

Hidalgo County

Precinct No. 2

HECTOR "TITO" PALACIOS
COUNTY COMMISSIONER

To: Diana R. Serna, Director- Hidalgo County Urban County Program

From: Hector "TITO" Palacios, Commissioner Hidalgo County Precinct # 2

Subject: Request to present the following item at Commissioner's Court Meeting

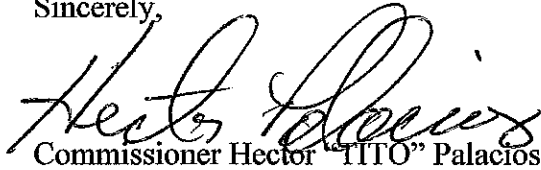
Date: March 23, 2010

Diana, please allow this to be notification of our intention to proceed to use UCP funding for El Charro # 2 Subdivision, INCA Street Project.

I understand that the ranking of professional engineers' service has been completed and therefore, I am respectfully requesting that you include this on next weeks agenda for Commissioner's Court Meeting to be held on March 30, 2010 for approval of the highest ranked Engineering firm.

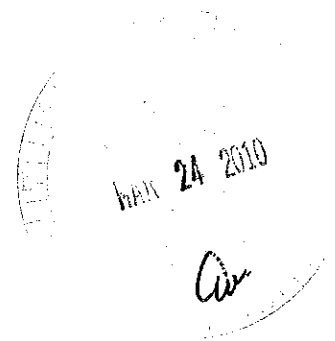
Thank you in advance for your assistance and the attention given this matter. Should you have any questions or require additional information please do not hesitate to contact Mr. Eralio Palacios of my staff at 956-787-1891.

Sincerely,



Commissioner Hector "TITO" Palacios
Hidalgo County, Precinct No. 2

Cc: Tony Barco, UCP Compliance Division Manager
Monica Leal, UCP C. D. Coordinator
Agapito Vargas, Jr., CAP Executive Director
Eralio Palacios, BCAP Coordinator
Project Files



3/23/2010 2:08 PM by ep

**Hidalgo County- Precinct No. 2
Engineering Services
Street Improvements (El Charro No. 2 S/D – Inca St.)
Years 20 (2007) and 21 (2008)
Grading-Ranking Grid**

Criteria	R. Gutierrez Engineering Corporation			Noe Garza Engineers, Inc.			Javier Hinojosa Engineering		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Team	19	20	20	17	20	20	17.5	20	15
Experience of Project Team	24	25	23	23	25	22	23	23	20
Experience/ Availability of Project Manager	19	20	20	17	18	15	18	18	20
Understanding of Project	24	24	25	22	25	20	23	25	20
Familiarity with Applicable Rules & Regulations	09	10	10	08	10	10	09	10	10
TOTALS	95	99	98	87	98	87	90.5	96	85
AVERAGES	$292 \div 3 = 97\%$			$272 \div 3 = 90.66\%$			$271.5 \div 3 = 90.5\%$		
RATING	1			2			3		

Grader #1 Eralio Palacios, BCAP Coordinator

Grader #2 Antonio Barco, Compliance Division Manager (UCP)

Grader #3 Oscar Garza, Procurement Specialist

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements

Department: Hidalgo County Precinct No. 2

Name of Firm: R. Gutierrez Engineering Corporation

Date of Evaluation: March 15, 2010

Evaluator's Name: Eralio Palacios

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	19

Comments/Rationale for Points: R. Gutierrez's firm has done several projects for Hidalgo County especially for Precinct 2 and his work is very commendable.

2. Experience of Project Team	25	24
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: The project team as a whole has more than 20 years combined experience and in the past have worked well with the corresponding Pct. 2 employees.

3. Experience/Availability of Project Manager	20	19
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Comments/Rationale for Points: Project manager has always been readily available. He is Only a phone call away and we can meet to discuss issues regarding the project at hand. Based on his vast experience he can offer advise if changes to the project are necessary.

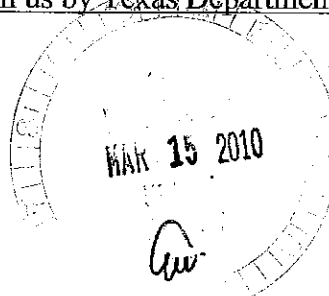
4. Understanding of Project	25	24
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Comments/Rationale for Points: They have several years experience and have worked with Pct. 2 for many years with our Road & Bridge as well as with Colonia Access Program Projects to where they understand the projects and also what Commissioner Palacios expects of them.

5. Familiarity with Applicable Rules and Regulations	10	09
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Comments/Rationale for Points: They are very familiar with applicable rules & regulations we need to follow especially those imposed on us by Texas Department of Transportation.

Total Score 95



**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements (El Charro S/D – Inca St.)

Department: Hidalgo County Precinct No. 2

Name of Firm: R. Gutierrez Engineering, Inc.

Date of Evaluation: MARCH 19, 2010

Evaluator's Name: Antonio Barco, CDBG Manager

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
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1. Professional Qualifications of Team	20	<u>20</u>
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Comments/Rationale for Points: Firm is highly qualified and professional with a reputation that projects are completed on-time and few to NONE Requests for Change Orders.

2. Experience of Project Team	25	<u>25</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Firm has gained much experience with this types of projects, having completed many similar projects in Prec. #2

3. Experience/Availability of Project Manager	20	<u>20</u>
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Comments/Rationale for Points: Project Manager (R. Gutierrez) has the experience to undertake (design) and oversee this project and will be readily available having his office in precinct #2 area.

4. Understanding of Project	25	<u>24</u>
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Comments/Rationale for Points: Firm will easily undertake this project because they have completed many similar projects

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Firm is very familiar with all applicable rules and regulations regarding this project

Total Score 99

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements (El Charro No.2 S/D – Inca St.)

Department: Hidalgo County Precinct No. 2

Name of Firm: R. Gutierrez Engineering, Inc.

Date of Evaluation: March 18, 2010

Evaluator's Name: Oscar Garza, Procurement Specialist

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
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1. Professional Qualifications of Team	20	<u>20</u>
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Comments/Rationale for Points: Firm's professional qualifications are very strong in the Precinct No.2 area and greatly familiar with the geographical areas.(Pg. 6 of SOQ and Pg. 28 &29) Firm's strengths are towards Civil & Highway as per SOQ.

2. Experience of Project Team	25	<u>23</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: References reflect on-going projects and bulk of references are from Pct. #2 area allowing project team to have an advantage towards on-going projects in Pct. #2 area. (Pg. 13, 33 & 34of SOQ)

3. Experience/Availability of Project Manager	20	<u>20</u>
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Comments/Rationale for Points: Project Manager has the experience and firms strongest forte is on Civil and Highway as per current SOQ (Pg. 13 of SOQ)

4. Understanding of Project	25	<u>25</u>
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Comments/Rationale for Points: Firm poses no concern on understanding of project and has had no negative feedback from Pct. #2 with past or current on-going projects (Pg. 4 of SOQ)

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Firm is clearly familiar with applicable Rules and Regulations as outlined in Pg.18 & 19 along with all County Rules and Regulations.

	Total Score	<u>98</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements

Department: Hidalgo County Precinct No. 2

Name of Firm: Noe Garza Engineers, Inc.

Date of Evaluation: March 15, 2010

Evaluator's Name: Eralio Palacios

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>17</u>

Comments/Rationale for Points: This firm has done work for Pct. 2, but several years ago, therefore, my evaluation is based on the CD submitted to us.

2. Experience of Project Team	25	<u>23</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: I have contacted Fred Sandoval, Pharr City Manager, who has overseen projects performed by this firm and states that they do have the experience. The City of Pharr has been pleased with the work performed for them.

3. Experience/Availability of Project Manager	20	<u>17</u>
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Comments/Rationale for Points: I am basing my comments on two projects they performed for Pct. 2 and contacted our Director of Operations, Ricardo Cuellar, for input. He states that the experience is well evidenced by the way he performed his job even though it has been some years past and at times it was hard to locate him.

4. Understanding of Project	25	<u>22</u>
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Comments/Rationale for Points: The understanding of project was there according to Mr. Cuellar, but it was slow in obtaining it, but towards the end of projects they familiarized and understood what was expected of them.

5. Familiarity with Applicable Rules and Regulations	10	<u>08</u>
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Comments/Rationale for Points: Once again the critique for this is based on the two projects they did for Pct. 2. They did familiarize with all applicable rules and regulations especially what is required by Texas Department of Transportation..

Total Score	<u>87</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements (El Charro S/D – Inca St.)

Department: Hidalgo County Precinct No. 2

Name of Firm: Noe Garza Engineers, Inc.

Date of Evaluation: March 19, 2010

Evaluator's Name: Antonio Barco, CDBG Manager

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
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1. Professional Qualifications of Team	20	<u>20</u>
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Comments/Rationale for Points: Team engineer was registered in 1965 and support STAFF has many years of experience plus certifications

2. Experience of Project Team	25	<u>25</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Team has at least 45 yrs experience having completed similar projects throughout Hidalgo County

3. Experience/Availability of Project Manager	20	<u>18</u>
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Comments/Rationale for Points: Project Manager has over 45 yrs. experience and would be available to design and oversee this project

4. Understanding of Project	25	<u>25</u>
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Comments/Rationale for Points: Team will have no problem understanding this project, because they have completed many similar ones

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Very Familiar with Applicable Rules and Regulations for this project

Total Score	<u>98</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements (El Charro No. 2 S/D – Inca St.)

Department: Hidalgo County Precinct No. 2

Name of Firm: Noe Garza Engineers, Inc.

Date of Evaluation: March 18, 2010

Evaluator's Name: Oscar Garza, Procurement Specialist

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
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1. Professional Qualifications of Team	20	<u>20</u>
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Comments/Rationale for Points: There are no certifications attached for review and evaluation except as defined on (Pg. 7 of SOQ; however firm has completed over 200 plus projects

2. Experience of Project Team	25	<u>22</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Projects have been completed under the supervision of the Engineer Noe Garza; recommendations are positive and firm has fulfilled their obligations as a project team. List of Team outlined on Pg. 7 of SOQ.

3. Experience/Availability of Project Manager	20	<u>15</u>
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Comments/Rationale for Points: Noe Garza has competed many projects within the county areas and has 44 yrs of experience and 200 plus completed projects (Pg. 4 of SOQ); unable to verify certificates that may be for project manager Robert Flores.

4. Understanding of Project	25	<u>20</u>
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Comments/Rationale for Points: Firm has confirmed and completed projects in Hidalgo and Cameron County with the bulk of projects in the Pharr, San Juan, Alamo areas within Pct. #2.

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Firm has over 200 plus projects completed and clearly confirming familiarity of Rules and Regulations

Total Score	<u>87</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements

Department: Hidalgo County Precinct No. 2

Name of Firm: Javier Hinojosa Engineering

Date of Evaluation: March 15, 2010

Evaluator's Name: Eralio Palacios

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>17.5</u>

Comments/Rationale for Points: This engineering firm has not done any work for Pct. 2 per se but, most of their work has been done for Pct. 3 projects thus I do believe that the professional Qualifications are there.

2. Experience of Project Team	25	<u>23</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: I have contacted personnel from Pct. 3 who have assured me that the working experience with this particular firm has been outstanding and that they have vast combined experience.

3. Experience/Availability of Project Manager	20	<u>18</u>
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Comments/Rationale for Points: According to Mr. Mingo Villarreal, Pct. 3 Chief Administrator, the project manager is readily available.

4. Understanding of Project	25	<u>23</u>
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Comments/Rationale for Points: I have participated in various final inspection walks with them. I have noticed that they have a good understanding of what is expected of them as engineers.

5. Familiarity with Applicable Rules and Regulations	10	<u>09</u>
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Comments/Rationale for Points: I have stated that for the most part they have worked with Pct. 3 staff and I honestly believe that they are familiar with all applicable rules and regulations.

Total Score	<u>90.5</u>
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**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
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Project Description: 2008 – Street Improvements (El Charro S/D – Inca St.)

Department: Hidalgo County Precinct No. 2

Name of Firm: Javier Hinojosa Engineering

Date of Evaluation: MARCH 19, 2010

Evaluator's Name: Antonio Barco, CDBG Manager

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
1. Professional Qualifications of Team	20	<u>20</u>

Comments/Rationale for Points: Project engineer has 17 yrs. experience and team has over 35 yrs experience therefore qualifications are high for project requirements

2. Experience of Project Team	25	<u>23</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Team has over 25 yrs of experience designing and overseeing construction of similar projects.

3. Experience/Availability of Project Manager	20	<u>18</u>
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Comments/Rationale for Points: Project manager has over 35 yrs. of experience will be available upon request

4. Understanding of Project	25	<u>25</u>
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Comments/Rationale for Points: Team should have no problem understanding this project because they have completed similar ones

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Team is familiar with applicable Rules Rules and Regulations

Total Score 96

**HIDALGO COUNTY STATEMENT OF QUALIFICATION
SCORING/EVALUATION SHEET
ENGINEERING/ARCHITECTURAL SERVICES**

Project Description: 2008 – Street Improvements (El Charro No. 2 S/D – Inca St.)

Department: Hidalgo County Precinct No. 2

Name of Firm: Javier Hinojosa Engineering

Date of Evaluation: March 18, 2010

Evaluator's Name: Oscar Garza, Procurement Specialist

<u>Selection Criteria</u>	<u>Point</u>	<u>Score</u>
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1. Professional Qualifications of Team	20	<u>15</u>
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Comments/Rationale for Points: Professional qualifications are proficient and highly recommended as a Civil Engineer and currently has limited staff and will recruit more should the project call for it; however no certifications for review in SOQ

2. Experience of Project Team	25	<u>20</u>
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***Note* Information necessary to assess the firm on this criteria should be gathered by contacting past/current clients:**

Comments/Rationale for Points: Project Team reflects strength's in McAllen, Mission and Pct. #3 areas with good reviews on work completed; however as per SOQ firm has one registered engineer, (4) technicians; one survey crew and one secretary; no certifications attached for review on qualifications of staff.

3. Experience/Availability of Project Manager	20	<u>20</u>
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Comments/Rationale for Points: Javier overviews all of his projects geared towards Civil Engineering; has experience with project management; Mr. Hinojosa has extremely good reviews for past and current work performed and is very straight forward on accomplishing and completing projects.

4. Understanding of Project	25	<u>20</u>
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Comments/Rationale for Points: As per SOQ and related references his understanding of projects as it relates to this project is undisputed

5. Familiarity with Applicable Rules and Regulations	10	<u>10</u>
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Comments/Rationale for Points: Firm has Familiarity of Applicabe Rules & Regulations as I it may pertain to governmental entities, cities, codes etc. based on current experience with past and current projects

Total Score	<u>85</u>
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