

Requisition

Req # 00164987

PO #

Date: 10/27/09

Consent
18274
11/3/09

Bill To: x
 x

Vendor: 27057
 OFFICE COMMUNICATIONS SYSTEMS, INC.
 10231 KOTZEBUE
 SAN ANTONIO TX 78217

Ship To: COUNTY COURT AT LAW #1
 100 N. CLOSNER, 3RD FL
 EDINBURG TX 78539

Contact: DORA GUTIERREZ
 956-318-2375

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	YEAR	E-STUDIO 2330C--48 MO. LEASE	1,290.97	1,290.97
1.00	YEAR	FEEDER, RADF/MR3018--48 MO. LEASE	96.30	96.30
1.00	YEAR	STAND/4520--48 MO. LEASE	42.54	42.54
1.00	YEAR	BRIDGE KIT/KN4520--48 MO. LEASE	33.97	33.97
1.00	YEAR	FINISHER W/ STAPLING/MJ1101--48 MO. LEASE	134.88	134.88
1.00	YEAR	SERVICE CONTRACT--ALL PARTS, LABOR & TONERS--48 MO. LEASE	660.00	660.00
		<u>Account No</u>	<u>Encumbrance</u>	
			Freight	.00
			Total	2,258.66

Authorized By: _____

TOSHIBA

BUSINESS SOLUTIONS

New Mexico
Texas

SALES ORDER FORM

10231 Kotzebue
San Antonio, Texas 78217
Phone: 210.357.2600
Fax: 210.357.2630

Sales Representative: Lee Alvarez

CUSTOMER NUMBER: _____ ORDER DATE: 10/21/2009

CUSTOMER INFORMATION

Bill to Number:		Ship to Number:	
Customer Name: <u>HIDALGO COUNTY COURT AT LAW # 1</u>		Customer Name: <u>HIDALGO COUNTY COURT AT LAW # 1</u>	
Billing Address: <u>100 N CLOSER</u> Address 2:		Shipping Address: <u>100 N CLOSER</u>	
City, State: <u>EDINBURG, TX</u> Zip: <u>78539</u>		City, State-Zip: <u>EDINBURG, TX 78539</u>	
Phone #: <u>958/318-2375</u> Ext.:	Fax #:	Phone #: <u>958/318-2375</u> Ext.:	Fax #:
Customer PO #: <u>958/318-2375</u> Business Type:	Delivery Date:	Shipping:	Terms:

MOVEMENT STATUS

<input type="checkbox"/> Demo Equipment	<input type="checkbox"/> Supply	Delivery Contact: Telephone #: Delivery Hours: Stairs:
<input type="checkbox"/> Sale/Cash	<input type="checkbox"/> Lease	
<input type="checkbox"/> Machine P/U Request	<input type="checkbox"/> Rental	
<input type="checkbox"/> Customer Loaner	<input type="checkbox"/> Other:	
<input type="checkbox"/> Move Customer Equip.		
Meters: <input type="checkbox"/> Black Beg. _____ End _____		
<input type="checkbox"/> Color Beg. _____ End _____		
<input type="checkbox"/> Scans Beg. _____ End _____		

EQUIPMENT AND SUPPLIES

QTY	EQUIPMENT & ACCESSORIES	PRODUCT NUMBER	SERIAL NUMBER	UNIT PRICE	AMOUNT																		
1	E-Studio 2330C	ESTUDIO2330C		\$ 1,290.97	\$ 1,290.97																		
1	Connectivity - EStudio 2330C - 4520C	CNTLABOR/TNT			\$ -																		
1	Delivery/Installation, EStudio 2330C - 4820C	INSTALLATION			\$ -																		
1	Fruiter, RADF, EStudio 2330C/2830C/3830C/4520C	MR3018			\$ -																		
1	bridge kit	kn4520		\$ 96.30	\$ 96.30																		
1	finisher	mj1021		\$ 33.97	\$ 33.97																		
1	STAND			\$ 134.88	\$ 134.88																		
1	SERVICE CONTRACT			\$ 42.54	\$ 42.54																		
				\$ 660.00	\$ 660.00																		
<table border="1"> <thead> <tr> <th>QTY</th> <th>SUPPLIES</th> <th>PRODUCT NUMBER</th> <th>SERIAL NUMBER</th> <th>UNIT PRICE</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>E52330/2830/3830/4520 START UP KIT</td> <td>2330/2830/3830/4520C</td> <td></td> <td></td> <td>\$ -</td> </tr> <tr> <td colspan="6"> TASB BUYBOARD CONTRACT # 299-08 48 mo. One pmt. Per yr. w/ser. 36k, b&w/yr./013 - 2,400 color/yr./075 </td> </tr> </tbody> </table>						QTY	SUPPLIES	PRODUCT NUMBER	SERIAL NUMBER	UNIT PRICE	AMOUNT	1	E52330/2830/3830/4520 START UP KIT	2330/2830/3830/4520C			\$ -	TASB BUYBOARD CONTRACT # 299-08 48 mo. One pmt. Per yr. w/ser. 36k, b&w/yr./013 - 2,400 color/yr./075					
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TASB BUYBOARD CONTRACT # 299-08 48 mo. One pmt. Per yr. w/ser. 36k, b&w/yr./013 - 2,400 color/yr./075																							

REQUIRED: See Attached Premium GMA - Acceptance or Declination Signature Block Must Be Signed by Customer.

SPECIAL INSTRUCTIONS

TASB BUYBOARD 48 MO. LEASE W/SERVICE CONTRACT # 299-08
SERVICE ALL PARTS, LABOR & TONERS
INCLUDES 36,000 B&W W/OVERAGE @ .013 PER YR. 2,400 COLOR/YR./075
ONE PMT. PER YEAR FOR FOUR YEARS \$2258.66

Sub Total	\$ 2,258.66
Installation	
Freight	
Taxable Total	\$ 2,258.66
Sales Tax %	
Tax Paid	
Cash Paid	
Trade-In Allowance	
Total	\$ 2,258.66
UCC Fee	

Model Trade-In:	Serial Number:	Equip. ID:
Sales Manager: <u>Lee Alvarez</u>	Office Branch: <u>Weslaco</u>	Date:
Customer Name: <u>Rodolfo Gonzalez</u>	Customer Name: <u>Rodolfo Gonzalez</u>	(Signature)

Terms and Conditions

By signing this agreement, the customer acknowledges that he/she has read and understood the terms and conditions of this agreement.
 1. Limited Warranty. The seller warrants that the goods to be delivered will be of the kind and quality described in this Agreement and will be free of defects in workmanship or material. Should any failure to conform to this warranty appear within ninety (90) days after the initial date of installation in the case of new goods, or thirty (30) days after the initial date of installation in the case of used or reconditioned goods, the seller at its option, shall correct such defects by suitable repair or replacement at its own expense, upon notification thereof and submission that the goods have been stored, installed, maintained, and operated in accordance with the Seller's recommendations or standard industry practice. The foregoing warranty does not apply to consumable parts such as, but not limited to, drums, cleaning brushes, filters, developer, toner, heat and other tubes, pressure pads, lamps, fusers and fuses. This warranty is exclusive and in lieu of any warranty of merchantability, fitness for a particular purpose or other warranty of quality, whether express or implied, except of title and against patent infringement. Correction of non-conformities, in the manner and for the period of time provided above, shall constitute fulfillment of all liabilities of the Seller to the Customer with respect to, or arising out of, the goods, whether based on contract, negligence, strict tort liability or otherwise.

Capital Lease Versus Operating Lease Test

Indicates calculated field
Mandatory Field
Complete if indicated in lease documentation

Lease / Property Schedule No.	Asset Module Asset ID No.	Lease Term Commence Date	Description	Monthly Payment Amount	Title Xfer at End of Lease? (Y/N)	Bargain Purchase Option? (Y/N)	2	3a	3b	4a	4b	Capital or Operating Lease? (Calculated Field)
sample		11/23/2007	WC 7132 Copier-Printer		N	N		39	60	\$6,495	\$5,279	Capital Lease
Human S	TCPN	1/13/2009	WC 5645 PRINTER	\$467.68	N	N		39	60	18,240	18,247	Capital Lease
DA/Adm.	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N		60	60	4,180	29,261	Capital Lease
DA/Misdea	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N		60	60	4,180	29,261	Capital Lease
DA/Civil	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N		60	60	4,180	29,261	Capital Lease
DA/Hot Ck	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N		60	60	4,180	29,261	Capital Lease
DA/Fel. 1	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N		60	60	4,180	29,261	Capital Lease
DA/Fel. Inlk	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N		60	60	4,180	29,261	Capital Lease
DA/Appels	TCPN	3/3/2009	WCM201 22PPM CO/PR/S	\$69.67	N	N		60	60	4,180	29,261	Capital Lease
Fire Marsha	TCPN	3/9/2009	WC7328 PRINTER	\$256.16	N	N		48	60	12,296	12,100	Capital Lease
ROW	TCPN	3/24/2009	W7655P COPIER/PRINTER	\$775.31	N	N		48	60	37,215	37,241	Capital Lease
Aux. Crt.	TCPN	5/26/2009	WC4260S PRINTER	\$195.15	N	N		39	60	7,611	8,726	Operating Lease
Pct. 2 Adm.	TCPN	5/26/2009	W5030PH PRINTER	\$198.20	N	N		39	60	7,730	16,170	Operating Lease
Pct. 2 CRC	TCPN	5/26/2009	W5222 COPIER	\$139.49	N	N		39	60	5,440	16,170	Operating Lease
Cont. Pct 4	TASB	6/22/2009	E Studio 283 COPIER	\$156.64	N	N		36	60	5,639	3,676	Capital Lease
JP 3 PL 1	TCPN	6/30/2009	WC7345 COLOR C/P	\$379.10	N	N		39	60	14,785	19,785	Operating Lease
Cl. Law 5	TCPN	7/17/2009	WC4150 COPIER	\$139.79	N	N		39	60	5,452	5,532	Capital Lease
Bldg & Gro	TCPN	7/14/2009	WC7328 PRINTER	\$326.45	N	N		48	60	15,670	17,772	Capital Lease
Elections	TASB	8/11/2009	RICOH MP6001	\$417.50	N	N		60	60	25,050	12,052	Capital Lease
398th DC	TCPN	9/16/2009	W6400XF WORKCENTRE	\$271.22	N	N		36	60	25,050	12,052	Capital Lease
Emg. Div.	TCPN	10/6/2009	WC7232P COPIER/PRTR	\$199.64	N	N		39	60	7,786	8,897	Operating Lease
Court Law 1	TASB	11/3/2009	E Studio 2330C-4520C cpr	\$133.22	N	N		48	60	6,395	5,703	Capital Lease

Instructions:

1. Overwrite the first record which is provided as a sample.
2. Enter values in the mandatory fields (green highlight) are entered and the optional fields (peach highlighted), if available.
3. The results of the test will display in the last column.
4. Highlight the basis of your answers to the above test criteria on the source documents.
5. For each capital lease, attach this schedule and the lease/property schedule agreements as support to Form AM-5.

Matilde Faz

From: Rodney.Bowles@tbs.toshiba.com
Sent: Tuesday, October 27, 2009 4:12 PM
To: matilde.faz@co.hidalgo.tx.us
Subject: Re: TASB-Buyboard Contract 299-08 Copiers Lease
Attachments: pic15022.gif

Hello Ms. Faz,

Yes, the lease structure you have requested and have been provided with is allowed because the TASB BuyBoard Contract #299-08 allows for Leasing Terms (36, 48 or 60 Months). This would be a 48 Month Lease with annual payments as requested by Hidalgo County.

Please let me know if you have any other questions or concerns.

Best regards,

Rodney Bowles
Government & Education Market Manager
TOSHIBA BUSINESS SOLUTIONS TEXAS
10231 Kotzebue
San Antonio, TX 78217
Tel: 210.357.2600 x: 161
Fax: 210.357.2665
Email: rodney.bowles@tbs.toshiba.com
Website: www.tbstxnm.toshiba.com

TOSHIBA
BUSINESS SOLUTIONS
Texas

"Matilde Faz" <matilde.faz@co.hidalgo.tx.us>

"Matilde Faz"
<matilde.faz@co.hidalgo.tx.us>

10/27/2009 02:58 PM

ToRodney Bowles/TBSTX/TBS/TOSHIBA-
TABS@TOSHIBA-TABS

cc

SubjectTASB-Buyboard Contract 299-08 Copiers
Lease