

MEMORANDUM

To: Oscar Garza Jr., Commissioner Pct. #4 via fax: (956) 318-2648
Via: gloria.beltran@co.hidalgo.tx

Attn: Alfonso Quintanilla via: (alfonsoquintanilla@sbcglobal.net)
Quintanilla, Headley & Associates

From: Oscar Garza, Procurement Specialist

RECEIVED
By Oscar Garza at 1:37 pm, Jan 20, 2010

Date: January 19, 2010

Re: Bid No. 2010-042-02-17-OGG- (SEE ATTACHMENT)
Approval of Specifications for "Removal of Excavated Soil to Dickerson Pond and Fike Pond" upon approval by Commissioners Court for publication.

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by marking **APPROVE** (or) **DISAPPROVE** and signing below. If your answer is **DISAPPROVE**, please make any modifications necessary to the specifications and fax back the revised copy to the designated Buyer in the Purchasing Department.

If you have any questions, please call me at (956) 318-2626 ext# 4865.

APPROVE <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY: _____ YES / _____ NO / _____ Other

(Specify) NO FUNDING REQUIRED FOR THIS PROJECT

BUDGET ACCOUNT #: _____

	<u>ALFONSO QUINTAVILLA, P.E.</u>	<u>1-20-10</u>
AUTHORIZED SIGNATURE	PRINTED NAME	DATE

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629 or e-mail: oscar.garza@co.hidalgo.tx.us by no later than WEDNESDAY, JANUARY 20, 2010 at 10:00 A.M.

Enclosures

EXHIBIT "A"
SPECIFICATIONS
HIDALGO COUNTY PRECINCT NO. 4
"REMOVAL OF EXCAVATED SOIL FROM DICKERSON POND AND FIKE POND"
BID NO.: 2010-042-02-17-OGG
San Carlos Drainage Improvement Project

The following are the minimum specifications for "(Removal of Excavated Soil from Dickerson Pond located at corner of Dillon Rd & Tex-Mex Rd and Fike Pond located at SE Corner of Mile 17 and Holmes Rd.)".

PROJECT OVERVIEW:

Hidalgo County Precinct #4 is in the process of excavating on the following locations:

1. **Dickerson Pond:** consists of 200 acres of soil to be removed and hauled out located at the corner of Dillon Rd & Tex-Mex Rd with approximately 350,000 cubic yards of **TOP SOIL** and approximately 2,150,000 cubic yards of **FILL DIRT**, for a combined total of 2 ½ Million cubic yards of soil
2. **Fike Pond:** consists of 55 acres of soil to be removed and hauled out located at the SE corner of Mile 17 and Holmes Rd. with approximately 170,000 cubic yards of **TOP SOIL** and approximately 450,000 cubic yards of **FILL DIRT**, for a combined total of 620,000 cubic yards of soil.

Proposed bid will be based on removal of approximately 84,300 cubic yards of **TOP SOIL** and approximately 331,600 cubic yards of **FILL DIRT** for an approximate combined total of 415,900 cubic yards.

Qualified participants must currently possess all licenses, permits and any other applicable requirements before entering said premises for the removal and hauling of excavated soil.

Hidalgo County Precinct No. 4 will load excavated soil on awarded participant's trucks.

Award of bid will be to participant meeting all requirements on a "Per Cubic Yard" bid price **PAYABLE** to Hidalgo County.

Term of contract will be until project completion of excavated soil on proposed 40 acre tract, as identified as per attachment and as described below:

1. **Bid price:** must be on a per cubic yard basis **PAYABLE** in \$ _____ to Hidalgo County.
2. **Bidder(s):** will be responsible for providing equipment for hauling soil necessary for project.
3. **Bid Award:**
Bid award will be to the best bid meeting all requirements. Hidalgo County reserves the right to:
 - A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements;
 - B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the best bid for approval; and
 - C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so.

4. **Contract Terms:** will be upon completion of project. The **bidder(s)** awarded the contract must **furnish proof of ownership of vehicles provide evidence of** the required insurance identifying vehicles used for project as outlined in Exhibit "C", all necessary licenses and permits. Copies of all licenses, permits and insurance coverage's must be submitted to the Hidalgo County Purchasing Department upon bid award.
5. Hidalgo County Precinct #4 reserves the right to award the bid to one bidder or multiple bidders if the Hidalgo County Precinct #4 determines it is in its best interest to do so.
6. The bidder(s) awarded the contract **cannot** engage the services of a subcontractor **without prior written consent of Hidalgo County** for the retention of a subcontractor to perform services hereunder. The successful bidder(s) must present evidence that the proposed subcontractor possesses all the necessary licenses and permits to perform the services and that the subcontractor has obtained the required insurance coverage as outlined in Exhibit "C".
7. **Equipment:** requesting a minimum of Forty (40) Tandem Trucks available for proposed by to Hidalgo County Precinct No.4. Please note the make, year, model on Exhibit "D"
8. **Time of completion** for project will be in accordance to the work performance, excavation and scheduling as coordinated by Hidalgo County Precinct No. 4; proposed soil must be hauled out as per scheduling in accordance with project Director.

Quintanilla, Headley & Associates, Inc.

124 E. Stubbs Street, Edinburg, Texas 78539

Phone (956) 381-6480 Fax (956) 381-0527

Letter of Transmittal

To: H.C. Purchasing Dept.

2802 S. Hwy 281

Edinburg, TX 78539

Date: January 20, 2010

Attention: Oscar Garza

Re: Dickerson Pond

RECEIVED

By Oscar Garza at 1:40 pm, Jan 20, 2010

Description
Memorandum.

Remarks: _____

Received By (Print): Cynthia de la Cruz Time: Received by Purchasing Department at 9:58 AM January 20, 2010

Delivered By _____ Sent by: Neyda for Alfonso Quintanilla, P.E.

THE STATE OF TEXAS :
:
COUNTY OF HIDALGO :

SERVICE CONTRACT
C-00-00-00-00

THIS CONTRACT is made and entered into this ____ day of _____, 201 by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____ a Texas Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for A _____ @ of _____ (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at _____. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.
2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the

Specifications within **Hidalgo County** following a request for Services by the **Department Head, Commissioner, Sheriff or** his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be in accordance to work performance, excavation and scheduling as coordinated by Hidalgo County Precinct No. 4; proposed soil will be loaded by Precinct No. 4 and awarded vendor is responsible for soil to be hauled out as per scheduling and in accordance with project Director; project termination will be upon completion.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the Vendor agrees to pay Hidalgo County the amounts specified in Exhibit "A" and "B" attached hereto.

7. Company shall provide insurance in force on all its vehicles and all persons connected

with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County: **The County of Hidalgo
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539**

If to Company _____

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

DRAFT

WITNESS our hands in duplicate originals this _____ day of _____, 201__.

Approved by Commissioners Court on, _____ day of _____, 201__.

COUNTY OF HIDALGO

ATTEST:

By: _____
Rene A. Ramirez, County Judge

Arturo Guajardo Jr., County Clerk

COMPANY: _____
By: _____
Printed Name: _____
Title: _____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____