

NEW POSITION: Brief job description and attach a copy of the new job description.

THE POSITION INVOLVES THE EMPLOYEE TO DRIVE AND INSURE PROPER MAINTENANCE OF LARGE – CLASS TRUCKS AND VARIOUS OTHER EQUIPMENT. THIS IS A RESPONSIBLE POSITION THAT MAY INVOLVE MINIMAL INSTRUCTION AND SUPERVISION. THIS IS A SKILLED LABOR INVOLVED IN THE OPERATION OF LARGE-CLASS TRUCKS WITHIN THE COUNTY.

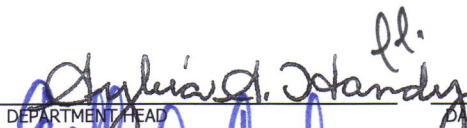
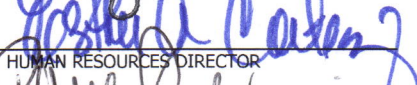
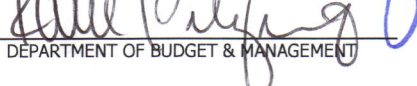
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

CURRENTLY, THE PERMANENT EMPLOYEE IS OUT ILL, THE TEMPORARY EMPLOYEE WILL FILL THE POSITION UNTIL THE PERMANENT EMPLOYEE RETURNS TO WORK.

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

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| 1. |  DEPARTMENT HEAD | ll. 10/23/09 DATE | FUNDING AVAILABLE IN DEPT. BUDGET | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. |  HUMAN RESOURCES DIRECTOR | 10/22/2009 DATE | PERSONNEL PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. |  DEPARTMENT OF BUDGET & MANAGEMENT | 10/22/2009 DATE | BUDGET PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. | COMMISSIONERS COURT APPROVAL | DATE | | | |