

**COUNTY OF HIDALGO
COMMUNITY DEVELOPMENT ADVISORY COUNCIL MEETING**

*The Isla Grande Beach Resort
Conference Room, 1st Floor
Friday, May 15, 2009 @ 5:00 p.m.
Minutes of Regular Meeting*

ROLL CALL:

Members Present:

Mayor Rudy Villarreal, Alamo (Chairman)
Mayor Salvador Vela, City of Alton
City Manager Oscar Cuellar, City of Donna
Mayor Pro-Tem Eddy Gonzalez, City of Edcouch
Mayor Senovio Castillo, City of Elsa
Mayor Vicente Garza, Jr., City of Granjeno
Mayor John D. Franz, City of Hidalgo
Alderwoman Angie Garza, City of La Joya (Proxy Letter)
Mayor Hector Elizondo, City of La Villa
City Manager Ricardo Garcia, City of Mercedes
City Administrator Juan Ortiz, City of Peñitas
Mayor Pedro Contreras, City of San Juan

Others Present:

Diana R. Serna, UCP Director
Guadalupe "Lupe" Rodriguez
Mayor Robert T. Schmalzried, City of Edcouch
Isidro Venecia, City of La Joya
City Administrator Mike Alaniz, City of La Joya
City Manager Wilfredo Mata, City of La Villa
Sylvia M. Martinez, City of Weslaco
Pamela G. Rodriguez, City of Hidalgo
Javier Rodriguez, City of Pharr
Daniel Dillard, City of Hidalgo
Domingo Villarreal Jr., Hidalgo County Precinct No. 3
Annette Franz, City of Hidalgo
Commissioner Heriberto Suarez, City of San Juan
City Alderman David Alaniz, City of La Villa
City Manager Luciano Ozuna Jr., City of Alamo
Raul Lozano, Hidalgo County Judge's Office
Commissioner Noe Garcia Jr., City of Edcouch
City Manager Joe Vera III, City of Hidalgo
Virgil Gonzalez, City of Hidalgo
Siglinde Franz, City of Hidalgo
Volunteer Antonio Fernandez, City of Granjeno
City Manager Jorge Arcaute, City of Alton
Arturo R. Galvan Jr, City of Alton

Ricardo Garza, City of Alton
Richard Arevalo, City of Alton
Janie Cantu-Cabrera, City of Palmhurst
Guillermo Ramirez, City of Hidalgo
Hilda Bazan, Executive Assistant
Compliance Division Manager Tony Barco, Urban County Program
Compliance Division Manager Steve de la Garza, Urban County Program

1. CALL MEETING TO ORDER / ROLL CALL

Chairman Rudy Villarreal called the meeting to order after establishing a quorum. 5:15 p.m.

2. Adoption of Minutes

February 15, 2007

On motion of Mayor John Franz - City of Hidalgo, seconded by City Manager Ricardo Garcia- City of Mercedes, to approve the minutes of February 15, 2007, the Board made a UNANIMOUS vote of approval.

3. Discussion, consideration and possible action to set aside and recommend approval of Funding Public Services through Urban County Program vs. thru Cities

On motion by City Manager Ricardo Garcia - City of Mercedes, seconded by Mayor Salvador Vela- City of Alton, to continue allowing the Cities to conduct Public Hearings on their own to fund Non-Profits, the Board made a UNANIMOUS vote of approval.

4. Discussion, consideration and possible action regarding approval of 2009 Funding Distribution

On motion of City Manager Ricardo Garcia - City of Mercedes, seconded by Mayor Senovio Castillo- City of Elsa, to approve the Year 22 Funding Allocation as recommend by Urban County Program Director Diana R. Serna and Approved by Hidalgo County Commissioners' Court on May 05, 2009, the Board made a UNANIMOUS vote of approval.

- After brief discussion Ms. Serna advised the Board Members that the 2.2 million CDBG Stimulus Funds will be discussed under ***Other Business***

5. Discussion, consideration and possible action to recommend approval of Policy to charge a fee for Environmental Review Records conducted for outside entities

On motion of Mayor Pro-Tem Eddy Gonzalez - City of Edcouch, seconded by Mayor Hector Elizondo- City of La Villa, to approve the Recommendation by Urban County Program Director Diana R. Serna to charge \$1,500 per Environmental Review and use for Administration Expenditure, the Board made a UNANIMOUS vote of approval.

6. Discussion, consideration and possible action to recommend approval of Limiting number of Projects per Workplan/Year

NO ACTION taken on this item

- After brief discussion it was agreed that no action would be taken

7. Discussion, consideration and possible action to recommend approval to Amend Citizen Participation Plan to allow:

- a. Change Public Hearing advance Notice Requirement from 30 days to 15 days for CAPER**
- b. Other**

On motion of Mayor John Franz - City of Hidalgo, seconded by Mayor Pedro Contreras- City of San Juan, to approve the Recommendation by Urban County Program Director- Diana R. Serna to Amend the Citizen Participation Plan that calls for the Public Hearing Advance Notice from 30 days to 15 days, the Board made a UNANIMOUS vote of approval.

8. Discussion, consideration and possible action to recommend that the in-house Owner-Occupied Rehabilitation Policy include a maximum payment for debt owed for those clients who do not have clear title to property. The HOME Division recommends that a \$10,000 cap be applied to the Rehab. Program

On motion of City Manager Ricardo Garcia - City of Mercedes, seconded by Mayor Pro-Tem Eddy Gonzalez- City of Edcouch, to approve the Recommendation by Urban County Program Director Diana R. Serna to apply a \$10,000 Cap to the HOME Rehabilitation Program, the Board made a UNANIMOUS vote of approval.

9. Discussion, consideration and possible action to amend the in-house Homebuyer Assistance Program Policy, more specifically Section S. Homebuyer Documentation Checklist, change as follows:

Current:

Copy of good faith estimate

Change to:

Copy of good faith estimate or Eligibility Summary or other comparable document

On motion of Mayor John Franz - City of Hidalgo, seconded by Mayor Pro-Tem Eddy Gonzalez- City of Edcouch, to approve the Recommendation by Urban County Program Director Diana R. Serna to Amend the Homebuyer Assistance Program language in Section S. to Read Copy of good faith estimate or Eligibility Summary or other comparable documents, the Board made a UNANIMOUS vote of approval.

10. Discussion, consideration and possible action to add the Developer's Fee Schedule, listed in the CHDO Toolbox, to the in-house CHDO Program Policy and CHDO Contract

On motion of City Mayor John Franz - City of Hidalgo, seconded by City Manager Ricardo Garcia- City of Mercedes, to approve the motion to add the Developer's Fee Schedule listed in the CHDO Toolbox as recommendation by Urban County Program Director Diana R. Serna, the Board made a UNANIMOUS vote of approval.

11. Election of Officers

On motion of Mayor Pro-Tem Eddy Gonzalez - City of Edcouch, seconded by City Manager Ricardo Garcia- City of Mercedes, to appoint Joel Quintanilla- City of Mercedes as Chairman, the Board made a UNANIMOUS vote of approval

On motion of Mayor John Franz - City of Hidalgo, seconded by Mayor Pro-Tem Eddy Gonzalez- City of Edcouch, to appoint Pedro Contreras- City of San Juan as Vice-Chairman, the Board made a UNANIMOUS vote of approval

On motion of City Manager Ricardo Garcia - City of Mercedes, seconded by Alderwomen Angie Garza- City of La Joya, to appoint Eddy Gonzalez- City of Edcouch as Secretary, the Board made a UNANIMOUS vote of approval

12. Other Business

- Mayor John Franz, City of Hidalgo requested that the Cities be considered to receive part of the 2.2. Million CDBG Stimulus Funds Allocated to Hidalgo County for the record

13. Adjournment

On Motion of Mayor Rudy Villarreal, seconded by Mayor Pro-Tem Eddy Gonzalez, the Board made a UNANIMOUS vote of approval. Meeting was adjourned at 6:20 pm