



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

October 1, 2009

McGriff, Seibles & Williams Insurance Services, Inc.
Attn: Susan Shoemake, CPCU, ARM
404 E. Ramsey Rd. #108
San Antonio, Texas 78216

Re: E-08-413-09-30-Excess Workers Compensation Insurance-Hidalgo County

Dear Ms. Susan:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's sole option to exercise an extension as provided in the RFP (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of 10/13/09 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than 3:00 p.m., Tuesday, October 6, 2009, via facsimile to (956) 956-318-2629 or email to : evangelia.garcia@co.hidalgo.tx.us, so as to meet the agenda request form deadlines.

By:

Susan Shoemake

Date:

10/05/2009

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualification).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Evangelia Garcia

Hidalgo County Purchasing Department

cc:

department
auditors