



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

HIDALGO COUNTY
DBM SAFETY DIVISION

2009 DEC 29 AM 9 50

P.O. Box 149347
Austin, Texas 78714-9347
1-888-963-7111
TTY: 1-800-735-2989
www.dshs.state.tx.us

DAVID L. LAKEY, M.D.
COMMISSIONER

Fee Payment Form and Instructions:

COUNTY OF HIDALGO
ATTN: ENVIRONMENTAL HEALTH & SAFETY OFFICE
100 EAST CANO
EDINBURG, TX 78539

The Texas Tier Two Chemical Inventory Report for calendar year 2009 is due between January 1 and March 1 of 2010. The Texas Tier Two Program requires the use of the 2009 Tier2 Submit software to file your report. To improve our services, we have established an email address to enable Tier Two submitters to attach the Tier2 Submit data file to an email:

T2Sdatafiles@dshs.state.tx.us

You will need to mail in your fee payment with the Fee Payment Form provided at the bottom of this letter to the CASH RECEIPTS address. Please verify and make needed changes to the name and address on the payment form. You will need to give your unique TXT2 Number and some additional information on the form below. Also, please type your TXT2 Number on:

- (1) the subject line of your email,
(2) the check/money order memo line, and
(3) the State Fields screen in the Tier2 Submit software.

For further information please see: www.texastiertwo.com

or call:

(800) 452-2791 In-Texas Only
(512) 834-6603 Alternate Number

FEE QUESTIONS? See our Fee Calculators on the left hand side of our website.



Fee Payment Form - Texas Tier Two Chemical Reporting Program

Make check payable to: Tier Two Chemical Reporting Program - ZZ109-180

TXT2 No.: 68687 Total: \$ _____ Check No.: _____ No. of facilities: _____

Owner/Operator: COUNTY OF HIDALGO
Submitter Name: _____
Contact Phone No.: _____

Mailing Address Change
Please fill out below

CASH RECEIPTS - MC 2005
DSHS - TIER TWO CHEMICAL REPORTING PROGRAM
PO BOX 149347
AUSTIN, TX 78714-9347

APPENDIX D: FEE SCHEDULE

All electronic Tier2 Submit data files submitted to the Texas Department of State Health Services, Tier Two Chemical Reporting Program must be accompanied by a filing fee. The filing fee for each facility's required Tier Two submission is based on the facility's Standard Industrial Classification (SIC) Code or North American Industrial Classification System (NAICS) Code and the **number of hazardous chemicals** listed for each facility in the electronic Tier2 Submit data file. Please consult the appropriate table below to determine the Tier Two filing fee owed for your facility:

MANUFACTURING FACILITY (SIC Codes 2000-3999 or NAICS Codes 31000-33999)	
Number of hazardous chemicals	Fee
25 or less	\$100.00
26-50	\$200.00
51-75	\$300.00
76-100	\$400.00
101 or greater	\$500.00

NON-MANUFACTURING FACILITY OR PUBLIC EMPLOYER FACILITY	
Number of hazardous chemicals	Fee
75 or less	\$50.00
76 or greater	\$100.00

If you are filing for **MORE THAN ONE FACILITY** under the **same operator**, you **MAY** be able to **consolidate** a limited number of facilities under a single filing fee according to the **consolidated filing fee instructions that follow**.

CONSOLIDATED FILING FEE INSTRUCTIONS

If you are required to submit an electronic Tier2 Submit data file for more than one facility, you may **CONSOLIDATE** a **LIMITED NUMBER** of facilities under a single filing fee **ONLY** if **ALL** of the following criteria are met:

- Each facility must have the **SAME OPERATOR** and all facilities should be contained in **ONE Tier2 Submit data file**.
- Each facility must have **NO MORE THAN 24 REPORTABLE CHEMICALS**.
- **NO MORE THAN 2 MANUFACTURING FACILITIES** (SIC Code 20-39 or NAICS Code 31-33) can be consolidated under a single filing fee of **\$100**.
- **NO MORE THAN 7 NON-MANUFACTURING FACILITIES** or **PUBLIC EMPLOYER FACILITIES** can be consolidated under a single filing fee of **\$50**.

If one or more of your facilities has more than 24 reportable hazardous chemicals, you **cannot** include these facility reports with others under a single filing fee. You **must** submit an additional filing fee for each facility that is reporting 25 or more chemicals.

Follow these steps to submit a **consolidated filing**:

- Ensure that all of the facilities' information provided in the electronic Tier2 Submit data file are under the **same operator name and address** (listed as one of the Contacts in the Tier2 Submit data file).
- Ensure that each of the facilities is reporting **fewer than 25 chemicals in the Chemicals in Inventory module**.
- Ensure that a filing fee of **\$100** is enclosed for every group of 2 Manufacturing facilities.
- Ensure that a filing fee of **\$50** is enclosed for every group of 7 Non-manufacturing or Public Employer Facilities.

(You may combine the filing fees of more than one group of consolidated facility reports into a single check or money order for the total amount of fee owed.)