

C O U N T Y *of* H I D A L G O

*Women, Infants and
Children Nutrition Program*

3105 W. University Dr.
Edinburg, Texas 78539
(956) 381-4646
(956) 380-4056 Fax

To: Darlene Bentacourt, Contract Manager
Hidalgo County Purchasing Department

From: Norma L. Longoria, WIC Director *NL*

Date: April 23, 2009

RE: Surveillance Security Systems

I would like to request to go out on bids for the surveillance security systems for the WIC Clinics.

Should you have any questions please call me.

HIDALGO COUNTY WIC PROGRAM SURVEILLANCE SECURITY SYSTEMS

PROJECT No. 2009-201-____-____-MSS

REQUEST FOR PROPOSAL

-REQUIREMENTS, SPECIFICATIONS, TERMS AND CONDITIONS:

1. SCOPE OF WORK: Hidalgo County is herein requesting a Proposal thru Hidalgo County Participation with State, TX-MAS, Buy Board, TCPN contract awarded vendors for: "SURVEILLANCE SECURITY SYSTEM" to be installed at all Hidalgo County WIC Clinics, including but not limited to the following minimum requirements/scope of work:
 - a. Security Cameras: Must be a digital system, with 30 day recording capability. Monitoring will be done at the reception area and must cover the following areas:
 - o Lobby Area (1)
 - o Front Entrance (1)
 - o Back Entrance (1)**Option II:**
 - o With additional Exterior areas (2)
 - o With additional Interior areas (2)
 - b. Remote internet access to security cameras must be provided for WIC Program Director.
 - c. Panic Button at reception area for life threatening situations.
 - d. Magnet Door Locks with Buzzer to be installed to access lobby inside office entrance and exit door. Buzzer is to be controlled by Receptionist.
 - e. Permits: Obtain any/all construction permits if required.
 - f. Proposal must be a TURN KEY solution to include: equipment, labor, setup, installation, maintenance and training.
2. Insurance Requirements: The vendor should provide proof of insurance as per County Requirements –Attached Exhibit "C".
3. CIQ Questionnaire: Attached conflict of Interest (Exhibit D) must be filed and recorded at County Clerks Office.
4. Equipment: Vendor warrants that they own or have access to all required equipment and instrumentation required for work performed under this proposal.
5. Certification Regarding Debarment: Attached Certification must be submitted with proposal.
6. Site Visit: A site visit should be conducted at all Clinics to ensure visual of all sites for accurate quotation. A List of Clinics is herein provided with addresses, phone numbers, and contact names.
7. Payment: Purchase order must be in place before starting any project. Payment will be made within 30 days upon receipt of an invoice.
8. Proposed Price: Fees must detail the following for each of the Clinics, and a lump sum amount for the complete project

cost:

- a. Equipment.
- b. Labor.
- c. Training.
- d. Support and Maintenance.

- 9. Schedule of Events: Proposal should include a schedule listing time frame for completion of project.
- 10. Contract: Awarded contract number must be included in proposal for verification of contract pricing.

ADDITIONAL INFORMATION

Written Proposals must be submitted by no later than 4:00 P.M. on Thursday _____.

Please submit via hand delivery or courier to 2802 S. Hwy. Business 281, Edinburg, TX 78539, or via postal mail to 2812 S. Hwy. Business 281, Edinburg, TX, or fax to 956-318-2629 or e-mail to moises.salazar@co.hidalgo.tx.us

Hidalgo County reserves the right to seek purchases/services from state awarded vendors or any other cooperative purchasing programs whenever it is in its best interest to do so.

All costs and expenses associated with the preparation and submission of (rfq's, bids, proposals and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

Further information required for this project can be requested in writing to, Moises Salazar, Buyer II at Moises.salazar@co.hidalgo.tx.us



Hidalgo County WIC Program Clinic Information Directory

LOCATION	PHONE	FAX	MODEM	CLINIC HOURS
Administrative Office - 1200 3105 W. University Drive Edinburg, Texas 78539 WIC Director: Norma Longoria, MS, LD	381-4632 381-4639 381-4646 381-8936 381-8556 381-9802 381-4640	380-4056 381-0297	381-8620	Mon. & Wed. 8:00am-5:30pm Tues. & Thurs. 8:00am-6:30pm Fri. 8:00am-5:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Edinburg WIC Clinic - 1201 3105 E. Richardson Edinburg, Texas 78539 Supervisor: Anabelle Ramirez, Nutr.	380-0363 380-0364 380-0908	316-3772	318-0453	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Mission WIC Clinic - 1202 211 South Schubach Mission, Texas 78572 Supervisor: Maritza Martinez, Nutr.	581-2723 581-2724 581-7517	584-8890	581-9768	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
McAllen WIC Clinic - 1203 300 East Hackberry McAllen, Texas 78501 Supervisor: Rosa Sepulveda, LVN	682-4580 682-4589 928-0138	686-9447	686-0005	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Pharr WIC Clinic - 1204 1903 North Fir Pharr, Texas 78577 Supervisor: Norma Flores, Nutr.	783-1151 783-1152 702-3385	702-2493	783-7251	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Hidalgo WIC Clinic - 1205 702 East Tejano Hidalgo, Texas 78557 Supervisor: Linda Treviño, RD, LD	843-8151 843-8152	843-2324	843-2864	Mon. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm Wed. & Fri. Closed 1 st & 3 rd Sat. 8:00am-1:00pm
Donna WIC Clinic - 1206 301 South 8 th Street Donna, Texas 78537 Supervisor: Cristina Gonzales, LVN	464-2251 464-2252 464-2082	464-9249	464-9882	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Weslaco WIC Clinic - 1207 1901 North Bridge Weslaco, Texas 78596 Supervisor: Kismeth Leal, Nutr.	968-0594 968-0595 447-8496	969-4433	969-2534	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm

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Mercedes WIC Clinic - 1208 540 S. Texas Mercedes, Texas 78570 Supervisor: Dora Trevino, LVN	565-2603 565-2604 565-5049	565-3626	565-0761	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Elsa WIC Clinic - 1209 708 East Edinburg Street Elsa, Texas 78543 Supervisor: Carmen Peña, LVN	262-1324 262-1325 262-9085	262-7041	262-2620	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
La Joya WIC Clinic - 1210 204 West 2 nd Street La Joya, Texas 78560 Supervisor: Larry Hinojosa, Nutr.	585-9707 585-9708	584-8897	581-9947	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Las Milpas WIC Clinic – 1211 7013 S. Cage Pharr, Texas 78577 Supervisor: Claudia De La Rosa, Nutr.	787-0994 787-4190	787-1023	787-4704	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Progreso WIC Clinic - 1212 5 Mi. South Bus 83 on South FM 1015 Progreso, Texas 78579 Supervisor: Rudi Zapata, MS, RD	514-0236 514-0237	565-3656	514-0238	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Alton WIC Clinic - 1214 3513 E. Main Ave. Alton, Texas 78573 Supervisor: Sandra Sepulveda, Nutr.	519-7159 519-7160 581-1735	519-8551	519-7161	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Alamo WIC Clinic - 1215 313 E. Business 83, Suite 113 Alamo, Texas 78516 Supervisor: Janie Alcantar, LVN	783-5369 783-5465 783-2192	702-2452	783-5471	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm
Sullivan City WIC Clinic - 1216 P.O. Box 1209 (Highway 83) Sullivan City, Texas 78595 Supervisor: Larry Hinojosa, Nutr.	485-2752 485-2758	485-9047	485-2615	Mon. 8:00am-5:30pm 1 st & 3 rd Tues. 8:30am-6:30pm 2 nd & 4 th Tues. 9:00am-6:30pm Wed. – Sat. Closed
Mission WIC Clinic II - 1217 722 N. Breyfogle, Suite 2-C Mission, Texas 78572 Supervisor: Elma Garza, LVN	584-3334 584-3335 584-3409	584-9244	584-3327	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm

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McAllen WIC Clinic II - 1218 220 S. Bicentennial, Suite D McAllen, Texas 78501 Supervisor: Melissa Gonzalez, Nutr.	972-0554 972-0432 972-0474	668-1226	972-0527	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
Edinburg WIC Clinic II - 1219 113 Dawson Edinburg, Texas 78539 Supervisor: Gloria Vela, LVN	316-1434 316-1479 316-1484	316-1394	316-1346	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
Pharr WIC Clinic II - 1224 926 West Sam Houston, Suite 3 Pharr, Texas 78577 Supervisor: Christine Contreras, Nutr.	781-4920 781-4921	781-4905	781-4915	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
San Carlos WIC Clinic - 1226 230 North 86 th Street Edinburg, Texas 78539 Supervisor: Sulema Cano, Nutr.	318-1476 318-1493	318-1609	318-1564	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
Weslaco WIC Clinic II - 1227 417 South Oregon Avenue Weslaco, Texas 78596 Supervisor: Joanna Rodriguez, Nutr.	968-3516 968-3548	968-3744	968-8321	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
Mobile WIC Clinic - 1228 Supervisor: Cruz Alcantar, LVN	279-7850 720-1796			Mondays-Fridays Closed for Lunch 8:00am-5:00pm 12:00pm-1:00pm
North San Juan WIC Clinic - 1229 509 Earling Road San Juan, Texas 78589 Supervisor: Michelle Flores, Nutr.	702-7788 783-7878 783-7879	702-7740	702-7863	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
McAllen WIC Clinic III - 1230 3001 North 23 rd Street, Suite 8 McAllen, Texas 78502 Supervisor: Cindy Hoots, Nutr.	683-1822 664-2697	664-2392	664-2037	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
Alton WIC Clinic II - 1231 3519 W. Main Avenue, Suite B Mission, Texas 78574 Supervisor: Fred Martinez II, Nutr.	583-5791 583-9709 583-9732	583-4681	583-3981	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm
Rio Grande City WIC Clinic – 1243 604 N. Garza St. Rio Grande City, Texas 78582 Supervisor: Adabel Hinojosa, Nutr.	488-0500 488-8320 488-8324	488-8356	488-8352	Mon. & Wed. 1 st & 3 rd Tues. & Thurs. 2 nd & 4 th Tues. & Thurs. 1 st & 3 rd Fri. 2 nd & 4 th Fri. 1 st & 3 rd Sat. 8:00am-5:30pm 8:30am-6:30pm 9:00am-6:30pm Closed 8:00am-3:00pm 8:00am-1:00pm

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Roma WIC Clinic – 1244 1505 N. Grant St., Ste. 1 & 2 Roma, Texas 78584 Supervisor: Emilia Flores, Nutr.	849-1459 849-1460	849-1453	849-1470	Mon. & Wed. 8:00am-5:30pm 1 st & 3 rd Tues. & Thurs. 8:30am-6:30pm 2 nd & 4 th Tues. & Thurs. 9:00am-6:30pm 1 st & 3 rd Fri. Closed 2 nd & 4 th Fri. 8:00am-3:00pm 1 st & 3 rd Sat. 8:00am-1:00pm

NLL/ks – Rev. 05/2008