

Richard Ozuna

From: SCAAP [SCAAP@usdoj.gov]
Sent: Monday, April 06, 2009 4:01 PM
To: SCAAP
Subject: FY 2009 SCAAP Application Announcement

Dear SCAAP Participant:

The State Criminal Alien Assistance Program (SCAAP) provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating certain undocumented criminal aliens. The Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice administers SCAAP.

The OJP Grants Management System (GMS) will open on **Monday, April 6, 2009** to accept applications for FY 2009 funds. All applications must be submitted electronically at <https://grants.ojp.usdoj.gov/>.

Please review the following information before beginning your SCAAP application:

Reporting Period

The FY 2009 reporting period for inmate and salary cost data is July 1, 2007 - June 30, 2008.

CEO

SCAAP payments must go directly to eligible states and localities. Authorized jurisdiction employees for SCAAP purposes must be listed as either the Authorized Representative or Alternate Contact in the GMS User Profile. The chief executive officer (CEO) of an eligible jurisdiction may apply directly or delegate authority to another jurisdiction official. **The CEO is generally considered the highest ranking elected or appointed official of a unit of government. An application without the CEO information included will be significantly delayed.**

Costs

Salary cost data must be actual dollar amounts paid for correctional officers salaries during the reporting period.

Inmate Data

You may include undocumented criminal aliens that meet the SCAAP eligibility criteria and were incarcerated for four or more consecutive days during the 12-month reporting period. Inmate data will be reviewed by the U.S. Department of Homeland Security (DHS).

Payments

SCAAP payments are calculated simultaneously, with applicants receiving a prorated payment based on the appropriation; costs submitted, and inmates as determined by DHS. All SCAAP payments are made electronically to the applicant's bank account of record identified during the application process. **All SCAAP payments must go to the jurisdiction's general fund. The jurisdiction's EIN (tax identification) and vendor number must be used when applying for SCAAP funds.**

Deadline

The deadline for submitting **all** completed SCAAP applications is **Tuesday, May 12, 2009 at 6:00 p.m. (e.s.t.)**.

New SCAAP Program Requirement

Based on new requirements included in the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162), **all FY 2007 through 2009 SCAAP funds must be used for correctional purposes only**. FY 2009 awardees will be required, during the award acceptance process, to provide basic information on how the funds will be expended for correctional purposes.

Guidance

Guidance for SCAAP is available at http://www.ojp.usdoj.gov/BJA/grant/2009_SCAAP_Guidelines.pdf

Customer Service

Grants Management System Login Issues and Password Resets: 1-888-549-9901 Option 2

4/6/2009

GMS Helpdesk: gmshelp@ojp.usdoj.gov

BJA remains dedicated to assisting all customers with any technical or programmatic questions they might have. The SCAAP Support Desk can be contacted at 1-202-353-4411 or by email at SCAAP@usdoj.gov.

Sincerely,

Payments Programs Team
Bureau of Justice Assistance