



County of Hidalgo Pct. 4

Commissioner Oscar L. Saenz Jr.
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: JULY 15, 2009
TO: PURCHASING DEPARTMENT
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: INV. #24 ENG 1229: CONTRACT #00-057-02-01

HIDALGO COUNTY PRECINCT #4 IS HEREBY REQUESTING THE FOLLOWING INVOICE #24 ENG 1229 IN THE AMOUNT OF \$15,000.00 FOR J.E. SAENZ & ASSOCIATES, INC. BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS INVOICE WILL BE FROM PURCHASE ORDER #583717, ACCOUNT: 9-1332-432-00-230-008-0-334

NOTE: CURRENTLY THERE IS NOT SUFFICIENT FUNDS IN THE ABOVE MENTIONED P.O., BUT THE PRECINCT HAS REQUESTED FUNDING THRU THE COUNTY'S BUDGET DEPARTMENT.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

RUMALDO MUNOZ JR 
ACCOUNTS PAYABLE CLERK

CC: COUNTY FILES
ATTACHMENTS: Inv., 24 ENG 1229 & P.O. 583717

Leticia Saenz

From: Rumaldo Munoz [rumaldo.munoz@co.hidalgo.tx.us]
Sent: Wednesday, July 15, 2009 9:55 AM
To: leticia.saenz@co.hidalgo.tx.us
Subject: Place invoice #24 on CC
Attachments: Picture 001.jpg; Picture 002.jpg; Picture 003.jpg; Picture 004.jpg; Picture 005.jpg; Picture 006.jpg

Please place the following invoice on the next CC.

Thanks Munoz