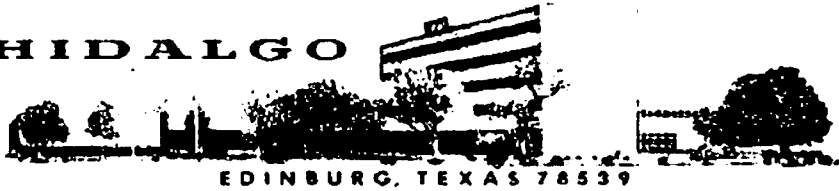


COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2802 South Highway 281
Edinburg, Texas 78539-3587
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBPAGE: <http://www.hidalgocountyauditor.org>
E-MAIL: hidalgoauditors@countyofhidalgo.org

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 06/04/2009

TO : MR. MONTEZ

DEPT: PCT#4

FROM: LUPITA GARZA/ACCOUNTS PAYABLE SPECIALIST II

PHONE: (956) 318-2511 EXT 4630

REFERENCE: DOS LAND SURVEYING INVOICE#01.08 M20

THE FOLLOWING DOCUMENT (S), i.e IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

|| EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED – PLEASE FOLLOW PROPER CLAIMS PROCEDURES

[] PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE

[] AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT

[] VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE

[] INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT

[] SIGNATURE OR DATE NOT PRESENT

[] SYSTEM SHOWS INVOICE PAID

[] INSUFFICIENT FUNDING IN ACCOUNT _____ AVAILABLE _____

|| NEED APPROVAL OF: DEPARTMENT HEAD

[] NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS):

[] NEEDS CORRECTION (S):

[X] OTHER: SENDING ORIGINAL INVOICE WITH BACKUP

[X] COMMENTS/RECOMMENDATION: Mr. Montez, as per our recent telephone conversation, it seems that this invoice#01.08 M20 is for drainage improvements. If that is the situation need to contact Budget Office and have the create a specific account for this project. If you have any question feel free to call me at ext.4630. Thank you

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARCO E. RAMIREZ, JR.
JUDGE, 32nd D.C.

NOE GONZALEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38th D.C.

ARDA SALINAS FLORES
JUDGE, 39th D.C.

ISRAEL RAMON, JR.
JUDGE, 43rd D.C.

JESSE CONTRERAS
JUDGE, 44th D.C.

D S

Bill To:
 Hidalgo Co. Pct. 1
 1902 Joe Stephens Ave.
 Weslaco, Texas 78596

DATE:
 May 7, 2009

INVOICE # 01.08 M20

Attention: Accounts Payable

PO Number: 611180

DESCRIPTION	CONTRACT AMOUNT	PAID TO DATE	CURRENT AMOUNT DUE	REMAINING BALANCE
<u>Mile 20 N., Mile 21 N. & Mile 7 W.</u>				
Professional Services				
Survey and Topography				
Surveying Services	\$16,400.00		\$16,400.00	\$0.00
	POSTED			
TOTAL	\$16,400.00	\$0.00	\$16,400.00	\$0.00
		TOTAL DUE	\$16,400.00	

to establish the town high purpose dist. to improvement

Please remit to:
 Dos Land Surveying P.O. Box 1300 Donna, TX. 78537

RECEIVED BY
 NOE MONTEZ
 5/11/09

9-1201-431-00-121-005-0-731
 PO 611180

Raymond

INVOICE RECEIVED BY
 NOE MONTEZ on 5/11/09
 GOODS/SERVICES RECEIVED BY:
 Noe Montez on 5/11/09

PAID 5/11/09

Affidavit of Final Request for Payment

Date: May 7, 2009

Professional Service Contract

Date: 10-15-08

Owner: Hidalgo County Precinct No. 1

Contractor: Dos Land Surveying

Project:

Mile 20 N. Mile 21 N. & Mile 7 West

Completion Date: May 1, 2009

Affiant: Mr. Eric C. Ybarra, President of Dos Land Surveying

RECEIVED
MAY 19 PM 3 55

Affidavit of Final Request for Payment

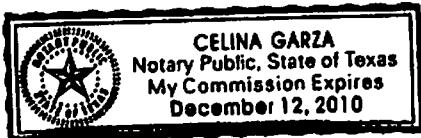
Affiant on oath swears that the following statements are true and are within the personal knowledge of Affiant:

1. Dos Land Surveying is a Texas LLC.
2. Affiant is President of Surveyor and is authorized to make this affidavit on behalf of Surveyor.
3. The Surveying services required by the Professional Services Contract have been completed in accordance with the requirements of the Contract.
4. Surveyor has paid laborers, and material in full for all labor, services and materials provided to Surveyor for the work and services performed on the Project, excepting only the amounts owed to the persons identified below: NONE.
5. This affidavit is made to induce Owner to accept the services as completed, to pay Surveyor all or part of the consideration in the Professional Services Contract, and to induce Owner to acknowledge completion of the Project.

Dos Land Surveying

Eric Ybarra, President

SUBSCRIBED AND SWORN TO before me on this 7 day of May, 2009 by Eric Ybarra, in his capacity as President of Dos Land Surveying.



Celina Garza
Notary Public, State of Texas

6. **AI-15426** Presentation for consideration, discussion and applicable action to award to lowest bidder meeting all specifications and requirements with approval of contract for: "Security Services for Parking Lots Owned by Hidalgo County". RFB No. 2009-013-03-11-otm
– **APPROVED**
7. **AI-15391** Requesting approval to remove the listed items from Veteran's Department inventory:
– **APPROVED**
- a. Dell Minitower 400 MHZ, Asset#37813, acquired on 10/23/2001
 - b. 1 166 MHZ Pentium CPU, Pionex, Asset# 31208, acquired on 9/23/1997
 - c. 1 133 MHZ Pentium CPU, Pionex, Asset# 31268, acquired on 9/23/1997
 - d. 1 OPTIPLEX GX 270 Small Minitower, Asset# 41799, acquired on 12/9/2003

B. Pct. 1

1. **AI-15502** Presentation for discussion, consideration, acceptance and approval of request for "Affidavit Of Final Payment Request" for Invoice #01.80-M20 in the amount of \$16,400.00 submitted by Dos Land Surveying with authority for County Auditor to review and complete processing procedures and for County Treasurer to issue payment in connection to contract #C-08-225-09-09-PO#611180 for Professional Surveying Services to "Mile 20N, Mile 21N and Mile 7W" Project within Hidalgo County Precinct #1. –
APPROVED

C. Pct. 2

1. **AI-15526** Presentation for discussion, consideration, acceptance and approval of Application for Payment #1 from CAS Companies, L.P. in the amount of \$457,519.13 and as certified for payment by project architect, VA Architecture in connection with the construction of the South Tower Park CRC Building(s) including waiving the submission of release of liens for this payment request only subject to the completion of Auditor's review and processing procedures and authority for County Treasurer to issue payment/check. –
APPROVED
2. **AI-15506** a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A)(4)(a), a professional service for Engineering Services (including developing plans, specifications, scopes of work, etc.) in connection with: building repairs and/or renovations on an as needed basis to comply with The Texas Engineering Practice Act (Occupational Code Sec. 1001.053.A); – **APPROVED**
b. Presentation of scoring grid (for the purposes of ranking by CC) of the firms graded and evaluation through the County's approved pool of engineers in connection with professional engineering services (including developing plans, specifications, scopes of work, etc.) required for building repairs and/or renovations on an as needed basis to comply with The Texas Engineering Practice Act (Occupational Code Sec. 1001.053.A); – **APPROVED**
1st. **DOS LOGISTICS**; 2nd. **R. GUTIERREZ**; 3rd. **TEDS**;
c. Authority for the Purchasing Department to negotiate a professional engineering services contract with the No. 1 ranked firm of for the provision of Engineering Services (including developing plans and specifications) for Building renovations on an as needed basis to comply with The Texas Engineering Practice Act (Occupational Code Sec. 1001.053.A). – **APPROVED; DOS LOGISTICS**

