

AI-17564
LINE ITEM 780
CC CONSENT

2.A.

Date: 09/22/2009
Submitted By: Esther Cantu, 398TH DISTRICT COURT
Department: 398TH DISTRICT COURT

Information

CAPTION

2009 - 398th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-412-00-009-001-0-XXX
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available account balance as of 09-17-09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 09:26 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	09/17/2009 05:53 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:26 PM	APRV
4	Purchasing Department	Marty Salazar	09/18/2009 04:04 PM	APRV

Form Started By: Esther Cantu

Started On: 09/16/2009 04:22 PM

Final Approval Date: 09/18/2009

DATE: September 16, 2009

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th District Court

ACCOUNT NUMBER: 9-1100-412-00-009-001-0

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
9-1100-412-00-009-001-0-667	MINOR SOFTWARE	○	9-1100-412-00-009-001-0-780	CAPITAL LEASE	\$ 1,000.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
TOTAL					\$1,000.00

REASON:
ADDITION MONIES NEEDED

DEPARTMENT HEAD SIGNATURE September 16, 2009
Date

APPROVED COMMISSIONERS' COURT DATE _____/_____/_____
ATTEST COUNTY CLERK

AI-17482

2.B.

LIT for surveillance system

CC CONSENT

Date: 09/22/2009
 Submitted By: Anna Galvan, BUDGET & MANAGEMENT
 Submitted For: 430th District Court
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - 430th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-010-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
 BUDGETARY IMPACT:
 661-->664 \$ 3,272.40; funds available as of 09/14/09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 09:30 AM	APRV
2	Norma Silva	Norma Silva	09/16/2009 03:13 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:29 PM	APRV

Form Started By: Anna Galvan
 Started On: 09/14/2009 02:23 PM

Final Approval Date: 09/18/2009

Intradepartmental Transfer Request

AI-17482

DATE: September 14, 2009

DEPARTMENT HEAD: Raul Silguero, Jr.

DEPARTMENT NAME: Budget & Management for 430th District Court

ACCOUNT NUMBER: 9-1100-412-00-010-001-0-XXX

SUBJECT: **Intradepartmental Transfer(s)**



Contact: Ana Galvan
Ph#: (956) 292-7025

Honorable Commissioners' court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM Object Code	Description	TO Object Code	Description	Amount
661	Minor Office Furniture & Equipment	664	Other Minor Equipment	\$ 3,272.40
TOTAL				\$ 3,272.40

REASON: Transfer is needed for the purchase surveillance system.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /

DATE

ATTEST COUNTY CLERK

AI-17552

2.C.

CCL #1 - Line Item Transfer

CC CONSENT

Date: 09/22/2009
 Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
 Submitted For: Dora Gutierrez
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court at Law #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-021-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Funds available as of 09/16/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 09:17 AM	APRV
2	Norma Silva	Norma Silva	09/17/2009 02:47 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:05 PM	APRV

Form Started By: Sylvia Solis
 Started On: 09/16/2009 03:25 PM

Final Approval Date: 09/18/2009

AI-17523

2.D.

Line Item Transfer

CC CONSENT

Date: 09/22/2009
 Submitted By: Dora Gutierrez, COUNTY COURT #1
 Submitted For: Judge Rudy Gonzalez
 Department: COUNTY COURT #1
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court at Law #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-021-001-0-XXX
 FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Available account balance as of 09/16/2009 412->602 ; 412->601 ; 607->608

Attachments

Link: [lit](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/16/2009 08:55 AM	APRV
2	JC Carreon	JC Carreon	09/16/2009 10:49 AM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:00 PM	APRV
4	Dina Trevino	Dina Trevino	09/18/2009 02:55 PM	APRV
5	Erika Zamora	Erika Zamora	09/18/2009 03:45 PM	APRV

Form Started By: Dora Gutierrez Started On: 09/16/2009 08:35 AM
 Final Approval Date: 09/18/2009

INTRA-DEPARTMENTAL TRANSFER

DATE: September 21, 2009

DEPARTMENT HEAD: JUDGE RUDY GONZALEZ

DEPARTMENT NAME: COUNTY COURT AT LAW #1

ACCOUNT NUMBER: 9-1100-412-00-021-001-0

CONTACT PERSON: DORA GUTIERREZ PHONE: 956.318.2375

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
412	CABLE/SATELLITE TV	601	OFFICE & COMP. SUPPLIES	\$ 400.00
TOTAL				\$ 400.00

REASON: COURT NEEDS ADDITIONAL FUNDS TO COVER ADDITIONAL EXPENSES.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-17571

2.E.

CCL #3 Probate Court - Line Item transfer

CC CONSENT

Date: 09/22/2009
 Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
 Submitted For: County Court At Law #3
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court at Law #3 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-023-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Funds available as of 09/17/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	09/17/2009 01:39 PM	APRV
2	Budget & Management	Erika Zamora	09/17/2009 02:21 PM	APRV
3	JC Carreon	JC Carreon	09/17/2009 02:27 PM	APRV
4	Auditor's Office	Linda Fong	09/18/2009 02:12 PM	APRV

Form Started By: Sylvia Solis Started On: 09/17/2009 11:33 AM
 Final Approval Date: 09/18/2009

DATE: September 17, 2009

2009

Transfer



DEPARTMENT HEAD: Raul Silguero, Jr., Budget Officer

DEPARTMENT NAME: Department of Budget & Management for County Court At Law #3 (Probate Court)

ACCOUNT NUMBER: 9-1100-412-00-023-001-0-XXX

Contact Person: Sylvia V. Solis Ph#: (956) 292-7025 Ext. 5423

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
584	REGISTRATION FEES	531	TELEPHONE	766.00
TOTAL				766.00

REASON: Intradepartmental Transfer to fund current and anticipated telephone expenditures.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-17522

2.F.

Line Item Transfer

CC CONSENT

Date: 09/22/2009
Submitted By: Rachel Segura, COUNTY COURT #4
Submitted For: Rachel Segura
Department: COUNTY COURT #4
Agenda Category: Budget and Management

Information

CAPTION

2009 - County Court at Law #4 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-412-00-024-001-0-XXX
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available account balance as of 09-17-09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 04:52 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	09/17/2009 05:45 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:56 PM	APRV
4	Purchasing Department	Marty Salazar	09/18/2009 03:24 PM	APRV

Form Started By: Rachel Segura

Started On: 09/15/2009 04:39 PM

Final Approval Date: 09/18/2009

INTRA-DEPARTMENTAL TRANSFER

DATE: September 15, 2009

DEPARTMENT HEAD: Judge Fred Garza

DEPARTMENT NAME: County Court at Law No. 4

ACCOUNT NUMBER: 9-1100-412-00-024-001-0

CONTACT PERSON: Rachael Segura PHONE: 956-318-2390

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	OTHER	601	OFFICE & COMPUTER SUPP.	\$762.00
890	OTHER	661	MINOR OFFICE FURN. & EQU.	\$348.99
890	OTHER	529	SURETY & NOTARY BONDS	\$ 5.50
TOTAL				\$ 1,116.49

NEED TO PURCHASE AN ALL IN ONE(COPIER, FAX, SCANNER & PRINTER) FOR OFFICE AND

NEED TO RENEW NOTARIES

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-17537

2.G.

Line Item Transfer County Court #5

CC CONSENT

Date: 09/22/2009
 Submitted By: Javier Mireles, COUNTY COURT #5
 Submitted For: Javier Mireles
 Department: COUNTY COURT #5
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court at Law #5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-025-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

890-->535 - \$ 500.00; Funding available as of 9/16/09.
 890-->583 - \$ 1,500.00; Funding available as of 9/16/09.
 890-->584 - \$ 1,300.00; Funding available as of 9/16/09.
 890-->601 - \$ 1,200.00; Funding available as of 9/16/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/16/2009 12:09 PM	APRV
2	Norma Silva	Norma Silva	09/16/2009 05:02 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:02 PM	APRV
Form Started By: Javier Mireles			Started On: 09/16/2009 11:15 AM	
Final Approval Date: 09/18/2009				

AI-15783

2.H.

LIT

CC CONSENT

Date: 09/22/2009
 Submitted By: Stephanie Palacios, DISTRICT CLERK
 Submitted For: Laura Hinojosa
 Department: DISTRICT CLERK
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - District Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-090-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Available account balance as of 09-17-09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 03:01 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	09/18/2009 01:55 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:57 PM	APRV
Form Started By: Stephanie Palacios			Started On: 06/01/2009 02:11 PM	
Final Approval Date: 09/18/2009				

AI-17574

2.I.

**DA Crime Victim Coordinator - Line item transfer
CC CONSENT**

Date: 09/22/2009
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Roy Cazares
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - District Attorney (1281)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1281-412-00-080-011-9-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
230-->211 \$ 15.00; funds available as of 09/17/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 03:33 PM	APRV
2	Ana Galvan	Anna Galvan	09/17/2009 04:33 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 11:56 AM	APRV

Form Started By: Sylvia Solis
Started On: 09/17/2009 01:48 PM

Final Approval Date: 09/18/2009

AI-17480

2.J.

L.I.T. for office and computer supplies

CC CONSENT

Date: 09/22/2009
 Submitted By: Sandra Garcia, RIGHT OF WAY DEPT.
 Submitted For: Joe Pena
 Department: RIGHT OF WAY DEPT.
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Right of Way Dept. (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1200-431-00-260-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
 BUDGETARY IMPACT:
 \$ 2,000.00 Available as of 9/14/09 (664)- Other Minor Equipment
 \$ 831.25 Available as of 9/14/09 (607)- Household & Janitorial Supplies

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 09:30 AM	APRV
2	Ana Galvan	Anna Galvan	09/17/2009 04:08 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:28 PM	APRV

Form Started By: Sandra Garcia
 Started On: 09/14/2009 02:19 PM
 Final Approval Date: 09/18/2009

DATE: September 14, 2009
DEPARTMENT HEAD: Jose N. Pena
DEPARTMENT NAME: Right Of Way
ACCOUNT NUMBER: 9-1200-431-00-260-001-0-xxx

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court Of Hidalgo County:

I submit to you for your consideration the following line item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
<u>664</u>	<u>Other Minor Equipment</u>	<u>601</u>	<u>Office & Computer Supplies</u>	<u>\$ 500.00</u>
<u>607</u>	<u>Household & Janitorial Supplies</u>	<u>601</u>	<u>Office & Computer Supplies</u>	<u>200.00</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
			TOTAL -->	<u>\$ 700.00</u>

REASON: Funds are needed to meet future expenses.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-17572

2.K.

Line Item Transfer

CC CONSENT

Date: 09/22/2009
Submitted By: Norma Silva, BUDGET & MANAGEMENT
Submitted For: Human Resources
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Civil Service (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-50-190-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 09-18-09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 04:11 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	09/18/2009 02:04 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:11 PM	APRV

Form Started By: Norma Silva
Started On: 09/17/2009 01:33 PM

Final Approval Date: 09/18/2009

DATE: September 15, 2009
DEPARTMENT HEAD: Esther A. Cortez
DEPARTMENT NAME: Civil Service
ACCOUNT NUMBER: 9-1100-415-50-190-001-0-XXX
SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

FROM:		TO:			
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME		AMOUNT
339	Other Professional Services	601	Office & Computer Supplies	\$	1,000.00
630	Food	601	Office & Computer Supplies		600.00
665	Minor Computer Equipment	601	Office & Computer Supplies		3,000.00
745	Computer Equipment	601	Office & Computer Supplies		700.00
339	Other Professional Services	333	Legal Services		375.00
				TOTAL	\$ 5,675.00

REASON: To purchase supplies.

Department Head Signature

Date

Approved Commissioners' Court

Date

Attest County Clerk

AI-17521
transfer
CC CONSENT

2.L.

Date: 09/22/2009
Submitted By: Nereida Garza, HUMAN RESOURCES/CIVIL SERVICE
Department: HUMAN RESOURCES/CIVIL SERVICE
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Human Resources (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-50-190-002-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

529-->601 - \$ 299.00; Funding available as of 9/17/09.
535-->601 - \$ 158.15; Funding available as of 9/17/09.
672-->601 - \$ 100.00; Funding available as of 9/17/09.
855-->601 - \$ 100.00; Funding available as of 9/17/09.
890-->601 - \$ 50.00; Funding available as of 9/17/09.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 04:16 PM	APRV
2	Norma Silva	Norma Silva	09/17/2009 04:55 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:54 PM	APRV

Form Started By: Nereida Garza
Started On: 09/15/2009 03:50 PM

Final Approval Date: 09/18/2009

DATE: September 15, 2009
DEPARTMENT HEAD: Esther A. Cortez
DEPARTMENT NAME: *HUMAN RESOURCES*
ACCOUNT NUMBER: 9-1100-415-50-190-002-0-XXX
SUBJECT: BUDGET LINE-ITEM TRANSFER(S)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code: Chapter 111, Subchapter C.:

ACCOUNT NUMBER: 8-1100-415-50-190-002-0

FROM:		TO:		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
529	Surety & Notary Bonds	601	Office & Computer Supplies	\$ 299.00
535	Postage	601	Office & Computer Supplies	158.15
672	Equip & Veh R & M Supplies	601	Office & Computer Supplies	100.00
855	Late Fees, Penalties & Fin Charges	601	Office & Computer Supplies	100.00
890	Other	601	Office & Computer Supplies	50.00
TOTAL				\$ 707.15

REASON: Transfer is needed for supplies.

Department Head Signature

Date

Approved Commissioners' Court

Date

Attest County Clerk

AI-17514

2.M.

Intradepartmental Line Item Transfers

CC CONSENT

Date: 09/22/2009
 Submitted By: Irma Castillo, PLANNING DEPT.
 Submitted For: Irma Castillo
 Department: PLANNING DEPT.
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Planning Dept. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-419-10-210-001-0-XXX
 FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Available account balance as of 09/16/2009 442->432

Attachments

Link: [LIT092209](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 03:27 PM	APRV
2	JC Carreon	JC Carreon	09/16/2009 10:55 AM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:52 PM	APRV

Form Started By: Irma Castillo
 Started On: 09/15/2009 02:18 PM

Final Approval Date: 09/18/2009



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Sesin, P.E., C.F.M.

PLANNING ADMINISTRATOR

DATE: Sept. 22, 2009

DEPARTMENT HEAD: Raul E. Sesin, P.E., C.F.M.

DEPARTMENT NAME: Planning Department

ACCOUNT NUMBER: 9-1100-419-10-210-001-0.

SUBJECT: BUDGET LINE ITEM TRANSFER(S)

Submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter III, Subchapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
9-1100-419-10-210-001-0-442	Rental of Equip & Veh	→	9-1100-419-10-210-001-0-432	Veh & Equip R&M Service	\$1,698.00
					\$1,698.00

Reason: Need monies to repair HP deskjet 1050C plus Plotter

Department Head Signature

Approved Commissioners' Court

____/____/____
Date

Attest County Clerk

LIT092209

1304 S. 25th St. ★ Edinburg, Texas 78542 ★ (956) 318-2840 ★ Fax. (956) 318-2844

AI-17484

2.N.

Intradepartmental Transfer

CC CONSENT

Date: 09/22/2009
Submitted By: Nielda Cavazos, PURCHASING DEPT.
Submitted For: Nielda Cavazos
Department: PURCHASING DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Purchasing (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-18-160-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 09-17-09

Attachments

Link: [Line Item](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 09:31 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	09/17/2009 05:38 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:30 PM	APRV

Form Started By: Nielda Cavazos
Started On: 09/14/2009 03:13 PM

Final Approval Date: 09/18/2009

AI-17589

2.0.

Co. Shop (1200) Line Item Transfer

CC CONSENT

Date: 09/22/2009
 Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
 Submitted For: Dina Trevino
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Co. Shop (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1200-431-00-122-004-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

113 --> 748 \$5,000.00; to fund purchase of ball bearing extractor equipment. Funds available as of 9-18-09 due to lapse salaries based on salary sweep analysis.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	09/18/2009 02:21 PM	APRV
2	Budget & Management	Erika Zamora	09/18/2009 03:02 PM	APRV
3	Ana Galvan	Anna Galvan	09/18/2009 04:16 PM	APRV
4	Auditor's Office		09/18/2009 05:29 PM	NEW
Form Started By: Ivan Cantu			Started On: 09/18/2009 02:15 PM	
Final Approval Date: 09/18/2009				

AI-17506

2.P.

**Budget Line-Item Transfer for minor equipment
CC CONSENT**

Date: 09/22/2009
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Wide Shop (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1200-431-00-122-004-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available in the amount of \$2,764.19 as of 09/15/2009
From 672--->664 in the amount of \$800.00.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 01:31 PM	APRV
2	Ana Galvan	Anna Galvan	09/16/2009 02:08 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:46 PM	APRV

Form Started By: Yolanda Cisneros Started On: 09/15/2009 11:25 AM
Final Approval Date: 09/18/2009

AI-17582

2.Q.

2009 Line Item Transfer (1100)

CC CONSENT

Date: 09/22/2009
Submitted By: Erika Zamora, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: Budget and Management

Information

CAPTION

2009 - Co. Wide Adm. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-00-115-002-0-XXX
FUNDS AVAILABLE Y/N?: Y/pending MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funding pending Line Item Transfer AI# 17579 to be presented at CC 9/22/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 04:35 PM	APRV
2	JC Carreon	JC Carreon	09/18/2009 02:20 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 03:50 PM	APRV

Form Started By: Erika Zamora
Started On: 09/17/2009 04:28 PM

Final Approval Date: 09/18/2009

DATE: September 17, 2009

2009
Transfer



DEPARTMENT HEAD: Raul Silguero, Jr.

DEPARTMENT NAME: Department of Budget & Management for Co. Wide Adm.

ACCOUNT NUMBER: 9-1100-415-00-115-002-0-XXX

Contact Person: Erika Zamora Ph#: (956) 292-7025 Ext. 5416

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
899	CO. WIDE ADM - CONTINGENCY	350	CO WIDE ADM-OTHER SERVICES	30,000.00
TOTAL				30,000.00

REASON: **Transfer to fund Valley Metro Security Contract security services.**

DEPARTMENT HEAD SIGNATURE

____ / ____ / ____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-17579

2.R.

2009 Line Item Transfer (1100)

CC CONSENT

Date: 09/22/2009
 Submitted By: Erika Zamora, BUDGET & MANAGEMENT
 Submitted For: Dina Trevino
 Department: BUDGET & MANAGEMENT
 Agenda Category: Budget and Management

Information

CAPTION

2009 - Co. Wide Adm. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-00-115-002-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Funds available as of 9/17/09 \$136,308.28.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 04:12 PM	APRV
2	Norma Silva	Angela Garcia	09/18/2009 08:19 AM	APRV
3	JC Carreon	JC Carreon	09/18/2009 12:18 PM	APRV
4	Auditor's Office	Angela Garcia	09/18/2009 02:04 PM	APRV
5	Erika Zamora	Erika Zamora	09/18/2009 02:18 PM	APRV

Form Started By: Erika Zamora Started On: 09/17/2009 03:34 PM
 Final Approval Date: 09/18/2009

DATE: September 17, 2009

2009
Transfer



DEPARTMENT HEAD: Raul Silguero, Jr.

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 9-1100-415-00-115-002-0-XXX

Contact Person: Erika Zamora **Ph#:** (956) 292-7025 Ext. 5416

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	CO WIDE ADM-OTHER	899	CO. WIDE ADM - CONTINGENCY	136,308.28
TOTAL				136,308.28

REASON:
Transfer to contingency to fund Facilities Management software, Co. Wide Surveillance System, Valley Metro Security Services expenditures, and District Clerk's Postage expenditures.

DEPARTMENT HEAD SIGNATURE

____/____/_____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-17539

2.S.

Intra- Obj Code 743 091609

CC CONSENT

Date: 09/22/2009
Submitted By: Veronica Lopez, ELECTIONS DEPT.
Submitted For: Yvonne Ramon
Department: ELECTIONS DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Elections Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-414-00-130-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
890 --> 743 \$2,500.00
Available balance as of 09/16/09

Attachments

Link: [Intra- 1100 Drake Comm 091609](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Yvonne Ramon	Yvonne Ramon	09/16/2009 03:37 PM	APRV
2	Budget & Management	Erika Zamora	09/17/2009 08:39 AM	APRV
3	Veronica Ortiz	Veronica Ortiz	09/17/2009 05:50 PM	APRV
4	Auditor's Office	Linda Fong	09/18/2009 02:04 PM	APRV

Form Started By: Veronica Lopez
Started On: 09/16/2009 11:43 AM
Final Approval Date: 09/18/2009

DATE: September 16, 2009

2009

Transfer

DEPARTMENT HEAD: Yvonne Ramon

AI- 17539



DEPARTMENT NAME: Elections Department

ACCOUNT NUMBER: 9-1100-414-00-130-001-0-XXX

Contact Person: Veronica L. Nixon

Ph#: (956) 318-2570 Ext. 5715

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
890	Elections Dept- Other	743	Elections Dept- Office Furn & Equip	2,500.00
TOTAL				2,500.00

REASON: Transfer needed to complete Drake Comm. purchase.

Approved by

_____/_____/_____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-17551

2.T.

Intra- 2008 Ch. 19 091609

CC CONSENT

Date: 09/22/2009
 Submitted By: Veronica Lopez, ELECTIONS DEPT.
 Submitted For: Yvonne Ramon
 Department: ELECTIONS DEPT.
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Elections Department (1283)

BACKGROUND

2008 Chapter 19 Funds- Drake Communications

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1283-414-00-130-018-8-XXX
 FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 336 --> 743 \$2,500.00
 Available balance as of 09/16/09

Attachments

Link: [Intra- 2008 Ch. 19 Funds 091609](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Yvonne Ramon	Yvonne Ramon	09/16/2009 03:36 PM	APRV
2	Budget & Management	Erika Zamora	09/17/2009 09:16 AM	APRV
3	Ana Galvan	Anna Galvan	09/17/2009 04:22 PM	APRV
4	Auditor's Office	Linda Fong	09/18/2009 11:58 AM	APRV

Form Started By: Veronica Lopez Started On: 09/16/2009 03:23 PM
 Final Approval Date: 09/18/2009

AI-17549

2.U.

Health Division - Adm Line Item Trf

CC CONSENT

Date: 09/22/2009
 Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
 Department: HEALTH & HUMAN SERVICES DEPT.
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Health & Human Services Department - Adm (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-441-00-340-001-0-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Available account balance as of 09/17/2009 601->613 \$2,000.00

Attachments

Link: [ADM LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 09:12 AM	APRV
2	JC Carreon	JC Carreon	09/17/2009 12:30 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:03 PM	APRV

Form Started By: Dan Beltran Started On: 09/16/2009 02:44 PM

Final Approval Date: 09/18/2009

AI-17554

2.V.

Health Division - Bioterrorism Line Item Trf

CC CONSENT

Date: 09/22/2009
Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
Department: HEALTH & HUMAN SERVICES DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Health & Human Services Department - Bio (1293)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1293-441-00-340-013-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 09-17-09

Attachments

Link: [Bio LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management		09/18/2009 11:59 AM	PEND
2	Veronica Ortiz	Veronica Ortiz	09/17/2009 05:52 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 11:59 AM	APRV

Form Started By: Dan Beltran
Started On: 09/16/2009 03:43 PM

Final Approval Date: 09/18/2009

Date: September 16, 2009
 Department Head: Eduardo Olivarez, Chief Administrative Officer
 Department Name: Hidalgo County Health & Human Services Department
 Account Number: 9-1293-441-00-340-013-0 Bioterrorism
 Budget Line Item Transfer(s)

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C:

FROM		TO		AMOUNT
ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	ACCOUNT NUMBER	ACCOUNT NAME (OBJECT CODE)	
9-1293-441-00-340-013-0-584	Registration Fees	9-1293-441-00-340-013-0-672	Equip & Veh. R&M Supp	\$ 700.00
			Amount	\$ 700.00

Revenue Account
 Amount Requested: \$ 700.00

Reason: Funds needed in the object codes listed above in order to meet anticipated expenditures

 DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT DATE ATTEST COUNTY CLERK

AI-17556

2.W.

Line Item Transfer

CC CONSENT

Date: 09/22/2009
 Submitted By: Yolanda Orozco, EMERGENCY SERVICES DIVISION
 Submitted For: A.A. Tony Pena, Jr.
 Department: EMERGENCY SERVICES DIVISION
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Fire Marshal's (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-422-10-300-001-0-XXX
 FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Available account balance as of 09/17/2009 583->601

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 09:19 AM	APRV
2	JC Carreon	JC Carreon	09/17/2009 01:03 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:07 PM	APRV

Form Started By: Yolanda Orozco
 Started On: 09/16/2009 04:01 PM

Final Approval Date: 09/18/2009

AI-17561

2.X.

2009 Pct. #1 Sanitation (1100)

CC CONSENT

Date: 09/22/2009
Submitted By: Joann Gonzalez, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #1 Sanitation (1100)

BACKGROUND

Fiscal Impact

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 09:23 AM	APRV
2	Norma Silva	Norma Silva	09/17/2009 04:59 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:09 PM	APRV

Form Started By: Joann Gonzalez

Started On: 09/16/2009 04:15 PM

Final Approval Date: 09/18/2009

DATE: September 21, 2009

MEETING REQUEST DATE: September 22, 2009

DEPARTMENT HEAD: COMMISSIONER SYLVIA HANDY

DEPARTMENT NAME: PCT #1 SANITATION

ACCOUNT NUMBER: 9-1100-432-00-121-001-0-XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM								ACCOUNT NAME	TO								ACCOUNT NAME	AMOUNT
ACCOUNT NUMBER									ACCOUNT NUMBER									
9	-1100	-432	-00	-121	-001	-0	432	Equip & Veh R&M Srv	9	-1100	-432	-00	-121	-001	-0	603	Educational/Instructional Supp	1,000.00
9	-1100	-432	-00	-121	-001	-0	672	Equip & Veh R&M Suppl	9	-1100	-432	-00	-121	-001	-0	607	Househd & Janitorial Sup	250.00
																		1,250.00

REASON: NEEDED TO COVER FUTURE EXPENSES

DEPARTMENT HEAD SIGNATURE NOE MONTEZ

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-17560

2.Y.

2009 Pct. #1 Parks (1211)

CC CONSENT

Date: 09/22/2009
Submitted By: Joann Gonzalez, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #1 Parks (1211)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1211-452-00-121-013-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
890-->540 \$ 1,000.00; funds available as of 09/17/09

Attachments

Link: [2009 Pct. #1 Parks \(1211\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 09:22 AM	APRV
2	Ana Galvan	Anna Galvan	09/17/2009 04:30 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:08 PM	APRV

Form Started By: Joann Gonzalez Started On: 09/16/2009 04:13 PM

Final Approval Date: 09/18/2009

AI-17508

2.Z.

Budget Line-Item Transfer for parks

CC CONSENT

Date: 09/22/2009
 Submitted By: Yolanda Cisneros, COMM. PCT. #2
 Submitted For: Yolanda Cisneros
 Department: COMM. PCT. #2
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #2 Parks (1212)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1212-452-00-122-008-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available in the amount of \$39,638.69 as of 9/15/2009
 From 739----->679 in the amount of \$6,000.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 01:32 PM	APRV
2	Norma Silva		09/18/2009 01:47 PM	PEND
3	Auditor's Office	Linda Fong	09/18/2009 01:47 PM	APRV
Form Started By: Yolanda Cisneros			Started On: 09/15/2009 12:12 PM	
Final Approval Date: 09/18/2009				

AI-17519

2.AA.

Pct #3 Transfer

CC CONSENT

Date: 09/22/2009
 Submitted By: Norma Ceballos, COMM. PCT. #3
 Department: COMM. PCT. #3
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #3 Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1213-452-00-123-008-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
 BUDGETARY IMPACT:
 439-->411 \$ 6,000.00; funds available as of 09/16/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 03:28 PM	APRV
2	Ana Galvan	Anna Galvan	09/16/2009 03:12 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 01:53 PM	APRV

Form Started By: Norma Ceballos Started On: 09/15/2009 03:19 PM

Final Approval Date: 09/18/2009

INTRADEPARTMENTAL TRANSFER

DATE: September 15, 2009

DEPARTMENT HEAD: Commissioner Joe M. Flores

DEPARTMENT NAME: Hidalgo County Precinct #3 Parks

ACCOUNT NUMBER: 9-1213-452-00-123-008-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956) 585-4509

SUBJECT: Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
439	Other R & M Services	411	Water/Sewage	\$ 6,000.00
TOTAL				\$ 6,000.00

REASON: Transfer needed for expected expenses.

DEPARTMENT HEAD SIGNATURE

September 22, 2009
CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

INTRADEPARTMENTAL TRANSFER

AI-17595

2.BB.

Pct #3 Transfer

CC CONSENT

Date: 09/22/2009
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #3 Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1213-452-00-023-008-0-XXX
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 09/18/2009 890->855

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/18/2009 04:34 PM	APRV
2	JC Carreon	JC Carreon	09/18/2009 04:42 PM	APRV
3	Auditor's Office	Angela Garcia	09/18/2009 05:29 PM	APRV

Form Started By: Norma Ceballos
Started On: 09/18/2009 04:29 PM

Final Approval Date: 09/18/2009

INTRA-DEPARTMENTAL TRANSFER

DATE: September 22, 2009

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Parks

ACCOUNT NUMBER: 9-1213-452-00-123-008-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	Pct #3 Parks-Others	855	Pct #3 Parks- Late Fees, Penalties &	\$ 200.00
TOTAL				\$ 200.00

REASON: Expected Expenses

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

TEST COUNTY CLER

AI-17530

2.CC.

Pct #3 Transfer

CC CONSENT

Date: 09/22/2009
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #3 R&B (1203)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1203-431-00-123-005-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
711-->719 \$ 3,800.00; funds available as of 09/16/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/16/2009 10:18 AM	APRV
2	Ana Galvan	Anna Galvan	09/16/2009 03:38 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:01 PM	APRV

Form Started By: Norma Ceballos
Started On: 09/16/2009 10:12 AM

Final Approval Date: 09/18/2009

INTRA-DEPARTMENTAL TRANSFER

DATE: September 22, 2009

DEPARTMENT HEAD: Commissioner Joe M. Flores

DEPARTMENT NAME: Hidalgo County Precinct # 3 - Road & Bridge

ACCOUNT NUMBER: 9-1203-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956) 585-4509

SUBJECT: Intradepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer's) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
711	Right of Way	719	Land	\$ 3,800.00
TOTAL				\$ 3,800.00

REASON: Transfer is needed for expected expenses.

DEPARTMENT HEAD SIGNATURE

September 22, 2009
CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-17550

4.A.

**August 2009 Fee Monthly Report
CC CONSENT**

Date: 09/22/2009
Submitted By: Norma Martinez, DISTRICT CLERK
Submitted For: Norma Martinez
Department: DISTRICT CLERK
Agenda Category: Monthly Fee Reports

Information

CAPTION

District Clerk:
Approval of August 2009 monthly fees report.

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
No budgetary impact

Attachments

Link: [August 2009 Fee Monthly Report](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 09:12 AM	APRV
2	Sylvia Solis	Sylvia Solis	09/17/2009 10:37 AM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:52 PM	APRV

Form Started By: Norma Martinez
Started On: 09/16/2009 03:11 PM
Final Approval Date: 09/18/2009

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT

PAGE 1 OF 3

FOR THE MONTH OF AUGUST 2009

DISTRICT COURT FEES (LGC 133.151(a)(1)&(a)(2))

			# OF CASES				
DIVORCE & FAMILY LAW CASES	\$ 11,080.00						
LESS: PARTIAL PAYMENT	\$ 55.00	\$ 11,025.00	# 245	X \$45.00	= \$ 11,025.00	1100-207-20-000-051-0-000	\$ 11,025.00
OTHER THAN DIVORCE/FAMILY	\$ 18,841.51						
LESS: PARTIAL PAYMENT	\$ 91.51	\$ 18,750.00	# 375	X \$50.00	= \$ 18,750.00	1100-207-20-000-052-0-000	\$ 18,750.00
INDIGENT LEGAL SERVICES (LGC 133.152 (a)(1)-(2))							
DIVORCE & FAMILY LAW CASES	\$ 360.00						
LESS: PARTIAL PAYMENT	\$ -	\$ 360.00	# 72	FAMILY X \$5.00	= \$ 360.00		
OTHER THAN DIVORCE/FAMILY	\$ 1,290.00						
LESS: PARTIAL PAYMENT	\$ -	\$ 1,290.00	# 129	CIVIL X \$10.00	= \$ 1,290.00	1100-207-20-000-050-0-000	\$ 1,650.00
JUDICIAL SUPPORT FEE (LGC 133.154) @37.00AFTER 12/1/05			# 39	CASES	= \$ 1,443.00		
JUDICIAL SUPPORT FEE (LGC 133.154) @\$42.00AFTER 1/1/08			# 569	CASES	= \$ 23,898.00	1100-207-20-000-055-0-000	\$ 25,341.00
FAMILY PROTECTION FEE (GC 51.961) AFTER 6/15/07 @\$15.00						1100-341-10-090-011-0-000	\$ 2,700.00
CLERK COST (GC 51.317(b)(1)&(b-1))	\$ 30,815.00						
OTHER CLERK COST (GC51.317-319)	\$ 24,070.00						
TIME PAYMENT (LGC 133.103) @\$10.00					\$ 54,885.00		
PHOTO & CERTIFIED COPIES (GC 51.318(b)(7)-(B))					\$ 1,498.60		
OTHER FEES:					\$ 7,059.50		
REGISTRY ADMINISTRATION FEE (LGC 117.055)					\$ 764.30		
REGISTRY ADMINISTRATION INTEREST (LGC 117.054)					\$ 13,309.46		
NSF CHECK FEE (LGC 118.141)					\$ -		
TOTAL CLERK'S FEES						1100-341-10-090-001-0-000	\$ 77,516.86

INTEREST EARNED FOR THE MONTH OF AUGUST 2009

COURT FEES:	DISTRICT ATTORNEY (CCP 102.008)					1100-361-11-000-005-0-000	\$ -
	DISTRICT ATTORNEY BOND FORFEITURES COMMISSIONS (GC 41.005)					1100-341-10-090-007-0-000	\$ 102.07
	PROTECTIVE ORDER (D.A. FEES, FC 71.04) @\$150.00					1100-341-10-090-008-0-000	\$ 589.85
	TIME PAYMENT ADMINISTRATION OF JUSTICE (LGC 133.103) @\$ 2.50					1100-341-10-000-003-0-000	\$ -
	TIME PAYMENT (LGC 133.103) @ \$12.50					1100-341-10-090-002-0-000	\$ 374.65
	LOCAL (CRIMINAL) TRANSACTION FEE (CCP 102.072)@\$2.00					1100-207-20-000-005-0-000	\$ 1,873.25
	APPELLATE JUD. SYS. FUND (GC 22.2141) @\$5.00					1100-341-10-090-003-0-000	\$ 2,884.00
	MASTER COURT FEES (14.82gFC) @\$7.00					1100-207-20-000-001-0-000	\$ 2,020.00
	JURY FEES (CCP 102.004) @\$30.00					1100-341-10-090-004-0-000	\$ -
	PASPORT EXECUTION FEE @\$25.00					1100-341-10-090-006-0-000	\$ 5,234.58
	PASPORT PHOTO FEE @\$15.00					1100-341-10-090-013-0-000	\$ 21,850.00
	RECORDS ARCHIVE AND PRESERVATION FEE (GC 51.305) 8/01/09 @ \$5.00					1100-341-10-090-014-0-000	\$ 3,870.00
	SHERIFF FEES (CCP 102.011) \$ 31,390.31					1100-341-10-090-015-0-000	\$ 2,375.00
	SHERIFF FEES (HCSO) \$ 4,375.62						
	CONSTABLE FEES(CCP 102.011)			PCT. 1		1100-342-10-90-001-0-000	\$ 35,765.93
				PCT. 2		1100-342-10-291-000-0-000	\$ -
				PCT. 3		1100-342-10-292-000-0-000	\$ -
				PCT. 4		1100-342-10-293-000-0-000	\$ -
				PCT. 5		1100-342-10-294-000-0-000	\$ -
						1100-342-10-295-000-0-000	\$ -
	PUBLIC DEFENSE ATTY'S FEES (CCP 26.05)					1100-351-20-090-001-0-000	\$ 11,552.00
	FINES (LGC 113.004)					1200-351-10-090-000-0-000	\$ 77,722.39
	BOND FORFEITURES (CCP 22.16)					1200-352-10-090-001-0-000	\$ 9,107.15
	COURTHOUSE SECURITY FUND (291.008 LGC/102.017 CCP)					1241-341-10-090-001-0-000	\$ 3,011.06
	# _____ CIVIL FILINGS X \$5.00 = \$ 2,320.00						
	# _____ FELON. CONV.X \$5.00 = \$ 691.06						
	# _____ MISD.CONV. X \$3.00 = \$ -						
	COUNTY RECORDS MANAGEMENT & PRESERVATION (GC 51.317/ CCP 102.005)					1238-341-20-090-001-0-000	\$ 6,241.09
	# _____ CIVIL FILINGS X \$5.00 = \$ 3,090.00						
	# _____ CRIM CONV. X \$22.50 = \$ 3,151.09						
	DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION (GC 51.317 (b)(4))					1235-341-10-090-000-0-000	\$ 3,378.92
	# _____ CIVIL FILINGS X \$5.00 = \$ 3,060.00						
	# _____ CRIM FILINGS X \$2.50 = \$ 318.92						
	COURT REPORTER SERVICE FEE (GC 51.601) @\$15.00					1239-341-10-090-001-0-000	\$ 7,094.09
	JUVENILE DELINQUENCY PREVENTION FUND (CCP 102.0171) @\$5.00					1240-341-10-090-001-0-000	\$ 100.00
	LAW LIBRARY FEES (LGC 323.023) @\$30.00					1247-341-10-090-001-0-000	\$ 13,860.00

OTHER COURT FEES:

CRIMINAL CLERK FEE (CCP ART. 102.005)	\$ 5,805.35
LAW ENFORCEMENT LAB COSTS(CCP ART 42.12 SEC 11)	\$ 216.00
CRIME STOPPERS - ADULT PROBATION DEPT	\$ 75.00
MOTHERS AGAINST DRUNK DRIVING	\$ 64.27
WOMEN TOGETHER EMERGENCY SHELTER	\$ 100.00
ESTRELLA'S HOUSE	\$ 21.65
ATTORNEY AD-LITEM	\$ 1,225.00
SUBTOTAL	\$ 7,607.27
LESS: LAW ENFORCEMENT LAB COSTS	\$ (316.00)
LESS: CRIME STOPPERS	\$ (75.00)
LESS: MOTHERS AGAINST DRUNK DRIVING	\$ (64.27)
LESS: WOMEN TOGETHER EMERGENCY SHELTER	\$ (100.00)
LESS: ESTRELLA'S HOUSE	\$ (21.65)
LESS: ATTORNEY AD-LITEM	\$ (1,225.00)
TOTAL OTHER COURT FEES	\$ 5,805.35

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HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT

PAGE 2 OF 3

FOR THE MONTH OF AUGUST 2009

CONSOLIDATED COURT COST(LGC133.102) 1/1/04
 FEL@133.00 A&B MISD@583.00 MISD@40.00 1100-207-20-000-015-0-000 \$ 20,426.44
 9/1/97-12/31/03 (CCP102.075(a))
 FEL@80.00 A&B MISD@40.00 MISD@17.00

CRIMINAL JUSTICE FEES (CCP 102.51)	PRIOR 8/31/97 FEL @ \$20.00 MISD @ \$10.00	1100-207-20-000-003-0-000	\$ 9.89
BREATH ALCOHOL TESTING (CCP 102.016)	9/1/91-8/31/97 @ \$30.00	1100-207-20-000-006-0-000	\$ -
COMPREHENSIVE REHABILITATION (CCP 102.81)	9/1/91-8/31/97 @ \$25.00	1100-207-20-000-008-0-000	\$ -
LAW ENFORCE EDUC. FUND(GC 415.082)	PRIOR 8/29/93 @ \$1.00, 8/30/93-8/31/95 @ \$1.50 9/1/95-8/31/97 @ \$3.50	1100-207-20-000-011-0-000	\$ 0.74
CRIME STOPPERS (CCP 102.013) @ \$2.00	9/1/89-8/31/97 @ \$2.00	1100-207-20-000-014-0-000	\$ 0.99
ABUSED CHILDREN'S COUNSELING (CCP 37.072)		1100-207-20-000-016-0-000	\$ -
JUVENILE CRIME & DELIQUENCY(CCP 102.075 (m))	9/1/97-8/31/01 @ \$0.25, 9/1/01-12/31/03 @ \$0.50	1100-207-20-000-007-0-000	\$ 4.44
FUGITIVE APPREHENSION FUND (CCP 102.19)	9/1/97-12/31/03 @ \$5.00	1100-207-20-000-009-0-000	\$ 34.97
CRIME VIC. COMP. FUND (CCP 56.55)	9/1/85-8/31/93 FEL @ \$20.00 MISD @ \$15.00 9/1/93-12/31/03 FEL @ \$45.00 MISD @ \$35.00	1100-207-20-000-017-0-000	\$ 423.62
JUDICIAL&COURT PERSON. TRAINING (GC 56.001)	9/1/85-8/30/99 @ \$1.00, 8/31/99-12/31/03 @ \$2.00	1100-207-20-000-027-0-000	\$ 14.92
CORRECTIONAL MGMT INST OF TX (CCP 102.075(n))	9/1/01-12/31/03 @ \$0.50	1100-207-20-000-029-0-000	\$ 3.25

STATE AGENCY ARREST FEES (CCP 102.011, LGC 133.104)
 DPS: @ \$35.00..... 1100-207-20-000-019-0-000 \$ 694.43
 TABC: @ \$35.00..... 1100-207-20-000-020-0-000 \$ 14.78
 P&W: @ \$35.00..... 1100-207-20-000-021-0-000 \$ -
 DNA TESTING FEE (CCD 102.020,GC 411.1471(a)(1) or (a)(2) \$250.00, GC 411.1471(a)(3) \$50.00)..... 1100-207-20-000-030-0-000 \$ 911.11
 JUVENILE PROBATION DIVERSION FUND (FC ART 54.0411) @ \$20.00..... 1100-207-20-000-033-0-000 \$ -
 JURY SERVICE FUND (SB 1704) @ \$4.00..... 1100-207-20-000-053-0-000 \$ 508.90
 JUDICIAL SUPPORT FEE - STATE -(LGC 133.105) @ \$3.40..... 1100-207-20-000-054-0-000 \$ 642.01
 JUDICIAL SUPPORT FEE - COUNTY -(LGC 133.105) @ \$0.60..... 1100-341-10-090-009-0-000 \$ 74.57
 STATE TRAFFIC FEE (TRC 542.4031) AFTER 9/1/03 @ \$30.00..... 1100-207-20-000-035-0-000 \$ -
 NONDISCLOSURE FEE (GC 411.081(d)-(h)) # 11 cases AFTER 9/1/03 @ \$28.00..... 1100-207-20-000-037-0-000 \$ 308.00
 EXPUNGMENT OF OFFENSES FOR MINORS (CCP 102.006 AND GC103.021) AFTER 1/1/06 @ \$30.00..... 1100-341-10-090-010-0-000 \$ -
 DRUG COURT FEE-COUNTY (CCP 102.0178) AFTER 6/15/07..... 1100-341-10-090-012-0-000 \$ 1,248.10
 DRUG COURT FEE-STATE (CCP 102.0178) AFTER 6/15/07..... 1100-207-20-000-058-0-000 \$ 1,248.11
 EMS TRAUMA FUND (CCP 102.0185 PC CHAP.49) AFTER 1/1/04 @ \$100.00..... 1100-207-20-000-038-0-000 \$ 1,954.04
 Indigent Defense Representation Fund (LGC 133.107) AFTER 1/1/08 @ \$ 2.00..... 1100-207-20-000-059-0-000 \$ 210.80
 COUNTY CHILD ABUSE PREVENTION FUND (CCP 102.0186) AFTER 1/1/06 @ \$100.00..... 1234-341-10-090-000-0-000 \$ 280.67
 MENTAL HEALTH EXPERTS COMPENSATION..... 1100-360-00-000-000-0-000 \$ -
 RESTITUTION FEE / STATE (CCP 42.037) AFTER 1/1/06 @ \$6.00..... \$ -
 RESTITUTION FEE / COUNTY (CCP 42.037) AFTER 1/1/06 @ \$6.00..... \$ -
 DUE TO GENERAL (95' COMPTRROLLER AUDIT)..... 1100-360-00-000-000-0-000 \$ -
TOTAL FEES COLLECTED FOR PAYMENT TO COUNTY TREASURER 1100-227-30-000-019-0-000 **\$ 380,809.02**

TOTAL CASH RECEIVED **\$ 389,226.66**
 LESS: AMOUNT PAID TO COUNTY TREASURER **\$ 380,809.02**
 AMOUNT DUE TO COUNTY TREASURER **\$ -**
 AMOUNT OVERPAID TO COUNTY TREASURER **\$ -**
 OTHER DISBURSEMNTS **\$ 6,350.19**
TOTAL DISBURSEMENTS **\$ 387,159.21**
NET AMOUNT AVAILBLE FOR DEPOSIT TO CLERK'S FEE ACCOUNT **\$ 2,067.45**

PROOF:

AMOUNT RECEIVED:	\$ 5,396.21
AMOUNT LIQ.:	\$ (5,297.19)
PARTIAL PAYMENT: DISTRICT & FAMILY LAW CASES	\$ 55.00
PARTIAL PAYMENT: OTHER THAN DIVORCE/FAMILY LAW CASES	\$ 91.51
PARTIAL PAYMENT: INDIGENT LEGAL SERVICE FEE	\$ -
CRIME STOPPERS (ADULT PROBATION):	\$ 75.00
LAW ENFORCEMENT LAB COSTS (DPS):	\$ 316.00
MOTHERS AGAINST DRUNK DRIVING	\$ 64.27
WOMEN TOGETHER EMERGENCY SHELTER	\$ 100.00
ESTRELLA'S HOUSE	\$ 21.65
ATTORNEY AD-LITEM	\$ 1,225.00
ADULT PROBATION:	\$ -
SHORTAGE/OVERAGE	\$ 20.00
NET AMOUNT	\$ 2,067.45

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HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT

PAGE 3 OF 3

FOR THE MONTH OF AUGUST 2009

REMITTANCES TO COUNTY TREASURER:

	DATE	CHECK NUMBER	AMOUNT	TREASURER REC #
CIVIL1)	08/07/09	37343	\$ 36,342.80	131406
CIVIL2)	08/14/09	37338	\$ 43,020.59	131365
CIVIL3)	08/15/09	37339	\$ 12,170.00	131364
CIVIL4)	08/31/09	37349	\$ 65,908.56	131551
CIVIL5)	08/31/09	37348	\$ 310.00	131557
CIVIL6)		0	\$ 77,001.09	0
CIVIL6)		0	\$ 5,479.78	0
CIVIL6)		0	\$ -	0
CIVIL6)		0	\$ -	0
CRM1)	08/31/09	37347	\$ 20,083.63	131550
CRM2)	08/07/09	37344	\$ 12,001.73	131407
CRM3)	08/12/09	37342	\$ 27,696.00	131363
CRM4)	08/14/09	37340	\$ 9,345.00	131361
CRM5)	08/19/09	37341	\$ 18,985.35	131362
CRM6)	08/31/09	37351	\$ 9,699.00	131555
CRM7)	08/31/09	37350	\$ 22,391.44	131556
CRM8)		0	\$ 15,357.05	0
CRM9)			\$ 5,017.00	0
CRM10)			\$ -	

TOTAL AMOUNT OF REMITTANCES

=====

\$ 380,809.02

=====

PREPARED BY:

[Signature]
BOOKKEEPER

DATE

REVIEWED BY:

[Signature]
ACCOUNTANT

DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE
AND CORRECT TO THE BEST OF MY KNOWLEDGE.

[Signature]
INTERNAL AUDIT

[Signature]
DISTRICT CLERK SIGNATURE

[Signature]
DATE

THIS REPORT IS DUE IN THE COUNTY AUDITOR BEFORE THE FIFTH (5)
WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM ARS-DC-002, 01/2006

AI-17505
Pipeline Permit
CC CONSENT

5.A.

Date: 09/22/2009
Submitted By: Sandra Garcia, RIGHT OF WAY DEPT.
Submitted For: Joe Pena
Department: RIGHT OF WAY DEPT.
Agenda Category: Right of Way

Information

CAPTION

1. North Alamo Water Supply:
 - a. NWC 9N/ 1/2E- Bore- Moyses G. Flores; 3/4" service connection

BACKGROUND

Fiscal Impact

Attachments

Link: [Pipeline Permit](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/15/2009 04:17 PM	APRV
2	Olga Garza	Olga Garza	09/16/2009 08:51 AM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:14 PM	APRV

Form Started By: Sandra Garcia
Started On: 09/15/2009 11:10 AM
Final Approval Date: 09/18/2009

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 22nd day of September, 2009 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

The North Alamo Water Supply Corporation hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2" inch water/ gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

- 1. NWC 9N/ 1/2E- Bore- Moyses G. Flores; 3/4" service connection

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permittee has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

TAX OFFICE REFUNDS

CC CONSENT

Date: 09/22/2009
 Submitted By: Hilda Fuentes, TAX OFFICE
 Submitted For: Hilda Fuentes
 Department: TAX OFFICE
 Agenda Category: Tax Refunds

Information

CAPTION

Acct #	Taxpayer	Payer	Amt
P7170.01.012.0062.00	Mallillin, Ruel K & Maria L	Carrington Mortgage Services, LLC	\$3928.02
W3920.95.000.0019.01	Crego & Burks Management Group, LLC	Crego & Burks Management Group, LLC	\$3183.10
W3920.02.000.0154.00	Crego & Burks Management Group, LLC	Crego & Burks Management Group, LLC	\$3342.46
W3920.02.000.0154.00	Crego & Burks Management Group, LLC	Crego & Burks Management Group, LLC	\$3342.46
M5200.00.164.0016.00	Evening Shade Ltd	American National Bank Of Texas	\$4848.78
M3670.00.000.0014.00	Contreras, David Jr	Home Loan Services	\$3586.99
T3638.00.000.0002.00	Gonzalez, Raul d/b/a Gonzalez Carpet& Construction	Home Loan Services	\$3631.06
A2666.00.000.003C.00	Rios, Richard & Elva	Countrywide	\$3243.77
C8151.00.000.0082.00	Copperfield Plaza Ltd	Compass Bank	\$3223.86
S6835.00.000.0004.00	RB Sugar Plaza LP	RB Sugar Plaza LP	\$6992.79
K2400.00.000.0053.08	Bliss-Moore-Gayken	Donald or Patsy Gayken	\$8192.76
W7360.12.000.0122.00	Granados, Marena Veleska	Mortgage Services	\$2547.01

BACKGROUND

Fiscal Impact

Attachments

- Link: [frnt pg](#)
- Link: [accts pg](#)
- Link: [Carrington](#)
- Link: [Crego](#)
- Link: [c&b](#)
- Link: [crego&burks](#)
- Link: [evening](#)
- Link: [contreras](#)
- Link: [gonzalez](#)
- Link: [rios](#)
- Link: [compass](#)
- Link: [rb](#)
- Link: [bliss](#)

Link: [mortgage](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/16/2009 09:56 AM	APRV
2	Perla Lopez	Perla Lopez	09/17/2009 08:32 AM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 11:55 AM	APRV

Form Started By: Hilda Fuentes

Started On: 09/16/2009 08:54 AM

Final Approval Date: 09/18/2009

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA

Assessor and Collector

September 15, 2009

P.O. Box 178

Edinburg, Texas 78540-0178

(956) 318-2157 • Fax (956) 318-2733

The Honorable J.D Salinas III
Hidalgo County Commissioners
Edinburg, Texas 78539

Re: See attached list

Gentlemen:

As per Section 31.11 of the Property Tax Code, the governing body of each taxing unit must authorize refunds of overpayments or erroneous payments over \$ 2500.00 dollars.

I respectfully request that the Commissioner's Court approve the enclosed application for a tax refund based on an adjustment approved by the Hidalgo County Appraisal District Office.

When completed, please return the attached to this office.

Thanking you for your assistance in this matter, I remain.

Very truly yours,

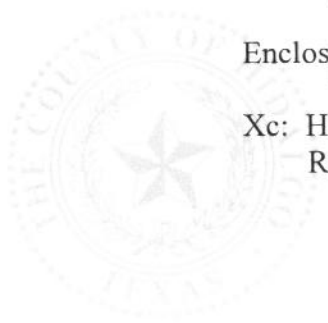
A handwritten signature in black ink, appearing to read "Armando Barrera, Jr.", written in a cursive style.

Armando Barrera, Jr. RTA

Abj:mm

Enclosure

Xc: Hidalgo County Auditor
Raymundo Eufrazio, CPA



2804 S. Bus. Hwy 281 • Edinburg, TX 78539

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr., RTA

Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • Fax (956) 318-2733

ACCOUNT NUMBER	TAXPAYER	PAYER	AMOUNT
1.P7170.01.012.0062.00	MALLILLIN, RUEL K & MARIA L	CARRINGTON MORTGAGE SERVICES,LLC	\$3,928.02
2.W3920.95.000.0019.01	CREGO&BURKS MANAGEMENT GROUP,LLC	CREGO&BURKS MANAGEMENT GROUP,LLC	\$3,183.10
3.W3920.02.000.0154.00	CREGO&BURKS MANAGEMENT GROUP,LLC	CREGO&BURKS MANAGEMENT GROUP,LLC	\$3,342.46
4.W3920.02.000.0154.00	CREGO&BURKS MANAGEMENT GROUP,LLC	CREGO&BURKS MANAGEMENT GROUP,LLC	\$3,342.46
5.M5200.00.164.0016.00	EVENING SHADE LTD	AMERICAN NATIONAL BANK OF TEXAS	\$4,848.78
6.M3670.00.000.0014.00	CONTRERAS, DAVID, JR	HOME LOAN SERVICES	\$3,586.99
7.T3638.00.000.0002.00	GONZALEZ, RAUL D/B/A GONZALEZ CARPET & CONSTRUCTION	HOME LOAN SERVICES	\$3,631.06
8.A2666.00.000.003C.00	RIOS, RICHARD & ELVA	COUNTRYWIDE	\$3,243.77
9.C8151.00.000.0082.00	COPPERFIELD PLAZA LTD	COMPASS BANK	\$3,223.86
10.S6835.00.000.0004.00	RB SUGAR PLAZA LP	RB SUGAR PLAZA LP	\$6,992.79
11.K2400.00.000.0053.08	BLISS-MOORE-GAYKEN	DONALD OR PATSY GAYKEN	\$8,192.76
12.W7360.12.000.0122.00	GRANADOS, MARENA VELESKA	MORTGAGE SERVICES	\$2,547.01



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ARMANDO BARRERA JR., RTA
 Hidalgo County Tax Assessor - Collector
 PO BOX 178, EDINBURG, TEXAS 78540

Phone No.: (956) 318-2157
 Fax No.: 956-318-2733

Print Date: 07/16/2009

owner: Ruel K + Maria L Millillin

AUDITED BY: THE HIDALGO
 COUNTY AUDITOR'S OFFICE
 DATE: JE 9-10-09

Payer
 CARRINGTON MORTGAGE SERVS +
 3100 NEW YORK DR., STE 100
 PASADENA, CA 91107

Account Number P7170-01-012-0062-00 + HCAD No. R261339 +
Legal Description of the Property PLANTATION SOUTH #1 LOT 62 BLK 12 311 PLANTATION DR

2008 OVERAGE AMOUNT \$3,928.02 +

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 33: CITY OF PHARR, 43: PHARR,SAN JUAN,ALAMO ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

APPLICATION FOR PROPERTY TAX REFUND

If you paid the taxes on this account and believe you are entitled to a refund, please complete this application, sign it, and return it with proof of payment. Applications must be submitted within three years of the date of payment or you waive the right to the refund per Section 31.11c of Texas Property Tax Code. Governing body approval is required for refunds in excess of \$500. Please allow 60 days for processing.

LN 1971 #000987180

Step 1: Identify the Payer requesting the refund if different than shown above	Name <u>Carrington Mortgage Servs</u>	Relationship to Property Owner <u>Mortgage Co.</u>
	Mailing Address <u>3100 New York Dr Ste 100</u>	Daytime Telephone Number <u>816-457-4112</u>
	City, State, Zip Code <u>Pasadena, CA 91107</u>	
Step 2: Refunds are only issued to party that paid taxes. Affirm that you are the payer.	I paid the taxes for year <u>2008</u> and am the party entitled to the refund.	
Step 3: Mark the reason for the refund and provide a brief explanation	<input checked="" type="checkbox"/> Overpaid the account	
	<input type="checkbox"/> Duplicate payment	
	<input type="checkbox"/> Paid in error (explain)	
Step 4: Provide payment information <i>Attach copies of cancelled checks or tax office receipts</i>	Total amount paid by this taxpayer	
	Total tax, penalty, and interest amount owed for the year	
	Amount of refund claimed	
Step 5: How should the refund be processed?	<input type="checkbox"/> Mail to Property Owner	
	<input checked="" type="checkbox"/> Mail to Payer at address in Step 1	
	<input type="checkbox"/> Transfer this amount to account	For tax year
	<input type="checkbox"/> Escrow for next year's taxes	
Step 6: Sign the application form. Unsigned applications will not be processed. Please allow 60 days from the time this application is returned to the tax office for the refund to be processed	By completing and signing this form I hereby apply for the refund of the above described taxes and certify that the information I have given on this form is true and correct	
	SIGN HERE <u>Maria Barrios</u>	Date of application <u>8/10/09</u>
	If you make a false statement on this application you could be found guilty of a Class A Misdemeanor or a state jail felony under Texas Penal Code Section 37.10	
AUDITORS USE ONLY:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	By: <u>[Signature]</u> Date: <u>9/11/09</u>
TAX OFFICE USE ONLY:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	By: <u>[Signature]</u> Date: <u>8/13/09</u>


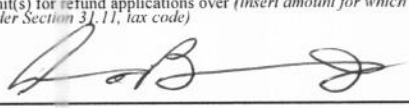
This application must be completed, signed, and submitted with supporting documentation to be valid.

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE		Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC			
Present mailing address (number and street) P O BOX 178		Phone (area code and number) (956) 318-2157			
City, town or post office, state, ZIP code EDINBURG TX 78540-0178					
To apply for a tax refund, the taxpayer must complete the following					
Step 1: Owner's name and address	Owner's name CREGO & BURKS MANAGEMENT GROUP LLC PAID BY: FIRST NATIONAL BANK <i>Crego & Burks Management Group LLC</i>				
	Present mailing address (number and street) PO BOX 1124				
	City, town or post office, state, ZIP code WESLACO, TX 78596-1124		Phone (area code and number) (956) 968-3729		
Legal description (or attach copy of the tax bill or tax receipt): WESTGATE VILLAGE M/H SUBD LOT 19 IMPS ONLY					
Step 2: Describe the property	NEW 2005				
	Address or location of property: M684961				
	Account number of property: W3920.95.000.0019.01		Tax receipt number: OR 14041505		
Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES	2008 +	4/30 / 09	\$ 202.86 +	\$ 202.86 +
	2. ALL ENTITIES	2007 +	4/30 / 09	\$ 821.11 +	\$ 821.11 +
	3. ALL ENTITIES	2006 +	4/30 / 09	\$ 1006.23 +	\$ 1006.23 +
	4. ALL ENTITIES	2005 +	4/30 / 09	\$ 1159.90 +	\$ 1159.90 +
	5.			\$ TOTAL	\$ 3183.10 +
Taxpayer's reason for refund (attach supporting documentation): PAID IN ERROR.					
APPLY TO W3920.00.000.0019.00 R 58 1738 Full amount 4-30-09					
MM					
Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."				
	sign here	<i>Signature</i> Renee Ovalle	Date of application for tax refund 5-4-09		
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.				
Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved				
	AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: JE 9.8.09				
	sign here	<i>Authorized official</i> 	Date 9/14/09		
sign here	<i>Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code)</i> 	Date 5/12/09			

8/6
5/18

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE		Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC			
Present mailing address (number and street) P O BOX 178		Phone (area code and number) (956) 318-2157			
City, town or post office, state, ZIP code EDINBURG TX 78540-0178					
To apply for a tax refund, the taxpayer must complete the following					
Step 1: Owner's name and address	Owner's name CREGO & BURKS MANAGEMENT GROUP LLC PAID BY: FIRST NATIONAL BANK <i>Crego & Burks Management Group LLC</i>				
	Present mailing address (number and street) PO BOX 1124				
	City, town or post office, state, ZIP code WESLACO, TX 78596-1124	Phone (area code and number) (956) 968-3729			
Legal description (or attach copy of the tax bill or tax receipt): WESTGATE VILLAGE M/H PH 2 LOT 154					
Step 2: Describe the property	Address or location of property: R611237+				
	Account number of property: W3920.02.000.0154.00 +		Tax receipt number: OR 14041266		
Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES	2006 +	4/30 / 09	\$ 1110.34 +	\$ 1110.34 +
	2. ALL ENTITIES	2005 +	4/30 / 09	\$ 2232.12 +	\$ 2232.12 +
	3.		/	\$	\$
	4.		/	\$	\$
	5.		/	\$ TOTAL	\$ 3342.46 +
Taxpayer's reason for refund (attach supporting documentation): PAID IN ERROR.					
apply to W3920.00.000.0031.00 <i>Apply to RS81750 full amount 4-30-09</i>					
MM					
Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."				
	sign here →	<i>Signature</i> Renee O'Callahan		Date of application for tax refund 5-4-09	
If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.					
Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved			AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: <u>JE 9-8-09</u>	
	sign here →	<i>Authorized officer</i> 		Date 9/14/09	
	sign here →	<i>Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code)</i> 			Date 5/12/07

8/6
5/18

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE		Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC				
Present mailing address (number and street) P O BOX 178		Phone (area code and number) (956) 318-2157				
City, town or post office, state, ZIP code EDINBURG TX 78540-0178						
To apply for a tax refund, the taxpayer must complete the following						
Step 1: Owner's name and address	Owner's name CREGO & BURKS MANAGEMENT GROUP LLC PAID BY: FIRST NATIONAL BANK <i>Crego & Burks Management Group LLC</i>					
	Present mailing address (number and street) PO BOX 1124					
	City, town or post office, state, ZIP code WESLACO, TX 78596-1124		Phone (area code and number) 956-968-3729			
Legal description (or attach copy of the tax bill or tax receipt): WESTGATE VILLAGE M/H PH 2 LOT 154						
Step 2: Describe the property	Address or location of property: R611237					
	Account number of property: W3920.02.000.0154.00		Tax receipt number: OR 14041505			
Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested	
	1. ALL ENTITIES	2008 <i>f</i>	4/30	/ 09	\$ 809.10 <i>f</i>	\$ 809.10 <i>f</i>
	2. ALL ENTITIES	2007 <i>f</i>	4/30	/ 09	\$ 1680.38 <i>f</i>	\$ 1680.38 <i>f</i>
	3. ALL ENTITIES	2006 <i>f</i>	4/30	/ 09	\$ 852.98 <i>f</i>	\$ 852.98 <i>f</i>
	4.			/	\$	\$
	5.			/	\$ TOTAL	\$ 3342.46 <i>f</i>
Taxpayer's reason for refund (attach supporting documentation): PAID IN ERROR.						
apply to same acct 08-\$570.61, 07-787.82, 06-934.92, 05-1049.11 only <i>← Reapply</i>						
MM						
Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."					
	sign here	<small>Signature</small> <i>Renee Orallo</i>				Date of application for tax refund <i>5-4-09</i>
If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.						
Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved			AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: <u>9-8-09</u>		
	sign here	<small>Authorized officer</small> <i>[Signature]</i>				Date <i>9/14/09</i>
	sign here	<small>Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code)</small> <i>[Signature]</i>				Date <i>5/12/07</i>

8/6
5/18

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	Phone (area code and number) (956) 318-2157
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name: **EVENING SHADE LTD[†]** PAYER: **AMERICAN NATIONAL BANK OF TEXAS[†]**

Present mailing address (number and street): **4413 N MCCOLL RD**

City, town or post office, state, ZIP code: **MCALLEN, TX 78504**

Phone (area code and number):

Legal description (or attach copy of the tax bill or tax receipt): **MISSION ORIGINAL TOWNSITE LT 16 & S 20' LT 17**

Step 2: Describe the property

BLK 164

Address or location of property:

R239745[†]

Account number of property: **M5200-00-164-0016-00[†]** Tax receipt number:

OR

Step 3: Give the tax payment information


Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2004-8	04/08/ / 2009	\$ 2102.66 [†]	\$ 2102.66 [†]
2. ALL ENTITIES	2002-7	01/27 / 2009	\$ 2746.12 [†]	\$ 2746.12 [†]
3.		/	\$	\$
4.		/	\$	\$
5. TOTAL		/	\$	\$ 4848.78 [†]

Taxpayer's reason for refund (attach supporting documentation): **AS PER MORTGAGE PAID ON WRONG ACCOUNT CORRECT ACCT#M5200.00.164.0017.00 (TAXES DUE)**

HF

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

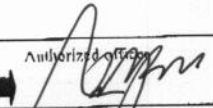
sign here:  Date of application for tax refund: **8-4-09**

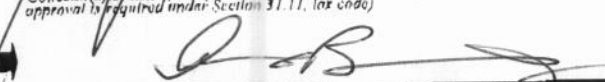
If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is Approved Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: **SE 9-10-09**

sign here:  Date: **9/14/09**

sign here:  Date: **8/13/09**

Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code)

APPLICATION FOR TAX REFUND

AUG 07 2009

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWI-SEB-SLV- SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone (area code and number) (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address

Owner's name
DAVID CONTRERAS JR PAID BY: HOME LOAN SERVICES

Present mailing address (number and street)
2004 E DAVIS RD

City, town or post office, state, ZIP code
EDINBURG, TX 78541

Phone (area code and number)
817-699-4102 (TASHA K.)

Legal description (or attach copy of the tax bill or tax receipt): **MESA ESTATES LOT 14**

Step 2: Describe the property

Address or location of property:
R521438

Account number of property: **M3670.00.000.0014.00** OR Tax receipt number: **14235029**

Step 3: Give the tax payment information

Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
1. ALL ENTITIES	2008	7/27 / 09	\$ 1042.38	\$ 1042.38
2. ALL ENTITIES	2007	7/27 / 09	\$ 1112.11	\$ 1112.11
3. ALL ENTITIES	2006	7/27 / 09	\$ 1432.50	\$ 1432.50
4.		/	\$	\$
5.		/	\$ TOTAL	\$ 3586.99

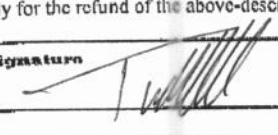
Taxpayer's reason for refund (attach supporting documentation): **PAID IN ERROR.**

REFUND BACK TO MORTGAGE CO LN#104472309

MM

Step 4: sign the form

"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."

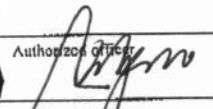
sign here  Date of application for tax refund **08/05/09**

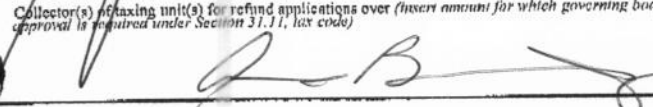
If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination

This tax refund is Approved Disapproved

AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE
DATE: **JE 9-10-09**

sign here  Date **9/14/09**

sign here  Date **8/13/09**

Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 37.11, tax code)

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	Phone (area code and number) (956) 318-2157
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	

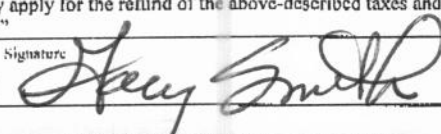
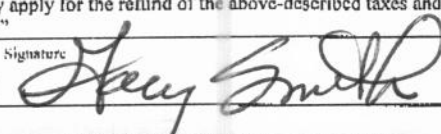
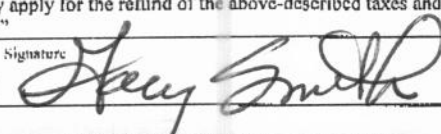
To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address	Owner's name GONZALEZ, RAUL D/B/A GONZALEZ CARPET & CONSTRUCTION (PAID BY: HOME LOAN SERVICES)
	Present mailing address (number and street) 9615 HWY 107
	City, town or post office, state, ZIP code MISSION, TX 78573

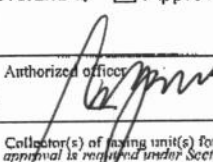
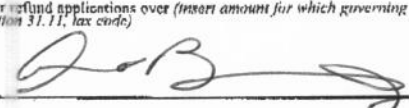
Step 2: Describe the property	Legal description (or attach copy of the tax bill or tax receipt): THE OAKS AT HOLLAND LOT 2
	Address or location of property:
	Account number of property: R709936 +
	Tax receipt number: T3638.00.000.0002.00 + OR 12545568

Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES	2008	12/09 / 2008	\$ 3631.06 +	\$ 3631.06 +
	2.		/	\$	\$
	3.		/	\$	\$
	4.		/	\$	\$
	5. TOTAL		/	\$	\$ 3631.06 +

Taxpayer's reason for refund (attach supporting documentation): PAID IN ERROR ACCT#R709936
APPLY TO ACCT#R709954 12-9-08 Full Amount
NB

Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."		
	<table border="1"> <tr> <td>sign here</td> <td>Signature: </td> <td>Date of application for tax refund: 7-20-09</td> </tr> </table>	sign here	Signature: 
sign here	Signature: 	Date of application for tax refund: 7-20-09	

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: JE 9-1-09
	sign here	Authorized officer:  Date: 9/14/09
	sign here	Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code):  Date: 8/4/09

4317095

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	Phone (area code and number) (956) 318-2173
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address	Owner's name RICHARD + Elva RIOS + α. COUNTRYWIDE TAX SERVICE CORPORATION †
	Present mailing address (number and street) 7105 CORPORATE DR. TX 9-981-03-02
	City, town or post office, state, ZIP code PLANO, TX 75042
	Phone (area code and number) (866) 882-2863

Legal description (or attach copy of the tax bill or tax receipt):

Step 2: Describe the property	new DBA BAC Tax Services
	Address or location of property: 218 HAYARRO ST. PHARR, TX 78577
	Account number of property: A 2666.00.000.003C.00 †
	Tax receipt number: OR R552188 †

Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES			02/26/2009	\$ 6619.50
2. C.T.S.C.		2008	/	\$	\$
3.			/	\$	\$
4.			/	\$	\$
5. TOTAL			/	\$ 6619.50	\$ 3243.77 †

Taxpayer's reason for refund (attach supporting documentation): **O/P † 3243.77**

Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."	
	Signature [Signature] COUNTRYWIDE TAX SERVICE CORPORATION	Date of application for tax refund 4/16/09

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: JE 9-1-09
	Authorized officer sign here [Signature]	Date 9/14/09
	Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code) sign here [Signature]	Date 5/11/09

548 7/19



ARMANDO BARRERA JR., RTA
 Hidalgo County Tax Assessor - Collector
 PO BOX 178, EDINBURG, TEXAS 78540

Phone No.: (956) 318-2157
 Fax No.: 956-318-2733

Print Date: 03/27/2009

AUDITED BY: THE HIDALGO
 COUNTY AUDITOR'S OFFICE
 DATE: JE 9-1-09

Account Number C8151-00-000-0082-00 †
Legal Description of the Property COPPERFIELD ESTATES LOT 82 4307 PECAN BLVD R629655

Paid by
 COMPASS BANK †
 P.O. BOX 59
 LAREDO, TX 78042

owner: Copperfield Plaza LTD

2008 OVERAGE AMOUNT \$3,223.86 †

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 47: MCALLEN ISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name: <u>BIBVA Compass</u>			
	Address: <u>P O Box 59</u>			
	City, State, Zip: <u>Laredo, TX 78042</u>			
Daytime Phone No.: <u>956-764-2808</u>		E-Mail Address:		
Step 2. Provide payment information. Please attach copies of cancelled checks or original receipts for all cash payments you made.	Payment made by:	Check No.	Date Paid	Amount Paid
	<u>Cashier Check</u>	<u>45157497</u>	<u>1-27-09</u>	<u>4,888.91</u>
	TOTAL AMOUNT PAID (sum of the above amounts)			<u>5,666,697.18</u>
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input type="checkbox"/> I paid this account in error and I am entitled to the refund.			
	<input checked="" type="checkbox"/> I overpaid this account. Please refund the excess to the address listed in Step 1.			
<input type="checkbox"/> This payment should have been applied to other tax account(s) and/or year(s) (listed below):				
Step 4. Sign the form. Unsigned applications cannot be processed.	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED)			DATE
<u>Armando Barrera Jr.</u>			<u>6-19-09</u>	
AUDITORS USE ONLY:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	By: <u>[Signature]</u>	Date: <u>9/14/09</u>
TAX OFFICE USE ONLY:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	By: <u>[Signature]</u>	Date: <u>6/29/09</u>

This application must be completed, signed, and submitted with supporting documentation to be valid.

7113



ARMANDO BARRERA JR., RTA
 Hidalgo County Tax Assessor - Collector
 PO BOX 178, EDINBURG, TEXAS 78540

Phone No.: (956) 318-2157
 Fax No.: 956-318-2733

Print Date: 03/24/2009

Owner/Payer
 RB SUGAR PLAZA LP *
 PO BOX 541208
 DALLAS, TX 75354-1208

AUDITED BY: THE HIDALGO
 COUNTY AUDITOR'S OFFICE
 DATE: JE 9-1-09

Account Number S6835-00-000-0004-00 *
Legal Description of the Property SUGAR PLAZA LOT 4 W 1614 W UNIVERSITY DR R601829*

2008 OVERAGE AMOUNT \$6,992.79 *

1: HIDALGO COUNTY, 2: DRAINAGE DIST #1, 41: EDINBURG CISD, 54: SOUTH TEXAS ISD, 55: SOUTH TEXAS COLLEGE

Dear Taxpayer:

Our records indicate that an overpayment exists on the property tax account listed above as of the date of this letter. If you paid the taxes on this account and believe you are entitled to a refund, please complete the application below, sign it, and return it to our office. If the taxes were paid by your mortgage/title company or any other party, you must obtain a written letter of release in order for the refund to be issued in your name. If you did not make the payment(s) on this account, please forward this letter to the person who paid these taxes. You may also request the transfer of this overpayment to other tax accounts and/or tax years in the space provided or by attaching an additional sheet if necessary. Your application for refund must be submitted within three years from the date of the overpayment, or you waive the right to the refund (Sec. 31.11c). Governing body approval is required for refunds in excess of \$500.

APPLICATION FOR PROPERTY TAX REFUND

Step 1. Identify the refund recipient. Show information for whomever will be receiving the refund.	Who should the refund be issued to:			
	Name:	CITY OF EDINBURG * issue to City of Edinburg per request		
	Address:	P.O. Box 1169		
	City, State, Zip:	EDINBURG, TEXAS 78540		
	Daytime Phone No.:	956-388-1891	Account Address:	S6835-00-000-0002-00
Step 2. Provide payment information. Please attach copies of cancelled checks or original receipts for all cash payments you made.	Payment made by:	Check No.	Date Paid	Amount Paid
	RB Sugar Plaza	11177	1-31-09	\$12,427.39 *
	RB Sugar Plaza	11192	1-31-09	6,992.79 *
	paid by RB Sugar Plaza	TOTAL AMOUNT PAID (sum of the above amounts)		\$19,420.18 *
Step 3. Provide reason for this refund. Please list any accounts and/or years that you intended to pay with this overage.	Please check one of the following:			
	<input type="checkbox"/> I paid this account in error and I am entitled to the refund.			
	<input checked="" type="checkbox"/> Overpaid this account. Please refund the excess to the address listed in Step 1.			
Step 4. Sign the form. Unsigned applications cannot be processed.	<input checked="" type="checkbox"/> This payment should have been applied to other tax account(s) and/or year(s) (listed below):			
	By signing below, I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct. (If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under the Texas Penal Code, Sec. 37.10.)			
	SIGNATURE OF REQUESTOR (REQUIRED)		DATE	
	<i>William G. Smith CFO</i>		06-25-09	
AUDITORS USE ONLY:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	By: <i>[Signature]</i>	Date: 9/11/09
TAX OFFICE USE ONLY:	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	By: <i>[Signature]</i>	Date: 7/13/09

This application must be completed, signed, and submitted with supporting documentation to be valid.

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE	Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN- CLV-CMS-CPN-CPO-CWL-SEB-SLV- SML-SMS-SSL-SWL-JCC
Present mailing address (number and street) P O BOX 178	
City, town or post office, state, ZIP code EDINBURG TX 78540-0178	Phone (area code and number) (956) 318-2157

To apply for a tax refund, the taxpayer must complete the following

Step 1: Owner's name and address	Owner's name <i>Payer</i> DONALD OR PATSY GAYKEN † <i>Owner: Bliss-Moore-Gayken</i>
	Present mailing address (number and street) 1721 ANN ST
	City, town or post office, state, ZIP code EDINBURG, TX 78539

Phone (area code and number)

Legal description (or attach copy of the tax bill or tax receipt): **KELLY PHARR TRACT LT 53**

Step 2: Describe the property	Address or location of property:
	R201956 †
	Account number of property: Tax receipt number:
	K2400.00.000.0053.08 † OR

Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested
	1. ALL ENTITIES	2008	1/30 / 2009	\$ 38,756.75	\$ 8192.76 †
	2.		/	\$	\$
	3.		/	\$	\$
	4.		/	\$	\$
	5. TOTAL		/	\$	\$ 8192.76 †

Taxpayer's reason for refund (attach supporting documentation): **OP Duplicate**

HF

Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."	
	Signature sign here <i>Patsy Gayken</i>	Date of application for tax refund 3/24/09

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
	AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: JE 9-8-09	
	Authorized officer sign here <i>[Signature]</i>	Date 9/14/09

Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code)

sign here *[Signature]* Date **4/2/09**

5/19 8/6
4/22 6/24

APPLICATION FOR TAX REFUND

Collection office name HIDALGO COUNTY TAX OFFICE		Collecting tax for: (Tax Units) GHD-SST-DR1-FD1-FD2-FD3-FD4-CAN-CLV-CMS-CPN-CPO-CWL-SEB-SLV-SML-SMS-SSL-SWL-JCC				
Present mailing address (number and street) P O BOX 178		Phone (area code and number) (956) 318-2157				
City, town or post office, state, ZIP code EDINBURG TX 78540-0178						
To apply for a tax refund, the taxpayer must complete the following						
Step 1: Owner's name and address	Owner's name <i>payer</i> MORTGAGE SERVICES (GRANADOS, MARENA VELESKA ^{owner})					
	Present mailing address (number and street) P.O. BOX 10388					
	City, town or post office, state, ZIP code DES MOINES, IA 50306	Phone (area code and number)				
Legal description (or attach copy of the tax bill or tax receipt): WOODHOLLOW PH 12 LOT 127						
Step 2: Describe the property	<i>Send refund to →</i>		Wells Fargo Home Mortgage MAC X2302-04D 1 Home Campus Des Moines, IA 50328			
	Address or location of property:					
	R684996					
	Account number of property:					
W7360.12.000.0122.00		OR				
Step 3: Give the tax payment information	Name Of Taxing Unit from Which Refund is Requested	Year for Which Refund is Requested	Date of the Tax Payment	Amount of Taxes Paid	Amount of Tax Refund Requested	
	1. ALL ENTITIES	2007	9/3	\$ 5637.66	\$ 2547.01	
	2.			\$	\$	
	3.			\$	\$	
	4.			\$	\$	
	5. TOTAL			\$	\$ 2547.01	
Taxpayer's reason for refund (attach supporting documentation): OVERPAYMENT						
K.T						
Step 4: sign the form	"I hereby apply for the refund of the above-described taxes and certify that the information I have given on this form is true and correct."					
	sign here	Signature <i>[Signature]</i>			Date of application for tax refund 3-23-09	
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.					
Step 5: Tax refund Determination	This tax refund is <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved		AUDITED BY: THE HIDALGO COUNTY AUDITOR'S OFFICE DATE: JE 9-8-09			
	sign here	Authorized officer <i>[Signature]</i>			Date 9/14/09	
	sign here	Collector(s) of taxing unit(s) for refund applications over (insert amount for which governing body approval is required under Section 31.11, tax code) <i>[Signature]</i>			Date 5-1-09	

8/6
5/19

03/20/2009 3:22PM

**Membership Dues 2009-2010 GFOA
CC CONSENT**

Date: 09/22/2009
Submitted By: Maria Medina, AUDITOR'S OFFICE
Submitted For: Ray Eufrazio
Department: AUDITOR'S OFFICE
Agenda Category: Auditor's Office

Information

CAPTION

Auditor's Office:
 Requesting approval to pay 2009-2010 membership dues to the Government Finance Officers Association in the amount of \$1,775.00 Req. #162591.

BACKGROUND

The purpose of the Government Finance Officers Association is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices, and promoting them through education, training and leadership.

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1100-415-21-170-001-0-810
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Amount available in Requisition# 162591 \$1,775.00 as of 9/18/09 for Government Finance Officers Association.

Attachments

Link: [GFOA](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/17/2009 01:14 PM	APRV
2	Erika Zamora	Erika Zamora	09/18/2009 11:47 AM	APRV
3	Ivan Cantu	Ivan Cantu	09/18/2009 02:26 PM	APRV
4	Auditor's Office	Linda Fong	09/18/2009 02:53 PM	APRV
5	Budget & Management	Erika Zamora	09/18/2009 03:01 PM	APRV
6	Auditor's Office	Linda Fong	09/18/2009 03:23 PM	APRV
7	Purchasing Department	Marty Salazar	09/18/2009 03:35 PM	APRV

Form Started By: Maria Medina

Started On: 09/11/2009 04:08 PM

Final Approval Date: 09/18/2009

Requisition
HIDALGO COUNTY AUDITOR'S OFFICE

Req # 00162591

PO #

Date: 09/16/09

Bill To: x
x

Vendor : 14818
 GOVERNMENT FINANCE OFFICERS ASSOCIAT
 203 N. LASALLE ST., STE 2700
 CHICAGO IL 60601-1210
 FAX (312)977-4806

Ship To: HIDALGO COUNTY AUDITOR'S OFFICE
 2808 S BUSINESS HWY 281
 EDINBURG TX 78539-6243

Contact: R. EUFRACIO
 956-318-2511

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		GFOA RENEWAL MEMBERSHIP DUES FOR THE PERIOD OF OCTOBER 01, 2009 THROUGH SEPTEMBER 30, 2010 FOR THE FOLLOWING HIDALGO COUNTY AUDITOR'S OFFICE STAFF MEMBERS:		
1.00	EACH	MEMBER #300141888 - RAYMUNDO EUFRACIO, CPA - COUNTY AUDITOR	295.00	295.00
1.00	EACH	MEMBER #300129770 - LINDA C. FONG - FIRST ASSISTANT COUNTY AUDITOR	296.00	296.00
1.00	EACH	MEMBER #300077249 - ARCILIA B. DURAN, MBA - DIRECTOR OF INTERNAL AUDIT	296.00	296.00
1.00	EACH	MEMBER #300148648 - MARCELA LUNA - DIRECTOR OF ACCOUNTING	296.00	296.00
1.00	EACH	MEMBER #300141890 - ANGELICA M. TAPIA - ACCOUNTING SUPERVISOR	296.00	296.00
1.00	EACH	MEMBER #300161009 - MIGUEL ESCANAME - GRANTS ACCOUNTING SUPERVISOR	296.00	296.00
		<u>Account No</u>	<u>Encumbrance</u>	
		9-1100-415-21-170-001-0-810	1,775.00	
			Freight	.00
			Total	1,775.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: Linda Long

Government Finance Officers Association

203 N. LaSalle Street, Suite 2700
Chicago, IL 60601-1210
Phone: (312)977-9700 Fax: (312)977-4806
E-Mail: Membership@GFOA.Org
Tax ID: 36-2167796

Renewal Notice

Notice #: 0022001
Notice Date: 08/31/2009

RECEIVED BY
COUNTY AUDITOR

2009 SEP 10 AM 8:10
Current Paid Thru: 09/30/2009

83422001 Y12 County 500-749K
Mr. Raymundo Eufrazio, CPA
County of Hidalgo
PO Box 689
Edinburg, TX 78540 United States

Membership Renewal for the period of 10/01/2009 through 09/30/2010

Membership Dues Base Fee \$1,775.00

In-Base Member(s)

In-Base Member(s)	Member #
*Mr. Raymundo Eufrazio, CPA County Auditor	300141888
Ms. Arcilia B. Duran, MBA Director of Internal Audit	300077249
Ms. Linda C. Fong First Assistant Auditor	300129770
Ms. Angelica M. Tapia Financial Accounting Supervisor	300141890
Ms. Marcela Luna Director of Accounting	300148648
Mr. Miguel Escaname Grants Supervisor	300161009

* Indicates Primary Contact

No. of In Base Memberships Included in Base Fee: 6
Current Number of In Base Members: 6

9 -1100-415-21-170-001-0-810
INVOICE RECEIVED BY:

Sm ON 9-10-09
GOODS/SERVICES RECEIVED BY:
Membership
renewal ON 2009-2010

Total Amount Due: \$1,775.00

If you need to make any changes to your membership information, please return a copy of the enclosed card with this notice reflecting your changes. Please copy card for additional changes.

Notice #: 0022001
Notice Date: 08/31/2009
Membership Number: 83422001

REMITTANCE STUB

(Please Return with Payment)

County of Hidalgo
PO Box 689
Edinburg, TX 78540 United States

Membership Renewal for the period of 10/01/2009 through 09/30/2010

Membership Dues Base Fee \$1,775.00

Please Remit to:
Government Finance Officers Association
3076 Eagle Way
Chicago, IL 60678-1030

Total Amount Due: \$1,775.00

Payments by credit card should be mailed or faxed to the address at the top of this form

Name on Card: _____ Signature: _____

Credit Card Number: _____ Expiration Date: _____

**TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES**

**THE STATE OF TEXAS
COUNTY OF HIDALGO**

I, Raymundo Eufrazio, do hereby state that my membership in the Government Finance Officers Association on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

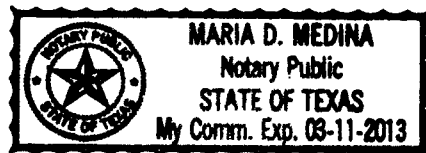
SIGNATURE: _____

DATE: 9/11/09

TITLE: Hidalgo County Auditor

Before me MARIA D. MEDINA, a Notary Public, appeared Raymundo Eufrazio, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL)



Maria D. Medina
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

**TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES**

**THE STATE OF TEXAS
COUNTY OF HIDALGO**

I, Arcilia B. Duran, do hereby state that my membership in the Government Finance Officers Association on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: _____

Arcilia B. Duran

DATE: _____

9/16/09

TITLE: Director of Audit

Before me MARIA D. MEDINA, a Notary Public, appeared Arcilia B. Duran, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(S E A L)



Maria D Medina
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

**TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES**

**THE STATE OF TEXAS
COUNTY OF HIDALGO**

I, Linda Fong, do hereby state that my membership in the Government Finance Officers Association on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

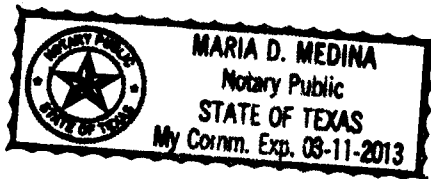
SIGNATURE: Linda Fong

DATE: 9-14-09

TITLE: First Assistant Auditor

Before me MARIA D. MEDINA, a Notary Public, appeared Linda Fong, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(SEAL)



Maria D Medina
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

**TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES**

**THE STATE OF TEXAS
COUNTY OF HIDALGO**

I, **Angelica M. Tapia**, do hereby state that my membership in the **Government Finance Officers Association** on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: *Angelica M. Tapia*

DATE: 9/10/09

TITLE: **Financial Accounting Supervisor**

Before me MARIA D. MEDINA, a Notary Public, appeared **Angelica M. Tapia**, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.



Maria D. Medina
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

**TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES**

**THE STATE OF TEXAS
COUNTY OF HIDALGO**

I, **Marcela Luna**, do hereby state that my membership in the **Government Finance Officers Association** on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

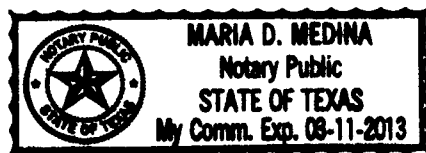
SIGNATURE: *Marcela Luna*

DATE: 9/11/09

TITLE: **Director of Accounting**

Before me MARIA D. MEDINA , a Notary Public, appeared **Marcela Luna**, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(S E A L)



 Maria D Medina
NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

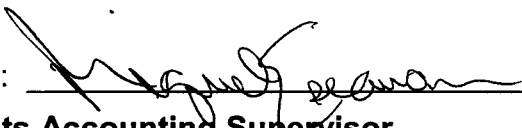
AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

**TO THE COUNTY AUDITOR
AFFIDAVIT FOR PAYMENT OF MEMBERSHIP DUES**

**THE STATE OF TEXAS
COUNTY OF HIDALGO**

I, Miguel Escaname, do hereby state that my membership in the Government Finance Officers Association on behalf of Hidalgo County and dues to be paid by Hidalgo County is necessary in the performance of my duties as an official employee of Hidalgo County. I further state to the best of my knowledge and belief the following:

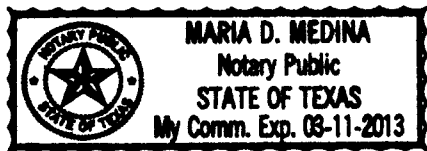
1. My participation in the association or organization is for the betterment of County Government and the benefit of me as a County official or employee;
2. The association or organization is not affiliated with a labor organization;
3. Neither the association or organization nor an employee of the association or organization directly or indirectly influences or attempts to influence the outcome of any legislation pending before the legislature.
4. The association or organization may provide information for a member of the legislature to appear before a legislative committee at the request of the committee or member of the legislature to provide information related to County Government, but not to attempt to influence legislation; and
5. Neither the association nor organization directly or indirectly contributes any money, services, or other valuable thing to a political campaign or endorses a candidate or group of candidates for public office.

SIGNATURE: 
TITLE: Grants Accounting Supervisor

DATE: 9-10-09

Before me MARIA D. MEDINA, a Notary Public, appeared Miguel Escaname, and on his/her oath deposed and stated that the facts as set forth in the above affidavit to be true and correct in every respect.

(S E A L)




NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS

AUTHORITY TO OBTAIN AFFIDAVIT:	LGC § 113.064(b)
AUTHORITY TO PAY MEMBERSHIP DUES:	LGC § 89.002

Home Rehab applicants

CC CONSENT

Date: 09/22/2009
 Submitted By: Estella Webber, URBAN COUNTY
 Department: URBAN COUNTY
 Agenda Category: Urban County

Information

CAPTION

Request for approval of one (1) applicant in the City of Donna, one (1) applicant in the City of Elsa and three (3) applicants in the Countywide area under the HOME Homeowner Occupied Housing Rehabilitation Program.

BACKGROUND

The following families are being recommended for approval to receive assistance under the HOME Homeowner Occupied Housing Rehabilitation Program:

APPLICANT	CASE NUMBER	CITY	FUNDING YEAR	LOCATION OF PROPERTY
Juana C. Garcia Deferred Loan - Elderly Reconstruct	DO 15-09-06	Donna Precinct #1	HOME 2008	Lots 9 & 10 Block 2, Harris Addition to the City of Donna, Hidalgo County, Texas.
Guadalupe & Dora Rodriguez Deferred 70% Loan 30% Reconstruct	EL 25-09-02	Elsa Precinct #1	HOME 2008	All of certain piece of land know and described as the North one-half of Lot 7, Block 1, Townsite of Elsa, Hidalgo County, Texas.
Ana M. Peralta Deferred Loan - Elderly Reconstruct	CW 85-09-10	Countywide Precinct #4	HOME 2008	Lot 34, Tamarron Estates Subdivision Hidalgo County, Texas.
Maria & Domingo Villegas Deferred Loan - Elderly Reconstruct	CW 85-09-11	Countywide Precinct #4	HOME 2008	A (0.234) acres tract of land out of the Southwest corner of Lot 7, Section 236, TEXAS MEXICAN RAILWAY COMPANY SURVEY, of lands in Hidalgo County, Texas.
Pedro & Maria Elvira Mendoza Deferred Loan - Elderly Reconstruct	CW 85-09-12	Countywide Precinct #2	HOME 2008	Lot 35, Road Runner Subdivision, Hidalgo County, Texas.

The amount of assistance to the family will be determined after receipt of bids through the procurement process. Thereafter, selection of bidders will be presented to County Commissioner’s Court. Funding is available through the HOME 2008 Budget. The Urban County Program staff recommends approval of applicants.

Fiscal Impact

FISCAL YEAR:

ACCT. #: Urban County Funds

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Utilizing Urban County HOME funds under the 2008 budget.

Attachments

Link: [home rehab applicants](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/16/2009 12:08 PM	APRV
2	Perla Lopez	Perla Lopez	09/16/2009 01:37 PM	APRV
3	Auditor's Office	Linda Fong	09/18/2009 02:15 PM	APRV

Form Started By: Estella Webber
Started On: 09/16/2009 10:50 AM
Final Approval Date: 09/18/2009

Housing Rehab Program

ENTITY: City of Donna

PROJECT: Approval for Assistance under the HOME Homeowner Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2008

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Homeowner Occupied Housing Rehabilitation Program. The applicant has been on the Countywide Waitlist since September 2008, and has met all of the program requirements for assistance under the HOME Homeowner Housing Rehabilitation Grant Program. The following is a profile of the project

Juana C. Garcia	Family of one (1)	
	Applicant's age is 85	
	Title Search:	No Abstract & Liens
	Flood Zone:	No – Zone C
	Insurance:	N/A
	Structures:	1
	Taxes:	current
	Assets & Deposits:	\$950.05
	Debt to Income Ratio:	N/A
	Pay Back:	No - Deferred Loan- Elderly
	Number of Bedrooms:	2
	Square Feet:	864
	Total annual household income:	\$ 8,328.00
	HUD Income Limits (family of 1):	\$ 25,550.00
	Deferred Loan-Elderly	

Existing Dwelling: 2 bedrooms frame home, built in 1975.

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the Housing Rehabilitation Program by the County Commissioner's Court.

Housing Rehab Program

ENTITY: City of Elsa

PROJECT: Approval for Assistance under the HOME Homeowner Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2008

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Homeowner Occupied Housing Rehabilitation Program. The applicant has been on the Countywide Waitlist since May 2008, and has met all of the program requirements for assistance under the HOME Homeowner Housing Rehabilitation Grant Program. The following is a profile of the project

Guadalupe & Dora Rodriguez	Family of four (4) Applicant's age is 61, spouse age is 61 and granddaughter's ages are 20 & 20
	Title Search: No Abstract & Liens
	Flood Zone: No – Zone C
	Insurance: N/A
	Structures: 1
	Taxes: current
	Assets & Deposits: N/A
	Debt to Income Ratio: 12%
	Pay Back: No - Deferred Loan- Elderly
	Number of Bedrooms: 3
	Square Feet: 1242
	Total annual household income: \$ 23,383.60
	HUD Income Limits (family of 4): \$ 36,500.00
	Deferred Loan - Elderly

Partial pay back due to additional 1 bedroom

Existing Dwelling: 3 bedrooms frame home, built in 1959.

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the Housing Rehabilitation Program by the County Commissioner's Court.

Housing Rehab Program

ENTITY: Countywide

PROJECT: Approval for Assistance under the HOME Homeowner Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2008

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Homeowner Occupied Housing Rehabilitation Program. The applicant has been on the Countywide Waitlist since September 2006, and has met all of the program requirements for assistance under the HOME Homeowner Housing Rehabilitation Grant Program. The following is a profile of the project

Ana Maria Peralta

Family of one (1)	
Applicant's age is 75	
Title Search:	No Abstract & Liens
Flood Zone:	No – Zone X
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	N/A
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan - Elderly
Number of Bedrooms:	2
Square Feet:	864
Total annual household income:	\$ 8,328.00
HUD Income Limits (family of 1):	\$ 25,550.00
Deferred Loan-Elderly	

Existing Dwelling: 3 bedrooms frame home, built in 1970.

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the Housing Rehabilitation Program by the County Commissioner's Court.

Housing Rehab Program

ENTITY: Countywide

PROJECT: Approval for Assistance under the HOME Homeowner Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2008

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Homeowner Occupied Housing Rehabilitation Program. The applicant has been on the Countywide Waitlist since September 2008, and has met all of the program requirements for assistance under the HOME Homeowner Housing Rehabilitation Grant Program. The following is a profile of the project

Maria & Domingo Villegas

Family of two (2)	
Applicant's age is 68 and spouse age is 59	
Title Search:	No Abstract & Liens
Flood Zone:	No – Zone X
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	\$389.26
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan- Elderly
Number of Bedrooms:	2
Square Feet:	864
Total annual household income:	\$ 8,088.00
HUD Income Limits (family of 2):	\$ 29,200.00

Deferred Loan-Elderly

Existing Dwelling: 2 bedrooms frame home, built in 1982.

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the Housing Rehabilitation Program by the County Commissioner's Court.

Housing Rehab Program

ENTITY: Countywide

PROJECT: Approval for Assistance under the HOME Homeowner Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2008

SYNOPSIS:

The family is being recommended for applicant approval under the HOME Homeowner Occupied Housing Rehabilitation Program. The applicant has been on the Countywide Waitlist since October 2006, and has met all of the program requirements for assistance under the HOME Homeowner Housing Rehabilitation Grant Program. The following is a profile of the project

**Pedro & Maria Elvira
Mendoza**

Family of three (3)	
Applicant's age is 87, spouse age is 84 and grandson's ages is 27.	
Title Search:	No Abstract & Liens
Flood Zone:	No – Zone B
Insurance:	N/A
Structures:	1
Taxes:	current
Assets & Deposits:	N/A
Debt to Income Ratio:	N/A
Pay Back:	No - Deferred Loan- Elderly
Number of Bedrooms:	2
Square Feet:	864
Total annual household income:	\$ 20,220.00
HUD Income Limits (family of 3):	\$ 32,850.00
Deferred Loan - Elderly	

Existing Dwelling: 3 bedrooms frame home, built in 1980.

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the Housing Rehabilitation Program by the County Commissioner's Court.

Blue Cross Blue Shield Insurance Claims

CC CONSENT

Date: 09/22/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

1. Approval to transfer \$ 351,834.14 to Hidalgo County Insurance Claims bank account for Blue Cross Blue Shield Health Insurance Claims for period 09/01-11/2009.

Table with 2 columns: Period, Amount. Rows: 09/01-04/2009 (\$ 212,607.71), 09/05-11/2009 (\$ 139,226.43), Total (\$ 351,834.14)

2. Approval to wire transfer funds to cover claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: 09/01-04/2009

Link: 09/05-11/2009

Link: Certification

Form Routing/Status

Table with 3 columns: Route Seq, Inbox, Approved By Date, Status. Rows: 1 Budget & Management Erika Zamora 09/18/2009 03:12 PM APRV, 2 Olga Garza Olga Garza 09/18/2009 03:58 PM APRV, 3 Auditor's Office 09/18/2009 05:29 PM NEW. Includes Form Started By: Flora Vazquez and Final Approval Date: 09/18/2009.

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1	1	21185	16 HIDALGO	Blue Shield	Basic Cove	8.41E+08
1	1	21185	16 HIDALGO	Drug	Basic Cove	8.41E+08
1	1	21185	16 HIDALGO	Drug	Basic Cove	8.43E+08
1	1	21185	16 HIDALGO	Drug	Basic Cove	8.43E+08
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1	1	21185	16 HIDALGO	Drug	Basic Cove	8.43E+08
1	1	21185	16 HIDALGO	Drug	Basic Cove	8.41E+08
1	1	21185	16 HIDALGO	Drug	Basic Cove	8.41E+08
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1	1	21185	16 HIDALGO	Blue Shield	Basic Cove	8.4E+08
1	1	21185	16 HIDALGO	Drug	Basic Cove	8.4E+08
1	1	21185	16 HIDALGO	Drug	Basic Cove	8.4E+08
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Document Control	Tier	Service Date	Gross Amt	Net Amt	Fee Percer	Fee Amt
0000200924550634510X	Single	8/26/2009	\$37.54	\$37.54	0.00%	\$0.00
0000200924650534150X	Single	8/31/2009	\$85.00	\$85.00	0.00%	\$0.00
0000200924650639200X	Single	8/26/2009	\$224.69	\$224.69	0.00%	\$0.00
0000200924550539100X	Single	8/27/2009	\$37.54	\$37.54	0.00%	\$0.00
0000200924350425560X	Single	8/4/2009	\$41.49	\$41.49	0.00%	\$0.00
0000200924350425560X	Single	8/5/2009	\$41.49	\$41.49	0.00%	\$0.00
0000200924350425560X	Single	8/6/2009	\$18.63	\$18.63	0.00%	\$0.00
0000200924350425560X	Single	8/7/2009	\$18.63	\$18.63	0.00%	\$0.00
0000200924350425560X	Single	8/8/2009	\$18.63	\$18.63	0.00%	\$0.00
0000200924350425560X	Single	8/9/2009	\$18.63	\$18.63	0.00%	\$0.00
0000200924350425560X	Single	8/10/2009	\$18.68	\$18.68	0.00%	\$0.00
0000200924350425570X	Single	8/10/2009	\$7.23	\$7.23	0.00%	\$0.00
0000200924350425580X	Single	8/8/2009	\$13.00	\$13.00	0.00%	\$0.00
0000200924350425580X	Single	8/9/2009	\$13.00	\$13.00	0.00%	\$0.00
0000200924350425590X	Single	8/5/2009	\$13.00	\$13.00	0.00%	\$0.00
0000200924350425590X	Single	8/6/2009	\$7.23	\$7.23	0.00%	\$0.00
0000200924350425590X	Single	8/7/2009	\$13.00	\$13.00	0.00%	\$0.00
0000200924350425600X	Single	8/4/2009	\$33.55	\$33.55	0.00%	\$0.00
0000200924350425610X	Single	7/22/2009	\$32.15	\$32.15	0.00%	\$0.00
0000200924350425610X	Single	7/23/2009	\$13.00	\$13.00	0.00%	\$0.00
0000200924550448320X	Single	8/5/2009	\$32.15	\$32.15	0.00%	\$0.00
0000200924550448330X	Single	8/6/2009	\$13.00	\$13.00	0.00%	\$0.00
92363835067000	Single	8/24/2009	\$74.09	\$74.09	0.00%	\$0.00
92384556896000	Single	8/26/2009	\$180.81	\$180.81	0.00%	\$0.00
92384584943000	Single	8/26/2009	\$143.56	\$143.56	0.00%	\$0.00
92314774782000	Single	8/19/2009	(\$204.53)	(\$204.53)	0.00%	\$0.00
92355951458000	Single	8/23/2009	\$69.18	\$69.18	0.00%	\$0.00
92394416924000	Single	8/27/2009	\$150.88	\$150.88	0.00%	\$0.00
92394419780000	Single	8/27/2009	\$108.16	\$108.16	0.00%	\$0.00
BASIC PLAN:			\$1,273.41	\$1,273.41	0.00%	\$0.00
0000200924457046560X	Single	8/25/2009	\$332.80	\$332.80	0.00%	\$0.00
0000200922350579370X	Single	8/4/2009	\$4.57	\$4.57	0.00%	\$0.00
0000200924450601330X	Family Sub	8/28/2009	\$74.18	\$74.18	0.00%	\$0.00
0000200924450601330X	Family Sub	8/28/2009	\$215.89	\$215.89	0.00%	\$0.00
0000200924450601330X	Family Sub	8/28/2009	\$95.41	\$95.41	0.00%	\$0.00
0000200924450601330X	Family Sub	8/28/2009	\$65.95	\$65.95	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$8.95	\$8.95	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$5.53	\$5.53	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$12.36	\$12.36	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$1.98	\$1.98	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$7.17	\$7.17	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$4.77	\$4.77	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$5.13	\$5.13	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$3.62	\$3.62	0.00%	\$0.00
0000200924450472390X	Single	7/29/2009	\$9.75	\$9.75	0.00%	\$0.00
0000200924450543380X	Single	8/28/2009	\$43.97	\$43.97	0.00%	\$0.00

0000200924450543380X	Single	8/28/2009	\$42.54	\$42.54	0.00%	\$0.00
0000200922350579370X	Single	8/4/2009	\$4.65	\$4.65	0.00%	\$0.00
92395520964000	Single	8/27/2009	\$149.53	\$149.53	0.00%	\$0.00
92365861323000	Family Mer	8/24/2009	\$17.19	\$17.19	0.00%	\$0.00
92365861348000	Family Mer	8/24/2009	\$41.49	\$41.49	0.00%	\$0.00
92365861354000	Family Mer	8/24/2009	\$4.29	\$4.29	0.00%	\$0.00
92365861358000	Family Mer	8/24/2009	\$50.54	\$50.54	0.00%	\$0.00
92407357640000	Single	8/28/2009	\$86.32	\$86.32	0.00%	\$0.00
92407358071000	Single	8/28/2009	\$38.37	\$38.37	0.00%	\$0.00
92407358299000	Single	8/28/2009	\$23.43	\$23.43	0.00%	\$0.00
92395843335000	Single	8/27/2009	\$0.65	\$0.65	0.00%	\$0.00
92393559975000	Single	8/27/2009	\$26.59	\$26.59	0.00%	\$0.00
92365163303000	Single	8/24/2009	\$174.85	\$174.85	0.00%	\$0.00
92365163989000	Single	8/24/2009	\$278.66	\$278.66	0.00%	\$0.00
92374233153000	Single	8/25/2009	\$5.93	\$5.93	0.00%	\$0.00
92262965654000	Single	8/14/2009	(\$907.70)	(\$907.70)	0.00%	\$0.00
92302946953000	Single	8/18/2009	(\$75.87)	(\$75.87)	0.00%	\$0.00
92351529899000	Single	8/23/2009	\$262.82	\$262.82	0.00%	\$0.00
92351530724000	Single	8/23/2009	\$0.95	\$0.95	0.00%	\$0.00
92364583806000	Single	8/24/2009	\$907.70	\$907.70	0.00%	\$0.00
92364596865000	Single	8/24/2009	\$7.29	\$7.29	0.00%	\$0.00
92383015948000	Single	8/26/2009	\$20.45	\$20.45	0.00%	\$0.00
BUY-UP PLAN:			\$2,052.70	\$2,052.70	0.00%	\$0.00
92295690986000	Single	8/17/2009	(\$130.35)	(\$130.35)	0.00%	\$0.00
92345095490000	Single	8/22/2009	\$0.94	\$0.94	0.00%	\$0.00
0000200923250541790X	Single	8/12/2009	\$44.44	\$44.44	0.00%	\$0.00
0000200924350425320X	Family Mer	8/11/2009	\$13.26	\$13.26	0.00%	\$0.00
0000200924650447610X	Family Mer	8/12/2009	\$17.54	\$17.54	0.00%	\$0.00
92364755431000	Single	8/24/2009	\$15.96	\$15.96	0.00%	\$0.00
92364759586000	Single	8/24/2009	\$57.70	\$57.70	0.00%	\$0.00
92386761049000	Family Mer	8/26/2009	\$17.57	\$17.57	0.00%	\$0.00
BUY-UP PLAN:			\$37.06	\$37.06	0.00%	\$0.00

TOTAL: \$3,363.17

Settlement Association Group Nbr Section N Group Na Coverage Claim Type Member ID Document Control

1	1	21185	6 HIDALGO	Blue Cross Basic Cove	8.37E+08	00002009240518E
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BASIC PLAN:

1	1	21185	16 HIDALGO	Blue Shield Basic Cove	8.41E+08	00002009251509E
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1	1	21185	16 HIDALGO	Drug Basic Cove	8.41E+08	92454216846000

1	1	21185	16 HIDALGO Drug	Basic Cove	8.41E+08	92454217982000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.41E+08	92454244682000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.41E+08	92434474992000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.41E+08	92434475754000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.41E+08	92434476316000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.37E+08	92443580411000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.37E+08	92464004339000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.37E+08	92464006468000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.37E+08	92464008148000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.37E+08	92464012141000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.38E+08	92412981194000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.38E+08	92437251857000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.38E+08	92437254928000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.42E+08	92446420460000

BUY-UP PLAN:

1	1	21185	16 HIDALGO Blue Shielc	Basic Cove	8.4E+08	000020092515122
1	1	21185	16 HIDALGO Blue Shielc	Basic Cove	8.4E+08	00002009251511C
1	1	21185	16 HIDALGO Drug	Basic Cove	8.41E+08	92473733882000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.45E+08	92446104843000
1	1	21185	16 HIDALGO Drug	Basic Cove	8.45E+08	92446287801000

BUY-UP PLAN:

Tier	Service Date	Gross Amt	Net Amt	Fee Percer	Fee Amt	Case Nbr
Single	7/29/2009	\$1,068.00	\$1,068.00	0.00%	\$0.00	
Single	6/30/2009	\$13.81	\$13.81	0.00%	\$0.00	
Single	8/17/2009	\$1.09	\$1.09	0.00%	\$0.00	
Single	8/31/2009	\$126.33	\$126.33	0.00%	\$0.00	
Single	8/31/2009	\$1.97	\$1.97	0.00%	\$0.00	
Single	8/31/2009	\$86.32	\$86.32	0.00%	\$0.00	
Single	8/31/2009	\$915.96	\$915.96	0.00%	\$0.00	
Single	8/31/2009	\$143.38	\$143.38	0.00%	\$0.00	
Single	9/1/2009	\$808.45	\$808.45	0.00%	\$0.00	
Single	9/1/2009	\$69.98	\$69.98	0.00%	\$0.00	
Single	9/1/2009	\$4.93	\$4.93	0.00%	\$0.00	
Single	9/1/2009	\$30.33	\$30.33	0.00%	\$0.00	
Single	9/2/2009	\$12.16	\$12.16	0.00%	\$0.00	
Single	9/3/2009	\$66.31	\$66.31	0.00%	\$0.00	
Single	9/3/2009	\$25.43	\$25.43	0.00%	\$0.00	
		\$3,374.45	\$3,374.45	0.00%	\$0.00	
Family Sut	8/17/2009	\$23.75	\$23.75	0.00%	\$0.00	
Family Sut	8/21/2009	\$23.79	\$23.79	0.00%	\$0.00	
Family Sut	8/21/2009	\$2.12	\$2.12	0.00%	\$0.00	
Family Sut	8/21/2009	\$1.75	\$1.75	0.00%	\$0.00	
Family Sut	8/21/2009	\$10.51	\$10.51	0.00%	\$0.00	
Family Sut	8/21/2009	\$3.00	\$3.00	0.00%	\$0.00	
Family Sut	8/21/2009	\$0.82	\$0.82	0.00%	\$0.00	
Family Mer	7/9/2009	\$11.62	\$11.62	0.00%	\$0.00	
Family Mer	8/19/2009	\$204.69	\$204.69	0.00%	\$0.00	
Family Sut	9/2/2009	\$97.80	\$97.80	0.00%	\$0.00	
Family Mer	8/27/2009	\$68.24	\$68.24	0.00%	\$0.00	
Family Mer	8/27/2009	\$89.34	\$89.34	0.00%	\$0.00	
Family Mer	8/27/2009	\$0.71	\$0.71	0.00%	\$0.00	
Family Mer	8/27/2009	\$82.22	\$82.22	0.00%	\$0.00	
Single	8/4/2009	\$5.50	\$5.50	0.00%	\$0.00	
Single	8/4/2009	\$5.50	\$5.50	0.00%	\$0.00	
Single	8/4/2009	\$5.50	\$5.50	0.00%	\$0.00	
Single	8/5/2009	\$22.00	\$22.00	0.00%	\$0.00	
Single	8/6/2009	\$11.00	\$11.00	0.00%	\$0.00	
Family Mer	8/14/2009	\$3.71	\$3.71	0.00%	\$0.00	
Family Mer	8/19/2009	\$18.33	\$18.33	0.00%	\$0.00	
Single	8/25/2009	\$82.24	\$82.24	0.00%	\$0.00	
Family Sut	7/29/2009	\$17.54	\$17.54	0.00%	\$0.00	
Family Sut	7/29/2009	\$7.14	\$7.14	0.00%	\$0.00	
Family Sut	7/29/2009	\$5.96	\$5.96	0.00%	\$0.00	
Single	9/4/2009	\$9.65	\$9.65	0.00%	\$0.00	
Single	9/1/2009	\$5.64	\$5.64	0.00%	\$0.00	
Single	9/1/2009	\$14.29	\$14.29	0.00%	\$0.00	
Single	8/29/2009	\$53.93	\$53.93	0.00%	\$0.00	
Single	9/2/2009	\$201.70	\$201.70	0.00%	\$0.00	

Single	9/2/2009	\$94.96	\$94.96	0.00%	\$0.00
Single	9/2/2009	\$56.45	\$56.45	0.00%	\$0.00
Single	8/31/2009	\$21.78	\$21.78	0.00%	\$0.00
Single	8/31/2009	\$161.50	\$161.50	0.00%	\$0.00
Single	8/31/2009	\$175.53	\$175.53	0.00%	\$0.00
Single	9/1/2009	\$86.38	\$86.38	0.00%	\$0.00
Single	9/3/2009	\$8.35	\$8.35	0.00%	\$0.00
Single	9/3/2009	\$2.87	\$2.87	0.00%	\$0.00
Single	9/3/2009	\$2.95	\$2.95	0.00%	\$0.00
Single	9/3/2009	\$124.08	\$124.08	0.00%	\$0.00
Single	8/29/2009	\$42.29	\$42.29	0.00%	\$0.00
Single	8/31/2009	\$75.87	\$75.87	0.00%	\$0.00
Single	8/31/2009	\$94.13	\$94.13	0.00%	\$0.00
Single	9/1/2009	\$0.11	\$0.11	0.00%	\$0.00
		\$2,037.24	\$2,037.24	0.00%	\$0.00

Family Sub	9/3/2009	\$42.54	\$42.54	0.00%	\$0.00
Single	9/3/2009	\$107.29	\$107.29	0.00%	\$0.00
Single	9/4/2009	\$1.45	\$1.45	0.00%	\$0.00
Single	9/1/2009	\$145.07	\$145.07	0.00%	\$0.00
Single	9/1/2009	\$93.55	\$93.55	0.00%	\$0.00
		\$389.90	\$389.90	0.00%	\$0.00

TOTAL: \$5,801.59

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF MEDICAL INSURANCE CLAIMS
PAID BY BLUE CROSS BLUE SHIELD OF TEXAS

FOR THE PERIOD OF September 1 thru 11, 2009.

Hidalgo County's Self-Funded Health Insurance, Third Party Administrator (TPA) Blue Cross Blue Shield of Texas, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 351,834.14.

- 1). Hidalgo County
- 2). Hidalgo County Headstart Program
- 3). Hidalgo County Community Service Agency
- 4). Hidalgo County Urban County Program
- 5). Hidalgo County Drainage District #1
- 6). Hidalgo County Appraisal District

Total Reimbursement Requested by Blue Cross Blue Shield of Texas for dates 09/01-11/2009 is \$ 351,834.14.

Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of September 22, 2009.

I hereby approve this reimbursement and I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Hidalgo County Community Service Agency, Hidalgo County Urban Program and Hidalgo County Appraisal District.
- All fees to vendors are appropriate for the type of service provided.
- All insurance premiums paid to Hidalgo County for Health Insurance Self-Funded Account were received by my department and deposited to the Hidalgo County Treasurer's Office and credited to the corresponding salary account.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Health Insurance Self Funded Account.

Jilora Vazquez
Employee Benefits Manager

09/18/2009
Date

Dept. of Budget & Management Budget Officer

Date

Commissioner's Court Approval

Date

**Certification of Workers' Compensation Claims paid by Tristar Risk Management
CC CONSENT**

Date: 09/22/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

Self-Insured 2202 Workers' Comp.
Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management in the amount of \$48,074.30 for the period of 08/16-31/2009 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

Link: [Invoice](#)
Link: [Breakdown by Org](#)
Link: [Certification](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/18/2009 03:54 PM	APRV
2	Olga Garza	Olga Garza	09/18/2009 04:13 PM	APRV
3	Auditor's Office		09/18/2009 05:29 PM	NEW

Form Started By: Flora Vazquez
Started On: 09/18/2009 03:06 PM

Final Approval Date: 09/18/2009

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

September 1, 2009

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 55873

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billings for losses paid 48,074.30
8/16-8/31/09 (Check#500404-500582) are in accordance with our contact with Hidalgo
County Exhibit A, dated July 1st

TOTAL BALANCE DUE \$ 48,074.30

Previous Balance Due \$ 79,314.74

Payments and Credits

08/24/09 Payment received - thank you 40,206.95CR

Total Payments and Credits \$ 40,206.95CR

Total Balance Due \$ 87,182.09

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1028 to speak with Amanda McClure or ext 1048 to
speak with Annette Rivas

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Custom Payment Total

Hidalgo County WC losses paid 8/16-8/31/09

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Community Service										
Alternate Organization 1 Total:									4	5,985.25
Alternate Organization 1 : Headstart										
Alternate Organization 1 Total:									25	3,271.20
Alternate Organization 1 : Hidalgo County										
Alternate Organization 1 Total:									415	38,817.85
Grand Total:									444	48,074.30

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HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: August 16-31, 2009

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 48,074.30.

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims (Check # 500404-500582) on behalf of injured employees from 08/16/2009 to 08/31/2009:

- | | | |
|-----|-------------------------------------|---------------------|
| 1). | Hidalgo County | \$ <u>38,817.85</u> |
| 2). | Hidalgo County Headstart Program | \$ <u>3,271.20</u> |
| 3). | Community Service Agency | \$ <u>5,985.25</u> |
| 4). | Hidalgo County Urban County Program | \$ <u>00.00</u> |
| 5). | Drainage District #1 | \$ <u>00.00</u> |

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT \$ 48,074.30.
Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of September 22, 2009.

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims: \$ < 200,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Citizens Business Bank (estimate) \$ 151,925.70.

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Citizens Business Bank in California) no later than the 10th day of the following month.

Dejora Vazquez
Employee Benefits Manager

09/18/09
Date

Dept. of Budget & Management Budget Officer

Date

Commissioner's Court Approval

Date

**Authority to Advertise-Lease of Parcels-Citizen Collection Site(s)-Mercedes and Donna-Hidalgo County Precinct No 1
CC CONSENT**

Date: 09/22/2009
Submitted By: Eric Trevino, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department Purchasing only: Prct. 1

Information

CAPTION

Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft contract etc.) as attached hereto for: "Hidalgo County Precinct No 1-Lease of Parcel for Citizen Collection Site(s)-One (1) in Mercedes and One (1) in Donna" Bid No. 2009-215-10-14-ERT

BACKGROUND

Proposed Schedule of Events:
1st Advertisement: September 26, 2009
2nd Advertisement: October 3, 2009
Bid Opening Date: October 14, 2009

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-432-00-121-001-0-441
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

As per Noe Montez Precinct No 1 - It is an open Purchase Order account, current Purchase Order exists to cover for end of the year, will be funded for year 2010 budget.

Open PO #'s 624599, 615227, & 615212 for Hector Guerra, Ray Jones, & Richard Cohrs in the amounts of \$1500.00, \$900.00 & \$1050.00, respectively, as of 9-17-09.

Proposed 2010 Budget is \$12,000.00 as of 9-17-09.

Attachments

Link: MEMO,LEGAL NOTICE,SPECIFICATIONS,DRAFT LEASE AGREEMENT CONTRACT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	09/17/2009 12:14 PM	APRV
2	Budget & Management	Erika Zamora	09/17/2009 12:26 PM	APRV

3	Erika Zamora	Erika Zamora	09/17/2009 02:17 PM	APRV
4	Ivan Cantu	Ivan Cantu	09/17/2009 02:30 PM	APRV
5	Auditor's Office	Linda Fong	09/18/2009 02:16 PM	APRV

Form Started By: Eric Trevino

Started On: 09/09/2009 03:16
PM

Final Approval Date: 09/18/2009



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: ALL DEPARTMENT HEADS
FROM: Eric Trevino
Hidalgo County Purchasing Department
DATE: September 09, 2009
RE: Approval of Specifications For: Hidalgo County Precinct No. 1 – “Lease of Parcel for Citizen Collection Site(s) 1 in Mercedes and 1 in Donna” Bid No. 2009-215-00-00-ERT

Please review the following **SPECIFICATIONS** and verify if all requirements are met by signing below and indicating **APPROVE** (or) **DISAPPROVE**. If specification is **NOT** met, make any and all modifications necessary and return the revised copy to the designated Buyer in the Purchasing Department.

If your answer is **DISAPPROVE**, please modify as necessary in order to meet your specifications and return the revised copy via fax to the designated Buyer in the Purchasing Department.

If you have any questions, please call us at (956) 318-2626 ext # 4882 (Eric)

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVE WITH MODIFICATIONS <input type="checkbox"/>	

Funds Availability: YES _____ NO/ _____

Other (Specify) _____

Budget Account No.: 9-1100-432-00-121-001-0-441

	NoE M-ter	Pct 1	9/16/09
SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: eric.trevino@co.hidalgo.tx.us by no later than September 11, 2009 @ 12:00 P.M. or as soon as possible.

Enclosures

REQUEST FOR BIDS

HIDALGO COUNTY PRECINCT NO 1

“LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S) 1 IN MERCEDES AND 1 IN DONNA”

BID OPENING DATE:

October 14, 2009

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Business Highway 281 - New Administration Building
Edinburg, Texas 78539

LEGAL NOTICE

BID NO: 2009-215-10-14-ERT

1. Sealed bids will be received for **“HIDALGO COUNTY PRECINCT NO 1– LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S) 1 IN MERCEDES AND 1 IN DONNA”** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.
2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **“BID-09-215-10-14-ERT- HIDALGO COUNTY PRECINCT NO 1– “LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S) 1 IN MERCEDES AND 1 IN DONNA”** and in County's Purchasing Department, 2802 S. Business Hwy 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, October 14, 2009. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2009-215-10-14-ERT RFB-HIDALGO COUNTY PRECINCT NO 1– LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S) 1 IN MERCEDES AND 1 IN DONNA”**.
Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.
3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so.”
4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.
5. For work to be performed at a County owned or operated location, each bidder shall, in its sole

discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.
7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.
15. DELIVERY INSTRUCTIONS:
 - . No deliveries accepted after 3:00 P.M., Monday-Friday.
 - . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
 - . If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent

16. BILLING AND PAYMENT INSTRUCTIONS:

- . Invoices must include:
 - a) Name and address of successful bidder
 - b) Name and address of receiving department or official
 - c) Purchase Order Number (if any)
 - d) Notation-**“HIDALGO COUNTY PRECINCT NO 1- LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S) 1 IN MERCEDES AND 1 IN DONNA”** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.

- . Discount payments will be considered when offered.

- . Contact person for Billing and Payment questions:

HIDALGO COUNTY PRECINCT NO. 1
1902 Joe Stephens Ave.
Weslaco, Texas 78596
956-968-8733
Attn: Noe Montez / Joseph Palacios

17. Schedule of Events

Bid Opening, 9:30 AM	<u>October 14, 2009</u>
Award of Contract	_____, 2009
Commence Work or Deliver Products	_____, 2009

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- . If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- . Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.

- . If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- . If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

- . For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

- . It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

- . It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- . No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

- . Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be

considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.
22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:
 - . Possess or is able to obtain adequate financial resources as required to perform under the bid;
 - . Be able to comply with the required or proposed delivery schedule;
 - . Have a satisfactory record of performance;
 - . Have a satisfactory record of integrity and ethics;
 - . Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
 - A. Meet schedules;
 - B. Pay any required fees or taxes; or
 - C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgement with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.
28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
for
**HIDALGO COUNTY PRECINCT NO 1–
LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S) 1 IN MERCEDES AND 1
IN DONNA”**
BID NO.: 09-215-10-14-ERT

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2802 S. Business Hwy 281 – New Administration Building
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____
Address: _____
By: _____
Printed Name: _____
Title: _____

EXHIBIT “A”

SPECIFICATIONS/REQUIREMENTS

HIDALGO COUNTY PRECINCT NO 1
REQUEST FOR BID
“LEASE OF PARCEL FOR CITIZEN COLLECTION
SITE(S) 1 IN MERCEDES AND 1 IN DONNA”
RFB No. 2009-215-10-14-ERT

EXHIBIT "A"
Hidalgo County Precinct No 1
"LEASE OF PARCEL FOR CITIZEN COLLECTION SITE(S) 1 IN MERCEDES AND 1 IN
DONNA"
BID NO. 09-215-10-14-ERT

SPECIFICATIONS

SCOPE OF SERVICES:

The County Of Hidalgo is accepting sealed bids to lease two parcels of land for Hidalgo County Precinct No. 1 for the purpose of establishing citizen collections site(s) 1 in Mercedes and 1 in Donna including, but not limited to the following:

SPECIFICATIONS

1. Location within the areas of:
 - a. South of FM 493 and Mile West, Donna, Texas
 - b. 1 Mile South of Business 83 on Mile 1 East, Mercedes, Texas
2. Lease must be on a monthly basis.
3. Owner must submit copy of property insurance.

REQUIREMENTS, TERMS AND CONDITIONS

1. One (1) or more vendor(s) may be designated as awarded Vendor(s) for Lease of Parcel for Citizen Collection Site(s) 1 in Mercedes and 1 in Donna for **Hidalgo County Precinct No 1.**
2. Hidalgo County reserves the right to award to MULTIPLE vendors if the County determines it is in its best interest to do so.
3. **All costs and expenses associated with the preparation and submission of (bid, proposals and / or quotes) shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.**
4. **HIDALGO COUNTY reserves the right to reject any or all bids submitted, if it is in the best interest to do so.**
5. Hidalgo County may utilize "State Awarded Contracts" when it is in the County best interest to do so.
6. The term of the bid contract will be for a period of two (2) years. Hidalgo County may in its sole discretion elect the option to extend the contract for one (1) additional year under the same rates, terms and conditions.
7. Hidalgo County reserves the right to continue this bid for an additional sixty (60) days grace

period at the end of the contract term due to any unforeseen delay in the procurement process.

8. Any contract awarded to a successful bidder will be in effect until;
 - a) The contract expires
 - b) Delivery acceptance of products and/or performance of services ordered, or
 - c) Terminated by County with thirty (30) days written notice prior to be cancellation.

9. After bid is awarded and successful awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.

10. Hidalgo County reserves the right to reject any or all bids/offers, and to select any part or parts thereof without accepting the entire bid/offer. Hidalgo County may purchase through the source that provides the lowest and best bid/offer to the County. Successful bidder will be notified of award as promptly as a thorough analysis of bids/offers will permit, and shall have ten (10) calendar days following date of notification of award in which to supply certificate of insurance as may be required herein.

11. Provide the legal description of the property along with your bid.

DISQUALIFICATION OF BIDDERS:

Any one or more of the following causes may be considered sufficient for the disqualification of a bidder and the rejection of his/her bid or bids:

1. Evidence of collusion among bidders.

2. Lack of responsibility as revealed by either financial, experience or equipment statements, as submitted.

3. Lack of expertise as shown by past work, and judged from the standpoint of workmanship and performance history.

4. Uncompleted work under other contracts which, in the judgment of Hidalgo County might hinder or prevent the prompt completion of additional work if awarded.

5. Failure to comply with the submittals of this specification.

Market Volatility and Unit Price Adjustments:

Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment:** Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.
 - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written

request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.

- The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
 - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
 - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
 - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.
2. **Price Reduction:** Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.
 3. **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.
 4. **Allowable Review Periods:** Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.
 5. **Dollar Limit to Price Changes:** The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all questions, inquires and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, Tx 78539

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE (956) 292-7612 OR VIA E-MAIL eric.trevino@co.hidalgo.tx.us NO LATER THAN Monday October 5, 2009 by 5:00 P.M. Responses to said inquiries will be sent to all applicants via facsimile by no later than Friday October 9, 2009 by 5:00 p.m.

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

**LEASE
C-00**

THIS LEASE is made and entered into by and between _____ , a resident of Hidalgo County, Texas, referred to in this Lease as Lessor, and **THE COUNTY OF HIDALGO**, referred to in this Lease as Lessee.

In consideration of the mutual covenants and agreements set forth in this Lease, and other good and valuable consideration, Lessor demises and leases to Lessee, and Lessee leases from Lessor, that certain real property described on Exhibit "A", attached hereto. The premises leased hereunder are referred to in this Lease as "the Premises" or "the Leased Premises."

ARTICLE 1. TERM

Term of Lease

1.1 Except as otherwise herein provided, the term of this Lease shall be for two (2) years commencing on _____ ("Commencement Date") and ending on _____ ("Termination Date") unless sooner terminated as provided in this Lease, or unless renewed and extended in accordance with Paragraph 1.2, hereof. If the Premises are sold to an unrelated third party (not affiliated by common ownership with Lessor) at a time when more than one (1) year remains on the unexpired portion of the term of this Lease, then the unexpired portion of this Lease may, at Lessee's option, be shortened to one (1) year from the date of such sale.

Renewal or Termination

1.2. Lessee shall have the right and option to renew and extend the term of this Lease for an additional one (1) year period. If Lessee desires to renew and extend the term of this Lease for such renewal period, Lessee must give Lessor written notice of such renewal at least thirty (30) days prior to the termination of the initial lease term. Any renewal or extension of this Lease shall be on the same terms and conditions as provided herein. This Lease shall terminate and become null and void without further notice on the expiration of the term specified in Article 1.1, unless sooner terminated or renewed and extended in accordance with this Article 1.2; and any holding over by Lessee after the expiration of that term shall not constitute a renewal of the Lease or give Lessee any rights under the Lease in or to the Leased Premises.

Holdover

1.2 If Lessee holds over and continues in possession of the Leased Premises after expiration of the term of this Lease, Lessee will be deemed to be occupying the Premises on the basis of a month to month tenancy, subject to all of the terms and conditions of this Lease. The inclusion of this Article 1.2 shall not be construed as Lessor's consent for Lessee to hold over.

Termination

1.3 Lessee may declare this Lease, and all rights and interest created by it, to be terminated upon giving the Lessor thirty (30) days written notice without cause. Upon a Lessee's electing to terminate, this Lease shall cease and come to an end as if the day of the termination party's election were the day originally fixed in the Lease for its expiration.

1.4 Any contract award to a successful bidder will be in effect until (a) the contract

expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

Lessor's Warranty of Quiet Enjoyment

1.5 Lessor covenants and agrees that Lessee on paying the rent and other charges herein provided for and observing and keeping the covenants, conditions, and terms of this Lease on Lessee's part to be kept or performed, shall lawfully and quietly hold, occupy, and enjoy the Leased Premises during the term of this Lease without hindrance or molestation of Lessor or any person claiming under Lessor except such portion of the Leased Premises, if any, as shall be taken under the power of eminent domain.

ARTICLE 2. RENT

Base Rent

2.1 Lessee agrees to pay to Lessor, during the term hereof, a monthly rental in the sum of _____per month as rent. In the event the Commencement Date is a day other than the first day of the month, the rent for the period from the commencement date to the last day of the month shall be prorated by dividing the monthly rental by thirty days, and multiplying the result by the number of days remaining in the month that includes the Commencement Date.

Time and Manner of Payment

2.2 All rent due under this article shall be paid by Lessee on a monthly basis and in advance, on the 1st business day of each month commencing on the Commencement Date. All installments of rent shall be paid in lawful money of the United States to the Lessor at _____or other such other location or locations as Lessor shall from

time to time designate by written notice to Lessee. Any rent due for any partial month at the beginning or the end of the term hereof shall be prorated on the basis of a thirty day month.

Taxes

2.3 Lessor is responsible for rendering and paying all real estate taxes on the Property. Lessee shall be responsible for taxes, if any, on lessee's personal property located on the Premises.

ARTICLE 3. USE OF PREMISES

Permitted Use

3.1 Lessee may use the premises for office space and for any other lawful purpose.

Waste, Nuisance, or Illegal Use

3.2 Lessee shall not use, or permit the use of, the Premises in any manner that results in waste of the Premises or constitutes a nuisance or violates any statute, ordinance, rule or regulation applicable to the premises or for any illegal purpose.

ARTICLE 4.

INTENTIONALLY OMITTED

ARTICLE 5.

INTENTIONALLY OMITTED

ARTICLE 6. ALTERATIONS, ADDITIONS, AND IMPROVEMENTS

Consent of Lessor

6.1 Lessee shall not make any alterations, additions, or improvements to the Leased Premises without the prior written consent of Lessor. Consent for nonstructural

alterations, additions, or improvements shall not be unreasonably withheld by Lessor.

Property of Lessor

6.2 All alterations, additions, or improvements made by Lessee shall become the property of Lessor at the termination of this Lease. Lessor may, however, require that Lessee remove any or all alterations, additions, and improvements installed or made by Lessee, and any other property placed on the Premises by Lessee, upon termination of the Lease. In the event that Lessor requires Lessee to remove such alterations, additions, or improvements, Lessee shall repair any damage to the Premises caused by such removal.

ARTICLE 7. SIGNS

Signs

7.1 Subject to the written approval of Lessor, and further subject to applicable laws, ordinances and regulations, Lessee shall have the right to install a sign on the Leased Premises. Lessee must remove all signs at the termination of this Lease and repair any damage resulting from the erection or removal of the signs.

ARTICLE 8. MECHANIC'S LIEN

8.1 Lessee will not permit any mechanic's lien or liens to be placed upon the Leased Premises or improvements on the Premises, and if such lien is claimed as a result of the acts of Lessee, will promptly pay the lien. If default in payment of the lien continues for twenty (20) days after written notice from Lessor Lessee, Lessor may, at its option, pay the lien or any portion of it without inquiry as to its validity. Any amounts paid by the Lessor to remove a mechanic's lien caused to be filed against the Premises or improvements on the Premises by Lessee, including expenses and interest, shall be due from Lessee to Lessor and shall be repaid to Lessor immediately on rendition of notice, together with

interest at ten percent (10%) per annum until repaid.

ARTICLE 9. INSURANCE AND INDEMNITY

Property Insurance

9.1 Lessor shall, at its own expense, during the term of this Lease, keep all buildings and improvements on the Leased Premises insured against loss or damage by fire with extended coverage to include direct loss by windstorm, hail, explosion, riot, or riot attending a strike, civil commotion, aircraft, vehicles, and smoke, in the aggregate amounts of not less than the full fair insurable value of the buildings and improvements. The insurance is to be carried by one or more insurance companies licensed to do business in Texas and approved by Lessee. The policies shall provide that any proceeds for loss or damage to buildings or to improvements shall be payable solely to Lessor, which sum Lessor shall use for repair and restoration purposes as provided herein. Lessee shall maintain all insurance on Lessee's personal property located within the Leased Premises and Lessee covenants and agrees that Lessor shall have no responsibility for damage or destruction of Lessee's personal property located within the Leased Premises.

General Liability Insurance

9.2 Lessee, at its own expense, shall provide and maintain in force during the term of this Lease liability insurance in the amounts deemed adequate by Lessor, naming Lessor as additional insured. Prior to occupancy of the Premises, lessee shall provide Lessor with evidence of such insurance.

Remedy for Failure to Provide Insurance

9.3 Lessor shall furnish Lessee with the original of all insurance policies required by this Article. If Lessor does not provide such policies or proof of such insurance within ten (10) days of the execution of this Lease, or if Lessor allows any insurance required

under this Article to lapse after receipt of notice of cancellation or of non-renewal, or if Lessor fails to deliver proof of insurance showing coverages to Lessee prior to the effective date of such insurance and the original insurance policy within thirty (30) days thereafter, such failure shall be a default of Lessor under this Lease; or Lessee may, but shall not be required, to take out such insurance and pay the premiums on the necessary insurance to comply with Lessor's obligations under the provisions of this Article. Lessor agrees to reimburse Lessee all amounts spent by Lessor to procure and maintain such insurance within fifteen (15) days after demand from Lessor. Failure to pay such amount when due shall be a default of Lessee under this Lease.

ARTICLE 10. DAMAGE OR DESTRUCTION OF PREMISES

Notice to Lessor

10.1 If the Leased Premises, or any structures or improvements on the Leased Premises, should be damaged or destroyed by fire, tornado, or other casualty, Lessee shall give immediate written notice of the damage or destruction to Lessor, including a description of the damage and, as far as known to Lessee, the cause of the damage.

10.2 If the building on the Leased Premises should be totally destroyed by fire, tornado, or other casualty, or if they should be so damaged that rebuilding or repairs occurrence of the damage, this Lease, at the option of the Lessee, shall terminate and rent shall be abated for the unexpired portion of this Lease, effective as of the date of said occurrence.

10.3 If the Leased Premises should be damaged by fire, tornado, or other casualty, but not to such an extent that rebuilding or repairs can reasonably be completed with thirty (30) working days from the date of the occurrence of the damage, this Lease shall not terminate, but Lessor shall, if the casualty has occurred prior to the final twelve

(12) months of the lease term, at Lessor's sole cost and risk proceed forthwith to rebuild or repair the Leased Premises to substantially the condition in which they existed prior to such damage. If the casualty occurs during the final twelve (12) months of the lease the, Lessor shall not be required to rebuild or repair such damage. If the Leased Premises are to be rebuilt or repaired and are untenable in whole or in part following such damage, the rent payable hereunder during the period in which they are untenable shall be adjusted equitably. In the working days from the date of the occurrence of the damage, Lessee may at its option terminate this Lease by written notification as such time to Lessor, whereon all rights and obligations hereunder shall cease.

ARTICLE 11. CONDEMNATION

Total Condemnation

11.1 If during the term of this Lease all of the Leased Premises should be taken for any public or quasi-public use under any governmental law, ordinance, or regulation, or by right of eminent domain, or should be sold to the condemning authority under threat of condemnation, the Lease shall terminate, and the rent shall be abated during the unexpired portion of this Lease, effective as of the date of the taking of the premises by the condemning authority.

Partial Condemnation

11.2 If less than all, but more than ten percent (10%) of the Leased Premises is taken for any public or quasi-public use under any governmental law, ordinance, or regulation, or by right of eminent domain, or should be sold to the condemning authority under threat of condemnation, Lessee may terminate the Lease by giving written notice to Lessor within thirty (30) days after possession of the condemned portion is taken by the entity exercising the power of condemnation.

If the Leased Premises are partially condemned and Lessee fails to exercise the option to terminate the Lease under this section, or if less than ten percent (10%) of the Leased Premises are condemned, this Lease shall not terminate, but Lessor may, at its sole expense, restore and reconstruct the building and other improvements situated on the Leased Premises to make them reasonably tenantable and suitable for the uses for which the Premises are Leased. The rent payable under Sections 2.1 of this Lease shall be decreased equitably during the period of such restoration or reconstruction.

Condemnation Award

11.3 Lessor and Lessee shall each be entitled to receive and retain such separate awards, and portions of lump sum awards, as may be allocated to their respective interest in any condemnation proceedings. The termination of this Lease shall not affect the rights of the respective parties to such awards.

ARTICLE 12. DEFAULT

Default by Lessee

12.1 If Lessee shall allow the rent to be in arrears more than ten (10) days after written notice of such delinquency, or shall remain in default under any other condition of this Lease for a period of fifteen (15) days after written notice from Lessor, Lessor may at its option, without notice to Lessee, terminate this Lease or, in the alternative, Lessor may re-enter and take possession of the Premises and remove all persons and property without being deemed guilty of any manner of trespass and relent the Premises, or any part of the Premises, for all or any part of the remainder of the Lease term, to a party satisfactory to Lessor and at such monthly rental as Lessor may with reasonable diligence be able to secure. Should Lessor be unable to relent after reasonable efforts to do so, or should such monthly rental be less than the rental Lessee was obligated to pay under this Lease,

or any renewal of this Lease, plus the expense of relenting, then Lessee shall pay the amount of such deficiency plus reasonable attorney's fees to Lessor.

Cumulative Remedies

12.2 All rights and remedies of Lessor and Lessee under this Article shall be cumulative, and none shall exclude any other right or remedy provided by law or by any other provision of this Lease. All such rights and remedies may be exercised and enforced concurrently and whenever, and as often, as occasion for their exercise arises.

Waiver of Breach

12.3 A waiver by either Lessor or Lessee of a breach of this Lease by the other party does not constitute a continuing waiver or a waiver of any subsequent breach of the Lease.

ARTICLE 13.

ASSIGNMENT AND SUBLETTING

Assignment and Subletting by Lessee

13.1 Lessee may not sublet, assign, encumber, or otherwise transfer this Lease, or any right or interest in this Lease or in the Leased Premises or the improvements on the Leased Premises, without the written consent of Lessor. If Lessee sublets, assigns, encumbers, or otherwise transfers its rights or interest in this Lease or in the Leased Premises or the improvements on the Leased Premises, other than as specified herein, without the written consent of Lessor, Lessor may, at its option, declare this Lease terminated and Lessee and Lessor shall have no further obligation to each other under this Lease. In the event Lessor consents in writing to an assignment, sublease or other transfer of all or any of Lessee's rights under this Lease, the assignee or sublessee, must assume all of Lessee's obligations under this Lease, and Lessee shall remain liable for

every obligation under the Lease. Lessor's consent under this section will not be arbitrarily or unreasonably withheld.

Assignment by Lessor

13.2 Lessor may assign or transfer any or all of its interests under the terms of this Lease.

ARTICLE 14. MISCELLANEOUS

Notices and Addresses

14.1 All notices required under this Lease will be deemed delivered when deposited in certified or registered mail, addressed to the proper party, at the following addresses:

Lessor:

Lessee:

County of Hidalgo
Attn: County Judge
P.O. Box 1356
Edinburg, Texas 78540

Either party may change the address to which notices are to be sent it by giving the other party notice of the new address in the manner provided in this section.

Parties Bound

14.2 This agreement shall be binding upon, and inure to the benefit of, the parties to the Lease and their respective heirs, executors, administrators, legal representatives, successors and assigns when permitted by this agreement.

Texas Law to Apply

14.3 This agreement shall be construed under, and in accordance with, the laws of the State of Texas, and all obligations of the parties created by this Lease are performable in Hidalgo County, Texas.

Legal Construction

14.4 In case any one or more of the provisions contained in this agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of the agreement, and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been included in the agreement.

Prior Agreements Superseded

14.5 This agreement constitutes the sole and only agreement of the parties to the agreement and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement.

Amendment

14.6 No amendment, modification, or alteration of the terms of this agreement shall be binding unless it is in writing, dated subsequent to the date of this agreement, and duly executed by the parties to this agreement.

Rights and Remedies Cumulative

14.7 The rights and remedies provided by this lease agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive that party's right to use any or all other remedies. The rights and remedies provided in this Lease are in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

Attorneys' Fees and Costs

14.8 If, as a result of a breach of this agreement by either party, the other party employs an attorney or attorneys to enforce its rights under this Lease, then the breaching or defaulting party agrees to pay the other party the reasonable attorneys' fees and costs incurred to enforce the Lease.

Force Majeure

14.9 Neither Lessor nor Lessee shall be required to perform any term, conditions, or covenant in this Lease so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, civil riot, floods, and any other cause not reasonably within the control of Lessor or Lessee and which by the exercise of due diligence Lessor or Lessee is unable, wholly or in part, to prevent or overcome.

Real Estate Commission and Finder's Fees

14.10 Neither Lessor nor Lessee has entered into any real estate commission or finder's fee agreements with any broker, agent or finder in respect of this transaction, and Lessor and Lessee each agree to indemnify and hold harmless the other from and against any and all claims, losses, damages, costs or expenses of any kind, or arrangement or understanding alleged to have been made by the indemnifying party or on its behalf with any broker, salesman or finder in connection with this Lease or the transactions contemplated hereby.

Estoppel Information

14.11 Lessee shall, at the request of Lessor, provide any and all information with respect to this Lease to any person designated by Lessor.

Commitment of Current Revenues Only.

14.12 In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Lessee under this Agreement, Lessee may terminate this Agreement upon ninety (90) days written notice to Lessor. Lessee agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a

continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp. 1996).

Time of Essence

14.13 Time is of the essence of this agreement.

THE UNDERSIGNED Lessor and Lessee execute this Lease on the _____day of _____, 2009.

LESSOR:

By: _____

ATTEST:

LESSEE:
HIDALGO COUNTY

Arturo Guajardo, Jr., County Clerk

Juan D, Salinas, County Judge

Approved On Commissioners Court: _____

APPROVED AS TO FORM:

Atlas & Hall, L.L.P.

By: _____
Stephen L. Crain

EXHIBIT "A"
DESCRIPTION OF PROPERTY

**Authority to purchase - Dell Marketing L.P.- GSA Contract
CC CONSENT**

Date: 09/22/2009
Submitted By: Tanya Delira, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Information

CAPTION

Pursuant to Section 211 of the e-Gov Act of 2002, requesting authority to purchase (hardware - Dell Latitude E4300, software, peripherals including licenses) through General Service Administration (GSA)/ Cooperative purchasing awarded vendor, Dell Marketing L.P./contract GS-35F-4076D for the Sheriff's Office in the amount of 17,759.52.

BACKGROUND

These items are to be used and issued to the D.E.A. Sheriffs Officers.

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1284-421-00-280-037-9-XXX
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Amount available for requisition# 162129 as of 9-18-09 \$17,759.52 for Dell Marketing L.P.

601 \$ 1,661.84
745 \$16,097.68

Attachments

Link: [DELL SHERIFFS](#)

Link: [Back up](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	09/17/2009 04:13 PM	APRV
2	Budget & Management	Erika Zamora	09/17/2009 04:17 PM	APRV
3	Manuel Chapa	Manuel Chapa	09/18/2009 08:55 AM	APRV
4	Auditor's Office	Linda Fong	09/18/2009 12:02 PM	APRV

Form Started By: Tanya Delira Started On: 09/16/2009 04:24 PM

Final Approval Date: 09/18/2009

Check
9/22/09
1756r

Requisition
SHERIFF'S LAW ENFORMENT FACILITY

Req # 00162129

PO #

Date: 09/10/09

Bill To: x
x

Vendor: 178136
DELL MARKETING L.P.
ONE DELL WAY
RR1 MAILSTOP 8035
ROUND ROCK TX 78682
FAX (800)433-9527

Ship To: SHERIFF'S LAW ENFORMENT FACILITY
711 EL CIBOLO RD.
EDINBURG TX 78539

Contact: T. CONTRERAS

Contract No: GS-35F-4076D

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		GS-35F-4076D		
		QUOTE # 501861339		
		ITEMS TO BE ISSUED TO SHERIFF'S OFFICE/D.E.A.		
		DO NOT DUPLICATE ORDER		
8.00	EACH	** ASSET #'S 50022 - 50029 ** DELL LATITUDE E4300 PROOF OF PURCHASE FOR SELECT SOFTWARE LICENSE	2,012.21	16,097.68
		ITEM # 416-0649		
8.00	EACH	OFFICE 2007 ENGLISH CD N 021-08228	22.47	179.76
		ITEM # A0747162		
8.00	EACH	OFFICE 2007 SNGL D 021-07777	185.26	1,482.08
		ITEM # A0748586		
		Account No _____	<u>Encumbrance</u>	
		9-1284-421-00-280-037-9-601	1,661.84	
		9-1284-421-00-280-037-9-745	16,097.68	
			Freight	.00
			Total	17,759.52
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Date Entered: _____
 Requisition #: 162129
 Date Approved: _____
 P.O. # _____

HIDALGO COUNTY SHERIFF'S OFFICE

D.E.A./ ADMINISTRATION REQUISITION

ORIGINAL

DATE: September 2, 2009
 REQUESTED BY: Tereso Contreras, Quartermaster's Office
 BUDGET: 9-1284-421-00-280-037-9
 OBJECT NUMBER: 745- Computer Equipment
 CURRENT BALANCE: \$23,150.00
 EXPENDITURE AMOUNT: \$16,097.68
 NEW BALANCE: \$7,052.32

BUDGET: 9-1284-421-00-280-037-9
 OBJECT NUMBER: 601- Office and Computer Supplies
 CURRENT BALANCE: \$1,793.96
 EXPENDITURE AMOUNT: \$1,661.84
 NEW BALANCE: \$132.12

PURPOSE FOR EXPENDITURE: Items to be used by and issued to D.E.A.' Sheriff's officers

Line #	Commodity Code	Item & Description	Item #	Qty	UOM	Unit Price	Amount
1	204.54	Dell Latitude E4300		8	Each	\$2,012.21	\$16,097.68
2		Proof of Purchase for Select Software Licence	416-0649	8	Each	\$0.00	\$0.00
3	208.53	Office 2007 English CD N 021-08228	A0747162	8	Each	\$22.47	\$179.76
4	208.53	Office 2007 Sngl D 021-07777	A0748586	8	Each	\$185.26	\$1,482.08

* Quote# 501861339

SHIPPING: (N/A) \$0.00

GRAND TOTAL: \$17,759.52

ESIMATED DELIVERY DATE: Two weeks after purchase order is received

INTERNAL NOTES:

Awarded Vendor : Dell Marketing L.P.
 1 Dell Way
 Round Rock, TX 78682-7000

1.800.727.1100
 CONTACT PERSON: Michael Hayden
 \$17,759.52

GSA Contract# GS-35F-4076D

AUTHORIZED BY: [Signature]
 LOCAL AGENCY OFFICIAL

AUTHORIZED BY: [Signature]
 LEAD FEDERAL AGENT INVESTIGATOR (DEA)

AUTHORIZED BY: [Signature]
 STRIKE FORCE LEADER (DEA)

DELL

QUOTATION

QUOTE #: 501861339

Customer #: 5843823

Contract #: 10107

Customer Agreement #: CIS-35F-4076D

Quote Date: 8/12/09

Date: 8/12/09 4:03:41 PM

Customer Name: DEA / Hidalgo County Sherriff's Dept.

TOTAL QUOTE AMOUNT:	\$17,759.52		
Product Subtotal:	\$17,759.52		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 8	SYSTEM PRICE: \$2,012.21	GROUP TOTAL: \$16,097.68
Base Unit:	Latitude E4300, Intel Core 2 Duo SP9600, w/ Latitude ON TAA2.53GHz, 1066MHz, 6M L2 Cache Dual Core (224-6290)		
Memory:	4.0GB, DDR3-1066 SDRAM, 2 DIMMfor Latitude (311-9160)		
Keyboard:	Internal English Keyboard for Latitude: E4300 (330-1369)		
Keyboard:	Documentation (English) Latitude E-Family/Mobile Precision (330-1652)		
Video Card:	Mobile Intel Integrated Graphics Media Accelerator 4500MHD, Latitude E4300 (320-7022)		
Hard Drive:	160GB Hard Drive 9.5MM 7200RPM F1S for Latitude E4X00 (341-7476)		
Hard Drive Controller:	NO Internal Fingerprint Readerand NO contactless smartcard reader for Latitude E4300 (330-1365)		
Floppy Disk Drive:	Wide Screen WXGA White LED forLatitude ON, Latitude E4300 (320-7410)		
Operating System:	Vista Ultimate Service Pack 1 w/ med a English, Latitude (420-8736)		
NIC:	Dell Wireless 365 Bluetooth Module, Latitude E4X00 (430-3195)		
Modem:	Dell Latitude ON Reader Latitude E4X00 (420-9169)		
TBU:	65W 3-Pin, AC Adapter for Latitude E-Family (330-1384)		
TBU:	US - 3-FT, 3-Pin Flat E-FamilyPower Cord for Latitude E-Family (330-0879)		
CD-ROM or DVD-ROM Drive:	8X DVD+-RW, Black, Latitude E4300 (313-8624)		
CD-ROM or DVD-ROM Drive:	Cyberlink Power DVD 8.2, with Media, Dell Relationship LOB (421-0536)		
CD-ROM or DVD-ROM Drive:	OPEN MARKET - Roxio Creator Dell Edition 10.3, Media, Dell RLOB (421-1169)		
Sound Card:	Integrated VGA web cam Latitude E4300 (320-7414)		
Sound Card:	Dell Webcam Central Software for Dell Latitude/Mobile Precision (420-8666)		
Processor Cable:	Dell WLAN 1510 (802.11a/b/g/n 2X3) 1/2 MiniCard for LatitudeE/Mobile Precision (430-3087)		
Documentation Diskette:	No Intel vPro Technology's advanced management features for Latitude, Mobile Precision (330-0884)		
Bundled Software:	Readyware Installation Fee (365-1234)		
Bundled Software:	MS Off 2007 SELECT STD-instl License not included and needs to be purchased separately, (requires readyware fee) (420-6921)		
Factory Installed Software:	Resource DVD with Diagnostics and Drivers for Latitude E4300Notebook (330-1366)		
Feature:	6-Cell/60-WHr Battery for Latitude E4300 (312-0756)		
Service:	CompleteCare Accidental Damage Protection, 3 Year (890-3952)		
Service:	Dell Hardware Limited Warranty Plus Onsite Service Extended Year(s) (991-6629)		
Service:	Dell Hardware Limited Warranty Plus Onsite Service Initial Year (991-6627)		
Service:	Info, Complete Care (988-7689)		

Service:	Thank you choosing Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-866-516-31 (989-3449)
Service:	ProSupport for IT: Next Business Day Parts and Labor Onsite Response 2 Year Extended (980-3582)
Service:	ProSupport for IT: Next Business Day Parts and Labor Onsite Response Initial Year (990-8630)
Service:	ProSupport for IT: 7x24 Technical Support for certified IT Staff, 2 Year Extended (983-7582)
Service:	ProSupport for IT: 7x24 Technical Support for certified IT Staff, Initial (984-3990)
Service:	Info, Complete Care Bundle (993-3369)
Installation:	Standard On-Site Installation Declined (900-9987)
Service One:	Keep Your Hard Drive, 3 Year (984-1952)
Misc:	Dell Additional Slim Auto/Air/AC Adapter for Latitude D Series (310-8813)
Misc:	McAfee Security 10,15 Month MUI, Dell OptiPlex, Precision and Latitude (410-2083)
Misc:	E/Port, Simple Port Replicator for Latitude E-Family/Mobile Precision (430-3097)
Misc:	Black Wide Screen WXGA LED Panel with Latitude On with WLAN AND Camera, Latitude E4300, Dual Core (320-7417)
	You have chosen a Windows Vista Premium System (310-8758)
	Intel Core 2 Duo Processor (310-8319)
	Dell Bluetooth Travel mouse (430-2315)

SOFTWARE & ACCESSORIES			
Product	Quantity	Unit Price	Total
OPEN MARKET - THIS INVOICE SERVES AS PROOF OF PURCHASE FOR THE SELECT LICENSES REFERENCED HERE (416-0649)	8	\$0.00	\$0.00
Office 2007 English CD N 021-08228 (A0747162)	8	\$22.47	\$179.76
Office 2007 Sngl D 021-07777 (A0748586)	8	\$185.26	\$1,482.08
Number of S & A Items: 3		S&A Total Amount: \$1,661.84	

SALES REP:	Michael Hayden	PHONE:	1-800-727-1100
Email Address:	michael_hayden@dell.com	Phone Ext:	7236806

Please review this quote carefully. If complete and accurate, you may place your order at www.dell.com/gto (use quote number above). POs and payments should be made to Dell Marketing L.P.

For TAA compliance, see <http://ftpbox.us.dell.com/slg/Federal/army/dellskullist.xls>.

If you do not have a separate agreement with Dell that applies to your order, please refer to www.dell.com/terms as follows:

If purchasing for your internal use, your order will be subject to Dell's Terms and Conditions of Sale-Direct including Dell's U.S. Return Policy, at www.dell.com/returnpolicy#total. If purchasing for resale, your order will be subject to Dell's Terms and Condition of Sale for Persons or Entities Purchasing to Resell, and other terms of Dell's PartnerDirect program at www.dell.com/partner. If your order includes services, visit www.dell.com/servicecontracts for service descriptions and terms.



Search: all the words

C Contractor Information

(Vendors) How to change your company information

Contract #:		GS-35F-4076D	Socio-Economic :		Other than small business		
Contractor:		DELL MARKETING L.P.		Govt. Contracting Officer:			
Address:		ONE DELL WAY		JACQUILIN DRAUGHN			
		ROUND ROCK, TX 78682-0001		Phone: 703-605-2715			
Phone:		(512)723-7010		E-Mail: jacquelin.draughn@gsa.gov			
E-Mail:		Shone_Zachariah@dell.com					
Web Address:		http://shop.asap.com					

Source	Title	Contract Number	Contract Terms & Conditions	Contract End Date	Category	View Items Available
70	GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES	GS-35F-4076D		Mar 31, 2011	132 12	ARRA
					132 3	ARRA
					132 33	COOP PURCH ARRA
					132 34	COOP PURCH ARRA
					132 50	ARRA
					132 51	ARRA
					132 62	ARRA
					132 8	ARRA

Additional Contracts held by this contractor. To view more details of a contract, click the Contract Number below.

Source	Title	Contract Number	Contract Terms & Conditions	Contract End Date	Category	View Items Available
70	GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES	GS-35F-4027D		Mar 31, 2012	132 33	COOP PURCH ARRA
					132 34	COOP PURCH ARRA
					132 50	ARRA
					132 51	ARRA
					132 8	COOP PURCH ARRA

Quote information is valid for U.S. customers and U.S. addresses only, and is subject to change. Sales tax on products shipped is based on "Ship To" address, and for downloads is based on "Bill To" address. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, with seller listed as *Dell Marketing L.P.*, to Dell's Tax Department at 800-433-9023. Please include your Customer Number.

For certain products shipped to end-users in California, a State Environmental Fee will be applied. For Asset Recovery/Recycling Services, visit www.dell.com/assetrecovery.



Department of Justice
Drug Enforcement Administration

FAX Transmittal Sheet for UNCLASSIFIED Information Only

1 8/14/09 Number of pages being transmitted 4
Transmission Date (MM/DD/YYYY) (Including this transmittal sheet)

3 TO: FAX FTS #: _____
FAX COMMERCIAL #: _____
NAME: Lt. Richard Dzuna
PHONE: _____
OFFICE/ORG: HCSO

4 FROM: FAX FTS #: _____
FAX COMMERCIAL #: 956-992-8448; 8478; 8477; 8495
NAME: TFO Jorge E. Alvarez
PHONE: 956-992-8400; 800-332-4785
OFFICE/ORG: DRUG ENFORCEMENT ADMINISTRATION/MCALLEN DISTRICT

5 Additional Comments
Lt. Dzuna,
when placing order please contact Michael Hayden
directly when placing the order.
Direct # 512-723-6806
Toll free # 800-727-1100 ext # 7236806
Fax # 512-283-8080 Attn: Michael Hayden
email: michael-hayden@dell.com
Thanks!!

"NOTICE: This is an official government communication that may contain privileged or sensitive information intended solely for the individual or entity to which it is addressed. Any review, retransmission, dissemination, or other use or action taken upon this information by persons or entities other than the intended recipient is prohibited. If you are not the intended recipient or believe you received this communication in error, please contact the sender immediately."

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DEA Form 501 Fax Transmittal Sheet for Unclassified Information Only
(September 2006)


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Search:
 all the words

Search Results Summary

 Search Criteria: **GS-35F-4076D**

▶ Contractor/Manufacturer matches

Source	Description
70	<p>GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES Pursuant to Section 211 of the e-Gov Act of 2002, Cooperative Purchasing provides authorized State and local government entities access to information technology items offered through GSA's Schedule 70 and the Corporate contracts for associated special item numbers. Contracts with the COOP PURC icon indicate that authorized state and local government entities may procure from that contract.</p> <p>Contractors DELL MARKETING L.P. [GS-35F-4076D]</p>

▶ Keyword matches - The following may be possible matches for the keywords entered. A search was conducted on GSA Advantage to identify possible matches.

Source	Description				
70	<p>GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES - Pursuant to Section 211 of the e-Gov Act of 2002, Cooperative Purchasing provides authorized State and local government entities access to information technology items offered through GSA's Schedule 70 and the Corporate contracts for associated special item numbers. Contracts with the COOP PURC icon indicate that authorized state and local government entities may procure from that contract.</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>132 33</td> <td> <p>Perpetual Software License - SUBJECT TO COOPERATIVE PURCHASING - Includes operating system software, application software, EDI translation and mapping software, enabled E-mail message based products, Internet software, database management programs, and other software.</p> <p>Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other 'no charge' support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or</p> </td> </tr> </tbody> </table>	Category	Description	132 33	<p>Perpetual Software License - SUBJECT TO COOPERATIVE PURCHASING - Includes operating system software, application software, EDI translation and mapping software, enabled E-mail message based products, Internet software, database management programs, and other software.</p> <p>Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other 'no charge' support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or</p>
Category	Description				
132 33	<p>Perpetual Software License - SUBJECT TO COOPERATIVE PURCHASING - Includes operating system software, application software, EDI translation and mapping software, enabled E-mail message based products, Internet software, database management programs, and other software.</p> <p>Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other 'no charge' support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or</p>				

web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under "SIN 132.34 Software Maintenance as a Service."

Software Maintenance as a product is billed at the time of purchase.

- 132 8** Purchase of New Equipment - SUBJECT TO COOPERATIVE PURCHASING - Includes telephone equipment, audio and video teleconferencing equipment, communications security equipment, facsimile equipment, broadcast band radio, two-way radio, microwave radio equipment, satellite communications equipment, radio transmitters/receivers (airborne), radio navigation equipment/antennas, pagers and public address systems, communications equipment cables, fiber optic cables, fiber optic cables and harnesses, coaxial cables, desktop computers, professional workstations, servers, laptop/portable/notebook computers, large scale computers, optical/imaging systems, other systems, printers, displays, graphics (light pens, digitizers, touch screens), network equipment, other communications equipment, optical recognition input/output (I/O) devices, storage devices, other I/O and storage devices, ADP support equipment, microcomputer control devices, telephone answering, voice messaging systems, ADP boards, installation of ADP equipment, and installation of telephone equipment.



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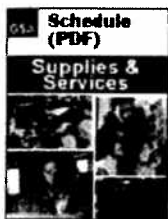
Schedule Summary

For general questions, contact:
 IT Acquisition Center
 Phone: (703) 605-2700
 E-mail: it.center@gsa.gov

70

GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

Pursuant to Section 211 of the e-Gov Act of 2002, Cooperative Purchasing provides authorized State and local government entities access to information technology items offered through GSA's Schedule 70 and the Corporate contracts for associated special item numbers. Contracts with the COOP PURC icon indicate that authorized state and local government entities may procure from that contract.



GSA Contracts Online
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70 Category list:

Category	Description
132 60A	Electronic Credentials, Not Identity Proofed (Assurance Level 1 OMB M-04-04) Managed Service Offering - SUBJECT TO COOPERATIVE PURCHASING - Includes managed services that allow interface applications to the hosted service to act as its identity authentication agent and validate application users or subscribers as they attempt to log in to the agency application. This service does not include the requirement to know the true identity of the user. Agencies will rely on the authentication service in granting account access to the user. NOTE: Integrated access control systems including planning, design, installation, monitoring and service, as well as products are found on Schedule 84
132 60B	Electronic Credentials, Identity Proofed (Assurance Level 2 ? OMB M-04-04) Managed Service Offering - SUBJECT TO COOPERATIVE PURCHASING - Includes managed services that allow interface applications to the hosted service to act as its identity authentication agent and validate application users or subscribers as they attempt to log in to the agency application. This service includes the requirement to know the true identity of the user. NOTE: Integrated access control systems including planning, design, installation, monitoring and service, as well as products are found on Schedule 84
132 60C	Digital Certificates, including ACES (Assurance Level 3 and 4 / OMB M-04-04) - SUBJECT TO COOPERATIVE PURCHASING - Managed services that include the issuance of digital certificates to access government online systems. This service includes the requirement to know the true identity of the user. Agencies will rely on the validation by the Certification Authority (CA) as proof of certificate validity and grant access to the user.

NOTE: Integrated access control systems including planning, design, installation, monitoring and service, as well as products are found on Schedule 84

132 60D E-authentication Hardware Tokens - SUBJECT TO COOPERATIVE PURCHASING - An optional hardware token for generation of ACES key pairs and storage of the private key.

NOTE: Integrated access control systems including planning, design, installation, monitoring and service, as well as products are found on Schedule 84

132 60E Remote Identity and Access Managed Service Offering - SUBJECT TO COOPERATIVE PURCHASING - Managed services that allow agencies to interface to the hosted service that is aggregating multiple identity sources into a single interface, and to use policy compliant sources to validate application users or subscribers as they attempt to log in to agency applications. This service includes the requirement to know the claimed identity of the user. Agencies will rely on the output in granting account access to the user.

NOTE: Integrated access control systems including planning, design, installation, monitoring and service, as well as products are found on Schedule 84

132 60F Identity and Access Management Professional Services - SUBJECT TO COOPERATIVE PURCHASING - Supports planning, risk assessment, deployment, implementation and integration of Identity and Access Management (IAM) with customer agency applications, both certificate-based and non-certificate-based.

NOTE: Integrated access control systems including planning, design, installation, monitoring and service, as well as products are found on Schedule 84

132 9 Purchase of Used or Refurbished Equipment - SUBJECT TO COOPERATIVE PURCHASING - Includes the following used or refurbished equipment: telephone equipment, audio and video teleconferencing equipment, communications security equipment, facsimile equipment, broadcast band radio, two-way radio, microwave radio equipment, satellite communications equipment, radio transmitters/receivers (airborne), radio navigation equipment/antennas, pagers and public address systems, communications equipment cables, fiber optic cables, fiber optic cables and harnesses, coaxial cables, desktop computers, professional workstations, servers, laptop/portable/notebook computers, large scale computers, optical/imaging systems, other systems, printers, displays, graphics (light pens, digitizers, touch screens), network equipment, other communications equipment, optical recognition input/output (I/O) devices, storage devices, other I/O and storage devices, ADP support equipment, microcomputer control devices, telephone answering, voice messaging systems, ADP boards, installation of used or refurbished ADP equipment, and installation of used or refurbished telephone equipment.

132 61 Public Key Infrastructure (PKI) Shared Service Providers (PKI SSP) Program - This program provides PKI services and digital certificates for use by Federal employees and contractors to the Federal Government in accordance with the X.509 Certificate Policy for the U.S. Federal PKI Common Policy Framework.

132 62 Homeland Security Presidential Directive 12 Product and Service Components - Products and services for agencies to implement the requirements of HSPD-12, FIPS-201 and associated NIST special publications. The HSPD-12 implementation components specified under this SIN are:

* PIV enrollment and registration services,

- * PIV systems infrastructure,
- * PIV card management and production services,
- * PIV card finalization services,
- * Physical access control products and services,
- * Logical access control products and services,
- * PIV system integration services, and
- * Approved FIPS 201-Compliant products and services.

132 3 Leasing of Products - SUBJECT TO COOPERATIVE PURCHASING

132 4 Daily/Short Term Rental - SUBJECT TO COOPERATIVE PURCHASING - Daily or Short Term Rental of Information Technology Equipment is from one day to 365 days.

132 8 Purchase of New Equipment - SUBJECT TO COOPERATIVE PURCHASING - Includes telephone equipment, audio and video teleconferencing equipment, communications security equipment, facsimile equipment, broadcast band radio, two-way radio, microwave radio equipment, satellite communications equipment, radio transmitters/receivers (airborne), radio navigation equipment/antennas, pagers and public address systems, communications equipment cables, fiber optic cables, fiber optic cables and harnesses, coaxial cables, desktop computers, professional workstations, servers, laptop/portable/notebook computers, large scale computers, optical/imaging systems, other systems, printers, displays, graphics (light pens, digitizers, touch screens), network equipment, other communications equipment, optical recognition input/output (I/O) devices, storage devices, other I/O and storage devices, ADP support equipment, microcomputer control devices, telephone answering, voice messaging systems, ADP boards, installation of ADP equipment, and installation of telephone equipment.

Sub-Categories (not all vendors have been placed within the following subcategories. To view a complete list of vendors, click on the SIN)

Boards

Cables

Desktop Computers

Digital Cameras

Display, Monitors

Drives/Storage Devices

Equipment for Physically Challenged

IT Support Equipment

Laptop/Portable/Notebook Computers

Large Scale/Mainframe Computers

Media

Memory

Microcomputer Control Devices

Modems
Graphic Related Equipment
MP3 Devices
Networking
Optical Imaging Systems
Optical Recognition I/O Devices
Other Communications Equipment
Other I/O and Storage Devices
PDAs
Power Protect
Printers
Professional Workstations
Projectors
Scanners
Servers
Speakers
Used Equipment
Video Cards
Web Cams
Airborne Radar Equipment
Broadcast Band Radio
Microwave Radio Equipment
Radio Navigation Equipment/Antennas
Radio Transmitters/Receivers, Airborne
Satellite Communications Equipment
Two-Way Radio
Telephone Equipment
Audio and Video Teleconferencing Equipm.
Communications Security Equipm.
Facsimile Equipment
Telephone Answering and Voice Messaging

Pagers and Public Address Systems

Misc. Communication Equipment

- 132 12 Maintenance of Equipment, Repair Services and/or Repair/Spare Parts - SUBJECT TO COOPERATIVE PURCHASING - Maintenance, Repair Service, and Repair Parts/Spare Parts for Government-Owned General Purpose Commercial Information Technology Equipment, Radio/Telephone Equipment, (After Expiration of Guarantee/Warranty Provisions and/or When Required Service Is Not Covered by Guarantee/Warranty Provisions) and for Leased Equipment
- 132 32 Term Software License - SUBJECT TO COOPERATIVE PURCHASING - Includes operating system software, application software, EDI translation and mapping software, enabled E-Mail message based products, Internet software, database management programs, and other software.

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other 'no charge' support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user s self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under "SIN 132.34 Software Maintenance as a Service."

Software Maintenance as a product is billed at the time of purchase.

Sub-Categories (not all vendors have been placed within the following subcategories. To view a complete list of vendors, click on the SIN)

Application

Business Mgmt

Communication

Educational

Electronic Commerce/Internet

Entertainment

Financial Management

Graphics

Home & Ref.

Kid's Center

License Center

Macintosh

Multimedia

Office Suites

Operating Systems

PDA Software

Programming

Utility

Virus Detect

Application Software (large scale computers)

Communication Software (large scale computers)

EC Software (large scale computers)

Financial Management (large scale computers)

Operating Systems (large scale computers)

Utility Software (large scale computers)

132 33 Perpetual Software License - SUBJECT TO COOPERATIVE PURCHASING - Includes operating system software, application software, EDI translation and mapping software, enabled E-mail message based products, Internet software, database management programs, and other software.

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other 'no charge' support that is included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service under "SIN 132.34 Software Maintenance as a Service."

Software Maintenance as a product is billed at the time of purchase.

132 34 Maintenance of Software as a Service -SUBJECT TO COOPERATIVE PURCHASING - Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324

- 132 50 Training Courses - SUBJECT TO COOPERATIVE PURCHASING - Includes training
- 132 51 Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING - Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, millennium conversion services, conversion and implementation support, network services project management, data/records management, subscriptions/publications (electronic media), and other services.
- Sub-Categories (not all vendors have been placed within the following subcategories. To view a complete list of vendors, click on the SIN)
- Auto. Info. System Design & Integration
 - Automated News, Data and other Info. Services
 - CAD/CAM Services
 - Desktop Management
 - IT Backup and Security Services
 - IT Data Conversion Services
 - IT Facility Operation and Maintenance
 - IT Network Management Services
 - IT Systems Analysis Services
 - IT Systems Development Services
 - Information Assurance
 - Programming Services
- 132 52 Electronic Commerce Services - SUBJECT TO COOPERATIVE PURCHASING - Includes value added network services, e-mail services, Internet access services, and other data transmission services.
- Sub-Categories (not all vendors have been placed within the following subcategories. To view a complete list of vendors, click on the SIN)
- E-Mail Services
 - Internet Access Services
 - Navigation Services
 - Other Data Transmission Services
 - Value Added Network Services
- 132 53 Wireless Services - SUBJECT TO COOPERATIVE PURCHASING

Request for Fuel Cards

CC CONSENT

Date: 09/22/2009
 Submitted By: Ovidio Gonzalez, PURCHASING DEPT.
 Submitted For: Marty Salazar
 Department: PURCHASING DEPT.
 Agenda Category: Purchasing Department

Information

CAPTION

1. Approval of Comdata Corporation/Transmontaigne Product Services, Inc. request form(s) submitted by Elected Officials/Department Heads/Agency and/or Program Directors:

a. Facilities Management Department; and,

2. If applicable, requesting authority to cancel all existing/current Fleet Fueling System cards (i.e. Arguindegui Oil Co., Comdata, and commercial fuel credit cards- Conoco, Exxon, Shell & Valero) upon receipt, activation and distribution of new cards with confirmation of applicable/required training for:

n/a

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-419-40-220-001-0-626
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 \$50,047.69 available balance in account as of 09/17/09.

Attachments

Link: [FMD 09.22.09](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	09/17/2009 01:20 PM	APRV
2	Budget & Management	Erika Zamora	09/17/2009 01:23 PM	APRV
3	Rosalinda Cantu	Rosie Cantu	09/17/2009 03:15 PM	APRV
4	Auditor's Office	Linda Fong	09/18/2009 02:16 PM	APRV

Form Started By: Ovidio Gonzalez
 Started On: 09/16/2009 03:52 PM

Final Approval Date: 09/18/2009

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

- Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Bldg. & Grounds FACILITIES MANAGEMENT DEPARTMENT		
Billing Address:	P.O. Box 1356 Edinburg, TX 78539		
Fuel Card Manager:	Ryder Pin <small>This person can not have use of the fuel card</small>		
Phone Number:	389-7854	County Email:	
Web user Name:		Password:	
Hidalgo Co Acct Number:	9-1100-4A-40-220-001-0-626		
Requested By:			

Sign & Print Elected/Official Supervisor/Director

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

For Purchasing Department Use Only

Approved by Commissioners Court On: _____

Reviewed by Fuel Card Administrator: _____

Cards Received by Dept on: _____ Date Returned/Cancelled: _____

Fuel Cards Received by Department: _____

Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Roel Adrian Guerra	06/03/1982	148679		

AI-17541

10.D.

BCAP Rnd III Application for Payment No. 2 Los Encinos 1 & Los Encinos 2 - Pct. No. 2

CC CONSENT

Date: 09/22/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Purchasing Department

Information

CAPTION

Acceptance and approval of Application for Payment No. 2 in the amount of \$75,899.57 from Total Commitment, LLC contracted vendor for Los Encinos No. I and Los Encinos No. II Subdivisions as reviewed and/or submitted by Izaguirre Engineering Group, LLC - contract# C-CAP-09-128-05-05.

BACKGROUND

Ref: AI-15220 CC 05/05/09.

Fiscal Impact

FISCAL YEAR: 9 ACCT. #: 9-1312-431-00-122-89X-0-73X
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

P.O.# 627382 available balance is \$136,665.95

- 9-1312-431-00-122-890-0-731 - \$ 3,126.41
- 9-1312-431-00-122-890-0-733 - \$13,736.49
- 9-1312-431-00-122-891-0-731 - \$ 8,105.44
- 9-1312-431-00-122-891-0-733 - \$19,466.30

as of 09/17/09.

*Ref: AI-17559 CC 09/22/09 for change order no.2

Attachments

Link: [appl no.2 payment los encinos](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Purchasing Department	Marty Salazar	09/17/2009 01:20 PM	APRV
2		Budget & Management	Erika Zamora	09/17/2009 01:21 PM	APRV
3		Roland Garcia	Rolando Garcia	09/18/2009 10:01 AM	APRV
4		Auditor's Office	Linda Fong	09/18/2009 01:05 PM	APRV

Form Started By: Marcie Jackson

Started On: 09/16/2009 01:24
PM

Final Approval Date: 09/18/2009

APPLICATION FOR PAYMENT NO. 2

To: HIDALGO COUNTY (OWNER)
 From: TOTAL COMMITMENT, LLC (CONTRACTOR)
 Contract: BORDER COLONIA ACCESS PROJECTS - 3rd ROUND
 Project: LOS ENCINOS NO. 1 & 2 SUBDIVISION(S)
 Owner's Contract No. C-CAP-09-128-05-05
 For Work accomplished through the date of: September 11, 2009

Engineer's Project No.: Pet 2 - Los Encinos

1. Original Contract Price:	\$	207,184.80
2. Net change by Change Order and Written Agreements(+or-):	\$	(14,823.85)
3. Current Contract Price (1 plus 2):	\$	192,360.95
4. Total completed and stored to date:	\$	135,323.85
5. Retainage (per Agreement):		
<u>10%</u> of completed Work:	\$	13,532.39
_____ of stored material:		
Total Retainage:	\$	13,532.39
6. Total completed and stored to date less retainage (4 minus 5):	\$	121,791.47
7. Less previous Application for Payments:	\$	45,891.90
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7):	\$	75,899.57

[Handwritten Signature]
 9.15.09

REQ# 159985 P.O.#627382

Accompanying Documentation:

9-1312-431-00-122-890-0-731 → \$22,657.95 -2,265.80 → \$20,392.15	9-1312-431-00-122-891-0-731 → \$55,930.90 -5,593.00 → \$50,337.81
9-1312-431-00-122-890-0-733 → \$2,872.00 -287.20 → \$2,584.80	9-1312-431-00-122-891-0-733 → \$2,872.00 -287.20 → \$2,584.80

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 2 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

Date: 9.14.09
 State of Texas
 County of Hidalgo
 Subscribed and sworn to before me this day of Sept. 14, 2009.

[Handwritten Signature]
 CONTRACTOR
 By: *[Handwritten Signature]*

[Handwritten Signature]
 Notary Public
 My Commission expires: 7.6.13



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.
 Date: September 11, 2009

[Handwritten Signature]
 ENGINEER
 By: Gilberto A Gracia, P.E.

INVOICE RECEIVED BY:
[Handwritten Signature] ON [Handwritten Date]
 GOODS/SERVICES RECEIVED BY:
[Handwritten Signature] ON [Handwritten Date]

Estimate Quantity Update Worksheet

Date: September 11, 2009

Colonia: Los Encinos 1 & 2 Subdivisions
 Roadway: Oak Ave, Michigan Dr. & Over the Hill Dr.
 Control: CSJ 3C10-808-90 & CSJ 3C10-808-91
 Project No: C-CAP-09-128-05-05
 County: HIDALGO
 Est. No: 2

Contractor: TOTAL COMMITMENT, LLC
 Contract Price: \$207,184.80
 Total Work Done To-Date: \$135,323.85
 Project % Complete: 65.32%

Date Began: July 17, 2009
 Contract Time: 74 calendar days
 Time Charged: 59 calendar days
 % Time Used: 79.73%

Work Type: PAVING & DRAINAGE

Limits:

From: Alamo Road (FM907)

To: to the west 480 feet

ITEM NO.	DESCRIPTION	ORIGINAL CONTRACT			REVISED CONTRACT			FIRST MONTH			SECOND MONTH			THIRD MONTH			
		UNIT	QTY	UNIT PRICE	AMOUNT	QTY	UNIT PRICE	AMOUNT	MO. QTY	QUANTITY TO DATE	MONTHLY ITEM COST	MO. QTY	QUANTITY TO DATE	MONTHLY ITEM COST	MO. QTY	QUANTITY TO DATE	MONTHLY ITEM COST
LOS ENCINOS 1 SUBDIVISION																	
100	PREPARING ROW	STA	5.03	\$ 400.00	\$ 2,012.00				5.03	\$ 400.00	\$ 2,012.00						
110	EXCAVATION	CY	683	\$ 7.00	\$ 4,781.00				683	\$ 7.00	\$ 4,781.00						
184	CELL FIB MULCH SEED (PERM)(URBAN)(C)	SY	1100	\$ 1.25	\$ 1,375.00					\$ 1.25	\$ -						
204	SPRINKLING	MG	20.12	\$ 0.07	\$ 1.41					\$ 0.07	\$ -						
251	REWORK BS MTL (TY D) (6") DENS CONT)	SY	1979	\$ 3.50	\$ 6,926.50				594	\$ 3.50	\$ 2,079.00	1385	1979.000	\$ 4,847.50			
260	LIME TREAT (EXIST MATL) (6") (SUBGR)	TON	2038	\$ 2.00	\$ 4,076.00				1019	\$ 2.00	\$ 2,038.00	1019	2038.000	\$ 2,038.00			
260	LIME (HYD. COM PR QK) (SLURRY)	TON	20.2	\$ 150.00	\$ 3,030.00				10.1	\$ 150.00	\$ 1,515.00	10.1	20.200	\$ 1,515.00			
310	PRIME COAT (MC-30)	GAL	348.4	\$ 5.25	\$ 1,829.10					\$ 5.25	\$ -						
340	ASPH CONC ACP SURFACE (TY D) (1 1/2")	SY	1742	\$ 7.50	\$ 13,065.00					\$ 7.50	\$ -						
360	DRIVEWAYS (CONC)(4')	-															
500	MOBILIZATION	LS	1	\$ 1,000.00	\$ 1,000.00				1	\$ 1,000.00	\$ 1,000.00						
502	BARRICADES, SIGNS, AND TRAF HANDLE	LS	2	\$ 1,300.00	\$ 2,600.00				1	\$ 1,300.00	\$ 1,300.00						
506	TEMP SEDMT CONT FENCE (INSTALL)	LF	50	\$ 2.50	\$ 125.00					\$ 2.50	\$ -						
506	TEMP SEDMT CONT FENCE (REMOVE)	LF	50	\$ 1.00	\$ 50.00					\$ 1.00	\$ -						
529	CONC CURB AND GUTTER (TY A)(BARRIER)	LF	1066	\$ 8.00	\$ 8,528.00					\$ 8.00	\$ -						
530	DRIVEWAYS (TY PRB 1)	SY	144	\$ 22.00	\$ 3,168.00					\$ 22.00	\$ -						
560	MAILBOXES (SINGLE)	EA	7	\$ 125.00	\$ 875.00					\$ 125.00	\$ -						
644	SMALL RSDS SGN ASSM (TY A)	EA	3	\$ 175.00	\$ 525.00					\$ 175.00	\$ -						
760	CLEAN AND RESHAPE DITCHES (ROAD S)	LF	350	\$ 2.50	\$ 875.00					\$ 2.50	\$ -						
2001	EN-1 TREAT FLEXBASE (DC) (8')	SY	1979	\$ 1.00	\$ 1,979.00					\$ 1.00	\$ -						
2001	EN-1 ROADBOND (771CY)	SY	13.33	\$ 65.00	\$ 866.45					\$ 65.00	\$ -						
ENCINOS 1 SUBDIVISION PAVING SUB-SUB-TOTAL					\$ 57,687.46					\$ 54,561.05	\$ 14,725.00						
(906) DRAINAGE																	
464	RC PIPE (CL III)(18")	LF	48	\$ 30.00	\$ 1,440.00					\$ 30.00	\$ -						
467	SET (TY II)(18")(RCP)(1.6)	EA	2	\$ 700.00	\$ 1,400.00					\$ 700.00	\$ -						
472	REMOVE EXIST CULVERT PIPE	LF	24	\$ 3.00	\$ 72.00					\$ 3.00	\$ -						
480	REMOVE CULVERT SET	EA	2	\$ 100.00	\$ 200.00					\$ 100.00	\$ -						
ENCINOS 1 SUBDIVISION DRAINAGE SUB-SUB-TOTAL					\$ 3,112.00					\$ 2,872.00	\$ -						
LOS ENCINOS 1 SUBDIVISION SUB-TOTAL					\$ 60,799.46					\$ 57,433.05	\$ 14,725.00						
											\$ 22,657.95						
											\$ 1,200.00						
											\$ 1,400.00						
											\$ 200.00						
											\$ 2,000.00						
											\$ 866.45						
											\$ 2,872.00						
											\$ 25,529.95						

(CONTINUED ON NEXT PAGE) (CONTINUED ON NEXT PAGE) (CONTINUED ON NEXT PAGE)

**Approval to Utilize COOP's & New Lease Agreement
CC CONSENT**

Date: 09/22/2009
 Submitted By: Matilde Faz, PURCHASING DEPT.
 Submitted For: Marty Salazar
 Department: PURCHASING DEPT.
 Agenda Category: Purchasing Department

Information

CAPTION

1. Approval to utilize the following cooperative purchasing vendors, for purchases on an "AS NEEDED BASIS" through our membership/participation with Texas Procurement and Support Services (TPASS), (DIR) Department of Information Resources, (TCPN) The Cooperative Purchasing Network, (HGAC) awarded pricing including, but not limited to, Precincts, Department, Programs, Agencies, etc.:

Vendor	Contract Description	Contract #
Dell Marketing L.P.	Gral. Purpose Commercial Info. Tech. Equip., Software & Svcs.	GS-35F-4076D

with term of authority to purchase from contracts detailed herein commencing upon approval and expiring December 31, 2010;

2. Requesting authority to enter into a 36-month new copier (capital) lease for a WC6400XF copier through our membership/participation with TCPN's awarded vendor, Xerox contract #072391200 for the 398th District Court through requisition #162589 for the amount of \$271.22/month, effective upon approval (9-1100-412-00-009-001-0-780)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-009-001-0-780
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds pending approval of Intradepartmental transfer, refer to AI-17564.

Attachments

Link: [GSA Dell](#)

Link: [New Copier Lease Agreement 398th DC](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	09/17/2009 01:13 PM	APRV
2	Budget & Management	Erika Zamora	09/17/2009 01:16 PM	APRV
3	Sylvia Solis	Sylvia Solis	09/18/2009 04:47 PM	APRV
4	Auditor's Office		09/18/2009 05:29 PM	NEW

Form Started By: Matilde Faz

Started On: 09/16/2009 01:09
PM

Final Approval Date: 09/18/2009

Consent
#1540 9/22/09



Tutorial | Customer Assistance | What's New | Register | LOGIN

GSA e-Buy | Schedules e-Library | Order History/Status | Profile | **Parked Carts** | Reports

Shopping Cart
0 items: \$0.00

New search:

in All Categories

Find it!

▶ Advanced Search

Vendor Contact Information

Back

Contract #: GS-35F-4076D Business type: Other than Small Business
 Contractor: Dell Marketing L.P.
 Address: 850 Asbury Drive ,
 Buffalo Grove ,IL ,60089
 E-Mail: Shone_Zachariah@dell.com
 Web Address: <http://shop.asap.com>
 Contract end date: Mar 31, 2011
 Order Status POC: Shone_Zachariah@dell.com
 DUNS: 877936518

Product/Ordering Information: Contact the office nearest you if more than one location is shown.

Name/ Order POC Email	Address	City, State	Zip Code	Phone	Fax
Dell Marketing L.P. / shone_zachariah@dell.com	One Dell Way,	Round Rock, TX	78682	(800)727-1100	(877)416-4334



Requisition

Req # 00162589

Consent
#17540
9/22/09

PO #

Date: 09/16/09

Bill To: x
 x

Vendor: 42129
 XEROX CORPORATION
 P.O. BOX 650361
PNC BANK
1200 E CAMPBELL, STE 108
 RICHARDSON TX 75081

Ship To: 398th District Court
 100 N. Closner, 2nd Floor
 Edinburg TX 78539

Contact: **ESTER CANTU**
 956-318-2470

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
3.00	MONTH	REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		XEROX WORKCENTRE 6400 COLOR MULTIFICATION PRINTER (WC6400XF WORKCENTRE)	271.22	813.66
		Account No _____	<u>Encumbrance</u>	
			Freight	.00
			Total	813.66
		DO NOT DUPLICATE ORDER		

Authorized By: _____

Lease Pricing PROPOSAL

Consent
#17510
9/22/09

162589

x
6422



Presented to HIDALGO COUNTY 398TH

By Damaris Morales

On 9/15/2009

CASH PURCHASE OPTION \$ 6,178.00

FIXED PURCHASE OPTION \$ 311.22 WITH 2,500 BLACK COPIES OVG. @0.129

Negotiated Contract : 072391200

Solution			
Item	Product Description	Agreement Information	Requested Install Date
1. WC6400XF (WC6400XF WORKCENTRE)	- Customer Ed - Analyst Services	Lease Term: 36 months Purchase Option: FMV	9/15/2009

Monthly Pricing					
Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. WC6400XF	\$271.22	1: Meter 1	1 - 2,500	Included	- Consumable Supplies Included for all prints
		2: Meter 2	2,501+ All Prints	\$0.0145 \$0.1096	
Total	\$271.22	Minimum Payments (Excluding Applicable Taxes)			

All information in this proposal is considered confidential and is for the sole use of HIDALGO COUNTY 398TH. If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement.

Pricing is subject to credit approval and is valid until 10/15/2009.

For any questions, please contact me at (956)682-1820



Rep # 162589

Capital Lease Versus Operating Lease Test

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

Lease/ Property Schedule No.	Asset Module Asset ID No.	Lease Term Commence Date	Description	Monthly Payment Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	3a Lease Term in Months	3b Est. Economic Useful Life in Months	4a Total Principal Pmts Over Lease Term	4b FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)
sample		11/23/2007	WC 7132 Copier-Printer		N	N	39	60	\$6,495	\$5,279	Capital Lease
Human S	TCPN	1/13/2009	WC 5645 PRINTER	\$467.68	N	N	39	60	18,240	18,247	Capital Lease
DA/Adm.	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
DA/Misdea	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
DA/Civil	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
DA/Hot Ck	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
DA/Fel. 1	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
DA/Fel. Intk	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
DA/Appels	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
Fire Marsha	TCPN	3/9/2009	WC7328 PRINTER	\$256.16	N	N	48	60	12,296	12,100	Capital Lease
ROW	TCPN	3/24/2009	W7655P COPIER/PRINTER	\$775.31	N	N	48	60	37,215	37,241	Capital Lease
Aux. Crl.	TCPN	5/26/2009	WC4260S PRINTER	\$195.15	N	N	39	60	7,611	8,726	Operating Lease
Pct. 2 Adm.	TCPN	5/26/2009	W5030PH PRINTER	\$198.20	N	N	39	60	7,730	16,170	Operating Lease
Pct. 2 CRC	TCPN	5/26/2009	W5222 COPIER	\$139.49	N	N	39	60	5,440	16,170	Operating Lease
Cont. Pct 4	TASB	6/22/2009	E Studio 283 COPIER	\$156.64	N	N	36	60	5,639	3,676	Capital Lease
JP 3 PL 1	TCPN	6/30/2009	WC7345 COLOR C/P	\$379.10	N	N	39	60	14,785	19,785	Operating Lease
Cl. Law 5	TCPN	7/17/2009	WC4150 COPIER	\$139.79	N	N	39	60	5,452	5,532	Capital Lease
Bldg & Gro	TCPN	7/14/2009	WC7328 PRINTER	\$326.45	N	N	48	60	15,670	17,772	Capital Lease
Elections	TASB	8/11/2009	RICOH MP6001	\$417.50	N	N	60	60	25,050	12,052	Capital Lease
Elections	TASB	8/11/2009	RICOH MP6001	\$417.50	N	N	60	60	25,050	12,052	Capital Lease
398th DC	TCPN	9/16/2009	WC6400XF WORKCENTRE	\$271.22	N	N	36	60	9,764	6,178	Capital Lease

Instructions:

1. Overwrite the first record which is provided as a sample.
2. Enter values in the mandatory fields (green highlight) are entered and the optional fields (peach highlighted), if available.
3. The results of the test will display in the last column.
4. Highlight the basis of your answers to the above test criteria on the source documents.
5. For each capital lease, attach this schedule and the lease/property schedule agreements as support to Form AM-5.

DATE: September 16,2009

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th District Court

ACCOUNT NUMBER: 9-1100-412-00-009-001-0

SUBJECT: **Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
9-1100-412-00-009-001-0-667	MINOR SOFTWARE	○	9-1100-412-00-009-001-0-780	CAPITAL LEASE	\$ 1,000.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
TOTAL					\$1,000.00

REASON: ADDITION MONIES NEEDED

DEPARTMENT HEAD SIGNATURE _____ DATE September 16, 2009

APPROVED COMMISSIONERS' COURT _____ DATE _____ ATTEST COUNTY CLERK _____

BCAP Pct No. 1, 3rd Call

CC CONSENT

Date: 09/22/2009
Submitted By: Yvette Islas, PURCHASING DEPT.
Submitted For: Agapito Vargas
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Information

CAPTION

Requesting authority to advertise for Road & Drainage Construction of Chapa North & South Subdivisions, BCAP projects with plans and specifications developed and drafted by project engineer.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1312-431-00-121-148-0-731 & 733
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Object codes 731 and 733 have \$46,224.00 and \$16,200.00 available as of 9/18/09, respectively.

FISCAL YEAR: 2009 ACCT. #: 9-1312-431-00-121-149-0-731 & 733
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Object codes 731 and 733 have \$46,224.00 and \$9,000.00 available as of 9/18/09, respectively.

Attachments

Link: ai req 17532

Form Routing/Status

Table with 3 columns: Route Seq Inbox, Approved By Date, Status. Contains 5 rows of routing information and start/end dates.

Final Approval Date: 09/18/2009

ai#
17532

Yvette Islas

From: Agapito Vargas [agapito.vargas@co.hidalgo.tx.us]
Sent: Wednesday, September 16, 2009 10:25 AM
To: 'Yvette Islas'
Cc: joseph.palacios@co.hidalgo.tx.us; John Paul Lugo; Katia (Auditors); dina.trevino@co.hidalgo.tx.us; Marcie Jackson; Valde
Subject: Agenda Item Authority to Advertise

Yvette, please place the following item on CC agenda for Tuesday 22nd September 2009:
Approval to advertise, 3rd Call Border Colonias Projects for **Precinct 1: Chapa North** (CSJ: 3C1080148) and
Chapa South (CSJ: 3C1080149);
Project Engineer: TEDSI Infrastructure Group
Account: 9-1312-431-00-121-148-0-731 & 733 & 9-1312-431-00-121-149-0-731-733

Thanks,

Agapito Vargas, Executive Director

Hidalgo County Border Colonias Access Program
301 East State
Pharr, TX 78577
Office Tel: 956/787-1891
Fax: 956/787-4683
Cell: 956/207-9850
email: agapito.vargas@co.hidalgo.tx.us



Please refrain from printing this email unless completely necessary. Go Green!

BCAP Pct#4 - Round III Invoice No. ENG1241 J. E. Saenz & Associates, Inc.

CC CONSENT

Date: 09/22/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Purchasing Department

Information

CAPTION

Approval of payment of Invoice No. ENG1241 in the amount of \$4,381.30 (3rd Call, several colonias) as submitted by project engineer J.E. Saenz & Associates Inc.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1312-431-00-124-XXX-0-334
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 617070 available balance as of 9-17-09 \$59,539.58; funding available as of 9-17-09

Table with 4 columns: Program, Description, PO Balance, Invoice#1241. Rows include 401 Lakeview Subd., 406 Las Brisas, 657 Seminary Village Subd., 752 Trenton Terrace, and a Total row.

Attachments

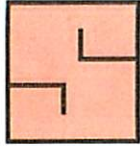
Link: Invoice No Eng1241 J.E. Saenz

Form Routing/Status

Table with 4 columns: Route Seq, Inbox, Approved By, Date, Status. Lists routing steps from 1 to 5, including Yvette Islas, Marty Salazar, Erika Zamora, Manuel Chapa, and Linda Fong.

Form Started By: Marcie Jackson Started On: 09/16/2009 10:17 AM

Final Approval Date: 09/18/2009



J.E. SAENZ & ASSOCIATES, INC.

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ CONSTRUCTION MANAGERS
GEOGRAPHICAL INFORMATION SYSTEMS ■ RIGHT OF WAY ACQUISITION

INVOICE NO: ENG1241

September 03, 2009

TO: Hidalgo County PCT # 2
301 E. State
Pharr, Texas 78577

ATTN: Agapito Vargas

RE: Hidalgo Pct #4
1102 N. Doolittle Road
Edinburg, Texas 78541

PROJECT: Prop. 2 Colonia Roads Project Round 3
ENG 08.008

INVOICE No 3 FOR SERVICES RELATED TO PROPOSITION 3 COLONIA ROADS PROJECT.

<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>% COMPLETE</u>	<u>AMOUNT</u>
Phase I, (40%) Data Collection , Survey, Etc.	\$ 44,094.16	62	\$ 27,488.56
Phase II, (40%) Design, Plans,	\$ 44,094.16	62	\$ 27,488.56
Phase III, (20%) Advertise for Bids, Contract Award, Etc. Construction, Coordination, As-Builts, Etc.	<u>\$ 22,047.08</u>	<u>0</u>	<u>\$ 0.00</u>
TOTAL BUDGET:	\$ 110,235.40	80	\$ 54,977.12
TOTAL EARNED:	\$54,977.12		
PREVIOUSLY INVOICED:	<u>\$50,595.82</u>		
TOTAL DUE:	\$ 4,381.30		

TOTAL AMOUNT DUE: \$ 4,381.30

H:\Administration\Invoices\ENGINEERING\2008\ENG 08.008 HIDALGO COUNTY COLONIAS ROUND 3\2009 Invoices\2) September 2009.vwpd

POST OFFICE BOX 3293
EDINBURG, TEXAS 78540
www.jesaenz.com

1-800-495-2984

(956) 383-2984 TEL
(956) 383-3736 FAX
info@jesaenz.com

J.E. Saenz Associates, Inc.
 Border Colonia Access Program - Round III
 C-CAP-08-031B-11-12
 P.O. No.:617070

Work Authorization No. 1
 Schedule of Values

TWDB ID #	Colonia Name	Engineering Fee	Preliminary Design Ph. (%)	Preliminary Design Phase 40%	Final Design Phase (%)	Final Design Phase (40%)	Construction Phase (%)	Construction Phase 20%	Total This Invoice	Previous Payment	Current Amount Earned	% Completed	Engineering Fee Available Balance
3C1080401	Lakeview Subdivision	\$41,514.00	100%	\$0.00	100%	\$0.00			\$0.00	0.00	\$0.00	0%	\$41,514.00
3C1080406	Las Brisas	\$19,525.00	100%	\$7,810.00	100%	\$7,810.00			\$15,620.00	14,409.45	\$1,210.55	80%	\$3,905.00
3C1080657	Seminary Village	\$18,854.00	100%	\$7,541.60	100%	\$7,541.60			\$15,083.20	13,914.25	\$1,168.95	80%	\$3,770.80
3C1080752	Trenton Terrace	\$30,342.40	100%	\$12,136.96	100%	\$12,136.96			\$24,273.92	22,272.12	\$2,001.80	80%	\$6,068.48
				\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
		\$110,235.40		\$27,488.56		\$27,488.56			\$54,977.12	\$50,595.82	\$4,381.30		\$55,258.28

Project Completion
 Anticipated Completion Date _____
 Extension _____
 Date Extension was approved Court _____

Project Engineer
 Name (Print) _____

Signature _____
 Date 9/17/09 _____

Colonia Access Program Director
 Date _____

**WRAP AROUND PROGRAM
CC CONSENT**

Date: 09/22/2009
Submitted By: Yolanda Velasquez, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Information

CAPTION

Requesting authority to advertise and approval of procurement packet (i.e. specifications/requirements, legal notice, draft service contract, etc.) as attached hereto for Hidalgo County - Juvenile Justice Center - "Wrap Around Program" RFP No. 2009-400-10-14-YZV.

BACKGROUND

Proposed Advertisement Dates:

1st Advertisement: September 26, 2009

2nd Advertisement: October 03, 2009

Bid Opening Date: October 14, 2009

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1294-423-00-330-052-0-350
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding not determined at this time. No Grant documents on file. Placed on Agenda as per Departments request.

Attachments

Link: Draft - Specifications 09-400

Link: Email-from Juvenile

Link: Draft-Contract-400

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	09/18/2009 03:22 PM	APRV
2	Budget & Management	Erika Zamora	09/18/2009 03:53 PM	APRV
3	Perla Lopez	Perla Lopez	09/18/2009 05:05 PM	APRV
4	Auditor's Office		09/18/2009 05:29 PM	NEW

Form Started By: Yolanda
Velasquez

Started On: 09/16/2009 09:59
AM

Final Approval Date: 09/18/2009

Hidalgo County – Judge Mario E. Ramirez, Jr. Juvenile Justice Center
Request for Proposals
“WRAP AROUND PROGRAM”
RFP №2009-400-10-14-YZV

Overview:

Hidalgo County (hereinafter referred to as “COUNTY”) is soliciting proposals for “Judge Mario E. Ramirez, Jr. Juvenile Justice Center – Wrap Around Program” .

Deliver Submittal to:

RFP Number: 2009-400-10-14-YZV
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
New Administration Building
2802 South Business Hwy 281
Edinburg, Texas 78539

The Submittal Envelope Must Show
RFP № 2009-400-10-14-YZV
“WRAP AROUND PROGRAM”.

The following outlines the Request For Proposal (RFP):

SECTION I -GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION: Hidalgo County is requesting that request for proposals be routed to Martha L. Salazar, CPPB, Purchasing Agent, at: 2802 South Business Hwy 281, New Administration Building, Edinburg, Texas 78539. All inquiries must be directed to Hidalgo county Purchasing Agent, Martha L. Salazar. Hidalgo County will assist the Hidalgo County Juvenile Justice Center in addressing any and all inquiries. All responses will be distributed through Hidalgo County Purchasing Department. **WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACIMILE (956) 318-2629 or emailed: yolanda.velasquez@co.hidalgo.tx.us BY NO LATER THAN 5:00 P.M. WEDNESDAY, OCTOBER 07, 2009.** Responses will be sent to all applicants via facsimile or email by **Friday, October 09, 2009 at 5:00 p.m.** **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County (“the County”) to disclose in the Conflict of Interest Questionnaire (the “CIQ”) attached as **Exhibit D**, the vendor, person consultant or contractor’s affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk’s Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk’s Office locate at 100 No. Closner, Edinburg, Texas 78539-
Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER’S AFFIDAVIT:

Prior Contract award, respondents to this RFP must submit a signed Proposer’s Affidavit (attached herein in **Exhibit E**) certainly that the submission is (1) not the result of Collusion as described in the Proposer’s Affidavit or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer’s Affidavit

Hidalgo County – Judge Mario E. Ramirez, Jr. Juvenile Justice Center
Request for Proposals
“WRAP AROUND PROGRAM”
RFP №2009-400-10-14-YZV

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF BIDS:

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

SUBMITTER DEFAULT:

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Proposal (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or proposers procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

HAND DELIVERED PROPOSALS:

Hidalgo County requires submitters, when hand delivering proposals, to make sure that it is stamped with date and time by the County Purchasing Staff.

SIGNING OF PROPOSALS:

In order to be considered all submittals **must** be signed. Please sign the original in [blue ink](#).

WAIVING OF INFORMALITIES:

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:

The successful submitter **may not** subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF CONTRACT:

Term of contract will be for a period of one year (1) commencing upon Hidalgo County Commissioners' Court final approval, and may be extended at the sole discretion of County for two (2) additional one (1) year terms. Hidalgo County reserves the right to continue this proposal for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new proposal for next contract term, under the same rates, terms and conditions.

Any contract awarded to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

Hidalgo County – Judge Mario E. Ramirez, Jr. Juvenile Justice Center
Request for Proposals
“WRAP AROUND PROGRAM”
RFP №2009-400-10-14-YZV

SECTION II - RFP REQUIREMENTS

SECTION II – REQUIREMENTS:

REQUEST FOR PROPOSALS:

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP.

NUMBER OF COPIES TO BE SUBMITTED: A total of one (1) original and seven (7) copies of the RFP shall be submitted to the address on the cover letter.

CONTENTS: The required contents for the RFP are presented below in the order they should be incorporated into the submitted document.

REQUIRED CERTIFICATES AND SUBMITTAL:

This section will contain any/all licenses, registrations, permits, and certifications as required by the STATE OF TEXAS and HIDALGO COUNTY that you possess that deem you as a qualified to provide “Wrap Around Program Services.”

If proposer/vendor cannot meet any of the following services/responsibilities, such exceptions must be noted on the company’s cover letter.

NUMBER OF COPIES TO BE SUBMITTED: Hidalgo County requires one (1) original submittal and seven (7) copies.

SECTION III – SCOPE OF SERVICES

SECTION III - SCOPE OF SERVICES:

Judge Mario E. Ramirez, Jr. Juvenile Justice Center is soliciting proposal from individuals, agencies or entities for the Alternative to Out of Home Placement Program utilizing the “Wrap Around Program” approach for delivery of services. It consists of a mix of culturally competent services that wrap the youth and family with services to increase chances of maintaining success in their communities. We anticipate that youth and their families will be served by this program for six (6) to twelve (12) months. Service delivery will include a combination of services including immediate intervention, comprehensive assessments, advocacy, crisis stabilization, case management, skill building services, therapeutic support services, Youth and Family Service Planning, discharge planning and aftercare. The following components are critical to implementing and operating a comprehensive and successful program.

PERSONNEL AND STAFFING:

The proposers should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided. Information regarding the credentials, education and experience with other “ Wrap Around Program Services” is required and will be scored accordingly during the evaluation process.

Caseworker minimum qualifications:

Bachelor's degree in a social service or related field, with (2) years experience working with emotionally disturbed adolescents and their families; may include part-time, volunteer or internship experience. A master's degree in social services or related field may substitute for minimum requirements. Any educational or experiential qualifications to be considered as equivalent, in lieu of the above minimums, require prior approval from the Director or designee.

Clinical Director/ Clinician minimum qualifications:

Hidalgo County – Judge Mario E. Ramirez, Jr. Juvenile Justice Center
Request for Proposals
“WRAP AROUND PROGRAM”
RFP №2009-400-10-14-YZV

Master's degree in the Human Service discipline. Possess a minimum of two years of related experience working with children/adolescents and families in a therapeutic treatment environment, or a Bachelor's degree in social services or related field with at least five (5) years' related experience. Qualified experience must focus on community based programs, treatment facilities and/or direct practical experience with children and family therapy. Licensed Professional Counselor (LPC), Licensed Clinical Social Worker (LCSW), or individual actively working toward licensure as a mental health professional is preferred. Any educational or experiential qualifications to be considered as equivalent, in lieu of the above minimums, require prior approval of the Director or designee.

Admin Asst. minimum qualifications:

High School diploma or GED, with at least one (1) year administrative/clerical/secretarial experience or nine (9) months' formal training.

Case Manager minimum qualifications:

Bachelor's degree in a social service or related field, with (2) years experience working with emotionally disturbed adolescents and their families; may include part-time, volunteer or internship experience. A master's degree in social services or related field may substitute for minimum requirements. Any educational or experiential qualifications to be considered as equivalent, in lieu of the above minimums, require prior approval from the Director or designee.

Program Director minimum qualifications:

Bachelor's degree in a social service or related field, with a total of five (5) years supervisory/administrative experience with a Masters degree in social services or related field, with a total of two (2) years supervisory/administrative experience with troubled youth. Any educational or experiential qualifications to be considered as equivalent, in lieu of the above minimums, require prior approval of the Director or the designee.

PROGRAM OVERVIEW:

The proposal shall include a detailed functional description of the services to be provided and how these services will be delivered.

- **Culturally Competent Services-** The program is structured to provide services in a culturally competent manner to youth and their families. Culturally sensitive programming includes *Cultural Competency Training, Recruitment and Employment of Multiracial Staff, Culturally Appropriate Materials and Information, Culturally Competent Resources and Activities.*
- **Immediate Intervention Response within 24 -48 hours** – Conduct initial meeting at family's home, placement facility or other appropriate location within 24 – 48 hours of receipt of referral; If there is a need for a quicker response time due to court orders or detention situation, arrangements will be made to respond within 2 hours and meet youth and family at court or the detention facility.
- **24 hour Crisis Intervention and Safety Planning** – Provide crisis intervention and safety planning 7 days per week, 24 hours per day, 365 days per year.
- **Comprehensive Assessments** – The general assessment will identify strengths/needs and status in multiple domains including: education, safety issues in the home and community, family, self, and psychosocial needs. Additional areas of assessment include the following:
 - *Placement and/or housing needs;*
 - *Supportive family and community ties;*
 - *Peer network and support;*
 - *Delinquency history;*
 - *Substance use and/or abuse;*
 - *Mental and physical health status;*
 - *Economic status;*
 - *Individual strengths;*
 - *Talents and interests; and*

Hidalgo County – Judge Mario E. Ramirez, Jr. Juvenile Justice Center
Request for Proposals
“WRAP AROUND PROGRAM”
RFP №2009-400-10-14-YZV

- *Detailed family history, including family strengths, relationships, and challenges.*
- **Youth and Family Support Teams-** In line with the wrap around approach, youth and family support teams are created to include the client and family, service providers and natural supports to ensure that all vested individuals and organizations have a part in the success of the youth in maintaining in the community.
- **Youth and Family Team Service Planning** – Youth and Family Team Service Planning uses a collaborative process driven by the perspective of the family. The Team would include the youth and family as well as a mix of professional supports, natural supports, and community members. The Service Plan is based on the strengths and culture of the youth and their family, and ensures that the process is *driven by the needs of the family*.
- **Youth and Family Team Service Plan Reviews** – The Service plan will be updated a minimum of once a month for the length of the program. The full Youth and Family Support Team is expected to participate.
- **Flexible Service Hours** – Sufficient flexible staffing required to ensure that services are available to families during non-traditional work hours and weekends.
- **Case management and Care Coordination** – The contracted service provider will serve as the single point of contact for youth and families served by the program. Case managers will act as wrap around services coordinators, facilitators and advocates working with the family, community, and collaborating agencies, to discover family strengths, set goals, determine major needs, and develop strength-base options for the family. As facilitators, the Case managers will also ensure all services are put in place and coordinated, and will monitor treatment outcomes. The contracted Service provider will be responsible for the management and continuity of care including the following:
 - *Facilitating the development, review, and evaluation of the Youth and Family Service Plan based on the youth's and family's strengths-based assessment and culture;*
 - *Developing and advocating for provision of services and resources needed by the youth and family, but that may not be currently available to the family;*
 - *Linking youth and family to identified needed services;*
 - *Checking with the youth and family to ensure that formal and informal support systems are functioning properly;*
 - *Monitoring service needs and ensuring positive family, social, education, and health outcomes for enrolled youth;*
 - *Coordinating of case planning and services with the probation department and all involved public and private community partners to ensure awareness of youth services, milestones, or discharges; and*
 - *Empowering families to build upon their strengths and culture to develop new competencies – identifying how strengths and family culture will be used to meet needs and reach goals.*
- **Therapeutic Support for youth and families** - The therapeutic support program component will provide assessment, crisis stabilization and safety planning as well as family and/or individual counseling as needed. If it is assessed that the need for therapeutic services is extensive, then this service need might be addressed by referring and linking the youth and family to a local provider.
- **Youth Skill Development Groups** – Group sessions should address the youth's progress in the program as well as address a variety of treatment and development issues such as anger management, impulse control, adolescent sexuality, job readiness skills, problem solving, making appropriate decisions and other issues pertinent to the youth. Whenever possible parents or guardians will be requested to participate in the “Strengthening Family Program” Groups.
- **Monitoring/Supervision** – provide accountability of the youth and ensure public safety through frequent face to face and telephone contacts depending on the youth's risk level.
- **Education Advocacy and Support** – If the youth is not in school, the Case managers will assist the youth in enrolling in their local school or most appropriate educational program. Also assist the youth to locate tutoring, mentoring, and/or after school programs that will support the youth in meeting their academic goals.
- **Discharge Planning** – The Youth and Family Support Team will create a Discharge Plan that will address the status of the Youth and Family Service Plan goals. The Discharge plan will highlight the areas of improvement as identified by the youth and family. The Team will spend specific actions the team will take to ensure that the noted improvements can be sustained. In addition, the family will be provided with a list of resources that they may access without required involvement from the contracted service provider and the probation department.
- **Aftercare** – The contracted program staff will remain informally accessible to the youth and family for one (1) month

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after the client and family have been discharged in efforts to provide continuity of care and respond to questions or concerns. The staff will contact the client and family 30 days after being discharged. Aftercare may include referring participants to appropriate support services and agencies, including child care, youth and family counseling, employment agencies, parenting educations, housing assistance, substance abuse treatment, and benefit assessment agencies.

- **Data Driven Programming** – Tracking of outcomes and performance measures are required to ensure that the program is being effective. Comprehensive data management system is required to generate reports to measure selected target outcomes.

PROPOSERS ARE TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:

Proposer(s) is to provide a standard fee. Prices for all goods and/or services shall be negotiated to a firm amount for the duration of this contract/grant or as agreed to in terms of time frame. All prices must be written in ink or typewritten. Where unit pricing and extended pricing differ unit pricing prevails.

All/Any costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the proposer and not reimbursements for such charges or expenses shall be passed onto Hidalgo County / Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

- a) Within this description, please describe how each of the above defined common service expectations in the Program Delivery subsection of the RFP will be addressed:
 - Initial Service Response within 24 hours of Referral;
 - Flexibly Deployed Staff providing In-Home Services during Non-Traditional hours (including 24 hour service availability);
 - Individualized Service Planning & Delivery;
 - Sufficient Responsiveness & Support to Family Crises to be perceived as an alternative to Law Enforcement and the Court;
 - Building on Individual & Community Strengths;
 - Cultural Competence;
 - Monitoring & Supervision to address risk taking behaviors; and,
 - Collaborative Relationships with Systems Partners.
- b) In addition the program overview must include but not be limited to:
 - A description of the staffing pattern to meet the service response requirements of the initiative. Please include the educational background and experiences of the projected team members. (NOTE: While the annual funding represents a significant investment by Hidalgo County for these services, the projected service intensity and flexibility of service hours will necessitate an innovative approach for the deployment of staff. Describe your Agency's strategy to address these challenges in coverage including employing a blend of full/part time staff and/or other professional contractual relationships. What specific successes have you achieved toward addressing similar challenges;
 - Identify your Agency's direct experience working with each of the following:
 - Law Enforcement Agencies;
 - Family Court
 - County Juvenile Justice
 - Emergency Services Providers; and,
 - Other Relevant Human Service Organizations
 - Identify all inter-organizational partnerships or affiliations applicants intend to pursue in carrying out a 24 hour mobile response capacity;
 - Please provide a brief implementation plan that addresses each of the following:
 - Outline timelines and milestones associated with the implementation of the program;
 - Describe agency readiness and ability to implement and staff the program in a timely manner; and,
 - Give specific examples of timely implementation and ramp up of new programs within your Agency.

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- c) What is the depth of your knowledge of Texas juvenile laws, guidelines, and procedures in relation to the Hidalgo County Juvenile Probation Department.?
- d) Documentation of Outcomes: Please provide all relevant data regarding your Agency's successes in achieving valued outcomes for children and youth from the defined target population. To the extent possible, please document outcomes and milestones achieved in each of the following areas:
 - o Successfully Engaging the Youth and Families in Service;
 - o Building Parental Supervisory Skills;
 - o Reducing Violations that Increase the Risk of Further System Penetration:
 - Re-Offending Rates;
 - No Shows for Court hearings Rates
 - Other Probation and/or Court Violation Rates;
 - Curfew Violations Rates; and
 - Truancy Rates
 - o Successful Diversion from Institutional Care:
 - While Enrolled in Service;
 - Post Enrollment; and,
 - o Improved School Performance.

UNDERSTANDING OF THE PROJECT:

This section should demonstrate the proposers understanding of the project needs, the services required, and any local issues or concerns. Briefly explain how long you have been organized and your business objectives. Explain how long you have been in business. This description should be concise, candid, and limited to 3 pages in length.

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SECTION IV – SELECTION/EVALUATION/RANKING

SELECTION/EVALUATION/RANKING PROCESS:

The RFP shall be submitted according to the schedule below. The County of Hidalgo is not required to select the proposal with the lowest rates/fees, but shall take into consideration other factors, including past experience, evidence of good organization, references, ability to provide requested quality services.

EVALUATION:

Proposals will be graded on a 100-point system with emphasis on ability to service Judge Mario E. Ramirez, Jr. Juvenile Justice Center. (refer to exhibit “B”).

PROPOSAL RANKING:

After the RFPs have been reviewed, scored and evaluated, the committee will present the [evaluation](#) grid to the Hidalgo County Commissioners Court for the purposes of ranking.

NEGOTIATION PROCESS:

Emphasis will be placed on the compliance with all requirements, costs, qualified and experienced personnel and the most efficient plan in order to [implement the Wrap Around Program](#) for Judge Mario E. Ramirez, Jr. Juvenile Justice Center. Accuracy and completeness are essential. Hidalgo County Judge Mario E. Ramirez Jr., Juvenile Justice Center and Hidalgo County Commissioners’ Court reserves the right to reject any and all RFPs.

RFP SUBMITTED TO:

US Postal Mail Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

RFPs must be submitted by **no later than 9:30 a.m. on Wednesday, OCTOBER 14, 2009.** All costs and expenses associated with the preparation and submission of (rfp’s, bids, proposals and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed onto Hidalgo County / Judge Mario E. Ramirez, Jr. Juvenile Justice Center.

Yolanda Velasquez

From: Elena Gaitan [elena.gaitan@jpd.co.hidalgo.tx.us]
Sent: Wednesday, September 16, 2009 3:44 PM
To: 'Yolanda Velasquez'
Subject: RE: SPECIFICATIONS FOR "WRAP AROUND PROGRAM"

Yolanda

I printed and gave the package to Mr. Silva, but he is out of the office. This is for a new grant that we are getting and the account has not be assigned by Auditors Office but it will be the next available program which will be 9-1294-423-00-330-052-0-350. This account should be set up after September 24, 2009. Call me if you have any questions. Tks
Elena

om: Yolanda Velasquez [mailto:yolanda.velasquez@co.hidalgo.tx.us]
Sent: Wednesday, September 16, 2009 11:17 AM
To: buddy.silva@jpd.co.hidalgo.tx.us
Cc: elena.gaitan@jpd.co.hidalgo.tx.us
Subject: SPECIFICATIONS FOR "WRAP AROUND PROGRAM"

Please review the attach specifications for the Wrap Around Program. I have placed item on next week CC Meeting Agenda. Please review and verify if all requirements are met.

If you should have any questions or need additional information please let me know.

Thanks

Yolanda Z. Velasquez, Buyer
Hidalgo County - Purchasing Department
2802 S. Business Hwy. 281
Edinburg, TX 78539
Tel (956) 318-2626 x 4881
Fax (956) 318-2629
email: yolanda.velasquez@co.hidalgo.tx.us

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

Service Contract
C-

THIS AGREEMENT is made effective the ____ day of ____, 2009, by and between **JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER**, a department of **HIDALGO COUNTY, TEXAS**, a political subdivision of the State of Texas (hereinafter “Department”) and _____, (hereinafter “Agency”) to service at the pleasure of the Department.

WITNESSETH:

WHEREAS, Department desires to contract with an Agency to provide the services necessary to act as a provider of services for “Alternative To Out Of Home Placement Program” for the “Wrap Around Program” for the youth probationers served by Department (the “Clients”) that are more specifically set forth hereinafter; and

WHEREAS, _____ has agreed to provide the services hereinafter enumerated for the Department.

NOW, THEREFORE, for the mutual consideration expressed hereinafter, Department and Agency agree as follows:

1. Agency agrees to provide to Department and its Clients the services required for Alternative To Out Of Home Placement Program utilizing the “Wrap Around Program”.

These services include, but are not limited to:

- a) A mix of culturally competent services that wrap the youth and family with services to increase chances of maintaining success in their communities.
- b) Program for six (6) to twelve (12) months of service.
- c) Service delivery will include a combination of immediate intervention, comprehensive assessments, advocacy, crisis stabilization, case management, skill building services, therapeutic support services, Youth and Family Service Planning, discharge planning and aftercare.
- d) Culturally Competent Services- The program is structured to provide services in a culturally

competent manner to youth and their families. Culturally sensitive programming includes *Cultural Competency Training, Recruitment and Employment of Multiracial Staff, Culturally Appropriate Materials and Information, Culturally Competent Resources and Activities.*

- e) Immediate Intervention Response within 24 -48 hours – Conduct initial meeting at family’s home, placement facility or other appropriate location within 24 – 48 hours of receipt of referral; If there is a need for a quicker response time due to court orders or detention situation, arrangements will be made to respond within 2 hours and meet youth and family at court or the detention facility.
- f) 24 hour Crisis Intervention and Safety Planning – Provide crisis intervention and safety planning 7 days per week, 24 hours per day, 365 days per year.
- g) Comprehensive Assessments – The general assessment will identify strengths/needs and status in multiple domains including: education, safety issues in the home and community, family, self, and psychosocial needs. Additional areas of assessment include the following:
 - *Placement and/or housing needs;*
 - *Supportive family and community ties;*
 - *Peer network and support;*
 - *Delinquency history;*
 - *Substance use and/or abuse;*
 - *Mental and physical health status;*
 - *Economic status;*
 - *Individual strengths;*
 - *Talents and interests; and*
 - *Detailed family history, including family strengths, relationships, and challenges.*
- h) Youth and Family Support Teams- In line with the wrap around approach, youth and family support teams are created to include the client and family, service providers and natural supports to ensure that all vested individuals and organizations have a part in the success of the youth in maintaining in the community.
- i) Youth and Family Team Service Planning – Youth and Family Team Service Planning uses a collaborative process driven by the perspective of the family. The Team would include the youth and family as well as a mix of professional supports, natural supports, and community members. The Service Plan is based on the strengths and culture of the youth and their family, and ensures that the process is *driven by the needs of the family.*
- j) Youth and Family Team Service Plan Reviews – The Service plan will be updated a minimum of once a month for the length of the program. The full Youth and Family Support Team is expected to participate.
- k) Flexible Service Hours – Sufficient flexible staffing required to ensure that services are available to families during non-traditional work hours and weekends.
- l) Case management and Care Coordination – The contracted service provider will serve as the single point of contact for youth and families served by the program. Case managers will act as wrap around services coordinators, facilitators and advocates working with the family, community, and collaborating agencies, to discover family strengths, set goals, determine major needs, and develop strength-base options for the family. As facilitators, the Case managers will also ensure all services are put in place and coordinated, and will monitor treatment outcomes. The contracted Service provider will be responsible for the management and continuity of care including the following:
 - *Facilitating the development, review, and evaluation of the Youth and Family Service Plan based on the youth’s and family’s strengths-based assessment and culture;*
 - *Developing and advocating for provision of services and resources needed by the youth and family, but that may not be currently available to the family;*
 - *Linking youth and family to identified needed services;*
 - *Checking with the youth and family to ensure that formal and informal support systems*

- are functioning properly;*
- *Monitoring service needs and ensuring positive family, social, education, and health outcomes for enrolled youth;*
 - *Coordinating of case planning and services with the probation department and all involved public and private community partners to ensure awareness of youth services, milestones, or discharges; and*
 - *Empowering families to build upon their strengths and culture to develop new competencies – identifying how strengths and family culture will be used to meet needs and reach goals.*
- m) Therapeutic Support for youth and families - The therapeutic support program component will provide assessment, crisis stabilization and safety planning as well as family and/or individual counseling as needed. If it is assessed that the need for therapeutic services is extensive, then this service need might be addressed by referring and linking the youth and family to a local provider.
- n) Youth Skill Development Groups – Group sessions should address the youth’s progress in the program as well as address a variety of treatment and development issues such as anger management, impulse control, adolescent sexuality, job readiness skills, problem solving, making appropriate decisions and other issues pertinent to the youth. Whenever possible parents or guardians will be requested to participate in the “Strengthening Family Program” Groups.
- o) Monitoring/Supervision – provide accountability of the youth and ensure public safety through frequent face to face and telephone contacts depending on the youth’s risk level.
- p) Education Advocacy and Support – If the youth is not in school, the Case managers will assist the youth in enrolling in their local school or most appropriate educational program. Also assist the youth to locate tutoring, mentoring, and/or after school programs that will support the youth in meeting their academic goals.
- q) Discharge Planning – The Youth and Family Support Team will create a Discharge Plan that will address the status of the Youth and Family Service Plan goals. The Discharge plan will highlight the areas of improvement as identified by the youth and family. The Team will spend specific actions the team will take to ensure that the noted improvements can be sustained. In addition, the family will be provided with a list of resources that they may access without required involvement from the contracted service provider and the probation department.
- r) Aftercare – The contracted program staff will remain informally accessible to the youth and family for one (1) month after the client and family have been discharged in efforts to provide continuity of care and respond to questions or concerns. The staff will contact the client and family 30 days after being discharged. Aftercare may include referring participants to appropriate support services and agencies, including child care, youth and family counseling, employment agencies, parenting educations, housing assistance, substance abuse treatment, and benefit assessment agencies.
- s) Data Driven Programming – Tracking of outcomes and performance measures are required to ensure that the program is being effective. Comprehensive data management system is required to generate reports to measure selected target outcomes.

All records, notes and/or reports created by and relating to services provided under this Contract shall be retained for a minimum of three (3) years following the termination of this Contract, and thereafter, until any pending audit or litigation and all questions arising therefrom concerning such records are resolved by a final unappealable determination of any applicable court or agrees to provide Department, the Texas Juvenile Probation Commission, and their

employees, attorneys, and/or independent auditors access to such books and/or records to the extent permitted by any obligation of confidentiality between or among the Client and .

2. **Agency** represent that it employs “**Licensed, Certified Personnel/Staffing**” licensed by the State of Texas and qualified to perform and execute the services provided above. If any such license is suspended or revoked, this Contract shall automatically be terminated as to such and shall immediately notify the Chief Juvenile Probation Officer of such suspension or revocation. In addition, under Section 236.006, Texas Family Code, Agency certified that the individual or business entity named in this Contract, bid or application is not ineligible to receive the specified grant, loan or payment and acknowledges that this Contract may be terminated if this certification is inaccurate.

3. **Agency** shall prepare, maintain and submit all records that are designated, required or prescribed by either Department or the Texas Juvenile Probation Commission. In addition, shall permit Department and the Texas Juvenile Probation Commission to audit or inspect records and reports, review services and/or evaluate the performance of the services provided hereunder at any time. **Agency** shall provide reasonable access to all records, books, reports and other pertinent data and information needed to accomplish reviews of activities, services and expenditures of the Department.

4. **Agency** shall adopt and implement workplace guidelines concerning persons with AIDS and HIV infection and shall develop and implement guidelines regarding confidentiality of AIDS and HIV-related medical information for employees of **Agency** and for Clients, inmates, patients and/or residents served by **Agency**.

5. As consideration for the above and forgoing, **Agency** shall submit a monthly billing statement to the Department (P.O. Box 267, Edinburg, Texas 78540). Said statement must

provide an itemized list of services rendered to Department during the statement period, based on the schedule of fees. Upon receipt of said statement, Department shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Department will notify Agency when state funds are used to pay for services. Agency will account separately for the receipt and expenditure of state funds received from Department. Agency will comply with Department's specified accounting, reporting, and auditing requirements applicable to any state funds paid to Agency under this Contract. In any event, Agency agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Contract and to keep adequate books and records of all such receipts and/or expenditures.

6. Agency must comply with all applicable Department and Hidalgo County policies and with any applicable federal, state, or local laws, regulations, orders or ordinances applicable to the services provided by Agency under this Contract. Notwithstanding the foregoing sentence, Agency represents and maintains that it is an independent Agency and is not an employee of Department, Hidalgo County, Texas, or any thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Department, Hidalgo County, Texas, and/or any thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Agency agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

7. Any contract awarded to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

8. Department hereby notifies **Agency** that this Contract may be wholly or partially funded with state grant funds and as such, this Contract shall be subject to termination without penalty, either in whole or in part, if funds are not available or are not appropriated by the Texas Legislature.

9. **Agency agrees to provide liability insurance covering its activities in providing the Services for Department in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish County a certificate issued by the professional liability insurance insurer that such insurances is in full force and effect. In addition, Agency agrees to hold County harmless for any and all claims arising out of any activity conducted by Agency in providing services under this Contract.**

10. Except as otherwise herein provided, **Agency** may not assign the obligations or rights under this Contract to any person without the prior written consent of Department.

11. Term of contract will be for a period of one year (1) commencing upon Hidalgo County Commissioners' Court final approval, and may be extended at the sole discretion of County for two (2) additional one (1) year terms. Hidalgo County reserves the right to continue this proposal for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new proposal for next contract term, under the same rates, terms and conditions.

12. **Agency** agrees to abide by all appropriate performance standards and sanctions and/or penalties that may be imposed by Department, the Texas Juvenile Probation Commission, and/or the Criminal Justice Division, Office of the Governor pursuant to contracts and/or grant arrangements with such entities, if any.

13. Nothing in this Contract shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Contract and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Contract shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

14. Department will conduct regular financial and programmatic monitoring of Agency if Agency is paid in whole or in part with state funds to ensure performance of and compliance with contractual provisions between Department and Agency. If required by the Texas Juvenile Probation Commission, Department will complete and Agency will cooperate with Department, upon request by Department, in furnishing such information and documentation as Department may require in completing the Texas Juvenile Probation Commission Private Service Provider Contractual Monitoring and Evaluation Report to monitor Agency's compliance with contractual requirements. If Agency fails to deliver quality service, fails to achieve the defined goals, outcomes, strategies and outputs set by Department, or if Agency fails to comply with any conditions in this Contract, then Department shall have the right to terminate this Contract upon the giving of ten (10) days prior written notice to Agency.

15. No waiver by Department of any breach of any provision of this Contract shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

16. This Contract contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreements in connection with this Contract not specifically set forth herein.

This Contract may be modified or amended only by agreement in writing executed by Department and Agency, and not otherwise.

17. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

18. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall in writing and shall either be (i) personally delivered against written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Department:

Judge Mario E. Ramirez, Jr. Juvenile Justice Center
Attention: Israel "Buddy" Silva, Jr.
P.O. Box 267
Edinburg, Texas 78540

If to Agency:

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addresses or, if mailed, at such time as it is deposited in the United States mail.

19. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Contract.

20. This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Contract.

21. All pronouns used in this Contract shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may appropriate.

22. The execution and performance of this Contract by Department and Agency have been duly authorized by all necessary laws, resolutions or corporate action, and this Contract constitutes the valid and enforceable obligations of Department and Agency in accordance with its terms.

EXECUTED as of the day and year first written above.

DEPARTMENT:

HIDALGO COUNTY JUVENILE PROBATION DEPARTMENT

BY: _____ DATE: _____

Israel "Buddy Silva, Jr.", Director
and Chief Juvenile Probation Officer

JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTER

BY: _____ DATE: _____

Hon. Mario E. Ramirez, Jr., 332nd District Court
Juvenile Department Overseer

AGENCY:

BY: _____ DATE: _____