

Oscar Garza

From: Alfonso Quintanilla [alfonsoquintanilla@sbcglobal.net]
Sent: Thursday, July 30, 2009 9:40 AM
To: Oscar Garza
Cc: Eulalio Ramirez; Neyda Ramirez
Subject: San Carlos Drainage Improvements
Attachments: Pct 4-WA#3-QHA-C-08-477-12-09 Executed Form.pdf; Monte Cristo Colvert Crossing1 July 29, 2009.PDF; Monte Cristo Colvert Crossing2 July 29, 2009.PDF; Monte Cristo Colvert Crossing3 July 29, 2009.PDF

Good morning Oscar,

A few days ago, Commissioners' Court approved Work Authorization No.3 for the professional engineering services of 3 drain ditch crossings (Monte Cristo Road, Tower Road and Terry Road). The one for Monte Cristo Road involves a bore since is a TxDOT Highway (They do not allow open cuts). This work has to be bid out because the County forces are not equipped do this type of work. Our engineer's estimated cost is \$ 81,000.00. Attached are the plans. Please submit to Commissioners' Court for approval to advertise and provide us with the bid number. Should you have any questions, please feel free to call me. I will be out of the office this afternoon and tomorrow so call my associate Lalo Ramirez in the meantime.

Sincerely,

Alfonso Quintanilla, P.E., R.P.L.S.
Quintanilla, Headley & Associates, Inc.
124 East Stubbs
Edinburg, Texas 78539
Phone (956) 381-6480
Fax (956) 381-0527
Cel. (956) 624-6699

HIDALGO COUNTY
Professional Engineering Services
Contract # C-08-477-12-09
Work Authorization Form

WORK AUTHORIZATION No. 3

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of the Service Contract made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "Owner," and, **Quintanilla, Headley and Associates, Inc.**, professional engineer of Edinburg, Texas, hereinafter called "Engineer".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide design for: "**San Carlos Drainage Improvements Project**" North Branch Drain (Terry Road, Tower Road and Monte Cristo Road Drain Ditch Culvert Crossings).

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be Provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$ **40,948.00**. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **EXHIBIT "E"**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section 6** of the Agreement.

PART 4. FUNDING

This Work Authorization No.3 shall be funded through funding source:

Account No. **9-1339-431-00-124-049-0-733**

Requisition Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work.**

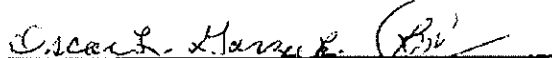
PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Precinct No.4, Commissioner Oscar L. Garza, Jr.** as to content and detail of this **Work Authorization No. 3.**

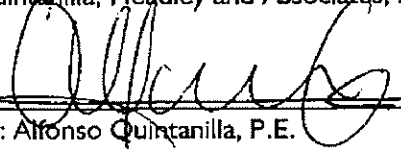
**HIDALGO COUNTY
COMMISSIONER PRECINCT No.4**

BY: 
Oscar L. Garza, Jr., County Commissioner

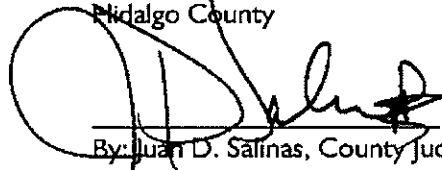
PART 8. ACCEPTANCE AND APPROVAL

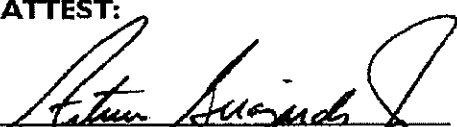
This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 07/07/09 as indicated below and effective as of 7th day of July, 2009.

THE ENGINEER:
Quintanilla, Headley and Associates, Inc.


By: Alfonso Quintanilla, P.E.

THE OWNER:
Hidalgo County


By: Juan D. Salinas, County Judge

ATTEST:

By: Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS

- EXHIBIT "A" - Service to be Provided by the Owner
- EXHIBIT "B" - Service to be provided by the Engineer
- EXHIBIT "C" - Work Schedule
- EXHIBIT "D" - Engineering Hourly Rates
- EXHIBIT "E" - Fee Breakdown Schedule

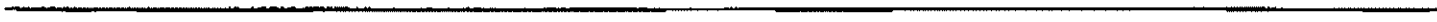


EXHIBIT "A"

**Project: Hidalgo County Precinct No. 4 –
"San Carlos Drainage Improvements"**

Contract No. C-08-477-12-09

Work Authorization No. 3

**North Branch Drain
Terry Road, Tower Road and Monte Cristo Road –
Drain Ditch Culvert Crossings**

Scope of services to be provided by the Owner

GENERAL

The Owner will provide the following:

- (1) Authorization to begin work.
 - (2) Payment for work performed by the **Engineer**.
 - (3) Provide any available relevant data on file concerning the project.
-

EXHIBIT "B"

**Project: Hidalgo County Precinct No. 4
"San Carlos Drainage Improvements"**

Contract No. C-08-477-12-09

Work Authorization No.3

**North Branch Drain
Terry Road, Tower Road and Monte Cristo Road –
Drain Ditch Culvert Crossings**

Scope of services to be provided by the Engineer

1. Topographic surveying.
 2. Engineering design of pipe culvert and utility adjustments.
 3. Preparation of plans.
 4. Preparation of technical specifications.
 5. Construction staking and prepare cut sheets.
 6. Construction Project Management
-

EXHIBIT “C”

Work Schedule

**Project: Hidalgo County Precinct No. 4 –
“San Carlos Drainage Improvements”**

Contract No. C-08-477-12-09

Work Authorization No.3

**North Branch Drain
Terry Road, Tower Road and Monte Cristo Road –
Drain Ditch Culvert Crossings**

The Engineer shall provide the deliverables for this work authorization 30 days after the notice to proceed.

EXHIBIT "D"

Engineer's Hourly Rates

**Project: Hidalgo County Precinct No. 4 –
"San Carlos Drainage Improvements"**

Contract No. C-08-477-12-09

Work Authorization No.3

**North Branch Drain
Terry Road, Tower Road and Monte Cristo Road –
Drain Ditch Culvert Crossings**

1. Licensed Professional Engineer	\$ 150.00
2. Registered Professional Land Surveyor	\$ 150.00
3. Three Man Survey Crew	\$ 125.00
4. Computer Technician	\$ 85.00
5. Administrative	\$ 60.00
6. Research	\$ 50.00

EXHIBIT "E"

**Project: Hidalgo County Precinct No.4 –
"San Carlos Drainage Improvements"**

North Branch Drain

Contract No. C-08-477-12-09

Work Authorization No.3

Fee Breakdown

1. Terry Road Crossing	-	\$ 13,693.00
2. Tower Road Crossing	-	\$ 19,129.00
3. Monte Cristo Road Crossing	-	\$ 8,126.00
Total fee		- \$ 40,948.00

AI-16271**7.C.**

**Pct 4 - Drainage Improvement Project - Invoice #7139 & WA#3-Quintanilla,
Headley & Assoc-C-08-477-12-09
CC CONSENT**

Date: 07/07/2009
 Submitted By: Letty Saenz, PURCHASING DEPT.
 Submitted For: Marty Salazar
 Department: PURCHASING DEPT.
 Agenda Category: Purchasing Department

Information

CAPTION

1. Acceptance, and approval of request for payment for Invoice No. 7139 (Pmt# 7) in the amount of \$ 5,000.00 submitted by Quintanilla, Headley & Associates, Inc. after County Auditor's review and completion of processing procedures including authority for County Treasurer to issue payment-contract # C-08-477-12-09 and WA #1 (PO #614261) surveying services for the "San Carlos Drainage Improvements Project-Pct. #4 - Verle Cray Curry Rd Pond and Verle Cray Curve Rd Pond".

2. Acceptance, and approval of WORK AUTHORIZATION #3 with a proposed fee of \$ 40,984.00 with QUINTANILLA, HEADLEY & ASSOCIATES, INC. for "San Carlos Drainage Improvements Project-Pct. #4 - North Branch Drain" (Terry Road, Tower Road and Monte Cristo Road Drain Ditch Culvert Crossings) Contract No. C-08-477-12-09.

BACKGROUND

Invoice No. 7139-QHA-C-08-477-12-09
 WA# 3-QHA-C-08-477-12-09
 MEMO from Pct 4

Fiscal Impact

FISCAL YEAR: 2009	ACCT. #: 9-1339-431-00-124-06X-0-719
FUNDS AVAILABLE Y/N?: Pending	MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:	
Program 062 & 063 Funding pending approval of interdepartmental transfer AI#16258 CC 7-7-09. And pending PO Reclassification from Program 052 & 053 to 062 & 063 respectively.	

FISCAL YEAR: 2009	ACCT. #: 9-1339-431-00-124-049-0-733
FUNDS AVAILABLE Y/N?: Pending	MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:	
Funding pending approval of interdepartmental transfer AI#16258 CC 7-7-09.	

Attachments

Link: [Invoice #7139](#)
 Link: [Memo-Request by Pct 4](#)
 Link: [WA Ex-A](#)

HIDALGO COUNTY PRECINCT No. 4 SAN CARLOS DRAINAGE IMPROVEMENTS NORTH BRANCH DRAIN

MONTE CRISTO ROAD DRAIN DITCH CULVERT CROSSING

ENGINEERING CONTRACT: C-08-477-12-09
WORK AUTHORIZATION No. 3

PRECINCT No. 4 COUNTY OFFICIAL
OSCAR GARZA, JR..... COUNTY COMMISSIONER

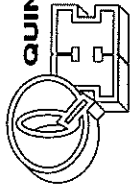
2009

Index

- 1.- COVER SHEET
- 2.- MONTE CRISTO RD. (F.M. 1925)
CROSSING & PROFILE
- 3.- DETAIL SHEET



LOCATION MAP
SCALE 1" = 500'



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS
124 E. STUBBS ST. PHONE 956-381-6480
EDINBURG, TEXAS 78539 FAX 956-381-0527
REGISTRATION NUMBER P-1513



[Signature]
ALFONSO QUINTANILLA
P.E. No. 8584
DATE 7-23-09

