck of each month beginning the first full pay period following Commissioners Court approval and evidence of cellular phone service has been established by the allowance recipient.
- 2.07 Only one allowance for a single cellular phone will be approved for each qualified employee.
- 2.08 A phone purchase over and above the promotional phones offered by the cellular phone provider and any accessories will be the responsibility of the employee.
- 2.09 If equipment is lost, damaged or malfunctioning it will be the employee’s responsibility to maintain/replace the equipment at his/her own expense.
- 2.10 **Recipient Responsibilities**
1. The employee will provide his or her cellular telephone number to the Wireless Communication Services Administrator and the Official/Department Head upon activation.
 2. The employee will purchase cellular phone service and equipment and assumes responsibility for vendor terms and conditions.
 3. The employee is responsible for plan choices, service levels, calling areas, service and phone features, termination clauses, and payment terms and penalties.
 4. The employee is responsible for the purchase, loss, damage, insurance, and/or replacement of phone equipment.
 5. The employee shall maintain active cellular phone service. Documentation verifying continuous service, such as a copy of the first page of the monthly cellular phone bill or payment receipt, must be provided to the Officials/Department Heads or his designee on a monthly basis.
 6. The employee agrees to carry the cellular phone with them, keep it charged and in operational condition, and be accessible for business use as required by their department head or supervisor.
 7. The employee must immediately notify the Officials/Department Heads or his designee and the Wireless Communication Services Administrator if there is a change in cellular phone number.

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8. The employee must immediately notify the Officials/Department Heads or his designee and the Wireless Communication Services Administrator if wireless service is cancelled.
9. The employee shall remain responsible for plan obligations if the employee leaves position.
10. The employee shall use discretion in relaying confidential information.

2.11 Guidelines for Cellular Telephone Use by Employees receiving a Cellular Telephone Allowance

1. Personal use – the Wireless Communication service policy assumes that the cellular phone will be used for both personal and business calls. Since the cellular phone allowance amount is taxable as income, the employee is not required to track business vs. personal use to report to the County;
2. Appropriate use – the employee agrees to use the phone in ways consistent with County policy and all applicable local, state or federal laws. Inappropriate and unlawful use of cellular phone features is prohibited;
3. Use of a cellular phone while operating a vehicle – cellular phones users must be aware of state and municipal laws regarding the use of phones while driving. The laws vary widely by location. In addition, use of phones while driving can cause hazardous distraction, especially in adverse weather, heavy traffic, or limited visibility conditions; and
4. Institutional data on personally-owned cellular phones – many smartphones have advanced capabilities close to mobile/portable computers. As the devices become more widely deployed, the amount and level of institutional data that is stored may also increase.
 - a. Do not store County confidential, or sensitive personal information on a personal cellular phone or mobile device. The risk is too great that the device can be lost and/or compromised. Confidential and sensitive personal data should always be left and maintained on central systems and servers.
 - b. Do not transmit County confidential, or sensitive personal information through insecure channels such as email.
 - c. Always protect the device with a password or PIN to prevent casual access.
 - d. Some of these devices have the capability to be remotely wiped/re-formatted. These features should always be setup and configured.
 - e. Avoid or limit the amount of institutional data that is stored on your device.
 - f. Certain legal and regulatory requirements may necessitate that the County review and preserve relevant data that is stored on a personally-owned device.
 - g. If an employee separates employment from the County, it is their obligation and responsibility to delete and remove any and all County data from their personally owned device. An affidavit certifying such information has been removed must be provided to the Wireless Communication Services Manager.

3.00 HIDALGO COUNTY OWNED DEVICES ASSIGNED TO THE DEPARTMENT

- 3.01 There are some circumstances where a “departmentally assigned wireless communication device” (e.g. cellular phones, data cards, g.p.s. devices) may be provided by the County that is

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assigned to the Department and not to a specific individual. In these cases, the County will provide wireless communication service and equipment. Departments may qualify for wireless communication service only if the Officials/Department Heads has determined it to be required for the department's performance and the following must be true:

1. The anticipated level of business use is significant; and
2. The related cost is justified when compared with alternative communication choices; and
3. Employees are frequently away from access to traditional land-based phone services; or
4. Employees work requires substantial travel.

3.02 Eligibility based on these requirements must be documented by the Officials/Department Heads on **Form C.1.2 "Wireless Communication Service Request"** form. Justification of need must be specified as to why other means of communication provided by the County (i.e. office phones, email, etc.) are not adequate to meet the communications requirements of the employee's job.

3.03 Guidelines for Hidalgo County Owned Cellular Telephones

1. Hidalgo County owned cellular telephones assigned to the departments are to be used for County business only. Personal use of County owned cellular phones, other than de minimis use, is a clear violation of this policy and subject to disciplinary actions.
2. Appropriate use – the employee agrees to use the cellular telephone in ways consistent with County policy and all applicable local, state, or federal laws. Inappropriate and unlawful use of cellular telephone features is prohibited.
3. Use of a cellular telephone while operating a vehicle – cellular telephones users must be aware of state and municipal laws regarding the use of phones while driving. The laws vary widely by location. In addition, use of cellular telephones while driving can cause hazardous distraction, especially in adverse weather, heavy traffic, or limited visibility conditions; and
4. Institutional data on Hidalgo County owned cellular telephones – many smartphones have advanced capabilities close to mobile/portable computers. As the devices become more widely deployed, the amount and level of institutional data that is stored may also increase.
 - a. Do not store County confidential, or sensitive personal information on a personal cellular phone or mobile device. The risk is too great that the device can be lost and/or compromised. Confidential and sensitive personal data should always be left and maintained on central systems and servers.
 - b. Do not transmit County confidential, or sensitive personal information through insecure channels such as email.
 - c. Always protect the device with a password or PIN to prevent casual access.
 - d. Some of these devices have the capability to be remotely wiped/re-formatted. These features should always be setup and configured.
 - e. Avoid or limit the amount of institutional data that is stored on your device.

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- f. Certain legal and regulatory requirements may necessitate that the County review and preserve relevant data that is stored on a Hidalgo County owned device.
5. Use of additional services, including long distance, directory assistance, direct connect charges, text messaging, data and third party services, and equipment insurance protection not included in the rate plans approved by Commissioners' Court is prohibited. Employees may be held personally liable if these types of charges are incurred. In addition, reimbursement to the County Treasurer's Office must be immediately made.

3.04 Obtaining a County Owned Wireless Communication Device

1. The Officials/Department Heads shall make requests to the Wireless Communication Services Administrator for wireless communication services using **Form W.1.2 "Wireless Communication Service Request"** form.
2. The Wireless Communication Services Manager must fill out **Form W.1.2 "Wireless Communication Service Request"** form with the following information:
 - a. Department name;
 - b. Department's budget/expense account number;
 - c. Wireless communication service type;
 - d. Estimated amount of business use per month (in minutes);
 - e. Number of wireless communication devices needed;
 - f. Justification for wireless communication service; and
 - g. Officials/Department Heads signature.
3. The Wireless Communication Services Administrator will submit the request to Commissioners Court with a recommendation.
4. Request for wireless communication services submitted by departments under Commissioners' Court must first be approved by the Commissioners' Court Executive Officer before being submitted to Commissioners' Court for approval.
5. The Wireless Communication Services Administrator shall obtain approval from Commissioners Court before authorizing wireless communication services.
6. Once approval is obtained, the department must prepare a purchase order for the full amount of the equipment and yearly service.
7. The purchase order should then be forwarded to the I.T. department for ordering of the equipment and service plan.
8. Once the cellular phone is received by the I.T. Department, the Officials/Department Heads must sign **Form W.1.1 "Wireless Communication Agreement"**.
9. The cellular phone is assigned to the department.

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3.05 Departmental Responsibilities

1. The department must maintain **Form W.1.3 “Wireless Communication Daily Use Log” (the “log”)** for each wireless communication device it is issued. The log should include the following:
 - a. The name and employee number of the employee who was issued wireless communication device;
 - b. The reason why the wireless communication device was issued to the employee;
 - c. The time the wireless communication device was issued out; and
 - d. The time the wireless communication device was returned;
2. Ensures wireless communication devices are stored in a secure location while not in use; and
3. The department must periodically review the number and frequency of use of each wireless communication device to assess whether changes should be considered.

3.06 Payment and Reconciliation

1. Upon receipt of a wireless communication services provider billing statement, the Wireless Communication Services Administrator will upload invoices to the intranet for review by Officials/Department Heads, and employees.
2. Officials/Department Heads and employees will review the billing statements and immediately notify the Wireless Communication Services Administrator of billing errors, if any, via email.
3. Officials/Department Heads will verify that required information is entered on the **Form W.1.3 “Wireless Communication Daily Use Log”** by department users.
4. Officials/Department Heads will verify that personal use, if any, of a cellular telephone is kept to *de minimus* use.
5. Officials/Department Heads will ensure that a purchase order has been requested for the estimated amount of wireless communication service charges for the remainder of the year.
6. Wireless Communication Services Administrator will review invoices on a monthly basis to ensure:
 - a. **Form W.1.2 “Wireless Communication Service Request”** form is on file for each wireless device listed on the invoice;
 - b. Wireless devices and rate plans invoiced have been approved by Commissioners’ Court;
 - c. Charges for additional services (long distance, directory assistance, direct connect charges, text messaging and third party services, and equipment insurance protection) not included in the rate plans approved by Commissioners’ Court are included in the invoices;

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d. Sufficient funds exist in the applicable purchase orders for payment of the invoice.

7. Wireless Communication Services Administrator will communicate billing errors of inaccuracies immediately to the wireless services provider to ensure prompt resolution.
8. Wireless Communication Services Administrator and Officials/Department Heads will make every effort to ensure balances are paid in full each month (other than disputed charges).
9. Verification and reconciliation of invoices must be completed within 5 work days of receiving the invoice. Reconciled invoices shall then be forwarded to the County Auditor's Accounts Payable Section for payment by the time prescribed.

4.00 DISCIPLINARY ACTIONS FOR POLICY NON-COMPLIANCE

4.01 Non-compliance of the Wireless Communication Services Policy may result in the following disciplinary actions:

1. Cellular phone services privileges taken from employees;
2. Reimbursement to Hidalgo County for unauthorized use of a County issued cellular telephone;
3. Employee dismissal; or
4. Other disciplinary action at the Officials/Department Heads discretion.

AI-14333

7.A.

**Renewal of NAWD Membership
CC REGULAR**

Date: 03/09/2009
Submitted By: Margarita Gonzalez, WIC
Submitted For: Norma L. Longoria
Department: WIC
Agenda Category: WIC

Information

CAPTION

WIC Department:

Approval to renew membership to the National Association of WIC Directors for Norma Longoria, WIC Director and authorize County Auditor to issue payment in the amount of \$400.00.

BACKGROUND

Req. # 150106
9.1292.441.00.350.001.9

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 1292-441-00-350-001-9-810
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Available balance as of 3/05/2009 - \$675.00

Attachments

Link: WIC REG. FEES

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/03/2009 01:14 PM	APRV
2	Damaris San Miguel	Damaris San Miguel	03/05/2009 09:11 AM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 02:36 PM	APRV
4	Dina Trevino	Dina Trevino	03/05/2009 05:06 PM	APRV
5	Dina Trevino	Dina Trevino	03/05/2009 05:07 PM	APRV
6	Damaris San Miguel		03/06/2009 08:44 AM	NEW

Form Started By: Margarita Gonzalez
Started On: 03/03/2009 11:24 AM
Final Approval Date: 03/06/2009



**NATIONAL WIC ASSOCIATION
LOCAL AGENCY MEMBERSHIP APPLICATION/RENEWAL**

Hidalgo County WIC Program

Agency Name

Norma L. Longoria

WIC Coordinator

WIC Director

M.S., L.D.

Title

Credentials

3105 W. University

Mailing Address

Edinburg

Texas

78539

City

State

Zip Code

(956) 381-4646

(956) 380-4056

Contact Phone Number

Fax Number

norma.longoria@wic.co.hidalgo.tx.us

Email Address

Website Address

2009 Membership in the **NATIONAL WIC ASSOCIATION (NWA)** begins January 1, 2009, and ends December 31, 2009. As of April 2004, the Voting Membership directed the Treasurer and Executive Director to establish an annual dues schedule for NWA Local Agency Members that assess local agencies based on assigned to **average monthly participation or caseload**. Please use the chart below to determine your dues for the 2009 membership year.

Your monthly average participation levels for 2008 75,358

- o 1-7,000 participants at **\$50**;
- o 7,001-14,000 participants at **\$100**;
- o 14,001-28,000 at **\$200**;
- o 28,001-42,000 at **\$300**, and
- o Over 42,000 participants at **\$400**

Your membership dues are: \$400.00

☒ Check, enclosed (payable to NWA) check #: _____

☐ Visa ☐ Master Card ☐ American Express

Credit Card #: _____ Exp. Date: _____

Signature: _____

Credit Card Billing Address: _____

❖ Please send application and payment to:

National WIC Association
Attn: Membership
2001 S Street, NW, Suite 580, Washington, DC 20009
Tel (202) 232-5492 Fax (202) 387-5281
membership@nwica.org

AI-14391

7.B.

Membership dues - Co.Judges & Comm. Assoc.

CC REGULAR

Date: 03/09/2009

Submitted By: Monica Badillo, COMMISSIONERS' COURT EXEC. OFFICE

Department: COMMISSIONERS' COURT EXEC. OFFICE

Agenda Category: Comm. Court Executive Office

Information

CAPTION

Commissioners' Court:

Approval of 2009 membership dues - County Judges & Commissioners Association of Texas - \$ 2,100.00

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1100-413-30-115-017-0-810

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 03/05/09; \$25,949.00

Attachments

Link: [invoice](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 04:09 PM	APRV
2	Roland Garcia	Rolando Garcia	03/05/2009 04:55 PM	APRV
3	Auditor's Office		03/06/2009 08:44 AM	PEND

Form Started By: Monica Badillo
Started On: 03/05/2009 04:01 PM

Final Approval Date: 03/06/2009

County Judges & Commissioners Assoc. of Texas
402 W. 12th Street
Austin, Texas 78701

APPROVED BY
COMMISSIONERS' COURT
ON: _____

INVOICE ANNUAL COUNTY DUES

Taxpayer I.D. # 74-2611550

Hon. Juan D. Salinas III
Hidalgo County Judge
P. O. Box 1356
Edinburg, TX 78540

9-1100-413-30-115-017-0-810

February 2, 2009

YEAR	COUNTY	ASSESSED DUES FOR CALENDAR YEAR	PAST DUE	TOTAL AMOUNT DUE
2009	Hidalgo	\$2100.00		\$2100.00

The County Judges and Commissioners Association of Texas is requesting payment of your annual county dues in the amount specified above. The dues are assessed based on the population of your county, from the 2000 census. As directed by the Executive Board, the dues for 2009 have remained at the 2006 level.

The dues paid by the counties are utilized in the following ways:

Legislative: Jim Allison, General Counsel, monitors the legislative session, all called special sessions, and interim hearings. The State Officers supervise and assist in the support of our legislative program.

Consultation: Jim and his staff are available for free telephone and email consultation for important problems in your county. Phone numbers: (512) 482-0701, (800) 733-0699; Email address: j.allison@allison-bass.com

Education: Together with the Texas Association of Counties and the V.G. Young Institute of County Government, we have contracted with an educational consultant for a complete revision of the Advanced Curriculum. Our educational programs are a vital part of our organization, and we need to maintain their excellence. The State Association Education Committee monitors and certifies the Continuing Education Program for County Commissioners.

County Progress Magazine provides informative monthly articles of special interest to us. Your dues include an annual subscription for each member of the Commissioners Court. By your support, we will be able to continue these services for each of you.

Please make check payable to:
County Judges and Commissioners Association of Texas
Mail to:
Comm. Ray Meadows, First Vice-President
P. O. Box 648
Waco, Texas 76703

If you have questions, please call
Judge Evan Gonzales, President
County Judges & Commissioners Association of Texas
(979) 542-3178

2009 MAR 5 AM 9 00
HIDALGO COUNTY
BUDGET OFFICE

**Request for Taxpayer
Identification Number and Certification**

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2

Name (as shown on your income tax return)

County Judges & Commissioners Association of Texas

Business name, if different from above

Check appropriate box: ☐ Individual/
Sole proprietor ☒ Corporation ☐ Partnership ☐ Other ▶

☐ Exempt from backup
withholding

Address (number, street, and apt. or suite no.)

402 W. 12th Street

Requester's name and address (optional)

City, state, and ZIP code

Austin, Texas 78701

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
| | | + | | |

or

Employer identification number
7 4 2 6 1 1 5 5 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign
Here

Signature of
U.S. person ▶

Date ▶ **1/5/09**

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

AI-14388

8.B.

**Update - HOPE Clinic
CC REGULAR**

Date: 03/09/2009
Submitted By: Monica Badillo, COMMISSIONERS' COURT EXEC. OFFICE
Submitted For: Eddie Olivarez
Department: COMMISSIONERS' COURT EXEC. OFFICE
Agenda Category: Health & Human Services Dept.

Information

CAPTION

Discussion and update on medical services provided by HOPE Clinic and future plans & assistance for the uninsured

BACKGROUND

Representatives will be in court for presentation. (no backup material)MB

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 03:23 PM	APRV
2	Manuel Chapa	Manuel Chapa	03/05/2009 04:53 PM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 05:07 PM	APRV
4	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Monica Badillo
Started On: 03/05/2009 03:01 PM
Final Approval Date: 03/06/2009

AI-14377

9.A.

Engineering Svc. contract - Pct. #1 (Parks, Recreational facility improvement project)

CC REGULAR

Date: 03/09/2009
Submitted By: Estella Webber, URBAN COUNTY
Department: URBAN COUNTY
Agenda Category: Urban County

Information

CAPTION

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for professional engineering services in connection with Hidalgo County Urban County Program Year 21(2008) for a Parks, Recreational Facility Improvement Project in Precinct No. 1.
2. Presentation of the scoring grid of at least three (3) engineering firms from the County's approved "pool" as graded and evaluated by the Urban County Program, Hidalgo County Precinct No. 1 and Hidalgo County Purchasing Department for the purposes of ranking by CC in connection with an Urban County Program Parks, Recreational Facility Improvement Project in Hidalgo County Precinct No. 1.
3. Authority to negotiate a professional engineering service contract with the No. 1 ranked firm of _____ for the provision of engineering services for an Urban County Program -Hidalgo County Precinct No. 1 Parks, Recreational Facility Improvements project.

BACKGROUND

Hidalgo County –Urban County Program, Hidalgo County Precinct No. 1 and the Hidalgo County Purchasing Department have evaluated and graded three engineering firms from the County's approved "pool". Rodriguez Engineering, TEDSI Infrastructure Group, and Dos Logistics Inc., were the three firms. The Parks Recreational Facility Improvements Project includes the rehabilitation of Sunset & Sunrise Hill Parks, in Mercedes, Texas within Precinct No. 1 boundaries. See attached grading grid for your review.

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** Urban County funds
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Urban County funds will be used for this project. Additional information will be provided prior to award of contract.

Attachments

Link: grading grid - parks,rec. project

Link: [AI- 14377 Final Grid](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 10:36 AM	APRV
2	Veronica Lopez	Veronica Lopez	03/05/2009 02:40 PM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 05:08 PM	APRV
4	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Estella Webber
Started On: 03/05/2009 10:24 AM

Final Approval Date: 03/06/2009

COUNTY *of* HIDALGO



SYLVIA S. HANDY

County Commissioner, Pct. 1

1902 Joe Stephens Ave.

Weslaco, TX 78596

(956) 968-8733

March 5, 2009

Diana R. Serna, Director
Urban County Program
c/o Lupita Garcia, CDBG Coordinator
1916 Tesoro Blvd.
Pharr, TX 78577

RE: Sunrise Hill/Sunset Park Project
UC 1 Forms for Engineering Services

Dear Ms. Serna:

I have reviewed the UC 1 forms for professional engineering firms for the 2008 Parks Recreational Facilities Project. I have selected the firm of Dos Logistic Engineering located in Weslaco, Texas. Attached please find the rating sheets for the following engineers:

1. Dos Logistics
2. Rodriguez Engineering
3. TEDSI Infrastructure Group

Please submit and process for Hidalgo County Commissioners' Court for approval on the next Commissioners Court meeting of Tuesday, March 10, 2009.

The engineering cost for the above project is \$20,000.00.

Should you require additional information, please do not hesitate to contact Mr. Juan Ybarra at (956) 968-8733.

Sincerely,

Joseph Palacios

Joseph Palacios, Chief Administrator
Hidalgo County Pct. # 1

Enclosures



MAR 5 2009

Gu.

**Hidalgo County-Urban County Program
Precinct No. 1
Engineering Services
Parks, Recreational Facility Improvements**

Grading Grid

[illegible]

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Dos Logistics, Inc.

Date of Evaluation: _____

Evaluator's Name: PR

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>

1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>24</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>20</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>24</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: _____

Total Score	<u>90</u>

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Dos Logistics, Inc.

Date of Evaluation: 3/04/04

Evaluator's Name: Jerry HARRA

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>

1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>24</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>20</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>23</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: _____

Total Score 97

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Dos Logistics, Inc.

Date of Evaluation: MARCH 4, 2009

Evaluator's Name: ANTONIO BARCO

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>

1. Professional Qualifications of Team	20	<u>19</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>24</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>19</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>24</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: _____

Total Score	<u>96</u>

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Rodriguez Engineering

Date of Evaluation: Pct 1 3/4/09

Evaluator's Name: P.R. [Signature]

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>18</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>22</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>20</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>23</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>9</u>

Comments/Rationale for Points: _____

Total Score	<u>92</u>

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Rodriguez Engineering

Date of Evaluation: 3/10/09

Evaluator's Name: Juan J. Garcia

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>

1. Professional Qualifications of Team	20	<u>19</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>23</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>20</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>23</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>9</u>

Comments/Rationale for Points: _____

Total Score 94

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Rodriguez Engineering

Date of Evaluation: MARCH 4, 2009

Evaluator's Name: ANTONIO BARCO

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>

1. Professional Qualifications of Team	20	<u>18</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>23</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>17</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>22</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: _____

Total Score	<u>90</u>

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: TEDSI Infrastructure Group

Date of Evaluation: 3/4/09

Evaluator's Name: DR L

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>

1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>21</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>18</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>23</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>9</u>

Comments/Rationale for Points: _____

Total Score	<u>91</u>

APR 5 2009
AIR

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: TEDSI Infrastructure Group

Date of Evaluation: 3/04/09

Evaluator's Name: James J. Harper

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>20</u>
Comments/Rationale for Points: _____		

2. Experience of Project Team	25	<u>22</u>
Note Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:		
Comments/Rationale for Points: _____		

3. Experience/Availability of Project Manager	20	<u>19</u>
Comments/Rationale for Points: _____		

4. Understanding of Project	25	<u>23</u>
Comments/Rationale for Points: _____		

5. Familiarity with Applicable Rules and Regulations	10	<u>9</u>
Comments/Rationale for Points: _____		

Total Score

93

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: TEDSI Infrastructure Group

Date of Evaluation: MARCH 4, 2009

Evaluator's Name: ANTONIO BARCO

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>19</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>23</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>19</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>23</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: _____

Total Score 94

**Hidalgo County-Urban County Program
Precinct No. 1
Engineering Services
Parks, Recreational Facility Improvements**

Grading Grid

	Dos Logistics Inc.	TEDSI Infrastructure Group	Rodriguez Engineering
Professional Qualifications	Grader Pct. #1	Grader Pct. #1	Grader Pct. #1
Selection Criteria	Pct. #1	Pct. #1	Pct. #1
Experience of Project Team	UCP	UCP	UCP
Experience/Availability of Project Manager	Purchasing	Purchasing	Purchasing
Understanding Projects Familiarity w/ Applicable Rules & Regulations	Pct. #1	Pct. #1	Pct. #1
	Pct. #1	Pct. #1	Pct. #1
TOTALS:	98	91	92
AVERAGES	97%	93.25%	85%
RANKING			

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Dos Logistics, Inc.

Date of Evaluation: 03-05-09

Evaluator's Name: Cris Villarreal

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>

1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>23</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Based on the experience provided.

3. Experience/Availability of Project Manager	20	<u>18</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>25</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: _____

Total Score	<u>96</u>

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks. Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: TEDSI Infrastructure Group

Date of Evaluation: 3-05-09

Evaluator's Name: Cris Villarreal

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: _____

2. Experience of Project Team	25	<u>24</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: _____

3. Experience/Availability of Project Manager	20	<u>19</u>

Comments/Rationale for Points: _____

4. Understanding of Project	25	<u>22</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: _____

Total Score		<u>95</u>

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: Precinct No. 1- Parks, Recreational Facility (Surveying Services)

Department: Hidalgo County Urban County Program

Name of Firm: Rodriguez Engineering

Date of Evaluation: 3-5-09

Evaluator's Name: Cris Villarreal

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>10</u>

Comments/Rationale for Points: Cannot be graded as team due to Mr. Rodriguez is the sole member.

2. Experience of Project Team	25	<u>5</u>

***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Same here, experience can only be considered for Mr. Rodriguez.

3. Experience/Availability of Project Manager	20	<u>18</u>

Comments/Rationale for Points: Mr. Rodriguez seems to have enough experience for these services being requested.

4. Understanding of Project	25	<u>20</u>

Comments/Rationale for Points: _____

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>

Comments/Rationale for Points: Does seem to be familiar with rules based on past work projects.

Total Score	<u>63</u>

**Elections Service Agreements
CC REGULAR**

Date: 03/09/2009
Submitted By: Rolando Garcia, BUDGET & MANAGEMENT
Submitted For: Yvonne Ramon
Department: BUDGET & MANAGEMENT
Agenda Category: Elections Administration

Information**CAPTION**

1. Discussion, consideration, and approval of Election Services Agreement (conduct of election) between the County of Hidalgo and South Texas College for their May 09, 2009 elections.
2. Discussion, consideration, and approval of Election Services Agreement (leasing of equipment) between the County of Hidalgo and the City of La Villa for their May 09, 2009 elections.
3. Discussion, consideration, and approval of Election Services Agreement (leasing of equipment) between the County of Hidalgo and the City of San Juan for their May 09, 2009 elections.
4. Discussion, consideration, and approval of Election Services Agreement (leasing of equipment) between the County of Hidalgo and the Progreso ISD for their May 09, 2009 elections.

BACKGROUND

Fiscal Impact

<u>FISCAL YEAR:</u>	<u>ACCT. #:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	<u>MATCHING FUNDS Y/N?:</u>
<u>BUDGETARY IMPACT:</u>	

All costs and applicable fees associated with the election services shall be paid by the entities requesting the service as outlined in the caption (reimbursement basis to Election Department).

Attachments

Link: [Progreso ISD](#)
Link: [Sou Tex College](#)
Link: [La Villa](#)
Link: [San Juan](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Roland Garcia (Originator)	Rolando Garcia	03/04/2009 08:37 AM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 01:56 PM	APRV
3	Sylvia Solis	Sylvia Solis	03/04/2009 02:57 PM	APRV
4	Roland Garcia (Originator)	Rolando Garcia	03/05/2009 03:07 PM	APRV
5	Auditor's Office	Linda Fong	03/05/2009 05:09 PM	APRV
6	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Rolando Garcia

Started On: 03/03/2009 11:17 AM

Final Approval Date: 03/06/2009

THE STATE OF TEXAS §
 § **CONTRACT FOR ELECTION SERVICES**
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR (“ADMINISTRATOR”), Yvonne Ramón, on behalf of Hidalgo County, a political subdivision of the State of Texas, and the PROGRESO INDEPENDENT SCHOOL DISTRICT, hereinafter referred to as “THE ENTITY,” pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, PROGRESO ISD , by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be held on May 09, 2009 and desires that certain election services be provided by ADMINISTRATOR through her Elections Department; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR’S office pursuant to the terms of this Contract, which costs are set out in Article V1 hereof: and

WHEREAS, the PROGRESO ISD and ADMINISTRATOR desire to enter into a contract setting out the respective responsibilities of the parties;

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE I

PURPOSE

1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the PROGRESO ISD for its election to be held on May 09, 2009, and any Runoff, if applicable.

ARTICLE V

TERM

5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI

COST OF SERVICE AND BILLING

6.01 In consideration for the services provided hereunder by ADMINISTRATOR, the PROGRESO ISD agrees to pay ADMINISTRATOR the amount of \$100.00 leasing fee for each iVotronic and \$100.00 leasing fee for each ADA iVotronic, AND a \$50.00 programming fee used in the initial Election. The above described fees for each machine and programming fee shall be additionally charged for any Runoff Election.

6.02 Payment shall be made by the PROGRESO ISD within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment shall be made by check payable to the Hidalgo County Elections Administrator and mailed to:

**Yvonne Ramón
Hidalgo County Elections Administrator
PO Box 659
Edinburg, Texas 78540**

6.03 Any monies remaining after the payment of all costs of elections bills, shall be the property of the PROGRESO ISD and returned to it.

ARTICLE VII

7.01 IF ANY OF THE ELECTION EQUIPMENT COMES LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII
GENERAL PROVISIONS

8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.

8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this 26 day of February, 2009

ELECTIONS ADMINISTRATOR

BY: _____
YVONNE RAMÓN

PROGRESO ISD
NAME OF LEASING ENTITY

BY: [Signature]

PRINT: Jose G. Velaz Jr.

TITLE: Board President

APPROVAL COUNTY OF HIDALGO:

BY: _____
JUAN DE DIOS "JD" SALINAS, III
COUNTY JUDGE

ATTEST

BY: [Signature]

PRINT: Juan Romo

TITLE: Board Secretary

ATTEST

BY: _____
ARTURO GUAJARDO, JR.
COUNTY CLERK

APPROVED AS TO LEGAL FORM:

ATLAS & HALL L.L.P.,

BY: _____
STEPHEN L. CRAIN

THE STATE OF TEXAS §
 § **CONTRACT FOR ELECTION SERVICES**
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR (“ADMINISTRATOR”), Yvonne Ramón, on behalf of Hidalgo County, a political subdivision of the State of Texas, and SOUTH TEXAS COLLEGE, hereinafter referred to as “THE ENTITY,” pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, SOUTH TEXAS COLLEGE, by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be held on May 09, 2009, and desires that certain election services be provided by ADMINISTRATOR through her Elections Department; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR’S office pursuant to the terms of this Contract, which costs are set out in Article V1 hereof: and

WHEREAS, SOUTH TEXAS COLLEGE and ADMINISTRATOR desire to enter into a contract setting out the respective responsibilities of the parties;

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE I

PURPOSE

- 1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to SOUTH TEXAS COLLEGE for its election to be held on May 09, 2009 and any Runoff, if applicable.

ARTICLE II

SERVICES

- 2.01. ADMINISTRATOR agrees to provide to SOUTH TEXAS COLLEGE the following general services:
- (A) Procure, program, prepare, and distribute adequate election equipment and transport equipment to and from the polling locations, including early voting substations, for SOUTH TEXAS COLLEGE;

- (B) Distribute the lists of registered voters to be used in conducting the election, as provided by Hidalgo County Voter Registration pursuant to the request by SOUTH TEXAS COLLEGE;
- (C) Provide information for election officers;
- (D) Provide general overall supervision of the election and advisory services; and
- (E) Provide such incidental related services as may be necessary to effect the election.

ARTICLE III

SCHEDULE FOR PERFORMANCE OF SERVICES

- 3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV

SERVICES NOT PROVIDED BY COUNTY

- 4.01. ADMINISTRATOR shall have no responsibility for insuring the passage of the appropriate Election Order by SOUTH TEXAS COLLEGE, preparing or sending Justice Department Submissions, publishing and (or) posting the election notice as required by the Texas Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of SOUTH TEXAS COLLEGE election records unless SOUTH TEXAS COLLEGE executes that certain Agreement for Election Services between the COUNTY OF HIDALGO and SOUTH TEXAS COLLEGE.

ARTICLE V

TERM

- 5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI

COST OF SERVICE AND BILLING

- 6.01 In consideration for the services provided hereunder by ADMINISTRATOR, SOUTH TEXAS COLLEGE agrees to pay ADMINISTRATOR the amount of \$100.00 leasing fee for each iVotronic and \$100.00 leasing fee for each ADA iVotronic, AND a \$50.00 programming fee used in the initial Election. The above described fees for each machine and programming fee shall be additionally charged for any Runoff Election.
- 6.02 Payment shall be made by SOUTH TEXAS COLLEGE within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment shall be made by check payable to the Hidalgo County Elections Administrator and mailed to:

Yvonne Ramón
Hidalgo County Elections Administrator
PO Box 659
Edinburg, Texas 78540

- 6.03 Any monies remaining after the payment of all costs of elections bills shall be the property of the SOUTH TEXAS COLLEGE and returned to it.

ARTICLE VII

- 7.01 IF ANY OF THE ELECTION EQUIPMENT COMES LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII

GENERAL PROVISIONS

- 8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.
- 8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this 19th day of February, 2009

ELECTIONS ADMINISTRATOR

SOUTH TEXAS COLLEGE
NAME OF LEASING ENTITY

BY: _____
YVONNE RAMÓN

BY: Shirley A. Reed
PRINT: Shirley A. Reed
TITLE: President

APPROVAL COUNTY OF HIDALGO:

BY: _____
JUAN DE DIOS "JD" SALINAS, III
COUNTY JUDGE

ATTEST
BY: _____
PRINT: _____
TITLE: _____

ATTEST

BY: _____
ARTURO GUAJARDO, JR.
COUNTY CLERK

APPROVED AS TO LEGAL FORM:

ATLAS & HALL L.L.P.,

BY: _____
STEPHEN L. CRAIN

**AGREEMENT FOR ELECTION SERVICES
BETWEEN THE COUNTY OF HIDALGO
AND SOUTH TEXAS COLLEGE**

THIS AGREEMENT (the "Agreement") is entered into by and between SOUTH TEXAS COLLEGE, Texas, acting by and through its President, Dr. Shirley A. Reed (hereinafter referred to as "the College") and the County of Hidalgo, a political subdivision of the State of Texas (hereinafter referred to as the "County") duly acting herein by and through its duly authorized representative, the County Elections Administrator, Yvonne Ramón.

WITNESSETH:

WHEREAS, pursuant to Section 31.092(a) of the Texas Election Code, the County Election Officer may contract with the governing body of a political subdivision situated wholly or partly in the county served by the officer to perform election services in any one or more elections ordered by an authority of the political subdivision; and

WHEREAS, pursuant to Section 31.091(1) of the Texas Election Code, the County Election Officer means the Elections Administrator for Hidalgo County; and

WHEREAS, the College is a political subdivision in Hidalgo County that desires the County to conduct and supervise the May 09, 2009, election of the College (the "Election"); and

WHEREAS, the County agrees to perform election services for the College; and

NOW, THEREFORE, the County and the College for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, do hereby agree to contract, covenant and agree as follows:

1. The County shall be responsible for performing the following duties and shall furnish the following services and equipment:
 - a. Procure, provide and distribute all necessary election supplies, including:
 - 1) Ballots (preparation and distribution only);
 - 2) Election kits; and
 - 3) Ballot boxes and voting booths provided free of charge by the County.
 - b. Provide all necessary Direct Recording Electronic (DREs) voting systems (iVotronic 8.0.1.0) manufactured by Elections Systems and Software, and certified by the Secretary of State; and DRE ADA voting system equipped to make it accessible to persons with disabilities, including persons who are blind or have low vision, so that the individuals can vote independently and privately. Transport machines and equipment to and from the polling places, and prepare the DREs for use at the polling places.

- c. Serve as the Early Voting Clerk.
 - d. Notify the election judges of the date, time and place for the election and arrange for a facility for holding the election.
 - e. Appoint deputy early voting clerks for main and temporary branch early voting polling places established by the College.
 - f. Arrange for the use of a central counting station and for the tabulating personnel and equipment needed at the counting station and assist in the preparation of programs and the test materials for the tabulation of the ballots to be used with the voting equipment.
 - g. Provide the general overall supervision of the Election and provide the advisory services in connection with the decisions to be made and the actions to be taken by the College.
 - h. Preparation, distribution, and publication of all notices and newspaper advertisements.
 - i. Preparation of U.S. Department of Justice pre-clearance for the special election.
 - j. Prepare any submission of voting changes to be submitted to the U.S. Department of Justice under the Federal Voting Rights Act of 1965, as amended for the special election.
 - k. Notify the election presiding and alternate judges of their appointment by the College for each election precinct.
2. The College shall be responsible for performing the following duties and shall furnish the following services:
- a. Payment of all necessary election supplies as required by the County, including but not limited to, ballots and election kits.
 - b. Pay for the costs of judges and election workers directly from payment vouchers submitted by the County Elections Administrator and the City shall pay the election workers at \$9.00 per hour for Election Judge, \$8.00 per hour for Alternate Judge and Deputy Early Voting Clerk(s) and \$8.00 per hour for clerks, unless the Deputy Early voting Clerks are employees of the College.
 - c. Reimburse the County for liability insurance coverage for election workers employed for the Elections the College shall reimburse the County upon invoicing for the liability insurance coverage rate.
 - d. Tabulating of the Election results for canvassing by the College's Board of Trustees.

3. As stated in Section 31.096 of the Texas Election Code, this Agreement may not change:

(1) the authority with whom applications of candidates for a place on a ballot are filed; (2) the authority with whom documents are filed under Title 15; or (3) the authority to serve as custodian of voted ballots or other election records, except that a contract with a political subdivision other than a College may provide that the County Election Officer will be the custodian of voted ballots. Under this Agreement, the Hidalgo County Elections Administrator shall be the custodian of voted ballots.
4. The County Election Administrator shall be the agent of the College for the purposes of contracting with third parties with respect to the election expenses within the scope of the County Elections Administrator's duties.
5. The County shall file copies of this Agreement with the County Treasurer and the County Auditor.
6. In accordance with Section 31.100(b) of the Texas Election Code, only actual expenses directly attributable to this Agreement may be paid. The County Elections Administrator shall submit the actual costs for items contracted pursuant to this Agreement with the College no later than ten (10) days after the Elections.
7. The College shall submit to the County an administrative fee of ten percent (10%) of the entire cost of the Election. This payment shall be made by the College to the County thirty (30) days after the Elections. (The College agrees to provide the County with copies of all bills that the College paid directly, or a true and accurate certified statement of such bills in order to accurately determine the ten percent (10%) fee.) The payment shall be submitted along with a report of the expenses upon which the payment amount of ten percent (10%) was calculated. Estimate of Cost of Election is attached as Exhibit "A."
8. In the event any section, subsection, paragraph, subparagraph, sentence, phrase or word herein is held invalid, illegal, or unenforceable, the balance of this Agreement shall stand, shall be enforceable and shall be read as if the parties intended at all times to delete said invalid section, subsection, paragraph, subparagraph, sentence, phrase and word. In such event there shall be substituted for such deleted provision as similar in terms and in effect to such deleted provision as may be valid, legal and enforceable.

9. This Agreement shall be construed under the laws of the State of Texas and is performable in Hidalgo County, Texas.

EXECUTED in DUPLICATE this the 19th day of February, 2009.

SOUTH TEXAS COLLEGE, TEXAS

By: _____

Dr. Shirley A. Reed, President

ATTEST:

By: _____

South Texas College Board Secretary
Chair

Mike Allen

Print Name

HIDALGO COUNTY, TEXAS

By: _____

J.D Salinas, III Hidalgo County Judge

ATTEST:

BY: _____

Arturo Guajardo, Jr. Hidalgo County Clerk

HIDALGO COUNTY ELECTIONS OFFICER

By: _____

Yvonne Ramón, Elections Administrator

APPROVED AS TO LEGAL FORM:
ATLAS & HALL L.L.P.,

BY: _____

Stephen L. Crain

HIDALGO COUNTY ELECTIONS DEPARTMENT**INVOICE – EXHIBIT “A”**101 S. 10th St.

P.O. Box 659

Edinburg, Texas 78540

Phone: 956/318-2570

Fax: 956/318-2569

ESTIMATE**DO NOT USE ESTIMATE FOR PAYMENT
PAYMENT MUST BE MADE WITH ORIGINAL INVOICE****SERVICE FOR:**
South Texas College**JOB DESCRIPTION:**Election Services for **May 9, 2009** Election
(Please make checks payable to Hidalgo
County Elections Department)

DATE	SERVICE DESCRIPTION	AMOUNT	
	iVotronic (voting machine) 2 Early Vote @ \$100.00 ea	\$200.00	
	iVotronic (ADA voting machine) 2 Early Vote @ \$100.00 ea	\$200.00	
	iVotronic (voting machine) 9 Election Day @ \$100.00 ea	\$900.00	
	iVotronic (ADA voting machine) 9 Election Day @ \$100.00 ea	\$900.00	
	Programming of voting equipment	\$50.00	
	Ballot Board (other entities)	\$150.00	
	Election Judges Kit for Early Vote 2 @ \$35.00	\$70.00	
	Election Judges Kit for Election Day 9 @ \$35.00	\$315.00	
	Election Department Staff Overtime	N/A	
	Paper Ballots for mail-in ballots (case(1,000) @ \$80.00)	\$80.00	
	Combination Forms E.V. 200 forms x .45 each= \$135.00 Combination Forms E.D. 200 forms x .45 each= \$135.00	\$270.00	
	The Monitor Newspaper	\$1000.00	
	Payroll Election Workers (8) – Early Vote	\$6,930.00	
	Payroll Election Workers (36) – Election Day	\$4,158.00	
	Sprint Wireless Cell Phone E.V.(1 cell x \$42.00)= \$84.00 Sprint Wireless Cell Phone E.D.(9 cells x \$42.00)= \$378.00	\$462.00	
	Training – Election Workers E.V. \$168.00 Training – Election Workers E.D. \$504.00	\$672.00	
	Envelopes for Mail-In Ballots 150 x.50 x 4 envelopes	\$300.00	
	Postage for Mail-In Ballots 150 x .58	\$87.00	
	Liability insurance for 2 workers x \$9 x 210hrs x 0.42% - Early Vote – Supervisors	\$15.88	
	Liability insurance for 6 workers x \$8 x 630hrs x 0.42% - Early Vote – Clerks	\$127.01	
	Liability insurance for 9 workers x \$9 x 126hrs x 0.42% - Election Day – Presiding Judges	\$42.87	
	Liability insurance for 27 workers x \$8 x 378hrs x 0.42% - Election Day – Clerks	\$342.92	
	TOTAL COST OF ELECTION	\$17,352.68	
	Administrative Fee (10% x \$17,352.68)	\$1,735.27	
	TOTAL DUE ELECTIONS DEPARTMENT	\$19,087.95	

THE STATE OF TEXAS §
 § **CONTRACT FOR ELECTION SERVICES**
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR (“ADMINISTRATOR”), Yvonne Ramón, on behalf of Hidalgo County, a political subdivision of the State of Texas, and the CITY OF LA VILLA, hereinafter referred to as “THE ENTITY,” pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, CITY OF LA VILLA , by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be held on May 09, 2009 and desires that certain election services be provided by ADMINISTRATOR through her Elections Department; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR’S office pursuant to the terms of this Contract, which costs are set out in Article VI hereof; and

WHEREAS, the CITY OF LA VILLA and ADMINISTRATOR desire to enter into a contract setting out the respective responsibilities of the parties;

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE I

PURPOSE

1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the CITY OF LA VILLA for its election to be held on May 09, 2009 and any Runoff, if applicable.

ARTICLE II

SERVICES

2.01. ADMINISTRATOR agrees to provide to the CITY OF LA VILLA the following general services:

- (A) Procure, program, prepare, and distribute adequate election equipment and transport equipment to and from the polling locations, including early voting substations, for the CITY OF LA VILLA;**
- (B) Distribute the lists of registered voters to be used in conducting the election, as provided by Hidalgo County Voter Registration pursuant to the request by the CITY OF LA VILLA;**
- (C) Provide information for election officers;**
- (D) Provide general advisory services; and**
- (E) Provide such incidental related services as may be necessary to effect the election.**

ARTICLE III

SCHEDULE FOR PERFORMANCE OF SERVICES

3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV

SERVICES NOT PROVIDED BY COUNTY

4.01. ADMINISTRATOR shall have no responsibility for insuring the passage of the appropriate Election Order by the CITY OF LA VILLA, preparing or sending Justice Department Submissions, publishing and (or) posting the election notice as required by the Texas Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of the CITY OF LA VILLA election records.

ARTICLE V

TERM

5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI

COST OF SERVICE AND BILLING

6.01 In consideration for the services provided hereunder by ADMINISTRATOR, the CITY OF LA VILLA agrees to pay ADMINISTRATOR the amount of \$100.00 leasing fee for each iVotronic and \$100.00 leasing fee for each ADA iVotronic, AND a \$50.00 programming fee used in the initial Election. The above described fees for each machine and programming fee shall be additionally charged for any Runoff Election.

6.02 Payment shall be made by the CITY OF LA VILLA within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment shall be made by check payable to the Hidalgo County Elections Administrator and mailed to:

**Yvonne Ramón
Hidalgo County Elections Administrator
PO Box 659
Edinburg, Texas 78540**

6.03 Any monies remaining after the payment of all costs of elections bills, shall be the property of the CITY OF LA VILLA and returned to it.

ARTICLE VII

7.01 IF ANY OF THE ELECTION EQUIPMENT COMES LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII
GENERAL PROVISIONS

8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.

8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this _____ day of _____, 2009

ELECTIONS ADMINISTRATOR

BY: _____

YVONNE RAMÓN

CITY OF LA VILLA
NAME OF LEASING ENTITY

BY: _____

PRINT: HECTOR ELIZONDO

TITLE: Mayor

ATTEST

BY: _____

PRINT: Lupita Suarez

TITLE: City Secretary

APPROVAL COUNTY OF HIDALGO:

BY: _____

JUAN DE DIOS "JD" SALINAS, III
COUNTY JUDGE

ATTEST

BY: _____

ARTURO GUAJARDO, JR.
COUNTY CLERK

APPROVED AS TO LEGAL FORM:

ATLAS & HALL L.L.P.,

BY: _____

STEPHEN L. CRAIN

THE STATE OF TEXAS §
 § **CONTRACT FOR ELECTION SERVICES**
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR ("ADMINISTRATOR"), Yvonne Ramón, on behalf of Hidalgo County, a political subdivision of the State of Texas, and the CITY OF SAN JUAN, hereinafter referred to as "THE ENTITY," pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, CITY OF SAN JUAN, by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be held on May 09, 2009 and desires that certain election services be provided by ADMINISTRATOR through her Elections Department; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR'S office pursuant to the terms of this Contract, which costs are set out in Article V1 hereof; and

WHEREAS, the CITY OF SAN JUAN and ADMINISTRATOR desire to enter into a contract setting out the respective responsibilities of the parties;

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE I

PURPOSE

1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the CITY OF SAN JUAN for its election to be held on May 09, 2009, and any Runoff, if applicable.

ARTICLE II

SERVICES

2.01. ADMINISTRATOR agrees to provide to the CITY OF SAN JUAN the following general services:

- (A) Procure, program, prepare, and distribute adequate election equipment and transport equipment to and from the polling locations, including early voting substations, for the CITY OF SAN JUAN;**
- (B) Distribute the lists of registered voters to be used in conducting the election, as provided by Hidalgo County Voter Registration pursuant to the request by the CITY OF SAN JUAN;**
- (C) Provide information for election officers;**
- (D) Provide general advisory services; and**
- (E) Provide such incidental related services as may be necessary to effect the election.**

ARTICLE III

SCHEDULE FOR PERFORMANCE OF SERVICES

3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV

SERVICES NOT PROVIDED BY COUNTY

4.01. ADMINISTRATOR shall have no responsibility for insuring the passage of the appropriate Election Order by the CITY OF SAN JUAN, preparing or sending Justice Department Submissions, publishing and (or) posting the election notice as required by the Texas Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of the CITY OF SAN JUAN election records.

ARTICLE V

TERM

5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI

COST OF SERVICE AND BILLING

6.01 In consideration for the services provided hereunder by ADMINISTRATOR, the CITY OF SAN JUAN agrees to pay ADMINISTRATOR the amount of \$100.00 leasing fee for each iVotronic and \$100.00 leasing fee for each ADA iVotronic, AND a \$50.00 programming fee used in the initial Election. The above described fees for each machine and programming fee shall be additionally charged for any Runoff Election.

6.02 Payment shall be made by the CITY OF SAN JUAN within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment shall be made by check payable to the Hidalgo County Elections Administrator and mailed to:

**Yvonne Ramón
Hidalgo County Elections Administrator
PO Box 659
Edinburg, Texas 78540**

6.03 Any monies remaining after the payment of all costs of elections bills, shall be the property of the CITY OF SAN JUAN and returned to it.

ARTICLE VII

7.01 IF ANY OF THE ELECTION EQUIPMENT COMES LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII
GENERAL PROVISIONS

8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.

8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.

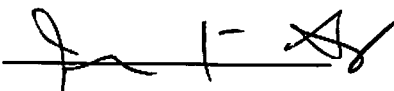
8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this 26th day of February, 2009

ELECTIONS ADMINISTRATOR

BY: _____
YVONNE RAMÓN

CITY OF SAN JUAN
NAME OF LEASING ENTITY

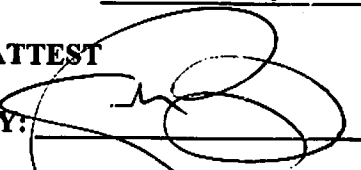
BY: 
PRINT: Tony Garza

TITLE: City Manager

APPROVAL COUNTY OF HIDALGO:

BY: _____
JUAN DE DIOS "JD" SALINAS, III
COUNTY JUDGE

ATTEST

BY: 
PRINT: Gloria Banda-Gonzales

TITLE: City Secretart

ATTEST

BY: _____
ARTURO GUAJARDO, JR.
COUNTY CLERK

APPROVED AS TO LEGAL FORM:

ATLAS & HALL L.L.P.,

BY: _____
STEPHEN L. CRAIN

AI-14364

11.A.

CLAIM

CC REGULAR

Date: 03/09/2009

Submitted By: Alma Ybarra, GEN. GOVT. BLDGS.

Submitted For: Alma Ybarra

Department: GEN. GOVT. BLDGS.

Information

CAPTION

Presentation for discussion and approval of claim to pay O'Reilly Auto Parts for invoice numbers 0540-45615 in the amounts of \$380.89. Second page of original quote was overlooked. Requesting authority for county auditor to issue payment after review, audit and processing procedures are completed.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #: 9-1100-419-40-220-001-0-663 & 681

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Objects 663 & 681 have available balances of \$13,149.85 & \$6,117.95 (respectively) as of 3/5/09.

Attachments

Link: B&G Memo

Link: CLAIM--O'REILLY

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/04/2009 03:32 PM	APRV
2	Dale Kennan	Dale Kennan	03/05/2009 11:03 AM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 03:22 PM	APRV

Form Started By: Alma Ybarra

Started On: 03/04/2009 02:40 PM

Final Approval Date: 03/05/2009



BUILDING & GROUNDS

County Of Hidalgo

DANIEL FLORES

Director
To: Whom it may concern

From: Daniel Flores, Buildings & Grounds Director

Date: March 05, 2009

Ref: Claim

On January 09, 2009 a quote was brought in by one of the maintenance employees to purchase some vehicle parts, there were two pages to the quote with items listed on both sides the second page was attach to the back part of the first page and was not noticeable. When the requisition was entered only the items on the first page were entered and the purchase order was given to the employee to get the items, but due to an oversight he assumed that the purchase order was for all items listed on first and second page and purchased all items.

After discussing the situation with the Purchasing Dept. they advised us to pay only the items that were originally listed on the P.O which were the ones on the first page and the other items on the second page to be submitted as a claim.

Therefore we are requesting that O'Reilly's invoice number 0540-456156 in the total amount of \$380.89 for extra items purchased be approved and process for payment as a claim.

Account number 9-1100-419-40-220-001-0-681

If there are any questions or more information is required regarding this matter, please call me @ 289-7850



OFFICE P.O. BOX 1156, SPRINGFIELD, MO. 65801
PHONE (417) 862-3333

BILL TO

476528

SHIP TO

HIDALGO COUNTY BUILDING &
GROUNDS
PO BOX 1356
EDINBURG

TX 78540-1356

STORE PHONE # 956 383-6655
REMIT TO: PO BOX 790098
ST LOUIS MO 63179-0098

INVOICE
NUMBER

0540-456156

INVOICE
TYPE

CHARGE SALE

INVOICE
DATE

1/21/03

COUNTER NO.	SPECIAL INSTRUCTIONS	SHIP VIA	CUSTOMER ORDER NO.	TIME OF ORDER	FILLED BY	CHECKED BY						
12074	JUST NEED PD		615516	13:49:36								
TAX	R	QTY	LINE	ITEM NUMBER	UNIT MEAS.	CD	DESCRIPTION	LIST PRICE	NET PRICE	DISC %	CORE PRICE	EXTENDED PRICE
N	*	6	MOB	1-10-30-1	EA	P	12802 MT OIL	45.75	26.99			161.94
N	*	6	MOB	1-10-30-1	EA	P	12802 MT OIL	45.75	26.99			161.94
N	*			NFB. DEFECT WARRANTY								
N	*	5	BS	04572	BY		BOOSTER OIL	42.35	24.99			124.95
N	*	5	XTB	15-5606	CD		BLOW GUN	7.27	2.27			11.35
N	*	5	XTB	15-5607	CD		BLOW GUN	13.60	4.12			20.60
N	*	5	XTB	15-7566	CD		AIR CHUCK	11.00	3.37			16.85
N	*			90 DAY LIMITED WARRANTY								
N	*	2	PM	0440	CD		STOP/TAILO LT	13.20	5.64			11.28
TOTALS								32	850.50	454.93		
CUSTOMER COPY								We appreciate your business		PAGE 1		
CASH TEND.										SUB-TOTAL		454.93
CHANGE										MISC.		
TOTAL										TAX		
TOTAL										TOTAL		

CUSTOMER SIGNATURE: *[Signature]*

Visit Us At: www.oreillyauto.com

2009 FEB 19 PM 7:05

RECEIVED BY COUNTY AUDITOR



OFFICE P.O. BOX 1156, SPRINGFIELD, MO. 65801
PHONE (417) 862-3333

BILL TO

476528

SHIP TO

HIDALGO COUNTY BUILDING &
GROUNDS
PO BOX 1356
EDINBURG

TX 78540-1356

STORE PHONE # 956 383-6655
REMIT TO: PO BOX 790098
ST LOUIS MO 63179-0098

INVOICE
NUMBER

0540-456156

INVOICE
TYPE

CHARGE SALE

INVOICE
DATE

1/21/03

COUNTER NO.	SPECIAL INSTRUCTIONS	SHIP VIA	CUSTOMER ORDER NO.	TIME OF ORDER	FILLED BY	CHECKED BY						
12074	JUST NEED PD		615516	13:49:36								
TAX	R	QTY	LINE	ITEM NUMBER	UNIT MEAS.	CD	DESCRIPTION	LIST PRICE	NET PRICE	DISC %	CORE PRICE	EXTENDED PRICE
N	*	3	PM	0440	CD	P	STOP/TAILO LT	13.20	5.64			16.92
N	*	10	ARM	10028	EA		PROTECTANT	13.54	7.99			79.90
N	*	10	SLT	10011	EA		TIRE SEALANT	13.54	7.99			79.90
N	*			NFB. DEFECT WARRANTY								
N	*	5	RUM	55354	ST		FLOOR MAT	44.05	25.99			129.95
N	*	3	ARM	08330	EA		FOAM CLEANER	6.76	3.99			11.97
N	*			NFB. DEFECT WARRANTY								
N	*	3	CRD	12009	EA		WAX BRUSH	20.00	10.99			50.97
TOTALS								66	1487.83	824.54		
CUSTOMER COPY								We appreciate your business		PAGE 2		
CASH TEND.										SUB-TOTAL		824.54
CHANGE										MISC.		
TOTAL										TAX		
TOTAL										TOTAL		

CUSTOMER SIGNATURE: *[Signature]*

Visit Us At: www.oreillyauto.com

2009 FEB 19 PM 7:05

RECEIVED BY COUNTY AUDITOR

TOTAL \$380.89

AI-14334

12.A.

**Open Cut- I Road / Owassa Road
CC REGULAR**

Date: 03/09/2009
Submitted By: Sandra Garcia, RIGHT OF WAY DEPT.
Submitted For: Joe Pena
Department: RIGHT OF WAY DEPT.
Agenda Category: Right of Way

Information

CAPTION

Authorization for discussion, consideration and/or approval for North Alamo Water Supply Corporation to open cut Water Street in Lopezville (ES/S "I" Road and Owassa Road) for the installation of a 3/4" service connection.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
NO BUDGETARY IMPACT. NAWSC to replace roadway to original condition.

Attachments

Link: Permit Application

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/04/2009 08:12 AM	APRV
2	Dale Kennan	Dale Kennan	03/04/2009 11:14 AM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 02:38 PM	APRV
4	Purchasing Department	Marty Salazar	03/05/2009 03:00 PM	APRV

Form Started By: Sandra Garcia
Started On: 03/03/2009 12:04 PM
Final Approval Date: 03/05/2009

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 9th day of Mar., 2009 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

The North Alamo Water Supply Corporation hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2" inch water gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

1. **Lopezville L29 B3 (Ird ES/S Owassa)-Need to break pavement -line in middle of Rd-
Jose A Luevano -3/4" service connection**

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permittee has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all

related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

6. In the event that the Commissioners' Court of Hidalgo County gives the Permittee permission to cut, burrow and bore beneath the said public road or roadway, the Permittee will replace the road in the same condition as it was, which will require a refill of the ditch caused by installation of the pipe, tamping, and a waiting period of approximately sixty (60) days to allow for proper settling and then a replacement of the surface, if required. The Permittee will notify the County Commissioner of the Precinct in which the construction project is located upon the completion of the refill above mentioned and the County Commissioner will make such inspections as he deems necessary at that time, at the expiration of said sixty (60) day period and after resurfacing has been made to determine if the work has been done properly. Permittee will comply with such requirements in replacing said road as the County Commissioner concerned may require.
7. In the event Hidalgo County, Texas, the State Department of Highways and Public Transportation or any other municipality then constructing, reconstructing, maintaining or any other municipality then constructing, reconstructing, maintaining and operating said public road should, in the orderly course of its construction, reconstruct and/or repairing and maintaining of said road, deem it advisable to relocate said pipeline or to have same removed from said right of way entirely, then the Permittee covenants and obligates itself to remove and relocate said pipeline or to remove same entirely from right of way at its own expense, such removal or relocation to be done at the will and pleasure of the County of Hidalgo, Texas, the State Highways and Public Transportation or any other municipality that may be constructing, maintaining and operating said public road, which covenants, obligations and agreements shall be binding on Permittee, its successors and assigns and should Permittee, upon being given fifteen (15) days written notice to remove or relocate said pipelines by and of the aforementioned agencies, then the agency constructing, reconstructing, maintaining and operating said public road may thereupon remove same and be absolved and any responsibility and liability resulting from damage to said pipeline or injuries to Permittee, its successors and assigns as a result of removing same. By the acceptance of this granting of permission to lay, construct and maintain said pipelines, Permittee fully assumes responsibility and obligates itself to perform in its entirety the covenants, obligations and requirements hereinbefore set out.
8. It is understood and agreed that in the event a leak should develop in said pipeline, and upon being notified by the County of Hidalgo, Texas, acting, through any of its authorized agents and representatives, the Permittee will immediately repair and/or replace the injured or damaged section of said pipeline without delay.
9. It is expressly understood and agreed that no representation is made that the County of Hidalgo, Texas is the owner in fee or holder of an easement over and across the public road right of way in question and under consideration, and Permittee shall fully satisfy itself of the right to enter upon said land for the purposes of laying, constructing and maintaining of said pipeline so far as the fee owner thereof is concerned. The County of Hidalgo, Texas shall be by Permittee hold blameless from any damages or injuries occasioned by the entry and acts of Permittee as a result of the construction, maintenance and operation of said pipeline, and Permittee assumes full responsibility and liability for any damages or injuries arising or occasioned therefrom. In the event that legal action is brought against the County of Hidalgo with regard to such entry and acts of Permittee, the Permittee agrees to defend such action at its own cost and agrees to pay all court costs and attorney's fees incident thereto.
10. Permittee, in consideration of the County of Hidalgo, Texas granting and permitting the installation, construction, laying and maintaining the aforescribed pipeline over, along or across County's public road as hereinbefore before set forth, agrees to defray the expense of a supervisor designated by the

Commissioner of the Precinct in which said roads are situated, which said supervisor, acting as the agent of the County, shall have the right, during the construction, laying installation or in maintenance thereof of said pipeline, to assure the County that said work of constructing, laying or maintaining of said line, including the removal and replacement, is all done in accordance with the provisions of the permit, and failure of Permittee to so perform as provided therein shall constitute grounds, at the election of Permitter, to terminate this contract and agreement instantly.

11. This permit will expire approximately (1) year to the day it was approved through the County Commissioners Court of Hidalgo County, Texas.

WITNESS our hands this the 9th Day of March, 2009.

COUNTY JUDGE

COMMISSIONER, PRECINCT NO. 1

COMMISSIONER, PRECINCT NO. 2

COMMISSIONER, PRECINCT NO. 3

COMMISSIONER, PRECINCT NO. 4

Blanca G Garza of Permittee, North Alamo Water Supply Corporation
(Printed Name of Agent) (Company Name)

420 S Doolittle Rd Edinburg Tx 78542 (956)383-1618 fax (956)318-0909
(Address / Phone / Fax)

in the aforementioned permit, does hereby accept the granting of same upon the terms, conditions and agreements, covenants and obligations as set forth therein, and agrees that same shall be fully binding upon the Permittee, its successors and a

WITNESS my hand this the 3rd Day of March, 2009.

BY: Blanca G. Garza
Signature

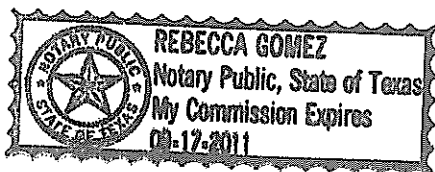
Clerk
Title

THE STATE OF TEXAS

COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, a Notary Public in and for Hidalgo County, Texas, on this day personally appeared JUAN D SALINAS 111, County Judge of Hidalgo County, Texas and SYLVIA HANDY, HECTOR PALACIOS, JOE M. FLORES and OSCAR L. GARZA Commissioners of Hidalgo County, Texas known to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 3rd day of March 2009.



Rebecca Gomez
Notary Public, State of Texas

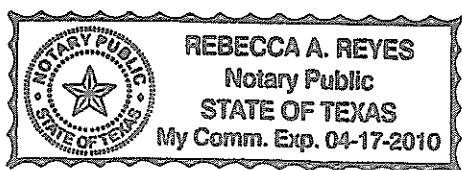
My Commission Expires:

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

BEFORE ME, the undersigned authority, a Notary Public in and for Hidalgo County, Texas, on this day personally appeared Blanca G Garza, Agent of North Alamo Water Supply Corporation known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of this said North Alamo Water Supply Corporation a corporation, and that he executed the same as the act of such corporation, and that he executed the same as the act of such corporation for the purposes and consideration therein expressed and in the capacity therein stated.

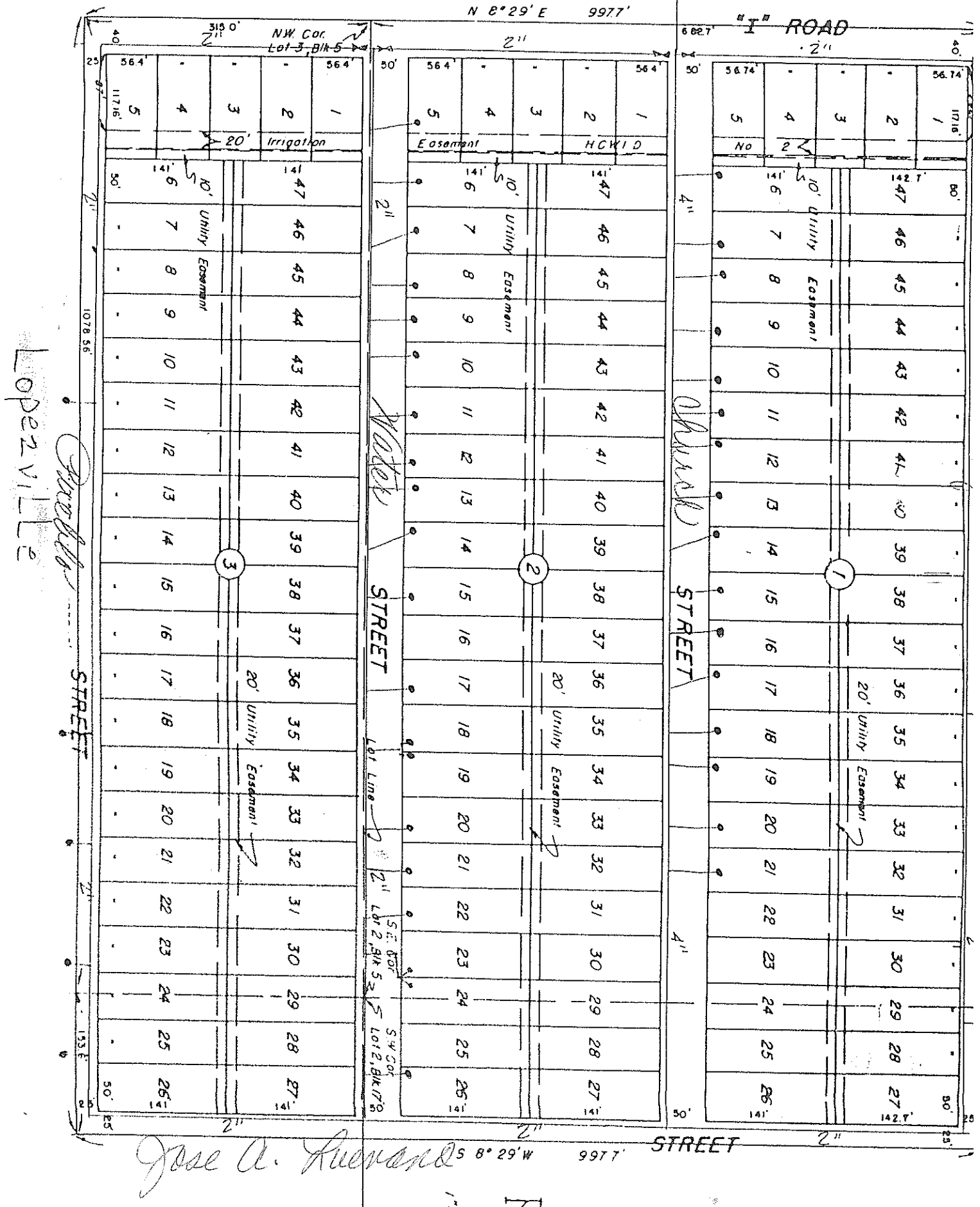
GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 3rd day of March, 2009.



Rebecca A Reyes
Notary Public, State of Texas

My Commission Expires:

3:34 PM



AI-14298

13.A.

**Turbine Donation for South Tower Park
CC REGULAR**

Date: 03/09/2009
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Precinct #2

Information

CAPTION

Discussion and possible action regarding the donation of an energy generating wind turbine to Hidalgo County Precinct 2 by the Texas A&M University Systems in conjunction with the Texas Engineering Experiment Station (TEES), the Texas State Energy Conservation Office (SECO) and the Science Academy of South Texas.

BACKGROUND

Fiscal Impact

<u>FISCAL YEAR:</u>	<u>ACCT. #:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	<u>MATCHING FUNDS Y/N?:</u>
<u>BUDGETARY IMPACT:</u> No fiscal impact at this time	

Attachments

Link: [Letter](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	02/27/2009 07:58 AM	APRV
2	Dale Kennan	Dale Kennan	02/27/2009 03:54 PM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 02:50 PM	APRV
4	Dina Trevino	Dina Trevino	03/05/2009 05:04 PM	APRV
5	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Yolanda Cisneros

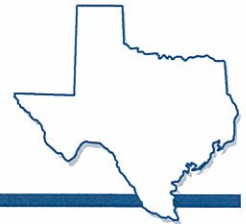
Started On: 02/26/2009 04:52 PM

Final Approval Date: 03/06/2009



TEXAS ENGINEERING
EXPERIMENT STATION

Texas Center for Applied Technology



January 9, 2009

Commissioner Hector "Tito" Palacios
Precinct 2
Hidalgo County, Texas
301 E. State St.
Pharr, TX 78577

Dear Commissioner Palacios,

This letter is the official proposal from the Texas Engineering Experiment Station (TEES) and the Texas State Energy Conservation Office (SECO) to allow siting of an axial flow wind turbine built by students at the Science Academy of South Texas at the Hidalgo County South Tower CRC Park on South Tower Road in Alamo, TX. As you know, SECO has funded TEES to provide a hands-on engineering project experience for high school engineering magnet program students that is developing plans for a wind turbine to be used by colonia residents to provide nighttime controllable lighting for those dwellings that are not grid connected. The plans will be translated to Spanish and will be available for distribution to local residents. To validate their plans, the Science Academy is building two turbines. The first will be on the campus and the students would like to place the second turbine in a location that is visible to the community and easily accessible for display to the public. In our discussions with County Administrator Mr. Humberto Garza, we have identified that a location that meets these requirements at the S. Tower CRC Park currently under construction. This letter summarizes the location and makes a formal recommendation for the Commission's action.

The location desired is in the center of the park (Location 1 on the attached diagram). This location has excellent wind exposure and will allow the turbine to power the lighting of the planned pavilion to the north of the location. We are also asking that the County donate and install the concrete pads for the turbine and install a safety fence around the site. The details have been provided to Mr. Garza, Mr. Ramiro Gutierrez (your consulting engineer on this S. Tower project) and Mr. Tommy Canulo, the representative of VA Architecture for the project.

We are scheduled to install the turbines on Friday and Saturday April 3rd and April 4th, 2009 with the S. Tower installation on Saturday the 4th. We look forward to hearing from you. If you have any questions, please feel free to contact me at 210-385-1008 or d-schneider@tamu.edu.

Sincerely,

Dean L. Schneider, Ph.D., PE
Assistant Director, San Antonio Operations
Texas Engineering Experiment Station
The Texas A&M University System

Attachment: Proposed Location Diagram and Concrete Specifications

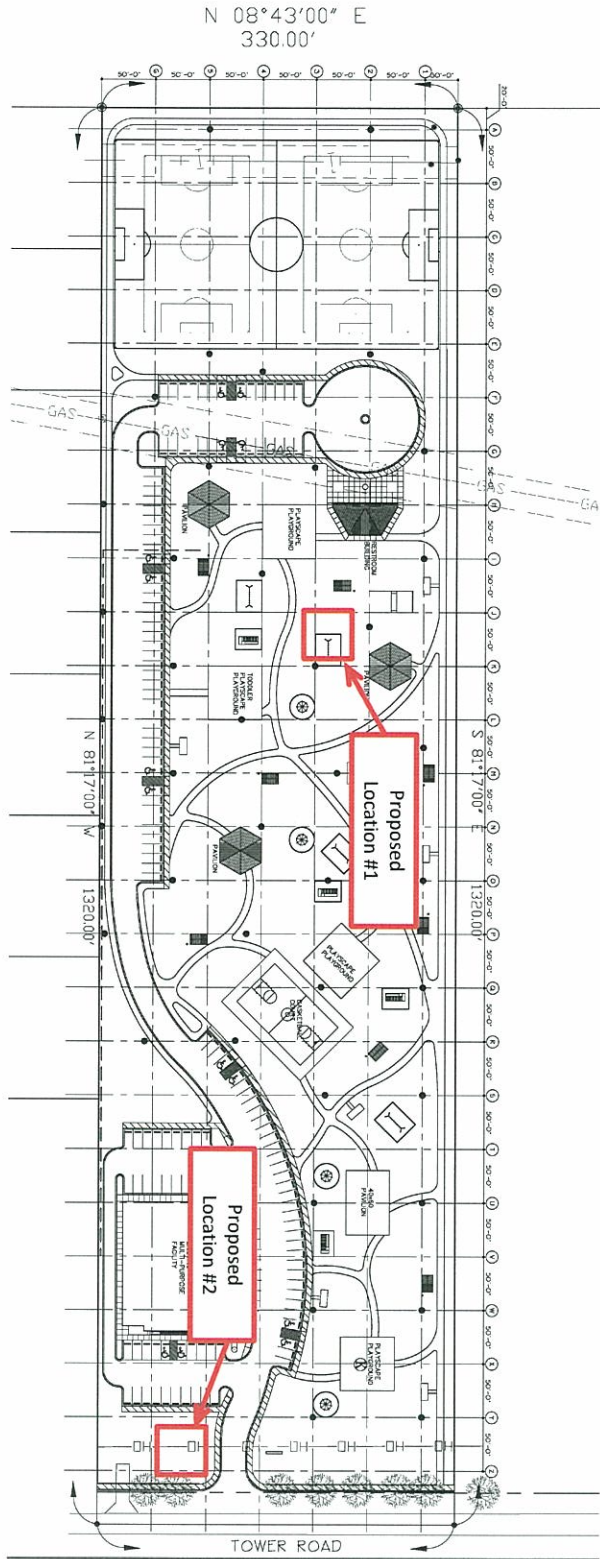
PRELIMINARY NOT FOR CONSTRUCTION 12-22-08

ALL CONSTRUCTION MATERIALS, CONSTRUCTION SYSTEMS AND/OR COMPONENTS, SHALL BE INSTALLED AS PER MANUFACTURER'S RECOMMENDATIONS, OR REQUIREMENTS.

A MASTER SITE PLAN
SCALE: 1/8" = 1'-0"
W/2" TYPICAL PLAN



• SOLAR POWERED LIGHTS AND SOCCER FIELD LIGHTS



© All rights reserved.
Date: 12-21-08

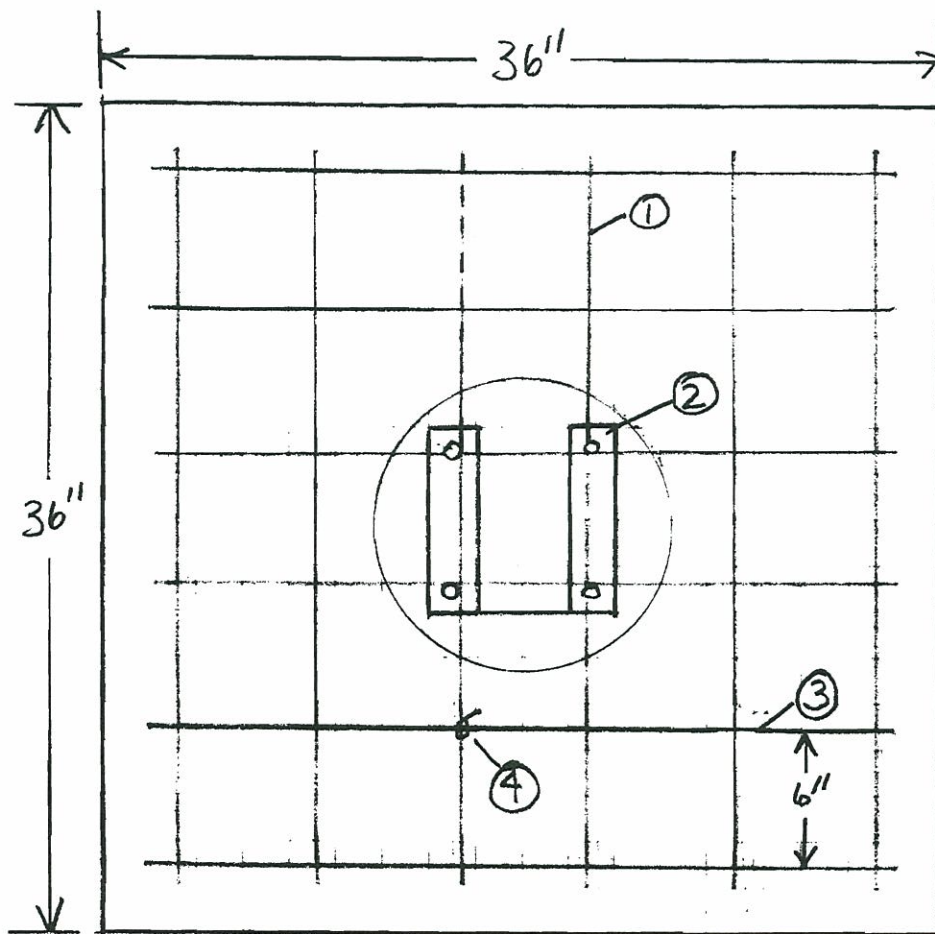
REVISION
1

DATE
12-21-08

V.A Architecture
Vargas & Associates 2029 Industrial Drive McAllen, Texas 78504 (956) 631-2242

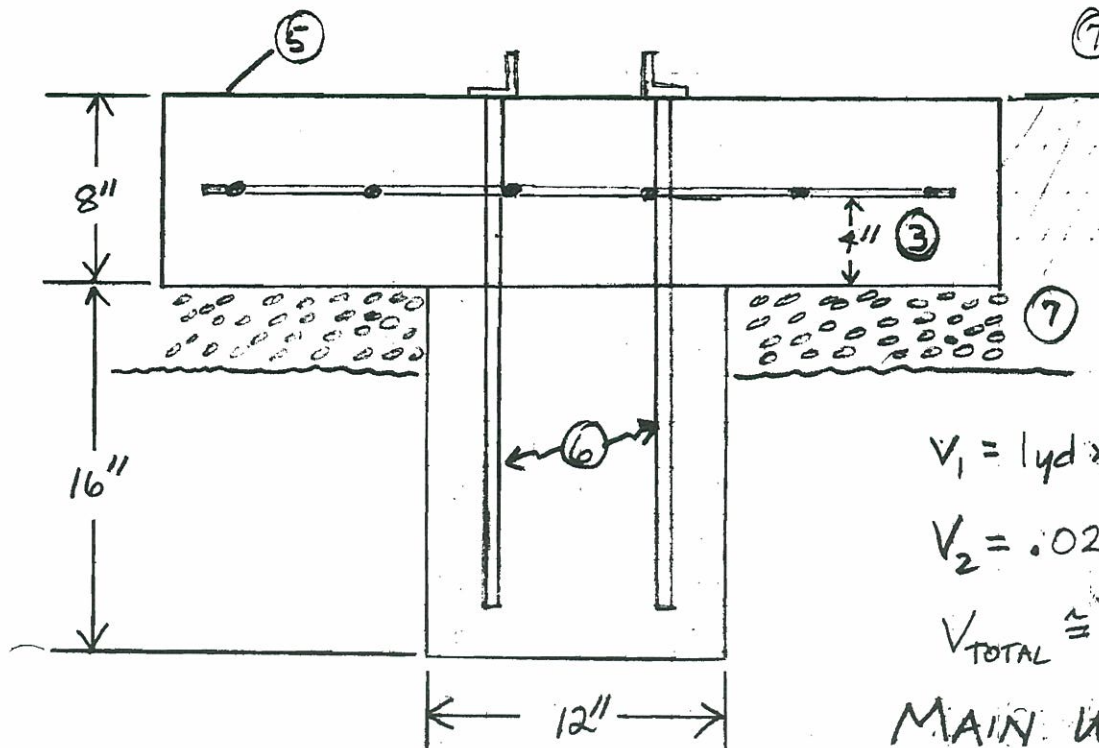
**SOUTH TOWER CRC/PARK
PENDING CONSTRUCTION ITEMS**
FOR
HIDALGO COUNTY
COMMISSIONER HECTOR "TITO" PALACIOS

These drawings and specifications are and shall remain the property of V.A. Architecture. They may not be copied, reproduced or altered in any way, shape or form without prior written approval and with appropriate compensation to V.A. Architecture.
DATE
12-21-08
REVISIONS
DRAWN BY
VA Architecture



Notes:

- ① Use #3 rebar in slab
- ② Place mounting pedestal approx. in slab center.
- ③ #3 rebar approx 6" on center and 4" from bottom of slab
- ④ Wire tie rebar at all cross locations (typical)
- ⑤ Broom finish
- ⑥ Existing rebar on mounting pedestal
- ⑦ Approximately 4" crushed rock; compacted.

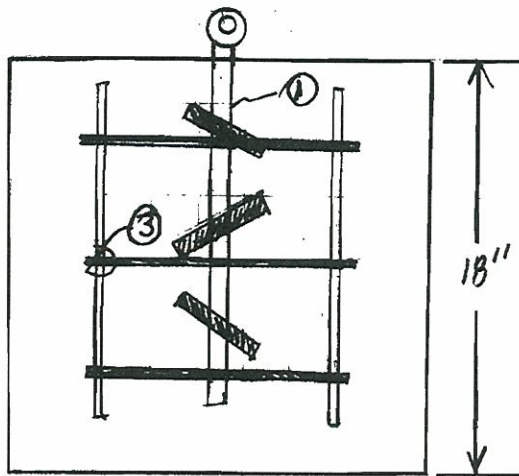
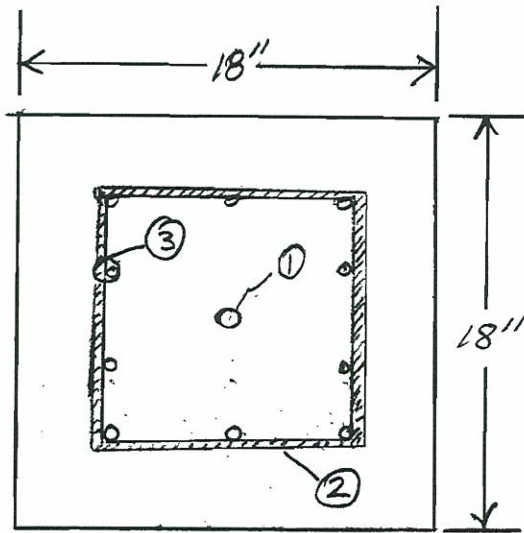


$$V_1 = 1\text{yd} \times 1\text{yd} \times .22\text{yd} = .22\text{yd}^3$$

$$V_2 = .02\text{yd}^3$$

$$V_{\text{TOTAL}} \approx .25\text{yd}^3$$

MAIN WIND TURBINE
SUPPORT PAD



Note: Some vertical rebar not shown for clarity of guy wire anchor.

@ 3 each

① Prefabricated guy anchor set in concrete center.

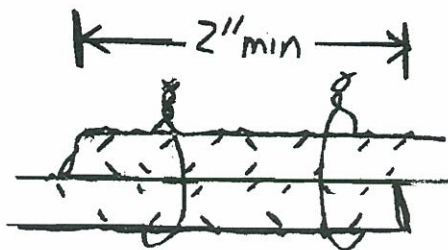
② Rebar "cage" using #3 rebar; overlap on exterior minimum 2"; stagger overlapping joints. SEE Detail A

③ Wire tie all rebar at cross locations

④ Actual rebar quantities 10 @ 14" for vertical and 3 @ 48" for horizontal.

$$V = .5 \times .5 \times .5 = .125 \text{ yd}^3$$

$$V_{\text{Total}} = .375 \text{ yd}^3$$



Detail A
Horizontal Rebar Overlap

GUY WIRE
ANCHOR BLOCKS

AI-14404

13.B.

**Ladie Pirates Basketball Team Resolution
CC REGULAR**

Date: 03/09/2009
Submitted By: Angela Garcia, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Precinct #2

Information

CAPTION

Resolution honoring the Hidalgo Lady Pirates Basketball Program.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/06/2009 08:00 AM	APRV
2	Dale Kennan	Dale Kennan	03/06/2009 08:09 AM	APRV
3	Auditor's Office	Linda Fong	03/06/2009 08:30 AM	APRV
4	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Angela Garcia

Started On: 03/06/2009 07:50 AM

Final Approval Date: 03/06/2009

AI-14394

14.A.

**Truancy Program Grant - OJJDP
CC REGULAR**

Date: 03/09/2009
Submitted By: Sergio Cruz, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Discussion, consideration, and action on revised program scope and budget of the OJJDP FY08 Truancy Program Grant, with authority to submit the revised program narrative and program budget to the U.S. Department of Justice - Office of Juvenile Justice and Delinquency Prevention (OJJDP).

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 04:41 PM	APRV
2	Rey Salazar	Rey Salazar	03/05/2009 04:58 PM	APRV
3	Auditor's Office	Linda Fong	03/06/2009 08:39 AM	APRV
4	Dina Trevino		03/06/2009 08:44 AM	NEW

Form Started By: Sergio Cruz
Started On: 03/05/2009 04:28 PM
Final Approval Date: 03/06/2009

AI-14318

14.B.1.

Pct #3 Inter-departmental Transfer
CC REGULAR

Date: 03/09/2009
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: Precinct #3

Information

CAPTION

Pct. #3 CAP (1311):
Requesting approval of 2009 inter-departmental transfer for Precinct #3 Colonia Access Program from Casa de los Vecinos (program 141) to Villa Capri (program 784) in the amount of \$2,437.50.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009
FUNDS AVAILABLE Y/N?: Y

ACCT. #: 9-1311-431-00-123-XXX-X-XXX
MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

9-1311-431-00-123-141-0-733-->9-1311-431-00-123-784-1-733; \$2,437.50

Available balance as of 03/04/09.

Attachments

Link: Inter-departmental

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/03/2009 09:07 AM	APRV
2	Roland Garcia	Rolando Garcia	03/04/2009 09:46 AM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 02:57 PM	APRV
4	Mike Escaname		03/06/2009 08:44 AM	NEW

Form Started By: Norma Ceballos
Started On: 03/02/2009 02:07 PM

Final Approval Date: 03/06/2009

INTER-DEPARTMENTAL TRANSFER

DATE: March 3, 2009

DEPARTMENT HEAD: Joe M. Flores, Commissioner

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 9-1311-431-00-123-XXX-X-XXX

SUBJECT: **Inter-departmental Transfer/s (increase/decrease)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Inter-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM:		
9-1311-431-00-123-141-0-733	Casa De Los Vecinos Drainage Ditches	(2,437.50)
TO:		
9-1311-431-00-123-784-1-733	Villa Capri Drainage Ditches	\$ 2,437.50
Total Budget (Increase/Decrease)		0.00

REASON: To cover expected expenses.

Department Head Signature

Date

Approved Commissioners' Court

Attest County Clerk

AI-14342

14.B.2.

Interdept- Co Wide/ Emerg. Srvs
CC REGULAR

Date: 03/09/2009
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Co. Wide Contingency/Emergency Services (1100):
Approval of 2008 interdepartmental transfer from County Wide Administration to various
Emergency Services accounts in the amount of \$153,847.50 to fund year end
expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 **ACCT. #:** 8-1100-4XX-X0-XXX-0XX-0-XXX
FUNDS AVAILABLE Y/N?: Pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

8-1100-415-00-115-002-0-899 --> 8-1100-422-20-300-XXX-0-841 \$153,847.50
Available balance pending AI- 14341, CC 03-09-09

Attachments

Link: Interdept- Co Wide/ Emerg. Srvs.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/03/2009 03:14 PM	APRV
2	Roland Garcia	Rolando Garcia	03/04/2009 10:28 AM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 03:01 PM	APRV
4	Purchasing Department	Marty Salazar	03/05/2009 03:01 PM	APRV

Form Started By: Veronica Lopez Started On: 03/03/2009 03:00 PM

Final Approval Date: 03/05/2009

DATE: March 3, 2009

2008
Transfer

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Dept. of Budget & Management for
Emergency Services

ACCOUNT NUMBER: 8-1100-4XX-X0-XXX-0XX-0-XXX



SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
8-1100-415-00-115-002-0- 899	Co Wide Adm- Contingency	(\$153,847.50)
TO		
8-1100-422-20-300-002-0- 841	Emerg Srvs- Alamo FD- Aid to Govt Agency	\$12,510.00
8-1100-422-20-300-003-0- 841	Emerg Srvs- Alton FD- Aid to Govt Agency	\$27,755.00
8-1100-422-20-300-004-0- 841	Emerg Srvs- Donna FD- Aid to Govt Agency	\$15,130.00
8-1100-422-20-300-006-0- 841	Emerg Srvs- Edinburg FD- Aid to Govt Agency	\$28,535.00
8-1100-422-20-300-007-0- 841	Emerg Srvs- Elsa FD- Aid to Govt Agency	\$5,332.50
8-1100-422-20-300-009-0- 841	Emerg Srvs- La Joya FD- Aid to Govt Agency	\$23,755.00
8-1100-422-20-300-014-0- 841	Emerg Srvs- Mission FD- Aid to Govt Agency	\$5,265.00
8-1100-422-20-300-016-0- 841	Emerg Srvs- Palmview FD- Aid to Govt Agency	\$15,335.00
8-1100-422-20-300-019-0- 841	Emerg Srvs- Weslaco FD- Aid to Govt Agency	\$20,230.00
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: Interdepartmental transfer from Co. Wide Administration- Contingency to various Emergency Services accounts to clear 2008 Aid to Govt. Agency negatives.

Approved by

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

AI-14341

14.B.3.

Interdept- Jail/Co. Wide Adm. 030309

CC REGULAR

Date: 03/09/2009
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Jail/Co. Wide Contingency (1100):
Approval of 2008 interdepartmental transfer from Jail to Countywide Administration-Contingency in the amount of \$207,000.00 to fund year end expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 **ACCT. #:** 8-1100-4XX-XX-XXX-002-0-XXX
FUNDS AVAILABLE Y/N?: Yes **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

8-1100-423-21-280-002-0-XXX --> 8-1100-415-00-115-002-0-899 \$207,000.00 to facilitate the close out of calendar year 2008; funds available as of 03-03-09.

Attachments

Link: Interdept- Jail/Co Wide Adm

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/03/2009 02:38 PM	APRV
2	Dale Kennan	Dale Kennan	03/03/2009 03:55 PM	APRV
3	Rey Salazar	Rey Salazar	03/05/2009 04:47 PM	APRV
4	Auditor's Office	Linda Fong	03/05/2009 05:11 PM	APRV
5	Purchasing Department	Angela Garcia	03/06/2009 08:44 AM	APRV

Form Started By: Veronica Lopez Started On: 03/03/2009 02:19 PM

Final Approval Date: 03/06/2009

DATE: March 3, 2009

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Dept. of Budget & Management for Sheriff's Department/ Co. Wide

ACCOUNT NUMBER: 8-1100-4XX-XX-XXX-002-0-XXX

2008 Transfer

AI- 14341



SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
8-1100-423-21-280-002-0- 260	Jail- Workers Comp	(\$17,000.00)
8-1100-423-21-280-002-0- 331	Jail- Physician Services	(\$50,000.00)
8-1100-423-21-280-002-0- 332	Jail- Hospital Services	(\$30,000.00)
8-1100-423-21-280-002-0- 339	Jail- Other Professional Services	(\$30,000.00)
8-1100-423-21-280-002-0- 431	Jail- Bldg R&M Service	(\$35,000.00)
8-1100-423-21-280-002-0- 432	Jail- Equip R&M Service	(\$45,000.00)
TO		
8-1100-415-00-115-002-0- 899	Co Wide Adm- Contingency	\$207,000.00
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: Interdepartmental transfer from various object codes with Jail to Co. Wide Administration- Contingency in the amount of \$207,000.00 to aid in funding negatives to close out the 2008 calendar year.

Approved by

COMMISSIONERS COURT

DATE _____

ATTEST, COUNTY CLERK

AI-14376

14.B.4.

2008 G/F and Special Revenue Funds interdept transfer for capital lease expenditures
CC REGULAR

Date: 03/09/2009
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management
Purchasing only: Interdepartmental Transfers

Information

CAPTION

General Fund & Special Revenue Funds:
Approval of 2008 interdepartmental transfer from various departments to capital leases-other debt principal in the amount of \$26,740.53 to fund capital lease expenditures.

BACKGROUND

Interdept transfer was submitted by Auditor's office, attached.

Fiscal Impact

FISCAL YEAR: 2008
FUNDS AVAILABLE Y/N?: Y
ACCT. #: G/F and Special Revenue funds
MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Approval of 2008 interdepartmental transfer from various departments-capital leases to capital leases-other debt principal in the amount of \$26,740.53 to fund capital lease expenditures. Refer to AI-14375.

Attachments

Link: 2008 interdept transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	03/05/2009 10:54 AM	APRV
2	Budget & Management	Veronica Lopez	03/05/2009 11:09 AM	APRV
3	Sylvia Solis	Sylvia Solis	03/05/2009 02:47 PM	APRV
4	Auditor's Office	Linda Fong	03/05/2009 02:56 PM	APRV
5	Purchasing Department	Marty Salazar	03/05/2009 03:01 PM	APRV

Form Started By: Ivan Cantu
Started On: 03/05/2009 10:11 AM

Final Approval Date: 03/05/2009

DATE: FEBRUARY 28, 2009

DEPARTMENT HEAD: RAY EUFRACIO, CPA, HIDALGO COUNTY AUDITOR

DEPARTMENT NAME: HIDALGO COUNTY AUDITOR'S OFFICE

ACCOUNT NUMBER: 8-XXXX-XXX-XX-XXX-XXX-X-XXX

SUBJECT: Interfund transfer(s) (Increases(decrease)) in Accordance with
Local Government Code, Chapter 111, Subchapter C

Honorable Commissioners' Court of Hidalgo County:

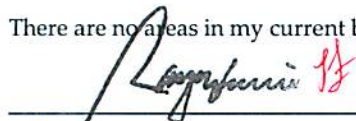
I would like to request the following amendments (increases) to my departmental budget in
accordance with Local Government Code, Chapter 111, Subchapter C.

	INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
1.	8-1100-412-00-003-001-0-780	139TH DC-CAPITAL LEASES - PO#604866	(613.04)
1.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	613.04
2.	8-1100-412-00-006-001-0-780	332ND DC-CAPITAL LEASES - PO#608490	(191.69)
2.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	191.69
3.	8-1100-412-00-066-001-0-780	JP PCT 3/PL 2-CAPITAL LEASE - PO#607797	(452.60)
3.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	452.60
4.	8-1100-415-16-150-001-0-780	CO TREASURER-CAPITAL LEASES - PO#612556	(266.60)
4.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	266.60
5.	8-1100-415-16-150-001-0-780	CO TREASURER-CAPITAL LEASES - PO#612558	(209.23)
5.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	209.23
6.	8-1201-431-00-121-004-0-780	PCT.1 RD ADM-CAPITAL LEASES - PO#603755	(1,802.45)
6.	8-1201-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	1,802.45
7.	8-1204-431-00-124-005-0-780	PCT.4 RD ADM-CAPITAL LEASES - PO#606939	(647.49)
7.	8-1204-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	647.49
8.	8-1204-431-00-124-007-0-780	PCT.4 P/U RD-CAPITAL LEASES - PO#606940	(120.51)
8.	8-1204-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	120.51
9.	8-1204-431-00-124-005-0-780	PCT.4 RD ADM-CAPITAL LEASES - PO#606941	(381.33)
9.	8-1204-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	381.33
10.	8-1247-412-50-100-001-0-780	LAW LIBRARY-CAPITAL LEASES - PO#605960	(855.00)
10.	8-1247-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	855.00
11.	8-1292-441-00-350-001-8-780	WIC ADM-CAPITAL LEASES - PO#606423	(405.00)
11.	8-1292-471-00-000-000-8-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	405.00
12.	8-1292-441-00-350-001-9-780	WIC ADM-CAPITAL LEASES - PO#612836	(1,215.00)
12.	8-1292-471-00-000-000-9-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	1,215.00
13.	8-1100-423-60-330-002-0-780	JUV PROB-CAPITAL LEASES - PO#608836	(880.20)
13.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	880.20

14.	8-1100-423-60-330-002-0-780	JUV PROB-CAPITAL LEASES - PO#608835	(861.70)
14.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	861.70
15.	8-1100-412-00-068-001-0-442	JP PCT 4/PL 2-EQUIP &VEH RENTALS-PO#609055 & 595133 '07	(1,377.09)
15.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	1,377.09
16.	8-1100-412-00-068-001-0-442	JP PCT 4/PL 2-EQUIP &VEH RENTALS-PO#609056 & 595134 '07	(1,498.95)
16.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	1,498.95
17.	8-1100-414-00-130-001-0-442	ELECTIONS DEPT-EQUIP & VEH RENTALS-PO#605735 '07	(8,905.05)
17.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	8,905.05
18.	8-1100-415-18-160-001-0-442	PURCHASING-EQUIP & VEHICLE RENTALS-PO#597075 '07	(3,783.84)
18.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	3,783.84
19.	8-1295-423-00-330-028-0-442	WESL B/C-EQUIP & VEHICLE RENTALS-PO#601238	(1,421.10)
19.	8-1295-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	1,421.10
20.	8-1100-423-32-330-001-0-442	JUV DET HM-EQUIP & VEHICLE RENTALS-PO#601237	(852.66)
20.	8-1100-471-00-000-000-0-862	CAPITAL LEASES-OTHER DEBT PRINCIPAL	852.66
TOTAL BUDGET INCREASE REQUEST			\$ -

1. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#604866
2. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#608490
3. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#607797
4. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#612556
5. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#612558
6. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#603755
7. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#606939
8. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#606940
9. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#606941
10. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#605960
11. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#606423
12. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#612836
13. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#608836
14. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#608835
15. TRANSFER NEEDED FOR PAYMENT OF YEAR '07 CAPITAL LEASE-PO#595133 AND PO#609055
16. TRANSFER NEEDED FOR PAYMENT OF YEAR '07 CAPITAL LEASE-PO#595134 AND PO#609056
17. TRANSFER NEEDED FOR PAYMENT OF YEAR '07 CAPITAL LEASE-PO#605735 (REF PO#593111)
18. TRANSFER NEEDED FOR PAYMENT OF YEAR '07 CAPITAL LEASE-PO#597075 (REF PO#593306)
19. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#601238
20. TRANSFER NEEDED FOR PAYMENT OF CAPITAL LEASE-PO#601237

There are no areas in my current budget to reduce in order to fund the above mentioned item's).


DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

AI-14390

14.B.5.

interdept transfer to fund pct. 1 Drain Improv. Project Phase I 20 M of 80.25 M
(1339)

CC REGULAR

Date: 03/09/2009

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Submitted For: Noe Montez

Department: BUDGET &
MANAGEMENT

Agenda Category: Budget and
Management

Purchasing only: Interdepartmental
Transfers

Information

CAPTION

Pct. 1 Drainage Improvement Project CO's 2009 (1339):
Approval of 2009 interdeparmental transfer within the Certificates of Obligation 2009
Series Drainage Improvement Project from program no. 052 to program no. 056 in the
amount of \$770,000.00 to fund phase I of surveying services for the first 20 miles of
80.25 miles acquired of drainage ditch (refer to AI #14268, item no. 22.B.1 CC 3-3-09).

BACKGROUND

refer to AI #14268, item #22.B.1 approved by CC on 3-3-09, WA #5 for Dos Land
Surveying.

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1339-431-00-121-0XX-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

9-1339-431-00-121-052-0-890 --> 9-1339-431-00-121-0XX-0-733 \$770,000.00; funds
available as of 3-5-09.

Program no. 056 was assigned by Becky from Auditor's office. 80.25 miles acquired by
DD #1 will be accounted for in phases as per Noe Montez and Linda from Auditor's
concurred.

Attachments

Link: Pct. 1 CO's 2009 transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	03/05/2009 04:52 PM	APRV
2	Budget & Management	Veronica Lopez	03/05/2009 05:12 PM	APRV
3	Auditor's Office		03/06/2009 08:44 AM	NEW

Form Started By: Ivan Cantu

Started On: 03/05/2009 03:43
PM

Final Approval Date: 03/06/2009

DATE: March 5, 2009

DEPARTMENT HEAD: Raul Silguero, Jr.

2009

Transfer



DEPARTMENT NAME: Dept of Budget & Mgmt for Co.
Records Management Fund

ACCOUNT NUMBER: 8-1238-41X-00-XXX-00X-0-XXX

CONTACT PERSON: Ivan Cantu **PHONE:** (956) 292-7025 Ext. 5425

SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER			ACCOUNT (OBJECT) NAME	AMOUNT
FROM				
9-1339-431-00-121-052-0-	890	CO 2009 Pct. 1 Drain Improv.-	Other	(770,000.00)
TO				
9-1339-431-00-121-056-0-	733	CO 2009 Phase #I 20 M of 80.25 miles acquired from DD#1-	Drainage Ditches	770,000.00
TOTAL BUDGET INCREASE (DECREASE)				0.00

REASON:	To fund the WA #5 for surveying services to be provided by Dos Land Surveying for the first 20 miles of drainage acquired from DD #1 out of 80.25 miles, refer to AI #14268, approved by CC on 3-3-09 item #22.B.1.

SIGNATURE

COMMISSIONERS COURT

DATE _____

ATTEST, COUNTY CLERK

AI-14400

14.B.6.

Interdept transfer from Co. Wide Contingency to Insect Eradiction (1100)
CC REGULAR

Date: 03/09/2009
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Co. Wide Administration/Insect Eradication (1100):
Approval of 2009 interdepartmental transfer from Countywide Administration -
Contingency to Insect Eradication in the amount of \$700.00 to fund anticipated operating
expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-4XX-00-115-0XX-0-XXX
FUNDS AVAILABLE Y/N?: Yes **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

9-1100-415-00-115-002-0-899 --> 9-1100-461-00-115-037-0-411 \$400.00
Available balance as of 03-05-09

9-1100-415-00-115-002-0-899 --> 9-1100-461-00-115-037-0-679 \$300.00
Available balance as of 03-05-09

Attachments

Link: [Interdept- Insect Eradication](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 05:34 PM	APRV
2	Ivan Cantu	Ivan Cantu	03/05/2009 05:40 PM	APRV
3	Auditor's Office	Linda Fong	03/06/2009 08:38 AM	APRV
4	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Veronica Lopez Started On: 03/05/2009 05:21 PM
Final Approval Date: 03/06/2009

AI-14353

14.C.1.

2009 Interfund for Precincts 1-3 Paved / Unpaved Roads (1201-1203)

CC REGULAR

Date: 03/09/2009
Submitted By: Dale Kennan, BUDGET & MANAGEMENT
Submitted For: ROW for Pct 1-3 P/U RD (1201-1203)
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Right of Way (1200) to Pct 1-3 P/U Roads (1201-1203):
Approval of 2009 interfund transfer from the Right of Way Department to Precincts 1, 2 & 3 Paved/Unpaved Roads in the amount of \$200,000.00 each (total of \$600,000.00) to allow for the purchase of right of way for the various precincts. Note: Precinct 4 received \$200,000.00 in funds on CC 2/3/09 (AI-13735) 16.E.2.

BACKGROUND

Note: Precinct 4 received \$200,000.00 in funds on CC 2/3/09 (AI-13735) 16.E.2.

Fiscal Impact

FISCAL YEAR: 2009
FUNDS AVAILABLE Y/N?: Y
ACCT. #: 9-120X-431-00-XXX-00X-0-711
MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 9-1200-431-00-260-001-0-711 to 9-1201-431-00-121-005-0-711,
9-1202-431-00-122-006-0-711 & 9-1203-431-00-123-005-0-711 in the amount of \$200,000.00 each.

Funding available for transfer as of 3/4/09.

Attachments

Link: 2009 Interfund for Pct 1-3 P-U Rd (1201-1203)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/04/2009 02:00 PM	APRV
2	Manuel Chapa	Manuel Chapa	03/05/2009 05:02 PM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 05:13 PM	APRV
4	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Dale Kennan

Started On: 03/04/2009 08:43 AM

Final Approval Date: 03/06/2009

DATE: March 4, 2009

2009
Transfer



DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Dept of Budget & Mgmt for the
PCT.1-3 P/U RD-ROW (1201-

ACCOUNT NUMBERS: From: 9-1200-431-00-260-001-0-711
To: 9-1201-431-00-121-005-0-711
To: 9-1202-431-00-122-006-0-711
To: 9-1203-431-00-123-005-0-711

Contact: Dale Kennan Ph#: (956) 292-7025 Ext. 5406

SUBJECT: Interfund transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interfund transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
9-1200-431-00-260-001-0-711	R-O-W DEPT-ROW	(200,000.00)
9-1200-491-01-000-201-0-891	TRANSFERS OUT-R&B PCT.1	200,000.00
9-1201-391-01-000-200-0-000	TRANSFERS IN-R&B COUNTY WIDE	200,000.00
9-1201-431-00-121-005-0-711	PCT.1 P/U RD-ROW	200,000.00
9-1200-431-00-260-001-0-711	R-O-W DEPT-ROW	(200,000.00)
9-1200-491-01-000-202-0-891	TRANSFERS OUT-R&B PCT.2	200,000.00
9-1202-391-01-000-200-0-000	TRANSFERS IN-R&B COUNTY WIDE	200,000.00
9-1202-431-00-122-006-0-711	PCT.2 P/U RD-ROW	200,000.00
9-1200-431-00-260-001-0-711	R-O-W DEPT-ROW	(200,000.00)
9-1200-491-01-000-203-0-891	TRANSFERS OUT-R&B PCT.3	200,000.00
9-1203-391-01-000-200-0-000	TRANSFERS IN-R&B COUNTY WIDE	200,000.00
9-1203-431-00-123-005-0-711	PCT.3 P/U RD-ROW	200,000.00

TOTAL BUDGET INCREASE (DECREASE) 1200	0.00
TOTAL BUDGET INCREASE (DECREASE) 1201	200,000.00
TOTAL BUDGET INCREASE (DECREASE) 1202	200,000.00
TOTAL BUDGET INCREASE (DECREASE) 1203	200,000.00

REASON: To aquire additional funding as needed for the Precincts 1-3 P/U RD-ROW (1201-1203) in the amount of \$200,000.00 each (total of \$600,000.00).

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-14403

14.C.2.

Interfund from Co. Wide Contingency to Tax Notes (1100 to 1302)

CC REGULAR

Date: 03/09/2009
Submitted By: Veronica Lopez, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

Countywide Administration (1100) /Tax Notes, 2007 (1302):
Approval of 2009 interfund transfer from County Wide Administration - Contingency to Tax Notes, 2007 in the amount of \$624.23 to fund purchase of land (Bazan Property).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1XXX-4XX-00-XXX-0XX-0-XXX
FUNDS AVAILABLE Y/N?: Yes **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Interfund transfer from Co. Wide Adm- Contingency (1100) to Tax Notes, 2007 (1302) in the amount of \$624.23 to purchase land (Bazan Property).

9-1100-415-00-115-002-0-899 --> 9-1302-423-00-280-039-0-719 \$624.23; funds available as of 3-5-09.

Attachments

Link: Interfund- Tax Notes, 2007 030609

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/06/2009 08:00 AM	APRV
2	Ivan Cantu	Ivan Cantu	03/06/2009 08:12 AM	APRV
3	Auditor's Office	Linda Fong	03/06/2009 08:41 AM	APRV
4	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Veronica Lopez Started On: 03/05/2009 05:34 PM
Final Approval Date: 03/06/2009

DATE: March 6, 2009

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: DEPARTMENT OF BUDGET AND MANAGEMENT FOR TAX NOTES 2007

ACCOUNT NUMBER: 9-1XXX-4XX-0X-XXX-0XX-0-XXX

SUBJECT: **Inter-fund Transfer/s (transfer in/out) (increase/decrease) in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:
I would like to request the following Inter-fund transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
9-1100-415-00-115-002-0- 899	Co. Wide Adm- Contingency	(624.23)
9-1100-491-01-000-302-0- 891	Transfer Out	624.23
9-1302-391-01-000-100-0- 000	Transfer In	624.23
9-1302-423-00-280-039-0- 719	Tax Notes, 2007- Shrf Substation Pct3- Land	624.23
TOTAL BUDGET INCREASE (DECREASE)		624.23

REASON: _____
Interfund transfer needed to pay bill to purchase land (Bazan Property).

SIGNATURE

COMMISSIONERS' CRT. APPROVED

/ /
DATE

ATTEST COUNTY CLERK

AI-14336

14.D.1.

**Appropriation of 2009 LEOSE FUNDS
CC REGULAR**

Date: 03/09/2009
Submitted By: Blanca Sanchez, CONSTABLE PCT. #1
Submitted For: Blanca Sanchez
Department: CONSTABLE PCT. #1
Agenda Category: Auditor's Office

Information

CAPTION

Constable Precinct #1 (1220):

Approval of 2009 appropriation of funds for the Constable Precinct No. 1 - LEOSE and 2008 LEOSE interest earned in the amount of \$1,274.49.

BACKGROUND

1. To appropriate \$1219.94 received for 2009 LEOSE and place money into object #9-1220-421-00-291-002-0-583. This revenue is to be used for educational training for full time Peace Officers and fully paid law enforcement support personnel. Any unexpended amount will be carried over to the following year.

2. Appropriate \$54.55 LEOSE Interest earned in 2008 and transfer money into object #9-1220-421-00-291-002-0-584.

Fiscal Impact

Attachments

Link: [Appropriation](#)

Link: [Backup](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/04/2009 08:14 AM	APRV
2	Rosalinda Cantu	Rosie Cantu	03/05/2009 04:58 PM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 05:25 PM	APRV

Form Started By: Blanca Sanchez

Started On: 03/03/2009 01:00 PM

Final Approval Date: 03/05/2009

DATE: March 5, 2009

DEPARTMENT HEAD: Raul Silguero, Jr.

2009 Appropriation



DEPARTMENT NAME: DBM for Constable Pct. No. 1

ACCOUNT NUMBER: 9-1220-421-00-291-002-0-XXX

Contact Person: Ivan Cantu **Ph#:** (956) 292-7025 ext. 5425

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME		AMOUNT
9-1220-421-00-291-002-0-584	CONST. PCT. 1-L.E.O.S.E.-	REGISTRATION FEES	54.55
9-1220-421-00-291-002-0-583	CONST. PCT. 1-L.E.O.S.E.-	TRAVEL OUT OF COUNTY	1,219.94
9-1220-335-00-291-000-0-000	CONST. PCT. 1-	L.E.O.S.O. REVENUE	1,219.94
TOTAL BUDGET INCREASE (DECREASE)			1,274.49

REASON:	TO APPROPRIATE L.E.O.S.E. INTEREST EARNED IN 2008 AND L.E.O.S.E. REVENUE FUNDS. INTEREST EARNED IN THE AMOUNT OF \$54.55 TO BE APPROPRIATED FROM FUND BALANCE.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13528 • AUSTIN, TX 78711-3528



February 27, 2009

HIDALGO COUNTY CONSTABLE PRECINCT 1
1902 JOE STEPHENS AVE STE 303
WESLACO TX 78596-3704

Vendor number: 17460007176-065

Enclosed is your annual allocation payment from the Law Enforcement Officer Standards and Education (LEOSE) account in the amount of \$ 1,219.94.

This payment must be used as necessary to ensure the continuing education of persons licensed under Chapter 1701, Occupations Code, or to provide necessary training, as determined by the agency head, to full-time, fully paid law enforcement support personnel in your agency.

Your agency must maintain a complete and detailed record of all money received and spent. All money received is subject to audit by the Comptroller of Public Accounts and all money spent is subject to audit by the State Auditor.

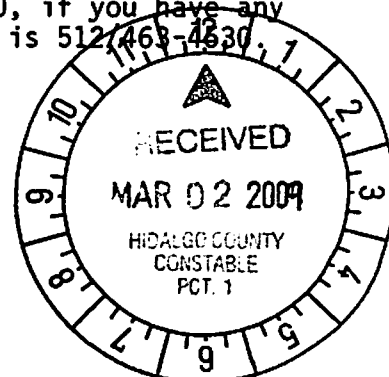
The Comptroller is directed by the Occupations Code, Section 1701.157 to make an annual allocation from the LEOSE account to qualified law enforcement agencies for expenses related to the continuing education of persons licensed under Chapter 1701, Occupations Code. Of the account, 20 percent is allocated equally among the qualified agencies. The remaining 80 percent is allocated on the basis of the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year.

An eligible law enforcement position is defined as one held by a person licensed under Chapter 1701, Occupations Code, who works as a peace officer or licensed jailer on the average of at least 32 hours a week, is compensated by a political subdivision of the state at the minimum wage rate or higher, and is entitled to all employee benefits offered to a peace officer.

To receive your agency's share of the LEOSE account in 2010, you must complete and return the enclosed Law Enforcement Officer Standards and Education Account 2010 Allocation Basis form to us no later than April 24, 2009. The information provided on this form must be accurate and returned timely to our office to ensure the correct allocation of the LEOSE account.

Please call us toll free at 1-800-531-5441, extension 3-4530, if you have any questions or if we can be of assistance. The Austin number is 512/463-4530.

Enclosures



THE STATE OF TEXAS PAYMENT INFORMATION

INVOICE NO.	INV. DATE	INVOICE DESCRIPTION	DOC. NO.	INVOICE AMOUNT
PEACE OFF ALL		PEACE OFFICER ALLOC	9P090558	\$1,219.94

PAYING AGENCY: COMPTROLLER - STATE FISCAL
PAYING AGENCY PHONE NO: 512-463-4561 PAYING AGENCY NO: 902
PAYMENT INFORMATION IS AVAILABLE ON THE INTERNET OR BY FAX AT:
WWW.WINDOW.STATE.TX.US/FM/PAYMENT/
DIRECT DEPOSIT - IT GOES TO THE BANK FOR YOU.
PLEASE DIAL (512) 936-8138 TO SIGN-UP TODAY!

PAYEE NO: 17460007176 065 PAYEE NAME: HIDALGO COUNTY CONSTABLE PRECINCT 1
WARRANT NO: 119096379 ISSUE DATE: 02/25/2009 WARRANT TOTAL: \$1,219.94

No. 119096379

— NOT NEGOTIABLE —

Detach here before depositing —



Texas Comptroller of Public Accounts

119096379

FEBRUARY 26, 2009

TREASURY WARRANT NO.

022509 0116 902 9P090558 17460007176 065
PAYING AGENCY: 512-463-4561 COMPTROLLER - STATE FISCAL

119096379

PAY ONE THOUSAND TWO HUNDRED NINETEEN DOLLARS AND 94/100

\$1,219.94

TO
HIDALGO COUNTY CONSTABLE PRECINCT 1
1902 JOE STEPHENS AVE STE 303
WESLACO, TX 78596-3704

VOID AFTER
08/31/2011

Susan Combs

⑈ 304 ⑈ ⑆ 114900164⑆ ⑈ 119096379 ⑈

RAY EUFRACIO, CPA
HIDALGO COUNTY AUDITOR
HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
WEBSITE: www.co.hidalgo.tx.us/auditor

FAX COVERSHEET

TO: Blanca Sanchez @ Constable Pct 1

FROM: Yvonne Torres, Internal Auditor III

Fax: (956) 447-8514

Pages: (Including Coversheet) 2

Phone: () -

Cell: () -

Date: 3/3/2009

Re: Requested Information

CC:

☐ Urgent ☒ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

●Comments:

Here is the interest earned for 2008 for each of the offices that received LEOSE funds.

If you have any questions or need assistance please call me at 318-2511 ext. 4642 or Belinda Salinas at ext. 4641.

IF ALL OF THE PAGES ARE NOT RECEIVED OR IF THERE IS A PROBLEM PLEASE CALL BACK WITHIN FIVE (5) MINUTES.

CONTACT TELEPHONE NUMBER: (956) 318 - 2511, X - ~~4642~~

AUDITOR'S OFFICE FAX NUMBER: (956) 318 - 2577 or 292-7802

NOTICE OF CONFIDENTIALITY

THE INFORMATION CONTAINED IN THIS FACSIMILE MESSAGE IS LEGALLY PRIVILEGED AND CONFIDENTIAL INFORMATION INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY NAMED ABOVE. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION OR COPY OF THIS TELECOPY IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS TELECOPY IN ERROR, PLEASE IMMEDIATELY NOTIFY US BY TELEPHONE AND RETURN THIS MESSAGE TO US AT THE ABOVE ADDRESS VIA THE UNITED STATES POSTAL SERVICE. THANK YOU.

2008 LEOSE FUND BALANCE ANALYSIS

	2007	2008		2008	2008
	Ending	Actual	Actual	Ending	Ending
	F/B	Revenues	Expenditures	F/B	F/B
Interest earnings		681.40	-	681.40	
DA LEOSE	5,373.45	1,603.90	-	6,977.35	148.31
Sheriff LEOSE	8,585.20	43,479.41	(36,813.56)	15,251.05	324.18
Constable Pct. 1 LEOSE	1,320.41	1,246.10	-	2,566.51	54.55
Constable Pct. 2 LEOSE	7,252.39	1,100.71	(1,427.62)	6,925.48	147.21
Constable Pct. 3 LEOSE	391.44	1,679.83	(1,987.00)	84.27	1.79
Constable Pct. 4 LEOSE	1,015.30	-	(887.24)	128.06	2.72
Constable Pct. 5 LEOSE	1,659.94	-	(1,535.60)	124.34	2.64
	25,598.13	49,791.35	(42,651.02)	32,738.46	681.40

Prepared By: Jennifer L. Garza

32,057.06

COPY

HIDALGO COUNTY, TEXAS
 CONSTABLE, PRECINCT 1
 WEEKLY REVENUE REMITTANCE
 FOR THE WEEK ENDING LEOSE 2009

To: Hidalgo County Treasurer
 From: Constable Celestino Avila Jr.

The following remittance represents collections for:

I. General Fund - Constable Fees

A. Total Cash Collected

B. Total Checks Collected

Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$
Check Number	Check Amount	\$

C. Constable Receipt Sequence

D. Total to credit account number

Precinct 1	9	-1100-342-10-291-000-0-000	\$
Precinct 2		-1100-342-10-292-000-0-000	\$
Precinct 3		-1100-342-10-293-000-0-000	\$
Precinct 4		-1100-342-10-294-000-0-000	\$
Precinct 5		-1100-342-10-295-000-0-000	\$

E. Other

1. Description of Payment

2. Total to credit account number

-1100-227-30-000-023-0-000

II. Law Enforcement Officer Standards and Education Funds

Credit Account Number

Precinct 1	9	-1220-421-00-291-002-0-583	\$
Precinct 2		-1220-421-00-292-002-0-581	\$
Precinct 3		-1220-421-00-293-002-0-581	\$
Precinct 4		-1220-421-00-294-002-0-581	\$
Precinct 5		-1220-421-00-295-002-0-581	\$

Grand Total Remitted to the County Treasurer

APPROVED BY:

PREPARED BY:

3-3-09

126758

Treasurer's Receipt No.

*NOTE: Weekly remittances are due on or before the fourth working day after the day on which the funds are received, in accordance with Local Government Code 113.022.

COUNTY AUDITOR'S FORM:

REVISED:

ARS-C-004

7/02

OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
NORMA G. GARCIA

Receipt No: 126758

Received From: Constable Celestino Avila

Date 03/03/09

1	119096379	Annual Allocation LEOSE 2009	9-1220-421-00-291-002-0-583	1,219.94

Total: 1,219.94

Check Total 1,219.94

Cash Total .00

Credit Total .00

Other Total .00

AI-14378

14.D.2.

2009 BA for DBM-Health Benefits (2201)

CC REGULAR

Date: 03/09/2009
Submitted By: Dale Kennan, BUDGET & MANAGEMENT
Submitted For: Health Benefits (2201)
Department: BUDGET &
MANAGEMENT

Agenda Category: Budget and Management **Purchasing only:** Budget
Appropriations

Information

CAPTION

DBM-Health Benefits (2201):
Approval of 2009 appropriation of funds for the Department of Budget and Management -
Health Benefits in the total amount of \$11,000.00 to fund pending and future expenses
for 2009.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:** 9-2201-415-00-115-009-0-XXX
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Appropriation into 535, 442, 665, 601,& 531 in the total amount of \$11,000.00. Funding
available for appropriation as of 3/5/09.

Attachments

Link: [appropriation](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 10:36 AM	APRV
2	Manuel Chapa	Manuel Chapa	03/05/2009 04:44 PM	APRV
3	Auditor's Office	Linda Fong	03/05/2009 05:15 PM	APRV
4	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Dale Kennan
Started On: 03/05/2009 10:27 AM
Final Approval Date: 03/06/2009

DATE: March 5, 2009

DEPARTMENT HEAD: Raul Silguero

DEPARTMENT NAME: Dept. of Budget & Mgmt. for the Health
Benefits Fund (2201)

ACCOUNT NUMBER: 9-2201-415-00-115-009-0-XXX

Contact: Dale Kennan **Ph#:** (956) 292-7025 Ext. 5406

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
9-2201-415-00-115-009-0-535	DBM-HEALTH INS ADM-POSTAGE	2,000.00
9-2201-415-00-115-009-0-442	DBM-HEALTH INS ADM-EQUIP & VEH RENTALS	2,000.00
9-2201-415-00-115-009-0-665	DBM-HEALTH INS ADM--MINOR COMPUTER EQUIPMENT	4,000.00
9-2201-415-00-115-009-0-601	DBM-HEALTH INS ADM-OFFICE SUPPLIES	2,000.00
9-2201-415-00-115-009-0-531	DBM-HEALTH INS ADM - TELEPHONE	1,000.00
TOTAL BUDGET INCREASE (DECREASE)		\$ 11,000.00

REASON: To appropriate funding in the amount of \$11,000.00 into various object codes for DBM-HEALTH INS ADM to cover pending and future expenses for 2009.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK



AI-14375

14.D.3.

**2008 Appropriation of funds for various G/F and Special Revenue for Capital
Leases expenses
CC REGULAR**

Date: 03/09/2009
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET &
MANAGEMENT

Agenda Category: Budget and Management **Purchasing only:** Budget
Appropriations

Information

CAPTION

General Fund & Special Revenue Funds:

Approval of 2008 appropriation of revenues and expenditures in the total amount of \$171,501.51 to fund capital lease expenditures (agreements) for various departments.

BACKGROUND

budget amendment was submitted by Auditor's office, attached.

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: G/F and Special Revenue

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Approval of 2008 appropriation of revenues and expenditures in the total amount of \$171,501.51 to fund capital lease expenditures (agreements) for various departments.

Attachments

Link: [2008 appropriation of funds](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	03/05/2009 10:50 AM	APRV
2	Budget & Management	Veronica Lopez	03/05/2009 11:06 AM	APRV
3	Manuel Chapa	Manuel Chapa	03/05/2009 04:58 PM	APRV
4	Auditor's Office	Linda Fong	03/05/2009 05:14 PM	APRV
5	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Ivan Cantu

Started On: 03/05/2009 10:05
AM

Final Approval Date: 03/06/2009

DATE: FEBRUARY 19, 2009

DEPARTMENT HEAD: RAY EUFRACIO, CPA, HIDALGO COUNTY AUDITOR

DEPARTMENT NAME: HIDALGO COUNTY AUDITOR'S OFFICE

ACCOUNT NUMBER: 8-XXXX-XXX-XX-XXX-XXX-X-XXX

SUBJECT: Interfund transfer(s) (Increases(decrease)) in Accordance with
Local Government Code, Chapter 111, Subchapter C

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with Local Government Code, Chapter 111, Subchapter C.

	INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
1.	8-1100-412-00-003-001-0-780	139TH DC-CAPITAL LEASES - PO#604866	5,517.72
1.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	5,517.72
2.	8-1100-412-00-006-001-0-780	332ND DC-CAPITAL LEASES - PO#608490	9,213.60
2.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	9,213.60
3.	8-1100-412-00-066-001-0-780	JP PCT 3/PL 2-CAPITAL LEASE - PO#607797	10,862.88
3.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	10,862.88
4.	8-1100-415-16-150-001-0-780	CO TREASURER-CAPITAL LEASES - PO#612556	12,796.80
4.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	12,796.80
5.	8-1100-415-16-150-001-0-780	CO TREASURER-CAPITAL LEASES - PO#612558	10,043.04
5.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	10,043.04
6.	8-1201-431-00-121-004-0-780	PCT.1 RD ADM-CAPITAL LEASES - PO#603755	14,059.11
6.	8-1201-393-70-000-000-0-000	PCT.1 RD ADM-CAPITAL LEASES	14,059.11
7.	8-1204-431-00-124-005-0-780	PCT.4 RD ADM-CAPITAL LEASES - PO#606939	10,359.84
7.	8-1204-393-70-000-000-0-000	PCT.4 RD ADM-CAPITAL LEASES	10,359.84
8.	8-1204-431-00-124-007-0-780	PCT.4 P/U RD-CAPITAL LEASES - PO#606940	5,784.48
8.	8-1204-393-70-000-000-0-000	PCT.4 RD ADM-CAPITAL LEASES	5,784.48
9.	8-1204-431-00-124-005-0-780	PCT.4 RD ADM-CAPITAL LEASES - PO#606941	6,101.28
9.	8-1204-393-70-000-000-0-000	PCT.4 RD ADM-CAPITAL LEASES	6,101.28
10.	8-1247-412-50-100-001-0-780	LAW LIBRARY-CAPITAL LEASES - PO#605960	8,208.00
10.	8-1247-393-70-000-000-0-000	LAW LIBRARY-CAPITAL LEASES	8,208.00
11.	8-1292-441-00-350-001-9-780	WIC ADM-CAPITAL LEASES - PO#606423	14,580.00
11.	8-1292-393-70-000-000-0-000	WIC ADM-CAPITAL LEASES	14,580.00
12.	8-1100-423-60-330-002-0-780	JUV PROB-CAPITAL LEASES - PO#608836	21,124.80
12.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	21,124.80

13.	8-1100-423-60-330-002-0-780	JUV PROB-CAPITAL LEASES - PO#608835	20,680.80
13.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	20,680.80
14.	8-1295-423-00-330-028-0-780	WESL B/C-EQUIP & VEHICLE RENTALS	11,084.58
14.	8-1295-393-70-000-000-0-000	WESL B/C-CAPITAL LEASES	11,084.58
15.	8-1100-423-32-330-001-0-442	JUV DET HM-EQUIP & VEHICLE RENTALS	11,084.58
15.	8-1100-393-70-000-000-0-000	GEN FUND-CAPITAL LEASES	11,084.58
TOTAL BUDGET INCREASE REQUEST			\$ 343,003.02

1. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 6/10/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#604866

2. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 8/19/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#608490

3. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 8/12/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#607797

4. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 11/4/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#612556

5. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 11/4/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#612558

6. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 5/6/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#603755

7. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 7/22/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#606939

8. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 7/22/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#606940

9. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 7/22/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#606941

10. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 7/1/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#605960

11. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 7/1/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#606423

12. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS' COURT ON 9/2/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#608836

13. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS'

COURT ON 9/2/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#608835

14. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS'

COURT ON 9/2/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

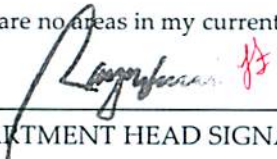
PO#601238

15. REASON: TO APPROPRIATE FOR CAPITAL LEASE AGREEMENT APPROVED BY COMMISSIONERS'

COURT ON 9/2/08 AND TO ESTIMATE REVENUES FOR THE SAME AMOUNT.

PO#601237

There are no areas in my current budget to reduce in order to fund the above mentioned item's.


DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

AI-14392

14.D.4.

2009 BA for Workers' Comp (2202)

CC REGULAR

Date: 03/09/2009
Submitted By: Dale Kennan, BUDGET & MANAGEMENT
Submitted For: Workers' Comp (2202)
Department: BUDGET &
MANAGEMENT

Agenda Category: Budget and Management **Purchasing only:** Budget
Appropriations

Information

CAPTION

DBM-Workers' Comp (2202):
Approval of 2009 appropriation of funds for the Department of Budget and Management -
Workers' Compensation Division in the total amount of \$2,000.00 to fund pending
telephone expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-2202-419-50-115-065-0-531
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funding available for appropriation as of 3/5/09.

Attachments

Link: 2009 BA for DBM-Workers' Comp (2202)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/05/2009 04:23 PM	APRV
2	Rosalinda Cantu	Rosie Cantu	03/05/2009 04:58 PM	APRV
3	Ivan Cantu	Ivan Cantu	03/05/2009 05:01 PM	APRV
4	Auditor's Office	Linda Fong	03/06/2009 08:43 AM	APRV
5	Purchasing Department		03/06/2009 08:44 AM	NEW

Form Started By: Dale Kennan
Started On: 03/05/2009 04:15 PM
Final Approval Date: 03/06/2009

AI-14405

14.D.5

Pct# 4 - Appropriation of funds for Adm.- telephone expenses (1204)

CC REGULAR

Date: 03/09/2009

Submitted By: Manuel Chapa, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Category: Budget and Management

Purchasing only: Budget
Appropriations

Information

CAPTION

Precinct# 4 Adm. (1204):

Approval of 2009 appropriation of funds for Precinct #4 - Adm. in the amount of \$6,000.00 to cover telephone expenses for 2009.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1204-431-00-124-005-0-531

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

2009 appropriation of funds in the amount of \$6,000.00. Funds available for appropriation as of 3/6/09.

Attachments

Link: [BA 1204 Adm](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/06/2009 08:30 AM	APRV
2	Sylvia Solis	Sylvia Solis	03/06/2009 08:41 AM	APRV
3	Auditor's Office		03/06/2009 08:44 AM	NEW

Form Started By: Manuel Chapa
Started On: 03/06/2009 08:22 AM
Final Approval Date: 03/06/2009

AI#14405

DEPARTMENT NAME: Dept. of Budget & Mgmt for Pct#4
(1204)

Contact Person: Manuel Chapa **Ph#** (956) 292-7025 Ext. 5760

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
9-1204-431-00-124-005-0-531	Pct#4 Rd - Adm - Telephone	6,000.00
TOTAL BUDGET INCREASE (DECREASE)		\$ 6,000.00

REASON: To appropriate funding for Telephone expenses for 2009.

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-14365

14.E.1.

**Sheriff's Office - Creation of Position
CC REGULAR**

Date: 03/09/2009
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET &
MANAGEMENT

Agenda Category: Budget and Management **Purchasing only:** Salary Schedule
Changes

Information

CAPTION

Jail (1100):

A. Approval to create two (2) regular fulltime Detention Officer positions, slot no.'s 0396 & 0397, requested budgeted salary \$30,450.00 for each.

B. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding provided from G/F Countywide Adm. - Contingency. Pending CC approval.

Attachments

Link: [PAR](#)

Link: [Fiscal Note](#)

Link: [Job Descriptions](#)

Link: [Revised salary schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	03/05/2009 05:15 PM	APRV
2	Budget & Management	Veronica Lopez	03/05/2009 05:34 PM	APRV
3	Rey Salazar		03/06/2009 08:44 AM	NEW

Form Started By: Sylvia Solis
Started On: 03/04/2009 02:58 PM

Final Approval Date: 03/06/2009



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDALGO CO. SHERIFF'S OFF. / 280-002

DATE: March 4, 2009

CURRENT POSITION TITLE:

CURRENT SLOT. #: 0396 & 0397

REQUESTED POSITION TITLE: DETENTION OFFICER (2 POSITIONS)
(For new positions or reclassifications)

REQUEST FOR:

☒ New Position ☐ Temporary Position ☐ Position Reclassification* ☐ Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 0.00 \$ 30,450.00 x 2 \$ 30,450.00 x 2 = \$60,900.00
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

☐ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds
☒ Other POSITIONS TO BE CREATED UNDER ACCT #9-1100-423-21-280-002-0-XXX (JAIL)

POSITION Type:

Full Time Employee Object 113 ☒ Part Time Employee Object 114 ☐ _____
Full Time Temporary Object 121 ☐ Part Time Temporary Object 122 ☐ \$ _____
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:				
Exempt	☐	FLSA:	☐	
Non-Exempt	☒	Non-Exempt	☒	
N/A	☐			

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

These positions are needed to fill the South Tower Sheriff's Resource Center. This Center will provide services to the South Tower Estates and surrounding communities.

NEW POSITION: Brief job description and attach a copy of the new job description.

Duties will include the assisting of complainants in providing services as needed as a Public Service Officers, along with the monitoring of Surveillance cameras and answering the phones.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

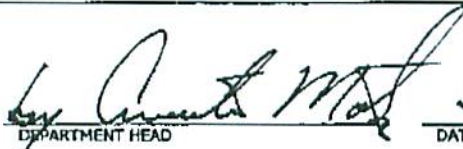
COMMENTS: (Any comments you wish to make regarding this request)

These positions are being requested by Commissioner Palacios of Pct. 2, these positions will be used to man the South Tower Resources Center.

Commissioner Palacios recommended that these positions be funded from the salary sweeps.

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		3/5/09	FUNDING AVAILABLE IN DEPT. BUDGET	☐ YES	☒ NO
	DEPARTMENT HEAD	DATE			
2.			PERSONNEL PROCEDURES COMPLETED	☐ YES	☐ NO
	HUMAN RESOURCES DIRECTOR	DATE			
3.		3/5/09	BUDGET PROCEDURES COMPLETED	☒ YES	☐ NO
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE			
4.					
	COMMISSIONERS COURT APPROVAL	DATE			

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Raul Silguero Jr., Budget Officer
CC Date: Monday, March 09, 2009

Agenda Item: AI-14365

Summary of request/proposal:

Sheriff's Dept. is requesting approval to create two (2) regular fulltime Detention Officer positions under the Jail Acct., slot no.'s 0396 & 0397, requested budgeted salary for each \$30,450.00 per year.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DETENTION OFFICER	0396	113	0.00	30,450.00	30,450.00
1100	DETENTION OFFICER	0397	113	0.00	30,450.00	30,450.00
				0.00	60,900.00	60,900.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
9-1100-423-21-280-002-0-113	JAIL - PERM F/T EMPLOYEES	\$48,766.67
9-1100-423-21-280-002-0-211	JAIL - HEALTH INSURANCE	\$6,668.78
9-1100-423-21-280-002-0-212	JAIL - LIFE INSURANCE	\$43.24
9-1100-423-21-280-002-0-220	JAIL - FICA	\$3,730.65
9-1100-423-21-280-002-0-230	JAIL - RETIREMENT	\$4,398.75
9-1100-423-21-280-002-0-250	JAIL - UNEMPLOYMENT COMP	\$243.83
9-1100-423-21-280-002-0-260	JAIL - WORKER'S COMP	\$1,224.04
	2009 Budgetary Impact	\$65,075.96

2010 Budgetary Impact: \$81,267.12

Possible Funding Sources: Department salary lapsed funds

Budget Office Comments:

Estimated lapse salaries of \$85,000.00.

HIDALGO COUNTY SHERIFF'S OFFICE

Job Title: Detention Officer

FLSA Status:

Non-Exempt

Department: 280-002

Civil Service Status: Non-Exempt

SUMMARY

Provides corrections services involving the health, safety and security of inmates in a county corrections facility or program. Monitors prisoners' activities and maintains necessary records.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- May book, classify, transfer, transport and/or release inmates with attention to the health, safety and security of other officers, inmates and the public;
- Conducts inspections, shakedowns and inmate searches. Does physical check of inmates and the public;
- Completes, checks and processes official papers and documents;
- Provides informal counseling to inmates;
- Assists medical staff with distribution of medications to inmates;
- Intervenes and resolves crisis situations such as fights and medical emergencies;
- Conducts head counts of inmates;
- Conducts and inventories all keys and equipment from previous shift;
- Serves or supervises the serving meals to inmates;
- Supervises work performed by inmates;
- Assists with personal needs of inmates, such as telephone calls, mail, laundry, visits and commissary;
- Monitors and assists visitors and may maintain visitors' list;
- Keeps records of incidents and activities during shift;
- May be assigned to conduct recreational programs for inmates;
- May be assigned to train new officers in procedural aspects of the job;
- May be assigned to transportation and court security duties, including transportation of inmates to other local, state and federal penal institutions;
- May confiscate, inventory and store property from new inmates and release property to outgoing prisoners;
- May respond to inmate request forms;
- May be involved in organizing church services, GED classes, substance abuse classes and fire drills;
- Handles and cares for dogs involved in narcotics investigation;
- Regular attendance is a must.

- Ability to work well with others.

SUPERVISORY RESPONSIBILITIES

- None

QUALIFICATIONS REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Must complete, and pass, a written examination, oral interview, background investigation, polygraph examination and other tests announced in the application process. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

- High school diploma or GED
- Bilingual is preferred.

CERTIFICATES, LICENSES, REGISTRATIONS

- Applicant must, at the time of appointment to the position, meet the minimum age requirement for Basic Certification as a jailer from the Texas Commission of Law Enforcement Officers Standards and Education;
- Applicant must, within one (1) year of appointment to the position, obtain and thereafter maintain a Basic Certification as a Jailer from the Texas Commission of Law Enforcement Standards and Education;
- Applicant must have a current valid Texas driver's license;
- Applicant must be able to be insured by the County's insurance carrier.

OTHER SKILLS AND ABILITIES

- Knowledge of laws, departmental policies, rules, regulations, instructions and correctional literature regarding the custody of persons;
- Ability to understand and follow oral instructions;
- Ability to write clear and concise reports and to maintain complete records as required.
- Ability to meet established physical standards;
- Ability to establish and maintain effective working relationships with other county employees and officials, inmates and the public.
- Employee may be assigned other duties in addition to those listed and duties may change according to changing needs of department.
- Ability to solve basic mathematic problems involving addition, subtraction, multiplication and division;
- Ability to use decimals and percentages in solving such problems.
- Ability to speak, read, and write in English language;
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals;

- Ability to write routine reports and correspondence;
- Ability to speak effectively before groups of people and organizations;
- Ability to speak and write in Spanish is preferred
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists;
- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to stand, walk and talk or hear. The employee is occasionally required to sit; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; stoop, kneel, crouch or crawl. Employee subdues and restrains uncooperative inmates, runs, climbs stairs, pushes heavy doors, handles and distributes heavy food/drink containers.

The employee must regularly lift and/or move up to 10 pounds, occasionally lift and /or move up to 25 pounds and, in emergency situations, lift persons with body weight ranging from 100 to 250 pounds. Specific vision, depth perception, and the ability to adjust focus. Employee utilizes all visual abilities to keep and maintain control of the inmates.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee frequently works near moving mechanical parts such as doors and gates throughout the jail. The employee is occasionally exposed to fumes or airborne particles. The risk of electrical shock is present because of the large amount of electrical equipment which the employee encounters during the shift. The employee may be required to work outdoors or in areas where temperatures could exceed 100 degrees Fahrenheit or below 0 degrees Fahrenheit.

The noise level in the work environment ranges from moderate to loud. It is dependent on the activities and/or demeanor of the inmates.

SAFETY REQUIREMENTS

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- Sitting for extended periods of time
- Operating assigned equipment

Maintain mental capacity which permits:

- Making sound decisions and using good judgment
- Maintaining confidentiality
- Demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- Working closely with others
- Working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- Making observations
- Reading and writing
- Operating assigned equipment
- Communicating with others

ACCIDENT PREVENTION PROGRAM

Required to follow all departments' safety regulations.

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$960.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$77,660.00
0002	113	RN	\$62,288.00	\$0.00	\$62,288.00	0.05	\$3,114.40	\$0.00	\$65,402.40	\$65,402.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,402.00
0003	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0	\$0.00	\$0.00	\$65,000.00	\$65,000.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$68,680.00
0004	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0	\$0.00	\$0.00	\$65,000.00	\$65,000.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$68,680.00
0005	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0	\$0.00	\$0.00	\$65,000.00	\$65,000.00	\$960.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$68,260.00
0006	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$52,324.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,324.00
0007	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$50,231.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,231.00
0008	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,491.60	\$0.00	\$52,323.60	\$52,324.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,924.00
0009	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,491.60	\$0.00	\$52,323.60	\$52,324.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,624.00
0010	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$50,231.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,231.00
0011	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$52,324.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,324.00
0012	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$50,231.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,231.00
0013	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$50,231.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,231.00
0014	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,491.60	\$0.00	\$52,323.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$50,231.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,231.00
0016	113	LVN	\$49,832.00	\$0.00	\$49,832.00	0.05	\$2,492.00	\$0.00	\$52,324.00	\$50,231.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,231.00
0017	113	LIEUTENANT STEP IV	\$42,774.00	\$642.00	\$43,416.00	0.035	\$1,520.00	\$0.00	\$44,936.00	\$44,935.00	\$1,260.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$49,195.00
0018	113	LIEUTENANT STEP IV	\$42,774.00	\$642.00	\$43,416.00	0.035	\$1,520.00	\$0.00	\$44,936.00	\$44,935.00	\$1,020.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$49,255.00
0019	113	LIEUTENANT STEP IV	\$42,774.00	\$642.00	\$43,416.00	0.035	\$1,520.00	\$0.00	\$44,936.00	\$44,935.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$48,115.00
0020	113	LIEUTENANT STEP IV	\$42,774.00	\$642.00	\$43,416.00	0.035	\$1,520.00	\$0.00	\$44,936.00	\$44,935.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$47,215.00
0021	113	LIEUTENANT STEP IV	\$42,774.00	\$642.00	\$43,416.00	0.035	\$1,520.00	\$0.00	\$44,936.00	\$44,935.00	\$960.00	\$0.00	\$600.00	\$0.00	\$0.00	\$46,495.00
0022	113	LIEUTENANT STEP IV	\$42,774.00	\$642.00	\$43,416.00	0.035	\$1,520.00	\$0.00	\$44,936.00	\$44,935.00	\$1,140.00	\$0.00	\$600.00	\$0.00	\$0.00	\$46,675.00
0023	113	LIEUTENANT STEP III	\$42,774.00	\$642.00	\$43,416.00	0.035	\$1,520.00	(\$1,520.00)	\$43,416.00	\$43,416.00	\$420.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$46,536.00
0024	113	SR. DEPUTY SHERIFF STEP III	\$44,777.00	\$0.00	\$44,777.00	0	\$0.00	\$0.00	\$44,777.00	\$44,777.00	\$1,080.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$50,257.00
0025	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$480.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$43,731.00
0026	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$42,591.00
0027	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$42,711.00
0028	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$480.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$42,531.00
0029	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$1,140.00	\$0.00	\$600.00	\$0.00	\$0.00	\$42,591.00
0030	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$1,080.00	\$0.00	\$600.00	\$0.00	\$0.00	\$42,531.00
0031	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$42,471.00
0032	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$660.00	\$0.00	\$600.00	\$0.00	\$0.00	\$42,111.00
0033	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,231.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0034	113	SERGEANT STEP I	\$36,300.00	\$544.00	\$36,844.00	0.035	\$1,290.00	\$0.00	\$38,134.00	\$36,844.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,964.00
0035	113	SERGEANT STEP II	\$36,300.00	\$544.00	\$36,844.00	0.035	\$1,290.00	\$0.00	\$38,134.00	\$38,134.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,434.00
0036	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,211.00
0037	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,871.00
0038	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,991.00
0039	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,451.00
0040	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,631.00
0041	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,811.00
0042	113	SERGEANT STEP IV	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$40,851.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,511.00
0044	113	SERGEANT STEP III	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$39,469.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,829.00
0045	113	SERGEANT STEP III	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,381.00	\$0.00	\$40,850.00	\$39,469.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,009.00
0046	113	SERGEANT STEP III	\$38,886.00	\$583.00	\$39,469.00	0.035	\$1,382.00	\$0.00	\$40,851.00	\$39,469.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,829.00
0047	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$40,316.00
0048	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$40,316.00
0049	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$39,716.00
0050	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0051	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$39,896.00
0052	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$40,316.00
0053	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,616.00
0054	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,676.00
0055	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,916.00
0056	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,916.00
0057	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,276.00
0058	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,796.00
0059	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,616.00
0060	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,616.00
0061	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,616.00
0062	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,676.00
0063	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,676.00
0064	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,976.00
0065	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,036.00
0066	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,696.00
0067	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,856.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0068	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,796.00
0069	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,796.00
0070	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,676.00
0071	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0072	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,616.00
0073	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,156.00
0074	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,736.00
0075	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,676.00
0076	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,676.00
0077	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,616.00
0078	113	SR. DETENTION OFFICER STEP IV	\$35,350.00	\$530.00	\$35,880.00	0.035	\$1,256.00	\$0.00	\$37,136.00	\$37,136.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,736.00
0079	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$40,741.00
0080	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$40,741.00
0081	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$38,941.00
0082	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$513.00	\$34,668.00	0.035	\$1,213.00	\$0.00	\$35,881.00	\$35,881.00	\$360.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$38,941.00
0083	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0084	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0085	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,341.00
0086	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0087	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,341.00
0088	113	DETENTION OFFICER STEP I	\$34,155.00	(\$3,705.00)	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0089	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$31,950.00
0090	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,341.00
0091	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0092	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0093	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,281.00
0094	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$38,041.00
0095	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$40,741.00
0096	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$37,681.00
0097	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0098	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	(\$1,218.00)	\$29,232.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0099	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$37,501.00
0100	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$37,381.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0101	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$600.00	\$0.00	\$0.00	\$36,901.00
0102	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$600.00	\$0.00	\$0.00	\$36,901.00
0103	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$38,821.00
0104	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$600.00	\$0.00	\$0.00	\$36,781.00
0105	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$600.00	\$0.00	\$0.00	\$36,901.00
0106	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$38,821.00
0107	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0108	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0109	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0110	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0111	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0112	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,301.00
0113	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0114	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0115	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,281.00
0116	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0117	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0118	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0119	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0120	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0121	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,281.00
0122	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0123	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0124	113	SR. DETENTION OFFICER STEP II	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0125	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,281.00
0126	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,281.00
0127	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0128	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0129	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0130	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0131	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0132	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0133	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,061.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0134	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0135	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0136	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,301.00
0137	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0138	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0139	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0140	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0141	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,880.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,240.00
0142	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0143	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0144	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0145	113	DETENTION OFFICER	\$34,155.00	(\$3,705.00)	\$30,450.00	0	\$0.00	(\$1,218.00)	\$29,232.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0146	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0147	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0148	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0149	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0150	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0151	113	SR. DETENTION OFFICER STEP II	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,880.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,240.00
0152	113	DETENTION OFFICER	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0153	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0154	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0155	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0156	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0157	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0158	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0159	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0160	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0161	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0162	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0163	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0164	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,301.00
0165	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0166	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,301.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0167	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0168	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0169	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0170	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0171	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0172	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0173	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0174	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0175	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,301.00
0176	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,301.00
0177	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0178	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0179	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0180	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0181	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0182	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0183	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0184	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0185	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0186	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0187	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00
0188	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0189	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,281.00
0190	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0191	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0192	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0193	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0194	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0195	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0196	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0197	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0198	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0199	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$38,221.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0200	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0201	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0202	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0203	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0204	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0205	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0206	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0207	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0208	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0209	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0210	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0211	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0212	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0213	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0214	113	SR. DETENTION OFFICER STEP II	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0215	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0216	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0217	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0218	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0219	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0220	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0221	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0222	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0223	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0224	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$31,650.00
0225	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0226	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0227	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0228	113	SR. DETENTION OFFICER STEP II	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$32,619.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,979.00
0229	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0230	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$31,650.00
0231	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0232	113	DETENTION OFFICER	\$34,155.00	(\$3,705.00)	\$30,450.00	0	\$0.00	(\$1,218.00)	\$29,232.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-423-21-280-002-0
JAIL

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0233	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0234	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0235	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0236	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0237	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0238	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0239	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0240	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0241	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0242	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,181.00
0243	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,241.00
0244	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0245	113	DETENTION OFFICER	\$34,155.00	(\$3,705.00)	\$30,450.00	0	\$0.00	(\$1,218.00)	\$29,232.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0246	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0247	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0248	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,690.00
0249	113	SR. DETENTION OFFICER STEP III	\$34,155.00	\$512.00	\$34,667.00	0.035	\$1,213.00	\$0.00	\$35,880.00	\$35,881.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,121.00
0250	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0251	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,630.00
0252	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00</

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0266	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$38,447.00
0267	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$36,347.00
0268	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0269	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0270	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0271	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$36,947.00
0272	113	DETENTION OFFICER	\$33,000.00	(\$2,550.00)	\$30,450.00	0	\$0.00	(\$1,218.00)	\$29,232.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0273	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0274	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0275	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0276	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0277	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0278	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0279	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$36,947.00
0280	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0281	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0282	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0283	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$31,650.00
0284	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0285	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0286	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	(\$1,218.00)	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0287	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0288	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0289	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0290	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$36,047.00
0291	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0292	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0293	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0294	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0295	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0296	113	DETENTION OFFICER	\$30,000.00	\$450.00	\$30,450.00	0	\$0.00	(\$1,218.00)	\$29,232.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0297	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0298	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0299	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0300	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0301	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0302	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0303	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0304	113	SR. DETENTION OFFICER STEP II	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$34,667.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,847.00
0305	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00
0306	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,675.00
0307	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0308	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0309	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$35,775.00
0310	113	SR. DETENTION OFFICER STEP I	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$33,495.00	\$120.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$35,115.00
0311	113	SR. DETENTION OFFICER STEP I	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$33,495.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$34,995.00
0312	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$33,076.00
0313	113	SR. DETENTION OFFICER STEP I	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$33,495.00	\$120.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$34,815.00
0314	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0315	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0316	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0317	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,675.00
0318	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0319	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,636.00
0320	113	DETENTION OFFICER STEP I	\$33,000.00	(\$2,550.00)	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0321	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0322	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0323	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,675.00
0324	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,636.00
0325	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0326	113	SR. DETENTION OFFICER STEP I	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0327	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	(\$1,979.00)	\$31,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0328	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,636.00
0329	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0330	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0331	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,232.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

AI - 14365

**1100-423-21-280-002-0
JAIL**

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0332	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0333	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,636.00
0334	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0335	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,636.00
0336	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0337	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0338	113	DETENTION OFFICER STEP II	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0339	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0340	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0341	113	SR. DETENTION OFFICER STEP I	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$33,495.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,615.00
0342	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0343	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0344	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0345	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,636.00
0346	113	DETENTION OFFICER STEP I	\$30,000.00	\$450.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$30,450.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,510.00
0347	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0.035	\$1,066.00	\$0.00	\$31,516.00	\$29,232.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$30,732.00
0348	113	SR. DETENTION OFFICER STEP I	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$33,495.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,555.00
0349	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,675.00
0350	113	SR. DETENTION OFFICER STEP I	\$33,000.00	\$495.00	\$33,495.00	0.035	\$1,172.00	\$0.00	\$34,667.00	\$33,495.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,675.00
0351	113	DETENTION OFFICER STEP II	\$31,050.00	\$466.00	\$31,516.00	0.063	\$1,979.00	\$0.00	\$33,495.00	\$31,516.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,576.00
0352	113	DETENTION OFFICER STEP I	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,450.00
0353	113	DETENTION OFFICER	\$28,800.00	\$1,650.00	\$30,450.00	0	\$0.00	\$0.00	\$30,450.00	\$29,232.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$30,432.00
0354	113	PLUMBER	\$30,447.00	\$0.00	\$30,447.00	0.05	\$1,522.35	\$0.00	\$31,969.35	\$31,969.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,329.00
0355	113	TECHNICIAN	\$30,447.00	\$0.00	\$30,447.00	0.05	\$1,522.35	\$0.00	\$31,969.35	\$31,969.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,329.00
0356	113	ELECTRICIAN	\$30,447.00	\$0.00	\$30,447.00	0.05	\$1,522.35	\$0.00	\$31,969.35	\$31,969.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,969.00
0357	113	A/C TECHNICIAN	\$30,446.00	\$0.00	\$30,446.00	0.05	\$1,522.30	\$0.00	\$31,968.30	\$31,968.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,268.00
0358	113	FOOD PREP SPEC	\$30,417.00	\$0.00	\$30,417.00	0.05	\$1,520.85	\$0.00	\$31,937.85	\$31,938.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,658.00
0359	113	FOOD PREP SPEC	\$30,417.00	\$0.00	\$30,417.00	0.05	\$1,520.85	\$0.00	\$31,937.85	\$31,938.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,238.00
0360	113	BUDGET CONTROL OFFICER	\$29,632.00	\$0.00	\$29,632.00	0.05	\$1,481.60	\$518.40	\$31,632.00	\$31,632.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,932.00
0361	113	CERTIFIED MEDICAL ASSISTANT	\$29,120.00	\$0.00	\$29,120.00	0.05	\$1,456.00	\$544.00	\$31,120.00	\$31,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,120.00
0362	113	CERTIFIED MEDICAL ASSISTANT	\$29,120.00	\$0.00	\$29,120.00	0.05	\$1,456.00	\$544.00	\$31,120.00	\$31,120.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,420.00
0363	113	CERTIFIED MEDICAL ASSISTANT	\$29,120.00	\$0.00	\$29,120.00	0.05	\$1,456.00	\$544.00	\$31,120.00	\$29,875.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,875.00
0364	113	CERTIFIED MEDICAL ASSISTANT	\$29,120.00	\$0.00	\$29,120.00	0.05	\$1,456.00	\$544.00	\$31,120.00	\$31,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,120.00

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

1100-423-21-280-002-0
JAIL

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0365	113	CERTIFIED MEDICAL ASSISTANT	\$29,120.00	\$0.00	\$29,120.00	0.05	\$1,456.00	\$544.00	\$31,120.00	\$31,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,120.00
0366	113	CERTIFIED MEDICAL ASSISTANT	\$29,120.00	\$0.00	\$29,120.00	0.05	\$1,456.00	\$544.00	\$31,120.00	\$31,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,120.00
0367	113	CERTIFIED MEDICAL ASSISTANT	\$29,120.00	\$0.00	\$29,120.00	0.05	\$1,456.00	\$544.00	\$31,120.00	\$31,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,120.00
0368	113	MAINTENANCE TECH	\$28,066.00	\$0.00	\$28,066.00	0.05	\$1,403.30	\$596.70	\$30,066.00	\$30,066.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,066.00
0369	113	MAINTENANCE TECH	\$28,066.00	\$0.00	\$28,066.00	0.05	\$1,403.30	\$596.70	\$30,066.00	\$30,066.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,066.00
0370	113	MAINTENANCE TECH	\$28,066.00	\$0.00	\$28,066.00	0.05	\$1,403.30	\$596.70	\$30,066.00	\$30,066.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,366.00
0371	113	MAINTENANCE TECH	\$28,066.00	\$0.00	\$28,066.00	0.05	\$1,403.30	\$596.70	\$30,066.00	\$30,066.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,066.00
0372	113	FOOD PREP II	\$27,323.00	\$0.00	\$27,323.00	0.05	\$1,366.15	\$633.85	\$29,323.00	\$29,323.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,163.00
0373	113	FOOD PREP II	\$27,323.00	\$0.00	\$27,323.00	0.05	\$1,366.00	\$634.00	\$29,323.00	\$28,330.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,330.00
0374	113	FOOD PREP II	\$27,323.00	\$0.00	\$27,323.00	0.05	\$1,366.15	\$633.85	\$29,323.00	\$29,323.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,323.00
0375	113	SECRETARY III	\$24,737.00	\$0.00	\$24,737.00	0.05	\$1,236.85	\$763.15	\$26,737.00	\$26,737.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,817.00
0376	113	SWITCHBOARD OPERATOR	\$24,737.00	\$0.00	\$24,737.00	0.05	\$1,236.85	\$763.15	\$26,737.00	\$26,737.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,737.00
0377	113	SWITCHBOARD OPRTR	\$24,737.00	\$0.00	\$24,737.00	0.05	\$1,236.85	\$763.15	\$26,737.00	\$26,737.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,737.00
0378	113	SWITCHBOARD OPRTR	\$24,737.00	\$0.00	\$24,737.00	0.05	\$1,236.85	\$763.15	\$26,737.00	\$26,737.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,737.00
0379	113	SWITCHBOARD OPRTR	\$24,737.00	\$0.00	\$24,737.00	0.05	\$1,236.85	\$763.15	\$26,737.00	\$26,737.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,737.00
0380	113	SWITCHBOARD OPRTR	\$24,737.00	\$0.00	\$24,737.00	0.05	\$1,236.85	\$763.15	\$26,737.00	\$26,737.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,737.00
0381	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,384.00
0382	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.00	\$796.00	\$26,084.00	\$26,084.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,084.00
0383	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.00	\$796.00	\$26,084.00	\$26,084.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,084.00
0384	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,084.00
0385	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,084.00
0386	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,444.00
0387	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,084.00
0388	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,384.00
0389	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,084.00
0390	113	SECRETARY II	\$24,084.00	\$0.00	\$24,084.00	0.05	\$1,204.20	\$795.80	\$26,084.00	\$26,084.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,384.00
0391	113	MEDICAL CLERK	\$21,717.00	\$0.00	\$21,717.00	0.05	\$1,085.85	\$914.15	\$23,717.00	\$23,717.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,717.00
0392	113	CUSTODIAN	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,345.00
0393	113	CUSTODIAN	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,345.00
0394	113	CUSTODIAN	\$20,345.00	\$0.00	\$20,345.00	0.05	\$1,017.25	\$982.75	\$22,345.00	\$22,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,345.00
0395	113	ELECTRICIAN	\$0.00	\$31,969.00	\$31,969.00	0	\$0.00	\$0.00	\$31,969.00	\$31,969.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,969.00
0396	113	DETENTION OFFICER	\$0.00	\$30,450.00	\$30,450.00		\$0.00	\$0.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0397	113	DETENTION OFFICER	\$0.00	\$30,450.00	\$30,450.00		\$0.00	\$0.00	\$30,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

**HIDALGO COUNTY
COMMISSIONER COURT
2009 SALARY SCHEDULE**

**1100-423-21-280-002-0
JAIL**

AI - 14365

Slot #	Obj Code	POSITION TITLE	2008 BUDGETED SALARY	2009 ADJUSTED SALARY	2009 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2009 BUDGETED SALARY APPROVED	2009 ACTUAL SALARY	Other Allowances					2009 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
TOTAL			\$13,215,394.00	\$269,645.00	\$13,485,039.00		\$470,847.65	\$11,771.60	\$13,967,658.25	\$13,246,015.36	\$106,140.00	\$0.00	\$142,200.00	\$0.00	\$2,500.00	\$13,496,555.00

Approval to create two (2) regular fulltime Detention Officer positions, slot no.'s 0396 & 0397, requested budgeted salary for each \$30,450.00 per year. Pending CC approval.

AI-14389

14.E.2.

**Workers Comp - Transfer of Employee
CC REGULAR**

Date: 03/09/2009
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET &
MANAGEMENT

Agenda Category: Budget and Management **Purchasing only:** Salary Schedule Changes

Information

CAPTION

Workers Compensation Division (2202):

1. Approval to transfer employee no. 77585 from Workers Compensation slot no. 0014 to the Headstart Program. Reviewed and recommended as per section 3.16 of the Civil Service Commission Rules. Effective 3/16/09.
2. Approval to adjust the Headstart Workers Compensation premium amount.

BACKGROUND

The adjustment to the Workers Comp. premium is as a result of the employee transfer from Workers Compensation Dept. to the Headstart Program, however, in the event that the employee is no longer employed with Headstart, this adjustment will revert.

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No Budgetary Impact.

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	03/05/2009 05:47 PM	APRV
2	Budget & Management	Veronica Lopez	03/06/2009 07:38 AM	APRV
3	Dale Kennan	Dale Kennan	03/06/2009 08:37 AM	APRV
4	Auditor's Office		03/06/2009 08:44 AM	NEW

Form Started By: Sylvia Solis
Started On: 03/05/2009 03:19 PM
Final Approval Date: 03/06/2009

AI-14279

15.A.4.

**EN-1 Road Stabilizer Material
CC REGULAR**

Date: 03/09/2009
Submitted By: Gricelda Villarreal, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Recommending bid award to the sole bidder meeting all specifications and approval of contract for the request for bids: 2009-018-02-25 EN-1 for Road Stabilizer Material in Hidalgo County Wide.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:** County Wide
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

For funding availability please see the attached 2009 Expense Report for the Precincts for objects 673 & 731 (since they are most likely to utilize this service). Note the report is dated as of 3/5/09 and the funding will need to be ascertained on "As Needed Basis".

Attachments

Link: [Recommendation Memo](#)

Link: [Pre-Approved Agreement](#)

Link: [2009 Exp Rpt for Pct 1-4 object 673 & 731 3-5-09](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 12:07 PM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 01:55 PM	APRV
3	Dale Kennan	Dale Kennan	03/05/2009 10:41 AM	APRV
4	Auditor's Office	Linda Fong	03/05/2009 03:04 PM	APRV

Form Started By: Gricelda Villarreal
Started On: 02/26/2009 09:32 AM

Final Approval Date: 03/05/2009



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: Hon. Sylvia Handy, Commissioner
Hidalgo County Precinct No. 1
ATTN: Noe Montes, Assistant Administrator

Hon. Joe M. Flores, Commissioner
Hidalgo County Precinct No. 3
ATTN: Mr. Saul Ramirez, Field Operations Foreman

TO: Hon. Hector "Tito" Palacios, Commissioner
Hidalgo County Precinct No. 2
ATTN: Mr. Ricardo Cuellar, Field Operations Foreman

Hon. Oscar Garza Jr., Commissioner
Hidalgo County Precinct No. 4
ATTN: Mr. Juan Carranza, Chief Administrator

FROM: Cris Villarreal, Buyer
Hidalgo County Purchasing Department

DATE: February 26, 2009

RE: RFB- "EN-1 Road Stabilizer Material for Hidalgo County "

Enclosed for your review, comments and recommendation, please find a copy of the tabulation sheet and the sole bid received regarding the above reference project.

Please make any recommendations including budget information as soon as possible in order to place on the next Commissioner's Court meeting.

If you have any questions, please call me at 318-2626.

APPROVE ☒

DISAPPROVE ☐

FUNDS AVAILABILITY: ☒ Yes ☐ No ☐ Other (specify) _____

BUDGET ACCOUNT #:

PRECINCT NO:

AUTHORIZED SIGNATURE

PRINTED NAME

DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 OR (956) 292-7612.

Total
9 pages



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

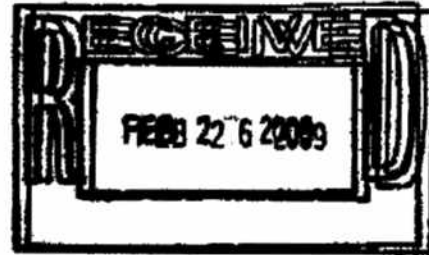
TO: Hon. Sylvia Handy, Commissioner
Hidalgo County Precinct No. 1
ATTN: Noe Montes, Assistant Administrator

Hon. Joe M. Flores, Commissioner
Hidalgo County Precinct No. 3
ATTN: Mr. Saul Ramirez, Field Operations Foreman

TO: Hon. Hector "Tito" Palacios, Commissioner
Hidalgo County Precinct No. 2
ATTN: Mr. Ricardo Cuellar, Field Operations Foreman

Hon. Oscar Garza Jr., Commissioner
Hidalgo County Precinct No. 4
ATTN: Mr. Juan Carranza, Chief Administrator

FROM: Cris Villarreal, Buyer
Hidalgo County Purchasing Department



DATE: February 26, 2009

RE: RFB- "EN-1 Road Stabilizer Material for Hidalgo County "

Enclosed for your review, comments and recommendation, please find a copy of the tabulation sheet and the sole bid received regarding the above reference project.

Please make any recommendations including budget information as soon as possible in order to place on the next Commissioner's Court meeting.

If you have any questions, please call me at 318-2626.

APPROVE ☒

DISAPPROVE ☐

FUNDS AVAILABILITY: ☒ Yes ☐ No ☐ Other (specify) _____

BUDGET ACCOUNT #:

PRECINCT NO: 2

Ricardo Cuellar

Ricardo Cuellar

2/28/09

AUTHORIZED SIGNATURE

PRINTED NAME

DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 OR (956) 292-7612.

Total
9 pages

HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

DEPARTMENT NAME: Hidalgo County(County- Wide)

BID OPENING DATE: February 25, 2009

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: RFB-EN-1 Road Stabilizer Material-Hidalgo County

BID NO: 2009-018-02-25CGV

RFB#	NAME OF COMPANY	Unit Price	ADDENDUM
#01	Road Bond Service Co. Harlingen, Tx	\$375.00 per Five (5) gal. containers	
#02			
#03			
#04			
#05			
#06			
#07			
#08			
#09			
#10			

REQUIREMENTS AGREEMENT
C-09-018-03-09

THIS AGREEMENT (the "Agreement") is entered into effective as of March 9, 2009 and between **International Roadbond Ltd., DBA Roadbond Service Company** ("Seller") and **HIDALGO COUNTY** ("Buyer").

~~WHEREAS, Buyer has solicited proposals for the supply of its requirements~~ of Hidalgo County "**EN-1 Road Stabilizer Material** (commodity) ," as further described in Exhibit "A" which is attached hereto and incorporated herein by reference for all purposes (the "RFB Packet") for a period one (1) year; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller has submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of the Products that Buyer may require for use by Buyer in "**EN-1 Road Stabilizer Material-Hidalgo County** " in the areas of **HIDALGO COUNTY** projects for a period of one(1) year on an "**As Needed Basis**" from **March 9, 2009** to **March 8, 2010** with the option to renew for an additional one (1) year under the same rates, terms, and conditions, and /or sixty (60) day grace period extension at the end of the contract for unforeseen delays on subsequent contract, and it is agreed that the Products will meet the specifications set forth in Exhibit "A" hereto.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required. The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B" (the "Vendor's Bid"). Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered,

or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

5. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
 Attention: County Judge
 100 E. Cano, 2nd Floor
 Edinburg, Texas 78539

If to Seller: International Roadbond Ltd, dba Roadbond Service Co.
Attention: Steven Merritt, President
PO Box 5065
Granbury, Texas 76048

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

f. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

k. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp. 1996).

m. **Insurance.** Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as

an additional insured (with coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

n. **Purchasing Ethics.** Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of Hidalgo County.

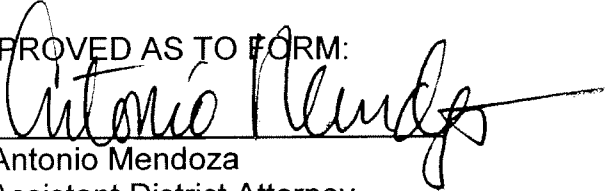
(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

APPROVED BY COMMISSIONERS COURT ON, _____.

APPROVED AS TO FORM:

By:


Antonio Mendoza
Assistant District Attorney

Date:

3/3/09

HIDALGO COUNTY

By: _____
Juan D. Salinas, III., County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

Vendor: International Roadbond Ltd.,
Dbá Roadbond Service Co.

By: _____

Printed Name: _____

Title: _____

EXHIBIT “A”

- **RFB PACKET**
- **SPECIFICATIONS**

EXHIBIT "A"
HIDALGO COUNTY
"EN-1 ROAD STABILIZER MATERIAL"
BID NO.: 2009-018-02-25-CGV

BID S P E C I F I C A T I O N S

I. DESCRIPTION:

~~These specifications shall govern for any liquid stabilizer equal or approved equal to~~ patented EN-1 intended primarily as a material stabilizer for mixing and compacting material in accordance with specifications governing base and/or subgrade courses. The approved stabilizer must be able to enhance the compressive strength, increase load bearing capacity of soil, increase flexural strength, reduce swelling, shrinkage and permeability, insure proper compaction an reduce maintenance upkeep through reduction of potential failures.

Purchases of **EN-1 Soil Stabilizer** will be on an **"As Needed Basis"** only by Hidalgo County including all funding sources, Departments, Programs and Entities (i.e. CIP, CAP and R&B).

Any brand name mentioned in this request for bids is for description only and is not intended to exclude any products of equal quality or compatibility. Bidders desiring to substitute items may do so provided that brand names and specifications are indicated in the bid and that items fully meet herein specifications.

II. MATERIALS:

Roadbond (EN-1) Soil Stabilizer is a sulfonated D-limonene bioenzyme which contains a strong oxidizer, a powerful solvent and natural dispersant that interacts with natural road materials. The interaction of these components activates the naturally occurring mineral cements in the soil and bonds the soil grains together to form a material analogous to most sedimentary rocks and alluvial soils. This stabilizing solvent acts to scrub the soil and allows the oxidizer access to a wider array of mineral ions evenly throughout the mixture, thereby increasing particle attraction (bonding), greatly decreasing voids in the road strata. In clay soils, it attacks they clay lattice of the soil, which will alter the ionic charge in the clay, and it creates a chemical bond between clay particles. This material is a corrosive in its concentrated state, once mixed with required volume of water; it becomes a non-corrosive, which has been approved by EPA.

III. BID AWARD:

- Any contract awarded to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) days written notice prior to cancellation.

- Award of contract will be contingent on availability of Hidalgo County funds.
- Hidalgo County reserves the right to reject any or all bids, to waive any or all formalities, or to accept the bid considered the lowest, best, and most advantageous to the County, including compliance to bid specifications. Hidalgo County reserves the right to hold the bids for a period of (90) ninety days without taking action hereon.
- Hidalgo County reserves the right to award to one or more bidder(s) whichever is in the best interest of the County,

IV. CONTRACT TERM:

- The contract will be in effect for a period of one (1) year with the County's option to extend for an additional one (1) year term based on performance evaluation and contingent upon cost remaining unchanged, and/or sixty (60) day grace period extension at the end of the contract for any unforeseen delays on subsequent contract. Bid Price must remain firm during the contract period.
- It is intended that the amount of **"EN-1 Road Stabilizer Material"** required by Hidalgo County will be purchased on an as needed basis.
- This contract shall remain in effect until contract expires, delivery/completion of services ordered or terminated by either party with a (30) thirty day written notice prior to any cancellation. The successful bidder must state therein the reasons for such cancellation. Hidalgo County reserves the right to award canceled contract to next lowest bidder as it deems to be in the best interest of the County.

V. REQUIREMENTS:

1. Roadbond liquid stabilizer shall be stored and handled in closed, five (5) gallon weatherproof containers until immediate distribution on the road.
2. Roadbond materials must be stored in covered storage and well ventilated with adequate protection from flooding or damage.
3. For mixing ease and safety, round off to the nearest 5-Gallon increments (i.e. 72-Gallons up to 75-Gallons).
4. The following concentrated quantities are to be mixed with 300 gallons of water to each gallon of EN-1. Strict application instructions.

ROAD WIDTH IN FT.	6" IN DEPTH * .0056 GA/SY	8" IN DEPTH * .0075 GA/SY	10" IN DEPTH * .0089 GA/SY
20' Wide Road	66 Gallons Per Mile	88 Gallons Per Mile	104 Gallons Per Mile
22' Wide Road	73 Gallons Per Mile	97 Gallons Per Mile	120 Gallons Per Mile
24' Wide Road	80 Gallons Per Mile	106 Gallons Per Mile	132 Gallons Per Mile
26' Wide Road	86 Gallons Per Mile	115 Gallons Per Mile	143 Gallons Per Mile
28' Wide Road	93 Gallons Per Mile	124 Gallons Per Mile	154 Gallons Per Mile
30' Wide Road	99 Gallons Per Mile	132 Gallons Per Mile	165 Gallons Per Mile
Square Yards treated/gallon	180 Square Yards	135 Square Yards	108 Square Yards
Square Yards treated/gallon (when using CTB)	171 Square Yards	128 Square Yards	103 Square Yards

**Use 5" more EN-1 Road Stabilizer than the chart calls for when treating Cement Treated Base;

(Calculate 28.5 cubic yards per Gallon)

*** Application rate per square yard = Length (feet) x Width (feet) X Appl. Rate * 9 SF

5. **EN-1 Road Stabilizer Material** shall conform to Texas Department of Transportation (TX DOT), Standard Specifications for Construction of Highways, Streets and Bridges.
6. Product must be registered with the U.S. Patent and Trademark Office as a soil stabilizer.
7. Vendor must furnish test results and documentation from independent sources as the effectiveness of the stabilizer. These test reports must include CBR, Triaxial Compression Test, Falling Weight Deflectometer, Resilient Modulus or other relevant test to determine strength. Reduction in swelling of clay soils must be verified by relevant test performed by a reputable lab.
8. The product must be easily applied by personnel with equipment commonly used by road construction and maintenance crews.
9. A material safety data sheet (MSDS) on the EN-1 Road Stabilizer product being bid must be submitted with the bid.
10. Insurance certificates as per "**Exhibit C**" must be submitted to the Purchasing Department prior to any services being performed by the awarded bidder.
11. When requested, samples shall be furnished free of expense to Hidalgo County.
12. Random sampling/Testing may be performed at the request of Hidalgo County

anytime during the length of the contract through an independent testing laboratory.

13. Continuing non-performance of the bidder in terms of specifications shall be basis for the termination of the contract by the County.
14. The County shall not pay for work, equipment, or supplies which are unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies.
15. In the event the material furnished does not meet all the above requirements (regardless of weather, test's acceptability, method of repair or other conditions), the County reserves the option to require the material supplier to replace or to reimburse the County for the unused portion of material found to be unsatisfactory.

VI. ADDITIONAL INFORMATION:

- All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.
- Hidalgo County is requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2802 So. Business Hwy 281, New Administration Building, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**
- **ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Wednesday, February 18, 2009 by 5:00 P.M.** Responses to said inquiries will be sent to all applicants via facsimile by no later than, Friday, **February 20, 2009 by 5:00 P.M.**

Contact Personnel for County Precincts	
Hidalgo County Precinct No. 1 Noe Montes, Assistant Administrator 1902 Joe Stephens Weslaco, Texas 78593 956-968-8733	Hidalgo County Precinct No. 2 Mr. Ricardo Cuellar, Field Operations Foreman 301 E. State Pharr, Texas 78577 956-787-1891
Hidalgo County Precinct No. 3 Saul Ramirez, Field Operations Foreman 400 W. 13 th Mission, Texas 78572 956-545-4509	Hidalgo County Precinct No. 4 Mr. Juan Carranza, Chief Administrator 1102 N. Doolittle Edinburg, Texas 78539 956-383-3112

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
 - a. A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
 - b. The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
 - c. The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
 - d. No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
 - e. The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
- 2) **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
- 3) **Time frame for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The

County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

- 4) **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
- 5) **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

DISCLOSURE OF CONFLICT OF INTEREST: Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D**, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful participant fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse. **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PARTICIPANT.**

EXHIBIT “B” VENDORS BID

EXHIBIT "B"
HIDALGO COUNTY
"EN-1 ROAD STABILIZER MATERIAL"
BID NO.: 2009-018-02-25-CGV

BID PAGE

MATERIAL DESCRIPTION	BID PRICE
EN-1 ROAD STABILIZER (5 gal containers)	\$375.00 (see attached)

BIDDER'S INFORMATION:

BIDDER/COMPANY NAME:	International Roadbond Ltd., DBA Roadbond Service Company
ADDRESS:	P.O. Box 5065
CITY/STATE/ZIP CODE:	Granbury, Texas 76049
PHONE & FAX NO.'S:	Prim. (956) 490-7528, FAX (956) 412-0061 Sec. Ph. (817) 279-9028, FAX (254) 835-5297
CELLULAR & BEEPER NO.'S:	No. Beepers Prim: (956) 490-7528, Sec (817) 223-0354
AUTHORIZED SIGNATURE:	Col. Roy R. Alvarez Jr
PRINTED NAME:	Col. Roy R. Alvarez Jr. (CE-Ret)
TITLE:	Consultant and Authorized Representative
EMAIL ADDRESS: (IF AVAILABLE)	Prim. ralva1954@aol.com Sec. rbusa@charter.net

EXHIBIT “C” INSURANCE REQUIREMENTS



INSURANCE BINDER

DATE (MM/DD/YY)
02/26/09

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

AGENCY
The Gomas Agency
510 W. Pearl
Granbury, TX 76048COMPANY
NAUTILUS INSURANCE COMPANYBINDER #
NC857202DATE EFFECTIVE TIME DATE EXPIRATION TIME
11/28/08 12:01 PM 11/28/09 12:01 AM

PHONE (A/C, No, Ext): (817)573-8162 FAX (A/C, No): (817)573-6145

CODE: SUB CODE:

AGENCY
CUSTOMER ID:

INSURED

INTERNATIONAL ROADBOND LIMITED/dba Road
P O BOX 549
TOLAR, TEXAS 76476THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED
COMPANY PER EXPIRING POLICY #.

DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location)

COVERAGES

LIMITS

TYPE OF INSURANCE	COVERAGE/FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS ☐ BASIC ☐ BROAD ☐ SPEC				
GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR		EACH OCCURRENCE		\$300,000.00
		DAMAGE TO RENTED PREMISES		\$100,000.00
		MED EXP (Any one person)		\$5,000.00
		PERSONAL & ADV INJURY		\$300,000.00
		GENERAL AGGREGATE		\$300,000.00
		PRODUCTS - COMP/OP AGG		
		COMBINED SINGLE LIMIT		
		BODILY INJURY (Per person)		
		BODILY INJURY (Per accident)		
		PROPERTY DAMAGE		
		MEDICAL PAYMENTS		
		PERSONAL INJURY PROT		
		UNINSURED MOTORIST		
VEHICLE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTO ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				
VEHICLE PHYSICAL DAMAGE ☐ COLLISION ☐ OTHER THAN COL	☐ ALL VEHICLES ☐ SCHEDULED VEHICLES	☐ ACTUAL CASH VALUE ☐ STATED AMOUNT		
GARAGE LIABILITY ☐ ANY AUTO		AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY:		
		EACH ACCIDENT		
		AGGREGATE		
EXCESS LIABILITY ☐ UMBRELLA FORM ☐ OTHER THAN UMBRELLA FORM		EACH OCCURRENCE		
		AGGREGATE		
		SELF-INSURED RETENTION		
		WC STATUTORY LIMITS		
		E.L. EACH ACCIDENT		
		E.L. DISEASE - EA EMPLOYEE		
		E.L. DISEASE - POLICY LIMIT		
		FEEES		
		TAXES		
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		ESTIMATED TOTAL PREMIUM		\$744.87
SPECIAL CONDITIONS/ OTHER COVERAGES				

NAME & ADDRESS

Hidalgo County
2802 South Business Hwy 281
Edinburg, Texas 78539☐ MORTGAGEE
☐ LOSS PAYEE
LOAN #

ADDITIONAL INSURED

AUTHORIZED REPRESENTATIVE

Run Date 03/05/09 08:46 AM

Hidalgo County

Page No 1

For 01/01/09 - 01/31/10

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account No/Description</u>		<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1100 GENERAL FUND							
9-1100-432-00-122-001-0-673	SANITATION PCT.2-ROAD MATERIAL	500.00	.00	.00	.00	500.00	.00
9-1100-432-00-123-001-0-673	SANITATION PCT.3-ROAD MATERIAL	6,000.00	1,361.42	.00	.00	4,638.58	22.69
1100 GENERAL FUND		6,500.00	1,361.42	.00	.00	5,138.58	20.94
1201 R&B PRECINCT 1							
9-1201-431-00-121-005-0-673	PCT.1 P/U RD-ROAD MATERIAL	255,029.41	46,495.86	25,428.04	25,428.04	183,105.51	28.20
9-1201-431-00-121-005-0-731	PCT.1 P/U RD-ROADS	71,725.00	16,400.00	.00	.00	55,325.00	22.87
9-1201-431-00-121-007-0-673	PCT.1 LATERAL ROAD-ROAD MATERIAL	2,097.58	.00	.00	.00	2,097.58	.00
9-1201-431-00-121-007-0-731	PCT.1 LATERAL ROAD-ROADS	291.38	.00	.00	.00	291.38	.00
1201 R&B PRECINCT 1		329,143.37	62,895.86	25,428.04	25,428.04	240,819.47	26.83
1202 R&B PRECINCT 2							
9-1202-431-00-122-006-0-673	PCT.2 P/U RD-ROAD MATERIAL	111,975.03	20,000.00	.00	.00	91,975.03	17.86
9-1202-431-00-122-006-0-731	PCT.2 P/U RD-ROADS	391,481.46	311,600.70	1,063.78	1,063.78	78,816.98	79.87
9-1202-431-00-122-026-0-731	OWASSA RD (JACKSON-R. LONGORIA)-ROADS	94,060.00	42,030.00	.00	.00	52,030.00	44.68
9-1202-431-00-122-027-0-731	TOWER RD (MOORE-BALLI)-ROADS	425,654.66	127,322.13	39,698.00	39,698.00	258,634.53	39.24
9-1202-431-00-122-028-0-731	S.MCCOLL(DICKER-ORNGWD&0.5M S.MLTRY)-RD	97,390.00	47,427.68	.00	.00	49,962.32	48.70
9-1202-431-00-122-035-0-731	PCT.2-INTLCL-HIDALGO-VAL-MEX DR-RD	21,010.00	21,010.00	.00	.00	.00	100.00
1202 R&B PRECINCT 2		1,141,571.15	569,390.51	40,761.78	40,761.78	531,418.86	53.45
1203 R&B PRECINCT 3							
9-1203-431-00-123-005-0-673	PCT.3 P/U RD-ROAD MATERIAL	167,878.81	55,905.48	19,634.58	19,634.58	92,338.75	45.00
9-1203-431-00-123-005-0-731	PCT.3 P/U RD-ROADS	311,834.37	169,982.12	52,442.67	52,442.67	89,409.58	71.33
9-1203-431-00-123-007-0-731	PCT.3 LATERAL ROAD-ROADS	99,543.78	7,697.50	.00	.00	91,846.28	7.73
1203 R&B PRECINCT 3		579,256.96	233,585.10	72,077.25	72,077.25	273,594.61	52.77
1204 R&B PRECINCT 4							
9-1204-431-00-124-007-0-673	PCT.4 P/U RD-ROAD MATERIAL	225,895.26	133,886.26	1,944.15	1,944.15	90,064.85	60.13
9-1204-431-00-124-007-0-731	PCT.4 P/U RD-ROADS	251,154.03	93,487.72	.00	.00	157,666.31	37.22
9-1204-431-00-124-008-0-731	PCT.4 LATERAL ROAD-ROADS	621.26	.00	.00	.00	621.26	.00
1204 R&B PRECINCT 4		477,670.55	227,373.98	1,944.15	1,944.15	248,352.42	48.01
1212 PARKS PRECINCT 2							
9-1212-452-00-122-008-0-673	PARKS PCT.2-ROAD MATERIAL	75,000.00	.00	.00	.00	75,000.00	.00
9-1212-452-00-122-008-0-731	PARKS PCT.2-ROADS	1,000.00	.00	.00	.00	1,000.00	.00
1212 PARKS PRECINCT 2		76,000.00	.00	.00	.00	76,000.00	.00
1213 PARKS PRECINCT 3							
9-1213-452-00-123-008-0-673	PARKS PCT.3-ROAD MATERIAL	3,700.00	.00	.00	.00	3,700.00	.00
1213 PARKS PRECINCT 3		3,700.00	.00	.00	.00	3,700.00	.00
1310 BORDER COLONIA ACCESS PROGRAM							

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Expenditure Summary Report

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Periods 01 - 13

Standard Report Format

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<u>Account No/Description</u>		<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1310 BORDER COLONIA ACCESS PROGRAM							
9-1310-431-00-121-175-0-731	PCT.1-V&C/R.CAVAZOS-ROADS	1,587.94	.00	.00	.00	1,587.94	.00
9-1310-431-00-121-344-0-731	PCT.1-AGUA DULCE/PALM-ROADS	3,837.67	.00	.00	.00	3,837.67	.00
9-1310-431-00-121-345-0-731	PCT.1-AGUA DULCE/EBONY-ROADS	2,961.63	.00	.00	.00	2,961.63	.00
9-1310-431-00-121-347-0-731	PCT.1-BAR 7-ROADS	1,246.37	.00	.00	.00	1,246.37	.00
9-1310-431-00-121-380-0-731	PCT.1-MESQUITE 1-ROADS	6,189.75	.00	.00	.00	6,189.75	.00
9-1310-431-00-121-393-0-731	PCT.1-R C BABB 4-ROADS	349.42	.00	.00	.00	349.42	.00
9-1310-431-00-121-394-0-731	PCT.1-RAMOSVILLE-ROADS	23,032.79	.00	.00	.00	23,032.79	.00
9-1310-431-00-121-397-0-731	PCT.1-SAENZ-ROADS	30,958.35	.00	.00	.00	30,958.35	.00
9-1310-431-00-121-400-0-731	PCT.1-SUNRISE-ROADS	6,136.65	.00	.00	.00	6,136.65	.00
9-1310-431-00-121-401-0-731	PCT.1-SUNRISE HILL/J.OLIVAREZ-ROADS	50,674.28	.00	.00	.00	50,674.28	.00
9-1310-431-00-121-402-0-731	PCT.1-SUNRISE HILL/R.GUERRA-ROADS	43,066.97	.00	.00	.00	43,066.97	.00
9-1310-431-00-121-403-0-731	PCT.1-SUNRISE HILL/R.GONZALEZ-ROADS	43,066.97	.00	.00	.00	43,066.97	.00
9-1310-431-00-121-404-0-731	PCT.1-TROPICAL FARMS/SAMOA-ROADS	44,225.96	23,338.92	2,673.96	2,673.96	18,213.08	58.82
9-1310-431-00-121-405-0-731	PCT.1-TROPICAL FARMS/TAHITI-ROADS	34,932.73	26,922.53	4,097.75	4,097.75	3,912.45	88.80
9-1310-431-00-121-412-0-731	PCT.1-VILLA VERDE/BOUGANVILLEA-ROADS	2,287.97	.00	.00	.00	2,287.97	.00
9-1310-431-00-121-413-0-731	PCT.1-VILLA VERDE/CLAVEL-ROADS	1,573.19	.00	.00	.00	1,573.19	.00
9-1310-431-00-121-414-0-731	PCT.1-VILLA VERDE/PETUNIA-ROADS	5,715.60	.00	.00	.00	5,715.60	.00
9-1310-431-00-121-415-0-731	PCT.1-VILLA VERDE/24TH-ROADS	930.78	.00	.00	.00	930.78	.00
9-1310-431-00-121-416-0-731	PCT.1-VILLA VERDE/25TH-ROADS	909.25	.00	.00	.00	909.25	.00
9-1310-431-00-121-417-0-731	PCT.1-VILLA VERDE/TULIPANA-ROADS	1,497.61	.00	.00	.00	1,497.61	.00
9-1310-431-00-121-437-0-731	PCT.1-BLANCA HEIGHTS-ROADS	3,385.35	.00	.00	.00	3,385.35	.00
9-1310-431-00-121-441-0-731	PCT.1-LA MESA-ROADS	14,026.77	.00	.00	.00	14,026.77	.00
9-1310-431-00-121-442-0-731	PCT.1-LA PALMA 1-ROADS	3,511.08	.00	.00	.00	3,511.08	.00
9-1310-431-00-121-446-0-731	PCT.1-LA QUINTA EST 2-ROADS	2,323.09	.00	.00	.00	2,323.09	.00
9-1310-431-00-121-447-0-731	PCT.1-LLANO GRANDE/LANTANA-ROADS	4,685.32	.00	.00	.00	4,685.32	.00
9-1310-431-00-121-449-0-731	PCT.1-LLANO GRANDE/PALMETTO-ROADS	2,437.57	.00	.00	.00	2,437.57	.00
9-1310-431-00-122-070-0-731	PCT.2-COUNTRY LIVING-ROADS	7.00	.00	.00	.00	7.00	.00
9-1310-431-00-122-073-0-731	PCT.2-LOPEZVILLE/KENNEDY-ROADS	2,781.78	.00	.00	.00	2,781.78	.00
9-1310-431-00-122-075-0-731	PCT.2-LOPEZVILLE/WATER-ROADS	1,254.55	.00	.00	.00	1,254.55	.00
9-1310-431-00-122-077-0-731	PCT.2-PRIMAVERA 2/JENICA E-ROADS	8,566.04	.00	.00	.00	8,566.04	.00
9-1310-431-00-122-078-0-731	PCT.2-PRIMAVERA 2/JENICA W-ROADS	10,902.41	.00	.00	.00	10,902.41	.00
9-1310-431-00-122-079-0-731	PCT.2-PRIMAVERA 2/JESSICA-ROADS	5,718.36	.00	.00	.00	5,718.36	.00

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Expenditure Summary Report

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Periods 01 - 13

Standard Report Format

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1310 BORDER COLONIA ACCESS PROGRAM							
9-1310-431-00-122-080-0-731	PCT.2-PRIMAVERA 2/ROSIE-ROADS	6,125.36	.00	.00	.00	6,125.36	.00
9-1310-431-00-122-490-0-731	PCT.2-ALAMO ORCHARDS-ROADS	591.08	.00	.00	.00	591.08	.00
9-1310-431-00-122-496-0-731	PCT.2-CAMPO ALTO/VISTA CIR E-ROADS	12,901.82	.00	.00	.00	12,901.82	.00
9-1310-431-00-122-497-0-731	PCT.2-CAMPO ALTO/VISTA CIR W-ROADS	13,778.33	.00	.00	.00	13,778.33	.00
9-1310-431-00-122-520-0-731	PCT.2-PLUMOSA VILLAGE-ROADS	75,900.00	.00	.00	.00	75,900.00	.00
9-1310-431-00-122-544-0-731	PCT.2-TIERRA BONITA/MARIE CIR S-ROADS	35,701.39	.00	.00	.00	35,701.39	.00
9-1310-431-00-122-547-0-731	PCT.2-WHITEWING/DOVE-ROADS	4,103.30	.00	.00	.00	4,103.30	.00
9-1310-431-00-122-548-0-731	PCT.2-WHITEWING/PELICAN-ROADS	94.90	.00	.00	.00	94.90	.00
9-1310-431-00-123-065-0-731	PCT.3-N COUNTRY EST/DIOSA-ROADS	41,145.50	41,145.50	.00	.00	.00	100.00
9-1310-431-00-123-066-0-731	PCT.3-N COUNTRY EST 2/EARTH-ROADS	41,145.50	41,145.50	.00	.00	.00	100.00
9-1310-431-00-123-462-0-731	PCT.3-BASHAM 16/EXT CO RD-ROADS	82,878.89	82,106.00	772.89	772.89	.00	100.00
9-1310-431-00-123-465-0-731	PCT.3-CARLOS LEAL 2-ROADS	136,828.19	.00	.00	.00	136,828.19	.00
9-1310-431-00-123-478-0-731	PCT.3-PALM LAKE 2/JUAREZ-ROADS	63,390.90	.00	.00	.00	63,390.90	.00
9-1310-431-00-123-479-0-731	PCT.3-PALM LAKE 2/KANTONIL-ROADS	74,680.47	.00	.00	.00	74,680.47	.00
9-1310-431-00-124-092-0-731	PCT.4-EL SECO/NADIA-ROADS	186.69	.00	.00	.00	186.69	.00
9-1310-431-00-124-101-0-731	PCT.4-IMPERIAL-ROADS	1,375.04	.00	.00	.00	1,375.04	.00
9-1310-431-00-124-104-0-731	PCT.4-MEADOW LANDS/MEADOW-ROADS	1,597.50	.00	.00	.00	1,597.50	.00
9-1310-431-00-124-105-0-731	PCT.4-MEADOW LANDS/PRARIE-ROADS	2,767.50	.00	.00	.00	2,767.50	.00
9-1310-431-00-124-106-0-731	PCT.4-MURILLO/NORTH-ROADS	2,204.00	.00	.00	.00	2,204.00	.00
9-1310-431-00-124-107-0-731	PCT.4-MURILLO/SOUTH-ROADS	688.93	.00	.00	.00	688.93	.00
9-1310-431-00-124-113-0-731	PCT.4-SEMINARY EST-ROADS	1,948.60	.00	.00	.00	1,948.60	.00
9-1310-431-00-124-115-0-731	PCT.4-SUMMERWOOD/ALBERTO-ROADS	14.66	.00	.00	.00	14.66	.00
9-1310-431-00-124-116-0-731	PCT.4-SUMMERWOOD/BERMEA-ROADS	20.87	.00	.00	.00	20.87	.00
1310 BORDER COLONIA ACCESS PROGRAM		964,850.62	214,658.45	7,544.60	7,544.60	742,647.57	23.03
1315 TXDOT PROJECTS							
9-1315-431-00-121-039-0-731	TXDOT PRJ-MILE 6 WEST-ROADS	303,088.01	303,088.01	.00	.00	.00	100.00
9-1315-431-00-121-040-0-731	TXDOT PRJ-MILE 2 WEST- MILE12-US83-ROADS	60,113.30	60,113.30	.00	.00	.00	100.00
9-1315-431-00-122-016-0-731	TXDOT ROW-"I" ROAD-ROADS	368,122.52	75,811.28	.00	.00	292,311.24	20.59
9-1315-431-00-122-028-0-731	TXDOT ROW-S. MCCOLL ROAD-ROADS	68,663.59	.00	.00	.00	68,663.59	.00
1315 TXDOT PROJECTS		799,987.42	439,012.59	.00	.00	360,974.83	54.88
1331 CERT OF OBLIG,SERIES 2001							
9-1331-431-00-121-016-0-731	C.O., 2001-PCT.1-ROADS	5,391.00	.00	.00	.00	5,391.00	.00
1331 CERT OF OBLIG,SERIES 2001		5,391.00	.00	.00	.00	5,391.00	.00

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Periods 01 - 13

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1334 CERT OF OBLIG,SERIES 2004							
9-1334-431-00-121-025-0-731	C.O.,2004-PCT 1-ROADS	7,780.51	.00	.00	.00	7,780.51	.00
9-1334-431-00-124-031-0-731	C.O.,.2004-PCT4-TRENTON (I RD-FM493)-RDS	500,000.00	.00	.00	.00	500,000.00	.00
9-1334-431-00-124-035-0-731	C.O.,.2004-PCT4-WALLACE (FM1925-FM490)-RD	200,000.00	.00	.00	.00	200,000.00	.00
1334 CERT OF OBLIG,SERIES 2004		707,780.51	.00	.00	.00	707,780.51	.00
1336 CERT OF OBLIG,SERIES 2006							
9-1336-431-00-121-041-0-731	C.O.,2006-PCT.1-ROADS	564,699.50	186,013.35	5,099.63	5,099.63	373,586.52	33.84
9-1336-431-00-123-040-0-731	C.O.,2006-PCT.3-ROADS	12,128.11	.00	.00	.00	12,128.11	.00
9-1336-431-00-123-045-0-731	C.O.,2006-PCT3 LAHOMA(SH495-FM1924)-RDS	495,244.48	474,239.48	21,005.00	21,005.00	.00	100.00
9-1336-431-00-123-051-0-731	C.O.,2006-PCT3-ML3N-(TOMGILL-FM2221)-RD	400,000.00	.00	.00	.00	400,000.00	.00
9-1336-431-00-124-021-0-731	C.O.,2006-PCT4-SUGAR(OWASSA-TRENTON)-RDS	100,000.00	.00	.00	.00	100,000.00	.00
9-1336-431-00-124-029-0-731	C.O.,2006-PCT.4-ROADS	181,859.23	.00	.00	.00	181,859.23	.00
1336 CERT OF OBLIG,SERIES 2006		1,753,931.32	660,252.83	26,104.63	26,104.63	1,067,573.86	39.13
9 YEAR		6,845,782.90	2,408,530.74	173,860.45	173,860.45	4,263,391.71	37.72

AI-14362

15.A.5.

Hidalgo County-60 Day Extensions-Bug Off Pest Control & Pro Tech Pest Control-C-09-009-03-06

CC REGULAR

Date: 03/09/2009

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department

Purchasing only: Hidalgo
County

Information

CAPTION

A. Requesting authority to exercise the sixty (60) day grace period extension as provided in the current contract for:"PEST CONTROL SERVICES" for the Hidalgo County, under the same rates, terms and conditions with BUG OFF PEST CONTROL-effective 03/13/09 -05/12/09;

B. Requesting authority to exercise the "sixty (60) day grace period extension as provided in the current contract for:"PEST CONTROL SERVICES" for the Hidalgo County, under the same rates, terms and conditions with PRO-TECH PEST CONTROL-effective 03/13/09 -05/12/09.

BACKGROUND

60-Day letter of Extension: Bug Off Pest Control

60-Day letter of Extension: Pro-Tech Pest Control

Contract Nos. C-08-009-03-06 & C-08-009A-03-06

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1211-452-00-121-013-0-425

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Parks Pct. 1-Pest Control-Available Balance as of 3-4-09 \$690.00.

FISCAL YEAR: 2009

ACCT. #: 9-1100-432-00-121-001-0-425

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Sanitation Pct. 1-Pest Control-Available Balance as of 3-4-09 \$130.00.

FISCAL YEAR: 2009

ACCT. #: 9-1201-431-00-121-004-0-425

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Pct. 1 Rd Adm-Pest Control-Available Balance as of 3-4-09 \$145.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1201-431-00-121-005-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Pct. 1 P/U Rd-Pest Control-Available Balance as of 3-4-09 \$910.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1202-431-00-122-005-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Pct. 2 Rd Adm-Pest Control-Available Balance as of 3-4-09 \$380.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1212-452-00-122-008-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Parks Pct. 2-Pest Control-Available Balance as of 3-4-09 \$1,260.00

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-432-00-122-001-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Sanitation Pct. 2-Pest Control-Available Balance as of 3-4-09 \$190.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1200-431-00-122-004-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Co. Shop-Pest Control-Available Balance as of 3-4-09 \$240.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1202-431-00-122-006-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Pct. 2 P/U Rd-Pest Control-Available Balance as of 3-4-09 \$240.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1203-431-00-123-004-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Pct. 3 Rd Adm-Pest Control-Available Balance as of 3-4-09 \$500.00.

FISCAL YEAR: 2009 **ACCT. #:** 9-1213-452-00-123-008-0-425

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Parks Pct. 3-Pest Control-Available Balance as of 3-4-09 \$1,760.00.

FISCAL YEAR: 2009**ACCT. #:** 9-1204-431-00-124-007-0-425**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Pct. 4 P/U Rd-Pest Control-Available Balance as of 3-4-09 \$70.00.

FISCAL YEAR: 2009**ACCT. #:** 9-1204-431-00-124-005-0-425**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Pct. 4 Rd Adm-Pest Control-Amount available as of 3-4-09 for PO #615244 \$240.00 for Pro-Tech Pest Control.

FISCAL YEAR: 2009**ACCT. #:** 9-1100-432-00-124-001-0-425**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Sanitation Pct. 4-Pest Control-Available Balance as of 3-4-09 \$180.00.

Attachments

Link: [contract #C-09-009-03-06-Bug Off Pest Control](#)

Link: [contract #C-09-009A-03-06-Pro-Tech Pest Control](#)

Link: [60 Day Letter of Ext-Bug Off Pest Control](#)

Link: [60 Day Letter of Ext-Pro-Tech Pest Control](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 03:58 PM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 04:01 PM	APRV
3	Ivan Cantu	Ivan Cantu	03/04/2009 04:26 PM	APRV
4	Auditor's Office	Linda Fong	03/05/2009 03:07 PM	APRV

Form Started By: Letty Saenz

Started On: 03/04/2009 02:23 PM

Final Approval Date: 03/05/2009

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-08-009-03-06

THIS CONTRACT is made and entered into this **12th** day of **March, 2008** by and between the **County of Hidalgo, Texas** ("County"), and **The Bug Group, Inc., dba Bug Off Pest Control**. ("Company").

WHEREAS, Company responded to request for bids for **"Pest Control Services"**(**Bee Eradication**) (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Service to locations within Hidalgo County Precinct No. 1,2,3 & 4 and other Hidalgo County sites specified in Exhibit "B" for "Pest Control Services". This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this

Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **County Commissioner or his designated agent(s)**. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning **March 12, 2008** and ending **March 12, 2009** and may be extended at the sole discretion of County for an additional sixty (60) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. County and Company agree that either party may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

6. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

7. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice

submitted by Company.

8. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

9. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

10. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

11. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

12. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

13. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo**
 Attn: County Judge
 100 E. Cano
 Edinburg, Texas 78539

If to Company

**Bug Off Pest Control
Attn: Tommy Cantu
2020 Nolana Loop
McAllen, Texas 78504-4164**

14. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

15 This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this _____ day of _____, 2008.

COUNTY OF HIDALGO

ATTEST:

Arturo Guajardo, Jr.
Arturo Guajardo, Jr. County Clerk

By: [Signature]

Juan D. Salinas, III, County Judge

COMPANY: Bug Off Pest Control

By: Tommy Cantu

Printed Name: Tommy Cantu

Title: Owner

Approved by Commissioners Court on, 3/6/08

APPROVED AS TO FORM:

Atlas & Hall, LLP
By: [Signature]
Atlas & Hall, LLP

**EXHIBIT “A”
SPECIFICATIONS**

EXHIBIT "A"
SPECIFICATIONS/REQUIREMENTS

HIDALGO COUNTY
REQUEST FOR BID
"PEST CONTROL SERVICES"

RFB: 2008-009-02-13-SMA

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA
SPECIFICATIONS

SCOPE OF SERVICES:

Under this contract, pest control is the use of properly registered pesticides and/or the use of approved devices at scheduled times and at pre-planned intervals to provide adequate and acceptable levels of insect and rodent population suppression at the County premises covered by this contract. It is intended that the pest control service will be within Hidalgo County and shall be awarded to a "primary" and "secondary" vendor. Exhibit "B" lists the Hidalgo County sites to be serviced **with an option to add or delete sites**. Walk through's may be scheduled upon Contractors request.

REQUIREMENTS:

The Contractor shall furnish all labor, tools, materials and equipment necessary to accomplish the full treatment of pest control services for all areas and buildings specified herein including all rooms, closets, toilets, kitchens, hallways, stairwells, attics, elevators, plus any other building portion or part not specifically described herein.

Additional services include bee eradication and/or termite treatment.

Full treatment pest control services will include inspection and treatment for rats, mice, roaches, moths, ticks, silverfish, ants, earwigs, fleas, scorpions, spiders, wasps, crickets, flies, centipedes, millipedes and yellow jackets plus any other pests not specifically excluded from the contract both inside and outside. Rat and mouse infestations located in burrows in the ground adjacent to buildings are included. If any pests are discovered by County personnel, the Contractor will respond within 24 hours after notification to correct the situation.

When necessary to install rodent bait boxes, the Contractor will supply a written report to the County which indicates the box location, date of installation, and removal.

Services will be performed by the Contractor during regular hours of operation in the various buildings, except when special conditions require servicing to be done when a building or area is vacated after regular working hours or on weekends. There will be no additional charge for this service.

CONTRACTOR RESPONSIBILITIES:

Contractor must also inspect site for possible usage of habitat for nocturnal flying mammals, (Bats), without incurring any additional cost.

The Contractor is to coordinate all work with the Hidalgo County for the area being treated and with an inspection and service schedule at the start of the treatment program. A County representative must sign a service ticket to authenticate that service was performed at each building.

A copy of this signed statement must be included with each monthly invoice.

The Contractor is responsible for the implementation of the pest control programs required by this contract. The Contractor is responsible for providing pesticide applicators who have been trained and certified by a properly designated State lead agency as competent to handle and apply the classes of pesticide products necessary to implement the pest control programs required by this contract.

The Contractor is further responsible for the pest control programs required under this contract fully complying with the applicable Federal, State, and local pesticide laws and regulations within the legal jurisdiction that the premises covered by this contract are located.

The Contractor shall report to Hidalgo County any evidence or conditions conducive to pest infestation, which is not covered in the contract, at the time such condition is first noticed.

The Contractor shall provide one call-back service per month at no additional charge to Hidalgo County. Call-back service will be in request by Hidalgo County when previous treatment fails to control the pests specified herein.

After bid is awarded and low bidder(s) default(s) in meeting the terms and conditions of this bid and/or comply with the contractual agreement, Hidalgo County reserves the right to seek services from the next lowest bidder(s) or other vendor. In such event, County shall charge the successful bidder(s) the difference for any additional cost of such item(s).

VENDOR QUALIFICATIONS:

Contractor must have been in the commercial structural pest control business for a minimum of three years and maintain a current business license from the Texas Structural Pest Control Board.

Provide documentation of applicable licenses, certification, and/or commercial experience for vendor, Certified Commercial Applicator, and Licensed Commercial Technician when requested by Hidalgo County. Hidalgo County reserves the right to request documentation at any time during the service period.

SERVICE SCHEDULE:

At mutually agreeable dates, the contract awarded vendor shall meet with Hidalgo County to review and approve scheduling prior to beginning of work. Vendor shall be prepared to provide tentative dates and a schedule to accomplish the specified work. Upon completion of all meetings, vendor shall prepare Hidalgo County Purchasing an approved service schedule for all departments in a spreadsheet type format outlining the dates and times service will be performed. **Revisions may be made in the event a building is added or deleted from the services.** Due to new Facilities becoming available during the term of this bid, listed sites will change.

The schedule shall cover a one-year period from the start date of the contract.

WORK HOURS:

All scheduled service shall be performed during the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday.

SPECIAL SERVICE DUE TO RE-INFESTATION:

Special service to address re-infestation shall be provided during or after hours, as requested by Hidalgo County. Vendor shall respond to request for special service within 24 hours of notification and shall be provided at no additional cost to Hidalgo County until the infestation is under control or eliminated.

EMERGENCY SERVICE DUE TO RE-INFESTATION:

Emergency services due to re-infestation, defined as only those services which Hidalgo County considers to be hazardous or detrimental to employee health or negatively affect Hidalgo County operations, shall be provided under the regular monthly service at no additional cost to Hidalgo County. Vendor shall respond to the request for emergency service and be on-site within four hours of notification by Hidalgo County when request is made between the hours of 8:00 AM and 5:00 PM. Emergency service will only be requested when the above definition is met, otherwise the re-infestation will be requested as a special service.

Inside and outside treatment shall include the placement of rat or rodent control bait in and around the building as required. Technician shall place bait in areas or devices that will prevent ingestion by other pets and not accessible to the public. Vendor shall provide on an as-needed basis a minimum amount of two rodent trapping devices per building at no charge to Hidalgo County.

Vendor shall determine the type and quantity of chemicals and compounds and ensure that they are used in strict conformance with the manufacturer's instructions and specifically approved for areas in which they are to be used.

Prior to beginning work, vendor shall furnish Material Safety Data Sheets for all chemicals used in performance of the service.

Vendor shall leave the work area clean and free of materials, debris, and vendor equipment to the satisfaction of the authorized Hidalgo County Representative. Vendor shall remove from the premises and dispose of all chemical containers and packaging used in performance of the service and properly dispose of dead rodents and pest in strict accordance with all applicable federal, state and local laws and regulations.

BUILDING RESTRICTIONS:

Parking:

Vendor shall make arrangements with the authorized Hidalgo County Representative prior to offloading equipment at the job site. Vendor shall park only in parking spaces designated by the authorized Hidalgo County Representative.

Restrooms:

Restrooms shall not be used for washing of tools and equipment or the mixing and preparation of chemicals. Vendor shall coordinate the mixing and preparation of chemicals with the representative.

Access:

Vendor shall make prior arrangements with the authorized representative for access to the building(s) for performance of the service.

CONTRACT TERM:

Contract term is for a period one (1) year. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

CONTRACT PRICE:

An individual Bid Price must be submitted for each building listed. Prices must be firm for the entire contract period and each consecutive contract period. Prices shall include travel cost.

Additional sites will be priced based on square footage.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. Requesting Price Adjustment: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2. Price Reduction: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for

items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. Time frame for Adjusted Price Increases: Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4. Allowable Review Periods: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5. Dollar Limit to Price Changes: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO sandra.montalvo@co.hidalgo.tx.us by NO LATER THAN WEDNESDAY, FEBRUARY 6, 2008@ 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than **FRIDAY, FEBRUARY 8, 2008 @ 5:00 P.M..**

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA
SERVICE SITE LIST

Hidalgo County Sites:		The following listed sites are to be billed to:		Hidalgo County Building & Grounds 3100 S. Bus. 281, Bldg. D Edinburg, Texas 78539 Contact: Daniel Flores 318-2647	
1	Administration Building 100 E. Cano Edinburg, Texas	2	Courthouse 100 N. Closner Edinburg, Texas	3	Courthouse, Annex I 100 N. Closner Edinburg, Texas
4	Election's Office 101 S. 10 th Ave Edinburg, Texas 78539	5	VACANT 1300 S. Hwy 281 Edinburg, Texas	6	VACANT La Mansion-2401 N. Moorefield Mission, Texas
7	DPS & JP Offices 1212 S. 25 th Edinburg, Texas	8	Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	9	Extension Service 410 N. 13 th Edinburg, Texas
10	DPS 410 N. 13 th Edinburg, Texas	11	Health Department 1304 S. 25 th Street Weslaco, Texas	12	McAllen License 300 E. Hackberry McAllen, Texas
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	14	Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	15	McAllen Health/WIC Clinic 300 E. Hackberry McAllen, Texas
16	Weslaco Health/WIC Clinic 1901 N. Bridge Weslaco, Texas	17	Pharr Health/WIC Clinic 1905 First Pharr, Texas	18	JP's, Constable Offices, Health & WIC Clinic 701 N. Edinburg St. Elsa, Texas
19	Health/WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Tx	20	Mission License 722 Breyfogle Mission, Texas	21	Weslaco License 1902 Joe Stephens Weslaco, Texas
22	Community Resource Center/WIC 6 th Street San Carlos, Texas	23	Hidalgo Health/WIC Clinic 702 E. Tejano Hidalgo, Texas	24	JP Office 1902 Joe Stephens Weslaco, Texas
25	Delta Bldg. (Old Jail) -Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas	26	After Care Program 1711 N. Bridge Weslaco, Texas (Bill Separately)	27	Youth Village Boot Camp 1711 N. Bridge Weslaco, Texas
28	JP Precinct No. 5 708 E. Edinburg St. Edcouch, Texas	29	Boot Camp 1000 M. Road Edinburg, Texas (Bill Separately)	30	430th District Court 111 South 9 th Street Edinburg, Texas
31	Community Resource Center 509 E. Earling Road San Juan, Texas	32	Restitution Center 1124 N. M Road Edinburg, Texas (Bill Separately)	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas
34	Bennet Building 216 N. 12 Ave. Edinburg, Texas	35	Adult Probation Facility 3100 S. Bus. 281, Bldg.-B Edinburg, Tx	36	Hidalgo County Administration Building (fka K-Mart Building) 2802 S. Bus. Hwy 281 Edinburg, Texas
37	JP'S AND CONSTABLES OFFICES 730 Breyfogle Mission, Texas	38	Boy's and Girl's Club 6 th St. San Carlos, Texas	39	Progreso Resource Cntr. 5 Miles South Bus. 83 on FM 1015 Progreso, Texas

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA
SERVICE SITE LIST

Hidalgo County Sites:		The following listed sites are to be billed to:		Hidalgo County Building & Grounds 3100 S. Bus. 281, Bldg. D Edinburg, Texas 78539 Contact: Daniel Flores 318-2647	
40	Old Carpenters Shop 219 E. Loeb Edinburg, Texas	41	Buildings and Grounds Office 3100 S. 281, Bldg.-D Edinburg, Texas	42	Juvenile Justice Center 1001 N. Doolittle Edinburg, Texas (approx. 140,000 sq. ft)
43	HIDTA Task Force -Offices 3100 S. Closner Edinburg, Tx	44	HIDTA Task Force -Storage 3100 S. Closner Edinburg, Tx	45	Buildings and Grounds -Storage 3100 S Bus. 281, Bldgs. D-G Edinburg, TX 4 Buildings -9964 sq ft total
46	County Clerks- Document Storage (f/n/a Robert Chevrolet) 317 N. Closner Edinburg, Tx	47	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, Tx		

-OTHER COUNTY SITES:

48	ADDITIONAL COUNTY BUILDINGS (PRICE PER SQ. FT./ MONTH)				
HIDALGO COUNTY PRECINCT NO. 1 SITES:				BILLING ADDRESS:	
1.	1902 Joe Stephens- Weslaco, Texas			1902 Joe Stephens Weslaco, Texas 78596 Contact: Joseph Palacios 956-968-8733	
2.	Precinct No. 1 Parks Office- Delta Lake & shop				
3.	Precinct No. 1 Shop- 1902 Joe Stephens (Rear)				
4.	Precinct No. 1 Two (2) each Portable Buildings at Sunrise Hill Park, Weslaco TX.				
5.	Sunrise Hill- Pavillion				
HIDALGO COUNTY PRECINCT NO. 2 SITES:				BILLING ADDRESS:	
1.	Corner of State & Birch- 301 E. State - Pharr			301 E. State Pharr, Texas 78577 Contact: Yolanda Cisneros 956-787-1891	
2.	Corner of State & Corner Office- 329 E. State- Pharr				
3.	Mechanic Precinct No. 2 Shop- 329 E. State- Pharr				
4.	Cypress Street- 109 N. Cypress- Pharr				
5.	Las Milpas- Pharr- 3 Buildings- 6 ½ Miles S. 281				
6.	McAllen Palmer Pavillion- 301 E. Hackberry #R- McAllen				
7.	McAllen Les Gilmore Kitchen- 301 E. Hackberry #R- McAllen				
8.	McAllen House- 301 E. Hackberry- #HSE- McAllen				
9.	Pharr-Lopezville-Rodriguez & Minnesota (RR)				
10.	Office- El Gato Collection Site- El Gato Road East Of Tower- Alamo				
HIDALGO COUNTY PRECINCT NO. 3 SITES:				BILLING ADDRESS:	
1.	Veteran Pavilion- 1 Mile South Inspiration Road- Mission			724 N. Breyfogle Mission, Texas 78574 Contact Person: Norma Ceballos 956-585-4509	
2.	Barbecue House, 1 Mile South Inspiration Road- Mission				
3.	Los Ebanos Pavilion- Los Ebanos				
4.	Anzalduas Park Office, 6 Miles South Conway- Mission				
5.	Hidalgo County Precinct No. 3 Office -724 N. Breyfogle- Mission				
6.	Hidalgo County Precinct No. 3 Office-7 Mile Line between Iowa and Texan Rd				
7.	Motor Pool (mechanic shop)- 7 Mile Line between Iowa and Texan Rd				

HIDALGO COUNTY PRECINCT NO. 4 SITES:

1. Precinct No. 4 Office- 1102 N. Doolittle- Edinburg
2. Precinct No. 4 Shop Office & Vehicle Service Area- 1102 N. Doolittle- Edinburg
3. Precinct No. 4 Recovery Center- 1102 N. Doolittle- Edinburg
4. Precinct No. 4 (New Offices) -1101 N. Doolittle- Edinburg (Construction in progress)

BILLING ADDRESS:

1102 N. Doolittle Road
Edinburg, Texas 78541
Contact: Gloria Beltran
956-383-3112

**EXHIBIT “B”
FEE SCHEDULE**

EXHIBIT "B"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA

BID PAGE

Hidalgo County Sites:

The following listed sites are to be billed to:

Hidalgo County Building & Grounds
 3100 S. Bus. 281, D
 Edinburg, Texas 78539
 Contact: Daniel Flores 318-2647

PRICE: Pest Control (per month)	PRICE: Pest Control (per month)	PRICE: Pest Control (per month)
1 Administration Bldg 100 E. Cano Edinburg, Texas \$ <u>159⁰⁰</u>	2 Courthouse 100 N. Closer Edinburg, Texas \$ <u>145⁰⁰</u>	3 Courthouse, Annex I 100 N. Closer Edinburg, Texas \$ <u>95⁰⁰</u>
4 Election's Office 101 S. 10 th Ave Edinburg, Texas 78539 \$ <u>40⁰⁰</u>	5 VACANT 1300 S. Hwy 281 Edinburg, Texas \$ <u>45⁰⁰</u>	6 VACANT La Mansion-2401 N. Moorfield Mission, Texas \$ <u>30⁰⁰</u>
7 DPS & JP Offices 1212 S. 25 th Edinburg, Texas \$ <u>45⁰⁰</u>	8 Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas \$ <u>75⁰⁰</u>	9 Extension Service 410 N. 13 th Edinburg, Texas \$ <u>35⁰⁰</u>
10 DPS 410 N. 13 th Edinburg, Texas \$ <u>40⁰⁰</u>	11 Health Department 1304 S. 25 th Street Westlaco, Texas \$ <u>65⁰⁰</u>	12 McAllen License 300 E. Hackberry McAllen, Texas \$ <u>42⁰⁰</u>
13 San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas \$ <u>45⁰⁰</u>	14 Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas \$ <u>45⁰⁰</u>	15 McAllen Health/WIC Clinic 300 E. Hackberry McAllen, Texas \$ <u>40⁰⁰</u>
16 Westlaco Health/WIC Clinic 1901 N Bridge Westlaco, Texas \$ <u>40⁰⁰</u>	17 Pharr Health/WIC Clinic 1905 First Pharr, Texas \$ <u>48⁰⁰</u>	18 JP's, Constables offices & Elsa Health/WIC Clinics 701 N. Edinburg St. Elsa, Texas \$ <u>45⁰⁰</u>
19 Health & WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Texas \$ <u>52⁰⁰</u>	20 Mission License 722 Breyfogle Mission, Texas \$ <u>35⁰⁰</u>	21 Westlaco License 1902 Joe Stephens Westlaco, Texas \$ <u>35⁰⁰</u>

		PRICE: Pest Control (per month)		PRICE: Pest Control (per month)		PRICE: Pest Control (per month)		
22	Community Resource Center/WIC - 6 th Street San Carlos, Texas	\$ 48 ⁰⁰	23	Hidalgo Health/WIC Clinics 702 E. Tejano Hidalgo, Texas	\$ 45 ⁰⁰	24	JP Office 1902 Joe Stephens Westlaco, Texas	\$ 35 ⁰⁰
25	Delta Bldg (Old Jail) - Storage Bldg 3100 S. Hwy 281, C Edinburg, Texas	\$ 15 ⁰⁰	26	After Care Program 1711 N. Bridge Westlaco, Tx (Bill Separately)	\$ 48 ⁰⁰	27	Youth Village Boot Camp 1711 N. Bridge Westlaco, Texas	\$ 81 ⁰⁰
28	JP Precinct No. 5 708 E. Edinburg St. Edinburg, Texas	\$ 45 ⁰⁰	29	Boot Camp 1000 M. Road Edinburg, Tx (Bill Separately)	\$ 109 ⁰⁰	30	430 th District Court 111 South 9 th Street Edinburg, Texas	\$ 58 ⁰⁰
	Community Resource Center 509 E. Earling Road San Juan, Texas	\$ 35 ⁰⁰	32	Restitution Center 1124 N. M Road Edinburg, Tx (Bill Separately)	\$ 119 ⁰⁰	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas	\$ 28 ⁰⁰
34	Remnet Building 216 N. 12 Ave Edinburg, Texas	\$ 28 ⁰⁰	35	Adult Probation Facility 3100 S. Bus. 281, Bldg. -B Edinburg, Texas	\$ 130 ⁰⁰	36	Hidalgo County Administration Building (Rka K-Mart Building) 2802 S. Bus. 281 Edinburg, Texas	\$ 125 ⁰⁰
37	JP S & Constables offices 730 Breyfogle Mission, Texas	\$ 55 ⁰⁰	38	Boy's and Girl's Club 6 th St. San Carlos, Texas	\$ 24 ⁰⁰	39	Progreso Resource Center 5 Mile South Bus. 83 on FM 1015 Progreso, Texas	\$ 45 ⁰⁰
40	Old Carpenter's Shop 219 E. 10 th Edinburg, Texas	\$ 28 ⁰⁰	41	Buildings and Grounds Office 3100 S. 281, Bldg. -D Edinburg, Texas	\$ 28 ⁰⁰	42	Juvenile Justice Center 1001 N. Doolittle Edinburg, Tx (approx. 14,000 sq ft.)	\$ 240 ⁰⁰
	HIDTA Task Force - Offices 3100 S. Clossner-Edinburg, TX	\$ 45 ⁰⁰	44	HIDTA Task Force -Storage 3100 S. Clossner Edinburg, TX	\$ 45 ⁰⁰	45	Buildings and Grounds -Storage 3100 S. Bus. 281, Bldgs. D-G Edinburg, TX	\$ 42 ⁰⁰
				old jail				

	PRICE: Pest Control (per month)		PRICE: Pest Control (per month)		PRICE: Pest Control (per month)
HIDALGO COUNTY PRECINCT NO. 1 SITES:					
BILL TO ADDRESS: 1902 Joe Stephens Weslaco, Texas 78596 Contact: Joseph Palacios 956-968-8733					
1. Precinct No 1 Office 1902 Joe Stephen Weslaco, Texas	\$ <u>59⁰⁰</u>	2. Precinct No. 1 Parks Office- Delta Lake & shop	\$ <u>28⁰⁰</u>	3. Precinct No. 1 Shop- 1902 Joe Stephens (Rear)	\$ <u>32⁰⁰</u>
4. Precinct No. 1 Two (2) each Portable Buildings at Sunrise Hill Park, Weslaco TX.	\$ <u>24⁰⁰</u>	5. Sunrise Hill-Pavillion Weslaco, Tx	\$ <u>28⁰⁰</u>		

HIDALGO COUNTY PRECINCT NO. 2 SITES:

BILL TO ADDRESS:
 301 E. State
 Pharr, Texas 78577
 Contact: Yolanda Cisneros 956-787-1891

1. Corner of State & Birch- 301 E. State Pharr, Tx	\$ <u>40⁰⁰</u>	2. Corner of State & Corner Office- 329 E. State Pharr, Tx	\$ <u>28⁰⁰</u>	3. Mechanic Precinct No. 2 Shop- 329 E. State Pharr, Tx	\$ <u>24⁰⁰</u>
4. Cypress Street- 109 N. Cypress Pharr, Tx	\$ <u>28⁰⁰</u>	5. Las Milpas- 3 Buildings 6 1/2 Miles S. 281 Pharr, Tx	\$ <u>42⁰⁰</u>	6. McAllen Palmer Pavillion- 301 E. Hackberry #R McAllen, Tx	\$ <u>40⁰⁰</u>
7. McAllen Les Gilmore Kitchen- 301 E. Hackberry #R- McAllen, Tx	\$ <u>26⁰⁰</u>	8. McAllen House 301 E. Hackberry- #HSE- McAllen, Tx	\$ <u>24⁰⁰</u>	9. Lopezville-Rodriguez & Minnesota (RR) Pharr, Tx	\$ <u>30⁰⁰</u>
10 Office- El Gato Collection Site- El Gato Road East Of Tower Alamo, Tx	\$ <u>26⁰⁰</u>				

PRICE: Pest Control (per month)	PRICE: Pest Control (per month)	PRICE: Pest Control (per month)

HIDALGO COUNTY PRECINCT NO. 3 SITES:

BILL TO ADDRESS:

724 N. Breyfogle
Mission, Texas 78574
Contact Person: Norma Ceballos 956-585-4509

1. Veteran Pavilion 1 Mile South Inspiration Road- Mission, TX	\$ <u>48⁰⁰</u>	2. Barbecue House, 1 Mile South Inspiration Road- Mission, TX	\$ <u>24⁰⁰</u>	3. Los Ebanos Pavilion- Los Ebanos, TX	\$ <u>36⁰⁰</u>
4. Anzalduas Park Office 6 Miles South Conway Mission, Tx	\$ <u>24⁰⁰</u>	5. Hidalgo Cty. Pct No. 3 Office 724 N. Breyfogle Mission, TX	\$ <u>26⁰⁰</u>	6. Hidalgo County Pct. 3 Office 7 Mile Line Between Iowa & Texan Rd. Mission, Tx	\$ <u>26⁰⁰</u>
7. Motor Pool (mechanic shop) 7 Mile Line between Iowa and Texan Rd Mission, TX	\$ <u>24⁰⁰</u>				

HIDALGO COUNTY PRECINCT NO. 4 SITES:

BILLING ADDRESS:

1102 N. Doolittle Road
Edinburg, Texas 78541
Contact: Gloria Beltran 956-383-3112

1. Hidalgo Cty. Pct. 4 (Office) 1102 N. Doolittle Edinburg, Tx	\$ <u>28⁰⁰</u>	2. Hidalgo Cty. Pct. 4 (Shop) 1102 N. Doolittle Edinburg, Tx	\$ <u>28⁰⁰</u>	3. Hidalgo Cty. Pct. 4 (Recovery Center) 1102 N. Doolittle Edinburg, Tx	\$ <u>36⁰⁰</u>
4. Hidalgo Cty. Pct. 4 (New Offices) 1101 N. Doolittle Edinburg, Tx (Construction in progress)	\$ <u>28⁰⁰</u>				

LUMP SUM MONTHLY PRICES AND ADDITIONAL SITES PER SQ/FT		
TOTAL PRICE PER MONTH- HIDALGO COUNTY SITES:	\$ 2,704 ⁰⁰	
UNIT PRICE FOR THE ADDITION OF AN HIDALGO COUNTY SITE:	\$ /sq. ft.	< 45 ⁰⁰ up to 3,000 sq. ft. \$5 per 1000 sq. ft. thereafter.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 1:	\$ 171 ⁰⁰	
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 1 SITE:	\$ /sq. ft.	" "
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 2:	\$ 308 ⁰⁰	
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 2 SITE:	\$ /sq. ft.	" "
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 3:	\$ 700 ⁰⁰	
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 3 SITE:	\$ /sq. ft.	" "
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 4:	\$ 120 ⁰⁰	
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 4 SITE:	\$ /sq. ft.	" "
ADDITIONAL SERVICES:		
BEE ERADICATION	\$ 115 ⁰⁰	
TERMITE TREATMENT	\$ 2.89 per linear feet.	(#245 ⁰⁰ Minimum per treatment)

BIDDER'S NAME: Bug Off Pest Control
 ADDRESS: 2070 Nolana Loop
 CITY/STATE/ZIP CODE: McAllen, TX 78504
 PHONE NUMBER: 956/631-5312
 FAX NUMBER: 956/631-1797
 AUTHORIZED SIGNATURE: Tommy Antin
 PRINTED NAME: Tommy Antin
 TITLE: DATE: 2-8-08

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-08-009A-03-06

THIS CONTRACT is made and entered into this 12th day of **March, 2008** by and between the **County of Hidalgo, Texas** ("County"), and **Jose Raul Martinez, Jr. dba Pro-Tech Pest Control**, a Sole Proprietor ("Company").

WHEREAS, Company responded to request for bids for "**Pest Control Services**" (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Service to locations within Hidalgo County Precinct No. 1,2,3 & 4 and other Hidalgo County sites specified in Exhibit "B" for "Pest Control Services". This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.
2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the

Specifications within **Hidalgo County** following a request for Services by the **County Commissioner or his designated agent(s)**. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning **March 12, 2008** and ending **March 12, 2009** and may be extended at the sole discretion of County for an additional sixty (60) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. County and Seller agree that either party may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

6. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

7. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

8. Company shall provide insurance in force on all its vehicles and all persons connected

If to Company Pro-Tech Pest Control
Attn: Mr. Raul Martinez
PO Box 4254
McAllen, Texas 78502

14. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

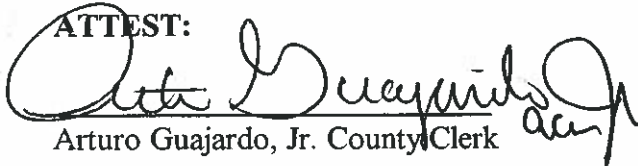
15 This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this ____ day of _____, 2008.

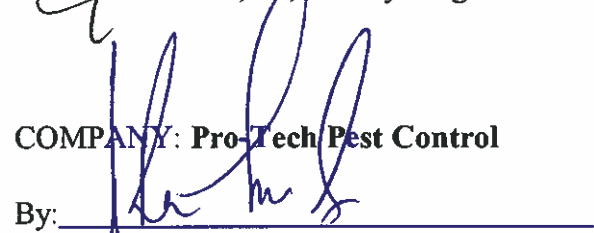
COUNTY OF HIDALGO

ATTEST:


Arturo Guajardo, Jr. County Clerk

By: 
Juan B. Salinas, III, County Judge

COMPANY: Pro-Tech Pest Control

By: 

Printed Name: JOSE RAM MARTINEZ JR

Title: OWNER

Approved by Commissioners Court on, 3-6-08

APPROVED AS TO FORM:

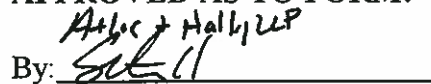

By: Atlas & Hall, LLP
Atlas & Hall, LLP

EXHIBIT “A” SPECIFICATIONS

EXHIBIT "A"
SPECIFICATIONS/REQUIREMENTS

HIDALGO COUNTY
REQUEST FOR BID
"PEST CONTROL SERVICES"

RFB: 2008-009-02-13-SMA

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA
SPECIFICATIONS

SCOPE OF SERVICES:

Under this contract, pest control is the use of properly registered pesticides and/or the use of approved devices at scheduled times and at pre-planned intervals to provide adequate and acceptable levels of insect and rodent population suppression at the County premises covered by this contract. It is intended that the pest control service will be within Hidalgo County and shall be awarded to a "primary" and "secondary" vendor. Exhibit "B" lists the Hidalgo County sites to be serviced **with an option to add or delete sites**. Walk through's may be scheduled upon Contractors request.

REQUIREMENTS:

The Contractor shall furnish all labor, tools, materials and equipment necessary to accomplish the full treatment of pest control services for all areas and buildings specified herein including all rooms, closets, toilets, kitchens, hallways, stairwells, attics, elevators, plus any other building portion or part not specifically described herein.

Additional services include bee eradication and/or termite treatment.

Full treatment pest control services will include inspection and treatment for rats, mice, roaches, moths, ticks, silverfish, ants, earwigs, fleas, scorpions, spiders, wasps, crickets, flies, centipedes, millipedes and yellow jackets plus any other pests not specifically excluded from the contract both inside and outside. Rat and mouse infestations located in burrows in the ground adjacent to buildings are included. If any pests are discovered by County personnel, the Contractor will respond within 24 hours after notification to correct the situation.

When necessary to install rodent bait boxes, the Contractor will supply a written report to the County which indicates the box location, date of installation, and removal.

Services will be performed by the Contractor during regular hours of operation in the various buildings, except when special conditions require servicing to be done when a building or area is vacated after regular working hours or on weekends. There will be no additional charge for this service.

CONTRACTOR RESPONSIBILITIES:

Contractor must also inspect site for possible usage of habitat for nocturnal flying mammals, (Bats), without incurring any additional cost.

The Contractor is to coordinate all work with the Hidalgo County for the area being treated and with an inspection and service schedule at the start of the treatment program. A County representative must sign a service ticket to authenticate that service was performed at each building.

A copy of this signed statement must be included with each monthly invoice.

The Contractor is responsible for the implementation of the pest control programs required by this contract. The Contractor is responsible for providing pesticide applicators who have been trained and certified by a properly designated State lead agency as competent to handle and apply the classes of pesticide products necessary to implement the pest control programs required by this contract.

The Contractor is further responsible for the pest control programs required under this contract fully complying with the applicable Federal, State, and local pesticide laws and regulations within the legal jurisdiction that the premises covered by this contract are located.

The Contractor shall report to Hidalgo County any evidence or conditions conducive to pest infestation, which is not covered in the contract, at the time such condition is first noticed.

The Contractor shall provide one call-back service per month at no additional charge to Hidalgo County. Call-back service will be in request by Hidalgo County when previous treatment fails to control the pests specified herein.

After bid is awarded and low bidder(s) default(s) in meeting the terms and conditions of this bid and/or comply with the contractual agreement, Hidalgo County reserves the right to seek services from the next lowest bidder(s) or other vendor. In such event, County shall charge the successful bidder(s) the difference for any additional cost of such item(s).

VENDOR QUALIFICATIONS:

Contractor must have been in the commercial structural pest control business for a minimum of three years and maintain a current business license from the Texas Structural Pest Control Board.

Provide documentation of applicable licenses, certification, and/or commercial experience for vendor, Certified Commercial Applicator, and Licensed Commercial Technician when requested by Hidalgo County. Hidalgo County reserves the right to request documentation at any time during the service period.

SERVICE SCHEDULE:

At mutually agreeable dates, the contract awarded vendor shall meet with Hidalgo County to review and approve scheduling prior to beginning of work. Vendor shall be prepared to provide tentative dates and a schedule to accomplish the specified work. Upon completion of all meetings, vendor shall prepare Hidalgo County Purchasing an approved service schedule for all departments in a spreadsheet type format outlining the dates and times service will be performed. **Revisions may be made in the event a building is added or deleted from the services.** Due to new Facilities becoming available during the term of this bid, listed sites will change.

The schedule shall cover a one-year period from the start date of the contract.

WORK HOURS:

All scheduled service shall be performed during the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday.

SPECIAL SERVICE DUE TO RE-INFESTATION:

Special service to address re-infestation shall be provided during or after hours, as requested by Hidalgo County. Vendor shall respond to request for special service within 24 hours of notification and shall be provided at no additional cost to Hidalgo County until the infestation is under control or eliminated.

EMERGENCY SERVICE DUE TO RE-INFESTATION:

Emergency services due to re-infestation, defined as only those services which Hidalgo County considers to be hazardous or detrimental to employee health or negatively affect Hidalgo County operations, shall be provided under the regular monthly service at no additional cost to Hidalgo County. Vendor shall respond to the request for emergency service and be on-site within four hours of notification by Hidalgo County when request is made between the hours of 8:00 AM and 5:00 PM. Emergency service will only be requested when the above definition is met, otherwise the re-infestation will be requested as a special service.

Inside and outside treatment shall include the placement of rat or rodent control bait in and around the building as required. Technician shall place bait in areas or devices that will prevent ingestion by other pets and not accessible to the public. Vendor shall provide on an as-needed basis a minimum amount of two rodent trapping devices per building at no charge to Hidalgo County.

Vendor shall determine the type and quantity of chemicals and compounds and ensure that they are used in strict conformance with the manufacturer's instructions and specifically approved for areas in which they are to be used.

Prior to beginning work, vendor shall furnish Material Safety Data Sheets for all chemicals used in performance of the service.

Vendor shall leave the work area clean and free of materials, debris, and vendor equipment to the satisfaction of the authorized Hidalgo County Representative. Vendor shall remove from the premises and dispose of all chemical containers and packaging used in performance of the service and properly dispose of dead rodents and pest in strict accordance with all applicable federal, state and local laws and regulations.

BUILDING RESTRICTIONS:

Parking:

Vendor shall make arrangements with the authorized Hidalgo County Representative prior to offloading equipment at the job site. Vendor shall park only in parking spaces designated by the authorized Hidalgo County Representative.

Restrooms:

Restrooms shall not be used for washing of tools and equipment or the mixing and preparation of chemicals. Vendor shall coordinate the mixing and preparation of chemicals with the representative.

Access:

Vendor shall make prior arrangements with the authorized representative for access to the building(s) for performance of the service.

CONTRACT TERM:

Contract term is for a period one (1) year. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

CONTRACT PRICE:

An individual Bid Price must be submitted for each building listed. Prices must be firm for the entire contract period and each consecutive contract period. Prices shall include travel cost.

Additional sites will be priced based on square footage.

MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. Requesting Price Adjustment: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

- A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
- The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
- No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
- The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2. Price Reduction: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for

items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. Time frame for Adjusted Price Increases: Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4. Allowable Review Periods: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5. Dollar Limit to Price Changes: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO sandra.montaivo@co.hidalgo.tx.us by NO LATER THAN WEDNESDAY, FEBRUARY 6, 2008@ 5:00 P.M. Responses will be sent to all applicants via facsimile or e-mail by no later than **FRIDAY, FEBRUARY 8, 2008 @ 5:00 P.M..**

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA
SERVICE SITE LIST

Hidalgo County Sites:		The following listed sites are to be billed to:		Hidalgo County Building & Grounds 3100 S. Bus. 281, Bldg. D Edinburg, Texas 78539 Contact: Daniel Flores 318-2647	
1	Administration Building 100 E. Cano Edinburg, Texas	2	Courthouse 100 N. Closner Edinburg, Texas	3	Courthouse, Annex I 100 N. Closner Edinburg, Texas
4	Election's Office 101 S. 10 th Ave Edinburg, Texas 78539	5	VACANT 1300 S. Hwy 281 Edinburg, Texas	6	VACANT La Mansion-2401 N. Moorefield Mission, Texas
7	DPS & JP Offices 1212 S. 25 th Edinburg, Texas	8	Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	9	Extension Service 410 N. 13 th Edinburg, Texas
10	DPS 410 N. 13 th Edinburg, Texas	11	Health Department 1304 S. 25 th Street Weslaco, Texas	12	McAllen License 300 E. Hackberry McAllen, Texas
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	14	Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	15	McAllen Health/WIC Clinic 300 E. Hackberry McAllen, Texas
16	Weslaco Health/WIC Clinic 1901 N. Bridge Weslaco, Texas	17	Pharr Health/WIC Clinic 1905 First Pharr, Texas	18	JP's, Constable Offices, Health & WIC Clinic 701 N. Edinburg St. Elsa, Texas
19	Health/WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Tx	20	Mission License 722 Breyfogle Mission, Texas	21	Weslaco License 1902 Joe Stephens Weslaco, Texas
22	Community Resource Center/WIC 6 th Street San Carlos, Texas	23	Hidalgo Health/WIC Clinic 702 E. Tejano Hidalgo, Texas	24	JP Office 1902 Joe Stephens Weslaco, Texas
25	Delta Bldg. (Old Jail) -Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas	26	After Care Program 1711 N. Bridge Weslaco, Texas (Bill Separately)	27	Youth Village Boot Camp 1711 N. Bridge Weslaco, Texas
28	JP Precinct No. 5 708 E. Edinburg St. Edcouch, Texas	29	Boot Camp 1000 M. Road Edinburg, Texas (Bill Separately)	30	430th District Court 111 South 9 th Street Edinburg, Texas
31	Community Resource Center 509 E. Earling Road San Juan, Texas	32	Restitution Center 1124 N. M Road Edinburg, Texas (Bill Separately)	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas
34	Bennet Building 216 N. 12 Ave. Edinburg, Texas	35	Adult Probation Facility 3100 S. Bus. 281, Bldg.-B Edinburg, Tx	36	Hidalgo County Administration Building (fka K-Mart Building) 2802 S. Bus. Hwy 281 Edinburg, Texas
37	JP'S AND CONSTABLES OFFICES 730 Breyfogle Mission, Texas	38	Boy's and Girl's Club 6 th St. San Carlos, Texas	39	Progreso Resource Cntr. 5 Miles South Bus. 83 on FM 1015 Progreso, Texas

EXHIBIT "A"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA
SERVICE SITE LIST

Hidalgo County Sites:		The following listed sites are to be billed to:		Hidalgo County Building & Grounds 3100 S. Bus. 281, Bldg. D Edinburg, Texas 78539 Contact: Daniel Flores 318-2647	
40	Old Carpenters Shop 219 E. Loeb Edinburg, Texas	41	Buildings and Grounds Office 3100 S. 281, Bldg.-D Edinburg, Texas	42	Juvenile Justice Center 1001 N. Doolittle Edinburg, Texas (approx. 140,000 sq. ft)
43	HIDTA Task Force -Offices 3100 S. Closner Edinburg, Tx	44	HIDTA Task Force -Storage 3100 S. Closner Edinburg, Tx	45	Buildings and Grounds -Storage 3100 S Bus. 281, Bldgs. D-G Edinburg, TX 4 Buildings -9964 sq ft total
46	County Clerks- Document Storage (f/n/a Robert Chevrolet) 317 N. Closner Edinburg, Tx	47	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, Tx		

-OTHER COUNTY SITES:

48	ADDITIONAL COUNTY BUILDINGS (PRICE PER SQ. FT./ MONTH)	
HIDALGO COUNTY PRECINCT NO. 1 SITES:		BILLING ADDRESS:
1.	1902 Joe Stephens- Weslaco, Texas	1902 Joe Stephens Weslaco, Texas 78596 Contact: Joseph Palacios 956-968-8733
2.	Precinct No. 1 Parks Office- Delta Lake & shop	
3.	Precinct No. 1 Shop- 1902 Joe Stephens (Rear)	
4.	Precinct No. 1 Two (2) each Portable Buildings at Sunrise Hill Park, Weslaco TX.	
5.	Sunrise Hill- Pavillion	
HIDALGO COUNTY PRECINCT NO. 2 SITES:		BILLING ADDRESS:
1.	Corner of State & Birch- 301 E. State - Pharr	301 E. State Pharr, Texas 78577 Contact: Yolanda Cisneros 956-787-1891
2.	Corner of State & Corner Office- 329 E. State- Pharr	
3.	Mechanic Precinct No. 2 Shop- 329 E. State- Pharr	
4.	Cypress Street- 109 N. Cypress- Pharr	
5.	Las Milpas- Pharr- 3 Buildings- 6 ½ Miles S. 281	
6.	McAllen Palmer Pavillion- 301 E. Hackberry #R- McAllen	
7.	McAllen Les Gilmore Kitchen- 301 E. Hackberry #R- McAllen	
8.	McAllen House- 301 E. Hackberry- #HSE- McAllen	
9.	Pharr-Lopezville-Rodriguez & Minnesota (RR)	
10.	Office- El Gato Collection Site- El Gato Road East Of Tower- Alamo	
HIDALGO COUNTY PRECINCT NO. 3 SITES:		BILLING ADDRESS:
1.	Veteran Pavilion- 1 Mile South Inspiration Road- Mission	724 N. Breyfogle Mission, Texas 78574 Contact Person: Norma Ceballos 956-585-4509
2.	Barbecue House, 1 Mile South Inspiration Road- Mission	
3.	Los Ebanos Pavilion- Los Ebanos	
4.	Anzalduas Park Office, 6 Miles South Conway- Mission	
5.	Hidalgo County Precinct No. 3 Office -724 N. Breyfogle- Mission	
6.	Hidalgo County Precinct No. 3 Office-7 Mile Line between Iowa and Texan Rd	
7.	Motor Pool (mechanic shop)- 7 Mile Line between Iowa and Texan Rd	

HIDALGO COUNTY PRECINCT NO. 4 SITES:

1. Precinct No. 4 Office- 1102 N. Doolittle- Edinburg
2. Precinct No. 4 Shop Office & Vehicle Service Area- 1102 N. Doolittle- Edinburg
3. Precinct No. 4 Recovery Center- 1102 N. Doolittle- Edinburg
4. Precinct No. 4 (New Offices) -1101 N. Doolittle- Edinburg (Construction in progress)

BILLING ADDRESS:

1102 N. Doolittle Road
Edinburg, Texas 78541
Contact: Gloria Beltran
956-383-3112

**EXHIBIT “B”
FEE SCHEDULE**

EXHIBIT "B"
HIDALGO COUNTY
"PEST CONTROL SERVICES"
BID NO. 2008-009-02-13-SMA

BID PAGE

Hidalgo County Sites:

The following listed sites are to be billed to:

Hidalgo County Building & Grounds
 3100 S. Bus. 281, D
 Edinburg, Texas 78539
 Contact: Daniel Flores 318-2647

	PRICE: Pest Control (per month)		PRICE: Pest Control (per month)		PRICE: Pest Control (per month)
1 Administration Bldg. 100 E. Cano Edinburg, Texas	\$ 30.	2 Courthouse 100 N. Closner Edinburg, Texas	\$ 30.	3 Courthouse, Annex I 100 N. Closner Edinburg, Texas	\$ 30.
4 Election's Office 101 S. 10 th Ave Edinburg, Texas 78539	\$ 20.	5 VACANT 1300 S. Hwy 281 Edinburg, Texas	\$ 20.	6 VACANT La Mansion-2401 N. Moorefield Mission, Texas	\$ 30.
7 DPS & JP Offices 1212 S. 25 th Edinburg, Texas	\$ 20.	8 Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	\$ 20.	9 Extension Service 410 N. 13 th Edinburg, Texas	\$ 20.
10 DPS 410 N. 13 th Edinburg, Texas	\$ 20.	11 Health Department 1304 S. 25 th Street Westlaco, Texas	\$ 20.	12 McAllen License 300 E. Hackberry McAllen, Texas	\$ 20.
3 San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	\$ 30.	14 Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	\$ 30.	15 McAllen Health/WIC Clinic 300 E. Hackberry McAllen, Texas	\$ 30.
16 Westlaco Health/WIC Clinic 1901 N. Bridge Westlaco, Texas	\$ 20.	17 Pharr Health/WIC Clinic 1905 First Pharr, Texas	\$ 20.	18 JP's, Constables offices & Elisa Health/WIC Clinics 701 N. Edinburg St. Elisa, Texas	\$ 30.
19 Health & WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Texas	\$ 30.	20 Mission License 722 Breyfogle Mission, Texas	\$ 20.	21 Westlaco License 1902 Joe Stephens Westlaco, Texas	\$ 20.

	PRICE: Pest Control (per month)		PRICE: Pest Control (per month)		PRICE: Pest Control (per month)	
19	Health & WIC Clinics Hwy. 83 1/4 Mi. W of Town Light Sullivan City, Texas \$ <u>30.</u>	20	Mission License 722 Breyfogle Mission, Texas \$ <u>20.</u>	21	Westlaco License 1902 Joe Stephens Westlaco, Texas \$ <u>20.</u>	
22	Community Resource Center/WIC 6th Street San Carlos, Texas \$ <u>20.</u>	23	Hidalgo Health WIC Clinics 702 E. Tejano Hidalgo, Texas \$ <u>20.</u>	24	JP Office 1902 Joe Stephens Westlaco, Texas \$ <u>20.</u>	
25	Delta Bldg. (Old Jail) - Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas \$ <u>20.</u>	26	After Care Program 1711 N. Bridge Westlaco, Tx (Bill Separately) \$ <u>50.</u>	27	Youth Village Boot Camp 1711 N. Bridge Westlaco, Texas \$ <u>50.</u>	
28	JP Precinct No. 5 708 E. Edinburg St Edinburg, Texas \$ <u>20.</u>	29	Boot Camp 1000 M. Road Edinburg, Tx (Bill Separately) \$ <u>60.</u>	30	430th District Court 111 South 9th Street Edinburg, Texas \$ <u>20.</u>	
31	Community Resource Center 509 E. Earling Road San Juan, Texas \$ <u>20.</u>	32	Restitution Center 1124 N. M Road Edinburg, Tx (Bill Separately) \$ <u>60.</u>	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas \$ <u>20.</u>	
34	Bennet Building 216 N. 12 Ave Edinburg, Texas \$ <u>20.</u>	35	Adult Probation Facility 3100 S. Bus. 281, Bldg. -B Edinburg, Texas \$ <u>40.</u>	36	Hidalgo County Administration Building (aka K-Mart Building) 2802 S. Bus. 281 Edinburg, Texas \$ <u>40.</u>	
37	JP'S & Constables offices 730 Breyfogle Mission, Texas \$ <u>20.</u>	38	Boy's and Girl's Club 6th St. San Carlos, Texas \$ <u>10.</u>	39	Progreso Resource Center 5 Mile South Bus. 83 on FM 1015 Progreso, Texas \$ <u>20.</u>	
40	Old Carpenters Shop 219 E. Loeb Edinburg, Texas \$ <u>10.</u>	41	Buildings and Grounds Office 3100 S. 281, Bldg.-D Edinburg, Texas \$ <u>20.</u>	42	Juvenile Justice Center 1001 N. Doolittle Edinburg, Tx (approx. 140,000 sq ft.) \$ <u>140.</u>	
43	HIDTA Task Force - Offices 3100 S. Closner- Edinburg, TX \$ <u>20.</u>	44	HIDTA Task Force -Storage 3100 S. Closner Edinburg, TX \$ <u>20.</u>	45	Buildings and Grounds -Storage 3100 S. Bus. 281, Bldgs. D-G Edinburg, TX \$ <u>20.</u>	
46	County Clerks- Document Storage (f/m/a Robert's Chevrolet) 317 N. Closner Edinburg, TX \$ <u>20.</u>	47	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, TX \$ <u>20.</u>			

	PRICE: Pest Control (per month)		PRICE: Pest Control (per month)		PRICE: Pest Control (per month)
HIDALGO COUNTY PRECINCT NO. 1 SITES:					
BILL TO ADDRESS: 1902 Joe Stephens Weslaco, Texas 78596 Contact: Joseph Palacios 956-968-8733					
1. Precinct No. 1 Office 1902 Joe Stephens Weslaco, Texas	\$ 20.	2. Precinct No. 1 Parks Office- Delta Lake & shop	\$ 30.	3. Precinct No. 1 Shop- 1902 Joe Stephens (Rear)	\$ 10.
4. Precinct No. 1 Two (2) each Portable Buildings at Sunrise Hill Park, Weslaco TX.	\$ 20.	5. Sunrise Hill-Pavillion Weslaco, Tx	\$ 40.		

HIDALGO COUNTY PRECINCT NO. 2 SITES:

BILL TO ADDRESS:
 301 E. State
 Pharr, Texas 78577
 Contact: Yolanda Cisneros 956-787-1891

1. Corner of State & Birch- 301 E. State Pharr, Tx	\$ 20.	2. Corner of State & Corner Office- 329 E. State Pharr, Tx	\$ 20.	3. Mechanic Precinct No. 2 Shop- 329 E. State Pharr, Tx	\$ 20.
4. Cypress Street- 109 N. Cypress Pharr, Tx	\$ 20.	5. Las Milpas- 3 Buildings 6 1/2 Miles S. 281 Pharr, Tx	\$ 30.	6. McAllen Palmer Pavillion- 301 E. Hackberry #R McAllen, Tx	\$ 10.
7. McAllen Les Gilmore Kitchen- 301 E. Hackberry #R- McAllen, Tx	\$ 10.	8. McAllen House 301 E. Hackberry- #HSE- McAllen, Tx	\$ 10.	9. Lopezville-Rodriguez & Minnesota (RR) Pharr, Tx	\$ 20.
10. Office- El Gato Collection Site- El Gato Road East Of Tower Alamo, Tx	\$ 20.				

PRICE:
Pest Control
(per month)

PRICE:
Pest Control
(per month)

PRICE:
Pest Control
(per month)

HIDALGO COUNTY PRECINCT NO. 3 SITES:

BILL TO ADDRESS:

724 N. Breyfogle
Mission, Texas 78574

Contact Person: Norma Ceballos 956-585-4509

1. Veteran Pavilion 1 Mile South Inspiration Road- Mission, TX	\$ 20.00	2. Barbecue House, 1 Mile South Inspiration Road- Mission, TX	\$ 20.00	3. Los Ebanos Pavilion- Los Ebanos, TX	\$ 20.00
4. Anzalduas Park Office 6 Miles South Conway Mission, Tx	\$ 20.00	5. Hidalgo Cty. Pct. No. 3 Office 724 N. Breyfogle Mission, TX	\$ 20.00	6. Hidalgo County Pct. 3 Office 7 Mile Line Between Iowa & Texan Rd. Mission, Tx	\$ 20.00
7. Motor Pool (mechanic shop) 7 Mile Line between Iowa and Texan Rd Mission, TX	\$ 20.00				

HIDALGO COUNTY PRECINCT NO. 4 SITES:

BILLING ADDRESS:

1102 N. Doolittle Road
Edinburg, Texas 78541

Contact: Gloria Beltran 956-383-3112

1. Hidalgo Cty. Pct. 4 (Office) 1102 N. Doolittle Edinburg, Tx	\$ 20.00	2. Hidalgo Cty. Pct. 4 (Shop) 1102 N. Doolittle Edinburg, TX	\$ 20.00	3. Hidalgo Cty. Pct. 4 (Recovery Center) 1102 N. Doolittle Edinburg, TX	\$ 10.00
4. Hidalgo Cty. Pct. 4 (New Offices) 1101 N. Doolittle Edinburg, Tx (Construction in progress)	\$ 20.00				

LUMP SUM MONTHLY PRICES AND ADDITIONAL SITES PER SQ/FT	
TOTAL PRICE PER MONTH- HIDALGO COUNTY SITES:	\$ 1350.00
UNIT PRICE FOR THE ADDITION OF AN HIDALGO COUNTY SITE:	\$.02 /sq. ft. Minimum \$ 46.00
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 1:	\$ 120.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 1 SITE:	\$.02 /sq. ft. Minimum \$ 46.00
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 2:	\$ 138.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 2 SITE:	\$.02 /sq. ft. Minimum \$ 46.00
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 3:	\$ 146.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 3 SITE:	\$.02 /sq. ft. Minimum \$ 46.00
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 4:	\$ 76.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 4 SITE:	\$.02 /sq. ft. Minimum \$ 46.00
ADDITIONAL SERVICES:	
BEE ERADICATION	\$ 100.00
TERMITE TREATMENT	\$ 2.65 L.F. —

Linena Feet (LF)

BIDDER'S NAME:

ADDRESS:

CITY/STATE/ZIP CODE:

PHONE NUMBER:

FAX NUMBER:

AUTHORIZED SIGNATURE:

PRINTED NAME:

TITLE:

Pre-Test Post Control

P.O. Box 4854

Mesa, AZ 85202-7854

(982) 289-9343

(982) 703-7040

Paul M. Thiel

PAUL M. THIEL

Owner

DATE: 2-7-68



PURCHASING DEPARTMENT
County Of Hidalgo

March 4, 2009

Tommy Cantu, Owner
BUG OFF PEST CONTROL
2020 Nolana Loop
McAllen, Texas 78504

Via Facsimile fax (956) 631-1797
email bugoff4982@yahoo.com

Re: Sixty (60) Day Extension-"Pest Control Services"-Hidalgo County-C-08-009-03-06

Dear Mr. Cantu:

Commissioners' Court will take applicable action (**Monday, March 9, 2009**) in connection with the Hidalgo County's option to exercise the **sixty (60) day grace period** for the current contract in place while procurement process is completed. (**Commencing, March 13, 2009 - Expiring, May 12, 2009**) or (**upon completion of the procurement process which ever comes first**) under the same rate, term and conditions.

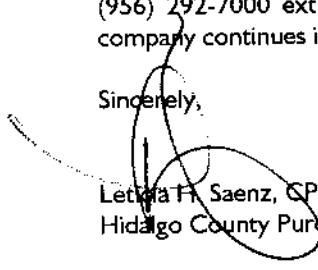
Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Wednesday, March 04, 2009, attn: Leticia Saenz, Contracts Mgr. to (956) 318-2629 or via email leticia.saenz@co.hidalgo.tx.us.

By: _____

Date: _____

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 292-7000 ext. 4861. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,


Leticia F. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: File

Leticia Saenz

From: Leticia Saenz [leticia.saenz@co.hidalgo.tx.us]
Sent: Wednesday, March 04, 2009 2:21 PM
To: 'bugoff4982@yahoo.com'
Cc: 'eric.trevino@co.hidalgo.tx.us'; 'ramon.vela@co.hidalgo.tx.us'; 'Darlene Betancourt'
Subject: 60 Day Extension-Contract #C-08-08-009-03-06
Attachments: 03-04-09-Letter of Extension-60 day-Bug Off Pest Control.pdf

Mr. Cantu,

Attached, for your review and acknowledgment, please find the a "60-day letter of extension" for Contract No. C-08-009-03-06-Pest Control Services for Hidalgo County and return to via email leticia.saenz@co.hidalgo.tx.us or via facsimile (956) 318-2629 by no later than 4:00pm today.

Thank you for your prompt attention and cooperation to this request and important matter.

Respectfully,

Leticia H. Saenz, CPPB/Contracts Manager

Hidalgo County Purchasing Department
2802 South Business Hwy. 281
Edinburg, Texas 78539
(956) 292 7000 x 4861 fax (956) 318-2629

No virus found in this outgoing message.

Checked by AVG.

Version: 7.5.557 / Virus Database: 270.11.7/1983 - Release Date: 3/4/2009 7:41 AM



PURCHASING DEPARTMENT
County Of Hidalgo

March 4, 2009

Raul Martinez, Owner
PRO-TECH PEST CONTROL
409 Tiger Avenue – P.O. Box 4254
San Juan, Texas 78589

Via Facsimile fax (956) 702-7040
email ptpestcontrol@hotmail.com

Re: Sixty (60) Day Extension-"Pest Control Services"-Hidalgo County-C-08-009A-03-06

Dear Mr. Martinez:

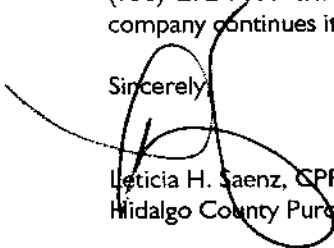
Commissioners' Court will take applicable action (**Monday, March 9, 2009**) in connection with the Hidalgo County's option to exercise the **sixty (60) day grace period** for the current contract in place while procurement process is completed. (**Commencing, March 13, 2009 - Expiring, May 12, 2009**) or (**upon completion of the procurement process which ever comes first**) under the same rate, term and conditions.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Wednesday, March 04, 2009, attn: Leticia Saenz, Contracts Mgr. to (956) 318-2629 or via email leticia.saenz@co.hidalgo.tx.us.

By: _____ Date: _____

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 292-7000 ext. 4861. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,


Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: File

Leticia Saenz

From: Leticia Saenz [leticia.saenz@co.hidalgo.tx.us]
Sent: Wednesday, March 04, 2009 2:24 PM
To: 'ptpestcontrol@hotmail.com'
Cc: 'eric.trevino@co.hidalgo.tx.us'; 'ramon.vela@co.hidalgo.tx.us'; 'Darlene Betancourt'
Subject: 60 Day letter of Extension-Pro Tech Pest Control-C-08-009A-03-06
Attachments: 03-04-09-Extension Letter-60 day-Pro Tech Pest Control.pdf

Mr. Martinez,

Attached, for your review and acknowledgment, please find the a "60-day letter of extension" for Contract No. C-08-009A-03-06-Pest Control Services for Hidalgo County and return to via email leticia.saenz@co.hidalgo.tx.us or via facsimile (956) 318-2629 by no later than 4:00pm today.

Thank you for your prompt attention and cooperation to this request and important matter.

Respectfully,

Leticia H. Saenz, CPPB/Contracts Manager

Hidalgo County Purchasing Department
2802 South Business Hwy. 281
Edinburg, Texas 78539
(956) 292 7000 x-4861 fax (956) 318-2629

No virus found in this outgoing message.

Checked by AVG.

Version: 7.5.557 / Virus Database: 270.11.7/1983 - Release Date: 3/4/2009 7:41 AM

AI-14395

15.B.1.

**Approval of Easement to AEP for South Tower Park
CC REGULAR**

Date: 03/09/2009

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department

Purchasing only: Prct. 2

Information

CAPTION

Requesting approval of an "Easement and Right of Way" by Hidalgo County to AEP Texas Central Company for the property further described by metes and bounds and attached hereto in connection with the installation of lights at South Tower Park Project.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact at this time.

Attachments

Link: 14395

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	03/05/2009 04:45 PM	APRV
2	Budget & Management	Veronica Lopez	03/05/2009 05:14 PM	APRV
3	Ivan Cantu	Ivan Cantu	03/05/2009 05:15 PM	APRV
4	Auditor's Office		03/06/2009 08:44 AM	NEW

Form Started By: Marty Salazar

Started On: 03/05/2009 04:36 PM

Final Approval Date: 03/06/2009

(TRUSTEE)CP 460-OH/UG REV. 10/08

Town: PHARR

County: HIDALGO

Submitted by: JAH

Description: Install st. lights for park Princinet # 2

W.R. # 27056812

Date: 03/05/09

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

EASEMENT AND RIGHT OF WAY

HIDALGO COUNTY ("Grantor"), whether one or more, for and in consideration of Ten & No/100 Dollars (\$10.00), and other good and valuable consideration to Grantor in hand paid by **AEP TEXAS CENTRAL COMPANY**, a Texas corporation, whose address is P.O. Box 2121, Corpus Christi, Texas 78403 ("Grantee") the receipt and sufficiency of which is hereby acknowledged and confessed, has GRANTED, SOLD, and CONVEYED, and by these presents does GRANT, SELL, and CONVEY unto Grantee, its successors and assigns, a perpetual easement and right of way for electric distribution lines, consisting of poles made of wood, metal, or other materials, crossarms, static wires, guys, wire circuits, underground cables and conduits, communication circuits, insulators, metering equipment and all necessary or desirable appurtenances (including, but not limited to, transformers, meters, vaults, and service pedestals) over, under, across, and upon the following described land located in HIDALGO County, Texas, to wit:

SEE EXHIBIT "A" AND "B", ATTACHED AND MADE A PART HEREOF AND INCORPORATED HEREIN

In coordination with the Grantor and together with the right of ingress and egress over, under, across and upon said land and Grantor's adjacent land for the purpose of constructing, operating, reconstructing on poles or burying and replacing underground cables and conduits (including necessary ditching and backfilling), enlarging, inspecting, patrolling, repairing, maintaining, upgrading and removing said lines, circuits, underground cables and conduits, poles, wires and appurtenances; the right to relocate along the same general direction of said lines, cables, and conduits; and the right to remove from said land all structures, obstructions, and trees and parts thereof, using generally accepted vegetation management practices, which may, in the sole judgment of Grantee, endanger or interfere with the safe and efficient operation and maintenance of said lines, cables, conduits or appurtenances.

Grantor reserves the right to use the land subject to said easement and right of way in any way that will not interfere with Grantee's exercise of the rights hereby granted. Notwithstanding the foregoing, Grantor shall not construct or permit to be constructed any house or other aboveground structure on or over the underground service connection whose approximate location is shown on the Exhibit A attached hereto and made a part hereof for all applicable purposes, without the express written consent of Grantee.

TO HAVE AND TO HOLD the above described easement and rights unto the Grantee, its successors and assigns forever. Grantor binds himself, his heirs, assigns, and legal representatives to warrant and forever defend all and singular the above described easement and rights unto the said Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

EXECUTED this ____ day of _____, _____.

For: **HIDALGO COUNTY**

By: _____
Juan D. Salinas III - County Judge

ACKNOWLEDGMENT

STATE OF Texas §
COUNTY OF Hidalgo §

This instrument was acknowledged before me on this _____ day of _____, _____, by Juan D. Salinas III,
County Judge of Hidalgo County

Notary Public, State of Texas

(Printed Name)

Commission Expires: _____

AFTER RECORDING, PLEASE RETURN TO:

AEP Texas Central Company
% Right-Of-Way Agent
355 W. Hwy. 77
San Benito, Texas 78586

METES AND BOUNDS

PROJECT: HIDALGO COUNTY PRECINCT No.2
SOUTH TOWER PARK
AEP ELECTRICAL EASEMENT

A 0.37 OF AN ACRE TRACT OF LAND OUT OF LOT 15, BLOCK 29, ALAMO LAND AND SUGAR COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 1, PAGES 24-26, MAP RECORDS, HIDALGO COUNTY, TEXAS, AND ACCORDING TO GENERAL WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 1617626, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS, REFERENCE TO WHICH IS HERE MADE FOR ALL PURPOSES AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS.

BEGINNING AT A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET FOR THE SOUTHEAST CORNER OF THIS TRACT, SAID ROD BEARS N 08°31'51"E, 330.00 FEET AND N 81°28'09"W, 369.45 FEET FROM THE SOUTHEAST CORNER OF LOT 15.

THENCE; N 81°28'09"W, ALONG THE NORTH LINE OF THE REFUGIO RODRIGUEZ (AS PER SPECIAL WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 1615282, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), THE NORTH LINE OF THE LORENA ELIZABETH VELA TRACT (AS PER GIFT DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 548618, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), THE NORTH LINE OF THE NINFA VELA TRACT (AS PER WARRANTY DEED WITH VENDOR'S LIEN RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 460753, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), THE NORTH LINE OF THE RAUL VELA TRACT (AS PER WARRANTY DEED WITH VENDOR'S LIEN RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 460751, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), AND THE NORTH LINE OF THE TEODORO VILLARREAL TRACT (AS PER WARRANTY DEED WITH VENDOR'S LIEN RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 460754, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS), A DISTANCE OF 549.89 FEET TO A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET FOR AN EXTERIOR CORNER OF THIS TRACT.

THENCE; N 09°33'02"E, A DISTANCE OF 10.00 FEET TO A POINT FOR AN EXTERIOR CORNER OF THIS TRACT.

THENCE; S 81°28'09"E, A DISTANCE OF 20.00 FEET TO A POINT FOR AN INTERIOR CORNER OF THIS TRACT.

THENCE; N 09°33'02"E, A DISTANCE OF 281.71 FEET TO A POINT FOR AN INTERIOR CORNER OF THIS TRACT.

THENCE; N 81°28'09"W, A DISTANCE OF 190.89 FEET TO A POINT FOR AN INTERIOR CORNER OF THIS TRACT.

THENCE; S 08°31'51"W, A DISTANCE OF 216.74 FEET TO A POINT FOR AN EXTERIOR CORNER OF THIS TRACT.

THENCE; N 81°28'09"W, A DISTANCE OF 10.00 FEET TO A POINT FOR AN EXTERIOR CORNER OF THIS TRACT.

THENCE; N 08°31'51"E, A DISTANCE OF 214.28 FEET TO A POINT FOR AN INTERIOR CORNER OF THIS TRACT.

THENCE; S 81°42'41"W, A DISTANCE OF 205.80 FEET TO A POINT FOR AN INTERIOR CORNER OF THIS TRACT.

THENCE; S 08°31'51"W, A DISTANCE OF 154.73 FEET TO A POINT FOR AN EXTERIOR CORNER OF THIS TRACT.

THENCE; N 81°28'09"W, A DISTANCE OF 10.00 FEET TO A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET FOR THE SOUTHWEST CORNER OF THIS TRACT.

THENCE; N 08°31'51"E, A DISTANCE OF 162.15 FEET TO A POINT FOR THE NORTHWEST CORNER OF THIS TRACT.

THENCE; N 81°42'41"E, A DISTANCE OF 216.25 FEET TO A POINT FOR AN INTERIOR CORNER OF THIS TRACT.

THENCE; N 08°31'51"E, A DISTANCE OF 2.19 FEET TO A POINT FOR AN EXTERIOR CORNER OF THIS TRACT.

THENCE; S 81°28'09"E, A DISTANCE OF 211.07 FEET TO A POINT FOR AN EXTERIOR CORNER OF THIS TRACT.

THENCE; S 09°33'02"W, A DISTANCE OF 291.53 FEET TO A POINT FOR AN INTERIOR CORNER OF THIS TRACT.

THENCE; S 81°28'09"E, A DISTANCE OF 519.71 FEET TO A POINT FOR AN EXTERIOR CORNER OF THIS TRACT.

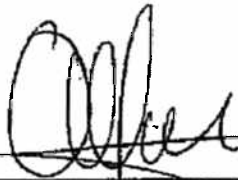
THENCE; S 08°31'51"W, A DISTANCE OF 10.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.37 OF AN ACRE OF LAND MORE OR LESS.

BEARINGS ARE IN ACCORDANCE WITH TIERRA ENCANTADA ESTATES, RECORDED IN VOLUME 55, PAGE 32, MAP RECORDS, HIDALGO COUNTY, TEXAS.

THE PROPERTY DESCRIBED IN THIS METES AND BOUNDS MAY BE SUBJECT TO THE SUBDIVISION REGULATIONS OF THE COUNTY OF HIDALGO AND/OR ORDINANCES OR GOVERNMENTAL REGULATIONS OF THE CITY IN WHICH THE PROPERTY MAY BE LOCATED OR HOLDING EXTRA TERRITORIAL JURISDICTION.

I, ALFONSO QUINTANILLA, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THE ABOVE METES AND BOUNDS TO BE TRUE AND CORRECT, AND TO BE THE REPRESENTATION AND RESULT OF AN ACTUAL SURVEY DONE ON THE GROUND UNDER MY DIRECTION.

DATE PREPARED: 3-3-09


ALFONSO QUINTANILLA
REGISTERED PROFESSIONAL
LAND SURVEYOR No. 4856



AI-14332

15.C.1.

**Pct. #1 BCAP Supplemental Agreement No. 2 - Amending Supplement & WA
#1 w/TEDSI
CC REGULAR**

Date: 03/09/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Purchasing Department **Purchasing only:** CAP Pct.1

Information

CAPTION

Requesting approval of Supplemental Agreement No. 2 amending both Supplemental #1 and Work Authorization #1 reflecting the deletion of Indian Hill Subdivision (decreasing the project cost by \$100,890.90) and thus bringing the new estimated project cost to \$189,413.50 including revised Exhibit "C" Work Schedule as attached hereto for contract #C-CAP-08-028-10-28 between Hidalgo County (Pct. #1) and TEDSI Infrastructure Group.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1312-431-00-121-XXX-X-334
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

P.O.# 615985 funds available for various colonia projects for Pct. 1 as of 3-4-09 for TedsI Infrastructure Group.

Attachments

Link: [back-up](#)

Link: [back-up](#)

Link: [Exhibit C Work Schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 12:12 PM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 01:57 PM	APRV
3	Ivan Cantu	Ivan Cantu	03/04/2009 03:40 PM	APRV
4	Auditor's Office	Angela Garcia	03/05/2009 04:23 PM	APRV
5	Martha Salazar	Marty Salazar	03/05/2009 05:01 PM	APRV

Form Started By: Marcie Jackson
Started On: 03/03/2009 11:21 AM

Final Approval Date: 03/05/2009

EXHIBIT "F"
HIDALGO COUNTY
Professional Engineering Services
Agreement # C-CAP-08-028-10-28

SUPPLEMENTAL AGREEMENT NO. 2 AMENDING SUPPLEMENTAL
AGREEMENT NO. 1 AND WORK AUTHORIZATION NO. 1

THIS SUPPLEMENTAL AGREEMENT is made pursuant to the terms and conditions of Article 8 of the **Agreement** made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **TEDSI Infrastructure Group**, professional engineers of Mission, Texas, hereinafter called the "**Engineer**".

PART 1. Scope of Work. The purpose of this Work Authorization is to provide services for Round III of the Hidalgo County Colonias. The existing scope will be reduced to remove Indian Hills Subdivision, CSJ No. 3C1080932. The schedule for completing the work, Attachment C will be voided and replaced with Attachment C1. This revised schedule is to reflect the notice to proceed being issued on January 16, 2009 and removal of CSJ No. 3C1080932.

PART 2. Estimated Cost. The lump sum amount for professional services under Work Authorization No. 1 is \$290,304.40 as approved under Agreement No. C-CAP-08-028-10-28. This amount will be reduced under Supplemental Agreement No. 2 Amending Supplemental Agreement No. 1 and Work Authorization No. 1 by \$100,890.90 to remove work associated with Indian Hills Subdivision, CSJ No. 3C1080932. The new amount payable under Agreement C-CAP-08-028-10-28 is **\$189,413.50** and indicated in Hidalgo County Purchase Order No. 615985.

PART 3. Payment. Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Articles 5,6, and 7 of **Agreement**.

PART 4. Period of Service. This Work Authorization shall become effective on the date of final acceptance of the parties hereto.

PART 5. Responsibilities and Obligations. This Work Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 6. Acceptance and Acknowledgement. This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of _____ day of _____, 2009.

THE ENGINEER:
TEDSI Infrastructure Group

By: _____
Craig F. Stong, (Vice President)

THE OWNER:
HIDALGO COUNTY

By: _____
Sylvia Handy, (County Commissioner Precinct No. 1)

THE OWNER:
HIDALGO COUNTY

By: Juan D. Salinas III, County Judge

ATTEST:

By: Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "C – Work Schedule

EXHIBIT "F"
HIDALGO COUNTY
Professional Engineering Services
Agreement # C-CAP-08-028-10-28

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TEDSI Infrastructure Group

By: _____
Craig F. Stong, (Vice President)

THE OWNER:
HIDALGO COUNTY

By: _____
Sylvia Handy, (County Commissioner Precinct No. 1)

THE OWNER:
HIDALGO COUNTY

By: Juan D. Salinas III, County Judge

ATTEST:

By: Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "C – Work Schedule

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080855

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Ash Country																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080148

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Chapa North																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080149

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Chapa South																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080185

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Colonia Whalen																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080063

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Balli Estates																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080215

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
De Anda Subdivision																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080319

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
High Point Subdivision																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080387

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Le Mesa Subdivision																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080896

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
McKee Subdivision																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080461

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Mid-Valley Estates																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080687

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
South Palm Garden Estates #1																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080688

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
South Palm Garden Estates #2																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080790

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Village Grove #2																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080804

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Wes-Mer Subdivision																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080220

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Delta West Subdivision																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

TEDSI INFRASTRUCTURE GROUP

EXHIBIT "C"
WORK SCHEDULE

CSJ: 3C1080228

	2009												2010			
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Diaz Subdivision																
Topographic Survey, Agency Coordination & Preliminary Design																
Detailed Design, Plan Preparation & Construction Bid Documents																
Letting Process																
Construction Activities																

AI-14348

15.D.1.

**BCAP PRECINCT NO. 2 RED BARN
CC REGULAR**

Date: 03/09/2009

Submitted By: Yvette Islas, PURCHASING DEPT.

Submitted For: Agapito Vargas

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department

Purchasing only: CAP Pct.2

Information

CAPTION

Presentation for discussion, consideration, and action on a recommendation by project engineer R. Gutierrez Engineering Corporation to award to the lowest bidder meeting all specifications for Bid No. CAP-2009-002-02-04-LRM "Road & Drainage Construction of Red Barn Subdivision" and approval of contract subject to legal review and TX DOT approval.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1311-431-00-122-605-1-733

FUNDS AVAILABLE Y/N?: Pending

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance is \$11,608.18 as of 3/5/09. Additional funding is pending an interdepartmental transfer (AI-14355) in the amount of \$2,881.32.

Attachments

Link: [b tab](#)

Link: [14348](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 12:38 PM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 01:59 PM	APRV
3	Dale Kennan	Dale Kennan	03/05/2009 03:24 PM	APRV
4	Auditor's Office	Linda Fong	03/05/2009 05:28 PM	APRV

Form Started By: Yvette Islas
Started On: 03/03/2009 04:55 PM

Final Approval Date: 03/05/2009

HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY PRECINCT NO. 2-BORDER COLONIA ACCESS PROGRAM

BID OPENING DATE: FEBRUARY 04, 2009

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: "ROAD & DRAINAGE CONSTRUCTION RED BARN SUBDIVISION"

BID NO: CAP-2009-002-02-04-LRM

RFB NO.	NAME OF COMPANY	BID FOR ROAD & DRAINAGE CONSTRUCTION	ACKNOWLEDGMENT OF ADDENDUM	BID BOND/ CASHIER'S CHECK
1.	Homero Alvarez dba Alvarez Construction	\$14,489.50	Yes	Bid Bond Included
2.	DM Roth Inc.	\$18, 029.00	Yes	Bid Bond Included
3.	Hamman Excavating	\$19,443.40	Yes	None
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Yvette Islas

Agenda 14348

From: Agapito Vargas [agapito.vargas@co.hidalgo.tx.us]
Sent: Tuesday, March 03, 2009 3:34 PM
To: yvette.islas@co.hidalgo.tx.us; martha.salazar@co.hidalgo.tx.us
Cc: eralio.palacios@co.hidalgo.tx.us; humberto.garza@co.hidalgo.tx.us; 'Marcie Jackson'; valde.guerra@co.hidalgo.tx.us; 'Roque'; Yoli Cisneros
Subject: Authority to Award
Attachments: notice of award to txdot red barn 3mar09.pdf

Yvette, please place this agenda item on next week's CC (10 March 2009).

~~Precinct 2 is requesting approval to award 2nd Call Colonias Red Barn Subdivision drainage project to low bidder~~
Alvarez Construction. R. Gutierrez Engineering, Inc. (project engineer) is recommending the low bid amount in the amount of \$14,489.50

I have submitted a request for concurrence from TXDOT on this award. The Precinct is also submitting a interdepartmental transfer to cover the cost of the overrun for this contract.

If you have any questions, please advice.

Thanks,

Attachment: Concurrence Request, cost breakdown, engineering's letter of recommendation, county's tab sheet and engineer's tab sheet.

Agapito Vargas, Executive Director

Hidalgo County Border Colonias Access Program
301 East State
Pharr, TX 78577
Office Tel: 956/787-1891
Fax: 956/787-4683
Cell: 956/207-9850
email: agapito.vargas@co.hidalgo.tx.us

Ramiro Gutierrez Engineering Corporation

February 18, 2009

Agapito Vargas
Border Colonia Access Roads Program Coordinator
301 E. State Street
Pharr, TX 78577

RE: Recommendation for Award -- Red Barn Subdivision
Project No: ENG05.012

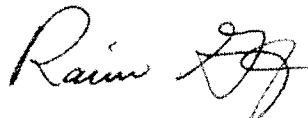
Dear Mr. Vargas:

On Wednesday, February 4, 2009, at 9:30 a.m. in the Hidalgo County Purchasing Department Conference Room, bids were opened and read aloud for the above project. Three (3) bids were received for this project. The low responsive bid was for \$14,489.50.

Attached is a copy of the Plan Holders List, Bid Proposal Forms, and Bid Tabulation Form. We have reviewed the bid submitted and are recommending award of the contract to the lowest responsive bidder being **Alvarez Construction** from Donna, Texas in the amount of \$14,489.50.

We are recommending award of this bid. If you require our assistance please do not hesitate to call us. We are ready to assist you in making this project a success. You can call me at 956-782-2557 or on my mobile at 956-227-2154.

Sincerely,



Ramiro Gutierrez, P.E.
President

Attach

cc: Commissioner Palacios (Cover Letter Only)
Project Files

R. Gutierrez Engineering Corporation
130 E. Park Avenue
Pearl, Texas 78577

BID TABULATION
RED BARN SUBDIVISION

02/10/2009

DATE: 02/04/09
TIME: 09:30 AM
LOCATION: Hidalgo County

Item Number	Estimated Quantity	Unit	Item Description	ALVAREZ CONSTRUCTION		DM ROTH		HAMMAN EXCAVATING, INC.	
				Unit Bid	Total Bid	Unit Bid	Total Bid	Unit Bid	Total Bid
529	1637	LF	Concrete Curb & Gutter (TY A)(Barrier)	\$ 7.50	\$ 12,277.50	\$ 10.00	\$ 16,370.00	\$ 10.92	\$ 17,670.44
529	79	LF	Concrete Valley Gutter (4-Ft)	\$ 28.00	\$ 2,212.00	\$ 21.00	\$ 1,659.00	\$ 19.84	\$ 1,567.36
TOTAL BID AMOUNT:					\$ 14,489.50		\$ 18,029.00		\$ 19,443.40

CASA DE LOS VECINOS

CSJ: 201080141

Cost Breakdown

Precinct 3

Bid Item No.	Item Description	Quantity	Unit	Unit Price	Amount Bid
DRAINAGE					
529	Concrete Curb & Gutter	1637	LF	\$7.50	\$12,277.50
529	Concrete Valley Gutter	79	LF	\$28.00	\$2,212.00
	Subtotal			Subtotal	\$14,489.50
				Grand Total	\$14,489.50

AI-14349

15.E.1.

**RELEASE OF RETAINAGE AND CERTIFICATE OF CONSTRUCTION
COMPLETION CASA DE LOS VECINOS PCT 3
CC REGULAR**

Date: 03/09/2009
Submitted By: Yvette Islas, PURCHASING DEPT.
Submitted For: Agapito Vargas
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** CAP Pct.3

Information

CAPTION

A. Presentation for discussion, consideration, acceptance and approval of Application for Payment No. 3 Retainage Release in the amount of \$24,642.20 from The 5125 Company contracted vendor for Casa De Los Vecinos Subdivision submitted by Javier Hinojosa Engineering. C-CAP-08-009-05-13

B. Requesting approval of "Certificate of Construction Completion" submitted by project engineer Javier Hinojosa Engineering reflecting the completion date of October 10, 2008 for Casa De Los Vecinos Subdivision with contractor The 5125 Company.
C-CAP-08-009-05-13

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1311-206-00-000-015-0-000
FUNDS AVAILABLE Y/N?: Pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Pending PO increase for PO#604912 for change order amount of \$8,930.00, for payment No.2.

Retainage from Payment No.2 will be \$893.00

Retainage payable for this project is \$23,749.20

Total Retainage available after payment No.2 will be \$24,642.20

Attachments

Link: [app pymt 3 release retainage casadevic](#)

Link: [cert compl casadevec](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 12:38 PM	APRV

2	Budget & Management	Veronica Lopez	03/04/2009 01:59 PM	APRV
3	Roland Garcia	Rolando Garcia	03/05/2009 03:28 PM	APRV
4	Auditor's Office		03/06/2009 08:44 AM	PEND

Form Started By: Yvette Islas

Started On: 03/03/2009 05:36 PM

Final Approval Date: 03/06/2009

APPLICATION FOR PAYMENT NO. 3 (RETAINAGE)

To: Hidalgo County (OWNER)

From: The 5125 Company (CONTRACTOR)

Contract: C-CAP-08-009-05-13-LRM

Project: Hidalgo County Precinct No. 3 - Border Colonia Access Program - Casa De Los Vecinos Subdivision
Drainage Improvements

OWNER'S Contract No. C-CAP-08-009-05-13-LRM

For Work Accomplished through the date of: November 4, 2008

1. Original Contract Price:	<u>\$237,492.00</u>
2. Net Change by Change Orders and Written Amendments (+):	<u>\$ 8,930.00</u>
3. Current Contract Price (1 and plus 2):	<u>\$246,422.00</u>
4. Total complete and stored to date:	<u>\$ 246,422.00</u>
5. Retainage (per Agreement):	
<u>0</u> % of completed Work:	<u>\$</u>
<u> </u> % of stored material:	<u>\$</u>
Total Retainage:	<u>\$ 0.00</u>
6. Total complete and stored to date less retainage (4 minus 5):	<u>\$246,422.00</u>
7. Less previous Application for Payments:	<u>\$221,779.80</u>
8. DUE THIS APPLICATION (6 MINUS 7):	<u>\$ 24,642.20</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 3 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 2/2/09

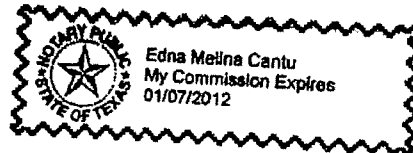
Pat Espericueta
By: Pat Espericueta, President
The 5125 Company

State of Texas

County of Hidalgo

Subscribed and sworn to before me this 2nd
day of February, 2008

Edna M. Melina Cantu
Notary Public
My Commission expires: 01/07/2012



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 2/19/09

Javier Hinojosa
By: Javier Hinojosa, P.E.
JAVIER HINOJOSA ENGINEERING

VOICE-RECEIVED BY:
Marcus Jackson ON 2/19/09
GOODS/SERVICES RECEIVED BY:
Marcus Jackson ON 2/19/09

The 5125 Company

Contractor Name

06/19/08

Starting Date

Project Ending Date

Casa De Los Vecinos Subdivision Drainage Imps. / County Project Description

Engineer's / County Project No: 2C-1080-141

Application No.: 1 (RETAINAGE)

Application Date: 01/27/09

Period To: 10/31/08

No.	Item Code	Description	Unit	Rate	Schedule Value		Work Previously Completed		This Period		Total Completed To Date		Balance To Finish	
					Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars
DRAINAGE														
1	530	Driveway (ASPH-CONC-PAV) (PB-1)	SY	\$ 16.00	560.00	\$ 8,960.00	560.00	\$ 8,960.00	0.00	\$ -	560.00	\$ 8,960.00	0.00	\$ -
2	530	Driveway (Concrete 3000 PSI)	SY	\$ 30.00	46.00	\$ 1,380.00	46.00	\$ 1,380.00	0.00	\$ -	46.00	\$ 1,380.00	0.00	\$ -
3	556	15" RCP Culvert Pipe	LF	\$ 20.00	472.00	\$ 9,440.00	472.00	\$ 9,440.00	0.00	\$ -	472.00	\$ 9,440.00	0.00	\$ -
4	556	18" RCP Culvert Pipe	LF	\$ 22.00	1176.00	\$ 25,872.00	1,176.00	\$ 25,872.00	0.00	\$ -	1,176.00	\$ 25,872.00	0.00	\$ -
5	556	24" RCP Culvert Pipe	LF	\$ 28.00	1456.00	\$ 40,768.00	1,456.00	\$ 40,768.00	0.00	\$ -	1,456.00	\$ 40,768.00	0.00	\$ -
6	556	30" RCP Culvert Pipe	LF	\$ 40.00	464.00	\$ 18,560.00	464.00	\$ 18,560.00	0.00	\$ -	464.00	\$ 18,560.00	0.00	\$ -
7	556	36" RCP Culvert Pipe	LF	\$ 48.00	56.00	\$ 2,688.00	56.00	\$ 2,688.00	0.00	\$ -	56.00	\$ 2,688.00	0.00	\$ -
8	556	42" RCP Culvert Pipe	LF	\$ 64.00	1160.00	\$ 74,240.00	1,160.00	\$ 74,240.00	0.00	\$ -	1,160.00	\$ 74,240.00	0.00	\$ -
9	556	Type"CC" Inlets	EA	\$ 2,000.00	16.00	\$ 32,000.00	16.00	\$ 32,000.00	0.00	\$ -	16.00	\$ 32,000.00	0.00	\$ -
10	556	5' Dia. Manhole	EA	\$ 2,000.00	4.00	\$ 8,000.00	4.00	\$ 8,000.00	0.00	\$ -	4.00	\$ 8,000.00	0.00	\$ -
11	556	Concrete Down Drain (Poured in Place)	EA	\$ 3,500.00	1.00	\$ 3,500.00	1.00	\$ 3,500.00	0.00	\$ -	1.00	\$ 3,500.00	0.00	\$ -
12	556	Patch Paving	LF	\$ 15.00	400.00	\$ 6,000.00	400.00	\$ 6,000.00	0.00	\$ -	400.00	\$ 6,000.00	0.00	\$ -
13	556	Silt Fencing On Inlets	EA	\$ 200.00	16.00	\$ 3,200.00	16.00	\$ 3,200.00	0.00	\$ -	16.00	\$ 3,200.00	0.00	\$ -
14	556	Safety End Treatments	EA	\$ 1.00	4884.00	\$ 4,884.00	4,884.00	\$ 4,884.00	0.00	\$ -	4,884.00	\$ 4,884.00	0.00	\$ -
14		Replace Caliche On Road	LF	\$ 7.00	990.00	\$ 6,930.00	990.00	\$ 6,930.00	0.00	\$ -	990.00	\$ 6,930.00	0.00	\$ -
16														
17														
18														
19														
20														
21														
22														
23														
24														
25														
					\$ 246,422.00		\$ 246,422.00		\$ -		\$ 246,422.00		\$ -	

Prepared and Checked By:

Signature:

Printed Name: Javier Hinojosa, P.E.

Date:

2/19/09



DBE CERTIFIED UTILITY CONTRACTOR

1008 Doherty
Mission, TX 78572

Office: (956) 583-5125
Fax: (956) 585-1633

E-mail: pe5125@aol.com

January 28, 2009

Javier Hinojosa Engineering
Attn.: Javier Hinojosa, P.E.
416 East Dove Avenue
McAllen, TX 78504

RE: Casa de los Vecinos Subdivision Drainage Improvements
Material Suppliers

Dear Mr. Hinojosa,

The following is a list of material suppliers for the above referenced project. Please let me know if you have any questions.

1. Rio Valley Pipe, Ltd.
7301 W. Expressway 83
Mission, TX 78572
956-584-5770

Respectfully,



Pat Esparicueña
President

FINAL WAIVER OF LIEN

THE STATE OF TEXAS

COUNTY OF HIDALGO

The undersigned contracted with THE 5125 COMPANY
to furnish Casa Los Vecinos Subdivision in
connection with certain improvements to real property located in Hidalgo County,
Texas, and owned by Hidalgo County Precinct #3
Which improvements are described as follows:

CASA LOS VECINOS DRAINAGE IMPROVEMENTS

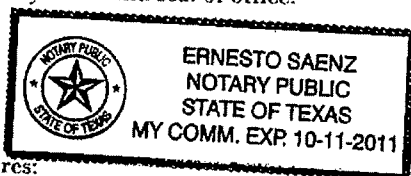
In consideration of Pay Estimate No. FINAL in the amount of ZERO
DOLLAR(\$ 0.00) and other good and valuable consideration, the receipt and sufficiency of which is
hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or
material men's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real
property on account of any labor performed or materials furnished or to be furnished or labor performed and
materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien
that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and
construction of such improvements on the Property have been fully paid and satisfied and Undersigned does
further guarantee that if for any reason a lien or liens are filed for material or labor against said Property
arising out of any bills for material or labor in connection with the erection or construction of said
improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof
shall be obtained.

Rio Valley Pipe, LLC
RIO VALLEY PIPE SUPPLIER

By: Edgar Morales H/R
TITLE

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 29th day of JANUARY, 2009, to
certify which witness my hand and seal of office.



My Commission Expires:

10-11-2011

Ernesto Saenz
NOTARY PUBLIC in and for the State of Texas

ERNESTO SAENZ



1008 DOHERTY
MISSION, TEXAS 78572
PH. 956-583-5125 * FAX: 956-585-1633

CERTIFICATION OF WARRANTY

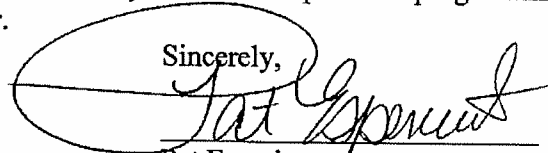
October 31, 2008

Project Name: HIDALGO COUNTY PRECINCT #3 - BORDER COLONIA
ACCESS PROGRAM- CASA DE LOS VECINOS SUBDIVISION
DRAINAGE IMPROVEMENTS

Dear Sir or Madam:

The 5125 Company guarantees all material and workmanship on the above referenced project to be free of defects for a period of one (1) year from the date of acceptance by the Owner. Upon notice, any defective materials or faulty workmanship developing within this period, will be replaced at no cost to the owner.

Sincerely,



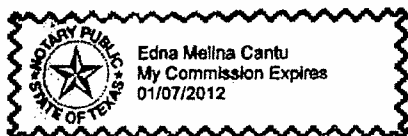
Pat Espericueta
The 5125 Company

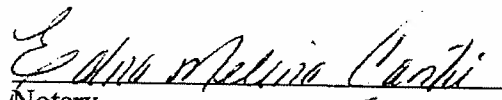
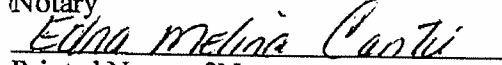
ACKNOWLEDGEMENT

COUNTY OF HIDALGO

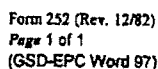
BEFORE ME, a Notary Public in and for Hidalgo County, State of Texas, on this day personally appeared Ms Pat Espericueta, known to be the person whose name is subscribed to the foregoing affidavit and acknowledge to me that she executed the same for the purpose and consideration therein expressed.

Given under my Hand and Seal of Office this the 30 day of January, 2009.




Notary

Printed Name of Notary

Notary Public for the State of Texas
My Commission expires: 01/07/2012



ESTIMATE NO. 0 Final CONTRACTOR The 5125 Company
PROJECT NO. C-CAP-08-009-05-13-LRM COUNTY Hidalgo DATE WORK BEGAN _____
TIME COMPUTED FROM _____ DATE WORK COMPLETED _____

[illegible]

NO. OF CONTRACT WORKING DAYS

ASSESSED LIQUIDATED DAMAGES: NO.

CERTIFIED AS CORRECT (ONE COPY HAS BEEN GIVEN TO THE

NO. WORKING DAYS CHARGED TO DATE 0

PER DAY \$ 12

TOTAL \$ 0.00

ENGINEER

INSTRUCTIONS: PROJECT IDENTIFICATION SHOULD COVER CONTRACT, TIME CREDITED AND REASONS THEREFOR MUST CONFORM TO PROVISIONS OF CONTRACT, NO HOLIDAY CREDIT ALLOWED FOR DAYS PRECEDING OR FOLLOWING LEGAL HOLIDAYS. TIME SUBMITTED AND REASONS MUST BE SUPPORTED BY COPY EACH OF LETTERS TO CONTRACTOR DATED ON OR BEFORE EFFECTIVE DATES. TIME EXTENSION MUST BE INDICATED AND REFERENCED TO RELATED PROVISION OF CONTRACT. SEE BOOKLET OF INSTRUCTIONS, CONSTRUCTION ESTIMATES DATED SEPTEMBER 1, 1956



DBE CERTIFIED UTILITY CONTRACTOR

1008 Doherty
Mission, TX 78572

Office: (956) 583-5125
Fax: (956) 585-1633
E-mail: pe5125@att.net

1/28/2009

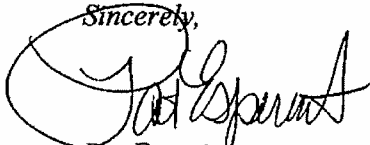
*Javier Hinojosa Engineering
Attn: Javier Hinojosa, P.E.
416 E Dove Avenue
McAllen, TX 78504*

Re: Casa Los Vecinos Sub – Payroll Record

Dear Javier,

All payroll records for Casa Los Vecinos Sub, have been submitted to Hidalgo County Precinct No.3 with previous requests for this project. If you have any questions, do not hesitate to call.

Sincerely,



Pat Espericueta

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

February 19, 2009

Commissioner Joe M. Flores
~~Hidalgo County Precinct 3~~
724 N. Breyfogle
Mission, Texas 78572

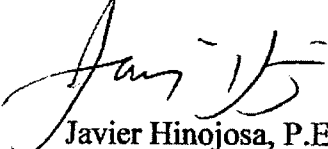
**Re: Colonia Access Program Contract No. C-CAP-08-009-05-13-LRM
Casa De Los Vecinos Drainage Improvements**

Dear Commissioner Flores,

Attached please find Payment Request No. 3 (Retainage) for the referenced project as submitted by The 5125 Company. This invoice is for work completed for the Casa De Los Vecinos Drainage Improvements Project. All work has been completed as per plans and specifications prepared by my office. We recommend payment of this invoice in the amount of \$24,642.20. If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

cc: Mr. Agapito Vargas, Director, Colonia Access Program

416 E. Dove Avenue

McAllen, Texas 78504

Tel: (956) 668-1588

Fax: (956) 994-8102

S:\Office Documents\JHE2008\LETTERS-2008\PAYMENT REQUEST\PCT#3-CASA DE LOS VECINOS DRAINAGE IMPROV\Flores-Joe-M-02-19-09.doc

javhin@rgv.rr.com

CERTIFICATE OF CONSTRUCTION COMPLETION

THIS IS TO CERTIFY THAT ON **OCTOBER 10, 2008** A FINAL INSPECTION was made of the project herein described:

CONTRACT

DATE: **May 13, 2008**

OWNER: **Hidalgo County Precinct No. 3**

CONSTRUCTION CONTRACTOR: **THE 5125 COMPANY OF THE CITY OF MISSION, STATE OF TEXAS.**

PROJECT DESCRIPTION

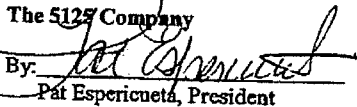
CONSTRUCTION OF: **Border Colonia Access Project Round II**
Casa De Los Vecinos Subdivision Drainage Improvements
CONTRACT # **C-CAP-08-009-05-13-LRM**
Located in or near the **Hidalgo County Precinct #3**

THIS TO CERTIFY:

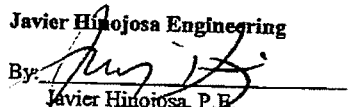
1. That the work has been completed in accordance with the plans and specifications and all addenda, change orders, supplemental agreements thereto, and with the following exception: **None**
2. That the sum of (0), deducted from final payment of the **The 5125 Company**, is a fair and equitable settlement for the foregoing except work.
3. That **The 5125 Company**, has presented a "Certificate of Release" stating under oath, that all claims arising out of the performance of work have been fulfilled, and the Owner is released from all claims arising under or by virtue of said contract.
4. That **The 5125 Company**, has presented in behalf of itself and its sureties, satisfactory evidence that it is bound to repair, replace, and make good faulty workmanship and/or materials discovered in the work within a period of one year from date of final inspection, as provided in said contract.
5. Amount of Original Contract : \$237,492.00
Present Amount of Contract: \$246,422.00
Total Amount of earned to date: \$246,422.00
Less: previous payments: \$221,779.80
Authorized deductions: \$ 0.00
AMOUNT OF FINAL PAYMENT: \$ 24,642.20
6. That the final payment in the amount of **(\$24,642.20)** is now due and payable.

CONCURRED BY:

The 5125 Company

By: 
Pat Esparicuetá, President

Javier Hinojosa Engineering

By: 
Javier Hinojosa, P.E.

Hidalgo County

By: _____
Juan D. Salinas, III, County Judge

FINAL WAIVER OF LIEN

THE STATE OF TEXAS

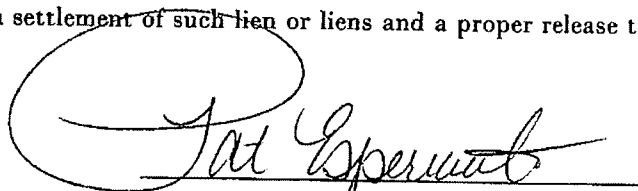
COUNTY OF HIDALGO

The undersigned contracted with Hidalgo County
to furnish Casa Los Vecinos Subdivision in
connection with certain improvements to real property located in Hidalgo County,
Texas, and owned by Hidalgo County Precinct #3
Which improvements are described as follows:

CASA LOS VECINOS DRAINAGE IMPROVEMENTS

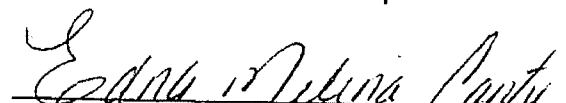
In consideration of Pay Estimate No. FINAL in the amount of TWENTY FOUR THOUSAND SIX HUNDRED FORTY TWO DOLLAR(\$ 24,642.20) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or material men's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property on account of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.


CONTRACTOR

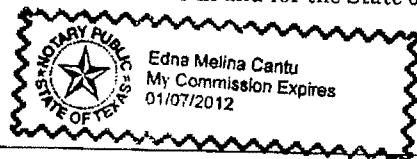
By: PRESIDENT
TITLE

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 30 day of January, 2009, to
certify which witness my hand and seal of office.


NOTARY PUBLIC in and for the State of Texas

My Commission Expires:

01/07/2012



AI-14329

15.E.2.

**CHANGE ORDER NO 1 BASHAM NO. 16 AND NORTH COUNTRY ESTATES
NO. 2 SUBDIVISION PCT 3
CC REGULAR**

Date: 03/09/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Purchasing Department **Purchasing only:** CAP Pct.3

Information

CAPTION

Presentation for consideration, discussion, acceptance and approval of Change Order No. 1 with contractor Juan Mendoza Corporation DBA J.M. Construction for Basham No. 16 and North Country Estates No. 2 Subdivisions reflecting a net decrease in the amount of (\$13,970.00) for Reconciliation of Construction Items as submitted through project engineer Javier Hinojosa Engineering. C-CAP-08-027-11-04

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1310-431-00-123-0XX-0-731
FUNDS AVAILABLE Y/N?: Pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

PO#614086 has accounts:

9-1310-431-00-123-462-0-731 \$82,106.00
9-1310-431-00-123-065-0-731 \$41,145.50
9-1310-431-00-123-066-0-731 \$41,145.50

An estimated quantity update worksheet will be provided to show the changes to each account. Company will submit this worksheet.

Attachments

Link: Change Order No. 1 Basham No. 16 and North Country Estates No. 2

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 12:09 PM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 01:56 PM	APRV
3	Roland Garcia	Rolando Garcia	03/05/2009 04:45 PM	APRV
4	Auditor's Office	Linda Fong	03/06/2009 08:29 AM	APRV

Form Started By: Marcie Jackson
Started On: 03/03/2009 10:47 AM

CHANGE ORDER NUMBER ONE(1)

Project:	<u>Hidalgo County Precinct No. 3 Border Colonia Access Program Round 1</u> <u>Basham Subdivision No. 16 and North Country Estates No. 2 Subdivision</u>		
DATE OF ISSUANCE:	<u>February 18, 2009</u>	EFFECTIVE DATE:	<u>February 18, 2009</u>
OWNER:	<u>Hidalgo County</u>		
OWNER'S CONTRACT NO:	<u>C-CAP-08-027-11-04-LRM</u>		
CONTRACTOR:	<u>Juan Mendoza Corporation dba J.M. Construction</u>	ENGINEER:	<u>Javier Hinojosa Engineering</u>
	<u>3701 Jade Street</u>		<u>416 E. Dove Avenue</u>
	<u>Weslaco, Texas 78596</u>		<u>McAllen, Texas 78504</u>

You are directed to make the following changes in the Contract Documents.

Description: 1. Item 530 635 SY - Turnouts (ASPH CONC PAV) were deleted.

Reason for Change Order: 1. Reconciliation of Construction Items.

Attachments:

CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
Original Contract Price		Original Contract Time for	
\$ 164,397.00		Substantial Completion: 90	
		calendar days or dates	
Net Changes from previous Change Order		Net Change from previous Change Orders	
\$ 0.00		0	
		calendar days	
Contract Price prior to this Change Order		Contract Time prior to this Change Order	
\$ 164,397.00		Substantial Completion: 90	
		calendar days or dates	
Net Decrease of this Change Order		Net Increase(decrease) of this Change Order	
\$ 13,970.00		0	
		calendar days	
Contract Price with all approved Change Orders	Net % increase(decrease)from original contract price.	Contract Time with all approved Change Orders	
\$ 150,427.00	8.50%	Substantial Completion: 90	
		calendar days or dates	

RECOMMENDED:
By: Juan H
Engineer (Authorized Signature)
Javier Hinojosa Engineering
Date: 2/20/09

APPROVED:
By: _____
Owner (Authorized Signature)
Hidalgo County
Date: _____

ACCEPTED:
By: Juan M
Contractor (Authorized Signature)
Juan Mendoza Corporation
dba J.M. Construction
Date: _____

Exhibit E-B

CHANGE ORDER NO. 1 TABULATION
HIDALGO COUNTY PRECINCT NO. 3
BASHAM SUBDIVISION NO. 16 AND NORTH COUNTRY ESTATES NO. 2 SUBDIVISION
CONTRACT NO. C-CAP-08-027-11-04-LRM

Item Number	Original Contract Quantities	Change Order #1 Quantities	Unit	Item Description	Unit Price	Original Contract Cost	Change in Contract Cost C.O. #1	Revised Contract Cost C.O. #1
100	20.87	20.87	STA	PREPARING ROW	\$500.00	\$10,435.00	\$0.00	\$10,435.00
247	7336	7336	SY	8" FL BS (COMPL IN PLACE) (TY D GR6 CL4)	\$6.00	\$44,016.00	\$0.00	\$44,016.00
251	7336	7336	SY	REWRKING BS MATL (DC) (TY D CL2)	\$5.50	\$40,348.00	\$0.00	\$40,348.00
502	3	3	MO	BARRICADES, SIGNS AND TRAFFIC HANDLING	\$3,000.00	\$9,000.00	\$0.00	\$9,000.00
530	286	286	SY	DRIVEWAY (ASPH-CONC-PAV) (PB-1)	\$28.00	\$8,008.00	\$0.00	\$8,008.00
530	104	104	SY	DRIVEWAY (CONCRETE 3000 PSI)	\$42.00	\$4,368.00	\$0.00	\$4,368.00
530	1225	590	SY	TURNOUTS (ASPH-CONC-PAV)(PBS-2)	\$22.00	\$26,950.00	-\$13,970.00	\$12,980.00
556	304	304	LF	15" RCP CULVERT PIPE	\$23.00	\$6,992.00	\$0.00	\$6,992.00
556	230	230	LF	18" RCP CULVERT PIPE	\$36.00	\$8,280.00	\$0.00	\$8,280.00
556	6	6	EA	SAFETY END TREATMENTS	\$700.00	\$4,200.00	\$0.00	\$4,200.00
5249	300	300	LF	TEMP SEDMT CONT FENCE	\$3.00	\$900.00	\$0.00	\$900.00
5249	300	300	LF	TEMP SEDMT CONT FENCE (REMOVE)	\$3.00	\$900.00	\$0.00	\$900.00
					Total:	\$164,397.00	-\$13,970.00	\$150,427.00
					TOTAL BASE AMOUNTS:	\$164,397.00	-\$13,970.00	\$150,427.00

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

MEMORANDUM

To: Colonia Access Program
Attn: Mr. Agapito Vargas, Program Director
From: Javier Hinojosa, P.E. 
Subject: **Hidalgo County Precinct No. 3**
Border Colonia Access Program Round I
Basham Subdivision No. 16 and North Country Estates No. 2
Subdivision
Date: February 20, 2009

Attached please find Change Order No. 1 for the Basham Subdivision No. 16 and North Country Estates No. 2 Subdivision. This change order is the reconciliation of quantities for the project that decrease the contract amount by \$13,970.00. If you have any questions or require further information, please feel free to contact me at your convenience.

416 E. Dove Avenue

McAllen, Texas 78504

Tel: (956) 668-1588

Fax: (956) 994-8102

AI-14357

15.F.1.

HCSO-Extension-LCS Corrections Services, Inc-E-08-124-03-06

CC REGULAR

Date: 03/09/2009

Submitted By: Letty Saenz, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Category: Purchasing Department **Purchasing only:** Sheriff's Office

Information

CAPTION

Requesting authority to exercise the seventh (7th) year of the additional ten (10) one (1) year term extension as provided in current contract for: "Housing of Inmates" for the Hidalgo County Sheriff's Office, with similar terms and conditions and increase in the per diem rate of \$2.00 (as allowed under current contract Section 1.02) with LCS Corrections Services Inc - Effective: 03/31/09 - 03/30/10. E-08-124-03-06

BACKGROUND

Letters of Extensions from: LCS Corrections Svc Inc & HCSO
Contract No. E-08-124-03-06

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1100-423-21-280-002-0-590

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 3/6/09.

Attachments

Link: [Extension-LCS Corrections Services, Inc](#)

Link: [Extension from LCS Corrections Inc & HCSO Approval](#)

Link: [Current Contract](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 12:44 PM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 02:03 PM	APRV
3	Rey Salazar	Rey Salazar	03/05/2009 04:33 PM	APRV
4	Dale Kennan	Dale Kennan	03/06/2009 08:32 AM	APRV
5	Auditor's Office		03/06/2009 08:44 AM	NEW

Form Started By: Letty Saenz
Started On: 03/04/2009 11:28 AM

Final Approval Date: 03/06/2009



PURCHASING DEPARTMENT

County Of Hidalgo

MEMORANDUM

To: Hon. Guadalupe Trevino, Sheriff
 c/o **Anacleto Martinez, Chief Deputy**
Joe Jackson, Commander
 Hidalgo County Sheriff's Department

Via email amartinez@hidalgo.org
 Via email jjackson@hidalgo.org

From: Leticia Saenz, CPPB, Contracts Mgr
 Hidalgo County Purchasing Department

Date: February 25, 2009

RE: **NOTICE OF INTENT TO EXTEND /RENEW CONTRACTS**

Chief Martinez, please be advised that I will be placing the following contracts for approval of extension on the next Commissioner's Court meeting of Tuesday, March 10, 2009:

Contract Nos.	Awarded Vendors	Title of Project	Current Contract Expiration Date	Extension Options Commencement/Expiration
E-08-124-03-06	LCS Corrections Services, Inc.	Housing of Inmates	03/31/2008 - 03/30/2009	Exercising the 7 th year of the add'l ten (10) one (1) year term extension 03/31/09-03/30/10
C-08-092-04-07	Secure Control Systems, Inc.	Service & Maintenance to the Adult Detention Electronic System	04/07/2008 - 04/06/2009	Exercising the 1 st year of the add'l three (3) one (1) year term extension 04/07/09-04/06/10

Please be advised that as provided under the current contracts, Hidalgo County Commissioners' Court has the option to exercise the additional one (1) year or multiple year term as specified under the same rates, terms, and conditions for the above mentioned contracts. We hereby request that you respond if you wish to continue to extend/renew the services for these contracts, if not, so, as, to proceed with the procurement process for said services.

Please acknowledge receipt and approval to exercise this "option" for the contracts specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to lettysaenz@yahoo.com by no later than 12:00 p.m. on Friday, February 27, 2009 in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES ☒ I do wish to obtain the additional year period extension.
 NO ☐ I do not wish to obtain the extension/renewal.

If answer is no, please explain: _____

Hidalgo County Sheriff's Office
 Authorized Signature: _____

Date: 2/26/09

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: Juan Tapia, Procurement Specialist
 Darlene Betancourt, CPPB/PPDM
 File

via email juan.tapia@hidalgo.org
 via email darlene.betancourt@co.hidalgo.tx.us

Leticia Saenz

From: Anacleto Martinez [anacleto.martinez@hidalgo.org]
Sent: Wednesday, March 04, 2009 11:59 AM
To: 'Leticia Saenz'
Subject: RE: Extension Response by LCS Corrections Svc Inc-Housing of Inmates

Ms. Letty,

please proceed with the approval of the contract with LCS Correction Services Inc for the provision of off-site housing of Hidalgo County Inmates.

Chief Martinez

From: Leticia Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Wednesday, March 04, 2009 10:52 AM
To: amartinez@hidalgo.org; jjackson@hidalgo.org
Cc: martha.salazar@co.hidalgo.tx.us; darlene.betancourt@co.hidalgo.tx.us
Subject: Extension Response by LCS Corrections Svc Inc-Housing of Inmates

Chief Martinez,

Attached, for your review and approval, please find the scanned "letter of extension/response" submitted by "LCS Corrections Services Inc." in connection to Contract No. E-08-124-03-06- "Housing of Inmates" for Hidalgo County Sheriff's Office.

However, LCS Corrections Services Inc. has opted to increase their pricing, due to increase costs as mentioned in their response and as stated in the current contract under Section 1.02 Renewal/Extension.

- Current rate is \$40.00 per diem rate
- Increase amount requesting @ \$42.00 per diem rate

Please advise immediately in order to place for approval of extension/renewal on the next CC agenda, if you are in agreement or disagreement with the increase requested by LCS Corrections Services, Inc.

Thank you for your prompt attention and cooperation to this important matter.

Respectfully,

Leticia H. Saenz, CPPB/Contracts Manager

Hidalgo County Purchasing Department



LCS CORRECTIONS SERVICES, INC.
2475 ENTERPRISE ROAD, SUITE 300
CLEARWATER, FL 33763
(727) 799-0232 OR (800) 741-0232
FAX (727) 791-8090

March 2, 2009

Hidalgo County, Texas
Attention: Judge J. D. Salinas III
Hidalgo County Administration Building
100 East Cano, 2nd Floor
Edinburg, Texas 78539

IN RE: Contract Renewal

Dear Judge Salinas:

We are pleased to have recently received notification from Leticia H. Saenz, CPPB, that Hidalgo County wishes to renew the *Contract for Services* which the County has with *LCS Corrections Services, Inc.* for the housing of County inmates in the *LCS* facility in Hidalgo County.

We agree that it would be in everyone's best interest for County to exercise its right to renew the contract for an additional one (1) year term. Due to increased costs, we would like to propose that the renewal be at an increased per diem rate, as set forth in \$4.03, of Forty-two dollars (\$42.00). We believe that such an increase is reasonable based on our operating costs, as set forth in §1.02 of the contract. All other terms and conditions of the contract shall remain unchanged.

The contract permits the County to extend the current term by written notice of such intent. This letter is to advise that we will agree to such renewal. If you would like to proceed on the forgoing basis, please sign the attached copy of this letter where indicated and return it to me in the enclosed envelope.

Should you have any questions or require further information, please feel free to contact the undersigned at the above phone number. Thank you for your assistance in this matter.

Sincerely yours,

By:


Jerry Gottlieb
Chairman of the Board
Jerry@Gottlieb.com

ms

Hidalgo County, Texas
Attention: Judge J. D. Salinas III
March 2, 2009
Page 2

To:

LCS - Hidalgo, LLC.
147 Easy Street
Lafayette, LA 70506

And to:

Gottlieb & Gottlieb, P.A.
2475 Enterprise Road, Ste. 100
Clearwater, FL 33763

Gentlemen:

As permitted by §1.02 of the *Contract for Services* between your organization and Hidalgo County, dated January 29, 2002, as previously renewed, I hereby notify you that Hidalgo County, Texas, desires to extend said contract for another year on the terms and conditions as set forth hereinabove.

J. D. Salinas III
County Judge
Hidalgo County, Texas

Dated: _____, 2009



PURCHASING DEPARTMENT
County Of Hidalgo

CORRECTED CORRESPONDENCE

E-08-124-03-06

February 15, 2008

Jerry Gottlieb, Chairman of the Board
LCS CORRECTIONS SERVICES, INC.
2475 Enterprise Road, Suite 300
Clearwater, Florida 33763

Via Facsimile (727) 791-8090
Via E-mail jerry@gottlaw.com

Re: Extension of Contract No. E-07-146-03-13 - "Housing of Inmates"- Hidalgo County Sheriff's Office

Dear Mr. Gottlieb:

Commissioners' Court will take applicable action (Thursday, March 6, 2008) in connection with the Hidalgo County's option to extend/renew for the (sixth 6th year) of the additional ten (10) one (1) year periods as provided in the current service agreement (under the same rates, terms and conditions). Effective date of renew/extension is of March 31, 2008.

Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Friday, February 25, 2008, 12:00 p.m., via facsimile to (956) 956-318-2629.

By: _____

Date: 2-22-08

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: file

AI-8158**19.J.2.****HCSO-Extension-LCS Corrections Services Inc-Housing of Inmates
CC REGULAR****Date:** 03/06/2008**Submitted By:** Letty Saenz, PURCHASING DEPT.**Submitted For:** Letty Saenz**Department:** PURCHASING DEPT.**Agenda Area:** Purchasing Department**Purchasing only:** Sheriff's Office

Information**CAPTION**

Requesting authority to exercise the sixth (6th) year of the additional ten (10) one (1) year term extension as provided in current contract for: "Housing of Inmates" for the Hidalgo County Sheriff's Office, under the same rates, terms and conditions with LCS Corrections Services Inc - Effective: 03/31/08 - 03/30/09.

BACKGROUND

Letter of Extension-LCS Corrections Services

Fiscal Impact**FISCAL YEAR:** 2008**ACCT. #:** 8-1100-423-21-280-002-0-590**FUNDS AVAILABLE Y/N?:****MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

\$1,000,000 available balance as of 02/28/2008.

FISCAL YEAR:**ACCT. #:****FUNDS AVAILABLE Y/N?:****MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Attachments

Link: [Extension-LCS
Corrections Services Inc](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	02/28/2008 11:23 AM	APRV
2	Budget & Management	Dina Trevino	02/28/2008 11:53 AM	APRV
3	Rey Salazar	Rey Salazar	02/28/2008 03:25 PM	APRV
4	Auditor's Office		03/03/2008 08:56 AM	NEW

Form Started By: Letty Saenz
Started On: 02/27/2008 04:51 PM
Final Approval Date: 03/03/2008

GOTTLIEB & GOTTLIEB, P.A.

Attorneys and Counselors at Law

2475 Enterprise Road, Suite 100

Clearwater, Florida 33763

(727) 791-1977

FAX 791-8090

February 22, 2008

The County of Hidalgo
Leticia Saenz
100 E. Cano, 4th Floor, Admin Bldg.
Edinburg, TX 78539

**IN RE: LCS Corrections Services Inc.
Extension Agreement No. C-07-146-03-13**

Dear Leticia Saenz:

Enclosed please find the signed *Extension-Agreement* for the Housing of Inmates in Hidalgo County for a period of one additional year effective as of March 31, 2008.

Should you have any questions or wish to discuss this matter further, please feel free to contact us.

Sincerely yours,


Jerry Gottlieb
Jerry@Gottlaw.com

ea
Encs.

**LCS CORRECTIONS SERVICES, INC.****2475 ENTERPRISE ROAD, SUITE 300****CLEARWATER, FL 33763****(727) 799-0232 OR (800) 741-0232****FAX (727) 791-8090**

March 21, 2006

Hidalgo County, Texas
Attention: Judge Ramon Garcia
Hidalgo County Administration Building
100 East Cano, 2nd Floor
Edinburg, Texas 78539

IN RE: Contract Renewal

Dear Judge Garcia:

We are pleased to have recently received notification from Martha Salazar, Purchasing Agent that Hidalgo County wishes to renew the *Contract for Services* which the County has with *LCS Corrections Services, Inc.* for the housing of County inmates in the LCS facility in Hidalgo County.

We agree that it would be in everyone's best interest for County to exercise its right to renew the contract for an additional one (1) year term. Due to increased costs, we would like to propose that the renewal be at an increased per diem rate, as set forth in §4.03, of Forty dollars (\$40.00). We believe that such an increase is reasonable based on our operating costs, as set forth in §1.02 of the contract. All other terms and conditions of the contract shall remain unchanged.

The contract permits the County to extend the current term by written notice of such intent. This letter is to advise that we will agree to such renewal. If you would like to proceed on the forgoing basis, please sign the attached copy of this letter where indicated and return it to me in the enclosed envelope.

Should you have any questions or require further information, please feel free to contact the undersigned at the above phone number. Thank you for your assistance in this matter.

Sincerely yours

By:

Jerry Gottlieb
Chairman of the Board

Jerry@Gottlaw.com

ms



PURCHASING DEPARTMENT

County Of Hidalgo

RECEIVED
 2008 FEB 15 AM 11 45
 HIDALGO COUNTY
 SHERIFF'S DEPARTMENT
 EDINBURG, TEXAS

MEMORANDUM

TO: Honorable Guadalupe Trevino, Sheriff
 c/o Anacleto Martinez, Chief Deputy
 Hidalgo County Sheriff's Department
 Via E-mail amartinez@hidalgo.org
 Via Fax (956) 393-6179

FROM: Leticia Saenz, CPPB, Contracts Manager
 Hidalgo County Purchasing Department

DATE: February 15, 2008

RE: **NOTICE OF INTENT TO EXTEND Contract No. E-07-146-03-13-LCS Corrections-Housing of Inmates**

Chief Martinez, please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court meeting of Thursday, March 6, 2008:

Contract Nos.	Awarded Vendors	Title of Project	Current Contract Expiration Date	Extension Options Commencement/Expiration
E-07-146-03-13	LCS Corrections Services, Inc.	Housing of Inmates	03/31/2007 -03/30/2008	Exercising the 6 th year of the ac'd'l ten (10)one (1) year term extension 03/30/08-03/30/09

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services or proceed with rebidding for said services.

Provided under the current contracts, Hidalgo County Commissioners' Court has the option to exercise the additional one (1) year term as specified under the same rates, terms, and conditions for the above mentioned contracts.

Please acknowledge receipt and approval to exercise this "option" for the contracts specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to lettysaenz@yahoo.com by no later than 12:00 p.m. on Monday, February 25, 2008 in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES ☒ I do wish to obtain the one (1) year period extension.
 NO ☐ I do not wish to obtain the one (1) year period extension.

If answer is no, please explain: _____

Hidalgo County Sheriff's Office
 Authorized Signature: _____

Date: _____

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: Juan Tapia, Procurement Specialist
 Darlene Betancourt, CPPB/Procurement Process & Data Manager
 File

Via e-mail juan.tapia@hidalgo.org
darlene.betancourt@co.hidalgo.tx.us

STATE OF TEXAS

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COUNTY OF HIDALGO

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CONTRACT FOR SERVICES

This Agreement for Services (the "Agreement") is made and entered into by and between *HIDALGO COUNTY, TEXAS* (the "County"), a Texas political subdivision, and *LCS - HIDALGO, LLC*. (the "Contractor"), a Nevada limited liability company, effective as of the 29th day of January 2002.

WHEREAS, the County advertised a request for proposals and bids for the housing, management, supervision and care of County inmates as it deems necessary on "an as needed basis" incarcerated or to be incarcerated by the County (the "inmates");

WHEREAS, pursuant to the request for proposals and bids issued and advertised by the County, the Contractor timely submitted a proposal and bid in compliance with the County's advertisement and requirements;

WHEREAS, the Contractor's proposal and bid was found by the Commissioners Court of Hidalgo County to be beneficial and in the best interests of the public safety and welfare of the citizens of the County, and the best proposal and bid received by the County;

WHEREAS, contracting for the housing of inmates at a facility within the County, within the City of La Villa, will produce material benefits, efficiencies and savings for the County;

WHEREAS, the Sheriff of Hidalgo County, Texas (the "Sheriff") recommended the County advertise for proposals and bids for the housing and confinement of inmates as it deems necessary on "an as needed basis", and has recommended and requested the Commissioners Court to approve this Agreement; and

WHEREAS, the County and the Contractor desire to enter into the Agreement for the Contractor to provide housing and care for certain inmates incarcerated or to be incarcerated by the County;

NOW, THEREFORE, for and in consideration of the promises and the mutual covenants hereinafter contained, and subject to the conditions herein set forth, the parties hereto contract, covenant and agree as follows:

ARTICLE ONE

TERM AND TERMINATION OF AGREEMENT

Section 1.01. Term of Agreement. This Agreement shall be and become effective upon the execution by the County and the Contractor, and, subject to all the terms and provisions hereof, the initial term of this Agreement shall begin on the effective date. The initial term of this Agreement shall be for two (2) years (the "Term"). Thereafter, the County shall have the option to extend this Agreement annually as provided in Section 1.02.

Section 1.02. Renewal and Extension. For a period of up to ten (10) years after the expiration of the Term, the County may, in its sole discretion, extend this Agreement for successive one-year terms, if permitted by then-applicable purchasing laws and regulations. In the event the County elects to extend this Agreement beyond the Term under Section 1.01, the County shall notify the Corporation, in writing, of its desire to so extend this Agreement, no later than sixty (60) days following the end of County's fiscal year occurring during the Term, or the then-applicable extension term under this Section 1.02. The continuing option of the County to extend this Agreement annually shall be subject to the right of the Contractor to negotiate reasonable increases in the per diem rates, based upon increases in its detention facility and operating costs.

Section 1.03. Termination. Notwithstanding anything to the contrary herein, County may terminate this Agreement without cause on thirty (30) days written notice.

ARTICLE TWO

SPECIFICATION OF FACILITY AND LOCATION

The housing, confinement and detention services described in this Agreement will be provided at the *East Hidalgo Detention Center*, 1300 N. Hwy. 107, La Villa, Hidalgo County, Texas (the "facility"), save and except as necessary for the Contractor to provide the transportation, required off-site medical services and similar services specified in this Agreement to be provided by the Contractor.

ARTICLE THREE

OPERATION OF THE FACILITY

Section 3.01. Minimum Conditions of Confinement. The Contractor shall operate, manage, supervise and maintain the facility, and provide for the secure custody, care and safekeeping of inmates of the County at the facility, in accordance with state and local law, including the minimum regulations and standards promulgated by the *Texas Commission on Jail Standards* (the "TCJS") and this Agreement; provided that the level and the quality of services provided

by the Contractor pursuant to this Agreement shall meet or exceed the minimum regulations and standards promulgated by the TCJS. The Contractor shall further provide housing, care, meals and routine medical services for such inmates that are at least equal to the level and quality of such services the County provides to its own inmates confined in its own jail, subject to the terms and conditions of this Agreement. In addition to such regulations and standards, the minimum conditions of confinement during the entire period of this Agreement are:

- (a) Staffing shall be provided 24 hours per day to supervise inmates.
- (b) Three (3) meals (including two hot meals) shall be provided per day for County inmates. The meals must meet the nationally recommended dietary allowances published by the *National Academy of Sciences*.
- (c) Emergency medical care will be provided for the inmates twenty-four (24) hours per day.
- (d) The Contractor will maintain automatic smoke and fire detection and alarm systems, and shall maintain written policies, procedures and practices regarding fire and other safety emergency standards.
- (e) The Contractor will maintain a water supply that is certified to be in compliance with applicable laws and regulations, and the Contractor will maintain a waste disposal program.

Section 3.02. Applicable Standards. The Contractor shall operate and maintain the facility in accordance with all applicable regulations and standards of the TCJS and this Agreement, and/or the variances granted by the TCJS and/or the Sheriff. The physical facility, and the combined services and programs, will meet or exceed the requirements of the TCJS.

Section 3.03. Physical Plant. The physical plant will meet or exceed the requirements of the TCJS and the Contractor shall maintain the plant in compliance with all applicable codes, including, but not limited to, the *National Electric Code*, *Uniform Plumbing Code*, *Uniform Mechanical Code*, *National Fire Protection Association Life Safety Code 101*, and local zoning ordinances applicable to the facility. The Contractor shall provide written documentation of compliance with these codes upon the request of the County.

Section 3.04. Food Services. The Contractor will provide food and beverage services in compliance with all the applicable regulations and standards, sanitation and health codes, with menus (planned and reviewed in advance by a registered dietitian or physician) that meet the nationally recommended dietary allowances published by the *National Academy of*

Sciences. The Contractor will provide two (2) hot meals daily, and one (1) other daily meal that need not be hot, with no more than 14 hours elapsed between meals. Special diets shall be available to inmates as prescribed by appropriate medical or dental personnel, and where inmates' religious beliefs require the adherence to universally recognized religious dietary laws.

Section 3.05. Laundry Services. The Contractor shall provide laundry facilities and services to inmates, and be responsible for the issuance of clean clothing, linen, bath and hand towels, when each inmate arrives at the facility. Laundering of linens and clothing shall be in accordance with the Contractor's policies and procedures. Pillows and mattresses shall be sanitized with chemicals approved by the *Texas Department of Health* (the "TDH") for sanitizing bedding, before being reissued to a newly received inmate.

Section 3.06. Transportation. The Contractor agrees to provide transportation of inmates of the County to and from the County's jail and courthouse and the Contractor's facility and if required from the Contractor's facility to *Texas Department of Criminal Justice-ID* (the "TDCJ-ID") at no additional cost to the County. The Contractor also agrees to provide transportation of the County's inmates from other sites in the State (where the County inmates are currently located) to the Contractor's facility at no additional cost to the County. In the event the County requires the Contractor to provide transportation to sites other than specified above, the County will reimburse the Contractor for transportation costs at a mutually agreeable rate per mile or per trip. Such services shall be performed and provided in compliance with the following:

(a) Transportation and escort guard services will be performed, pursuant to policies, procedures and practices established by the Contractor, by armed qualified officers employed by the Contractor, and the Contractor will implement such practices as may be requested by the Sheriff (as used in this Agreement the term Sheriff shall include his authorized deputies, representatives and agents) to enhance specific requirements for security, monitoring, and contraband control;

(b) Upon arrival at the Courthouse, jail facility or TDCJ-ID, transportation and escort guards will turn inmates over to a Deputy Sheriff or authorized agent, only upon presentation by such Deputy or authorized agent of proper law enforcement credentials;

(c) The Contractor will transport inmates to any Courthouse or designated jail facility upon a specific request from the Sheriff who will designate the inmate, the Courthouse or jail facility, and the date the inmate is to be transported;

(d) Each inmate will be restrained in hand cuffs, waist chains and leg irons during transportation.

(e) The Contractor will continue to be liable for the actions of its employees while they are transporting inmates on behalf of the Sheriff. Workers' compensation shall be provided for the Contractor's employees while on duty, including while they are providing transport services.

(f) The Contractor agrees to and shall hold harmless and indemnify the County and the Sheriff and their officials, in their official and individual capacities, from any liability, including third party liability or workers' compensation claims, arising from the conduct of the Contractor's employees during the course of the transportation of inmates on behalf of the Sheriff pursuant to the terms of this Agreement.

(g) The Contractor will provide other transportation for inmates as determined necessary and as agreed upon with the Sheriff.

Section 3.07. Medical Guidelines and Reporting. The Contractor will comply with *Texas Health and Safety Code*, Sections 85.112, 85.113 and 85.114.

(a) The Contractor will, prior to accepting any of County's inmates, develop workplace guidelines that address HIV policies, confidentiality, and employee/inmate education programs. The guidelines shall, at a minimum, incorporate the *model workplace guidelines* developed by the TDH. The Contractor shall maintain the written policies and guidelines at the facility.

(b) The Contractor will, prior to accepting any of County's inmates, develop confidentiality guidelines regarding AIDS and HIV medical information for employees and inmates. These policies shall be consistent with guidelines published by the TDH and with state and federal laws and regulations.

Section 3.08. Health Services. The Contractor shall provide access to basic health care needs by the inmates, who will not be charged and shall not be required by the Contractor to pay their own medical expenses. Medical and basic health care services shall comply with the following provisions:

(a) The per diem rate as set forth in section 4.03 below, covers only routine medical services such as: on-site sick call (when provided by on-site staff), nonprescription (over-the counter/non-legend) and routine drugs and medical supplies. The per diem rate does not cover medical/health care services provided outside of the facility or by other than facility staff, prescription drugs or treatments, or surgical, optical, dental care and does not include the costs associated with any hospitalization of an inmate. The County shall pay the Contractor an amount equal to the amount the Contractor is required to expend

for medical services other than those routine medical services provided for under the per diem rate. When it becomes necessary for an inmate to be hospitalized, the Contractor shall contact the County, through the Sheriff or his designated representative, as soon as possible (and prior to admission unless the inmate is suffering from a life-threatening condition) to inform the County of the fact that the inmate has been, or is to be, hospitalized and of the nature of the illness or injury that has required the hospitalization.

(b) State certification and licensing requirements shall apply to all health care personnel responsible for dispensing medical services to inmates. The Contractor shall provide and certify all direct care employees in standard first aid procedures and cardiopulmonary resuscitation (CPR).

(c) The Contractor shall have sufficient first aid supplies and equipment adequately maintained at all times to support the overall medical treatment requirements of the assigned inmate population. Medical first aid supplies shall be maintained in accordance with prescribed standards recognized or approved by a licensed, recognized health authority, which possess the expertise to evaluate, assess, and determine the potential need or conditions of the required first aid supplies and equipment. The Contractor shall implement a system of inventory management to ensure that first aid equipment and supplies are adequately replaced and replenished.

(d) All costs associated with hospital or health care services provided outside the facility will be paid directly by the County, or promptly reimbursed to the Contractor. In the event that a contract with a medical facility/physician exists which allows the Contractor to receive discounted rates, the inmates' services shall be charged at that rate.

(e) The Contractor shall notify the Sheriff as soon as possible of all emergency medical cases requiring removal of an inmate from the facility and to obtain prior authorization for removal for all other medical services required.

(f) When an inmate is being transferred to another County facility, he/she will (as applicable) be provided with all of his/her remaining prescription medication (if any) that is being held at the facility.

(g) Medical records will always travel with inmates being transferred to another County facility. It shall be the Contractor's responsibility to obtain and maintain such records for each inmate.

(h) Subject to the following paragraph (i), the Contractor will submit invoices for such medical services along with its regular monthly billings for detention services, and such invoices shall be paid on the same terms as the regular monthly billings.

(i) If the hospitalization of an inmate is to be for a duration of more than 24 hours, or the cost of any medical care or hospitalization is to exceed \$2,000, the Contractor has the right to arrange for the hospital or health care provider to bill the County directly for the costs of the hospitalization and/or medical care, rather than the Contractor paying the costs and billing the same to the County. If the hospital or health care provider refuses to bill the County directly, the County shall reimburse the Contractor for such costs within thirty (30) business days of receipt of an invoice from the Contractor thereof, which invoice may be delivered personally, by facsimile, by mail or by other reliable courier.

(j) The County will provide the Contractor with medical information for all inmates sought to be transferred to the Contractor's facility under this Agreement, including information regarding any special medication, diet or exercise regimen applicable to each inmate.

(k) The Contractor is not required to accept or to retain any inmate who is suffering from a chronic or terminal disease or condition, and the County agrees to accept the return of any such inmate upon delivery to its jail or other agreed upon detention or health care facility by the Contractor.

Section 3.09. Recreation and Exercise. The Contractor shall provide adequate physical exercise facilities, equipment, and supplies for a recreation program that meets all applicable regulations and standards of the TCJS.

Section 3.10. Visitation. The Contractor shall provide adequate space for family visitation which area shall include furniture, equipment, and supervision necessary to implement a visitation program that meets all applicable regulations and standards of the TCJS.

Section 3.11. Safety Requirements. The Contractor shall operate and maintain the facility in compliance with all applicable codes. Such operation and maintenance shall comply with the terms and provisions of this Agreement and the applicable regulations and standards of the TCJS. The Contractor shall further maintain the facility, adopt and establish safety plans and provide safety reports as follows:

(a) The facility shall be maintained in compliance with all applicable codes, including, but not limited to, the *National Fire Protection Life Safety Code 101*, the *National Electric Code*, *Uniform Plumbing Code*, *Uniform Mechanical Code*, local ordinances, and all applicable regulations and standards of the TCJS, relative to safety.

(b) The Contractor will establish an emergency fire plan and written procedures for the safe evacuation of inmates and staff. Each new inmate shall be briefed on evacuation procedures during admission. Written emergency fire exit plans shall be posted in all major meeting rooms, dining rooms, hallways,

and living areas.

(c) The Contractor shall complete an injury report as provided in the event that any injury to an inmate results in one (1) full day's loss of work or programmatic activity, and/or that results in medical treatment, provided that first aid treatment shall not be deemed medical treatment. The Contractor shall complete an injury report and shall forward it to the Sheriff's designated representative within 24 hours of the injury.

Section 3.12. Inmate Correspondence. The Contractor shall handle inmate correspondence in accordance with all applicable regulations and standards of the TCJS.

Section 3.13. Inmate Funds. The Contractor shall have written policies and procedures governing the operations of any fund established for the inmates. These funds shall be held by the Contractor and shall be controlled consistent with generally accepted accounting principles.

Section 3.14. Religious Services. The Contractor shall cause religious services to be conducted for inmates in accordance with all applicable regulations and standards of the TCJS. Participation in religious services shall be voluntary for all inmates.

Section 3.15. Security. The Contractor shall provide adequate security with respect to the inmates in accordance with all requirements of this Agreement and all applicable regulations and standards of the TCJS. As part of such security program, the Contractor will comply with the following census and reporting requirements:

(a) The Contractor will develop, implement and document a daily system for physically counting all inmates in the facility, assuring strict accountability for inmates and that at least one (1) inmate count occurs per shift.

(b) The Contractor will notify the Sheriff immediately whenever an inmate is involved in an escape, attempted escape, or conspiracy to escape from the facility.

Section 3.16. Programs. The Contractor shall provide programming to meet the needs of the inmate population as requested by the Sheriff. Programs may include but not be limited to educational, counseling, substance abuse education, and case management. The per diem rate set forth in Section 4.03 below, only covers basic custodial care and supervision and does not include any special educational, vocational or other programs. The parties may agree by a written amendment to this Agreement, or by separate agreement, for the provision of special programs on terms mutually agreed to by the parties. The

Contractor may, at no cost to the County and not inconsistent with the applicable regulations and standards of the TCJS and the purposes of this Agreement, provide special programs for the inmates, and permit or require selected inmates to participate in selected programs provided in other segments of the facility.

Section 3.17. Receiving and Discharging. The Contractor agrees to accept and release inmates only to authorized persons, in compliance with the following:

(a) The Contractor shall accept inmates presented by the Sheriff, only upon presentation by the officer of proper law enforcement credentials.

(b) The Contractor agrees to release inmates only to law enforcement officers of agencies authorized by the Sheriff or to a Deputy Sheriff. Those inmates who are remanded to custody by the Sheriff may only be released to the Sheriff, or an agent specified by the Sheriff.

(c) Inmates may not be released from the facility or placed in the custody of any federal, state or local official other than the Sheriff for any reason except for medical emergency situations, a court order, or authorization by the Sheriff.

Section 3.18. Disciplinary Procedures. The Contractor shall establish written "Disciplinary Procedures", to include the processing of violations and graduated sanctions that may be imposed. Each inmate shall be informed of the disciplinary procedures and provided with a copy of the same upon admission. The Contractor shall maintain a master file of all discipline reports and actions taken, and shall provide the Sheriff with a copy of each report in the event an inmate commits a violation.

Section 3.19. Grievance Procedures. The Contractor shall establish written grievance procedures, which procedures shall be provided to all inmates upon admission. At a minimum, the procedures shall utilize a two-step process and shall conform to the applicable regulations and standards of the TCJS. The Contractor shall maintain a master file of all grievances filed and the actions taken.

Section 3.20. Use of Force. The Contractor shall establish written procedures governing the use of force against inmates. These procedures shall conform to all of the applicable regulations and standards of the TCJS. The Contractor shall maintain a master file of all incidents that occur.

Section 3.21. Inspection and Technical Assistance. The Contractor agrees to periodic inspections of the facility by the Sheriff. Findings of the inspection will be shared with the Contractor in order to promote improvements to facility operations, conditions of confinement and service levels.

Section 3.22. Access to Books and Records. The Contractor agrees to maintain and make available for inspection, audit or reproduction by the County, the TCJS and/or their employees, attorneys, agents and/or independent auditors, all books, documents and other records pertaining to the services provided hereunder, and/or to the sums billed to the County by the Contractor. Such records shall be maintained by the Contractor for at least three (3) years following termination of this Agreement, and thereafter until any pending audit or litigation and all questions arising there from and involving this Agreement or such records has been finally resolved.

ARTICLE IV COUNTY'S RIGHT TO HOUSE INMATES AND PAYMENT

Section 4.01. County's Right to House Inmates. The County may house up to four hundred fifty-six (456) County inmates in the facility at any time during the Term of this Agreement on a space available basis, and agrees to pay the per diem rate specified in Section 4.03 below for the housing and care of such inmates, and the detention services to be provided by the Contractor pursuant to this Agreement. The foregoing notwithstanding, the County shall only be required to pay for inmates actually housed at the facility. The term "County inmates" as used herein includes only inmates being held by the County, or sentenced by courts of the County, or being held in the County by reason of their residence in the County; it does not, however, include inmates coming from other counties, states or federal jurisdictions or agencies.

Section 4.02. Scheduling of Usage. The Contractor and the Sheriff shall develop a mutually agreeable schedule for the assignment of inmates to the facility during the Term of this Agreement, and any extensions thereof. The Sheriff may, at his discretion and subject to section 4.01 above, assign as many inmates to the facility on "an as needed basis", as he shall determine without special arrangement or notice, and the Contractor shall accept, house and provide services to such inmates pursuant to this Agreement.

Section 4.03. Per Diem Rate. The per diem rate for the actual housing and care of County inmates on "an as needed basis" and related detention and transportation services specified in this Agreement is Thirty-six and 25/100 dollars (\$36.25) per inmate per day. A portion of any day shall count as an inmate day under this Agreement; however, the County shall be billed for the day of arrival, but not for the day of departure for any inmate. If the County elects to house inmates from other counties, states or federal jurisdictions or agencies ("non-county inmates"), then the per diem rate for such non-county inmates shall be the greater of the foregoing per diem rate of \$36.25 or ninety-eight percent (98%) of the actual per diem fee allowed and paid to the County by such other counties, states or federal jurisdictions or agencies for the housing and care of such non-county inmates. In the event that the County chooses to

house any non-county inmates in the facility, the County shall be solely responsible for billing and collecting from such counties, states or federal jurisdictions or agencies, and the Contractor shall be entitled to bill the County and be paid for the housing and care of such non-county inmates in accordance with the procedures set forth in Section 4.04 below. If the Contractor is required to transport any such non-county inmates, then in addition to the fee for housing and caring for such non-county inmates as set forth above, the County shall pay to LCS, the same amount of transportation fees that the County is permitted to bill and collect from the counties, states or federal agencies responsible for those prisoners, if any.

Section 4.04. Billing Procedure. The Contractor shall submit an itemized invoice for the services provided hereunder (together with an invoice for any reimbursable medical expenses as set forth in Section 3.08(h) above) each month to the County, in arrears. Invoices will be submitted to the SHERIFF of the County designated to receive the same on behalf of the County. The County shall make payments to the Contractor within thirty (30) days after receipt of the invoice. Payment shall be made payable to "LCS - Hidalgo, LLC." and shall be delivered to the Contractor at the address set forth in section 6.04 below.

Amounts that are not timely paid in accordance with the above procedure shall bear interest at the lesser of the annual percentage rate of 10%, or the maximum legal rate applicable to the County. The County further agrees that the Contractor shall be entitled to recover its reasonable and necessary attorneys fees and costs incurred in collection of amounts due under this Agreement.

Section 4.05. Regulation of Maximum Occupancy. Nothing herein shall create any obligation upon the Contractor to house the County's inmates where the housing of said inmates will raise the population of the facility above the permissible number of inmates allowed by law, or will create a condition of overcrowding or create conditions which endanger the life and/or welfare of personnel and inmates at the facility, or result in possible violation of the constitutional rights of the inmates at the facility. At any time that the Contractor determines that a condition exists at the facility necessitating the removal of any of the inmates, or any specified number thereof, the Contractor shall following at least eight (8) hours prior notice to the Sheriff (unless a different deadline is agreed to by the parties) return said inmate, to the County or to the TDCJ-ID.

Section 4.06. Inmate Eligibility. The only inmates eligible for incarceration in the facility pursuant to this Agreement are adult male inmates that are classified in accordance with the custody level of the facility in accordance with the applicable regulations and standards of the TCJS and meeting the classification requirements for the facility beds as described in the

TCJS Manual, Chapter 271, "Objective Jail Classification Manual."

All inmates proposed by the County to be transferred to the facility under this Agreement must meet the eligibility requirements set forth above. Inmates shall not (1) have a history of escape or attempted escape from custody; (2) be in need of psychiatric care or have a history of mental illness; and (3) shall not require chronic health care (to include but not limited to those inmates known by the County to have an unstable cardiac condition, those requiring renal dialysis, those known to have an infectious disease, those known to be HIV positive or diagnosed as having Acquired Immune Deficiency Syndrome (AIDS), those known to have unresolved orthopedic problems and those known to be unstable diabetics).

Prior to the Contractor receiving inmates for transportation the facility, the County shall furnish the following: (1) complete information and documentation relating to the inmate's case history; (2) all of the inmate's records concerning classification, including conduct records; (3) medical and clinical records, including certification of tuberculosis screening or treatment; and (4) any information necessary to advise the Contractor in regard to any special medication, diet or special exercise regimen requirements applicable to each prospective inmate.

Section 4.07. Continuing Reservation Regarding Inmates. The Contractor reserves the right for its designated representative to review the background of all inmates sought to be transferred to the facility, and the County shall cooperate with and provide information requested regarding any inmate by the Contractor. The Contractor reserves the right to refuse, for good cause, acceptance of any inmate. Likewise, if any inmate's behavior, medical or psychological condition, or other circumstance of reasonable concern to the Contractor makes that inmate unacceptable for continued incarceration in the facility in the opinion of the Contractor, the Contractor shall following at least eight (8) hours prior notice to the Sheriff (unless a different deadline is agreed to by the parties) return said inmate, to the County or to the TDCJ-ID. Inmates may also be removed from the facility when their classification changes for any purpose, including long-term medical segregation.

Section 4.08. Inmate Sentences. The Contractor shall not be in charge of, or responsible for, the computation or processing of inmates' time of confinement, including, but not limited to, computation of good time awards/credits and discharge dates. All such computations and record keeping shall continue to be the responsibility of the County. It shall be the responsibility of the County to notify the Contractor of any discharge date for an inmate at least ten (10) days before such date. The Contractor will release inmates of the County only when such release is specifically requested in writing by the Sheriff.

However, it is agreed that the preferred and usual course of dealing between the parties shall be for the Contractor to transport and return inmates to the County shortly before their discharge date, and for the County to discharge the inmate from its own facility. The County accepts the responsibility for the calculations and determinations set forth above and for giving the Contractor notice of the same, and shall indemnify and hold the Contractor harmless for all liability or expenses of any kind arising there from. The County is responsible for all paperwork and arrangements for inmates to be transferred to the TDCJ-ID.

ARTICLE V. INSURANCE AND INDEMNIFICATION

Section 5.01. Indemnification. The Contractor hereby agrees to indemnify and hold the County and its agents, officers and employees harmless from all costs, claims, expenses, and liabilities (including attorney's fees) whatsoever that may be incurred by the County, its agents, officers or employees, arising from any and all acts done or omitted to be done by the Contractor, or the employees, agents, subcontractors or assigns, in connection with the operation of the facility or the provision of services by the Contractor pursuant to this Agreement, and from any and all claims or causes of action that may be brought by any third party by reason of or pursuant to this Agreement; provided that this section shall not be construed as creating any right, cause of action, or claim of waiver or estoppels for or on behalf of any third party nor shall it be construed as a waiver or modification of the availability of the defense of governmental immunity or any other legal defense available to either the Contractor or the County.

Section 5.02. Contractor to Provide Defense. In case any action or proceeding is brought against the County regarding any claim or matter referenced in the foregoing section, the County shall provide immediate notice to the Contractor and the Contractor shall defend against such action by counsel reasonably satisfactory to the County, unless such action or proceeding is defended against by counsel for any carrier of liability insurance provided for herein. The aforementioned indemnification shall not be affected by a claim that negligence of the County or its respective agents, employees, or licensees contributed in part to the loss or damage indemnified against. The County shall have the right to utilize separate counsel to participate in the investigation and defense of any such claims, the fees and expenses of such counsel shall be paid by the County unless the employment of such counsel has been previously authorized in writing by the Contractor.

Section 5.03. Waiver and Releases. Neither the Contractor nor the County shall waive, release, or otherwise forfeit any possible defense that the Contractor or the County may have regarding any claim arising from or made in connection with the operation of the facility by the Contractor, without the written

consent of the other party to this Agreement; provided that the Contractor shall have authority to compromise and settle any claim for monetary consideration only, for which the Contractor is indemnifying the County. The County and the Contractor shall preserve all such available defenses and cooperate with each other to make such defenses available for each other's benefit to the maximum extent allowed by law, including any defenses the County may have regarding litigation, losses, and costs resulting from claims or litigation pending at the time this Agreement becomes effective or arising thereafter from occurrences prior to the effective date of this Agreement.

Section 5.05. Insurance. The Contractor shall secure and maintain in effect, or shall cause to be secured and maintained, an insurance policy or policies providing (i) coverage against all claims arising from services performed under this Agreement; and (ii) coverage to protect the County from actions by third parties against the Contractor as a result of this Agreement. The insurance policy, or policies, required by this section shall be for not less than any limits of liability specified herein, or required by law, whichever is greater, and shall include coverage for liabilities assumed by this Agreement, as applicable to the obligations of the Contractor hereunder. The County shall be named as an additional insured on each such insurance policy.

Section 5.06. Additional Insurance. The Contractor shall continuously maintain such accident, general liability, worker's compensation, and automobile insurance, as required by law, to include protecting the Contractor, its officers, employees, and agents from and against any and all liability caused by or arising out of any aspect of the operation of the facility and the furnishing of services pursuant to this Agreement, including the payment of damages and attorney's fees. The Contractor shall provide proof of insurance coverage to the County upon request.

Section 5.07. Coverage Amounts. The general liability and automotive insurance and coverage shall be maintained in an amount that is not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate. The Contractor shall further maintain statutory worker's compensation insurance in not less than the statutory amounts.

ARTICLE VI. GENERAL PROVISIONS

Section 6.01. County Liability. To the extent permitted by applicable law, the County shall be fully responsible and liable for all suits, claims, damages, losses, or expenses, including reasonable attorney's fees, arising out of the County performance or nonperformance of the services and duties herein stated in regard to duties herein assigned to the County, and specifically excluding the actual transportation or incarceration of inmates by the Contractor.

The County retains full liability for each inmate until that inmate has been received by the Contractor at the County's facility for transportation, holding and incarceration by the Contractor, and again after the Contractor has returned and delivered the inmate back to the County.

Section 6.02. Contractor Liability. The Contractor shall be fully responsible and liable for all suits, claims, damages, losses, and expenses, including reasonable attorney's fees, arising out of the Contractor's performance or nonperformance of the services and duties herein stated, in regard to the actual transportation, holding and incarceration of inmates by the Contractor.

Section 6.03. Binding Agreement. This Agreement is contractual and is binding upon the parties hereto and their successors, assigns and representatives in accordance with and subject to all the terms and conditions hereof.

Section 6.04. Notices. All notices, demands, payments and other writings may be delivered by either party hereto to the other by United States Mail or other reliable courier at the following addresses:

To the Contractor: ***LCS - HIDALGO, LLC.***

147 Easy Street
Lafayette, LA 70506 _____

with a copy to:

GOTTLIEB & GOTTLIEB, P.A.
2475 Enterprise Road, Ste. 100
Clearwater, FL 33763

To the County:

HIDALGO COUNTY, TEXAS
Attention: Judge José Eloy Pulido
Hidalgo County Administration Building
100 East Cano, 2nd Floor
Edinburg, Texas 78539

The address to which any notice, demand or other writing may be delivered to any party as above provided may be changed by written notice given by such party as above provided.

Section 6.06. Amendment. This Agreement shall not be modified or amended except by a written instrument executed by the duly authorized representatives of both parties and approved by Commissioners Court of the County.

Section 6.07. Prior Agreements. Except as expressly provided in this Section, this agreement contains all of the agreements and undertakings, either oral or written, of the parties with respect to any matter mentioned herein, and no prior agreement or understanding pertaining to any such matter shall be effective. The preceding sentence notwithstanding, the provisions of County's Request for Proposals issued January 07, 2002, (Proposal No. 2002-024-01-23) (the "Proposal") consisting of 160 consecutively numbered pages (save and except pages 147-160, inclusive) and Contractor's response dated January 18, 2002 (the "Response") are incorporated herein by reference. Unless expressly indicated to the contrary in this Agreement, and in the event of a conflict between or among this Agreement and the Proposal and Response, the terms and conditions of the Proposal shall govern. The representations and warranties of the Contractor as contained in the Response are hereby reaffirmed by the Contractor as of the date of this Agreement.

Section 6.08. Funding Sources. The County represents that it has current funds available sufficient to meet its obligations pursuant to this Agreement through the remainder of this fiscal year, and the signature of the County's Auditor below certifies that there are sufficient funds from current revenues available to the County to meet its obligations under this Agreement.

Section 6.09. Non-Appropriation of Funds. Notwithstanding anything contained in this Agreement to the contrary, all the financial obligations of the County pursuant to this Agreement are subject to appropriations, and, in the event no funds or insufficient funds are appropriated or budgeted therefore, or that current funds are otherwise unavailable in any fiscal period for the payment of the per diem fees, expenses, defenses and amounts due to be paid by the County to the Contractor pursuant to this Agreement, the County will immediately notify the Contractor or its assignee of such occurrence and this Agreement shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the County of any kind whatsoever, except as to the portions of the payments and funds herein agreed upon for which funds shall have been so appropriated or budgeted or are otherwise lawfully available. The County further agrees that, after giving notice of such termination, the County shall withdraw all inmates from the facility on the last day for which sufficient funds are available to the County to pay the per diem amounts and fees due to the Contractor pursuant to this Agreement. Notwithstanding the foregoing, and to the extent permitted by law, the County agrees that it will not cancel this Agreement under the provisions of this Section for any fiscal year in which funds are appropriated to it, or by it, for the intended purpose of paying the per diem fees and amounts due to be paid by the County pursuant to this Agreement.

Section 6.10. Assignment. The Contractor may assign the revenues and payments payable by the County pursuant to this Agreement. The Contractor may assign its rights, title and interest in and to this Agreement and any documents executed with respect to this Agreement and/or grant or assign a security interest in this Agreement. Any such assignees shall have all of the rights of the Contractor under this Agreement. Subject to the foregoing, this Agreement inures to the benefit of and is binding upon the successors and assigns of the parties hereto. The County covenants and agrees not to assert against the assignees any claims or defenses by way of abatement, set-off, counterclaim, recoupment or the like which the County may have against the Contractor. Upon assignment of the Contractor's interests herein, the Contractor will cause written notice of such assignment to be sent to the County which will be sufficient if it discloses the name of the assignee and address to which further payments hereunder should be made.

Section 6.11. Section Headings. All section headings contained herein are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Lease.

Section 6.12. Governing Law. This Agreement shall be construed in accordance with, and governed by, the laws of the State of Texas. Venue shall lie exclusively in Hidalgo County, Texas.

Section 6.13. Severability. In the event any one or more of the sections, provisions or clauses contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.

Section 6.14. Counterparts. This Agreement may be executed in duplicate original counterparts, each of which when so executed shall be deemed to be an original, and such counterparts shall together constitute but one in the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their respective duly authorized representatives on this the 29 day of January 2002.

LCS - HIDALGO, LLC.

By: Patrick L. LeBlanc
PATRICK L. LEBLANC, PRESIDENT
LCS Corrections Services, Inc.
the sole managing member.

WITNESSES:

Dianne Roger
Katherine Blackburn
[Dianne Roger]
[Katherine Blackburn]

HIDALGO COUNTY, TEXAS

By: Jose E Pulido
JOSE ELOY PULIDO
Hidalgo County Judge

Date:

ATTEST:

Juan D Salinas III
JUAN D. SALINAS,
Hidalgo County Clerk

Date: 1/31/02

Antonio R Sandoval
ANTONIO SANDOVAL,
Hidalgo County Auditor

Date:

APPROVED:

Enrique (Henry) Escalon
ENRIQUE (HENRY) ESCALON,
Hidalgo County Sheriff

Date:

ACORDTM CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

PRODUCER

LCS AGENCY
147 EASY STREET
LAFAYETTE, LA 70506

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED

LCS CORRECTIONS SERVICES, INC.
147 EASY STREET
LAFAYETTE, LA 70506

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: Admiral Insurance CoINSURER B: Evanston Insurance Co

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURANCE TYPE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	01AR06004	9/29/07	9/29/08	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	☐ CLAIMS MADE ☒ OCCUR				MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:				PERSONAL & ADV INJURY \$ 1,000,000
	☐ POLICY ☐ PER ☐ LOC				GENERAL AGGREGATE \$ 2,000,000
					PRODUCTS - COMP/OP AGG \$ 1,000,000
					Employee Ben 1,000,000
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO				BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	☐ HIRED AUTOS				AUTO ONLY - EA ACCIDENT \$
	☐ NON-OWNED AUTOS				OTHER THAN AUTO ONLY: EA AGG \$
					AGG \$
B	GARAGE LIABILITY	XONJ217107	5/22/07	5/22/08	EACH OCCURRENCE \$ 2,000,000
	☐ ANY AUTO				AGGREGATE \$ 2,000,000
	EXCESS/UMBRELLA LIABILITY				\$
	☒ OCCUR ☐ CLAIMS MADE				\$
	☐ DEDUCTIBLE				\$
	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU- TORY LIMITS ☐ OTH- ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT \$
	If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE \$
	OTHER				E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

HIDALGO COUNTY SHERIFF OFFICE
711 EL CIBOLO RD
EDINBURG, TX 78540

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

STEVE GABAL

ACORD CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
10/15/2007**PRODUCER**THE ERNY INSURANCE AGENCY
801 W CONGRESS ST.
LAFAYETTE LA 70501
(337) 234-6246

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSUREDLCS BROOKS, LLC & LCS HIDALGO, LLC
147 EASY STREET
LAFAYETTE, LA 70506**INSURERS AFFORDING COVERAGE****NAIC #**

INSURER A: NATIONAL LIABILITY & FIRE INS

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

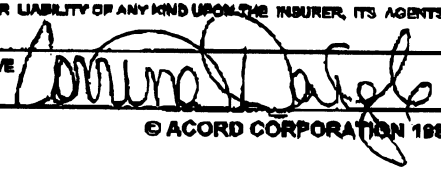
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

PROD ADDL LTD INSURED	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS MADE OCCUR				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (EA occurrence) \$ MED EXP (Any amt person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC				
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS X SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS	73APS010488	10/12/2007	10/12/2008	COMBINED SINGLE LIMIT (EA accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	EXCESS/UMBRELLA LIABILITY OCCUR ☐ CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS: OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS					

CERTIFICATE HOLDER**INSURANCE PURPOSES ONLY****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 10/19/2007
PRODUCER Steve Gabal PO Box 2607 Lafayette, La 70502		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURED LCS Brooks LLC 147 Easy St. Lafayette, La 70506		
		INSURERS AFFORDING COVERAGE
		NAIC #
		INSURER A: Texas Mutual
		INSURER B:
		INSURER C:
		INSURER D:
		INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADJ/LT	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC				EACH OCCURRENCE DAMAGE TO RENTED PREMISES (EA OCCUR/ACC) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$								
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
	EXCESS/UMBRELLA LIABILITY ☐ OCCUR ☐ CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER Pat LeBlanc Mike LeBlanc ext	TSF 0001103876	03-05-07	03-05-08	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 1,000,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 1,000,000</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
WC STATU-TORY LIMITS	OTH-ER												
E.L. EACH ACCIDENT	\$ 1,000,000												
E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000												
E.L. DISEASE - POLICY LIMIT	\$ 1,000,000												

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Private prison operation

CERTIFICATE HOLDER

Hidalgo County Sheriff Office
 711 El Cibolo Rd
 Edinburg Tx 78540

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

St. J. St. J.

AI-14350

15.F.2.

**HCSO-60 Day Extension-Holt Texas Ltd dba Holt CAT-C-08-017-03-11
CC REGULAR**

Date: 03/09/2009
Submitted By: Letty Saenz, PURCHASING DEPT.
Submitted For: Letty Saenz
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department **Purchasing only:** Sheriff's Office

Information

CAPTION

Requesting authority to exercise the sixty (60) day grace period extension, as provided in the current contract for: "Service/maintenance for repairs for generators" for the Hidalgo County Sheriff's Office, under the same rates, terms and conditions with Holt Texas Ltd., dba, Holt Cat, effective 03/11/09 -05/10/09.

BACKGROUND

60-Day Letter of Extension-Holt Cat
Contract # C-08-017-03-11-Holt Texas, Ltd dba HOLT CAT

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-423-21-280-002-0-432
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available balance is \$25,212.60 as of 3/6/09.

Attachments

Link: Contract# C-08-017-03-11-Holt Texas Ltd dba HOLT CAT
Link: 60 Day Letter of Ext-Holt Texas dba HOLT CAT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	03/04/2009 03:54 PM	APRV
2	Budget & Management	Veronica Lopez	03/04/2009 03:59 PM	APRV
3	Rey Salazar	Rey Salazar	03/05/2009 04:35 PM	APRV
4	Dale Kennan	Dale Kennan	03/06/2009 08:08 AM	APRV
5	Auditor's Office	Linda Fong	03/06/2009 08:27 AM	APRV

Form Started By: Letty Saenz
Started On: 03/03/2009 05:37 PM
Final Approval Date: 03/06/2009

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-08-017-03-11

THIS CONTRACT is made and entered into this 11th day of **March, 2008** by and between the **County of Hidalgo, Texas** ("County"), and **Holt Texas Ltd d/b/a Holt CAT** a Texas Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for "**Service/Maintenance and Repairs for Generators**" (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at **Hidalgo County Sheriff's Office** . This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.
2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the

Specifications within **Hidalgo County** following a request for Services by the **Hidalgo County** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of **one (1) year ("On An As Needed Basis")**, commencing **March 11, 2008** and expiring on **March 10, 2009**. County also reserves the right to continue this bid for an additional sixty (60) day Grace Period, under the same rates terms and conditions.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the

coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:

**The County of Hidalgo
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539**

If to Company

**Holt Texas Ltd d/b/a Holt CAT
Attn: Joe L. Washington, Jr., P.S.S.R.
1319 South Padre Island Drive, Bldg. #2
Corpus Christi, Texas 78416**

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this 11th day of March, 2008.

APPROVED AS TO FORM:

Atlas & Hall, LLP
By: [Signature]
Atlas & Hall, LLP

ATTEST:

[Signature]
Arturo Guajardo, Jr., County Clerk

COUNTY OF HIDALGO

By: [Signature]
Juan D. Salinas, III, County Judge

COMPANY: Holt Texas Ltd d/b/a Holt CAT

By: [Signature]
Printed Name: Paul C. Hensley
Title: Controller

EXHIBIT “A” SPECIFICATIONS

EXHIBIT "A"

Hidalgo County Sheriff's Office RFB NO. 08-017-02-27-ROL

Service/Maintenance and Repair Agreement for Generators

SPECIFICATION

The Hidalgo County Sheriff's Office is requesting sealed bids for a one (1) year term for service/ maintenance and repair agreement along with a listing prices for the following P.M. 1, P.M. 2, and P.M. 3 for four (4) Caterpillar, one (1) Kohler 250 (Detroit Diesel) and one (1) Generac Generators along with a repair hourly rate on and "As Needed Basis" with a mark up for parts, located at the Hidalgo County Sheriff's Office (Adult Detention Center, Motor Pool, and Academy). Participants must be authorized factory trained and certified to work on all Caterpillar equipment and its switch gear (I S O Links, and Zenith) along with Kohler (Detroit Diesel) equipment and its switch gear. Participants must also use only genuine Caterpillar parts (equal or better) and Detroit Diesel parts (filter, oil, air, diesel, and misc. parts) and able to provide service/ maintenance and repair to generators in accordance with the National Electric Code (N E C), the life Safety Code, and the National Fire Protection Association and the Joint Commission. Technicians must be available twenty-four hours seven days a week. The following services will be provided in accordance with these specifications and the manufacturer recommendations.

Requirements, Terms & Conditions

1. Please provide with your sealed bid a technician fee on an "As needed basis" per hour (normal and after hours) and the percentage mark up rate for parts for repairing the mentioned generator(s)
2. All costs and expenses associated with the preparation and submission of (bid, proposals and / or quotes) shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed onto HIDALGO COUNTY.
3. The term of the agreement will be for a period of one (1) year.
4. Any contract awarded to a successful vendor will be in effect until:
 - The contract expires.
 - Delivery and acceptance of product and/or performance of services ordered.
 - Termination by HIDALGO COUNTY with thirty (30) days written notice prior to cancellation
5. HIDALGO COUNTY reserves the right to reject any or all bids submitted, if it is in the best interest to do so.
6. The awarded vendor will maintain all insurance requirements and its limits through out the agreement term, as described and listed in exhibit "C" insurance requirements.

7. Disclosure of Conflict of Interest

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIO") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIO must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIO forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIO IS THE SOLE
RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

ADDITIONAL INFORMATION

HIDALGO COUNTY IS REQUESTING THAT ANY AND ALL QUESTIONS, INQUIRIES, AND CLARIFICATIONS REGARDING QUOTES, BIDS, PROPOSALS, OR STATEMENTS OF QUALIFICATIONS BE ADDRESSED TO, MARTHA L. SALAZAR, CPPB, PURCHASING AGENT, POSTAL/MAILING: 2812 S. BUSINESS HIGHWAY 281, NEW ADMINISTRATION BUILDING, EDINBURG, TEXAS 78539 TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, WEDNESDAY, FEBRUARY 20, 2008, BY 5:00 P.M. RESPONSES TO SAID INQUIRIES WILL BE SENT TO ALL APPLICATIONS VIA FACSIMILE BY NO LATER THAN, FRIDAY, FEBRUARY 22, 2008, BY 5:00 P.M..

Description of Generators**Physical Location**

1. Cat. 3512 B 750 K.W 1GZ00708	Adult Det. Cen.	701 El Cibolo Rd. F.M. 162
2. Cat. 3512 B 750 K.W 1GZ00709	Adult Det. Cen	701 El Cibolo Rd. F.M. 162
3. Cat. 3412 C 600 K.W 3FZ02548	Law Enf.	711 El Cibolo Rd. F.M. 162
4. Cat. D 304 350 K.W 92B03273	Motor Pool	713 El Cibolo Rd. F.M. 162
5. Kohler 250 250 K.W 2095562	Academy	715 El Cibolo Rd. F.M. 162
6. Generac 100 K W. 125 KVA	Courthouse Sally Port 100 N. Closner,	Edinburg, TX.

SCOPE OF SERVICES / MAINTENANCE FOR GENERATORS

A. The following generators require one (1) P.M. 2 for one of the quarters of this year.

- Gen. 1 Cat. 3512 B
- Gen. 2 Cat. 3512 B
- Gen 3 Cat. 3412 C

B. The following generators require one (1) P.M. 3 for one of the quarters of this year.

- Gen. 4 Cat. D-304
- Gen. 5 Kohler 250

C. Generators will require three (3) P.M. 1 broken down in quarters for the remainder of the year.

- * Gen. 1 Cat. 3512 B
- * Gen. 2 Cat. 3512 B
- * Gen. 3 Cat. 3412 C
- * Gen. 4 Cat. D-304
- * Gen. 5 Kohler 250
- * Gen. 6 Generac SD100

An annual fuel sample with a report will also be required for all generator fuel storage tanks once a year. With an optional price of service for transfer switch scheduled maintenance and load bank testing on all five (6) generators.

DETAILED DESCRIPTION OF SCHEDULED MAINTENANCE SERVICE LEVELS**Scheduled Maintenance LEVEL 1 – Recommended Quarterly****GENERAL**

- Visual Inspection – Visual inspection of overall condition of unit to identify foreign objects, loose or broken fittings, guards, and components.
- Wipe off unit – Clean oil, coolant, fuel and acid deposits. Police generator area.

COOLING SYSTEM

- Radiator/Heat Exchanger – Visual inspection for leaks, damage, and debris. Check louver operation.
- Coolant – Visual inspection for correct level and condition of coolant (rust, oil, and contaminants). Check coolant conditioner concentration and temperature protection. Check filler cap gasket and sealing surface.
- Hoses and Connections – Visual inspection of all hoses for deterioration. Check tightness of connections.
- Fan Drive Pulley and Fan – Check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.
- Fan Belts – Inspect for wear or deterioration. Check tension and adjust as necessary.
- Jacket Water Heater – Inspect for proper operation. Check thermostat settings for proper coolant temperature.
- Water Pump – Visual and operational inspection for leaks or unusual noises.

FUEL SYSTEM

- Fuel Tank – Visually inspect fuel tank system for leaks and fuel level. Test day tank pump for proper operation. Inspect fuel condition for contaminants.
- Water Trap/Separator – Drain water from fuel tank or water separator when possible.
- Fuel Lines and Connections – Inspect for leaks and tightness of connections. Check line brackets.
- Governor and Controls – Inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.
- Fuel Filters (Primary/Secondary) – Inspect for damage, leaks and proper operation.
- Fuel Pressure – Operational check of gauge and correct pressure.

AIR INDUCTION AND EXHAUST SYSTEM

- Air Filter Service Indicator – Note reading. Inspect for proper operation. Reset Indicator.
- Air Filter – Inspect. Clean as necessary
- Air Inlet System – Inspect piping and air filter housing for damage, loose connections, and evidence of leaks. Clean air filters housing if air filter is cleaned or replaced. Check housing seals and gaskets.
- Turbocharger – Inspect for oil leakage or exhaust leakage. Check for unusual noises and proper operation.
- Exhaust Manifold – Inspect for damage, loose or missing hardware, evidence of exhaust leakage and wet-stacking. Load bank recommendation.
- Exhaust System – Inspect silencer and piping for damage, corrosion, or leakage. Check rain cap. Check supports for vibration damage and loose connections.

LUBE OIL SYSTEM

- Oil Level – Inspect for correct oil level and contamination. Visual inspect unit for leaks.
- Oil Pressure – Operational check of gauge for correct pressure. Operational and visual inspection of prelube pump.
- Crankcase Breather – Inspect for proper operation. Check connections and inspect hose for deterioration. Note excessive blowby.
- Scheduled Oil Sample – Obtain oil sample for analysis (optional for Level 1).

STARTING SYSTEM

- Batteries – inspect for damage or leakage, clean acid neutralizer. Clean and tighten all battery cable connections.
- Batteries (Specific Gravity) – Check electrolyte level and specific gravity.
- Battery Charger – Inspect for proper operation, loose terminals, and deteriorated wiring.
- Starting Motor – Inspect electrical connections and wiring. For air starters, inspect oil jar and feeder operation. Operational check for abnormal engagement and cranking noises.
- Alternator – Inspect for proper operation, loose connections, and mounting hardware. Check belts, pulley and voltage output.

ENGINE MONITORS AND SAFETY CONTROLS

- Safety Controls – Check for: loose connections, and wiring deterioration.
- Remote Annunciator and Alarms – Inspect all panel and system alarms.

CONTROL PANEL

- Start Controls – Manual/Auto – Operational check for proper operation. Check automatic start (if allowed).
- Voltmeter – Operational check for correct readings. Check voltage level.
- Ammeter – Operational check for correct readings, if load is available.
- Frequency Meter – Operational check for correct readings. Load and no load readings, if possible.

Scheduled Maintenance LEVEL 2 (Includes All Services Level 1 Inspections, AS Well As The Following) – Recommended Annually.

FUEL SYSTEM

- Fuel Filter – Replace. Inspect for proper sealing and operation.

LUBE OIL SYSTEM

- Oil and Filters – Change. Inspect all gaskets and seals.
- S.O.S – Obtain oil sample for analysis.
- Crankcase Breather – Inspect and clean or replace if applicable.

AIR INDUCTION SYSTEM

- Turbocharger – Check for oil leakage or unusual noises.
- Air Filter – Inspect. Clean or replace as necessary.

ENGINE MONITORS AND SAFETY CONTROLS

- Gauge Accuracy – Check oil pressure, water temperature, and alternator gauge for accuracy.
- Safety Controls – Inspect for proper operation, loose connections, and wiring deterioration. Check all safety controls for proper operation.

- Remote Annunciator and alarms – Inspect and test alarms for proper operation.

GENERATOR

- Generator Rear Bearing – Lubricate if applicable.
- Vibration Isolators – Check for proper adjustment and condition.

CONTROL PANEL

- Circuit Breakers – Inspect for free movement and tight connections, if accessible.

Scheduled Maintenance LEVEL 3 (Includes All Services Previously Listed Under Level 1 and Level 2. As Well As The Following) – Recommended Every Three (3) Years:

COOLING SYSTEM

- Coolant – Drain, flush and replace coolant.
- Thermostats – Replace
- Fan Belts – Replace
- Hoses – Replace all cooling system hoses including jacket water heater hoses.

STARTING SYSTEM

- Batteries – Test
- Alternator Belt - Replace.

AIR INDUCTION AND EXHAUST SYSTEM

- Air Filter – Replace
- Adjust Valves and replace cover gaskets (as dictated by manufacturer's Operation and Maintenance Guide).

TRANSFER SWITCH SCHEDULED MAINTENANCE – Recommended Annually **INTERIOR WIRING COMPONENTS**

- Perform visual inspection of all wiring and connections for signs of tracking, overheating, and insulation deterioration.
- Check and tighten, where necessary, all control circuit wiring terminals.
- Check manual switches for free movement and contact continuity.
- Check all time delay settings and adjust to the customer's specifications.
- Check condition of main and arcing contracts and auxiliary contracts.
- Check all common and ground wires. Measure and record resistance to ground readings.
- Check lug connections and mounting insulator bolts (de-energized switch).
- Megger test generator windings and rotor for proper resistance.
- Check for proper transfer operation and sequencing of time control relays.
- Calibrate all phase and voltage sensitive relays.
- Perform infrared heat scan on all cable connections. Clean and torque as necessary.

ENCLOSURE

- Wipe down.
- Clean interior of enclosure and remove accumulated dust and/or dirt.
- Check door closure, locking bar, and mechanism for proper operation.

MISCELLANEOUS

- Record findings of the inspection. Note corrective action taken.
- Report unsafe conditions.
- Report recommendations for replacement of major components.

LOAD BANK TESTING – Required Annually For Most Applications (SEE NFPA 110 & NFPA 99)

In addition to your Scheduled Maintenance services, we also recommend having a two – (2) hour Load Bank Test performed annually, in conjunction with your regular service. This test will prevent a condition known as “wet stacking”, which is the presence of carbon particles, unburned fuel, acids and condensed water in the exhaust system, which accumulates due to incomplete combustion caused by low combustion temperatures. The presence of continual black smoke during operation is an indication what wet stacking is occurring.

The NFPA 110 states the following regarding Load Bank Testing (this also applies to NFPA 99 for Healthcare Facilities, pertinent information is underlined):

6-4 Operational Inspection and Testing.

6-4.1* Level 1 and Level 2 EPSS's, including all appurtenant components, shall be exercised under load at least monthly.

Exception: If the generator set is being used for standby power or for peak load Shaving, such use shall be recorded and shall be permitted to be substituted for scheduled operations and testing of the generator set, provided the appropriate data are recorded.

6-4.2* Generator sets in Level 1 and Level 2 service shall be exercised at least once monthly, for a minimum of 30 minutes, using one of the following methods.

- (a) Under operating temperatures conditions or at not less than 30 percent of the EPS nameplate rating
- (b) Loading that maintains the minimum exhaust gas temperatures as recommended by the manufacturer

The date and time of day for required testing shall be decided by the owner, based on facility operations

6-4.2.2 Diesel-powered EPS installations that do not meet the requirements of 6-4.2 shall be exercised monthly with the available EPSS load and exercised annually with supplemental loads at 25 percent of the nameplate rating for 30 minutes, followed by 50 percent of the nameplate rating for 30 minutes, followed by 75 percent of the nameplate rating for 60 minutes, for a total of 2 continuous hours.

In summary, the engine needs to be exercised at monthly intervals. This must be done at the manufacturer's recommended operating temperature, which can only be achieved by running it under recommended load (usually 30 % to 50 % of the generator's designed capacity). If this is not possible due to the inability to transfer adequate building loads to the generator, a Load Bank Test will be required to satisfy the supplemental load requirement.

Load Bank Testing for a minimum of two continuous hours at 80-100 % of the nameplate rating on the customer's generator, which will exceed the requirements of the requirements of the National Fire Protection Association. Unless otherwise specified by the customer.

MEGOhmmeter Testing

Test main stator, main rotor, exciter, and exciter rotor. Record data for reference.

FUEL ANALYSIS – Recommended Annually

Fuel analysis should include, but is not limited to testing for the following in accordance with ASTM D 975 Requirements for Diesel Fuel Oils (from Chevron "Diesel Fuels Technical Review". Copyright 1998, P.34):

Property	Test Methods (*)	Low Sulfur No. 1-D	No. 1-D	Low Sulfur No. 2-D	No. 2-D	No. 4-D
Flash Point C, min	D 93	38	38	52	52	55
Water and Sediment, % vol, max	D 2709 D 1796	0.05	0.05	0.05	0.05	0.05
Distillation temperature, C 90 % vol covered Min Max	D86	288	288	282 338		
Kinematic Viscosity, 40 C cSt Min Max	D445	1.3 2.4	1.3 2.4	1.9 4.1	1.9 4.1	5.5 24
Ash, % mass, max	D482	0.01	0.01	0.01	0.01	0.1
Sulfur, % mass, max	D2622	0.05	0.05	0.05	0.05	2
Copper strip corrosion, 3 hr at 50 C, max rating	D130	No. 3	No. 3	No. 3	No. 3	
Cetane number, min	D613	40	40	40	40	30
One of the following: 1) Cetain index min 2) Aromaticity, % vol, max	D976 D1319	40 35		40 35		
Ramsbottom carbon residue on 10 % distillation residue, % mass, max	D524	0.15	0.15	0.35	0.35	

**EXHIBIT “B”
VENDOR’S BID**

HIDALGO COUNTY SHERIFF'S OFFICE
"SERVICE/MAINTENANCE AND REPAIR AGREEMENT FOR
GENERATORS"

BID PAGE

F. Other _____

**EXHIBIT “C”
INSURANCE REQUIREMENTS**

MARSH**CERTIFICATE OF INSURANCE**CERTIFICATE NUMBER
HOU-000754920-04**PRODUCER**Marsh USA, Inc.
112 East Pecan
Suite 2625
San Antonio, TX 78205-1505
Attn: Bonnie Drzymala 210 299 3320 Fax 210 299 3350

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER OTHER THAN THOSE PROVIDED IN THE POLICY. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES DESCRIBED HEREIN.

COMPANIES AFFORDING COVERAGE

COMPANY

A TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA

COMPANY

B N/A

COMPANY

C TRAVELERS INDEMNITY CO

COMPANY

D N/A

413630-CAT 2--08/09

INSUREDHolt Texas Ltd
dba Holt CAT
P. O. Box 207916
San Antonio, TX 78220**COVERAGES**

This certificate supersedes and replaces any previously issued certificate for the policy period noted below.

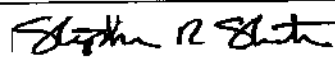
3

THIS IS TO CERTIFY THAT POLICIES OF INSURANCE DESCRIBED HEREIN HAVE BEEN ISSUED TO THE INSURED NAMED HEREIN FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THE CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND EXCLUSIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	TC2J-GLSA-750G3730-TIL-08	04/01/08	04/01/09	GENERAL AGGREGATE \$ 10,000,000
	☒ COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMPROP AGG \$ 3,000,000
	☐ CLAIMS MADE ☒ OCCUR				PERSONAL & ADV INJURY \$ 1,000,000
	OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$ 1,000,000
					FIRE DAMAGE (Any one fire) \$ 350,000
					MED EXP (Any one person) \$ 10,000
A	AUTOMOBILE LIABILITY	TC2J-CAP-750G3698-TIL-08	04/01/08	04/01/09	COMBINED SINGLE LIMIT \$ 2,000,000
	☒ ANY AUTO				BODILY INJURY (Per person) \$
	ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS				PROPERTY DAMAGE \$
	HIRED AUTOS				
	NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	☐ ANY AUTO				OTHER THAN AUTO ONLY: \$
					EACH ACCIDENT \$
					AGGREGATE \$
	EXCESS LIABILITY				EACH OCCURRENCE \$
	UMBRELLA FORM				AGGREGATE \$
	OTHER THAN UMBRELLA FORM				\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	TC2KUB-750G3662-08	04/01/08	04/01/09	☒ WC STATUTORY LIMITS ☐ OTHER \$
					EL EACH ACCIDENT \$ 2,000,000
					EL DISEASE-POLICY LIMIT \$ 2,000,000
					EL DISEASE-EACH EMPLOYEE \$ 2,000,000
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Hidalgo County is included as additional insured as required by written contract.

CERTIFICATE HOLDERHidalgo County
2802 S. Bus. Hwy 281
Edinburg, TX 78539**CANCELLATION**SHOULD ANY OF THE POLICIES DESCRIBED HEREIN BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED HEREIN, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER AFFORDING COVERAGE, ITS AGENTS OR REPRESENTATIVES, OR THE ISSUER OF THIS CERTIFICATE.AUTHORIZED REPRESENTATIVE
Marsh USA Inc.
BY: Stephen R. Skeeter

MM1(3/02)

VALID AS OF: 04/10/08



PURCHASING DEPARTMENT
County Of Hidalgo

March 3, 2009

Angela Graf, Contract Administrator
Joe L. Washington, Jr., P.S.S.R.
HOLT TEXAS LTD dba HOT CAT
1319 South Padre Island Drive, Bldg. #2
Corpus Christi, Texas 78416

Via Facsimile fax (210) 531-8921
email joe.washington@holtcat.com
email angela.graf@holtcat.com

**Re: Sixty (60) Day Extension-"Service/Maintenance and Repairs for Generators"-Hidalgo Count
Sheriff's Office-C-08-017-03-11**

Dear Ms. Graf & Mr. Washington:

Commissioners' Court will take applicable action (**Monday, March 9, 2009**) in connection with the Hidalgo County's option to exercise the **sixty (60) day grace period** for the current contract in place while procurement process is completed. (**Commencing, March 11, 2009 - Expiring, May 10, 2009**) or (**upon completion of the procurement process which ever comes first**) under the same rate, term and conditions.

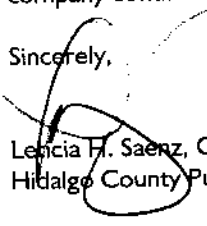
Please acknowledge receipt of this notice of extension by signing below and returning to the Purchasing Department by no later than, Wednesday, March 04, 2009, 12:00am., attn: Leticia Saenz, Contracts Mgr. to (956) 318-2629 or via email leticia.saenz@co.hidalgo.tx.us.

By: _____

Date: _____

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 292-7000 ext. 4861. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,


Leticia H. Saenz, CPPB/Contracts Manager
Hidalgo County Purchasing Department

xc: File

Leticia Saenz

From: Leticia Saenz [leticia.saenz@co.hidalgo.tx.us]
Sent: Wednesday, March 04, 2009 9:59 AM
To: 'angela.graf@holtcat.com'; 'joe.washington@holtcat.com'
Subject: 60 Day Extension-C-08-017-03-11-Hidalgo County Sheriff's Office
Attachments: 03-03-09-60 Day Extension-Holt Cat- HCSO.pdf

Ms. Graf,

Pursuant to our telephone conversation please review the attached extension letter for Contract no. C-08-017-03-11-
"Service/Maintenance and Repairs for Generators" for the Hidalgo County Sheriff's Office.

Thank you for your prompt attention to this important request and matter.

Best Regards,

Leticia H. Saenz, CPPB/Contracts Manager

Hidalgo County Purchasing Department
2802 South Business Hwy. 28:
Edinburg, Texas 78539
(956) 292 7000 x-4861 fax (956) 318-7629

No virus found in this outgoing message.

Checked by AVG.

Version: 7.5.557 / Virus Database: 270.11.7/1983 - Release Date: 3/4/2009 7:41 AM

AI-14339

16.D.

**Claim of UTW Tire Company
CC REGULAR**

Date: 03/09/2009
Submitted By: Aida Alvarez, SAFETY DIVISION
Submitted For: Valde Guerra
Department: SAFETY DIVISION
Agenda Category: Closed Session

Information

CAPTION

Claim of UTW Tire Company

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/03/2009 02:38 PM	APRV
2	Auditor's Office	Linda Fong	03/05/2009 02:17 PM	APRV
3	Purchasing Department	Marty Salazar	03/05/2009 03:01 PM	APRV

Form Started By: Aida Alvarez
Started On: 03/03/2009 01:28 PM

Final Approval Date: 03/05/2009

AI-14373

16.E.

Cause No. CL-06-3277; Graciela Martinez, individually and as Representative of the Estate of Reynaldo Sanchez, III vs. County of Hidalgo
CC REGULAR

Date: 03/09/2009
Submitted By: Monica Badillo, COMMISSIONERS' COURT EXEC. OFFICE
Department: COMMISSIONERS' COURT EXEC. OFFICE
Agenda Category: Closed Session

Information

CAPTION

Cause No. CL-06-3277; Graciela Martinez, individually and as Representative of the Estate of Reynaldo Sanchez, III vs. County of Hidalgo

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Ivan Cantu	03/05/2009 08:05 AM	APRV
2	Auditor's Office	Linda Fong	03/05/2009 02:51 PM	APRV
3	Purchasing Department	Marty Salazar	03/05/2009 03:01 PM	APRV

Form Started By: Monica Badillo
Started On: 03/04/2009 04:55 PM
Final Approval Date: 03/05/2009

AI-14340

17.D.

**Claim of UTW Tire Company
CC REGULAR**

Date: 03/09/2009
Submitted By: Aida Alvarez, SAFETY DIVISION
Submitted For: Valde Guerra
Department: SAFETY DIVISION
Agenda Category: Open Session

Information

CAPTION

Claim of UTW Tire Company

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Veronica Lopez	03/03/2009 02:38 PM	APRV
2	Auditor's Office	Linda Fong	03/05/2009 02:17 PM	APRV
3	Purchasing Department	Marty Salazar	03/05/2009 03:01 PM	APRV

Form Started By: Aida Alvarez
Started On: 03/03/2009 01:31 PM

Final Approval Date: 03/05/2009

AI-14374

17.E.

Cause No. CL-06-3277; Graciela Martinez, individually and as Representative of the Estate of Reynaldo Sanchez, III vs. County of Hidalgo
CC REGULAR

Date: 03/09/2009
Submitted By: Monica Badillo, COMMISSIONERS' COURT EXEC. OFFICE
Department: COMMISSIONERS' COURT EXEC. OFFICE
Agenda Category: Open Session

Information

CAPTION

Cause No. CL-06-3277; Graciela Martinez, individually and as Representative of the Estate of Reynaldo Sanchez, III vs. County of Hidalgo

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Ivan Cantu	03/05/2009 08:05 AM	APRV
2	Auditor's Office	Linda Fong	03/05/2009 02:52 PM	APRV
3	Purchasing Department	Marty Salazar	03/05/2009 03:01 PM	APRV

Form Started By: Monica Badillo
Started On: 03/04/2009 04:56 PM
Final Approval Date: 03/05/2009
