

THE STATE OF TEXAS §  
§  
COUNTY OF HIDALGO §

**SERVICE CONTRACT**  
**C-09-010-03-31**

**THIS CONTRACT** is made and entered into this 31<sup>st</sup> day of **March, 2009** by and between the **County of Hidalgo, Texas** ("County"), and **Jose Raul Martinez, Jr. d/b/a Pro-Tech Pest Control** ("Company").

**WHEREAS**, Company responded to advertised notices for bids for "**Pest Control Services**" (the "Services"); and

**WHEREAS**, Company submitted a bid to provide services in accordance with Exhibit "A" Request for Bids (RFB) Procurement Packet attached hereto respectively, and incorporated herein for all purposes of (the "RFB"); and;

**WHEREAS**, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications within the Request for Bids (RFB) Procurement Packet, the Commissioners Court of County awarded the bid to Company.

**NOW, THEREFORE**, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations within **Hidalgo County**. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.
2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the services in accordance with the

Specifications within **Hidalgo County** following a request for Services by the **Hidalgo County** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services. Further Hidalgo County reserves the right to request these services from other sources other than the successful vendor and shall not be in violation of any terms or conditions of said contract.

3. This Contract shall be for a period of **one (1) year**, commencing upon approval of Commissioner's Court and expiring on **March 30, 2010** and may be extended at the sole discretion of the County for an additional two (2) year terms under the same rates, terms and conditions. Hidalgo County also reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay of award for the next term and contingent upon cost remaining unchanged.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:                   The County of Hidalgo  
  Attn: County Judge  
  100 E. Cano  
  Edinburg, Texas 78539

If to Company:                 Pro-Tech Pest Control  
  Attn: Raul Martinez  
  P.O. Box 4254  
  McAllen, Texas 78502

13.     In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14.     This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15.     This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16.     This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

**WITNESS** our hands in duplicate originals this \_\_\_\_ day of \_\_\_\_\_, 2009.

**APPROVED AS TO FORM**

By: Antonio Mendoza  
Antonio Mendoza, Assistant District Attorney

**COUNTY OF HIDALGO**

**ATTEST:**

By: \_\_\_\_\_  
Juan D. Salinas, III, County Judge

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

**COMPANY: Pro-Tech Pest Control**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**EXHIBIT "A"**  
**REQUEST FOR BIDS (RFB)**  
**PROCUREMENT PACKET**



PURCHASING DEPARTMENT  
County Of Hidalgo

**REQUEST FOR BID (RFB)  
CHECKLIST  
HIDALGO COUNTY  
"PEST CONTROL SERVICES"  
Bid No: 2009-010-03-04-ERT**

1. Request For Bid Letter, consisting of 1 page.
2. Request for Bid, Legal Notice, consisting of 9 pages.
3. Exhibit "A" Specifications consisting of 9 page.
4. Exhibit "B" Bid Page consisting of 5 page.
5. Exhibit "C" Insurance Requirements consisting of 4 pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of 1 pages.
7. Vendor/Bidder Application, consisting of 2 pages.
8. W-9 form, consisting of 4 pages.
9. Certification Regarding Debarment, consist of 1 page.
10. Draft Service Contract, consisting of 6 pages.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

*Martha L. Salazar* <sup>2nd</sup>

Martha L. Salazar, CPPB  
Purchasing Agent

February 17, 2009

Date



PURCHASING DEPARTMENT  
County Of Hidalgo

February 17, 2009

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Re: **HIDALGO COUNTY**  
Request for Bids -"Pest Control Services"  
Bid No: 2009-010-03-04-ERT

Dear Gentlemen:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

*Martha L. Salazar* *pr*

Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent

MLS/ert

Enclosures

<b>Bid No:2009-010-03-04-ERT</b>
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<b>Buyer: Eric Trevino</b>
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<b>Tel. No: (956) 318-2626 ext 4882</b>
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## **REQUEST FOR BIDS**

### **HIDALGO COUNTY “PEST CONTROL SERVICES”**

#### **BID OPENING DATE:**

March 04, 2009

**Contact Person:**

Martha L. Salazar, CPPB, Purchasing Agent

Hidalgo County Purchasing Department

Physical Address: 2802 S. Business Hwy. 281 -New Administration Building

Mailing/Postal Address: 2812 S. Business Hwy. 281

Edinburg, Texas 78539

956 318-2626

Form HCPD-03

LEGAL NOTICE

**BID NO: 2009-010-03-04-ERT**

1. Sealed bids will be received for **"HIDALGO COUNTY – PEST CONTROL SERVICES"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.
2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed and or/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"RFB No. 2009-010-03-04-ERT- HIDALGO COUNTY- PEST CONTROL SERVICES"** and at County's Purchasing Department with a physical address: 2802 S. Business 281 and a mailing address: 2812 S. Business Hwy 281, New Administration Building, Edinburg, Texas, **on or before 9:30 A.M, WEDNESDAY, MARCH 04, 2009.** **NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO "RFB No.-2009-010-03-04-ERT--HIDALGO COUNTY-PEST CONTROL SERVICES"**.

Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."
4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.
6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.
7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.



18. Bid or Performance Bond and Debarment Certification; Payment under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.

. If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter

pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse  
**COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to the County.

22. Bids, and all goods and services provided hereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards for Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:
  - . Possess or is able to obtain adequate financial resources as required to perform under the bid;
  - . Be able to comply with the required or proposed delivery schedule;
  - . Have a satisfactory record of performance;
  - . Have a satisfactory record of integrity and ethics;
  - . Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
  - A. Meet schedules;
  - B. Pay any required fees or taxes; or
  - C. Otherwise perform in accordance with the specifications.
27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within

County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid  
for  
**HIDALGO COUNTY**  
**"PEST CONTROL SERVICES"**  
**BID NO.: 2009-010-03-04-ERT**

To: Martha L. Salazar, CPPB, Purchasing Agent  
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building  
Mailing/Postal Address: 2812 S. Business Hwy. 281  
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: \_\_\_\_\_  
Address: \_\_\_\_\_  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

# EXHIBIT “A”

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## SPECIFICATIONS/REQUIREMENTS

HIDALGO COUNTY  
REQUEST FOR BID  
“PEST CONTROL SERVICES”  
RFB No.: 2009-010-03-04-ERT

**EXHIBIT "A"**  
**HIDALGO COUNTY**  
**"PEST CONTROL SERVICES"**  
**BID NO. 2009-010-03-04-ERT**  
**SPECIFICATIONS**

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**SCOPE OF SERVICES:**

The purpose of this purchase specification (hereinafter specification) is to place into operation a Comprehensive Pest Control Service. The terms and conditions of these specifications will be incorporated into and become an essential part of the contract between Hidalgo County and the Vendor. The scope of services shall consist of the vendor providing Comprehensive Pest Control Program for all flying or crawling insects, mammals', rodents etc. at designated County Facilities.

**REQUIREMENTS/SPECIFICATIONS:**

1. The Vendor shall furnish all labor, tools, materials and equipment necessary to accomplish the full treatment of pest control services for all areas and buildings specified herein including all rooms, closets, toilets, kitchens, hallways, stairwells, attics, elevators, plus any other building portion or part not specifically described herein.
2. Full treatment pest control services will include inspection and treatment for rats, mice, roaches, moths, ticks, silverfish, ants, earwigs, fleas, scorpions, spiders, wasps, crickets, flies, centipedes, millipedes and yellow jackets plus any other pests not specifically excluded from the contract both inside and outside. Rat and mouse infestations located in burrows in the ground adjacent to buildings are included. If any pests are discovered by County personnel, the Vendor will respond within 24 hours after notification to correct the situation.
3. When necessary to install rodent bait boxes, the Vendor will supply a written report to the County which indicates the box location, date of installation, and removal.
4. Services will be performed by the Vendor during regular hours of operation in the various buildings, except when special conditions require servicing to be done when a building or area is vacated after regular working hours or on weekends. There will be no additional charge for this service.
5. It is intended that the pest control service will be within Hidalgo County and shall have the option to be award to a "primary" and "secondary" vendor. Exhibit "A & B" lists the Hidalgo County sites to be serviced **with an option to add or delete sites.**
6. Walk through's may be scheduled upon Vendors request.
7. The Vendor shall furnish a copy of their current Structural Pest Control Business License with bid.
8. Prior to beginning work, vendor shall furnish Material Safety Data Sheets for all chemicals used in performance of the service.
9. Additional services include bee eradication and/or termite treatment.
10. Termite checks must also be included and findings provided to the Hidalgo County Buildings and Grounds Department Director; however, termite treatment will be done on an as-needed basis.

11. Termite Inspection/Control Treatment shall be on a per call basis.
12. Material, products and/or methods for termite control shall be in accordance with the State Structural Pest Control Board regulations.
13. Each pesticide product or device shall be registered by the EPA and/or the Texas Department of Agriculture for termite control and shall be approved by the Structural Pest Control Board.
14. Termite Control Work for subterranean Termite Post Construction Treatment, subterranean Termite Pre-Construction, Partial Treatment, and Spot Treatment, shall be in accordance with the Structural Pest Control Act.
15. Contractor shall submit a disclosure document Statement and cost Estimate as outlined by the State of Texas Structural Pest Control Board treatment Standards for Termite Control, to Hidalgo County Buildings and Grounds Department. Before conducting any termite treatment
16. Once Hidalgo County Buildings and Grounds have approved the Disclosure Document Statement and Cost Estimate, a purchase order will be issued by the Hidalgo County Purchasing Agent.
17. The vendor shall furnish all labor, materials, equipment, and supervision necessary for the eradication of bees as per calls referred to it by the Hidalgo County Health Department. It is specifically understood and agreed that all services provided under this agreement must be based upon calls received. On an as needed basis.

**VENDOR RESPONSIBILITIES:**

1. The Vendor must also inspect site for possible usage of habitat for nocturnal flying mammals, (Bats), without incurring any additional cost.
2. The Vendor is to coordinate all work with the Hidalgo County for the area being treated and with an inspection and service schedule at the start of the treatment program. A County representative must sign a service ticket to authenticate that service was performed at each building.
3. A copy of this signed statement must be included with each monthly invoice.
4. The Vendor is responsible for the implementation of the pest control programs required by this contract. The Vendor is responsible for providing pesticide applicators that have been trained and certified by a properly designated State lead agency as competent to handle and apply the classes of pesticide products necessary to implement the pest control programs required by this contract.
5. The Vendor is further responsible for the pest control programs required under this contract fully complying with the applicable Federal, State, and local pesticide laws and regulations within the legal jurisdiction that the premises covered by this contract are located.
6. The Vendor shall report to Hidalgo County any evidence or conditions conducive to pest infestation, which is not covered in the contract, at the time such condition is first noticed.
7. The Vendor shall provide one call-back service per month at no additional charge to Hidalgo County. Call-back service will be in request by Hidalgo County when previous treatment fails to control the pests specified herein.
8. After bid is awarded and low bidder(s) default(s) in meeting the terms and conditions of this bid and/or comply

with the contractual agreement, Hidalgo County reserves the right to seek services from the next lowest bidder(s) or other vendor. In such event, County shall charge the successful bidder(s) the difference for any additional cost of such item(s).

**VENDOR(S) QUALIFICATIONS:**

1. Vendor must have been in the commercial structural pest control business for a minimum of three (3) years.
2. The vendor shall be Licensed and Regulated by the Structural Pest Control Board and Licensed and regulated under the Structural Pest Control Act.
3. Provide documentation of applicable licenses, certification, and/or commercial experience for vendor, Certified Commercial Applicator, and Licensed Commercial Technician when requested by Hidalgo County. Hidalgo County reserves the right to request documentation at any time during the service period.
4. The vendor shall be Licensed and Regulated by the Structural Pest Control Board and Licensed and regulated under the Structural Pest Control Act.

**SERVICE SCHEDULE:**

1. At mutually agreeable dates, the contract awarded vendor shall meet with Hidalgo County to review and approve scheduling prior to begin service for Hidalgo County.
2. Vendor shall furnish Hidalgo County Buildings and Grounds a monthly schedule of dates and how many times the area was serviced.
3. Vendor shall be prepared to provide tentative dates and a schedule to accomplish the specified work.
4. **Revisions may be made in the event a building is added or deleted from the services.** Due to new Facilities becoming available during the term of this bid, listed sites will change.
5. Vendor will not perform any services or deliver any times until a purchase order number is assigned by the designated employee of the department. Vendor will reference contract number and purchase order number on all invoices submitted to Hidalgo County Auditor's Office. The County will not be held responsible for payment of items/services delivered without authorized purchase orders.

**WORK HOURS:**

1. All scheduled service shall be performed during the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday.

**SPECIAL SERVICE DUE TO RE-INFESTATION:**

1. Special service to address re-infestation shall be provided during or after hours, as requested by Hidalgo County.
2. Vendor shall respond to request for special service within 24 hours of notification and shall be provided at no additional cost to Hidalgo County until the infestation is under control or eliminated.

**EMERGENCY SERVICE DUE TO RE-INFESTATION:**

1. Emergency services due to re-infestation, defined as only those services which Hidalgo County considers to be hazardous or detrimental to employee health or negatively affect Hidalgo County operations, shall be provided under the regular monthly service at no additional cost to Hidalgo County.

2. Vendor shall respond to the request for emergency service and be on-site within four hours of notification by Hidalgo County when request is made between the hours of 8:00 AM and 5:00 PM. Emergency service will only be requested when the above definition is met, otherwise the re-infestation will be requested as a special service.
3. Inside and outside treatment shall include the placement of rat or rodent control bait in and around the building as required. Technician shall place bait in areas or devices that will prevent ingestion by other pets and not accessible to the public.
4. Vendor shall provide on an as-needed basis a minimum amount of two rodent trapping devices per building at no charge to Hidalgo County.
5. Vendor shall determine the type and quantity of chemicals and compounds and ensure that they are used in strict conformance with the manufacturer's instructions and specifically approved for areas in which they are to be used.
6. Vendor shall leave the work area clean and free of materials, debris, and vendor equipment to the satisfaction of the authorized Hidalgo County Representative. Vendor shall remove from the premises and dispose of all chemical containers and packaging used in performance of the service and properly dispose of dead rodents and pest in strict accordance with all applicable federal, state and local laws and regulations.

**BUILDING RESTRICTIONS:**

**Parking:**

1. Vendor shall make arrangements with the authorized Hidalgo County Representative prior to offloading equipment at the job site.
2. Vendor shall park only in parking spaces designated by the authorized Hidalgo County Representative.

**Restrooms:**

1. Restrooms shall not be used for washing of tools and equipment or the mixing and preparation of chemicals.
2. Vendor shall coordinate the mixing and preparation of chemicals with the representative.

**Access:**

1. Vendor shall make prior arrangements with the authorized representative for access to the building(s) for performance of the service.

**TERM OF CONTRACT:**

1. The Contract unit prices will remain firm for an initial of one (1) year with Hidalgo County's sole discretion to extend the contract for an additional two (2) year terms under the same rates, terms and conditions.
2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

**CONTRACT PRICE:**

1. An individual Bid Price must be submitted for each building listed. Prices must be firm for the entire contract period and each consecutive contract period. Prices shall include travel cost.
2. Additional sites will be priced based on square footage.

**DISQUALIFICATION OF BIDDERS:**

Any one or more of the following causes may be considered sufficient for the disqualification of a bidder and the

rejection of his/her bid or bids:

1. Evidence of collusion among bidders.
2. Lack of responsibility as revealed by either financial, experience or equipment statements, as submitted.
3. Lack of expertise as shown by past work, and judged from the standpoint of workmanship and performance history.
4. Uncompleted work under other contracts which, in the judgment of Hidalgo County might hinder or prevent the prompt completion of additional work if awarded.
5. Failure to comply with the submittals of this specification.

**INVOICING:**

1. All invoices submitted by Vendor must reference the purchaser order number(s) and contract number on the invoice. Hidalgo County will not pay invoices that are in excess of the amount authorized by the purchase order number.

**MARKET VOLATILITY AND UNIT PRICE ADJUSTMENTS:**

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
  - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
  - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
  - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
  - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
  - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
2. **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. **Time frame for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
4. **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
5. **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

**ADDITIONAL INFORMATION:**

Hidalgo County may seek purchases from state awarded vendors or any other cooperative purchasing programs, whenever it is in the best interest to do so.

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Business Hwy. 281, Edinburg, Texas 78539. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE TO (956) 292-7612 OR VIA E-MAIL TO [eric.trevino@co.hidalgo.tx.us](mailto:eric.trevino@co.hidalgo.tx.us) by NO LATER THAN WEDNESDAY, February 25, 2009 @ 5:00 P.M.** Responses will be sent to all applicants via facsimile or e-mail by no later than **FRIDAY, February 27, 2009 @ 5:00 P.M.**

**EXHIBIT "A"**  
**HIDALGO COUNTY**  
**"PEST CONTROL SERVICES"**  
**BID NO. 2009-010-03-04-ERT**  
**SERVICE SITE LIST**

The following listed sites are to be billed to:

**Hidalgo County Building & Grounds**  
3100 S. Bus. 281, Bldg. D  
Edinburg, Texas 78539  
Contact: Daniel Flores 956-289-7850, 289-7851, 289-7852 or 289-7855  
956-318-2648- fax

1	Administration Building 100 E. Cano Edinburg, Texas	2	Courthouse 100 N. Closner Edinburg, Texas	3	Courthouse, Annex 1 100 N. Closner Edinburg, Texas
4	Election's Office 101 S. 10 <sup>th</sup> Ave Edinburg, Texas 78539	5	Old Juvenile Detention 3100 S. Hwy 281 Edinburg, Texas	6	Precinct No. 3- Office (f/k/a La Mansion) 2401 N. Moorefield Mission, Texas
7	DPS & JP Offices 1212 S. 25 <sup>th</sup> Edinburg, Texas	8	Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	9	Extension Service 410 N. 13 <sup>th</sup> Edinburg, Texas
10	DPS 410 N. 13 <sup>th</sup> Edinburg, Texas	11	Health Department 1304 S. 25 <sup>th</sup> Street Edinburg, Texas	12	McAllen License 300 E. Hackberry McAllen, Texas
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	14	Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	15	McAllen Health 300 E. Hackberry McAllen, Texas
16	Weslaco Health/WIC Clinic 1901 N. Bridge Weslaco, Texas	17	Pharr Health/WIC Clinic 1905 Fir Street Pharr, Texas	18	JP's, Constable Offices, Health & WIC Clinics 708 N. Edinburg St. Elsa, Texas
19	Health/WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Tx	20	Mission License 722 Breyfogle Mission, Texas	21	Weslaco License 1902 Joe Stephens Weslaco, Texas
22	Community Resource Center/WIC 6 <sup>th</sup> Street San Carlos, Texas	23	Hidalgo Health/WIC Clinic 702 E. Tejano Hidalgo, Texas	24	JP Office 1902 Joe Stephens Weslaco, Texas
25	Delta Bldg. (Old Jail) -Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas	26	After Care Program (Bill Separately) 1711 N. Bridge Weslaco, Texas	27	Youth Village Boot Camp 1711 N. Bridge Weslaco, Texas
28	Health/WIC Clinic 211 South Schuerbach Mission, Tx	29	Rehab Center (Bill Separately) 1000 M. Road Edinburg, Texas	30	430 <sup>th</sup> District Court 111 South 9 <sup>th</sup> Street Edinburg, Texas
31	Community Resource Center 509 E. Earling Road San Juan, Texas	32	Restitution Center (Bill Separately) 1124 N. M Road Edinburg, Texas	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas
34	Bennet Building 216 N. 12 Ave. Edinburg, Texas	35	Adult Probation Facility 3100 S. Bus. 281, Bldg.-B Edinburg, Tx	36	Administration Building (fka K-Mart Bldg) 2802 S. Bus. Hwy 281 Edinburg, Tx
37	JP'S AND CONSTABLES OFFICES 730 Breyfogle Mission, Texas	38	Boy's and Girl's Club 6 <sup>th</sup> St. San Carlos, Texas	39	Progreso Resource Center 5 Miles South Bus. 83 on FM 1015 Progreso, Texas
40	Old Carpenters Shop 219 E. Loeb Edinburg, Texas	41	Buildings and Grounds Office 3100 S. 281, Bldg.-D Edinburg, Texas	42	Juvenile Justice Center( approx. 140,000 sq. ft) 1001 N. Doolittle Edinburg, Texas
43	HIDTA Task Force -Offices 3100 S. Closner Edinburg, Tx	44	HIDTA Task Force -Storage 3100 S. Closner Edinburg, Tx	45	Buildings and Grounds -Storage (4 Buildings -9964 sq ft total) 3100 S Bus. 281, Bldgs. D-G Edinburg, TX
46	County Clerks- Document Storage (f/n/a Robert Chevrolet) 317 N. Closner Edinburg, Tx	47	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, Tx	48	Multi-Purpose Facility (San Juan -CRC Tower bldg.) 1429 South Tower Road Alamo, Tx 78516
49	Election Warehouse 317 N. Closner Edinburg, Tx				

**-OTHER COUNTY SITES:**

<b>50 ADDITIONAL COUNTY BUILDINGS (PRICE PER SQ. FT./ MONTH)</b>	
<p><b>HIDALGO COUNTY PRECINCT NO. 1 SITES:</b></p> <ol style="list-style-type: none"> <li>1902 Joe Stephens- Weslaco, Texas</li> <li>Precinct No. 1 Parks Office- Delta Lake &amp; shop</li> <li>Precinct No. 1 Shop- 1902 Joe Stephens (Rear), Weslaco, Tx</li> <li>Precinct No. 1 Two (2) each Portable Buildings at Sunrise Hill Park, Weslaco, Tx</li> <li>Sunrise Hill- Pavilion, Weslaco, Tx</li> <li>Veterans Park Facilities, Monte Alto, Tx</li> <li>Collection Site (UNDER CONTRUCTION) North of Sunrise Hill Park, Weslaco Tx</li> </ol>	<p><b>BILLING ADDRESS:</b></p> <p>1902 Joe Stephens Weslaco, Texas 78596 Contact: Joseph Palacios/Noe Montez 956-968-8733</p>
<p><b>HIDALGO COUNTY PRECINCT NO. 2 SITES:</b></p> <ol style="list-style-type: none"> <li>Corner of State &amp; Birch- 301 E. State - Pharr</li> <li>Corner of State &amp; Corner Office- 329 E. State- Pharr</li> <li>Mechanic Precinct No. 2 Shop- 329 E. State- Pharr</li> <li>Cypress Street- 109 N. Cypress- Pharr</li> <li>Las Milpas- Pharr- 3 Buildings- 6 2 Miles S. 281</li> <li>McAllen Palmer Pavilion- 301 E. Hackberry #R- McAllen</li> <li>McAllen Les Gilmore Kitchen- 301 E. Hackberry #R- McAllen</li> <li>McAllen House- 301 E. Hackberry- #HSE- McAllen</li> <li>Pharr-Lopezville-Rodriguez &amp; Minnesota (RR)</li> <li>Office- El Gato Collection Site- El Gato Road East Of Tower- Alamo</li> </ol>	<p><b>BILLING ADDRESS:</b></p> <p>301 E. State Pharr, Texas 78577 Contact: Yolanda Cisneros 956-787-1891</p>
<p><b>HIDALGO COUNTY PRECINCT NO. 3 SITES:</b></p> <ol style="list-style-type: none"> <li>Veteran Pavilion- 1 Mile South Inspiration Road- Mission</li> <li>Barbecue House, 1 Mile South Inspiration Road- Mission</li> <li>Los Ebanos Pavilion- Los Ebanos</li> <li>Anzalduas Park Office, 6 Miles South Conway- Mission</li> <li>Hidalgo County Precinct No. 3 Office -724 N. Breyfogle- Mission</li> <li>Hidalgo County Precinct No. 3 Office-7 Mile Line between Iowa and Texan Rd</li> <li>Motor Pool (mechanic shop)- 7 Mile Line between Iowa and Texan Rd</li> </ol>	<p><b>BILLING ADDRESS:</b></p> <p>724 N. Breyfogle Mission, Texas 78574 Contact Person: Norma Ceballos 956-585-4509</p>
<p><b>HIDALGO COUNTY PRECINCT NO. 4 SITES:</b></p> <ol style="list-style-type: none"> <li>Precinct No. 4 Office- 1102 N. Doolittle- Edinburg Tx</li> <li>Precinct No. 4 Shop Office &amp; Vehicle Service Area- 1102 N. Doolittle-Edinburg, Tx</li> <li>Precinct No. 4 Recovery Center- 1102 N. Doolittle, Edinburg Tx</li> <li>Precinct No. 4 Office -1051 N. Doolittle- Edinburg, Tx</li> </ol>	<p><b>BILLING ADDRESS:</b></p> <p>1102 N. Doolittle Road Edinburg, Texas 78541 Contact: Gloria Beltran 956-383-3112</p>



# EXHIBIT "B"

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**BID PAGE**

**HIDALGO COUNTY  
REQUEST FOR BID  
"PEST CONTROL SERVICES"  
RFB: 2009-010-03-04-ERT**

**EXHIBIT "B"**  
**HIDALGO COUNTY**  
**"PEST CONTROL SERVICES"**  
**BID NO. 2009-010-03-04-ERT**  
**BID PAGE**

Hidalgo County Sites: The following listed sites are to be billed to:

STES & ADDRESSES		PRICE (per month)	SITES & ADDRESSES		PRICE (per month)	SITES & ADDRESSES		PRICE (per month)
1	Administration Bldg 100 E. Cano Edinburg, Texas	\$	2	Courthouse 100 N. Closter Edinburg, Texas	\$	3	Courthouse, Annex I 100 N. Closter Edinburg, Texas	\$
4	Election's Office 101 S. 10 <sup>th</sup> Ave Edinburg, Texas 78539	\$	5	Old Juvenile Detention 1300 S. Hwy 281 Edinburg, Texas	\$	6	Precinct No. 3-Offices (Inva-La Maiston) 2401 N. Moorsfield Mission, Texas	\$
7	DPS & JP Offices 1212 S. 25 <sup>th</sup> Edinburg, Texas	\$	8	Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	\$	9	Extension Service 410 N. 13 <sup>th</sup> Edinburg, Texas	\$
10	DPS 410 N. 13 <sup>th</sup> Edinburg, Texas	\$	11	Health Department 1904 S. 25 <sup>th</sup> Street Weslaco, Texas	\$	12	McAllen License 300 E. Hackberry McAllen, Texas	\$
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	\$	14	Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	\$	15	McAllen Health Clinic 300 E. Hackberry McAllen, Texas	\$
16	Weslaco Health/WIC Clinic 1901 N. Bridge Weslaco, Texas	\$	17	Pharr Health/WIC Clinic 1905 E. Street Pharr, Texas	\$	18	JP's, Constables offices & Elsa Health/WIC Clinics 708 N. Edinburg St. Elsa, Texas	\$
19	Health & WIC Clinics Hwy. 83 1/4 MI. W. of Town Light Sullivan City, Texas	\$	20	Mission License 722 Breyfogle Mission, Texas	\$	21	Weslaco License 1902 Joe Stephens Weslaco, Texas	\$
22	Community Resource Center/WIC 6 <sup>th</sup> Street San Carlos, Texas	\$	23	Hidalgo Health/WIC Clinics 702 E. Tejano Hidalgo, Texas	\$	24	JP Office 1902 Joe Stephens Weslaco, Texas	\$
25	Delta Bldg. (Old Jail)-Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas	\$	26	After Care Program(Bill Separately) 1711 N. Bridge Weslaco, Tx	\$	27	Youth Village Boot Camp 1711 N. Bridge Weslaco, Texas	\$
28	Health/WIC Clinic 211 South Schuerbach Mission, Tx	\$	29	Rehab Center (Bill Separately) 1000 M. Road Edinburg, Tx	\$	30	430 <sup>th</sup> District Court 111 South 9 <sup>th</sup> Street Edinburg, Texas	\$
31	Community Resource Center 509 E. Earling Road San Juan, Texas	\$	32	Restitution Center(Bill Separately) 1124 N. M Road Edinburg, Tx	\$	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas	\$
34	Bennet Building 216 N. 12 Ave. Edinburg, Texas	\$	35	Adult Probation Facility 3100 S. Bus. 281, Bldg.-B Edinburg, Texas	\$	36	Administration Building (Ika K-Mart Building) 2802 S. Bus. 281 Edinburg, Texas	\$
37	JP'S & Constables offices 730 Breyfogle Mission, Texas	\$	38	Boy's and Girl's Club 6 <sup>th</sup> St. San Carlos, Texas	\$	39	Progreso Resource Center 5 Mile South Bus. 83 on FM 1015 Progreso, Texas	\$
40	Old Carpenters Shop 219 E. Loeb Edinburg, Texas	\$	41	Buildings and Grounds Office 3100 S. 281, Bldg.-D Edinburg, Texas	\$	42	Juvenile Justice Center (approx. 140,000 sq ft.) 1001 N. Doanville Edinburg, Tx	\$

43	HIDTA Task Force - Offices 3100 S. Closter Edinburg, TX	\$	HIDTA Task Force - Storage 3100 S. Closter Edinburg, TX	\$	45	Buildings and Grounds - Storage (4 Buildings -9964 sq. ft total) 3100 S. Bus 281. Bldgs. D-G Edinburg, TX	\$
46	County Clerks- Document Storage (fina Robert's Chevrolet) 317 N. Closter Edinburg, TX	\$	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, TX	\$	48	Multi-Purpose Facility (San Juan -CRC Tower bldg.) 1429 South Tower Road Alamo, TX 78516	\$
49	Election Warehouse 317 N. Closter Edinburg, TX	\$		\$			\$

**HIDALGO COUNTY PRECINCT NO. 1 SITES:**

<b>BILL TO ADDRESS:</b> 1902 Joe Stephens Weslaco, Texas 78596 Contact: Joseph Palacios 956-968-8733							
1.	Precinct No. 1 Office 1902 Joe Stephen Weslaco, Texas	\$	Precinct No. 1 Parks Office- Della Lake & Shop	\$	3.	Precinct No. 1 Shop- 1902 Joe Stephens (Rear)	\$
4.	Precinct No. 1 (Two 2 each) Portable Buildings at Sunrise Hill Park, Weslaco TX.	\$	Sunrise Hill Pavilion Weslaco, TX	\$	6	Veteran Park Facilities Monte Alto, TX	\$
7	Collection Site (Under Construction) North of Sunrise Hill Park, Weslaco, TX	\$		\$			\$

**HIDALGO COUNTY PRECINCT NO. 2 SITES:**

<b>BILL TO ADDRESS:</b> 301 E. State Pharr, Texas 78577 Contact: Yolanda Cisneros 956-787-1891							
1	Corner of State & Birch 301 E. State Pharr, TX	\$	Corner of State & Corner Office 329 E. State Pharr, TX	\$	3.	Mechanics Precinct, No. 2 Shop-	\$
4	Cypress Street- 109 N. Cypress Pharr, TX	\$	Las Milpas- 3 Buildings 6 1/2 Miles S. 281 Pharr, TX	\$	6	McAllen Palmer Pavilion 301 E. Hackberry #R McAllen, TX	\$
7	McAllen Les Gilmore Kitchen- 301 E. Hackberry #R McAllen, TX	\$	McAllen House 301 E. Hackberry: #HSE- McAllen, TX	\$	9.	Lopez-Jilic Rodriguez & Minnesota (RR) Pharr, TX	\$
10	Office- El Gato Collection Site El Gato Road East of Tower Alamo, TX	\$		\$			\$

**HIDALGO COUNTY PRECINCT NO. 3 SITES:**

<b>BILL TO ADDRESS:</b> 724 N. Breyfogle Mission, Texas 78574 Contact Person: Norma Ceballos 956-585-4509							
1.	Veteran Pavilion 1 Mile South Inspiration Road- Mission, TX	\$	Barbecue House, 1 Mile South Inspiration Road- Mission, TX	\$	3	Los Ebanos Pavilion- Los Ebanos, TX	\$
4.	Azaleas Park Office 6 Miles South Conway Mission, TX	\$	Hidalgo City Per No. 3 Office 724 N. Breyfogle Mission, TX	\$	6.	Hidalgo County Pct. 3 Office 7 Mile Line Between Iowa & Texan Rd. Mission, TX	\$
7.	Motor Pool (mechanic shop) 7 Mile Line between Iowa and Texan Rd Mission, TX	\$		\$			\$

HIDALGO COUNTY PRECINCT NO. 4 SITES:			
1	Hidalgo Cty, Prec 4 (Office) 1102 N. Doolittle Edinburg, TX	\$	
2	Hidalgo Cty, Prec 4 (Shop Office & Vehicle Service Area) 1102 N. Doolittle Edinburg, TX	\$	
3	Hidalgo Cty, Prec 4 (Recovery Center) 1102 N. Doolittle Edinburg, TX	\$	
4	Hidalgo Cty, Prec 4 (New Offices) 1101 N. Doolittle Edinburg, TX	\$	

LUMP SUM MONTHLY PRICES AND ADDITIONAL SITES PER SQ/FT	
TOTAL PRICE PER MONTH- HIDALGO COUNTY SITES:	\$
UNIT PRICE FOR THE ADDITION OF AN HIDALGO COUNTY SITE:	\$ sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 1:	\$ sq. ft.
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 1 SITE:	\$ sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 2:	\$ sq. ft.
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 2 SITE:	\$ sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 3:	\$ sq. ft.
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 3 SITE:	\$ sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 4:	\$ sq. ft.
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 4 SITE:	\$ sq. ft.
ADDITIONAL SERVICES:	
BEE ERADICATION:	
1. Fees for extermination/handling of "live bees" for the County, each call being a "real call" confirmed by the Hidalgo County Buildings and Grounds	\$ _____ per treatment
2. Fees for calls that do not require extermination/handling of "live bees" for the County each call being a "false call".	\$ _____ per treatment
TERMITE TREATMENT:	\$ _____ per treatment

BIDDER'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP CODE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

# EXHIBIT “C”

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## INSURANCE REQUIREMENTS

HIDALGO COUNTY  
REQUEST FOR BIDS  
“PEST CONTROL SERVICES”  
RFB No.: 2009-010-03-04-ERT

## EXHIBIT "C"

### Insurance Requirements

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar (\$500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.
2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand (\$500,000.00) arising out of the services provided to County hereunder.
3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

# Insurance Requirement Acknowledgment

I, \_\_\_\_\_, authorized representative for \_\_\_\_\_,  
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners= Court;

will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners= Court; currently carry the following:

Automobile Liability: \$ \_\_\_\_\_ General Liability: \$ \_\_\_\_\_

have already been met, see attached copy of insurance certificate.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

## **Notice to Bidder:**

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company=s obligation to maintain the appropriate insurance coverage throughout the term of the contract.

**THIS FORM MUST ACCOMPANY BID PACKET**

# PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, \_\_\_\_\_, possess all of the APPLICABLE:

- 1. Licenses: \_\_\_\_\_
- 2. Bonds: \_\_\_\_\_
- 3. Certificates: \_\_\_\_\_
- 4. Permits: \_\_\_\_\_
- 5. Other: \_\_\_\_\_

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

\* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

## EXHIBIT "D"

<b>CONFLICT OF INTEREST QUESTIONNAIRE</b> For vendor or other person doing business with local governmental entity		<b>FORM CIQ</b>
<p><b>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.</b></p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	<b>OFFICE USE ONLY</b>	
<p><b>1</b> Name of person who has a business relationship with local governmental entity.</p>	Date Received: _____	
<p><b>2</b> <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire.</p> <p style="text-align: center;">(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</p>		
<p><b>3</b> Name of local government officer with whom filer has employment or business relationship.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p> <p>This section (item 3 including subparts A, B, C &amp; D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p> <p>A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?</p> <p style="text-align: center;"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?</p> <p style="text-align: center;"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>D. Describe each employment or business relationship with the local government officer named in this section.</p>		
<p><b>4</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of person doing business with the governmental entity      Date</p>		



**HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION**

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?:                      Yes    No  
If yes, by whom?:    Texas Building & Procurement Commission                      Other \_\_\_\_\_  
Indicate Certification No(s): \_\_\_\_\_ or Are Certificate(s) Attached?:    Yes    No

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**LIST OF CERTIFIED HUB SUBCONTRACTORS**  
(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: \_\_\_\_\_ %  
(List HUB Subcontractor information below).

HUB Subcontractor Name: \_\_\_\_\_ HUB Status: \_\_\_\_\_  
Certifying Agency (Check all applicable):    Texas Building & Procurement Commission    Other  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_ Phone No.: (    )  
Subcontract Amount: \$ \_\_\_\_\_ Description of Work to be Performed: \_\_\_\_\_

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HUB Subcontractor Name: \_\_\_\_\_ HUB Status: \_\_\_\_\_  
Certifying Agency (Check all applicable):    Texas Building & Procurement Commission    Other  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_ Phone No.: (    )  
Subcontract Amount: \$ \_\_\_\_\_ Description of Work to be Performed: \_\_\_\_\_

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HUB Subcontractor Name: \_\_\_\_\_ HUB Status: \_\_\_\_\_  
Certifying Agency (Check all applicable):    Texas Building & Procurement Commission    Other  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_ Phone No.: (    )  
Subcontract Amount: \$ \_\_\_\_\_ Description of Work to be Performed: \_\_\_\_\_

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- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

**Nonresident alien who becomes a resident alien.**

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments (after December 31, 2002). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 4 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see *Special rules regarding partnerships* on page 1.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

**Limited liability company (LLC).** If you are a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Treasury regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line. Check the appropriate box for your filing status (sole proprietor, corporation, etc.), then check the box for "Other" and enter "LLC" in the space provided.

**Other entities.** Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

**Note.** You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

### Exempt From Backup Withholding

If you are exempt, enter your name as described above and check the appropriate box for your status, then check the "Exempt from backup withholding" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

**Exempt payees.** Backup withholding is not required on any payments made to the following payees:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
  2. The United States or any of its agencies or instrumentalities,
  3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
  4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
  5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
  7. A foreign central bank of issue,
  8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
  9. A futures commission merchant registered with the Commodity Futures Trading Commission,
  10. A real estate investment trust,
  11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
  12. A common trust fund operated by a bank under section 584(a),
  13. A financial institution,
  14. A middleman known in the investment community as a nominee or custodian, or
  15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt recipients listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt recipients except for 9
Broker transactions	Exempt recipients 1 through 13. Also, a person registered under the investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt recipients 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt recipients 1 through 7

<sup>1</sup>See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup>However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees; and payments for services paid by a federal executive agency.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-owner LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter your SSN (or EIN, if you have one). If the LLC is a corporation, partnership, etc., enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.socialsecurity.gov](http://www.socialsecurity.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer ID Numbers under Related Topics. You can get Forms W-7 and SS-4 from the IRS by visiting [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Writing "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt recipients, see *Exempt From Backup Withholding* on page 2.

**Signature requirements.** Complete the certification as indicated in 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
5. Sole proprietorship or single-owner LLC	The owner <sup>3</sup>
For this type of account:	Give name and EIN of:
6. Sole proprietorship or single-owner LLC	The owner <sup>3</sup>
7. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), if you are a sole proprietor, IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules regarding partnerships* on page 1.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

**Certification  
Regarding Debarment, Suspension and Ineligibility**

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Date: \_\_\_\_\_

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

**EXHIBIT "B"**  
**VENDOR'S BID**

BIDDER'S NAME: Pro-Tech Post Controls

ADDRESS: P.O. Box 4554

CITY/STATE/ZIP CODE: McAllen, TX 78502

PHONE NUMBER: (956) 686-9998 FAX NUMBER: —

E-MAIL ADDRESS: ptechtcontrol@hotmail.com

AUTHORIZED SIGNATURE: Paul Mackinnon

PRINTED NAME: Paul Mackinnon TITLE: Owner

**EXHIBIT "B"**  
**HIDALGO COUNTY**  
**"PEST CONTROL SERVICES"**  
**BID NO. 2009-010-03-04-ERT**  
**BID PAGE**

**Hidalgo County Building & Grounds**  
 3100 S. Bus. 281, Bldg. D  
 Edinburg, Texas 78539  
 Contact: Daniel Flores 956-289-7850, 289-7851, 289-7852, 289-7853  
 956-318-2648 fax

Hidalgo County Sites: The following listed sites are to be billed to:

SITES & ADDRESSES		PRICE (per month)	SITES & ADDRESSES		PRICE (per month)	SITES & ADDRESSES		PRICE (per month)
1	Administration Bldg. 100 E. Cano Edinburg, Texas	\$ 30	2	Courthouse 100 N. Closter Edinburg, Texas	\$ 40	3	Courthouse, Annex 1 100 N. Closter Edinburg, Texas	\$ 40
4	Edinburg's Office 101 S. 10 <sup>th</sup> Ave Edinburg, Texas 78539	\$ 20	5	Old Juvenile Detention 1300 S. Hwy 281 Edinburg, Texas	\$ 20	6	Prisect No. 3, Office (Tva-La Mansion) 2401 N. Moorfield Mission, Texas	\$ 30
7	DPS & JP Offices 1212 S. 25 <sup>th</sup> Edinburg, Texas	\$ 20	8	Edinburg Health/WIC Clinics 3105 E. Richardson Edinburg, Texas	\$ 20	9	Extension Service 410 N. 13 <sup>th</sup> Edinburg, Texas	\$ 20
10	DPS 410 N. 13 <sup>th</sup> Edinburg, Texas	\$ 20	11	Health Department 1304 S. 25 <sup>th</sup> Street Westico, Texas	\$ 20	12	McAllen license 300 E. Hackberry McAllen, Texas	\$ 20
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	\$ 30	14	Mission Health/WIC Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	\$ 20	15	McAllen Health Clinic 300 E. Hackberry McAllen, Texas	\$ 20
16	Westico Health/WIC Clinic 1901 N. Bridge Westico, Texas	\$ 30	17	Pharr Health/WIC Clinic 1905 Ft Street Pharr, Texas	\$ 20	18	JP's, Conables offices & Elsa Health/WIC Clinics 708 N. Edinburg St. Elsa, Texas	\$ 40
19	Health & WIC Clinics Hwy. 83 1/4 Mi. W. of Town Light Sullivan City, Texas	\$ 30	20	Mission License 722 Breyfogle Mission, Texas	\$ 20	21	Westico License 1902 Joe Stephens Westico, Texas	\$ 20
22	Community Resource Center/WIC 6 <sup>th</sup> Street San Carlos, Texas	\$ 20	23	Hidalgo Health/WIC Clinics 702 E. Tejano Hidalgo, Texas	\$ 30	24	JP Office 1902 Joe Stephens Westico, Texas	\$ 20
25	Delta Bldg. (Old Jail) - Storage Bldg 3100 S. Hwy 281, -C Edinburg, Texas	\$ 20	26	After Care Program (Bill Separately) 1711 N. Bridge Westico, Tx	\$ 50	27	Youth Village Boot Camp 1711 N. Bridge Westico, Texas	\$ 50
28	Health/WIC Clinic 211 South Scherbach Mission, Tx	\$ 30	29	Rehab Center (Bill Separately) 1000 M. Road Edinburg, Tx	\$ 50	30	430 <sup>th</sup> District Court 111 South 9 <sup>th</sup> Street Edinburg, Texas	\$ 20
31	Community Resource Center 509 E. Earling Road San Juan, Texas	\$ 20	32	Rehabilitation Center (Bill Separately) 1124 N. M Road Edinburg, Tx	\$ 60	33	Horizon Building 224 N. 12 Ave. Edinburg, Texas	\$ 20
34	Beneke Building 216 N. 12 Ave. Edinburg, Texas	\$ 20	35	Adult Probation Facility 3100 S. Bus 281, Bldg. -B Edinburg, Texas	\$ 40	36	Administration Building (Ra-K-Mart Building) 2802 S. Bus. 281 Edinburg, Texas	\$ 40
37	JP'S & Constables offices 730 Breyfogle Mission, Texas	\$ 20	38	Boy's and Girl's Club 6 <sup>th</sup> St. San Carlos, Texas	\$ 20	39	Progresso Resource Center 5 Mile South Bus. 83 on FM 1015 Progresso, Texas	\$ 20
40	Old Carpenters Shop 219 E. Loebe Edinburg, Texas	\$ 10	41	Buildings and Grounds Office 3100 S. 281, Bldg. -D Edinburg, Texas	\$ 20	42	Juvenile Justice Center (approx. 140,000 sq ft) 1001 N. Decolite Edinburg, Tx	\$ 140

43	HIDTA Task Force - Offices 3100 S. Closter- Edinburg, TX								
44	HIDTA Task Force - Storage 3100 S. Closter Edinburg, TX								
46	County Clerk's - Document Storage (Ova Robert's Chevrolet) 317 N. Closter Edinburg, TX	47	Health/WIC/Tax & Planning Offices 722 Breyfogle Mission, TX						
49	Electron Warehouse 317 N. Closter Edinburg, TX								
45	Buildings and Grounds - Storage (4 Buildings - 8964 sq. ft total) 3100 S. Bus 281, Bldgs. D-G Edinburg, TX	48	Multi-Purpose Facility (San Juan - CRC Tower Bldg) 1429 South Tower Road Alamo, TX 78316						

**HIDALGO COUNTY PRECINCT NO. 1 SITES:**

1	Precinct No. 1 Office 1902 Joe Stephens Westaco, Texas	2	Precinct No. 1 Parks Office - Delta Lake & Shop	3	Precinct No. 1 Shop - 1902 Joe Stephens (Rear)				
4	Precinct No. 1 (Two 2 each ) Portable Buildings at Sunrise Hill Park, Westaco, TX	5	Sunrise Hill Pavilion Westaco, TX	6	Veteran Park Facilities Monte Alto, TX				
7	Collection Site (Under Construction) North of Sunrise Hill Park, Westaco, TX								

**HIDALGO COUNTY PRECINCT NO. 2 SITES:**

1	Corner of State & Birch 301 E. State Pharr, TX	2	Corner of State & Corner Office 329 E. State Pharr, TX	3	Mechanics Precinct No. 2 Shop - 329 E. State Pharr, TX				
4	Cypress Street - 109 N. Cypress Pharr, TX	5	Las Milpas - 3 Buildings 6 1/2 Miles S. 281 Pharr, TX	6	McAllen Palmer Pavilion 301 E. Hackberry #R McAllen, TX				
7	McAllen Las Gilmore Kitchen - 301 E. Hackberry #R McAllen, TX	8	McAllen House 301 E. Hackberry - #HSE - McAllen, TX	9	Lopezville Rodriguez & Minnesota (RR) Pharr, TX				
10	Office - El Galo Collection Site El Galo Road East of Tower Alamo, TX								

**HIDALGO COUNTY PRECINCT NO. 3 SITES:**

1	Veteran Pavilion 1 Mile South Inspiration Road - Mission, TX	2	Barbecue House, 1 Mile South Inspiration Road - Mission, TX	3	Los Ebanos Pavilion - Los Ebanos, TX				
4	Anadidas Park Office 6 Miles South Conway Mission, TX	5	Hidalgo Cty. Pol. No. 3 Office 724 N. Breyfogle Mission, TX	6	Hidalgo County Pol. 3 Office 7 Mile Line Between Iowa & Tezan Rd. Mission, TX				
7	Motor Pool (mechanic shop) 7 Mile Line between Iowa and Tezan Rd Mission, TX								

**BILL TO ADDRESS:**

301 E. State  
Pharr, Texas 78577  
Contact: Yolanda Cisneros 956-787-1691

**BILL TO ADDRESS:**

1902 Joe Stephens  
Westaco, Texas 78396  
Contact: Joseph Palumbo 956-968-8733

**BILL TO ADDRESS:**

724 N. Breyfogle  
Mission, Texas 78574  
Contact Person: Norma Caballero 956-585-4509

HIDALGO COUNTY PRECINCT NO. 4 SITES:				BILLING ADDRESS:	
1	Hidalgo Cty. Prec. 4 (Office) 1102 N. Doodline Edinburg, Tx	2	Hidalgo Cty. Prec. 4 (Shop Office & Vehicle Service Area) 1102 N. Doodline Edinburg, Tx	3	1102 N. Doodline Road Edinburg, Texas 78541 Contract: Olera Bellini 956-383-3112
4	Hidalgo Cty. Prec. 4 (New Offices) 1101 N. Doodline Edinburg, Tx			Hidalgo Cty. Prec. 4 (Recovery Center) 1102 N. Doodline Edinburg, Tx	

<b>LUMP SUM MONTHLY PRICES AND ADDITIONAL SITES PER SQ/FT</b>		\$	
<b>TOTAL PRICE PER MONTH- HIDALGO COUNTY SITES:</b>		\$	1410.00
UNIT PRICE FOR THE ADDITION OF AN HIDALGO COUNTY SITE:		\$	.02 sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 1:		\$	170.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 1 SITE:		\$	.02 sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 2:		\$	210.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 2 SITE:		\$	.02 sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 3:		\$	150.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 3 SITE:		\$	.02 sq. ft.
TOTAL PRICE PER MONTH- HIDALGO COUNTY PRECINCT NO. 4:		\$	90.00
UNIT PRICE FOR THE ADDITION OF A PRECINCT NO. 4 SITE:		\$	.02 sq. ft.
<b>ADDITIONAL SERVICES:</b>			
<b>BEE ERADICATION:</b>			
1. Fees for extermination/handling of "live bees" for the County, each call being a "real call" confirmed by the Hidalgo County Buildings and Grounds		\$ 400.00	\$ 400.00
2. Fees for calls that do not require extermination/handling of "live bees" for the County each call being a "false call"		\$ 50.00	\$ 50.00
<b>TERMITE TREATMENT:</b>		\$ 2.60 L.F.	per treatment

\* Measured & priced by Linear Footage

EXHIBIT "C"  
INSURANCE REQUIREMENTS

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/03/2009

<b>PRODUCER</b> Hooper & Hines Insurance P.O. Box 551506 Dallas TX 75355-1506 (214) 327-6377	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> Pro-Tech Pest Control Jose Raul Martinez Jr. P.O. Box 4254 McAllen TX 78502-4254	INSURER A: Tudor Insurance Co.	37982
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

WBR ADD'L LTR INSUR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	PGL780732	01/29/2009	01/29/2010	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 PEST CONTROL SERVICES PERFORMED BY THE INSURED

AT 016208

### CERTIFICATE HOLDER

HIDALGO COUNTY  
 ATTN: MARY MALDONADO  
 2802 S. HWY 281  
 EDINBURG, TEXAS 78539

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*M. P. Maldonado*

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/25/2009

**PRODUCER**  
Singletery Insurance  
3401 W. Alberta rd  
Edinburg, Texas 78539

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

**INSURED**  
Jose Raul Martinez Jr. DBA: Protech Pest Control  
PO BOX 4254  
McAllen, Tx 78502

**INSURERS AFFORDING COVERAGE**

INSURER A:	ALLSTATE INSURANCE	NAIC #
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	048799597	12/14/2008	12/14/2009	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 300,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 500,000
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

ACORD 25 (2001/08)

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