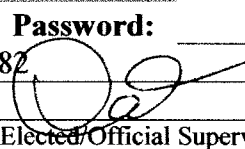


# COMDATA FUEL CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card     
  Add Driver Pin     
  Delete Cancel Card     
  Delete/Cancel Driver

<b>Department:</b>	BUILDINGS & GROUNDS
<b>Billing Address:</b>	P.O.BOX 1356 EDINBURG, TX 78439
<b>Fuel Card Manager:</b>	ALMA R. YBARRA
	This person can not have use of the fuel card
<b>Phone Number:</b>	956-289-7851
<b>County Email:</b>	ALMA.YBARRA@CO.HIDALGO.TX.US
<b>Web user Name:</b>	<b>Password:</b>
<b>Hidalgo Co Acct Number:</b>	9-1100-419-40—220-001-0-682
<b>Requested By:</b>	DANIEL FLORES
	 Sign & Print Elected/Official Supervisor/Director

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No	Vehicle Description	VIN Number	Purchasing Dept Only Card Number
106-2074	FORD E-250	IFTNE24W09DA55992	
106-2073	FORD E-250	IFTNE24W69DA55995	

APR 20 2009  
 9:53AM