

Hidalgo County Head Start Program

Policy Council Agenda

DATE: March 24, 2010

SUBJECT: Report on Buildings' Construction Schedule

RATIONALE/NEED: Construction schedule is provided for your information.

RECOMMENDATION: No action needed.

COST: N/A

RELATED INFORMATION INCLUDES: Memorandum

INITIATED BY: Edmundo Garcia, Assistant Program Director 

REVIEWED BY: Teresa Flores, Executive Director


EXECUTIVE DIRECTOR'S APPROVAL:  _____



Hidalgo County Head Start Program Memorandum

Date: March 3, 2010

To: Teresa Flores, Executive Director

From: Edmundo Garcia, Assistant Program Director 

Subject: Classroom Construction

During the last Policy Council meeting of February 17, 2010, Council Members raised the question as to the starting date of the construction of the portable classroom buildings. They also had a question as to the timing of the funding.

In an effort to clarify and perhaps bring to memory the history of this agenda item, I would offer the following sequence of events:

- October 10, 2009 we received the award notice dated September 22, 2009, for the Expansion Grant in the amount of \$1,174,644 for the period of 9/30/09 to 9/29/11 to enroll 120 additional children.

Salaries and fringes	\$538,060
Equipment	\$ 70,000
Construction	\$543,552
T.T. A.	\$ 23,033
- September 16, 2009 Policy Council authorizes contract negotiations with highest ranking architect from County pool.
- November 9, 2009 authority to advertise was granted by Policy Council
- December 14, 2009 Policy Council awards to Rigby Construction contract for \$350,000.
- December 15, 2009, Commissioners' Court wards contract to Rigby Construction.
- December 21, 2009 to January 1, 2010, Winter Break
- January 12, 2010, Atlas and Hall receive changes to the AIA contract from contractor
- January 14, 2010, Atlas and Hall works on changes
- January 18, 2010, Contract finalized
- January 19, 2010, Atlas and Hall would not sign contract without a Payment & Performance Bond
- January 25 through 27, 2010, contractor retained contract for signature
- February 8, 2010, Architect issues Notice to Proceed.