



## County of Hidalgo Pct. 4

Commissioner Oscar L. Saenz Jr.  
1051 N. Doolittle Road  
Edinburg Texas 78542-0337

### MEMO

DATE: MAY 27, 2009  
TO: PURCHASING DEPARTMENT  
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER  
FROM: HIDALGO COUNTY PCT. #4  
REF: INV. #7117, 7118, 7119 & 7120: CONTRACT #07-131-07-24

HIDALGO COUNTY PRECINCT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICES:

- 1) INV. #7117, WORK AUTHORIZATION #4, IN THE AMOUNT OF \$375.00
- 2) INV. #7118, WORK AUTHORIZATION #5, IN THE AMOUNT OF \$4,875.00
- 3) INV. #7119, WORK AUTHORIZATION #6, IN THE AMOUNT OF \$3,750.00
- 4) INV. #7120, WORK AUTHORIZATION #7, IN THE AMOUNT OF \$2,150.00

FOR QUINTANILLA, HEADLEY & ASSOCIATES, INC., BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

RUMALDO MUNOZ JR  
ACCOUNTS PAYABLE CLERK

CC: COUNTY FILES


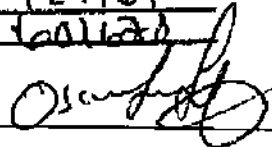
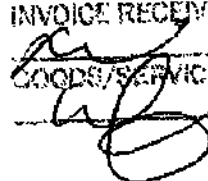
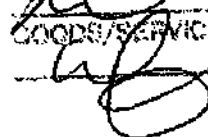
ATTACHMENTS: Inv., 7117, 7118, 7119 & 7120, P.O. 601678

Quintanilla, Headley & Associates, Inc.  
 124 E. Stubbs St.  
 Edinburg, TX 78539

DATE	INVOICE #
5/22/2009	7117

BILL TO

Hidalgo County  
 Comm. Oscar L. Garza Jr.  
 2812 S. Business Hwy 281  
 Edinburg, Texas 78539

DESCRIPTION	AMOUNT
PROJECT: ROLANDO DRIVE	375.00
WORK AUTHORIZATION No.4 CONTRACT No. 07-131-07-24 PURCHASE ORDER No. 601678  FIELD SURVEYING AND TOPOGRAPHY TO LOCATE ALL STRUCTURES WITHIN THE EXISTING RIGHT OF WAYS AND ELEVATIONS.  PREPARE PLANS AND SPECIFICATIONS (DESIGN, GRADING, DRAINAGE)  FIELD STAKING.  WORK AUTHORIZATION AMOUNT: \$ 1,500.00 PREVIOUS PAYMENT: 1,125.00 AMOUNT DUE NOW: 375.00	
Pct. # <u>9-1204-431-00-124-007-0 734</u> Pur. Req. # <u>129761</u> P.O. # <u>601678</u> 	INVOICE RECEIVED BY:  GOODS/SERVICES RECEIVED BY:  on <u>5-26-09</u> on <u>5-26-09</u>
Thank you for your business!	<b>Total</b> \$375.00

Quintanilla, Headley & Associates, Inc.  
 124 E. Stubbs St.  
 Edinburg, TX 78539

DATE	INVOICE #
5/22/2009	7118

BILL TO

Hidalgo County  
 Comm. Oscar L. Garza Jr.  
 2812 S. Business Hwy 281  
 Edinburg, Texas 78539

DESCRIPTION	AMOUNT
PROJECT: OWASSA ROAD	4,875.00
WORK AUTHORIZATION No.5 CONTRACT No. 07-131-07-24 PURCHASE ORDER No. 601678	
FIELD SURVEYING AND TOPOGRAPHY TO LOCATE ALL STRUCTURES WITHIN THE EXISTING RIGHT OF WAYS AND ELEVATIONS.	
PREPARE PLANS AND SPECIFICATIONS (DESIGN, GRADING, DRAINAGE)	
FIELD STAKING.	
WORK AUTHORIZATION AMOUNT: \$ 19,500.00	
PREVIOUS PAYMENT: 14,625.00	
AMOUNT DUE NOW: 4,875.00	
9-1204-431-00-124-007-0 731	
Pct. # <u>0441</u>	INVOICE RECEIVED BY: <u>[Signature]</u> ON <u>5-26-09</u>
Pur. Req. # <u>129761</u>	GOODS/SERVICES RECEIVED BY: <u>[Signature]</u> ON <u>5-26-09</u>
P.O. # <u>601678</u>	
Thank you for your business!	<b>Total</b> \$4,875.00

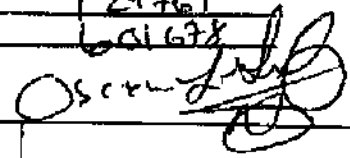
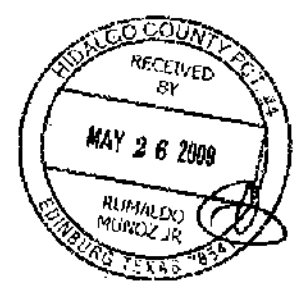


Quintanilla, Headley & Associates, Inc.  
 124 E. Stubbs St.  
 Edinburg, TX 78539

DATE	INVOICE #
5/22/2009	7119

BILL TO

Hidalgo County  
 Comm. Oscar L. Garza Jr.  
 2812 S. Business Hwy 281  
 Edinburg, Texas 78539

DESCRIPTION	AMOUNT
PROJECT: MILE 20 FROM SUNFLOWER TO FM 493	3,750.00
WORK AUTHORIZATION NO.6 CONTRACT NO. 07-131-07-24 PURCHASE ORDER No. 601678	
FIELD SURVEYING AND TOPOGRAPHY TO LOCATE ALL STRUCTURES WITHIN THE EXISTING RIGHT OF WAYS AND ELEVATIONS.	
PREPARE PLANS AND SPECIFICATIONS ( DESIGN, GRADING, DRAINAGE)	
FIELD STAKING.	
WORK AUTHORIZATION AMOUNT: \$ 15,000.00	
PREVIOUS PAYMENT: 11,250.00	
AMOUNT DUE NOW: 3,750.00	
a 1204 431-00-124-007-0 731 Pct. # <u>0448</u> Pur. Req. # <u>129761</u> P.O. # <u>601678</u> 	 INVOICE RECEIVED BY: <u>[Signature]</u> OR <u>5-26-09</u> GOODS/SERVICES RECEIVED BY: <u>[Signature]</u> OR <u>5-26-09</u>
Thank you for your business!	<b>Total</b> 3,750.00

Quintanilla, Headley & Associates, Inc.  
 124 E. Stubbs St.  
 Edinburg, TX 78539

DATE	INVOICE #
5/22/2009	7120

**BILL TO**

Hidalgo County  
 Comm. Oscar L. Garza Jr.  
 2812 S. Business Hwy 281  
 Edinburg, Texas 78539

DESCRIPTION	AMOUNT
PROJECT: MILE 20 FROM SHARP TO BRUSHLINE	2,150.00
WORK AUTHORIZATION No.7 CONTRACT No. 07-131-07-24 PURCHASE ORDER No. 601678	
FIELD SURVEYING AND TOPOGRAPHY TO LOCATE ALL STRUCTURES WITHIN THE EXISTING RIGHT OF WAYS AND ELEVATIONS.	
PREPARE PLANS AND SPECIFICATION (DESIGN, GRADING, DRAINAGE)	
FIELD STAKING.	
WORK AUTHORIZATION AMOUNT: \$ 8,600.00	
PREVIOUS PAYMENT: 6,450.00	
AMOUNT DUE NOW: 2,150.00	
Pct. # <u>9</u> Pur. Req. # <u>1204-431-00-124-007-0-733</u> P.O. # <u>601678</u> <i>Oscar L. Garza Jr.</i>	INVOICE RECEIVED BY: <i>[Signature]</i> on <u>5-26-09</u> GOODS/SERVICES RECEIVED BY: <i>[Signature]</i> on <u>5-26-09</u>
Thank you for your business!	<b>Total</b> \$2,150.00





# Purchase Order

## COUNTY OF HIDALGO

PO#: 601678

DATE: 04/08/08

Page No 1 Of 2

VENDOR: 154024      REQ:00129761

Email:

BUYER:

Phone:

SHIP TO: HIDALGO CO. PCT 4

QUINTANILLA, HEADLEY AND ASSOCIATES, INC

1102 N. DOOLITTLE RD.

124 EAST STUBBS STREET

EDINBURG TX 78539

EDINBURG TX 78539

Vendor Acct.:

CONTACT:

SITE: HIDALGO CO. PCT 4

Special Instructions:

Contract No:

ECR REQ. #0448

**VENDOR NOTES**

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED. CUSTOMER COPY MAY BE ACCEPTED. GUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		C-07-131-07-24 EXP UPON COMPLETION APPROVED COMMISSIONERS' COURT OF APRIL 07, 2008, AGENDA ITEM #AI-8698		
1	LOT	WORK AUTHORIZATION #4 ROLAND DR. (@ VILLA DEL MUNDO SUB.)  ****GASB RD ID# 2560 (ROLANDO DR.) APPROXIMATELY .02702591616 MILE BY 24 L.F.	1,500.00 <i>1,125.00</i>	1,500.00
1	LOT	WORK AUTHORIZATION #5 GNASSA ROAD (WEST OF I ROAD TO 2,640.00 L.F.)  ****GASB RD. ID# 1680, APPROXIMATELY 2,640.00 L.F. BY 24.00 L.F.***	19,500.00 <i>14,625.00</i>	19,500.00
1	LOT	WORK AUTHORIZATION #6 MILE 20 ROAD (SUNFLOWER TO P.M. 493)  ****GASB RD. ID# 2365, (MILE 20 N.) APPROXIMATELY 2,640.00 L.F. BY 24.00 L.F.****	15,000.00 <i>11,250.00</i>	15,000.00
1	LOT	WORK AUTHORIZATION #7 MILE 20 (SHARP ROAD TO BRUSHLINE ROAD)  ****GASB RD. ID# 2366, (MILE 20 N.) APPROXIMATELY .274301958 MILE BY 24.00 L.F.****  REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	8,600.00 <i>6,450.00</i>	8,600.00

Authorized by:

*Marcia R. Salazar*



# Purchase Order COUNTY OF HIDALGO

PO#: 601678

DATE: 04/08/08

Page No 2 Of 2

VENDOR: 154024      REQ:00129761

Email:

BUYER:

Phone:

SHIP TO: HIDALGO CO. PCT 4

QUINTANILLA, HEADLEY AND ASSOCIATES, INC

1102 N. DOOLITTLE RD.

124 EAST STUBBS STREET

EDINBURG TX 78539

EDINBURG TX 78539

Vendor Acct:

CONTACT:

SITE: HIDALGO CO. PCT 4

Special Instructions:

Contract No:

PCT. REQ. #0448

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2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
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5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		Total		44,600.00
*****				
For Hidalgo County use only				
		8-1204-431-00-124-007-0-731	43,100.00	
		8-1204-431-00-124-007-0-734	1,500.00	
Approved _____				

Authorized by: Marta B. Salazar

**Leticia Saenz**

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**From:** Rumaldo Munoz [rumaldo.munoz@co.hidalgo.tx.us]  
**Sent:** Wednesday, May 27, 2009 8:27 AM  
**To:** leticia.saenz@co.hidalgo.tx.us  
**Subject:** PLACEMENT OF INVOICES ON NEXT CC  
**Attachments:** Picture 001.jpg; Picture 002.jpg; Picture 003.jpg; Picture 004.jpg; Picture 005.jpg; Picture 006.jpg; Picture 007.jpg

PLEASE PLACE THE FOLLOWING INVOICES ON THE NEXT CC.

THANKS MUNOZ