



# County of Hidalgo Pct. #4

Commissioner Oscar L. Garza Jr  
1051 N. Doolittle Road  
Edinburg Texas 78542-0337

## MEMO

DATE: JUNE 30, 2009  
TO: PURCHASING DEPARTMENT  
C/O LETICIA "LETTY" SAENZ CONTRACTS MANAGER  
FROM: HIDALGO COUNTY PCT. #4  
REF: WORK AUTHORIZATION #3  
"SAN CARLOS DRAINAGE IMPROVEMENTS"  
C-08-477-12-09

HIDALGO COUNTY PRECINCT #4 IS HEREBY REQUESTING THE FOLLOWING WORK AUTHORIZATION #3 IN THE AMOUNT OF \$40,948.00 FOR QUINTANILLA, HEADLEY & ASSOCIATES, INC. BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS PROJECT WILL BE FROM THE FOLLOWING ACCOUNT#:  
**NORTH BRANCH DRAIN 9-1339-431-00-124-049-0-733**

INTERDEPARTMENTAL TRANSFER AI-16258 HAS BEEN SUBMITTED IN ORDER TO COVER THIS ITEM.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

RUMALDO MUNOZ JR  
ACCOUNTS PAYABLE CLERK

CC: COUNTY FILES



**Leticia Saenz**

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**From:** Rinaldo Munoz [rumaldo.munoz@co.hidalgo.tx.us]  
**Sent:** Tuesday, June 30, 2009 8:40 AM  
**To:** leticia.saenz@co.hidalgo.tx.us  
**Subject:** Place Work Auth #3 on Next CC  
**Attachments:** MEMO WO #3.doc; 14602\_03-24-2009 Inter-Departmental Transfer Drainage Accts.xls

Please place this work authorization on the next CC, i will also forward the e-mail with the work authorization from Mr Quintanilla.

Thank You  
Munoz