



Hidalgo County Head Start Program Policy Council Agenda

DATE: March 24, 2010

SUBJECT: Discussion/Approval on Request to Purchase Instructional Supplies through the Hidalgo County's Membership/Participation with Texas Association School Board (TASB) Buyboard's Awarded Vendors for the Term of the TASB Contract Ending on October 31, 2012:

- a. National Educational Systems, Inc.
- b. Kaplan Early Learning Company
- c. Gulf Coast Paper Company
- d. Oriental Trading Company
- e. Lakeshore Learning
- f. School Specialty
- g. The Write Shop
- h. Staples, Inc.
- i. Hatch

RATIONALE/NEED: This contract would allow the purchasing of the lowest and best pre-bided prices on classroom supplies (as needed) under program/cooperative.

RECOMMENDATION: Administration recommends approval.

COST: \$324,533.00

RELATED INFORMATION INCLUDED: Participant Info

INITIATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

PROGRAM DIRECTOR'S APPROVAL:

[Handwritten signature: Teresa Flores]



HIDALGO COUNTY HEAD START PROGRAM

P. O. BOX 0117 ♠ EDINBURG, TEXAS 78540♠ TEL: (956) 383-0706 ♠ FAX: (956) 380-2588

TO: Edmundo Garcia, Assistant Director
FROM: Ambrosio Tovar, Procurement Director *at*
DATE: March 5, 2010
SUBJ: Classroom Supplies -Texas School Board (TASB)

We would like to request for approval to purchase classroom supplies through the Hidalgo County's membership with the Texas School Board's (TASB) multiple awarded vendors. We would like to utilize these vendors for the term of the TASB contract which expires on October 31, 2012.

We would like to have the nine (9) vendors which are: (1) National Educational System, (2) Kaplan Early Learning Company, (3) Gulf Coast Paper Company, (4) Oriental Trading Company, (5) Lakeshore Learning, (6) School Specialty, (7) The Write Shop, (8) Staples, Inc. and (9) Hatch.

The purpose of having several vendors is for the reason that Head Start orders various classroom materials and not every vendor carries every item that Head Start classrooms need. When one vendor does not carry an item we have to call another vendor until we find the item.

Should you have any questions please call me. Thank you.



BuyBoard Current Vendors

Vendor	Address	City	State	Effective	Expiration
National Educational Systems, Inc.	6333 De Zavala Rd	San Antonio	TX	11/1/2009	10/31/2012
Kaplan Early Learning Company	1310 Lewisville Clemmons Rd	Lewisville	NC	11/1/2009	10/31/2012
Gulf Coast Paper Company	1101 S. PADRE ISLAND DR	CORPUS CHRISTI	TX	11/1/2009	10/31/2012
Oriental Trading Company	4206 S 118 St.	Omaha	NE	11/1/2009	10/31/2012
Lakeshore Learning	2695 E. Dominguez St	Carson	CA	11/1/2009	10/31/2012
School Specialty	W6316 Design Drive	Greenville	WI	11/1/2009	10/31/2012
The Write Shop, Inc	P.O. Box 1185	Georgewest	TX	11/1/2009	10/31/2012
Staples, Inc	500 Staples Drive	Farmingham	MA	11/1/2009	10/31/2012
Hatch	311 N. Main ST suite 102	Winston-Salem	NC	11/1/2009	10/31/2012