



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: Honorable Guadalupe "Lupe" Trevino, Sheriff
Aracelis Martinez, Chief Deputy
Hidalgo County Sheriff's Office

Via email amartinez@hidalgoco.org
Via fax (956) 393-6179

FROM: Leticia Saenz, CPPB, Contracts Manager
Hidalgo County Purchasing Department

DATE: May 5, 2009

RE: **NOTICE OF INTENT TO EXTEND CONTRACT**
Contract No. E-08-245-05-19 MOU-Prenatal Health Care Services of Inmates

Chief Martinez, please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court meeting of Tuesday, May 12, 2009 for:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
E-08-245-05-19	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the add'l one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

Provided under the current Interlocal Cooperation Contract, Hidalgo County Commissioners' Court has the option to exercise the additional one (1) year term of the five (5) year terms as specified under the same rates, terms, and conditions for the above mentioned contract.

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to letsaenz@yahoo.com by no later than 3:00 p.m. on Wednesday, May 6, 2009 in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES I do wish to obtain the additional year period extension.
NO I do not wish to obtain the extension/renewal.

If answer is no, please explain: _____

Hidalgo County Sheriff's Office
Authorized Signature: _____

Date: 5-6-09

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc File

2812 S. Business Highway 281 ★ Edinburg, Texas 78539 ★ (956) 318-2626 ★ Fax (956) 318-2629



HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF GUADALUPE "LUPE" TREVIÑO

FAX COVER SHEET
INFORMATION TRANSMITTED IS FROM
THE ADMINISTRATION DIVISION

TO FAX #: 318-2629
SENT TO: Leticia Saenz
FROM: Orma Salazar
DATE: 5/6/09

NUMBER OF PAGES INCLUDING COVER SHEET: 2

MESSAGE: _____

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