

**Martha Salazar**

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**From:** Martha Salazar [martha.salazar@co.hidalgo.tx.us]  
**Sent:** Thursday, June 04, 2009 1:32 PM  
**To:** 'carlos@agadc.com'; 'Edo'; 'roy.cazares@da.co.hidalgo.tx.us'  
**Cc:** 'Valde Guerra'; 'J.D. Salinas'; 'joseph.palacios@co.hidalgo.tx.us'; 'Humberto Garza'; 'mingo.villarreal@co.hidalgo.tx.us'; 'mona parras'; 'oscar.garza@co.hidalgo.tx.us'; 'gloria.beltran@co.hidalgo.tx.us'; 'Chris Trevino'; 'raul.silguero@co.hidalgo.tx.us'; 'Daniel Flores'  
**Subject:** Request by District Attorney-Procurement Method for former Adm. Bldg. Renovations/Repairs

**Mr. Garcia & Mr. Alcocer:**

The Purchasing Department has received verbal notice from the District Attorney (through Mr. Roy Cazares) that Mr. Guerra has decided to have all files on the first floor of the building, thus eliminating the need to address structural support issues that have arisen. Hopefully this decision will allow the completion of the plans, specifications and drawings for placement on CC for acceptance and approval. Mr. Cazares also requested information regarding job order contractors or trades, labor materials awarded coop vendors for the purpose of recommending/informing CC of obtaining sealed proposals for this type of construction services as opposed to publishing ads for sealed bids for the project. I have placed an agenda item on the next CC meeting (which is scheduled for 9:30 am on Monday, June 8, 2009) for discussion, consideration and action in connection with the District Attorney's request. Please make arrangements to attend this very important meeting and be prepared to give CC projected cost estimates and recommendations on both options:

- 1) to seek sealed proposals through both job order contractors and trades, labor and materials awarded cooperative purchasing program vendors (i.e. Herrera & Hunt and CAS), or;
- 2) publication of advertisements for sealed bids for the project;

**I ask that you acknowledge your attendance and be prepared with information necessary to answer questions by Commissioner's Court.**

If you require any further information or assistance regarding this matter, please do not hesitate to contact me.

**Please note that CC is on Monday, June 8, 2009 at 9:30 am and not the customary Tuesday.**

Yours truly,

*Martha L. Salazar*, CPPB  
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