

**CELLULAR PHONE REQUEST FORM - W.1.2**  
**HIDALGO COUNTY, TEXAS**

(1) Type of Request:

Cellular Service Allowance (STIPEND)  Equipment Replacement

County Owned Department Assigned Cellular Service  Name Change

Delete Service

Other wireless device:  Data card  GPS  Blackberry  Other:

**STIPEND ONLY:**

(2) Requesting employee/position: \_\_\_\_\_

Department #: \_\_\_\_\_ Employee ID #: \_\_\_\_\_ Office: \_\_\_\_\_

(3) Type of duties:

Offsite duties  On-call duties  Law Enforcement / Emergency Response  Other: \_\_\_\_\_

(4) Describe how the use of this cell phone will benefit the county: INSURING CONTINUITY OF DUTIES  
ACCESS TO MOBILE EMAIL, FIELD INCIDENT REPORTING, EMERGENCY MANAGEMENT  
Mobile Laptops For Criminal System Database, WebEOC, Texas Forest Service

**COUNTY OWNED CELL PHONE ONLY:**

(5) TOTAL AMOUNT OF PURCHASE ORDER: (Purchase Order must cover total for fiscal year. Please allow an additional \$10-\$15 per device for fees)

Quantity: \_\_\_\_\_

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \$0.00 Account: \_\_\_\_\_ -532

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \$0.00 Account: \_\_\_\_\_ -662

Requisition Total: \_\_\_\_\_ Requisition Number: \_\_\_\_\_

**DATA CARDS, GPS or OTHER**

(6) Requesting employee/position: WESLEY BRADLEY


Department #: 300 Employee ID #: 138088 Office: FMO/ EMC

Service: \$ 55.00 /mo (x) 8 months = \$440.00 Account: \_\_\_\_\_ 9-1100-422-10-300-001-0 -532

Service: \$ \_\_\_\_\_ /mo (x) \_\_\_\_\_ months = \$0.00 Account: \_\_\_\_\_ -662

Requisition Total: 2,159.96 Requisition Number: 154005

(7) Elected Official/Department Head Authorization for Request:

 Juan Martinez 4/29/05

Signature Print Name Date

(8) Executive Office Authorization (Commissioner's Court Departments Only):

\_\_\_\_\_  
 Signature Print Name Date

(9) IT DEPARTMENT ONLY:

Service Type Codes: \_\_\_\_\_

Commissioner's Court Action:

Approved Date: \_\_\_\_\_  Disapproved