

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Hidalgo County Constable Precinct 3		
Billing Address:	730 N. Brexley Rd Mission, TX 78572		
Fuel Card Manager:	Raquel V. Cavazos		
	This person can not have use of the fuel card		
Phone Number:	956-205-7031	County Email:	Raquel.cavazos@co.hidalgo.tx.us
Web user Name:		Password:	
Hidalgo Co Acct Number:	9-1100-421-00-293-001-0-682		
Requested By:	Lazaro Gallardo, Jr.	Lazaro Gallardo, Jr.	
	Sign & Print Elected/Official Supervisor/Director		

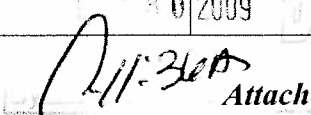
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
620 SZR	2001 Ford Crown Victoria	2FAFP71WX1X169632	
230 188	2006 Ford F150 Pickup	1FTPX12V16KD82030	
102 4098	2002 Ford F150 Pickup	1FTRW07L22KE23966	
102 4099	2005 Ford F150 Pickup	1FTRW07L42KE23967	
102 4170	2008 Ford Crown Victoria	2FAFP71V08X138987	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Santos Alaniz				
Leroy Ortiz				
Dan Broyles				



 2/11/2009

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Fuel Card Manager:	_____		
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893 598	2003 Ford Crown Victoria	2FAFP71W53X115044	
103 8707	2008 Ford F150 Pickup	1FTPX14V08X138987	
230 190	2006 Ford F150 Pickup	1FTPX12V56KD82029	
230 192	2006 Ford F150 Pickup	1FTPX12V36KD82031	
890 259	2005 Ford Crown Victoria	2FAFP71W5X123515	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

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890 260	2005 Ford Crown Victoria	2FAFP71W15X123516	
103 8708	2008 Ford F150 Pickup	1FPPX14V08FB16668	
54L DV9	2002 Ford F150 Pickup	1FTRED73X2KD20150	
58D Y45	2002 GMC Sierra Pickup	1GTEC14VX2Z228210	
618 SZR	2001 Ford Crown Victoria	2FAFP71W41X169626	

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619 SZR	2001 Ford Crown Victoria	2FAFP71W51X169618	

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