



HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF GUADALUPE "LUPE" TREVIÑO

APR 22 2009
A. 9:43 AM

MEMORANDUM

TO: Martha Salazar, Purchasing Agent
Hidalgo County Purchasing Department

FROM: Lupe Treviño, Sheriff
Hidalgo County Sheriff's Office
by
Anacleto "Sonny" Martinez, Chief Deputy
Hidalgo County Sheriff's Office

DATE: April 21, 2009

RE: Claim-Four Paws Animal Hospital

A handwritten signature in blue ink, likely belonging to Anacleto "Sonny" Martinez, Chief Deputy Sheriff.

On April 3, 2009 a member of the Sheriff's Office Narcotic Unit, K-9 Handler Reginald Jackson along with his canine Bosco, were involved in foot pursuit that led to the injury of the canine. Investigator Jackson attempted to assist Bosco but was attacked by the canine. Investigator Jackson received a laceration to his left wrist and was treated at Mission hospital. As per the Health Department all canines involved in any form of attacks need to be quarantined and examined by their corresponding veterinarian. It is standard procedure that all K-9's can only be handled by their assigned handler therefore Inv. Jackson was instructed to take Bosco to Four Paws Animal Hospital. Being that Inv. Jackson was released late from Mission Hospital and was highly mediated he didn't advise his supervisor until early Monday morning. Sgt. Davila gave Inv. Jackson the necessary approval.

Investigator Jackson had already been involved in taking his canine to Four Paws under purchase order # 620198 for vaccinations. Investigator Jackson was not familiar with the purchase order process and was under the impression the purchase order was a blanket purchase order for veterinary services. Four Paws provided invoice # 21574 in the amount of \$ 201.95 for services rendered to Bosco. Since Investigator Jackson was on sick leave he followed procedure and submitted the invoice to Sgt. Miguel Davila on Monday, April 6th. Sgt. Miguel Davila submitted the invoice to the budget office on Thursday, April 16th. Sgt. Davila left the invoice on top of the Budget Officer's desk

without proper documentation. The budget office then requested information pertaining to the outstanding invoice. Special Services Captain Rodolfo Espinoza advised the budget office that it was protocol for the examination and had instructed Sgt. Davila to provide an explanation but Sgt. Davila was unable to get a hold of the budget officer. The budget office secretary recalls both Sgt. Davila and Capt. Espinoza dropping off the invoice and said they would return. Capt. Espinoza advised the budget officer that there was a second invoice missing. The second examination was rendered and invoice # 21725 in the amount of \$36.75 was provided to Inv. Jackson on April 14th. Inv. Jackson was then questioned about the missing invoice on April 20th. Inv. Jackson stated he had failed to submit the invoice and would submit on April 21st.

Our office is requesting that invoice #'s 21574 and 21575 be reviewed as possible claims.

Should you have any questions, please contact Monica Hinojosa at (956) 393-6024.

Four Paws Animal Hospital

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Dr Justin Cerelli
214 Conquest Blvd
Edinburg, TX 78539
(956) 383-2202

Hidalgo County Sheriff Dept.
711 El Cibolo rd
EDINBURG, TX 78539

Client ID: 2343
Invoice #: 21574
Date: 4/6/2009

Patient ID: 2343F	Species: Canine	Weight: 72.20 pounds
Patient Name: BOSCO	Breed: Malinois, Belgian	Birthdate: 05/28/2001 Sex: Male

	<u>Description</u>	<u>Staff Name</u>	<u>Quantity</u>	<u>Total</u>
4/6/2009	EXAMINATION	Dr. Justin S. Cerelli DVM	1.00	\$43.25
4/6/2009	previcox 227mg		7.00	\$29.05
4/6/2009	Simplicef 200mg		7.00	\$34.65
4/6/2009	RADIOGRAPH INITIAL VIEW		1.00	\$95.00

Patient Subtotal: \$201.95

Reminder

03/24/2009 Heartgard Plus 6mo. Canine 51-100lbs
09/24/2009 4DX hw/ehr/lyme/anaplas
09/24/2009 CANINE RABIES 1 YEAR
09/24/2009 CANINE ANNUAL VACC
09/24/2009 RATTLESNAKE VACC ANNUAL

Invoice Total: \$201.95

Total: \$201.95

Balance Due: \$201.95

Previous Balance: \$576.20 → vac

Balance Due: \$778.15

Scheduled Appointments:

Apt. for BOSCO on 4/16/2009 at 08:00 am.

Trust in the LORD with all your heart and lean not on your own understanding; in all your ways acknowledge him, and he will make your paths straight. Proverbs 3:5-6

Four Paws Animal Hospital

Dr Justin Cerelli
214 Conquest Blvd
Edinburg, TX 78539
(956) 383-2202

Hidalgo County Sheriff Dept.
711 El Cibolo rd
EDINBURG, TX 78539

Client ID: 2343
Invoice #: 21725
Date: 4/14/2009

Patient ID: 2343F	Species: Canine	Weight: 77.60 pounds
Patient Name: BOSCO	Breed: Malinois, Belgian	Birthdate: 05/28/2001 Sex: Male

	Description	Staff Name	Quantity	Total
4/14/2009	MEDICAL PROGRESS EXAM	Dr. Justin S. Cerelli DVM	1.00	\$36.75
Patient Subtotal:				\$36.75

- Reminder
- 03/24/2009 Heartgard Plus 6mo. Canine 51-100lbs
 - 09/24/2009 4DX hw/ehrl/lyme/anaplas
 - 09/24/2009 CANINE RABIES 1 YEAR
 - 09/24/2009 CANINE ANNUAL VACC
 - 09/24/2009 RATTLESNAKE VACC ANNUAL

Invoice Total:	\$36.75
Total:	\$36.75
Balance Due:	\$36.75
Previous Balance:	\$778.15
Balance Due:	\$814.90

F

P.O. # _____

Invoice Received By:
MHinojosa on 4/21/09

Good/Services Received By:
[Signature] on 4/14/09

9-1100-421-00-280-001-0-339

Justin Cerelli
AM