

AI-17740

2.A.

Line Item Transfer

CC CONSENT

Date: 10/06/2009

Submitted By: Yolanda Orozco, EMERGENCY SERVICES DIVISION

Submitted For: A.A. Tony Pena, Jr.

Department: EMERGENCY SERVICES DIVISION

Information

CAPTION

2009 - Fire Marshal (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9

ACCT. #: 9-1100-422-10-300-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

available balance for obj.550 - \$2,565.30

available balance for obj.583 - \$7,821.93

as of 10/01/09.

Attachments

Link: [intradept transfer\(revised\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 03:35 PM	APRV
2	Roland Garcia	Rolando Garcia	10/01/2009 08:41 AM	APRV
3	Veronica Ortiz	Veronica Ortiz	10/01/2009 11:01 AM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Yolanda Orozco

Started On: 09/29/2009 10:00 AM

Final Approval Date: 10/02/2009

AI-17831

2.B.

**Building Minor Structure - Intradepartmental transfer
CC CONSENT**

Date: 10/06/2009
Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
Submitted For: Building Minor Structure Dept.
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Building Minor Structure (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-419-40-220-002-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 10/01/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	10/01/2009 02:48 PM	APRV
2	Budget & Management	Erika Zamora	10/01/2009 02:50 PM	APRV
3	Ana Galvan	Anna Galvan	10/02/2009 02:56 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Sylvia Solis Started On: 10/01/2009 02:42 PM
Final Approval Date: 10/02/2009

AI-17742

2.C.

2009 Line Item Transfer

CC CONSENT

Date: 10/06/2009
Submitted By: Erika Zamora, BUDGET & MANAGEMENT
Submitted For: Dina Trevino
Department: BUDGET & MANAGEMENT
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Co. Judge (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-413-00-110-006-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Funds available as of 9/29/09 \$4,115.00.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/29/2009 11:33 AM	APRV
2	JC Carreon	JC Carreon	09/30/2009 09:02 AM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Erika Zamora
Started On: 09/29/2009 10:58 AM

Final Approval Date: 10/02/2009

AI-17787

2.D.

9-30-2009 Line item transfer \$800.00 from obj 341 into obj 747

CC CONSENT

Date: 10/06/2009
Submitted By: Mary Garcia, TAX OFFICE
Submitted For: Armando Barrera Jr.
Department: TAX OFFICE
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-415-15-140-001-0-XXX
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 10/01/2009

Attachments

Link: [lit 9-30-09 800.00](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 04:01 PM	APRV
2	JC Carreon	JC Carreon	10/01/2009 03:10 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Mary Garcia
Started On: 09/30/2009 03:19 PM

Final Approval Date: 10/02/2009

AI-17769

2.E.

**Intra- Elections Dept. Telephone
CC CONSENT**

Date: 10/06/2009
Submitted By: Veronica Lopez, ELECTIONS DEPT.
Submitted For: Yvonne Ramon
Department: ELECTIONS DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Elections Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-414-00-130-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
532 --> 531 \$1,500.00
Funds available as of 09/30/09

Attachments

Link: [Intra- Elections Telephone](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Yvonne Ramon	Yvonne Ramon	09/30/2009 02:56 PM	APRV
2	Budget & Management	Erika Zamora	09/30/2009 03:55 PM	APRV
3	Veronica Ortiz	Veronica Ortiz	10/01/2009 11:01 AM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW
Form Started By: Veronica Lopez			Started On: 09/30/2009 11:47 AM	
Final Approval Date: 10/02/2009				

AI-17770
Intra- HAVA
CC CONSENT

2.F.

Date: 10/06/2009
Submitted By: Veronica Lopez, ELECTIONS DEPT.
Submitted For: Yvonne Ramon
Department: ELECTIONS DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION
2009 - Elections Department (1283)

BACKGROUND
HAVA Polling Access

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1283-414-00-130-014-7-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
739 --> 679 \$680.90
Available balance as of 10-02-09

739 --> 613 \$319.10
Available balance as of 10-02-09

Attachments

Link: [Intra- HAVA Polling Access](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Veronica Lopez	Angela Garcia	10/02/2009 02:10 PM	APRV
2	Budget & Management	Erika Zamora	10/02/2009 02:49 PM	APRV
3	Ana Galvan	Anna Galvan	10/02/2009 03:30 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Veronica Lopez Started On: 09/30/2009 11:49 AM
Final Approval Date: 10/02/2009

AI-17755

2.G.

Intradepartmental Line Item Transfer

CC CONSENT

Date: 10/06/2009
Submitted By: Irma Castillo, PLANNING DEPT.
Submitted For: Irma Castillo
Department: PLANNING DEPT.
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Planning Dept. (1100)

BACKGROUND

Fiscal Impact

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 08:36 AM	APRV
2	Norma Silva	Norma Silva	09/30/2009 03:20 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Irma Castillo
Started On: 09/29/2009 02:46 PM

Final Approval Date: 10/02/2009



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Sesein, P.E., C.F.M.
PLANNING ADMINISTRATOR

DATE: Sept. 29, 2009

DEPARTMENT HEAD: Raul E. Sesein, P.E., C.F.M.

DEPARTMENT NAME: Planning Department

ACCOUNT NUMBER: 9-1100-419-10-210-001-0.

SUBJECT: BUDGET LINE ITEM TRANSFER(S)

Submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter III, Subchapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
9-1100-419-10-210-001-0-584	Registration Fee	→	9-1100-419-10-210-001-0-601	Office Supplies	\$111.18
					\$111.18

Reason: Need to purchase a camera for the new Planning Inspector

Department Head Signature

Approved Commissioners' Court

____/____/____
Date

Attest County Clerk

LIT100609B

1304 S. 25th St. ★ Edinburg, Texas 78542 ★ (956) 318-2840 ★ Fax. (956) 318-2844

AI-17776

2.H.

Intradepartmental Transfer

CC CONSENT

Date: 10/06/2009
Submitted By: Belinda Alvarez, EMERGENCY SERVICES DIVISION
Submitted For: Yolanda Orozco
Department: EMERGENCY SERVICES DIVISION
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Emergency Management (1100)

BACKGROUND

Transfer to fund expenses for 2009.

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-429-00-300-023-0-xxx
FUNDS AVAILABLE Y/N?: N MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
funds available as of 10/02/09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 04:10 PM	APRV
2	Ana Galvan	Anna Galvan	10/02/2009 04:38 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Belinda Alvarez
Started On: 09/30/2009 01:40 PM
Final Approval Date: 10/02/2009

DATE: September 30, 2009

AI-17776

DEPARTMENT HEAD: A. A. Tony Pena, Jr.

DEPARTMENT NAME: County Judge's Office of Emergency Management

ACCOUNT NUMBER: 9-1100-429-00-300-023-0-XXX

SUBJECT: Intradepartmental Transfer/s (increase/decrease)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
535	Postage	584	Registration Fees	\$ 100.00
535	Postage	601	Office & Computer Supplies	200.00
581	Travel in County	601	Office & Computer Supplies	600.00
631	Bottled Water	601	Office & Computer Supplies	600.00
540	Advertising	603	Educational/Instructional Supp	1,000.00
810	Dues & Membership	661	Minor Office Furn & Equip	1,600.00
665	Minor Computer Equipment	661	Minor Office Furn & Equip	1,500.00
336	Computer Services	661	Minor Office Furn & Equip	2,000.00
336	Computer Services	442	Equip & Vehicle Rentals	150.00
			TOTAL	\$ 7,750.00

REASON: Transfer needed to fund future expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-17748

2.I.

2009 Line Item Transfer (1222)

CC CONSENT

Date: 10/06/2009
 Submitted By: Erika Zamora, BUDGET & MANAGEMENT
 Submitted For: Dina Trevino
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - District Attorney (1222)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1222-412-00-080-006-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
 BUDGETARY IMPACT:
 Funds available as of 9/29/09 \$1,000.00.

Attachments

Link: [lit](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/29/2009 11:53 AM	APRV
2	Ana Galvan	Anna Galvan	09/30/2009 01:56 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Erika Zamora Started On: 09/29/2009 11:20 AM
 Final Approval Date: 10/02/2009

AI-17759

2.J.

Health Division - Clinics Line Item Trf

CC CONSENT

Date: 10/06/2009
 Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.
 Department: HEALTH & HUMAN SERVICES DEPT.
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Health & Human Services Department - Clinics (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-441-00-340-003-0-0-XXX
 FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Available account balance as of 09/30/2009 661->619

Attachments

Link: [Clinic LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 08:47 AM	APRV
2	JC Carreon	JC Carreon	09/30/2009 09:39 AM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Dan Beltran Started On: 09/29/2009 04:31 PM

Final Approval Date: 10/02/2009

AI-17764

2.K.

HIDTA - Intradepartmental transfer

CC CONSENT

Date: 10/06/2009
 Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
 Submitted For: Nelda Olivarez
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - HIDTA Task Force (1251)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1251-412-00-270-011-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Funds available as of 09/30/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Sylvia Solis	Sylvia Solis	10/01/2009 09:09 AM	APRV
2		Budget & Management	Erika Zamora	10/01/2009 09:15 AM	APRV
3		Norma Silva	Norma Silva	10/01/2009 10:12 AM	APRV
4		Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Sylvia Solis Started On: 09/30/2009 09:37 AM
 Final Approval Date: 10/02/2009

AI-17801

2.L.

139th District Court - Intradepartmental transfer

CC CONSENT

Date: 10/06/2009
 Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
 Submitted For: 139th District Court
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - 139th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-003-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
 BUDGETARY IMPACT:
 Funds available as of 10/01/09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	10/01/2009 08:40 AM	APRV
2	Budget & Management	Erika Zamora	10/01/2009 08:45 AM	APRV
3	Ana Galvan	Anna Galvan	10/02/2009 11:33 AM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Sylvia Solis Started On: 09/30/2009 04:56 PM
 Final Approval Date: 10/02/2009

AI-17824

2.M.

CCL #1 - Intradepartmental transfer

CC CONSENT

Date: 10/06/2009
 Submitted By: Sylvia Solis, BUDGET & MANAGEMENT
 Submitted For: Dora Gutierrez
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - County Court at Law #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-412-00-021-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
 BUDGETARY IMPACT:
 Fund available account balance as of 10/01/09 \$2,973.66

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sylvia Solis	Sylvia Solis	10/01/2009 01:34 PM	APRV
2	Budget & Management	Erika Zamora	10/01/2009 02:12 PM	APRV
3	JC Carreon	JC Carreon	10/01/2009 03:18 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Sylvia Solis Started On: 10/01/2009 01:29 PM
 Final Approval Date: 10/02/2009

AI-17781

2.N.

Line Item

CC CONSENT

Date: 10/06/2009
 Submitted By: Blanca Sanchez, CONSTABLE PCT. #1
 Submitted For: Blanca Sanchez
 Department: CONSTABLE PCT. #1
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Constable Pct. #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-421-00-291-001-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

529-->605 - \$ 11.09; Funding available as of 9/30/09.
 550-->605 - \$ 181.65; Funding available as of 9/30/09.
 583-->605 - \$ 1,039.43; Funding available as of 9/30/09.
 584-->605 - \$ 500.00; Funding available as of 9/30/09.
 607-->605 - \$ 300.00; Funding available as of 9/30/09.
 661-->605 - \$ 230.54; Funding available as of 9/30/09.
 664-->605 - \$ 200.00; Funding available as of 9/30/09.
 679-->605 - \$ 1,000.00; Funding available as of 9/30/09.
 748-->605 - \$ 403.92; Funding available as of 9/30/09.
 810-->605 - \$ 1,300.00; Funding available as of 9/30/09.
 603-->613 - \$ 600.00; Funding available as of 9/30/09.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 02:31 PM	APRV
2	Norma Silva	Norma Silva	09/30/2009 04:49 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Blanca Sanchez
 Started On: 09/30/2009 02:20 PM

Final Approval Date: 10/02/2009

DATE: September 10, 2009

DEPARTMENT HEAD: Celestino Avila Jr.

DEPARTMENT NAME: Constable Precinct 1 - (291)

ACCOUNT NUMBER: 9-1100-421-00-291-001-0

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:		TO:			
OBJECT CODE	OBJECT NAME	→	OBJECT CODE	OBJECT NAME	AMOUNT
529	Surety & Notary Bonds	→	605	Clothing & Uniforms	11.90
550	Printing & Binding	→	605	Clothing & Uniforms	181.65
583	Travel Out of County	→	605	Clothing & Uniforms	1039.43
584	Registration Fees	→	605	Clothing & Uniforms	500.00
607	Household & Janitorial Supplies	→	605	Clothing & Uniforms	300.00
661	Minor Office Furniture & Equipment	→	605	Clothing & Uniforms	230.54
664	Other Minor Equipment	→	605	Clothing & Uniforms	200.00
679	Other R & M	→	605	Clothing & Uniforms	1000.00
748	Other Equipment	→	605	Clothing & Uniforms	403.92
810	Dues & Memberships	→	605	Clothing & Uniforms	1300.00
603	Educational / Instructional Supplies	→	613	Safety Supplies	600.00
TOTAL					\$5764.44

REASON(s): Purchase uniforms, tactical boots, dress boots, tactical shells for body armor and traffic vests for deputies.

Blanca I. Sanchez Chief Deputy
DEPARTMENT HEAD SIGNATURE / DESIGNEE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

AI-17730

2.0.

2009 Line Item Transfer (1100)

CC CONSENT

Date: 10/06/2009
 Submitted By: Erika Zamora, BUDGET & MANAGEMENT
 Submitted For: Dina Trevino
 Department: BUDGET & MANAGEMENT
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Constable Pct. #3 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-421-00-293-001-0-626
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:
 Funds available as of 9/25/09 \$37,805.70.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/25/2009 04:32 PM	APRV
2	Ana Galvan		09/25/2009 04:32 PM	
3	Ana Galvan		09/25/2009 04:32 PM	
4	Ana Galvan		09/25/2009 04:32 PM	
5	Ana Galvan		09/25/2009 04:32 PM	
6	Auditor's Office		09/25/2009 04:32 PM	
Form Started By: Erika Zamora			Started On: 09/25/2009 04:29 PM	
Final Approval Date: 09/25/2009				

AI-17802

2.P.

**Constable Precinct 3 Line Item Transfer
CC CONSENT**

Date: 10/06/2009
Submitted By: Rachel Cavazos, CONSTABLE PCT. #3
Submitted For: Larry Gallardo
Department: CONSTABLE PCT. #3
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Constable Pct. #3 (1230)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-421-00-293-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
BUDGETARY IMPACT:
432-->442 - \$ 30.00; Funding available as of 10/01/09.

Attachments

Link: [Line Item Transfer 10-06-09](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 08:45 AM	APRV
2	Norma Silva	Norma Silva	10/01/2009 10:05 AM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Rachel Cavazos
Started On: 09/30/2009 05:00 PM

Final Approval Date: 10/02/2009

AI-17803

2.Q.

**Constable Precinct 3 Line Item Transfer
CC CONSENT**

Date: 10/06/2009
Submitted By: Rachel Cavazos, CONSTABLE PCT. #3
Submitted For: Larry Gallardo
Department: CONSTABLE PCT. #3
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Constable Pct. #3 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-421-00-293-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 10-01-09

Attachments

Link: [Line Item Transfer 10-06-09\(2\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management		10/02/2009 04:41 PM	PEND
2	Veronica Ortiz	Veronica Ortiz	10/01/2009 11:06 AM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Rachel Cavazos
Started On: 09/30/2009 05:03 PM

Final Approval Date: 10/02/2009

AI-17798

2.R.

2009 - Pct # 1 Adm (1201)

CC CONSENT

Date: 10/06/2009

Submitted By: Robert Elizondo, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

2009 - Pct. #1 Adm. (1201)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009

ACCT. #: 9-1201-431-00-121-004-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available account balance as of 10-01-09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 08:44 AM	APRV
2	Veronica Ortiz	Veronica Ortiz	10/01/2009 11:03 AM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW
Form Started By: Robert Elizondo			Started On: 09/30/2009 04:40 PM	
Final Approval Date: 10/02/2009				

AI-17800

2.S.

2009 - Pct. #1 Sanitation (1100)

CC CONSENT

Date: 10/06/2009
Submitted By: Joann Gonzalez, COMM. PCT. #1
Department: COMM. PCT. #1
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #1 Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-432-00-121-001-0-XXX
FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available account balance as of 10/01/2009

Attachments

Link: [2009 - Pct. #1 Sanitation \(1100\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 08:44 AM	APRV
2	JC Carreon	JC Carreon	10/01/2009 03:13 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Joann Gonzalez Started On: 09/30/2009 04:45 PM

Final Approval Date: 10/02/2009

AI-17823

2.T.

2009 - Pct # 1 R&B (1201)

CC CONSENT

Date: 10/06/2009
 Submitted By: Robert Elizondo, COMM. PCT. #1
 Department: COMM. PCT. #1
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #1 R&B (1201)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1201-431-00-121-005-0-XXX
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N
 BUDGETARY IMPACT:
 334-->339 \$ 5,000.00; funds available as of 10/02/09

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 01:52 PM	APRV
2	Ana Galvan	Anna Galvan	10/02/2009 11:30 AM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Robert Elizondo Started On: 10/01/2009 11:47 AM
 Final Approval Date: 10/02/2009

AI-17726

2.U.

**Budget Line-Item transfer for Val-Mex Dr. Project
CC CONSENT**

Date: 10/06/2009
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #2 R&B ICA w/Hidalgo (1202)

BACKGROUND

Val-Mex Drive Project

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1202-431-00-122-035-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available in the amount of \$40,048.75 as of 09/25/2009
From 841---->731 in the amount of \$5,000.00

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/25/2009 02:23 PM	APRV
2	Veronica Ortiz	Veronica Ortiz	09/25/2009 02:31 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW
Form Started By: Yolanda Cisneros			Started On: 09/25/2009 01:59 PM	
Final Approval Date: 10/02/2009				

AI-17828

2.V.

**INTRA - BCAP Transfer (1312) Aldamas Unit 1 & 2 Subdivision Pct. No. 2
CC CONSENT**

Date: 10/06/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #2 BCAP (1312)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9 ACCT. #: 9-1312-431-00-122-937-0-899
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
available balance of \$9,363.39 as of 10/01/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 02:19 PM	APRV
2	Roland Garcia	Rolando Garcia	10/01/2009 03:35 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Marcie Jackson
Started On: 10/01/2009 01:53 PM

Final Approval Date: 10/02/2009

AI-17791

2.W.

**Budget Line Item Transfer for Tower Rd. Project.
CC CONSENT**

Date: 10/06/2009
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #2 Tower Rd (1202)

BACKGROUND

This transfer will cover payment invoice #2748 of R. Gutierrez Engineers

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1202-431-00-122-027-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available in the amount of \$615,449.72 as of 09/30/2009
From 731----->711 in the amount of \$30,000.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 04:11 PM	APRV
2	Norma Silva	Norma Silva	09/30/2009 04:54 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW
Form Started By: Yolanda Cisneros		Started On: 09/30/2009 03:55 PM		
Final Approval Date: 10/02/2009				

AI-17804

2.X.

Budget Line-Item Transfer for office supplies

CC CONSENT

Date: 10/06/2009
 Submitted By: Yolanda Cisneros, COMM. PCT. #2
 Submitted For: Yolanda Cisneros
 Department: COMM. PCT. #2
 Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #2 Administration (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1202-431-00-122-005-0-XXX
 FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available in the amount of \$2,120.00 as of 10/1/2009
 From 413----->601 in the amount of \$1,500.00

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 08:46 AM	APRV
2	JC Carreon		10/02/2009 04:41 PM	PEND
3	Auditor's Office		10/02/2009 04:41 PM	NEW
Form Started By: Yolanda Cisneros			Started On: 09/30/2009 05:03 PM	
Final Approval Date: 10/02/2009				

AI-17829

2.Y.

**INTRA - BCAP Transfer (1312) Mesquite Acres Subdivision Pct. No.2
CC CONSENT**

Date: 10/06/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #2 BCAP (1312)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9 ACCT. #: 9-1312-431-00-122-460-1-899
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
available balance of \$3,922.83 as of 10/01/09.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 02:20 PM	APRV
2	Roland Garcia	Rolando Garcia	10/01/2009 03:37 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Marcie Jackson
Started On: 10/01/2009 01:57 PM

Final Approval Date: 10/02/2009

AI-17736

2.Z.

**INTRA - BCAP Transfer (1312) - Laborsita Subdivision Pct. No. 4
CC CONSENT**

Date: 10/06/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: 2009 Intradepartmental Transfers

Information

CAPTION

2009 - Pct. #4 BCAP (1312)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9 ACCT. #: 9-1312-431-00-124-886-0-899/731
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
funds available as of 09/30/09

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/29/2009 11:31 AM	APRV
2	Ana Galvan	Anna Galvan	09/30/2009 01:57 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Marcie Jackson
Started On: 09/28/2009 03:16 PM
Final Approval Date: 10/02/2009

AI-17754
Pipeline Permit
CC CONSENT

4.A.

Date: 10/06/2009
Submitted By: Sandra Garcia, RIGHT OF WAY DEPT.
Submitted For: Joe Pena
Department: RIGHT OF WAY DEPT.
Agenda Category: Right of Way

Information

CAPTION

1. North Alamo Water Supply:
a. Primavera #2 phase 2 L114 (MINN SS/E 1426)- Bore- Erica Pena; 3/4" service connection

BACKGROUND

Fiscal Impact

Attachments

Link: [pipeline permit](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 02:24 PM	APRV
2	Olga Garza	Olga Garza	09/30/2009 04:26 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Sandra Garcia
Started On: 09/29/2009 02:31 PM
Final Approval Date: 10/02/2009

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 6th day of October, 2009 does by these presents **GRANT, GIVE AND RELINQUISH TO:**

The North Alamo Water Supply Corporation hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2" inch water/ gas/ sewer/ irrigation line; said line to be constructed of PVC material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

- 1. Primavera #2 phase 2 L114 (MINN SS/E 1426)- Bore- Erica Pena

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permittee has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

AI-17825

5.A.

Letter of Engagement-Legal Services-Hon. Ricardo Gonzalez/Oxford & Gonzalez

CC CONSENT

Date: 10/06/2009
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Category: Head Start

Information

CAPTION

Requesting Approval of Letter of Engagment for Legal Services by Ricardo Gonzalez, P.C., Oxford & Gonzalez, to Hidalgo County Head Start Program and Policy Council.

BACKGROUND

For proposed billing arrangement for HCHSP for Basic Legal Services.

Fiscal Impact

FISCAL YEAR: ACCT. #:
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
No Fiscal Impact.

Attachments

Link: [Letter of Engagement](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	10/01/2009 02:16 PM	APRV
2	Roland Garcia	Rolando Garcia	10/02/2009 01:08 PM	APRV
3	Purchasing Department	Marty Salazar	10/02/2009 01:30 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Linda Galaviz
Started On: 10/01/2009 01:48 PM
Final Approval Date: 10/02/2009

OXFORD & GONZÁLEZ

BRINKLEY L. OXFORD (1946-2004)

RICARDO GONZALEZ, P.C.

Of Counsel
WILLIAM J. MCCARTHY

ATTORNEYS AT LAW

124 S. 12TH

P. O. DRAWER 630

EDINBURG, TEXAS 78539-78540

(956) 383-5654

FAX (956) 381-0002

September 17, 2009

Teresa Flores, Director
Hidalgo County Head Start
P.O. Box 0117
1/4 Mile West of 10th Street on Hwy 107
Edinburg, Texas 78539

RE: Legal Services

Dear Ms. Flores:

This letter is written to summarize our understanding with you regarding this firm's proposed billing arrangement with Hidalgo County Head Start Program ("Program"). Based on prior action of the Policy Council, Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez shall be compensated at the rate of \$150.00 per hour for all Basic Legal Services performed. Basic Legal Services do not include litigation, controversies with local, state or federal agencies, or special projects.

The billing arrangement previously approved by the Policy Council authorizing payment to Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez is \$150.00 per hour for Basic Legal Services. Also, as we discussed, in addition to Basic Legal Services, if a matter involves other than Basic Legal Services, such as litigation or special projects, Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez, will be compensated at the then current hourly rates for the attorney(s) providing services other than Basic Legal Services. If a question arises as to whether or not a matter is outside the scope of Basic Legal Services, the question will be resolved by agreement.

Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez, shall bill the Program the Basic Legal Services hours spent at \$150.00 per month performed during each month. Each monthly statement will show the hours spent providing those services to the Program during the month, and the value of those services at the rate of \$150.00 per hour. We will continue to bill the Program separately for litigation and other matters that fall outside the scope of Basic Legal Services.

In addition to the monthly fee and any special billings, Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez will be reimbursed for actual expense incurred by Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez in connection with performing either the Basic Legal Services or other legal services. These expenses would be billed monthly, in addition to the billings previously referred.

Teresa Flores, Director
September 17, 2009
Page 2

As has always been the agreement between Program and Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez, the Court may terminate the services of this firm on thirty (30) days written notice.

If this billing arrangement meets the approval of the Policy Council, we would appreciate Mr. Rodriguez executing the enclosed copy of this letter and returning it to us. If you have any questions, please do not hesitate to contact the undersigned. We look forward to continuing our representation of the Hidalgo County Head Start Program.

Very truly yours,

OXFORD & GONZALEZ

By: _____

Ricardo Gonzalez

ACCEPTED AND AGREED:

BY: _____

Eric Rodriguez, Hidalgo County Head
Start Program Council Chairman

Date: _____

9/17/09

Blue Cross Blue Shield Insurance Claims

CC CONSENT

Date: 10/06/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

1. Approval to transfer \$ 559,958.51 to Hidalgo County Insurance Claims bank account for Blue Cross Blue Shield Health Insurance Claims for periods 09/12-25/2009.

Table with 2 columns: Period, Amount. Rows: 09/12-18/2009 (\$ 276,166.81), 09/19-25/2009 (\$ 283,791.70), TOTAL: (\$ 559,958.51)

2. Approval to wire transfer funds to cover claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: 09-12-18-09

Link: 09-19-25-2009

Link: Certification

Form Routing/Status

Table with 4 columns: Route Seq, Inbox, Approved By, Date, Status. Rows: 1 Budget & Management, 2 Olga Garza, 3 Auditor's Office

Form Started By: Flora Vazquez
Started On: 10/01/2009 03:18 PM

Final Approval Date: 10/02/2009



**BlueCross BlueShield
of Texas**

Group # 021185 HIDALGO COUNTY
Settlement ID: TX433010006
Processed Date
Period 09-12-2009 THRU 09-18-2009

SECTION		
0001-0011	HIDALGO COUNTY	\$ 195,329.25
0002-0012	HEADSTART	\$ 66,075.48
0003-0013	APPRAISAL DISTRICT	\$ 1,892.56
0004-0014	COMMUNITY SERVICE	\$ 2,653.38
0005-0015	DRAINAGE DISTRICT	\$ 1,779.30
9001-9002	COBRA	\$ 6,246.71
0006-0016	RETIREE	\$ 2,190.13
	TOTALS	\$ 276,166.81

Document Control	Tier	Service Date	Gross Amt	Net Amt	Fee Percent	Fee Amt
0000200926057278890X	Single	9/12/2009	\$1,000.00	\$1,000.00	0.00%	\$0.00
0000200926557795500X	Single	9/16/2009	\$500.00	\$500.00	0.00%	\$0.00
0000200926757118170X	Single	9/18/2009	\$500.00	\$500.00	0.00%	\$0.00
0000200925751911440X	Single	9/2/2009	\$1,200.00	\$1,200.00	0.00%	\$0.00
0000200926151726590X	Single	9/9/2009	\$1,200.00	\$1,200.00	0.00%	\$0.00
0000200925950440320X	Single	8/17/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/17/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/17/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/18/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/18/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/18/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/18/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/19/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/19/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/19/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/20/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200925950440320X	Single	8/20/2009	\$5.50	\$5.50	0.00%	\$0.00
000020092605258C400H	Single	9/9/2009	\$2.43	\$2.43	0.00%	\$0.00
000020092605258C400H	Single	9/9/2009	\$3.16	\$3.16	0.00%	\$0.00
000020092605258C400H	Single	9/9/2009	\$3.32	\$3.32	0.00%	\$0.00
000020092605258C630H	Single	9/9/2009	\$25.66	\$25.66	0.00%	\$0.00
000020092605258C630H	Single	9/9/2009	\$19.92	\$19.92	0.00%	\$0.00
000020092605258C630H	Single	9/9/2009	\$2.70	\$2.70	0.00%	\$0.00
000020092605258C630H	Single	9/9/2009	\$3.29	\$3.29	0.00%	\$0.00
000020092605258C680H	Single	9/9/2009	\$8.47	\$8.47	0.00%	\$0.00
000020092605258C680H	Single	9/9/2009	\$15.11	\$15.11	0.00%	\$0.00
000020092605258C680H	Single	9/9/2009	\$4.02	\$4.02	0.00%	\$0.00
000020092605258C680H	Single	9/9/2009	\$5.43	\$5.43	0.00%	\$0.00
000020092605258C680H	Single	9/9/2009	\$7.94	\$7.94	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$2.45	\$2.45	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$38.58	\$38.58	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$2.45	\$2.45	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$6.44	\$6.44	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$3.08	\$3.08	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$1.11	\$1.11	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$1.06	\$1.06	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$2.95	\$2.95	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$3.21	\$3.21	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$2.27	\$2.27	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$3.18	\$3.18	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$1.06	\$1.06	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$3.21	\$3.21	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$3.20	\$3.20	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$3.75	\$3.75	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$1.06	\$1.06	0.00%	\$0.00
000020092605258C800H	Single	9/9/2009	\$11.57	\$11.57	0.00%	\$0.00
BASIC PLAN:			\$4,663.58	\$4,663.58	0.00%	\$0.00

0000200926750544240X	Family Mer	9/20/2009	\$56.89	\$56.89	0.00%	\$0.00
0000200924450623480X	Single	8/19/2009	\$212.80	\$212.80	0.00%	\$0.00
0000200925103173950C	Single	8/7/2009	\$5.68	\$5.68	0.00%	\$0.00
0000200925103173950C	Single	8/7/2009	\$20.00	\$20.00	0.00%	\$0.00
0000200925103173950C	Single	8/7/2009	\$19.74	\$19.74	0.00%	\$0.00
0000200925103173950C	Single	8/10/2009	\$8.67	\$8.67	0.00%	\$0.00
0000200925103173950C	Single	8/10/2009	\$20.00	\$20.00	0.00%	\$0.00
0000200925103173950C	Single	8/10/2009	\$19.74	\$19.74	0.00%	\$0.00
0000200925103173960C	Single	8/17/2009	\$15.00	\$15.00	0.00%	\$0.00
0000200925103173960C	Single	8/17/2009	\$22.50	\$22.50	0.00%	\$0.00
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0000200925404074730C	Single	8/18/2009	\$344.03	\$344.03	0.00%	\$0.00
0000200925404074730C	Single	8/18/2009	\$15.77	\$15.77	0.00%	\$0.00
0000200926550546250X	Single	9/1/2009	\$12.54	\$12.54	0.00%	\$0.00
0000200926550546250X	Single	9/1/2009	\$34.30	\$34.30	0.00%	\$0.00
0000200926550546250X	Single	9/1/2009	\$63.32	\$63.32	0.00%	\$0.00
0000200926550546250X	Single	9/1/2009	\$70.35	\$70.35	0.00%	\$0.00
0000200926550687620X	Single	9/3/2009	\$12.54	\$12.54	0.00%	\$0.00
0000200926550687620X	Single	9/3/2009	\$34.30	\$34.30	0.00%	\$0.00
0000200926550687620X	Single	9/3/2009	\$63.32	\$63.32	0.00%	\$0.00
0000200926550687620X	Single	9/3/2009	\$70.35	\$70.35	0.00%	\$0.00
0000200926550687750X	Single	9/9/2009	\$12.54	\$12.54	0.00%	\$0.00
0000200926550687750X	Single	9/9/2009	\$34.30	\$34.30	0.00%	\$0.00
0000200926550687750X	Single	9/9/2009	\$63.32	\$63.32	0.00%	\$0.00
0000200926550687750X	Single	9/9/2009	\$70.35	\$70.35	0.00%	\$0.00
0000200926550687760X	Single	9/11/2009	\$12.54	\$12.54	0.00%	\$0.00
0000200926550687760X	Single	9/11/2009	\$34.30	\$34.30	0.00%	\$0.00
0000200926550687760X	Single	9/11/2009	\$63.32	\$63.32	0.00%	\$0.00
0000200926550687760X	Single	9/11/2009	\$70.35	\$70.35	0.00%	\$0.00
0000200926550687770X	Single	8/31/2009	\$12.54	\$12.54	0.00%	\$0.00
0000200926550687770X	Single	8/31/2009	\$34.30	\$34.30	0.00%	\$0.00
0000200926550687770X	Single	8/31/2009	\$63.32	\$63.32	0.00%	\$0.00
0000200926550687770X	Single	8/31/2009	\$70.35	\$70.35	0.00%	\$0.00
0000200926550689260X	Single	9/10/2009	\$14.30	\$14.30	0.00%	\$0.00
0000200926550689260X	Single	9/10/2009	\$36.06	\$36.06	0.00%	\$0.00
0000200926550689260X	Single	9/10/2009	\$63.32	\$63.32	0.00%	\$0.00
0000200926550689260X	Single	9/10/2009	\$70.35	\$70.35	0.00%	\$0.00
0000200926650609440X	Single	9/16/2009	\$12.54	\$12.54	0.00%	\$0.00
0000200926650609440X	Single	9/16/2009	\$34.30	\$34.30	0.00%	\$0.00
0000200926650609440X	Single	9/16/2009	\$63.32	\$63.32	0.00%	\$0.00
0000200926650609440X	Single	9/16/2009	\$70.35	\$70.35	0.00%	\$0.00
92605458743000	Single	9/17/2009	\$82.74	\$82.74	0.00%	\$0.00
92577414398000	Single	9/14/2009	\$389.56	\$389.56	0.00%	\$0.00
92577415583000	Single	9/14/2009	\$43.22	\$43.22	0.00%	\$0.00
BUY-UP PLAN:			\$2,563.43	\$2,563.43	0.00%	\$0.00

0000200925251384130X	Single	8/11/2009	\$2,668.20	\$2,668.20	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$11.00	\$11.00	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$11.00	\$11.00	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200924050523850X	Single	8/11/2009	\$5.50	\$5.50	0.00%	\$0.00
0000200926550613530X	Single	9/16/2009	\$0.84	\$0.84	0.00%	\$0.00
92593731760000	Single	9/16/2009	\$95.95	\$95.95	0.00%	\$0.00
92593733618000	Single	9/16/2009	\$55.21	\$55.21	0.00%	\$0.00
92593734855000	Single	9/16/2009	\$47.96	\$47.96	0.00%	\$0.00
92593736493000	Single	9/16/2009	\$168.00	\$168.00	0.00%	\$0.00
92613663442000	Single	9/18/2009	\$25.23	\$25.23	0.00%	\$0.00
BUY-UP PLAN:			\$3,127.39	\$3,127.39	0.00%	\$0.00

TOTAL: \$10,354.40

Case Nbr

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF MEDICAL INSURANCE CLAIMS
PAID BY BLUE CROSS BLUE SHIELD OF TEXAS

FOR THE PERIOD OF September 12 thru 25, 2009.

Hidalgo County's Self-Funded Health Insurance, Third Party Administrator (TPA) Blue Cross Blue Shield of Texas, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 559,958.51.

- 1). Hidalgo County
- 2). Hidalgo County Headstart Program
- 3). Hidalgo County Community Service Agency
- 4). Hidalgo County Urban County Program
- 5). Hidalgo County Drainage District #1
- 6). Hidalgo County Appraisal District

Total Reimbursement Requested by Blue Cross Blue Shield of Texas for dates 09/12-25/2009 is \$ 559,958.51.

Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of October 06, 2009.

I hereby approve this reimbursement and I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Hidalgo County Community Service Agency, Hidalgo County Urban Program and Hidalgo County Appraisal District.
- All fees to vendors are appropriate for the type of service provided.
- All insurance premiums paid to Hidalgo County for Health Insurance Self-Funded Account were received by my department and deposited to the Hidalgo County Treasurer's Office and credited to the corresponding salary account.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Health Insurance Self Funded Account.

Ilora Vagquez
Employee Benefits Manager

10/01/2009
Date

Dept. of Budget & Management Budget Officer

Date

Commissioner's Court Approval

Date

**Certification of Workers' Compensation Claims paid by Tristar Risk Management
CC CONSENT**

Date: 10/06/2009
Submitted By: Flora Vazquez, WORKERS' COMPENSATION
Department: WORKERS' COMPENSATION
Agenda Category: Budget and Management

Information

CAPTION

Self-Insured 2202 Workers' Comp.:
Requesting approval of reimbursement of the Hidalgo County Workers' Comp. Claims paying account for claims paid by Tristar Risk Management in the amount of \$30,037.33 for the period of 09/01-15/2009 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

- Link: [Invoice](#)
Link: [Breakdown by Org](#)
Link: [Certification](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Erika Zamora	09/30/2009 02:25 PM	APRV
2	Olga Garza	Olga Garza	09/30/2009 04:38 PM	APRV
3	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Flora Vazquez
Started On: 09/30/2009 10:51 AM

Final Approval Date: 10/02/2009

Tristar Risk Management
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 95-2791831

September 16, 2009

Hidalgo County Workers Compensation Fund
2818 S. Bus Hwy. 281
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 57132

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billings for losses paid 30,037.33
9/1-9/15/09 (Check#500583-500668) are in accordance with our contract with Hidalgo County
Exhibit A, dated July 1st

TOTAL BALANCE DUE \$ 30,037.33

Previous Balance Due \$ 87,182.09

Payments and Credits

09/10/09 Payment received - thank you 39,107.79CR

Total Payments and Credits \$ 39,107.79CR

Total Balance Due \$ 78,111.63

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6600 ext 1028 to speak with Amanda McClure or ext 1048 to
speak with Annette Rivas

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Custom Payment Total

By Organization
09/01-15/2009

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
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Alternate Organization 1 : Hidalgo County

Alternate Organization 1 Total:	184	26,715.84
--	-----	-----------

Alternate Organization 1 : Headstart

Alternate Organization 1 Total:	26	3,321.49
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Grand Total:	210	30,037.33
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HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: September 1-15, 2009

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 30,037.33.

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims (Check # 500583-500668) on behalf of injured employees from 09/01/2009 to 09/15/2009:

- | | | |
|-----|-------------------------------------|---------------------|
| 1). | Hidalgo County | \$ <u>26,715.84</u> |
| 2). | Hidalgo County Headstart Program | \$ <u>3,321.49</u> |
| 3). | Community Service Agency | \$ <u>00.00</u> |
| 4). | Hidalgo County Urban County Program | \$ <u>00.00</u> |
| 5). | Drainage District #1 | \$ <u>00.00</u> |

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT \$ 30,037.33.
Dept. of Budget & Management/Employee Benefits Section is requesting approval of this payment on the Commissioners' Court Agenda of October 06, 2009.

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims: \$ < 200,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Citizens Business Bank (estimate) \$ 169,962.67.

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register and to the best of my knowledge ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Citizens Business Bank in California) no later than the 10th day of the following month.

Dilora Vazquez
Employee Benefits Manager

09/30/2009
Date

Dept. of Budget & Management Budget Officer

Date

Commissioner's Court Approval

Date

Request for Fuel Cards

CC CONSENT

Date: 10/06/2009
 Submitted By: Ovidio Gonzalez, PURCHASING DEPT.
 Submitted For: Marty Salazar
 Department: PURCHASING DEPT.
 Agenda Category: Purchasing Department

Information

CAPTION

1. Approval of Comdata Corporation/Transmontaigne Product Services, Inc. request form(s) submitted by Elected Officials/Department Heads/Agency and/or Program Directors:

- a. Head Start
- b. Constable Pct. #3; and, If Applicable,

2. Requesting authority to cancel all existing/current Fleet Fueling System cards (i.e. Arguindegui Oil Co., Comdata, and commercial fuel credit cards- Conoco, Exxon, Shell & Valero) upon receipt, activation and distribution of new cards with confirmation of applicable/required training for:
 n/a

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: HeadStart Funds
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
 BUDGETARY IMPACT:

FISCAL YEAR: 2009 ACCT. #: 9-1100-421-00-293-001-0-626
 FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:
 \$37,805.70 available funds as of 10-02-09. rc

Attachments

Link: [Head Start 10.06.09](#)

Link: [constable pct. 3](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/01/2009 12:47 PM	APRV

2	Budget & Management	Erika Zamora	10/01/2009 01:37 PM	APRV
3	Rosalinda Cantu	Rosie Cantu	10/02/2009 02:23 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Ovidio Gonzalez
Started On: 09/30/2009 04:40 PM

Final Approval Date: 10/02/2009

FUEL CREDIT CARD REQUEST FORM

Use: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Constable Precinct 3		
Billing Address:	130 N. Breyfogle Rd. Mission TX 78572		
Fuel Card Manager:	Raquel Ramos		
	<small>This person can not have use of the fuel card</small>		
Phone Number:	956-205-7031	County Email:	raquel.ramos@co.hidalgo.tx.us
Web user Name:	rca04205	Password:	hdc0425
Hidalgo Co Acct Number:	9-1100-421-00-293-001-0-626		
Requested By:	Heraldo Sanchez Chief Deputy Constable		
	<small>Sign & Print Elected/Official Supervisor/Director</small>		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	_____
<small>Sign & Print Authorized Elected Official/Supervisor/Director</small>	

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
106 2183	2009 Chevrolet Tahoe	1GNEC03049R243335	
106 2184	2009 Chevrolet Tahoe	1GNEC03059R244607	
106 2182	2009 Chevrolet Tahoe	1GNEC03099R244612	
106 2185	2009 Chevrolet Tahoe	1GNEC03069R243241	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy

AI-17794

7.B.

**Payment Request for R. Gutierrez Engineering Corporation Invoices
CC CONSENT**

Date: 10/06/2009
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Category: Purchasing Department

Information

CAPTION

Pct. #2

Acceptance and approval for payment on invoice(s) submitted by contracted engineer, R. Gutierrez Engineering Corporation under contract #C-08-381-09-16:

1. Invoice #2745 09/22/2009 Val-Mex Drive \$1,200.00
 2. Invoice #2748 09/25/2009 Tower Rd (Moore-Balli Rd) \$11,082.00,
- subject to Auditor's review and processing procedures completed and authority for County Treasurer to issue payment/check.

BACKGROUND

PO #598763 Val-Mex Drive
PO #561453 Tower Rd (Moore-Balli Rd)

Fiscal Impact

FISCAL YEAR: 2009	ACCT. #: 9-1202-431-00-122-035-0-711
FUNDS AVAILABLE Y/N?: Y	MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available on PO #598763 in the amount of \$5,100.00

FISCAL YEAR: 2009	ACCT. #: 9-1202-431-00-122-027-0-XXX
FUNDS AVAILABLE Y/N?: Y/Pending	MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available on PO #561453
711-Transfer in place for 10/06/2009 AI-17791 & PO increase to Purchasing Dept.
(curr. bal. is \$3,150.00 + \$30,000.00 transfer = \$33,150.00 new avail. bal.)
731- Balance on PO in the amount of \$84,477.13

Attachments

Link: Inv. #2745 Val-Mex Drive

Link: Inv. #2748 Tower Rd

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/01/2009 12:46 PM	APRV
2	Budget & Management	Erika Zamora	10/01/2009 01:36 PM	APRV
3	Roland Garcia	Rolando Garcia	10/01/2009 04:45 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Yolanda Cisneros

Started On: 09/30/2009 04:24 PM

Final Approval Date: 10/02/2009

R. Gutierrez Engineering Corporation

130 E. Park
Pharr, TX 78577

Invoice Number: 2745
Tuesday, September 22, 2009

Invoice

To: Hidalgo County Precinct No. 2
301 E. State St.
Pharr, TX 78577
Attention: Hector Palacios, Commissioner

Project: ENG07.032a Val-Mex Drive

Project Manager: Luis Nava
Professional Services for the Period: 02/01/2009 to 09/22/2009

Billing Group: 02 Phased % of Construction

Design & Construction Phases

Contract #: C-07-358-09-04 (WA#5)(PO#598763)

<u>Phase</u>	<u>Phase Fee</u>	<u>Percent Complete</u>	<u>Fee Earned</u>	<u>Prior Billing</u>	<u>Current Fee</u>
Design Phase	22,920.00	90.00	20,628.00	20,628.00	0.00
Construction Phase	15,280.00	0.00	0.00	0.00	0.00
Right-of-Way Parcels (\$1,200/parcel)(est. 8)	9,600.00	75.00	7,200.00	6,000.00	1,200.00
Title Reports (\$500/parcel)(est. 8)	4,000.00	62.50	2,500.00	2,500.00	0.00
Total Phases:					\$1,200.00

Billing Fee: \$51,800.00

INVOICE RECEIVED BY:

Esmeralda Molina ON 9-28-05

GOODS/SERVICES RECEIVED BY:

Hector Palacios ON 9-28-05


Phase Billing Totals: \$1,200.00

Billing Group Subtotal: 1,200.00

Project Totals:

*** Total Project Invoice Amount:

\$1,200.00


Ramiro Gutierrez
President

598763
9-1202-431-00-122-035-0-711
Req. #126251

**VAL-MEX DRIVE
BILLING FEE BREAKDOWN**

Phase	Phase Fee	Fee Earned	County Portion	City Portion
Design Phase	\$ 22,920.00	\$ 20,628.00	80%	20%
			\$ 16,502.40	\$ 4,125.60
Construction Phase	\$ 15,280.00	\$ -	80%	20%
			\$ -	\$ -
ROW Parcels Phase				
ROW Parcel 2	\$ 1,200.00	\$ 1,200.00	100%	0%
			\$ 1,200.00	\$ -
ROW Parcel 3	\$ 1,200.00	\$ 1,200.00	100%	0%
			\$ 1,200.00	\$ -
ROW Parcel 4	\$ 1,200.00	\$ 1,200.00	100%	0%
			\$ 1,200.00	\$ -
ROW Parcel 5	\$ 1,200.00	\$ 1,200.00	100%	0%
			\$ 1,200.00	\$ -
ROW Parcel 6 (6-1)	\$ 1,200.00	\$ 1,200.00	100%	0%
			\$ 1,200.00	\$ -
ROW Parcel 7 (6-2)	\$ 1,200.00	\$ 1,200.00	0%	100%
			\$ -	\$ 1,200.00
ROW Parcel Phase Subtotal	\$ 7,200.00	\$ 7,200.00	\$ 6,000.00	\$ 1,200.00
Title Reports Phase				
Title Report for Parcel 2	\$ 500.00	\$ 500.00	100%	0%
			\$ 500.00	\$ -
Title Report for Parcel 3	\$ 500.00	\$ 500.00	100%	0%
			\$ 500.00	\$ -
Title Report for Parcel 4	\$ 500.00	\$ 500.00	100%	0%
			\$ 500.00	\$ -
Title Report for Parcel 5	\$ 500.00	\$ 500.00	100%	0%
			\$ 500.00	\$ -
Title Report for Parcel 6 (6-1)	\$ 500.00	\$ 500.00	50%	50%
Title Report for Parcel 7 (6-2)			\$ 250.00	\$ 250.00
Title Report Phase Subtotal	\$ 2,500.00	\$ 2,500.00	\$ 2,250.00	\$ 250.00
GRAND TOTAL		\$ 30,328.00	\$ 24,752.40	\$ 5,575.60

R. Gutierrez Engineering Corporation

September 23, 2009

Hector "Tito" Palacios
County Commissioner
Hidalgo County Precinct No. 2
301 E. State Street
Pharr, TX 78577

RE: Val-Mex Drive – Invoice
ENG07.032a-02

Dear Commissioner Palacios:

I am submitting an invoice for the work completed to date on the Val-Mex Drive project. This invoice is for an additional parcel that was requested by the ROW Department in order to separate land that falls in the county limits from land that falls in the city limits.

If you have any questions, please call Ramiro or myself at 956-782-2557 or Ramiro on his mobile at 956-227-2154.

Sincerely,



Jaime Jaimez, Jr.
Accounting Manager

Attachments

cc: File

R. Gutierrez Engineering Corporation

Transmittal Form

TO: Commissioner Palacios
Hidalgo County Precinct No. 2
301 E. State St.
Pharr, TX 78577

FROM: Jaime Jaimez, Jr.
SUBJECT: Val-Mex Drive
PROJECT NO.: ENG07.032a-BG02
DATE: September 25, 2009

WE ARE SENDING YOU ATTACHED UNDER SEPARATE COVER VIA Hand Delivery THE FOLLOWING ITEMS:

BLUEPRINTS PLANS SHOP DRAWINGS CD
 CHANGE ORDER SAMPLES PAYMENT REQUEST OTHER: INVOICE
 BID TABULATION CONTRACT DOCUMENTS RECORD DRAWINGS 3 1/2" DISKETTE

QUANTITY / SETS	DATED	ITEM DESCRIPTION
1	09/22/2009	Invoice No. 2745
1	09/23/2009	Cover Letter
1	-	Plans

THESE ARE TRANSMITTED AS CHECKED BELOW:

FOR BIDS DUE APPROVED AS NOTED FOR YOUR RECORDS
 FOR APPROVAL APPROVED AS SUBMITTED FOR YOUR ACKNOWLEDGEMENT
 FOR YOUR USE RETURN FOR CORRECTIONS RESUBMIT FOR APPORVAL
 AS REQUESTED FOR FURTHER PROCESSING ON LOAN
 FOR REVIEW AND COMMENT FOR SIGNATURE OTHER

COMMENTS: _____

RECEIVED

SEP 25 2009

Copy Distribution: file

Received by: _____

R. Gutierrez Engineering Corporation

130 E. Park
Pharr, TX 78577

Invoice Number: 2748
Friday, September 25, 2009

Invoice

To: Hidalgo County Precinct No. 2
301 E. State St.
Pharr, TX 78577
Attention: Hector Palacios, Commissioner

Project: ENG05.015b Tower Road (Moore Rd - Balli Rd)

Professional Services for the Period: 08/19/2009 to 09/25/2009

Billing Group: 02 Phased % of Construction

Part 2 - Rancho Blanco Rd - Balli Rd (approx 1.5 miles)

Contract #: C-05-229-06-21 WA#2(PO#561453)

<u>Phase</u>	<u>Phase Fee</u>	<u>Percent Complete</u>	<u>Fee Earned</u>	<u>Prior Billing</u>	<u>Current Fee</u>
Preliminary Phase	111,825.00	100.00	111,825.00	111,825.00	0.00
Design Phase	67,095.00	47.50	31,870.00	26,838.00	5,032.00
Construction Phase	44,730.00	0.00	0.00	0.00	0.00
Environmental Assessment (Add'l Service)	34,000.00	0.00	0.00	0.00	0.00
Right-of-Way Acquisition (Add'l Service)	24,200.00	50.00	12,100.00	6,050.00	6,050.00
Geotechnical Investifation (Add'l Service)	10,800.00	0.00	0.00	0.00	0.00
Total Phases:					\$11,082.00

Billing Fee: \$292,650.00

COPIES RECEIVED BY:
Esmeralda Molina ON 9-25-09
GOODS/SERVICES RECEIVED BY:
Hector Palacios ON 9-25-09

Phase Billing Totals: \$11,082.00

Billing Group Subtotal: 11,082.00

Project Totals:

*** Total Project Invoice Amount:

\$11,082.00



Ramiro Gutierrez
President

561453
9-1202-431-00-122-027-0-711 \$6,050.00
9-1202-431-00-122-027-0-731 \$5,032.00
Req. #082579

TASK	TOTAL CONTRACT AMOUNT	FEE BREAKDOWN					
		PART 1 WORK			PART 2 WORK		
		Fee Amount	% Comp	Fee Earned	Fee Amount	% Comp	Fee Earned
PRELIMINARY PHASE (50% of Fee)							
FIELD & AERIAL SURVEYING	\$74,962	\$41,415	100%	\$41,415	\$33,548	100%	\$33,548
SCHEMATIC DESIGN	\$174,912	\$96,634	100%	\$96,634	\$78,278	100%	\$78,278
SUB-TOTAL	\$249,874	\$138,049	100%	\$138,049	\$111,825	100%	\$111,825
DESIGN PHASE (30% of Fee)							
SURVEYING - FIELD VERIFICATION	\$37,481	\$20,707	100%	\$20,707	\$16,774	100%	\$16,774
ENGINEERING	\$112,443	\$62,122	90%	\$55,910	\$50,321	30%	\$15,096
SUB-TOTAL	\$149,924	\$82,829	93%	\$76,617	\$67,095	48%	\$31,870
CONSTRUCTION PHASE (20% of Fee)							
CONSTRUCTION ADMINISTRATION	\$99,950	\$55,220	30%	\$16,566	\$44,730	0%	\$0
SUB-TOTAL	\$99,950	\$55,220	30%	\$16,566	\$44,730	0%	\$0
TOTAL BASIC ENGINEERING FEES	\$499,748	\$276,098	84%	\$231,232	\$223,650	64%	\$143,695
ENVIRONMENTAL ASSESSMENT (Add'l Service)							
ENVIRONMENTAL ASSESSMENT	\$40,000	\$16,000	0%	\$0	\$24,000	0%	\$0
PULIC MEETINGS	\$20,000	\$10,000	0%	\$0	\$10,000	0%	\$0
SUB-TOTAL	\$60,000	\$26,000	0%	\$0	\$34,000	0%	\$0
RIGHT-OF-WAY ACQUISITION (Add'l Service)							
R.O.W. MAP	\$60,200	\$36,000	100%	\$36,000	\$24,200	50%	\$12,100
SUB-TOTAL	\$60,200	\$36,000	100%	\$36,000	\$24,200	50%	\$12,100
GEOTECHNICAL INVESTIGATIONI (Add'l Service)							
GEOTECHNICAL INVESTIGATION	\$18,000	\$7,200	0%	\$2,186	\$10,800	0%	\$0
SUB-TOTAL	\$18,000	\$7,200	30%	\$2,186	\$10,800	0%	\$0
TOTAL ADDITIONAL SERVICES	\$138,200	\$69,200	55%	\$38,186	\$69,000	18%	\$12,100
TOTAL ESTIMATED FEE	\$637,948	\$345,298	78%	\$269,418	\$292,650	53%	\$155,795
Part I - Basic Fee Based on 10.5% of Estimated Construction Cost of :					\$2,629,504		
For a Base Engineering Fee of :	\$276,098						
Part II - Basic Fee Based on 10.5% of Estimated Construction Cost of :					\$2,130,000		
For a Base Engineering Fee of :	\$223,650						

R. Gutierrez Engineering Corporation

September 25, 2009

Hector "Tito" Palacios
County Commissioner
Hidalgo County Precinct No. 2
301 E. State Street
Pharr, TX 78577

RE: Tower Road – Invoice
ENG05.015b

Dear Commissioner Palacios:

I am submitting an invoice for the above referenced project. We have completed about 48% of the Design Phase and about 50% of the Right-of-Way Acquisition Phase for Part 2 (Rancho Blanco Road to Balli Road). I have attached the engineer's fee estimate worksheet for your review.

If you have any questions, please call Ramiro or myself so that we may discuss them. You can call us at 956-782-2557 or Ramiro on his mobile at 956-227-2154.

Sincerely,



Jaime Jaimez, Jr.
Accounting Manager

Attachments

cc: File

R. Gutierrez Engineering Corporation

Transmittal Form

TO: Commissioner Palacios
Hidalgo County Precinct No. 2
301 E. State St.
Pharr, TX 78577

FROM: Jaime Jaimez, Jr.
SUBJECT: Tower Road
PROJECT NO.: ENG05.015b
DATE: September 25, 2009

WE ARE SENDING YOU ATTACHED UNDER SEPARATE COVER VIA Hand Delivery THE FOLLOWING ITEMS:

BLUEPRINTS PLANS SHOP DRAWINGS CD
 CHANGE ORDER SAMPLES PAYMENT REQUEST OTHER: INVOICE
 BID TABULATION CONTRACT DOCUMENTS RECORD DRAWINGS 3 1/2" DISKETTE

QUANTITY / SETS	DATED	ITEM DESCRIPTION
1	09/25/2009	Invoice No. 2748 - Part 2
1	09/25/2009	Cover Letter
1	-	engineer's fee worksheet

THESE ARE TRANSMITTED AS CHECKED BELOW:

FOR BIDS DUE APPROVED AS NOTED FOR YOUR RECORDS
 FOR APPROVAL APPROVED AS SUBMITTED FOR YOUR ACKNOWLEDGEMENT
 FOR YOUR USE RETURN FOR CORRECTIONS RESUBMIT FOR APPORVAL
 AS REQUESTED FOR FURTHER PROCESSING ON LOAN
 FOR REVIEW AND COMMENT FOR SIGNATURE OTHER

COMMENTS: _____

RECEIVED

SEP 25 2009

Copy Distribution: file

Received by: *Jaime Jaimez, Jr.*

AI-17777

7.C.

Authority to advertise - Professional Physician Services for Inmates - Hidalgo County Adult Detention Facility (Jail)

CC CONSENT

Date: 10/06/2009
Submitted By: Olga Montero, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Information

CAPTION

Requesting authority to advertise a Request for Qualifications and approval of procurement packet (i.e. legal notice, qualifications/requirements, scope of services, draft contract) for project: "Physician Services for Inmates - Hidalgo County Adult Detention Facility (Jail)" - RFQ&P No. 2009-216-10-28-otm.

BACKGROUND

Proposed Advertisement Dates:

1st ad-10/10/09
2nd ad - 10/17/09
Bid Opening date: October 28, 2009

Current contracts expires on 12/31/2009

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1100-423-21-280-002-0-331
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available balance as of 10-1-09 \$67,989.09.

Attachments

Link: [draft contract](#)
Link: [draft specs](#)
Link: [legal notice](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/01/2009 02:31 PM	APRV
2	Budget & Management	Erika Zamora	10/01/2009 02:35 PM	APRV
3	Manuel Chapa	Manuel Chapa	10/01/2009 04:17 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Olga Montero

Started On: 09/30/2009 01:40
PM

Final Approval Date: 10/02/2009

DRAFT

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

CONTRACT FOR SERVICES
C-09-216-00-00

THIS AGREEMENT is made as of the 1st day of, January, 2010 by and between **HIDALGO COUNTY, TEXAS**, a political subdivision of the State of Texas (hereinafter "County") and _____, **M.D.** (hereinafter "Physician") to serve at the pleasure of the Hidalgo County Commissioners' Court.

WITNESSETH:

WHEREAS, County desires to contract with a person to provide the services necessary to act as the provider of professional medical services for the residents of the Hidalgo County Adult Detention Facility (the "Clients") that are more specifically set forth hereinafter; and

WHEREAS, Physician has agreed to provide the services enumerated hereinafter for Hidalgo County Adult Detention Facility (the "Jail").

NOW, THEREFORE, for the mutual consideration expressed hereinafter, County and Physician agree as follows:

1. Physician agrees to provide to the Jail and its Clients the services required of Physician until replaced by Hidalgo County. These services include, but are not limited to:
 - (a) Providing and maintaining a medical license under which all medical activities of the Jail employees will take place;

- (b) Providing standing delegation orders to nurse practitioners and nurses and supervising medical procedures;
- (c) Conduct physical examinations of the Clients as required by the Jail;
- (d) Conducting other evaluations and tests on each client as required by the Jail;
- (e) Interpreting the results of any test conducted under (b) or (c) above and submitting a written report to the Jail of the results of such tests and examinations, as required by the Jail, including but not limited to, the Radiology Tests (i.e. X-rays for all inmates) performed on Hidalgo County Inmates involving and/or subject to tuberculosis;
- (f) Together with a nurse, provided at the sole cost and expense of the Jail, Physician will conduct and /or oversee Sick Call Clinics for all inmates incarcerated at the Jail who require medical services two (2) hours per day, twice a week. It will be the duty of the R.N. Supervisor and/or Infirmary Administrator to organize additional clinic visits by the Physician to follow up medications, treatments and similar requirements;
- (g) Physician shall adopt and implement workplace guidelines concerning inmates with AIDS and HIV infection and shall develop and implement guidelines regarding confidentiality of AIDS and HIV-related medical information for employees of Physician and for Clients, inmates, patients, and/or residents served by the Physician.

- (h) Provides consultation, hands on treatment and other related medical services to inmates while assessing their health needs and designing treatment plans during regularly scheduled visits to the Jail Facilities; Physician shall refer inmates to a hospital or specialty clinic for treatment and care whenever the health care required is beyond the resources available at the jail;
- (j) Physician shall oversee the preparation, maintenance and submission of all records that are designated, required or prescribed be either the Jail or the Texas Commission on Jail Standards;
- (k) Physician shall permit Jail and the Texas Commission on JailStandards to audit or inspect records and reports, review services and/or evaluate the performance of the services provided hereunder at any time;
- (l) Physician shall provide reasonable access to all records, books, reports and other data and information needed to accomplish reviews of activities, services and expenditures of the Jail;
- (m) Physician will order prescription medications utilizing the approved formulary provided by the jail, unless in the best interest of the patient as is deemed by the Physician;
- (n) The qualified Physician must provide and maintain a Texas Controlled Substance Registration listing the Jail's physical address in order to maintain and store/stock medications needed by the Contract Physician and Detention Infirmary Department;

2. Contractor represents that he is a licensed physician licensed by the State of Texas and qualified to perform and execute the services provided above. If such license is suspended or revoked, this Contract shall automatically be terminated and Contractor shall immediately notify the Hidalgo County Sheriff or such suspension or revocation.

3. As consideration for the above and foregoing, County shall submit a monthly billing statement to the Jail (P.O. Box 1228, Edinburg, Texas 78540). Said statement must provide an itemized list of services rendered to the Jail during the statement period. Upon receipt of said statement, the Jail shall submit a requisition for payment of said services in the customary manner provided for payments utilized by Hidalgo County, Texas. Contractor shall be compensated in the amount of \$_____ and No/100ths Dollars (\$) per month for the services provided to the Jail hereunder.

4. Contractor must comply with all applicable laws and regulations of the Jail and County policies. Notwithstanding the foregoing sentence, Contractor represents and maintains that he is not an employee of the Jail, Hidalgo County, Texas, or any agency thereof, and represents and warrants that he does not desire or request any fringe benefits provided to employees of Jail, Hidalgo County, Texas, and/or any agency thereof, including, but no limited to benefits associated with Hidalgo County's Civil Service Program. Contractor agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

5. The Jail and Contractor agree that either party may terminate this contract at any time for any reason or no reason at all. Contractor agrees to give County two weeks notice of his intent to terminate Contract; however, if County is unable to find a suitable replacement, Contractor agrees to continue for a period not to exceed thirty days at the same compensation stipulated in this Contract so that County may have an additional

period of time to find a suitable replacement.

6. Contractor agrees to provide professional liability insurance covering his activities in providing the services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish County a certificate issued by the insurer that such insurance is in full force and effect.
7. Contractor may not assign the obligations or rights under this Contract to any person without the prior written consent of County.
8. Contractor agrees to comply with the Title VI of the Civil Rights Act of 1964.
9. The term of this Contract shall be for a period of two (2) years and shall commence on January 1, 2010 and end on December 31, 2012 with the County's option to renew for two (2) one (1) year options.
12. Except as may be otherwise specifically provided in this Contract, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County:

County of Hidalgo, Texas
Attention: County Judge
100 E. Cano, 2nd Floor
Edinburg, Texas 78539

If to Contractor::

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

EXECUTED and effective as of the day and year first written above.

COUNTY OF HIDALGO, TEXAS

By: _____
Juan De Dios Salinas III, County Judge
Date: _____

ATTEST:

Arturo Guajardo, Jr., County Clerk
Date: _____

PHYSICIAN:

By _____
, M.D.
Date: _____

Approved by Commissioners' Court on _____
Approved as to form:

By _____
Atlas & Hall, LLP
Date: _____

**EXHIBIT “A”
RFP/Q
REQUIREMENTS**

EXHIBIT “B”
RFP/Q
RESPONSE

**EXHIBIT “B1”
NEGOTIATED
MONTHLY
AMOUNT**

**EXHIBIT “C”
INSURANCE
REQUIREMENTS**

DRAFT

EXHIBIT "A"

REQUIREMENTS

HIDALGO COUNTY

REQUEST FOR QUALIFICATIONS AND PROPOSALS

**"PROFESSIONAL PHYSICIAN SERVICES
FOR INMATES-HIDALGO COUNTY
ADULT DETENTION FACILITY (JAIL)"**

RFQ/P No. 2009-216-10-28-otm

Hidalgo County will be accepting Statements of Qualifications from qualified Physician(s) to provide physician services for Hidalgo County Adult Detention Facility. The County of Hidalgo is seeking to enter into a services contract(s) with a state-registered/licensed (Texas physician(s). The Hidalgo County Purchasing Department will receive sealed envelopes containing Statements of Qualifications/Proposals for the provision of **“Physician(s) Services for the Adult Detention Facility”**. **Request For Qualifications/Proposals”** as specified herein. Statements of Qualifications and proposals will be accepted until **9:30 A.M., Wednesday, October 28, 2009**. **ANY RFQ/P RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

Deliver Submittal to:
RFQ/P Number: 2009-216-10-28-otm

US Postal Mail Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

The Submittal Envelope/Packet Must Show The RFQ/P Number, Name And Opening Date.

The following outlines the Request For Qualifications & Proposal:

SECTION I -GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION: Hidalgo County is requesting that statements of qualifications be routed to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

WRITTEN QUESTIONS WILL BE ACCEPTED via facsimile to (956)292-7612 or via e-mail to olga.montero@co.hidalgo.tx.us BY NO LATER THAN Wednesday, October 21, 2009 at 5:00 p.m. Responses will be sent to all applicants by Friday, October 23, 2009. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant of contractor considering doing business with Hidalgo County (“the County”) to disclose in

the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation of business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Clossner, Edinburg, TX 78539-Hidalgo County Courthouse. **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT: Respondents to this RFQ/P must submit a signed Proposer's Affidavit (attached herein in Exhibit D) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION: Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT: Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF RFQ/P: Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY: Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

SUBMITTER DEFAULT: Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS: It is the responsibility of the submitter to review the Request for Qualifications/Proposal (RFQ&P) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or request for qualifications/proposal procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

RFQ&P DELIVERY: Hidalgo County requires submitters, when hand delivering statements of qualifications/proposal, to have a Purchasing Department representative time/date stamp and initial the envelope when dropping RFQ/P off.

SIGNING OF QUALIFICATIONS: In order to be considered, all submittals **must** be signed. **Please sign the original in blue ink.**

WAIVING OF INFORMALITIES: Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING: The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

SECTION II -RFQ/P REQUIREMENTS

REQUEST FOR QUALIFICATIONS/PROPOSAL: The required contents and limitations for the preparation of the RFQ/P are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFQ/P. A total of **one (1) original and seven (7) copies** of the RFQ/P shall be submitted to the address on the cover letter.

CONTENTS: The required contents for the RFQ/P are presented below in the order they should be incorporated into the submitted document.

PROJECT OVERVIEW:

The County of Hidalgo must provide pursuant to Texas Commission on Jail Standards provisions, Chapter 273, "Health Services", (medical, dental and health services) in accordance with the approved health services plan. These services may include, but shall not be limited to, the services of a licensed physician, professional and allied health personnel, hospital or similar service.

PHYSICIAN(S) QUALIFICATIONS-REQUIREMENTS: The County of Hidalgo is seeking to contract with a competent qualified physician(s) to provide services for the Adult Detention Facility. This section will contain the minimum requirements to qualify a competent physician(s) to provide services for the Hidalgo County Adult Detention Facility, including but not limited to the following:

- Personal Curriculum Vitae;
- Registered and licensed to practice medicine by the Texas Board of Medical Examiners. Copy of current/valid license must be included in this response;
- Must have a minimum of (5) years experience in general practice;
- Must hold and maintain a current/valid certificates by the Drug Enforcement Agency and Texas Department of Public Safety Controlled Substances Registration.
- Revocation or suspension of the Physician's medical license will be cause for immediate termination of the contract. All qualified physician(s) are required to furnish a certification or acknowledgment stating that the physician(s) is free from suspension or debarment pursuant to federal regulation 45CRF76;

- Certification form is included in this packet and must be completed and submitted as part of the response to the RFQ/P;
- The qualified physician(s) should provide a copy of their Professional Liability Insurance (malpractice) as well as all other applicable insurances as required by Hidalgo County and as detailed in Exhibit “C” contained herein;
- Must be or become a member of the Hidalgo County Medical Society;
- Serving on general call 24 hours a day, 7 days a week, except when out of town;
- When unavailable, physician must make all necessary arrangements for a substitute physician to perform the duties of correctional physician;
- Must provide sick call hours of two (2) hours per day, twice a week at the Hidalgo County Adult Detention Facility.

Term of Agreement: The term of the agreement will be for an initial period of 2 years with the County’s option to renew for an additional 2 one(1) year terms under the same rates, terms and conditions.

Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

All costs and expenses associated with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the bidder and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

Required Certifications and Submittal: This section will contain any licenses and certifications as required by HIDALGO COUNTY, the STATE OF TEXAS . The qualified physician(s) should add copies of their certificate of license from the Texas Board of Medical Examiners.

SCOPE OF SERVICES: The Physician Services contract will encompass all project-related medical services to the County of Hidalgo including, but not limited to, the following:

- a. Providing and maintaining a medical license under which all medical activities of the Sheriff’s Office employees will take place;
- b. Providing standing delegation orders to nurse practitioners and nurses and supervising medical procedures;
- c. Conducting physical examinations of the Clients as required by the Department;
- d. Conducting other evaluations and tests on each Client as required by the Department;
- e. Interpreting the results of any test conducted under (b) or (c) above and submitting a written report to the Department of the results of such tests and examinations, as required by the Department including but not limit to, the Radiology tests (i.e. X-rays for all inmates) performed on Hidalgo County inmates involving and/or subject to tuberculosis;
- f. Together with a nurse, provide at the sole cost and expense of the Department, will conduct and oversee Sick Call Clinics for all inmates incarcerated at the Hidalgo County Adult Detention Facility who require medical services. It will be the duty of the R.N. Supervisor

- and/or Infirmery Administrator to organize additional clinic visits by the Contractor to follow up medications, treatments and similar requirements;
- g. Physician(s) shall adopt and implement workplace guidelines concerning inmates with AIDS and HIV infection and shall develop and implement guidelines regarding confidentiality of AIDS and HIV-related medical information for employees of Contractor and for Clients, inmates, patients, and/or residents served by the Contractor.
 - h. Provides consultation, hands-on treatment and other related medical services to inmates while assessing their health needs and designing treatment plans during regularly scheduled visits to the Jail facilities;
 - i. Physician(s) shall refer inmates to a hospital or specialty clinic for treatment and care whenever the health care required is beyond the resources available in the jail;
 - j. Physician(s) shall oversee the preparation, maintenance and submission of all records that are designated, required or prescribed by either Department or the Texas Commission on Jail Standards;
 - k. Physician(s) shall permit Department and the Texas Commission on Jail Standards to audit or inspect records and reports, review services and/or evaluate the performance of the services provided hereunder at any time;
 - l. Physician(s) shall provide reasonable access to all records, books, reports and other data and information needed to accomplish reviews of activities, services and expenditures of the Department;
 - m. Physician(s) will order prescription medications utilizing the approved formulary provided by the jail, unless in the best interest of the patient as is deemed by the Physician;
 - n. The qualified Physician(s) must provide and maintain a Texas Controlled Substance Registration Certificate listing the Adult Detention Centers' physical address in order to maintain and store/stock medications as needed by the Contract Physician(s) and Detention Infirmery Department;

UNDERSTANDING OF THE PROJECT: This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

PARTICIPATING FIRMS ARE NOT TO PROVIDE A FEE PROPOSAL WITH THIS SUBMITTAL: The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann. 2254.001, et seq. Once selected, proposer is to provide a fee proposal for the following scope of work.

NUMBER OF COPIES TO BE SUBMITTED: Hidalgo County requires **one (1) original submittal and seven (7) copies.**

PART III -SELECTION & SCHEDULES

SELECTION PROCEDURES:

RFQ/P submittal evaluation will be based on the criteria outlined below,

PROPOSAL RANKING: Departmental Committees will evaluate and rank the written RFQ/P. After the RFQ/P have been ranked, the department will make a recommendation to the Hidalgo County Commissioners' Court.

NEGOTIATION PROCESS: If negotiations prove unsuccessful, the next highest ranked physician will be contacted. The County of Hidalgo reserves the right to reject any and all RFQ/P.

TERMINATION OF SERVICES:

Any contract awarded to a qualified physician will be in effect until (a) the contract expires, (b) performance of all services ordered, or (c) terminated by County with ninety (90) day's written notice prior to cancellation.

RFQ/P SUBMITTED TO: An original and seven (7) copies of RFQ/P should be submitted to:

US Postal Mail Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

RFQ/P must be submitted by **no later than 9:30 a.m. on Wednesday, October 28, 2009.**

All costs and expenses associated with the preparation and submission of (rfq's, bids, proposals and/or quotes) shall be the responsibility of the participant and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

EVALUATION:

The evaluation system consists of a 100-point system. The physician(s) will be ranked after evaluation. Categories under the 100-point system include response to RFQ/P. RFQ/P submittal evaluation will be based on the criteria outlined in Exhibit "B".

EXHIBIT B
SELECTION CRITERIA

HIDALGO COUNTY SHERIFF'S OFFICE

REQUEST FOR QUALIFICATIONS/PROPOSAL

**"PROFESSIONAL PHYSICIAN SERVICES FOR INMATES-
HIDALGO COUNTY ADULT DETENTION FACILITY"**

RFQ NO: 2009-216-10-28-OTM

EVALUATION CRITERIA/RFQ/P Evaluation Criteria

The submitter's RFQ/P will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ/P Evaluation Form."

1. Physician(s) Qualifications/Certifications/and other Credentials (30)

The physician(s) should provide information related to qualifications. The physician(s) must be registered and licensed to practice in the State of Texas. Physician(s) must provide a copy of certificate and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the services required. A list of, and scope of, similar projects for comparative purposes shall be included in an appendix.

2. Understanding the Services/Methodology (20)

The physician(s) must state the approach and/or (methodology) in achieving and rendering all services detailed and required for the "Professional Physician Services for Inmates" for Hidalgo County Sheriff's Office. If the Physician(s) currently have an active practice, the Physician(s) must state in detail how it can comply and render all the services, and requirements detailed for the contract. Physician(s) should include any local issues or concerns that directly affect the Physician(s) understanding of the project.

3. Experience (20)

The Physician(s) meets the five (5) year practice required.

4. Ability to Commit to all Services Required (30)

The Physician(s) should provide as much background information as to it's experience in providing similar services to City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

**HIDALGO COUNTY SHERIFF'S OFFICE
"PROFESSIONAL PHYSICIAN SERVICES FOR INMATES"
RFQ NO: 2009-216-10-28-OTM**

EVALUATION FORM

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Physician(s) Qualifications/Certifications/and other Credentials The Physician(s) should provide information related to qualifications. The Physician(s) must be registered and licensed to practice in the State of Texas. Physician(s) must provide a copy of certificate and any other credentials/registrations or other pertinent information that demonstrates qualifications to perform the services required. A list of, and scope of, similar projects for comparative purposes shall be included in an appendix.	30	_____

Comments/Rationale For Points: _____

2. Understanding the Services/Methodology The Physician(s) must state the approach and/or (methodology) in achieving and rendering all services detailed and required for the "Professional Physician Services for Inmates for Hidalgo County Sheriff's Office. If the Physician(s) currently have an active practice, the Physician(s) must state in detail how it can comply and render all the services, and requirements detailed for the contract. Physician(s) should include any local issues or concerns that directly affect the Physician(s) understanding of the project.	20	_____
--	-----------	-------

Comments/Rationale For Points: _____

3. Experience The Physician(s) meets the five (5) year practice required.	20	_____
---	-----------	-------

Comments/Rationale For Points: _____

4. Ability to Commit to all Services Required

The Physician(s) should provide as much background information as to it's experience in providing similar services to City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

30 _____

Comments/Rationale For Points: _____

**Total
Score** _____

Provider: _____

Evaluator Name & Department: _____ Date: _____

DRAFT

RFQ&P No: 2009-216-10-28-otm	Buyer: Olga T. Montero	Tel. No: (956) 292-7000 ext. 4859
---	---	--

REQUEST FOR QUALIFICATIONS/PROPOSALS

Hidalgo County
Edinburg, Texas

“PROFESSIONAL PHYSICIAN SERVICES FOR INMATES- HIDALGO COUNTY ADULT DETENTION FACILITY”

OCTOBER 28, 2009

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539
(956) 318-2626

Form HCPD-04

Sealed Statements of Qualifications & Proposals will be received for **"Professional Physician(s) Services for Inmates"**, in accordance with the requirements attached hereto as Exhibit "A." RFQ&Ps should address all requirements set forth. Vendors may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall RFQ&P.

One (1) original and seven (7) copies of RFQ&Ps are required, with vendor's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, **RFQ&P No. 2009-216-10-28-otm "Professional Physician(s) Services for Inmates-Hidalgo County Adult Detention Facility"** and in County's Purchasing Department, **physical address:** 2802 S. Business Hwy. 281; **mailing address:** 2812 S. Hwy. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 AM, Wednesday, October 28, 2009. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFQ&P RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO RFQ&P.** Hidalgo County reserves the right to refuse and reject any/all RFQ&Ps and to waive any/all formalities or technicalities, or to accept the RFQ&P considered the best and most advantageous to Hidalgo County. **WRITTEN QUESTIONS WILL BE ACCEPTED via facsimile to (956)292-7612 or via e-mail to olga.montero@co.hidalgo.tx.us BY NO LATER THAN** Wednesday, October 21, 2009 at 5:00 p.m. Responses will be sent to all applicants by Friday, October 23, 2009. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this proposal that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all proposals submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal for approval. Receipt of any proposal shall under no circumstances obligate County to accept the lowest dollar proposal. The award of this contract shall be made to the responsible offeror whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible vendor, or to reject all RFQ&Ps and re-advertise.

For work to be performed at a County-owned or operated location, each vendor shall, in its sole discretion, visit the job site before preparing the RFQ&P and thoroughly familiarize himself/herself with existing conditions. Vendor should take field dimensions and note all

circumstances which affect the RFQ&P.

No RFQ&P may be withdrawn within ninety (90) days from the scheduled time to accept RFQ&Ps.

Any interpretations, amendments, corrections or changes to this RFQ&P document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualifications. Vendors shall acknowledge receipt of all addenda as a part of their RFQ&P.

County reserves the right to accept or reject any or all RFQ&Ps.

Costs are to be net F.O.B. destination, County Prepaid.

County is exempt from Federal Excise Tax, State Tax and Local Tax. Tax exemption certificates will be furnished upon request.

Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a proposal or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security card to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.

DELIVERY INSTRUCTIONS (for applicable goods and/or services):

- . No deliveries accepted after 3:00 P.M., Monday-Friday.

- . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent, before delivery will be accepted.

- . If you need additional information call the office listed below:
Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

BILLING AND PAYMENT INSTRUCTIONS:

- . Invoices must include:
 - a) Name and address of successful vendor
 - b) Name and address of receiving department or official
 - c) Purchase Order Number (if any)
 - d) Notation - "**Professional Physician Services for Inmates-Hidalgo County Adult**

Detention Facility"

- e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- . Discount payments will be considered when offered.
- . Contact person for Billing and Payment questions:

**Hidalgo County Auditor's Office
 Ray Eufrazio, County Auditor
 2802 S. Business Hwy. 281
 Edinburg, TX 78539
 (956) 318-2511**

Schedule of Events

RFQ&P Acceptance, 9:30 A.M.	<u>October 28, 2009</u>
Award of Contract	, 200_
Commence Work or Deliver Products	, 200_

~~————~~ Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- . ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All participating firms are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.~~
- . ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a proposal, and prior to commencement of the actual work, the proposer shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.~~
- . ~~If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~
- . ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor shall provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.~~
- . ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

Ethical Standards:

- . It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor pending before any department or agency of the County.
- . It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.
- . No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

Disclosure of Conflict of Interest

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful participant fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PARTICIPANT.

If, during the life of any contract or proposal awarded, the successful proposer's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

Proposals, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

Minimum Standards For Responsible Prospective Proposers: A prospective proposer must affirmatively demonstrate proposer's responsibility. A prospective proposer, by submitting a proposal, represents to County that it meets the following requirements:

- . Possess or is able to obtain adequate financial resources as required to perform under the proposal;
- . Be able to comply with the required or proposed delivery schedule;
- . Have a satisfactory record of performance;
- . Have a satisfactory record of integrity and ethics;
- . Be otherwise qualified and eligible to receive an award.

Successful proposer will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful proposer's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

Any contract award to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful proposer; County reserves the right to terminate any contract immediately in the event a successful proposer fails to:

- A. Meet schedules;
- B. Pay any required fees or taxes; or
- C. Otherwise perform in accordance with the requirements.

Successful proposer shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful proposer, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Successful proposer indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful proposer shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful proposer's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful proposer.

Successful proposer shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful proposer within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

The successful proposer shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Proposers shall provide with the proposal response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

Proposers must provide **all** documentation requested with this Proposal in their response. Failure to provide this information may result in rejection of the proposal as non-conforming.

**Request For Qualifications/Proposals
for
Professional Physician Services for Inmates-
Hidalgo County Adult Detention Facility**

RFQ/P No: 2009-216-10-28-otm

October 28, 2009

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Address: 2802 S. Business Hwy. 281
Mailing/US Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned participating firm proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned participant further agrees, upon acceptance of its proposal, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Participant acknowledges receipt of all of the pages of the documents referenced in the Request For Qualifications Checklist presented in connection with this procurement. Participant understands that Hidalgo County reserves the right to reject any or all RFQ&Ps and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best proposal.

Participant agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for accepting RFQ&Ps, as contained in the Requirements.

Respectfully submitted,

Participant: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

**COOP for Authority to Purchase, Copier Lease Agreement
CC CONSENT**

Date: 10/06/2009
 Submitted By: Matilde Faz, PURCHASING DEPT.
 Submitted For: Marty Salazar
 Department: PURCHASING DEPT.
 Agenda Category: Purchasing Department

Information

CAPTION

1. Presentation for discussion, consideration and approval to utilize the following cooperative purchasing vendor, for purchases on an "AS NEEDED BASIS" through our membership/participation with the Texas Association of School Boards Cooperative "Buyboard" awarded pricing including, but not limited to, Precincts, Departments, Program, agencies, etc.:

Vendor	Contract Description	Contract #
J & B Industries, Inc.	Motor Fuels, Lubricants & Oils	314-09

with term of authority to purchase from contracts detailed herein commencing upon approval and expiring December 31, 2009.

2. Approval to utilize the following cooperative purchasing vendors, for purchases on an "AS NEEDED BASIS" through our membership/participation with Texas Procurement and Support Services (TPASS), (DIR) Department of Information Resources, (TCPN) The Cooperative Purchasing Network, (HGAC) awarded pricing including, but not limited to, Precincts, Department, Programs, Agencies, etc.:

Reyna Enterprises d/b/a CRC-Computer Repair Center	for HP Products 3rd Party to Purchase or Lease	DIR-SDD-223
Fedex Kinko's Office & Print Services	The Office, Imaging & Document Solution	TXMAS 5-36020

with term of authority to purchase from contracts detailed herein commencing upon approval and expiring December 31, 2010.

3. Requesting authority to enter into a 39-month new copier (operating) lease for a WC7232P copier/printer through our membership/participation with TCPN's awarded vendor, Xerox contract #072391200 for the Judge Emergency Division Department through requisition #163470 for the amount of \$199.64/month, effective upon approval (9-1100-429-00-300-023-0-442)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9

ACCT. #: 9-1100-429-00-300-023-0-442

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

#3

available balance of \$476.00+\$150.00 transfer(AI-17776)=\$626.00 for 2009 req#163470 for \$568.92(copier lease).

Attachments

Link: [COOP Authority to Purchase](#)

Link: [17774 Emer. Division Copier Lease](#)

Link: [TXMAS Kinko Printing](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/01/2009 02:42 PM	APRV
2	Budget & Management	Erika Zamora	10/01/2009 02:47 PM	APRV
3	Roland Garcia	Rolando Garcia	10/02/2009 11:03 AM	APRV
4	Auditor's Office	Angela Garcia	10/02/2009 02:15 PM	APRV
5	Matilde Faz	Angela Garcia	10/02/2009 02:42 PM	APRV

Form Started By: Matilde Faz
Started On: 09/30/2009 01:16 PM

Final Approval Date: 10/02/2009

Consent #17774 10/6/09



Resources | Help | Email Us | Financing

Commodity Search
Vendor Search

Shopping

Reports

Utilities

Contact Us:

Phone: 800-695-2919
Fax: 800-211-5454

Log Out

Vendor Contract Information

Proposal Documents

[Back](#)

Vendor: J & B Industries, Inc.
Address: 2100 J&B Drive
 San Benito, TX 78586
Phone: (956) 399-4003
Contact: John D. Vogt
Email: jbchems@aol.com
Federal ID: 06-1784666
Accepts RFQs: Yes
Contract: Motor Fuels, Lubricants & Oils #314-09
Effective Date: 6/1/2009
Expiration Date: 5/31/2012
Payment Terms: Net 30 days
Delivery Days: 7
Shipping Terms: Free Shipping
Freight Terms: FOB Destination
Ship Via: Common Carrier
Quote Reference Number: 314-09
Regions Served: All Texas Regions
States Served: All States
Return Policy: Lubricant containers are accepted unopened within 5 days of delivery.
Additional Dealers: None

[[Log Out](#)]

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Lease Pricing PROPOSAL

Consent
17774
10/6/09



Presented to HLDGO CO JUDGE EMERGENCY DIVISION

By Damaris Morales

On 9/30/2009

CASH PURCHASE \$8,896.98

FIXED PURCHASE OPTION \$239.65 INCLUDES MAINTENANCE AND SUPPLIES FOR 2000 BLACK AND 200 COLOR PRINTS

Negotiated Contract : 072391200

Solution		
Item	Product Description	Agreement Information
1. WC7232P	(WC7232P COPIER/PRTR) - Dadf - 7132 Stand - Integrated Office Finisher - Customer Ed - Analyst Services	Lease Term: 39 months Purchase Option: FMV
		Requested Install Date: 10/21/2009

Monthly Pricing					
Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. WC7232P	\$199.64	1: BW	1 - 2,000 2,001+	Included \$0.0090	- Consumable Supplies Included for all prints
		2: Color	1 - 200 201+	Included \$0.0996	
Total	\$199.64	Minimum Payments (Excluding Applicable Taxes)			

All information in this proposal is considered confidential and is for the sole use of HLDGO CO JUDGE EMERGENCY DIVISION. If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement. Pricing is subject to credit approval and is valid until 10/30/2009.

For any questions, please contact me at (956)682-1820



Capital Lease Versus Operating Lease Test

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

Lease / Property Schedule No.	Asset Module Asset ID No.	Lease Term Commence Date	Description	Monthly Payment Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	Lease Term in Months	Est. Economic Useful Life in Months	Total Principal Pmts Over Lease Term	FMV of Leased Equip. at Lease Inception	Capital or Operating Lease? (Calculated Field)
1	2	3a	3b	4a	4b						
sample	Human S	11/23/2007	WC 7132 Copier-Printer		N	N	39	60	\$6,495	\$5,279	Capital Lease
	TCPN	1/13/2009	WC 5645 PRINTER	\$467.68	N	N	39	60	18,240	18,247	Capital Lease
	DAVAdm.	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
	DA/Misdea	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
	DA/Civil	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
	DA/Hot Ck	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
	DA/Fel. 1	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
	DA/Fel. Inlk	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
	DA/Appels	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N	60	60	4,180	29,261	Capital Lease
	Fire Marsha	3/9/2009	WC7328 PRINTER	\$256.16	N	N	48	60	12,296	12,100	Capital Lease
	ROW	3/24/2009	W7655P COPIER/PRINTER	\$775.31	N	N	48	60	37,215	37,241	Capital Lease
	Aux. Crt.	5/26/2009	WC4260S PRINTER	\$195.15	N	N	39	60	7,611	8,726	Operating Lease
	Pct. 2 Adm.	5/26/2009	W5030PH PRINTER	\$198.20	N	N	39	60	7,730	16,170	Operating Lease
	Pct. 2 CRC	5/26/2009	W5222 COPIER	\$139.49	N	N	39	60	5,440	16,170	Operating Lease
	Cont. Pct 4	6/22/2009	E Studio 283 COPIER	\$156.64	N	N	36	60	5,639	3,676	Capital Lease
	JP 3 PL 1	6/30/2009	WC7345 COLOR C/P	\$379.10	N	N	39	60	14,785	19,785	Operating Lease
	Cl. Law 5	7/17/2009	WC4150 COPIER	\$139.79	N	N	39	60	5,452	5,532	Capital Lease
	Bldg & Gro	7/14/2009	WC7328 PRINTER	\$326.45	N	N	48	60	15,670	17,772	Capital Lease
	Elections	8/11/2009	RICOH MP6001	\$417.50	N	N	60	60	25,050	12,052	Capital Lease
	398th DC	8/11/2009	RICOH MP6001	\$417.50	N	N	60	60	25,050	12,052	Capital Lease
	Emg. Div.	9/16/2009	WC6400XF WORKCENTRE	\$271.22	N	N	36	60	9,764	6,178	Capital Lease
		10/6/2009	WC7232P COPIER/PRTR)	\$199.64	N	N	39	60	7,786	8,897	Operating Lease

Instructions:

1. Overwrite the first record which is provided as a sample.
2. Enter values in the mandatory fields (green highlight) are entered and the optional fields (peach highlighted), if available.
3. The results of the test will display in the last column.
4. Highlight the basis of your answers to the above test criteria on the source documents.
5. For each capital lease, attach this schedule and the lease/property schedule agreements as support to Form AM-5.

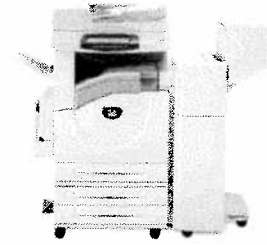


WorkCentre® 7232 / 7242

Color Multifunction Printer



WorkCentre 7232
shown with the Two Tray option.



WorkCentre 7242
shown with the Office Finisher LX.

	WorkCentre 7232	WorkCentre 7242
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Output Speed – Printing and Copying

Black and white	Up to 32 ppm (pages per minute) 8.5 x 11 in. (A4/210 x 297 mm) LEF Up to 16 ppm 8.5 x 14 in. (216 x 356 mm) Up to 16 ppm 11 x 17 in. (A3/297 x 420 mm)	Up to 40 ppm 8.5 x 11 in. (A4/210 x 297 mm) LEF Up to 20 ppm 8.5 x 14 in. (216 x 356 mm) Up to 20 ppm 11 x 17 in. (A3/297 x 420 mm)
Color	Up to 10 ppm 8.5 x 11 in. (A4/210 x 297 mm) Up to 5 ppm 8.5 x 14 in. (216 x 356 mm) Up to 5 ppm 11 x 17 in. (A3/297 x 420 mm)	Up to 10 ppm 8.5 x 11 in. (A4/210 x 297 mm) Up to 5 ppm 8.5 x 14 in. (216 x 356 mm) Up to 5 ppm 11 x 17 in. (A3/297 x 420 mm)

First-Image-Out Time

Black and white	As fast as 14 seconds
Color	As fast as 23 seconds

Print Specifications

System	
Memory	1.2 GB
System Disk	40 GB
Network Printing – Network Controller	
Processor	667 MHz
Printer Languages (auto sensing/switching)	Adobe® Postscript® 3™ (optional) TIFF PCL® 5c PDF 1.5 PCL® 6 HP-GL2™ XPS®

Network Printing – Resolution

600 x 600 x 4 dpi (achieves 1200 dpi with resolution enhancement)



Susan Combs Texas Comptroller of Public Accounts

Search TXMAS Contracts:

Rebates: Pursuant to Texas Government Code § 2155.510(b), rebates generated from TXMAS contract purchases made using federal funds must be reported to the federal funding agency for reporting and reconciliation purchases. Each quarter of the State's fiscal year, TXMAS contractors rebate .75% of their TXMAS sales to the State of Texas via the Texas Comptroller of Public Accounts (CPA). It is the purchasing entity's responsibility to report the amount of rebate using the above percent based on the total dollar value of the TXMAS purchase order.

Example: A purchasing entity receives and uses federal funds of \$50,000 to purchase items/services on a TXMAS contract. The purchasing entity must report to the federal fund-provider that a sales rebate of \$375 (\$50,000 * .75% = \$375) will be paid to the State of Texas by the TXMAS contractor.



**FEDEX KINKO'S OFFICE AND PRINT SERVICES
Contract TXMAS-5-36020**

On-Line Catalog/Order Processing

THE OFFICE, IMAGING AND DOCUMENT SOLUTION

Corporate Office:
FEDEX KINKO'S OFFICE AND PRINT
SERVICES
13155 NOEL ROAD, SUITE 1600
DALLAS TX 75240
USA

Delivery: 1 - 10 DAYS

FOB Point: DESTINATION

Terms: NET 30 DAYS

Send PO to:
FEDEX KINKO'S
DENISE KOELLING
13155 NOEL ROAD, SUITE 1600
DALLAS TX 75240
USA
Vendor ID: 17704333305

Remit To: FEDEX KINKO'S OFFICE AND PRINT
SERVICES
P O BOX 672085
DALLAS TX 75267-2085
USA
Vendor ID:

Vendor ID: 17704333305

Invoice From:
FEDEX KINKO'S
2301 WEST PLANO PARKWAY, SUITE
100
PLANO TX 75075
USA
Vendor ID:

Business Type: Large

DUNS #: 161152996

Effective: 1/14/2005
Expires: 10/13/2013

CONTACT: DEBRA MUNIZ
Phone 512-744-8459
DEBRA.MUNIZ@FEDEX.COM

Effective Date: This Texas Multiple Award Schedule (TXMAS) contract is effective beginning 1/14/2005 through 10/14/2008 and is automatically renewed on the date that the General Services Administration (GSA) exercises the renewal option. All State of Texas terms and conditions will continue and apply to all renewal periods by mutual agreement. The contractor has certified that the prices reflected in the contractor's catalog are the same as the prices contained in the most current modification to GSA Contract No. GS-25F-0006P. COPYRIGHT: Trademark Protected Materials. The State represents and warrants that it will not present to Contractor orders which involve the reproduction of materials protected under copyright, patent and/or trademark law unless the State owns such rights, is an authorized agent of the owner of such

rights or has permission to reproduce the materials. The State grants Contractor permission allowing authorized representatives designated by the State to reproduce the State's copyright and trademark-protected materials without restriction for the term of this Contract. Unless specified otherwise by the State in writing, the State designates all of its employees as the State's authorized representatives for purposes of this provision. In no event shall the State hold Contractor responsible for copying such protected materials requested by the State's authorized representatives. To the extent authorized by the laws and the constitution of the State of Texas, the State shall indemnify, defend and hold harmless Contractor from any claim, demand, liability, cause of action, debt or damage, including reasonable attorneys' fees and expenses, for actual or alleged infringement or violation of any intellectual property rights or other rights of third parties including, without limitation, rights of publicity, rights of privacy, copyrights, trademarks, trade secrets and/or licenses, or patents.

Placement of Orders: Purchasing entities must use both the instructions on the contractor's web page and the terms and conditions in the federal supply schedule to place orders. Purchasing entities may use either a departmental purchase order or the contractor's on-line ordering system to place orders. Purchasing entities may opt out of using the contractor's on-line ordering system if it is incompatible with the entity's purchasing procedures. The contractor is not required to accept orders below the minimum listed below. Orders between the minimum and maximum listed below are subject to GSA preferred customer pricing. For orders above the maximum, purchasing entities are entitled to negotiate for lower prices than those listed on the on-line federal supply schedule price list.

Order Limitation:

Minimum Order: \$100.00

Maximum Order: \$1,000,000.00

Approved Products/Services: Only products or services listed in the CPA approved GSA contract may be purchased from this TXMAS contract, with one exception. Incidental, off-schedule items may be purchased as "best value, open market" items provided that they are necessary for product integration or product completeness. The purchasing entity is responsible for ensuring that the quoted price for such incidental items is fair and reasonable. These incidental items may be added to the TXMAS purchase order if they are clearly labeled as "open market (OM), best value" items.

State Contracts: All Texas Council for Purchasing from People with Disabilities contracts and Texas Correctional Industries (TCI) term contracts take precedence over this TXMAS contract. If similar products or services are listed on this TXMAS contract and a CPA term contract, a determination should be made that will result in a best value purchase.

Payment Due Date: Payment will be due on the thirtieth (30) calendar day after the later of: (a) the date the State actually receives a proper invoice at the office designated in the applicable purchase order to receive it; or (b) the date the State accepts the products or services. The post mark date on the envelope for the State warrant (State's equivalent to a check) or banking information showing when a direct deposit transaction was received will be considered the date payment is made. Interest starts accruing on the first day that payment is late. The rate of interest for late payments is set at one percent per month.

Special Note: The State of Texas, including but not limited to its Agencies, cooperative purchasing members and any local governmental entity authorized by law to use the Texas Multiple Award Schedule method for purchasing is not obligated to procure any products or services from this TXMAS contract. This schedule contract shall not be construed to prevent the State from purchasing products or services using other procurement methods as authorized by law.

Keywords: FedEx Kinko's, Documents, Document, Paper, Copies, Copier, Copy, Print, Digital Print, Printer, Printing, Office Print Services, Online Printing, Print Documents, Documents Online, Kinko's, FedEx

Contact Us

If you have any suggestions on how to improve TXMAS or this web site, please send an email to txmas@cpa.state.tx.us or call 512-463-8839 or 512-463-3421.

[Texas Online](#) | [Statewide Search from the Texas State Library](#) | [State Link Policy](#) | [Texas Homeland Security](#)

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Friday, October 1, 2009

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Per page 5

Page 1 of 1

#	Address	Distance	Hours of Operation	Latest Express drop-off	Latest Ground drop-off	Services
1.	FedEx Kinko's is now * FedEx Office Print & Ship Center 2812 N 10th St McAllen, TX 78501 (956) 682-4040 View details, directions & map	7.58 miles	Mon 7:00 AM-11:00 PM Tue 7:00 AM-11:00 PM Wed 7:00 AM-11:00 PM Thu 7:00 AM-11:00 PM Fri 7:00 AM-11:00 PM Sat 9:00 AM-9:00 PM Sun 9:00 AM-9:00 PM	Mon 6:45 PM Tue 6:45 PM Wed 6:45 PM Thu 6:45 PM Fri 6:45 PM Sat 1:00 PM Sun No Pickup	Mon 6:00 PM Tue 6:00 PM Wed 6:00 PM Thu 6:00 PM Fri 6:00 PM Sat No Pickup Sun No Pickup	Express(Hold at location), Ground, Package supplies available, Packing services, FedEx Returns System, Location accepts cash, Saturday service, Saturday Hold at location, Signs and Graphics, SonyPicture Station, Notary Services, Direct Mail Service.

2: FedEx Kinko's is now 48.97 miles
 * **FedEx Office Print & Ship Center**
 1100 N Expy, Suite 7783
 Brownsville, TX 78521
 (956) 504-8002
 View details, directions & map

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Wed	7:00 AM-11:00 PM	We
Thu	7:00 AM-11:00 PM	Th
Fri	7:00 AM-11:00 PM	Fr
Sat	9:00 AM-9:00 PM	Sat
Sun	9:00 AM-9:00 PM	Sun

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AI-17733

7.E.

**BCAP - Precinct No. 1 - Round III Invoice# 299451 TEDSI Infrastructure Group
CC CONSENT**

Date: 10/06/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Purchasing Department

Information

CAPTION

Acceptance and approval of payment for the following invoice: Invoice No. 299451 in the amount of \$11,080.69 (3rd call, various colonias) as submitted by project engineer: TEDSI Infrastructure Group.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1312-431-00-121-XXX-X-334
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

P.O.# 615985 - funds available for various Round III Pct. 1 colonia projects as of 9/30/09 for TedsI Infrastructure Group, Inc.

Attachments

Link: [TEDSI Inv# 299451](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Yvette Islas	Yvette Islas	09/30/2009 04:33 PM	APRV
2	Purchasing Department	Marty Salazar	10/01/2009 12:08 PM	APRV
3	Budget & Management	Erika Zamora	10/01/2009 01:05 PM	APRV
4	Erika Zamora	Erika Zamora	10/01/2009 04:13 PM	APRV
5	Ivan Cantu	Ivan Cantu	10/01/2009 04:21 PM	APRV
6	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Marcie Jackson Started On: 09/28/2009 11:54 AM

Final Approval Date: 10/02/2009

AI-17733 10/06/09

INVOICE

Hidalgo County Precinct No. 1 Mr. John Paul Lugo 1902 Joe Stephens Ave. Weslaco, Texas 78570	Invoice Date: August 31, 2009 TEDSI Invoice No.: 299451 TEDSI Project No.: 2009-1027-01 Invoice Period: August 1, 2009 thru August 31, 2009
---	--

Hidalgo County Border Colonias Access Program Round III (HC BCAP III)
 Purchase Order No. 615985
 Agreement #C-CAP-08-028-10-28

INVOICE RECEIVED BY: Marcie Jackson ON 9/22/09
 GOODS/SERVICES RECEIVED BY: Marcie Jackson ON 9/22/09

Contract Amount	Contract Amount Remaining
\$189,413.50	\$27,464.95

Task	Fee	% Complete		Amount	
		This Period	To Date	This Period	To Date
Preliminary Engineering (PER)	\$40,236.08	0%	100%	\$0.00	\$40,236.08
Design Field Survey (DFS)	\$45,000.00	0%	100%	\$0.00	\$45,000.00
Plans, Specs & Estimates (PSE)	\$85,236.07	13%	90%	\$11,080.69	\$76,712.47
Const. Mngt. (CM)	\$18,941.35	0%	0%	\$0.00	\$0.00
Subtotal	\$189,413.50			\$11,080.69	\$161,948.55

TOTAL FEE EARNED:	\$161,948.55
LESS PREVIOUSLY INVOICED:	\$150,867.86
TOTAL AMOUNT DUE THIS INVOICE:	\$11,080.69

[Signature] 9.22.09

REQ# 147098 P.O.# 615985
 9-1312-431-00-121-XXX-X-334 → \$11,080.69

[Signature]

Jose A. Sanchez, P.E.
 Project Manager

CSJ	Colonia	Street Name	Engineering Fee	Preliminary Engineering & Design Phase 90%	Construction Engineering Construction Phase 10%	Total This Invoice	Previous Payment	Current Amount Earned	Percentage Complete	Engineering Fee Available Balance
3C1080855	Ash Country	Ceniza St	\$ 10,430.01	\$8,547.21		\$ 8,547.21	\$ 7,707.59	\$ 839.62	81.90%	\$ 1,882.80
3C1080063	Balli Estates	Cynthia Ave E Balli Minnie Ave N Balli W Balli Sandra Ave Thelma Ave	\$ 42,960.23	\$38,659.14		\$ 38,659.14	\$ 35,909.69	\$ 2,749.45	90.00%	\$ 4,301.09
3C1080148	Chapa North	North Road	\$ 6,866.64	\$6,180.31		\$ 6,180.31	\$ 6,180.31	\$ 0.00	90.00%	\$ 686.33
3C1080149	Chapa South	South Road	\$ 6,074.64	\$5,466.17		\$ 5,466.17	\$ 5,466.17	\$ 0.00	90.00%	\$ 608.47
3C1080185	Whalen- Engleman 2	Church Rd	\$ 9,991.52	\$8,184.72		\$ 8,184.72	\$ 7,380.40	\$ 804.32	81.90%	\$ 1,806.80
3C1080215	De Anda	Pedro St David St	\$ 5,147.76	\$4,233.24		\$ 4,233.24	\$ 3,831.71	\$ 401.53	82.20%	\$ 914.52
3C1080319	High Point	North Lane South Lane	\$ 9,702.00	\$8,732.66		\$ 8,732.66	\$ 8,732.66	\$ 0.00	90.00%	\$ 969.34
3C1080387	La Mesa	Sierra Dr Montana Dr Mesquite Dr	\$ 16,810.69	\$13,752.32		\$ 13,752.32	\$ 12,382.25	\$ 1,370.07	81.80%	\$ 3,058.37
3C1080896	McKee 1	Waller Wagers	\$ 9,837.08	\$8,363.91		\$ 8,363.91	\$ 8,363.91	\$ 0.00	85.00%	\$ 1,473.17
3C1080461	Mid Valley Estates	Carol St Evelyn St Lucille St Alma St	\$ 18,801.76	\$15,440.61		\$ 15,440.61	\$ 13,964.67	\$ 1,475.94	82.10%	\$ 3,361.15
3C1080687	S Palm Garden Estates 1	Palm Parkway St Kalanchoe St	\$ 4,704.16	\$4,235.43		\$ 4,235.43	\$ 4,235.43	\$ 0.00	90.00%	\$ 468.73
3C1080688	S Palm Garden Estates 2	Palm Parkway St Jade St	\$ 3,891.04	\$3,500.52		\$ 3,500.52	\$ 3,500.52	\$ 0.00	90.00%	\$ 390.52
3C1080790	Village Grove 2	Clark St	\$ 3,379.10	\$3,041.15		\$ 3,041.15	\$ 2,929.64	\$ 111.51	90.00%	\$ 337.95
3C1080804	Wes Mer	Jose E. Pulido St	\$ 7,179.31	\$5,889.33		\$ 5,889.33	\$ 5,318.57	\$ 570.76	82.00%	\$ 1,289.98
3C1080220	Delta West	Esperanza St Portillo St Cenizo St Janine St	\$ 28,466.19	\$23,468.96		\$ 23,468.96	\$ 21,114.84	\$ 2,354.12	82.40%	\$ 4,997.23
3C1080228	Diaz St	Diaz St	\$ 5,171.37	\$4,252.87		\$ 4,252.87	\$ 3,849.50	\$ 403.37	82.20%	\$ 918.50
			\$ 189,413.50	\$ 161,948.55	\$ -	\$ 161,948.55	\$ 150,867.86	\$ 11,080.69		\$ 27,464.95

MS

Project Completion
 Anticipated Completion Date April 30, 2010
 Extension _____
 Date Extension was approved in Court _____

Project Engineer TEDSI Infrastructure Group
 Name (Print) Jose A. Sanchez

Signature *[Signature]*
 Date August 30, 2009

Colonia Access Program Director *[Signature]*
 Date 9.28.09

AI-17720

7.F.

**BCAP Application for Payment #1 Citriana Village Subdivision Pct. No. 2
CC CONSENT**

Date: 10/06/2009
Submitted By: Marcie Jackson, COLONIA ACCESS PROGRAM
Submitted For: Agapito Vargas
Department: COLONIA ACCESS PROGRAM
Agenda Category: Purchasing Department

Information

CAPTION

Approval of Application for Payment No. 1 in the amount of \$54,864.00 from Closner Construction Co., LLC contracted vendor for Citriana Village Subdivision as reviewed and submitted by project engineer Cruz-Hogan Consultants, Inc. (C-CAP-2009-183-05-19).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 9 ACCT. #: 9-1312-431-00-122-154-0-733/841
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

P.O.# 627564 available balances are:
obj.733 - \$113,000.00
obj.841 - \$209,888.69
as of 10/01/09.

Attachments

Link: [application for payment no.1 citriana village](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Yvette Islas	Yvette Islas	09/30/2009 04:33 PM	APRV
2	Purchasing Department	Marty Salazar	10/01/2009 12:06 PM	APRV
3	Budget & Management	Erika Zamora	10/01/2009 01:03 PM	APRV
4	Roland Garcia	Rolando Garcia	10/01/2009 03:03 PM	APRV
5	Auditor's Office	Angela Garcia	10/02/2009 04:41 PM	APRV

Form Started By: Marcie Jackson
Started On: 09/24/2009 04:41 PM

Final Approval Date: 10/02/2009

APPLICATION FOR PAYMENT NO. 1

AI-17720 10/6/09

To: Hidalgo County (OWNER)
 From: Closner Construction Co., L.C. (CONTRACTOR)
 Contract: _____
 Project: Citiriana Village Subdivision
 Owner's Contract No. C-CAP-2009-183-05-19 Engineer's Project No. _____
 For Work accomplished through the date of: September 10, 2009

1. Original Contract Price:		\$ 322,888.69
2. Net change by Change Order and Written Agreements(+or-):		\$ -
3. Current Contract Price (1 plus 2):		\$ 322,888.69
4. Total completed and stored to date:		\$ 60,960.00
5. Retainage (per Agreement):		
10% of completed Work:	\$ 6,096.00	
of stored material		
Total Retainage:		\$ 6,096.00
6. Total completed and stored to date less retainage (4 minus 5):		\$ 54,864.00
7. Less previous Application for Payments:		\$ -
8. AMOUNT DUE THIS APPLICATION (6 MINUS 7)		\$ 54,864.00

Signature 9.30.09

Accompanying Documentation:

REQ# 160580 P.O.# 627564
 9-1312-431-00-122-154-0-733 → \$56,460.00
 <-5,646.00> = \$50,814.00

REQ# 160580 P.O.# 627564
 9-1312-431-00-122-154-0-841 → \$4,500.00
 <-450.00> = \$4,050.00

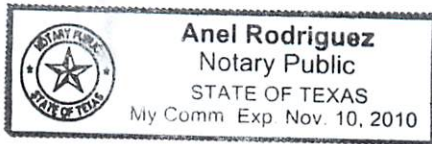
CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 2 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payments is in accordance with the Contract Documents and not defective.

Date: September 29, 2009
 State of Texas
 County of Hidalgo
 Subscribed and sworn to before me this 30
 day of September, 2009

Closner Construction Co., L.C.
 CONTRACTOR
 By: *Signature*

Signature
 Notary Public
 My Commission expires: Nov. 10, 2010



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Date: 9/30/09

CRUZ-HOGAN Consultants, Inc.
 ENGINEER
 By: *Signature*
 Exhibit E-C

Estimate Quantity Update Worksheet

Date: September 14, 2009

Colonia: Citriana Village Subdivision
 Roadway: CSJ-3C1080154
 Control: C-CAP-2009-183-05-19
 Project No: Hidalgo
 County: Est. No: 1

Contractor: Closner Construction Co., L.C.
 Contract Price: \$322,888.69
 Work Done this Mo.: \$60,960.00
 % Complete: 18.88%

Date Began: August 3, 2009
 Contract Time: 120
 Time Charged: 0
 % Time Used: 0.00%

Work Type: Paving & Drainage
 Limits:

From:
 To:

ITEM NO.	DESCRIPTION	UNIT	PROJECT QTY	Unit Price	Project Amount	FIRST MONTH			SECOND MONTH			THIRD MONTH		
						MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)	MONTHLY QUANTITY	QTY to Date	Item Cost (Monthly)
(901) ADMINISTRATIVE														
(902) PRELIMINARY ENGINEERING														
(903) CONSTRUCTION ENGINEERING														
(904) RIGHT-OF-WAY														
(905) ROADWAY CONSTRUCTION														
100	PREP ROW	Sta.	35	\$100.00	\$3,500.00	35,000	35,000	\$3,500.00	0	0	\$0.00	0	0	\$0.00
340	TYPE "D" H.M.A.C. (1.5")	SY	10,500	\$5.65	\$59,325.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
247	8" FLEX BASE TYPE "D" GRADE 6	SY	12,500	\$4.85	\$60,625.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
260	6" LIME STABILIZATION OF SUBGRADE	SY	12,500	\$2.35	\$29,375.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
310	PRIME COAT (MC-30)	GAL	2,100	\$7.50	\$15,750.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
502	BARRICADES, SIGNS, AND TRAFFIC HANDLING	MO	4	\$500.00	\$2,000.00	1,000	1,000	\$500.00	0	0	\$0.00	0	0	\$0.00
530	DRIVEWAYS AND TURNOUTS (ASPHALT)	SY	114	\$14.25	\$1,624.50	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
530	DRIVEWAYS AND TURNOUTS (CONCRETE)	SY	965	\$33.00	\$31,845.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
531	SIDEWALKS	SY	89	\$28.71	\$2,544.19	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
360	4'X4'X4" CONCRETE TOP ON EXISTING SEWER MAHOLES	EA	11	\$200.00	\$2,200.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
508	SOIL EROSION AND SEDIMENT CONTROL	LS	1	\$1,000.00	\$1,000.00	0.500	0.500	\$500.00	0	0	\$0.00	0	0	\$0.00
(906) DRAINAGE														
529	18" CURB AND GUTTER	LF	6600	\$6.50	\$42,900.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00
465	TYPE "A" INLET	EA	12	\$1,325.00	\$15,900.00	12,000	12,000	\$15,900.00	0	0	\$0.00	0	0	\$0.00
465	STORM SEWER MANHOLE	EA	3	\$2,135.00	\$6,405.00	3,000	3,000	\$6,405.00	0	0	\$0.00	0	0	\$0.00
464	18" RCP CLASS III	LF	880	\$18.50	\$16,280.00	680,000	680,000	\$12,580.00	0	0	\$0.00	0	0	\$0.00
464	24" RCP CLASS III	LF	750	\$28.50	\$21,375.00	750,000	750,000	\$21,375.00	0	0	\$0.00	0	0	\$0.00
402	TRENCH EXCAVATION PROTECTION	LF	200	\$1.00	\$200.00	200,000	200,000	\$200.00	0	0	\$0.00	0	0	\$0.00
529	6" CONCRETE VALLEY GUTTER	LF	355	\$28.00	\$9,940.00	0	0	\$0.00	0	0	\$0.00	0	0	\$0.00

Monthly Totals:		\$60,960.00	\$0.00
ADMINISTRATIVE (901)			
PRELIMINARY ENGINEERING (902)			
CONSTRUCTION ENGINEERING (903)			
RIGHT-OF-WAY (904)			
Roadway (905):		\$4,500.00	\$0.00
Drainage (906):		\$56,460.00	\$0.00

Total to Date

Roadway (905): \$4,500.00
 Drainage (906): \$56,460.00
 Total: \$60,960.00

Prepared and Checked By:

Signature:
 Printed Name: Ronnie Cruz, P.E.

Date:

9/30/09

Closner Construction Co., L.C Contractor Name
August 3, 2009 Starting Date
 Project Ending Date
10% Retainage Percent

Application No.: 1
 Application Date: September 14, 2009
 Period To: September 10, 2009
 Engineer Firm: Cruz-Hogan Consultants, Inc.

Summary												
CSJ#	PROJECT NAME	Original Schedule Value	Revised Schedule Value	Payment Application No 1	Payment Application No 2	Payment Application No 3	Total To Date	Balance To Finish	Retainage	Net	Payment To Date	Payment Due
3C1080154	Citriana Village	\$ 322,888.69	\$ -	\$ 60,960.00	\$ -	\$ -	\$ 60,960.00	\$ 261,928.69	\$ 6,096.00	\$ 54,864.00	\$ -	\$ 54,864.00
		\$ 322,888.69	\$ -	\$ 60,960.00	\$ -	\$ -	\$ 60,960.00	\$ 261,928.69	\$ 6,096.00	\$ 54,864.00	\$ -	\$ 54,864.00

mg

AI-17674

7.G.

Health Clinic Renovations - Request for Payment No. 6

CC CONSENT

Date: 10/06/2009
 Submitted By: Rocio Villarreal, PURCHASING DEPT.
 Submitted For: Rocio Villarreal
 Department: PURCHASING DEPT.
 Agenda Category: Purchasing Department

Information

CAPTION

Approval of Request for Payment No. 6 in the amount of \$4,881.93 from V-A Architecture, contracted architect for "Health Clinic Renovations for the Hidalgo County Health and Human Services." C-08-221-05-06

BACKGROUND

Payment# 6

Fiscal Impact

FISCAL YEAR: 2009 ACCT. #: 9-1336-441-00-340-0XX-0-452
 FUNDS AVAILABLE Y/N?: Pending MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO 608594 has an available balance of \$8,526.37 as of 10/1/09, but not all in the proper programs.

Funding available for programs 022 & 034 as of 10-1-09.

For programs 023 , 024, 030, and 035, funding pending approval of an Interdepartmental transfer (AI# 17739 10-6-09).

Attachments

Link: [Invoice](#)

Link: [expense report](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	09/23/2009 03:17 PM	APRV
2	Budget & Management	Erika Zamora	09/24/2009 08:44 AM	APRV
3	Manuel Chapa	Manuel Chapa	10/01/2009 01:19 PM	APRV
4	Auditor's Office		10/02/2009 04:41 PM	NEW

Form Started By: Rocio Villarreal
 Started On: 09/23/2009 02:34 PM

Final Approval Date: 10/02/2009

V·A Architecture

September 23, 2009

Josie Escalante
Administration Dept.
Hidalgo County Health Department
1304 S. 25th
Edinburg, Texas 78539

RE: Health Clinic Renovations for Hidalgo County Health Department and Human Services
Countywide

Ms. Escalante:

Attached please find the following:

1. Request for Payment #6, in the amount of \$4,881.93 for the above referenced project.

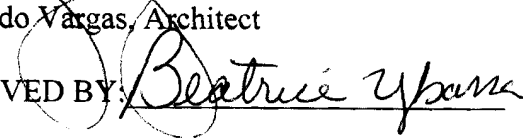
Please forward one set to Lupita Garza, Hidalgo County Auditor's Office.

Should you have any questions, please phone our office.

Sincerely,


Reynaldo Vargas, Architect

RECEIVED BY:


Beatrice Ybanez

TIME:

9-23-09

cc: Moisés Salazar, Hidalgo County Purchasing Dept.

Vargas & Associates
2029 Industrial Drive
McAllen, Texas 78504
(956) 631-2242

V·A Architecture

REQUEST FOR PAYMENT NO: Six

Project Name: Health Clinic Renovations for Hidalgo County Health and Human Services (County Wide)

Contract # C-08-221-05-06

Architeturual Firm:	V-A Architecture	Actual Construction Cost	A/E Fee	PO #608594
Address:	2029 Industrial Drive	\$129,923.08 Edinburg	\$6,001.95	
City/State:	McAllen, Texas 78504	\$23,196.17 Elsa	\$1,071.59	
		\$96,090.70 McAllen	\$4,439.04	
Project No. 08-1007		\$159,499.78 Mission	\$7,368.29	
		\$35,575.09 Hidalgo	\$1,643.45	
		\$96,884.44 Weslaco	\$4,475.68	

Project Actual Construction Cost:		\$541,169.26	Max. Contract Amt.-Fixed		\$25,000.00			
Scope of Services	A/E Fee	%Completed To Date	Total Due	Less Prev. Payments	Total Due			
Schematic	Edinburg	\$ 900.29	100%	\$ 900.29	\$ 900.29	\$0.00		
Design Phase	Elsa	\$ 160.74	100%	\$ 160.74	\$ 160.74	\$0.00		
A/E Fee	McAllen	\$ 665.86	100%	\$ 665.86	\$ 665.86	\$0.00		
	Mission	\$ 1,105.24	100%	\$ 1,105.24	\$ 1,105.24	\$0.00		
15%	Hidalgo	\$ 246.52	100%	\$ 246.52	\$ 246.52	\$0.00		
	Weslaco	\$ 671.35	100%	\$ 671.35	\$ 671.35	\$0.00		
Design	Edinburg	\$ 1,200.39	100%	\$ 1,200.39	\$ 1,200.39	\$0.00		
Development	Elsa	\$ 214.31	100%	\$ 214.31	\$ 214.31	\$0.00		
Phase A/E Fee	McAllen	\$ 887.81	100%	\$ 887.81	\$ 887.81	\$0.00		
	Mission	\$ 1,473.66	100%	\$ 1,473.66	\$ 1,473.66	\$0.00		
20%	Hidalgo	\$ 328.69	100%	\$ 328.69	\$ 328.69	\$0.00		
	Weslaco	\$ 895.14	100%	\$ 895.14	\$ 895.14	\$0.00		
Construction	Edinburg	\$ 2,400.78	100%	\$ 2,400.78	\$ 2,400.78	\$0.00		
Documents	Elsa	\$ 428.64	100%	\$ 428.64	\$ 428.64	\$0.00		
Phase A/E Fee	McAllen	\$ 1,775.61	100%	\$ 1,775.61	\$ 1,775.61	\$0.00		
	Mission	\$ 2,947.32	100%	\$ 2,947.32	\$ 2,947.32	\$0.00		
40%	Hidalgo	\$ 657.37	100%	\$ 657.37	\$ 657.37	\$0.00		
	Weslaco	\$ 1,790.28	100%	\$ 1,790.28	\$ 1,790.28	\$0.00		
Bidding	Edinburg	\$ 300.10	100%	\$ 300.10	\$ 300.10	\$0.00		
Phase A/E Fee	Elsa	\$ 53.58	100%	\$ 53.58	\$ 53.58	\$0.00		
	McAllen	\$ 221.95	100%	\$ 221.95	\$ 221.95	\$0.00		
	Mission	\$ 368.41	100%	\$ 368.41	\$ 368.41	\$0.00		
5%	Hidalgo	\$ 82.18	100%	\$ 82.18	\$ 82.18	\$0.00		
	Weslaco	\$ 223.78	100%	\$ 223.78	\$ 223.78	\$0.00		
Construction	Edinburg	\$ 1,200.39	100%	\$ 1,200.39	\$ 0.00	\$1,200.39	Edinburg	\$ 1,200.39
Administration	Elsa	\$ 214.32	100%	\$ 214.32	\$ 0.00	\$214.32	Elsa	\$ 214.32
Phase A/E Fee	McAllen	\$ 887.81	95%	\$ 843.42	\$ 0.00	\$843.42	McAllen	\$ 843.42
	Mission	\$ 1,473.66	95%	\$ 1,399.98	\$ 0.00	\$1,399.98	Mission	\$ 1,399.98
20%	Hidalgo	\$ 328.69	100%	\$ 328.69	\$ 0.00	\$328.69	Hidalgo	\$ 328.69
	Weslaco	\$ 895.13	100%	\$ 895.13	\$ 0.00	\$895.13	Weslaco	\$ 895.13
Reimbursables		\$ 0.00	0%	\$ 0.00	\$ 0.00	\$0.00		\$ 4,881.93
TOTALS		\$ 25,000.00		\$ 24,881.93	\$ 20,000.00	\$ 4,881.93		

Total Amounts This Request Per Clinic

Total Amount This Request

\$4,881.93

I certify that the above is true and correct to the best of my knowledge.

V·A Architecture

September 23, 2009

Vargas & Associates
2029 Industrial Drive
McAllen, Texas 78504
(956) 631-2242

For 01/01/09 - 01/31/10

Expenditure Summary Report

FJEXS01B

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account Number / Description</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1336 CERT OF OBLIG,SERIES 2006						
9-1336-441-00-340-021-0-452 CO,2006-H/D PHARR-BLDG ADD & RENOV	.00	53,868.71	.00	.00	53,868.71	.00
9-1336-441-00-340-022-0-452 CO,2006-H/D EDBG-BLDG ADD & RENOV	.00	152,997.60	131,480.89	-738.73	22,255.44	85.45
9-1336-441-00-340-023-0-452 CO,2006-H/D MCALLEN-BLDG ADD & RENOV	.00	98,918.55	96,689.71	2,228.84	.00	100.00
9-1336-441-00-340-024-0-452 CO,2006-H/D WESL-BLDG ADD & RENOV	.00	98,064.75	97,490.91	573.84	.00	100.00
9-1336-441-00-340-030-0-452 CO,2006-H/D MISSION-BLDG ADD & RENOV	.00	162,640.80	160,685.02	1,955.78	.00	100.00
9-1336-441-00-340-034-0-452 CO,2006-H/D ELSA-BLDG ADD & RENOV	.00	39,205.70	24,082.69	-2,669.09	17,792.10	54.62
9-1336-441-00-340-035-0-452 CO,2006-H/D HIDALGO-BLDG ADD & RENOV	.00	35,757.95	35,757.95	-100.64	100.64	99.72
1336 CERT OF OBLIG,SERIES 2006	.00	641,454.06	546,187.17	1,250.00	94,016.89	85.34
9 YEAR	.00	641,454.06	546,187.17	1,250.00	94,016.89	85.34