



ARTURO GUAJARDO, JR.
HIDALGO COUNTY CLERK

March 25, 2009

SUBJECT: Transfer of Change Fund

Department Head: Arturo Guajardo, Jr.

Department Name: Hidalgo County Clerk's Office

Honorable Commissioners' Court of Hidalgo County:

The Hidalgo County Clerk's Office is requesting permission to use the \$100.00 change fund, originally designated for the use in the Mission Substation to be transferred to the change fund used at the Court House. The change fund will be used for two additional cash boxes needed at the main office.

DEPARTMENT HEAD SIGNATURE:

A handwritten signature in blue ink, appearing to be "Arturo Guajardo, Jr.", is written over a horizontal line.

APPROVED COMMISSIONERS' COURT:

DATE:

ATTEST COUNTY CLERK:

__/__/__
