



September 9, 2008

Martha Salazar, Purchasing Agent  
Hidalgo County Purchasing Department  
Edinburg, TX 78539

VIA FAX NO. 318-2629

Project: Hidalgo County Old Administration Building Remodeling

Dear Mrs Salazar,

MEP Solutions, Inc., our MEP engineer has inspected the existing air-conditioning installations that serve the 3<sup>rd</sup> floor. They have notified us that the existing system should be tested and evaluated. The items the engineer observed include the age and condition of air-handling equipment, deterioration of the chill water pipe connections, inefficient controls, water build-up in some of the ductwork and the apparent failure of the air volume control boxes located along the ducts. The rooftop chiller units appear to be in good condition, however, they are not working in conjunction with one another, therefore, they are at low efficiency in operation.

The conditions described may also apply to conditions at the other floors in the building. Since this is a major consideration in the remodeling of the building, we recommend that a Building Conditions Assessment be made of the air-conditioning systems. Once we have the assessment report, the engineer can determine the scope of the work required.

Please call me if we can provide any further information at this time.

  
George A. Garcia,  
Project Architect

6. Presentation and recommendation by project architect (for Alcocer Garcia & Associates) to engage professional engineering services pursuant to the AIA form of agreement between Hidalgo County and Architect under provision (page 5, paragraph 1.3.3) in connection with the "Renovations to Administration Building at 100 E. Cano" (Contract No. C-08-131-08-07) including but not limited to the following necessary and required assessments:

- ✓ A. H-VAC System
- B. Asbestos
- C. Structural

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval on items A thru C.

At this time the Court moved back to item #7.

7. Indigent Defense:  
Requesting authority to purchase (6) six tandberg T150 cameras including maintenance agreement through our membership/participation with (DIR) Department of Information Resource's awarded vendor, Designs That Compute, d/b/a, Visionality DIR contract #-SDD-214 through requisition #139729 for the total amount of \$9,766.00.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

8. Approval of Request for Application No. 4 in the amount of \$119,618.30 from awarded contractor, Enriquez Enterprises, Inc., for the, "Construction of Hidalgo County Headstart Central Kitchen," and as certified for payment by project architect, Rike Ogden Figueroa Alex Architects.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

9. Requesting authority to advertise a "Request For Proposal" with approval of

**AI-11249**

**20.A.6.**

**Renovations to Administration Building at 100 E. Cano -Authority to engage a firm for Various Assessments requested by project Architect (08-131)**

**CC REGULAR**

**Date:** 09/23/2008  
**Submitted By:** Moises Salazar, PURCHASING DEPT.  
**Submitted For:** Marty Salazar  
**Department:** PURCHASING DEPT.  
**Agenda Category:** Purchasing Department **Purchasing only:** Hidalgo County

**Information**

**CAPTION**

Presentation and recommendation by project architect (for Alcocer Garcia & Associates) to engage professional engineering services pursuant to the AIA form of agreement between Hidalgo County and Architect under provision (page 5, paragraph 1.3.3) in connection with the "Renovations to Administration Building at 100 E. Cano" (Contract No. C-08-131-08-07) including but not limited to the following necessary and required assessments:

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**BACKGROUND**

**Fiscal Impact**

**FISCAL YEAR:** **ACCT. #:** 8-1336-419-00-115-073-0-452  
**FUNDS AVAILABLE Y/N?:** **MATCHING FUNDS Y/N?:**  
**BUDGETARY IMPACT:**  
 Available balance is \$2,796,100.00 as of 9/18/08.

**Attachments**

Link: [AGADC Assessments requests](#)  
 Link: [Project update](#)

**Form Routing/Status**

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	09/18/2008 03:09 PM	APRV
2	Budget & Management	Veronica Lopez	09/18/2008 03:34 PM	APRV
3	Dale Kennan	Dale Kennan	09/18/2008 04:30 PM	APRV
4	Auditor's Office	Linda Fong	09/18/2008 06:06 PM	APRV
5	Court Administrator	Angela Garcia	09/19/2008 07:39 AM	APRV
Form Started By: Moises Salazar			Started On: 09/17/2008 04:18 PM	
Final Approval Date: 09/19/2008				

September 10, 2008

Martha Salazar, Purchasing Agent  
Hidalgo County Purchasing Department  
2802 S. Business Hwy. 281  
Edinburg, TX 78539

Project: Hidalgo County Old Administration Building Remodeling

Dear Mrs Salazar,

The air-conditioning systems at the building will need to be assessed for the reasons we previously reported. Also, the 2<sup>nd</sup> and 3<sup>rd</sup> floors will have to be evaluated for support strength at those areas where the new space-saver files will be installed.

We propose to engage a consulting firm to provide the above assessment and testing. We would provide these services under the Change In Services clause (para. 1.3.3, p. 5) of the A/E contract.

Please advise on the above as soon as possible. Thank you.

  
George A. Garcia,  
Project Architect