

OXFORD & GONZÁLEZ

BRINKLEY L. OXFORD (1946-2004)

RICARDO GONZALEZ, P.C.

Of Counsel
WILLIAM J. MCCARTHY

ATTORNEYS AT LAW

124 S. 12TH

P. O. DRAWER 630

EDINBURG, TEXAS 78539-78540

(956) 383-5654

FAX (956) 381-0002

September 17, 2009

Teresa Flores, Director
Hidalgo County Head Start
P.O. Box 0117
1/4 Mile West of 10th Street on Hwy 107
Edinburg, Texas 78539

RE: Legal Services

Dear Ms. Flores:

This letter is written to summarize our understanding with you regarding this firm's proposed billing arrangement with Hidalgo County Head Start Program ("Program"). Based on prior action of the Policy Council, Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez shall be compensated at the rate of \$150.00 per hour for all Basic Legal Services performed. Basic Legal Services do not include litigation, controversies with local, state or federal agencies, or special projects.

The billing arrangement previously approved by the Policy Council authorizing payment to Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez is \$150.00 per hour for Basic Legal Services. Also, as we discussed, in addition to Basic Legal Services, if a matter involves other than Basic Legal Services, such as litigation or special projects, Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez, will be compensated at the then current hourly rates for the attorney(s) providing services other than Basic Legal Services. If a question arises as to whether or not a matter is outside the scope of Basic Legal Services, the question will be resolved by agreement.

Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez, shall bill the Program the Basic Legal Services hours spent at \$150.00 per month performed during each month. Each monthly statement will show the hours spent providing those services to the Program during the month, and the value of those services at the rate of \$150.00 per hour. We will continue to bill the Program separately for litigation and other matters that fall outside the scope of Basic Legal Services.

In addition to the monthly fee and any special billings, Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez will be reimbursed for actual expense incurred by Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez in connection with performing either the Basic Legal Services or other legal services. These expenses would be billed monthly, in addition to the billings previously referred.

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As has always been the agreement between Program and Ricardo Gonzalez, P.C. d/b/a Oxford & Gonzalez, the Court may terminate the services of this firm on thirty (30) days written notice.

If this billing arrangement meets the approval of the Policy Council, we would appreciate Mr. Rodriguez executing the enclosed copy of this letter and returning it to us. If you have any questions, please do not hesitate to contact the undersigned. We look forward to continuing our representation of the Hidalgo County Head Start Program.

Very truly yours,

OXFORD & GONZALEZ

By: _____

Ricardo Gonzalez

ACCEPTED AND AGREED:

BY: _____

Eric Rodriguez, Hidalgo County Head
Start Program Council Chairman

Date: _____

9/17/09