

HIDALGO COUNTY
Professional Engineering Services
Contract # C-08-381-09-16
Work Authorization Form

Work Authorization No. 12

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1. of the Agreement made by and between the **HIDALGO COUNTY**, acting herein by and through Commissioner's Court, hereinafter called the "**Owner**," and, **R. GUTIERREZ ENGINEERING CORPORATION**, professional engineers of Pharr, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide civil-site services for the development of plans, specifications and estimate for the construction of a the new Precinct 2 Administrative Office Complex. The project is located on Hall Acres Road in Pharr, Texas.

The scope of services to be provided by the **Owner** is identified in **Attachment A – Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **Attachment B – Scope of Services to be Provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is included in **Attachment D – Proposed Fee**. The actual amount payable for services under this Work Authorization will be in accordance with Article 6.

PART 3. PAYMENT

Payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Article 9.

PART 4. FUNDING

This Work Authorization No. 12 shall be funded through funding source:

Account No. _____

Requisition No. _____ (must be included after CC approval)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate upon completion of the scope of services of the work as provided in Article 4.

PART 6. RESPONSIBILITIES AND OBLIGATIONS


This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACCEPTANCE AND ACKNOWLEDGEMENT

This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of ___ day of _____, 2009.

ENGINEER:

R. Gutierrez Engineering Corporation

By: 
Name: Ramiro Gutierrez, P.E.
Title: President

OWNER:

COUNTY OF HIDALGO

By: _____
Name: Hector "Tito" Palacios
Title: Commissioner Pct. No. 2

By: _____
Name: Juan D. Salinas
Title: County Judge

LIST OF ATTACHMENTS

- ATTACHMENT A – Services to be Provided by the Owner
- ATTACHMENT B – Services to be Provided by the Engineer
- ATTACHMENT C – Work Schedule
- ATTACHMENT D – Proposed Fee

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ATTACHMENT A
Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project**.

General

The **Owner** will provide to the **Engineer** the following:

- (1) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 6 and Article 9 of this Agreement.
- (2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, **State** and Federal agencies that the **Engineer** cannot easily obtain.
- (3) Provide any available relevant data the **Owner** may have on file concerning the project.
- (4) Provide timely review and decisions in response to the **Engineer's** request for information and/or required submittals and deliverables.
- (5) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.
- (6) Payment of all fees, to the various agencies, associated with the reviewing, processing, and recording of the subdivision plat. Or, reimbursement to the **Engineer** of all fees paid on behalf of the **Owner** for the reviewing, processing, and recording of the subdivision plat.

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EXHIBIT B

Services to be Provided by the Engineer

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project**.

The **Engineer** will provide to the **Owner** the following:

The Engineer shall render specific engineering services for the development of the Project and fulfillment of this Agreement as follows:

PART I – PRELIMINARY ENGINEERING

The Engineer will perform, or provide for, preliminary professional engineering and surveying services associated with the civil-site plans for the development of the Precinct 2 Administrative Office Complex. The engineer will develop preliminary layouts of the proposed civil-site improvements and review them with Owner and the City of Pharr for the purpose of obtaining the necessary approvals to construct the project. The engineer will establish horizontal and vertical control for use in developing the Project. The Engineer will develop a final schematic design of the proposed civil-site project improvements.

PART II – PLANS, SPECIFICATIONS & ESTIMATE

The Engineer will develop detailed design drawings of the proposed civil-site improvements for the office complex project. The design services will include sanitary sewer, water, drainage, grading, paving and dimensional control plans.

The Engineer will prepare a cost estimate of the parts of the work developed by the Engineer for the Owner to plan for and bid those parts of the work.

The Engineer will prepare bid documents for the parts of the work designed by the Engineer and will assist the County with the advertising and bid opening process for the project. The Engineer will evaluate the bids received and make a recommendation to the County as to the awarding of the project to the lowest responsive bidder.

PART III – SUBDIVISION PACKAGE

The Engineer will develop a subdivision package for the project and process the subdivision plat through the final approval stage with the City of Pharr and recordation with the office of the Hidalgo County Clerk. **Hidalgo County will be responsible for payment of all fees associated with the processing and recording of the subdivision plat.**

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EXHIBIT C
Work Schedule

The schedule for the work in this Work Authorization shall commence on the date of execution of this Work Authorization and continue for:

(1) a period which may reasonably be required for performing the topographic and boundary surveying services called for as described in Exhibit B of this Work Authorization including any extra work and any required additions thereto; or

(2) a period extending 12 months after the completion of the services called for as described in Exhibit B of this Work Authorization.

The final acceptance by the Owner of the services called for as described in Exhibit B of this Work Authorization shall serve as evidence of completion of the work on this Work Authorization.

Fee Proposal

TASK	PROFESSIONAL SERVICES FEE
PRECINCT 2 ADMINISTRATIVE OFFICES SUBDIVISION	
Preliminary Engineering	\$20,000
Design Phase Services Fee	\$12,000
Construction Phase Services Fee	\$8,000
Subdivison Plat	\$7,500
TOTAL **	\$47,500
<p>Note: County to pay for subdivision plat processing fees.</p>	