



County of Hidalgo Pct. 4

Commissioner Oscar L. Garza Jr
1051 N. Doolittle Road
Edinburg Texas 78542-0337

MEMO

DATE: SEPTEMBER 30, 2009
TO: PURCHASING DEPARTMENT
C/O LETICIA "LETTY" SAENZ CPPB/CONTRACTS MANAGER
FROM: HIDALGO COUNTY PCT. #4
REF: AMENDMENT TO WORK AUTHORIZATION #2
CONTRACT : C-08-477-12-09

HIDALGO COUNTY PRECINCT #4 IS HEREBY REQUESTING AMENDMENT TO WORK AUTHORIZATION #2 IN THE AMOUNT OF \$839,825.00 FOR QUINTANILLA, HEADLEY & ASSOCIATES, INC. BE PLACED ON THE NEXT COMMISSIONERS' COURT FOR APPROVAL.

FUNDING FOR THIS INVOICE WILL BE FROM PURCHASE ORDER #618942, ACCOUNT:

9-1339-431-00-124-038-0-733	\$225,100.00
9-1339-431-00-124-039-0-733	73,925.00
9-1339-431-00-124-048-0-733	<u>540,800.00</u>
	\$ 839,825.00

SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT OUR OFFICE, THANK YOU.

TONI MATA
ACCOUNTS PAYABLE CLERK

CC: COUNTY FILES
ATTACHMENTS:



Precinct # 4

1051 N. Doolittle Edinburg, Texas 78542 Phone (956) 393-3112 Fax (956) 391-5905 •

MEMORANDUM

To: Ray Eufrazio, CPA, County Auditor
From: Toni Mata
Date: September 30, 2009
Subject: Purchase Order Reclassification

We kindly request that your office re-classify the following purchase order as summarize below within the Certificates of Obligation, Series 2009 Fund (1339).

Purchase Order No.	Date	Vendor Name	Amount	From Account No.	To Account No.
618942	3/9/09	Quintanilla, Headley and Associates	204,875.00	9-1339-431-00-124-039-0-733	9-1339-431-00-124-048-0-733
618942	3/9/09	Quintanilla, Headley and Associates	3,400.00	9-1339-431-00-124-060-0-733	9-1339-431-00-124-048-0-733

Please contact Rumaldo Munoz Jr. at 956-383-3112 ext. 4002 should you have any questions.

