



Defensive Driver Training Program For County of Hidalgo

Smith System is pleased to offer the following *revised* driver training quotation today, February 9, 2010

Contact: Rene Parrao
 Location: Edinburg, TX
 Training Type: 2 Day Instructor Recertification Training course

Phone: 956-318-2644
 Dates: April 22-23, 2010
 Number of Classes: One (1)

| Location/ number of training days | Smith System Estimated Instructor Expenses ¹ | Training Fees | Total | Estimated Cost per person |
|--|---|-------------------|-------------------|---------------------------------|
| Edinburg, TX/2 Days of recertification for instructor trainees (3) | \$1, 150 | \$1,896 | \$3,046.00 | \$1,016.00 |
| | -- | -- | -- | -- |
| TOTALS | \$1,150.00 | \$1,896.00 | \$3,046.00 | -- |

Notes:

- Instructor expenses are an estimate only based on today's fees. Client is responsible for actual expenses. Regional trainers expenses include; airfare, hotel, rental car and fuel, travel day fee of \$160.00, meals at \$40.00/day, and mileage at IRS current rate.
 SS Instructor Expense break down:
 Travel Day \$160.00
 Airfare and travel agent service charge \$325.00
 Meals at \$40/day = \$80.00
 Hotel for 2 nights \$ 260.00
 Rental car for 2.5 days \$250.00
 Rental car fuel \$25.00
 Airport parking \$25.00
 Instructor mileage to and from airport \$25.00
Total SS instructor expenses = \$1,150.00
- Each instructor receives: Certificate of Completion, Smith System Instructor Manual, PowerPoint CD for the classroom presentation, DVD video demonstrating the on-road portion of the day, our new Driver Study Guide for students, samples and our catalog.
- Prices are valid through the end of 2010.
- Note, we only invoice for training day fee (\$1,896.00) and actual instructor expenses. We do not charge a per person fee.

Additional Notes: We ask the client to provide: a meeting room with a TV/DVD player; Chalkboard or similar item; Projector with large screen; a training vehicle suitable to accommodate the group and instructor. Our clients usually provide a mini-van, unless the students would be more comfortable in a full sized passenger van.

Cancellation Policy: If you cancel or postpone the training 21 days or more before an assignment is scheduled to start, you will be invoiced for non-refundable travel expenses, if any. If you cancel or postpone with fewer than 21 days before the assignment is scheduled to start, you will be invoiced for 50% of the original training fee, plus any non-refundable travel expenses. The cancellation fee is not refundable, and cannot be applied when booking future classes.

Payment Policy: Our invoice terms are due at date of invoice. You may pay for your services by credit card or by invoice. If your company requires a Purchase Order for all invoices, please provide prior to all training or materials purchases.

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