

*Leona Badillo*  
*217-6102*

# MEMORANDUM

**To:** Valde Guerra, Commissioners' Court Executive Officer  
Hidalgo County Budget & Management Office

**Attn:** Monica Badillo, Commissioners' Court Administrator

**From:** Elena Gomez, Buyer *EG*  
Hidalgo County Purchasing Department

**Date:** September 28, 2009

**Re:** Bid No. 2009-351-00-00-MEG Approval of Specifications for Hidalgo County  
"Lease Office Space to House DPS- City of Weslaco"

Please review the following SPECIFICATIONS and indicate if they meet all your requirements by indicating APPROVE (or) DISAPPROVE and signing below. If you mark DISAPPROVE, please make any and all modifications necessary to the specifications and fax back the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4855.

APPROVE	DISAPPROVE
APPROVED WITH MODIFICATIONS <input checked="" type="checkbox"/> <i>EG</i> 12/4/09	

FUNDS AVAILABILITY:  YES /  NO /  Other

(Specify) 027

BUDGET ACCOUNT #: 10-1100421-00-115-013-0-441

<i>Monica Badillo</i>	Monica Badillo <i>MB</i>	12/4/09
AUTHORIZED SIGNATURE	PRINTED NAME	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [elena.gomez@co.hidalgo.tx.us](mailto:elena.gomez@co.hidalgo.tx.us) by no later than Friday October 9, 2009 at 5:00p.m.**

Enclosures